

Minutes of the Regular Meeting of the Township Committee of the Township of Hillsborough, in the County of Somerset, State of New Jersey, held in the Municipal Complex at 7:30 p.m. on the February 28, 2017.

Upon call of the roll, the following Committee members were recorded present: Committeeman Frank DelCore, Deputy Mayor Gloria McCauley and Mayor Carl Suraci. Also in attendance were Township Administrator Anthony Ferrera, Township Clerk Pamela Borek and Township Attorney William Willard. Absent: Committeeman Greg Burchette and Committeeman Doug Tomson.

SALUTE TO THE FLAG

Mayor Suraci advised that in accordance of section 5 of the Open Public Meetings Act, Chapter 231, of the Public Laws of 1975 that notice of this meeting was made by the posting on the bulletin board at the Hillsborough Township Municipal Complex and notifying the officially designated newspapers that this meeting would take place at the Hillsborough Township Municipal Complex at 7:30 p.m. on February 28, 2017.

APPROVAL OF MINUTES

- *None*

REPORTS FROM COMMITTEE LIAISONS, AND RECEIPT OR REPORTS, PETITIONS OR COMMUNICATIONS

Committeeman DelCore

Committeeman DelCore reminded residents to save the date for the first Hillsborough Business Association Business Social that will be held on April 19th at Royce Brook Golf Club. Committeeman DelCore said to stay tuned for more details and to ensure you don't miss out sign up for the HBA enews at www.hillsboroughbusiness.org.

Committeeman DelCore said that Chief Powell would like to remind residents that there is a Medicine Drop Box located in the lobby of the Police Department. Committeeman DelCore stated that over-the-counter and prescription medications should not be disposed of down the drain. Committeeman DelCore said that wastewater treatment facilities are not designed to remove pharmaceutical compounds and they may end up in your local waterways, and may eventually be found in drinking water.

Committeeman DelCore added that properly disposing of unwanted and expired prescriptions and over-the-counter medications promotes a healthy aquatic environment and prevents accidental poisoning and intentional abuse. Committeeman DelCore advised residents to please visit the NJ Consumers Affairs website at www.njconsumeraffairs.gov for more information.

Committeeman DelCore stated that with the onset of potentially stormy weather, residents are reminded not to drive around road barricades and through standing water. Committeeman DelCore added that the barricades are placed for your safety.

Committeeman DelCore noted that The Hillsborough Board of Fire Commissioners held their election on February 18th. Committeeman DelCore stated that Mr. John Lazorchak was elected to a 3 year term to serve as a Fire Commissioner and that all of the 4 questions also passed with an affirmative vote. Committeeman DelCore also added that the budget passed.

Committeeman DelCore noted that Saturday, March 4th the Hillsborough Band Parents Association will be holding a Used Clothing Drive from 10 am until noon at the Front Entrance of the High School off Raider Blvd. Committeeman DelCore said to please see Friday's enewsletter for the flyer and all of the details.

Committeeman DelCore stated that the EMS RFP is still under review and no action will be taken tonight.

Deputy Mayor McCauley

Deputy Mayor McCauley reminded residents that the last day to license your dog is tomorrow, Wednesday March 1st. Deputy Mayor McCauley added that on March 2nd, a \$5.00 late fee will be added to the cost of the license. Deputy Mayor McCauley stated to please make sure your pet's rabies vaccination is valid through October 2017 in order to renew your dog's license.

Deputy Mayor McCauley informed residents that Robert Wood Johnson will be conducting a blood drive here at the complex on Wednesday, March 15th from 1 pm until 6:30 pm. Deputy Mayor McCauley said to register please call RWJUH Blood Services at 908-685-2926 or online at www.rwjuhdonorclub.org

Deputy Mayor McCauley said that the American Lung Association is supporting the Lung Force Walk at Colonial Park in Somerset on May 20th at 8:30 am. Deputy Mayor McCauley said that their website is a wealth of current information and to please visit www.lung.org and help support the American Lung Association, and the walk at Colonial Park. Deputy Mayor McCauley also noted that more information can be found in the Friday e-Newsletter.

Deputy Mayor McCauley stated that the Annual Run Around the Park 2017 will be held on Sunday, April 23rd at the AVM park. Deputy Mayor McCauley said that this is a fun, non-competitive, recreational fun run. Deputy Mayor McCauley reminded residents to register by March 31st to get a free t-shirt. Deputy Mayor McCauley said to visit the Recreation website to register.

Deputy Mayor McCauley said that the Spring Soccer and Softball League registration deadlines are both March 10th. Deputy Mayor McCauley stated that soccer leagues are open to children ages 3 to grade 12, and softball leagues are open to girls in grades K to 8. Deputy Mayor McCauley added that more information and registration are available on hillsboroughnjrecreation.org.

Deputy Mayor McCauley stated that Summer Recreation Camp registration begins on Friday, February 17th. Deputy Mayor McCauley noted that the camp for 5 to 11-year-olds are held at Auten Road and Amsterdam Schools. Deputy Mayor McCauley added that camp for 12 to 14-year-olds will be held at

Hillsborough Middle School. Deputy Mayor McCauley said that Tiny Camp for 4- and 5-year-olds will be at Hillsborough Elementary School. Deputy Mayor McCauley added that camps begin on Monday, June 26 and run for 8 weeks through August 18. Deputy Mayor McCauley added that information and registration is available on the Parks & Recreation website.

Deputy Mayor McCauley reminded residents that the Hillsborough Township Credit Card Advisory Committee is now accepting grant applications for the first round of 2017 grants. Deputy Mayor McCauley added that applications are available on the Township website or they can be picked up in the Administration Office for any Township based non-profit, senior or youth organizations to apply for up to a \$2,000 grant funded through the Hillsborough Township Credit Card Rewards Program.

Deputy Mayor McCauley stated that completed applications must be submitted by Friday, March 10, 2017 to the Administration office to be considered for eligible grant funding.

Deputy Mayor McCauley added that to date, the Hillsborough Rewards Program has awarded over \$60,000 in grants to community based non-profit organizations that serve Township youth and seniors.

Mayor Suraci

Mayor Suraci stated that the Wildlife Management Commission had their Reorganization meeting and that Bob Matros was selected as Chair and Mark Kirby is secretary. Mayor Suraci also said they will be doing a presentation in May regarding hunting season.

Mayor Suraci thanked the scouts from Cub Scout Pack 389 for the opportunity to help them earn their Arrow of Light rank with a discussion on local government.

Mayor Suraci also thanked Ms. Rood and her class at Triangle Elementary School for the invitation to speak to her students also on government.

Mayor Suraci stated that April is National Volunteer Month and that once again it is time to celebrate and honor those who dedicate their time and talent to be stewards and leaders within our community through their generous volunteerism. Mayor Suraci added that nominations and recommendations can be made by completing the online recommendation form. Mayor Suraci said the deadline for submitting a recommendation is March 31st and the recognition will be at the April 25th Township Committee meeting.

Mayor Suraci said that the Municipal Complex is now equipped with Wifi access for visitors to access online and view data while visiting the Municipal Departments.

Mayor Suraci reminded residents that the Louis Bay, II Future Municipal Leaders Scholarship Competition is now open and it will offer up to three \$1,000 scholarships statewide. Mayor Suraci said the deadline for applications is March 10, 2017 and that completed applications need to be sent to Hillsborough Township Mayor Carl Suraci. Mayor Suraci said that information regarding this scholarship opportunity can be found on the Naviance Program utilized by the School District or information for this scholarship can be found at the Guidance Office at the High School.

Mayor Suraci reminded residents that you can stay connected with all these events and more via the Friday e-newsletter and Twitter. Mayor Suraci added that TV 29 and the Hillsborough YouTube channel showcase our meetings, Hillsborough the Good Life episodes and other information. Mayor Suraci advised residents that SwiftReach 911 is for traffic and emergency notifications.

PROCLAMATIONS/PRESENTATIONS/APPOINTMENTS

PRESENTATIONS

- *Hillsborough Township Clean Communities check presentation to Central Jersey Stream Team*

Mayor Suraci stated that through grant funding available from New Jersey Clean Communities, we are able to make this donation to Central Jersey Stream Team to be used for future projects within Hillsborough Township. Mayor Suraci invited Rich Resavy, Department of Public Works Director and Clean Communities Coordinator along with Jens Riedel, President of Planning and Grants for the Central Jersey Stream Team for the check presentation.

PROCLAMATIONS / APPOINTMENTS

- **Proclamation honoring Christina Simons as the Hillsborough Middle School Teacher of the year for 2017**

WHEREAS, Christina Simons has received the honor of Hillsborough Middle School Teacher of the Year for 2017 for her dedication and service to the Hillsborough School District; and

WHEREAS, Mrs. Simons is a Literacy Teacher on Team 8B at Hillsborough Middle School; and

WHEREAS, Mrs. Simons has been a member of the Hillsborough School District faculty since 2002; and

WHEREAS, in 2006 Mrs. Simons established and continues to direct Hillsborough Middle School's "ShakesPeer" Society where students perform the works of William Shakespeare; and

WHEREAS, Mrs. Simons creativity, passion and dedication makes her a hero to both her students and colleagues; and

WHEREAS, Hillsborough Middle School is proud to have Mrs. Simons as their Teacher of the Year.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and the Township Committee of Hillsborough, further commend Christina Simons for being recognized as Hillsborough Middle School Teacher of the Year and we thank her for all her work and dedication to the youth of Hillsborough.

- **Proclamation honoring Nicole Shahinian as the Triangle Road Elementary School Educational Services Professional of the Year for 2017**

***WHEREAS,** Nicole Shahinian has received the honor of Triangle Road Elementary School Educational Services Professional of the Year for 2017 for her dedication and service to the Hillsborough School District; and*

***WHEREAS,** Mrs. Shahinian is a Speech and Language Pathologist at Triangle Road Elementary School; and*

***WHEREAS,** Mrs. Shahinian has been a member of the Hillsborough School District faculty since 2008; and*

***WHEREAS,** Mrs. Shahinian can also be found behind the camera, recording and directing video productions at Triangle School for both students and staff; and*

***WHEREAS,** Mrs. Shahinian is described as a talented, devoted, selfless, knowledgeable and kind advocate for her students as well as her colleagues; and*

***WHEREAS,** Triangle School is proud to have Mrs. Shahinian as their Educational Services Professional of the Year.*

***NOW, THEREFORE, BE IT PROCLAIMED** that we, the Mayor and the Township Committee of Hillsborough, further commend Nicole Shahinian for being recognized as the Triangle Road Elementary School Educational Services Professional of the Year and we thank her for all her work and dedication to the youth of Hillsborough.*

- **Proclamation honoring Auten Road Intermediate School's Teams 5J & 5K for participating in the Third Annual Soup-er Bowl**

***WHEREAS,** Auten Road Intermediate School's Teams 5J & 5K held their Third Annual Soup-er Bowl in which the students were asked to bring in cans to be donated to Hillsborough Township's Community Assistance Network; and*

***WHEREAS,** both Teams 5J and 5K learned a true lesson of giving back to their community by gathering and donating an astounding 2,214 cans of soup for charity; and*

***WHEREAS,** while both teams showed superb sportsmanship in this friendly competition, and in the end everyone was a winner for giving back to their community; Team 5J Falcons were the 2017 Soup-er Bowl Champions collecting 1,284 cans; and*

***WHEREAS,** Teams 5J and 5K are comprised of the following students: Srisanjit Addepally, Lillian Bar, Sophia Barrios, Hugo Benitez-Ortega, Grace Brouillard, Francisco Escamilla, Mary Fox, Joshua Garcia, Jeffery Glennon, Ayush Guhan, Sameera Gupte, Ethan He, Nick Lucash, Drew Macias, Jordyn Mastowski, Colleen Mayer, Noelle Miliano, Christopher Miller, Sophia Ortiz, Richard Page, Samarth Ramaswamy, Anthony Randall, Thomas Rice, Kimberly Rivera, Carlos Salinas, Sofia Salonna, Melissa Smith, Peter Sorbera, Jasleen Assal, Kendall Balas, Brendon Baldinger, Jake Battagliese, Samuel Clapcich, Samantha Costa, Ella Fenimore, Samuel Gerard, Mia Hausser, Lorcan Hawes, Valeria Hernandez, Sophia Jordan, Samuel Labas, Isabella LaVecchia, Nicholas Losch, Charlotte Maloney, Olivia*

Meredith, Rani Patel, Jeffrey Paul Johnson, Saarthak Shah, Sean Shelton, Owen Tighe, Evan Vadola, Ryan Wargo, Addison Yesalonis, Amanda Abbruzze, Ava Basilone, Madison Borer, Arjun Chadha, Peter Cipparulo, Briele Foxx, Yassery Gregorio, Sophia Joseph, Allison Lazaro, Tomas Liivak, Alexander Marchetti, Gabriella Mazzeo, Gabriella Murphy, Sahil Patel, Max Romanok, Ella Sampson, Danella Silagy, Michael Szczecina, Artem Afanasyev, Sage Blanks, Meghan Cain, Carmella Cascia, Gianni Mazzeo, Lilliana Miceli, Viktor Nedeski, Mason Thompson, Tylia Wilson, Matthew Auletta, Marcus Baker, Erin Barry, Eliana Bice, Vincent Capodanno, Franklin Cardoso, Caitlyn Cutts, Nicholas Deluca, Amelia Eilbacher, Neil Fernandez, Nicholas Gray, Cara Hoang, Gabriella Iovino, Jayson Mastowski, Victor Ma, Camryn McDermid, Giselle Monge, Joran Pajka, Nathan Paluchniak, Mackenzie Rebenack, Sabrina Sardar, Julian Tilma, Maxwell Treonze, Gus Wasserman ; and

WHEREAS, *the teachers of Teams 5J and 5K who supported this wonderful event are: Mrs. Mindi Andreski, Ms. Ann Cartmell, Ms. Diane Kosec, Mrs. Diane Lyons, Mrs. Beth Raff, Mrs. Carrie Sanchez, Ms. Megan Stives and Ms. Sarah Young.*

NOW, THEREFORE, BE IT PROCLAIMED, *that we, the Mayor and the Township Committee of the Township of Hillsborough, do hereby commend Auten Road Intermediate School Team 5J and 5K's teachers and students, along with their parents, not only for initiating and supporting this food drive, but for the students being great contributors and amazing sports throughout. They are a great example to the youth of Hillsborough Township.*

NEW BUSINESS

- *None*

PUBLIC COMMENT ON NEW BUSINESS AND MATTERS NOT ON THE AGENDA

Michelle Eilbacher, Wolverton Lane asked the Township to consider forming an oversight committee for youth sports. Ms. Eilbacher stated numerous benefits could be had from said committee such as; shared resources for coaches and volunteers, consistency in fingerprinting and background checks, appeals processes, oversight of youth league finances and protecting players from abuse in power.

Mayor Suraci asked Administrator Ferrera to follow up with Ms. Eilbacher and Robert Wagner, Director of Parks and Recreation.

PUBLIC HEARINGS

- *None*

INTRODUCTION OF NEW ORDINANCES

- *None*

CONSIDERATIONS

- 1. RESOLUTION AUTHORIZING THE TAX COLLECTOR TO COMPLETE AN APPLICATION TO PARTICIPATE IN THE ELECTRONIC TAX SALE PROGRAM AND SUBMIT SAME TO THE DIRECTOR OF THE DIVISION OF LOCAL GOVERNMENT SERVICES**

WHEREAS, N.J.S.A. 54:5-19.1 authorizes electronic tax sales pursuant to rules and regulations to be promulgated by the Director of the Division of Local Government Services; and

WHEREAS, the Director of the Division of Local Government Services has promulgated rules and regulations for pilot programs; and

WHEREAS, the Director of the Division of Local Government Services has approved NJ Tax Lien Investors/RealAuction.com to conduct pilot programs; and

WHEREAS, the rules and regulations authorize a municipality to submit an application for participation in the pilot program for an electronic tax sale; and

WHEREAS, an electronic tax sale is innovative and provides a greater pool of potential lien buyers, thus creating the environment for a more complete tax sale process; and

WHEREAS, based on the recommendation of the Tax Collector, the Township of Hillsborough wishes to participate in the pilot program for an electronic tax sale.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that the recommendation of the Tax Collector is hereby accepted and approved and the Tax Collector is hereby authorized to complete an application to participate in the electronic tax sale program and submit same to the Director of the Division of Local Government Services.

Mayor Suraci said this is the 3rd year that the tax sale has been done electronically, which is not only a more efficient method, but also provides a larger pool of potential investors, which ensures that most unpaid taxes and municipal charges due to the Township will be collected. Mayor Suraci added that this also gives people from out of state the opportunity to get involved.

Upon motion by Deputy Mayor McCauley, seconded by Committeeman DelCore, the aforesaid resolution was unanimously approved upon call of the roll.

2. RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT WITH SCHILKE CONSTRUCTION COMPANY, INC., FOR EMERGENCY REPAIRS TO REPLACE A SIXTY INCH CULVERT AT 79 WERTSVILLE ROAD IN AN AMOUNT NOT TO EXCEED \$33,500.00 PLUS \$250.00 PER WEEK FOR THE RENTAL OF TEMPORARY STEEL PLATES PER THEIR PROPOSAL DATED FEBRUARY 10, 2017

WHEREAS, N.J.S.A. 40A:11-6 permits the award of a contract without public advertising for bids when an emergency affecting the public health, safety or welfare requires immediate performance of services; and

WHEREAS, the Director of Public Works and the Township Assistant Engineer have determined that there is a need for emergency repairs to replace a sixty inch culvert at 79 Wertsville Road; and

WHEREAS, the Township Qualified Purchasing Agent recommends the execution of a contract with Schilke Construction Company, Inc., for these emergency repairs in an amount not to exceed \$33,500.00,

plus \$250.00 per week for the rental of temporary steel plates per their proposal dated, February 10, 2017; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, hereby authorizes the execution of a contract for emergency repairs to replace a sixty inch culvert at 79 Wertsville Road by Schilke Construction Company, Inc., per their proposal dated, February 10, 2017, in an amount not to exceed \$33,500.00, plus \$250.00 per week for the rental of temporary steel plates.

Mayor Suraci said there exists the need to replace a culvert at this location as it is the only means of ingress and egress for this property.

Upon motion by Deputy Mayor McCauley, seconded by Committeeman DelCore, the aforesaid resolution was unanimously approved upon call of the role.

3. RESOLUTION AUTHORIZING THE PURCHASE OF A 2017 FORD EXPLORER FROM BEYER FORD IN AN AMOUNT NOT TO EXCEED \$25,985.50 THROUGH NEW JERSEY STATE CONTRACT #A83013

WHEREAS, the Director of the Recreation Department has requested authorization for the purchase of a 2017 Ford Explorer; and

WHEREAS, the 2017 Ford Explorer is available for purchase through New Jersey State Contract #A83013; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, hereby authorizes and approves purchase of a 2017 Ford Explorer from Beyer Ford in an amount not to exceed \$25,985.50.

Mayor Suraci said for this resolution as well as the next one, funds for these purchases are provided through the Recreation Trust Fund. The funds for this trust are derived from monies collected for all of the Recreation programs sponsored by the Township. They are used to pay for any expenditures that would enhance the program offerings as well as overhead expenditures to run the programs.

Upon motion by Committeeman DelCore, seconded by Deputy Mayor McCauley, the aforesaid resolution was unanimously approved upon call of the role.

4. RESOLUTION AUTHORIZING THE PURCHASE OF FOUR (4) SETS OF SOCCER GOALS FOR USE IN RECREATION PROGRAMS FROM BSN SPORTS IN AN AMOUNT NOT TO EXCEED \$8,850.00

WHEREAS, the Township of Hillsborough solicited quotes for the purchase of four (4) sets of soccer goals and three (3) responses were received as follows:

| | |
|---------------|-------------|
| BSN Sports | \$ 8,850.00 |
| League Direct | \$ 9,971.96 |
| GL Sports | \$10,123.16 |

WHEREAS, Director of Parks & Recreation and the Township Qualified Purchasing Agent recommend the purchase of the four (4) sets of soccer goals from BSN Sports in an amount not to exceed \$8,850.00; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey hereby authorizes and approves the purchase of four (4) sets of soccer goals from BSN Sports in an amount not to exceed \$8,850.00.

Upon motion by Deputy Mayor McCauley, seconded by Committeeman DelCore, the aforesaid resolution was unanimously approved upon call of the role.

5. RESOLUTION RATIFYING AND CONFIRMING AN AGREEMENT WITH SHANE DOYLE FARMS, LLC, FOR THE WINTER 2016-2017 SIDEWALK SNOW CLEARING SERVICES

WHEREAS, the Director of Public Works has determined there is a need for sidewalk snow clearing services as specified in the 2006 Interlocal Agreement between the Township of Hillsborough and the Hillsborough Board of Education; and

WHEREAS, Shane Doyle Farms, LLC, submitted the attached December 28, 2016 proposal to provide sidewalk snow clearing services for the winter 2016-2017; and

WHEREAS, the Director of Public Works recommends that a contract be awarded to Shane Doyle Farms, LLC, to provide said sidewalk snow clearing services to the Township as per the attached proposal; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer said certification is attached to this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

1. The agreement with Shane Doyle Farms, LLC, to provide sidewalk snow clearing services for the winter 2016-2017 pursuant to their December 28, 2016 proposal, is hereby ratified and confirmed.
2. This resolution shall take effect immediately.

Mayor Suraci said that Shane Doyle Farms provides sidewalk cleaning during snow events as part of the shared services agreement with the Board of Education.

Upon motion by Committeeman DelCore, seconded by Deputy Mayor McCauley, the aforesaid resolution was unanimously approved upon call of the role.

CONSENT AGENDA

1. TOWNSHIP COMMITTEE APPOINTMENT

Economic & Business Development Commission

| | | | |
|---------|---------------------------------|----------------|----------|
| Alt. #2 | (Filling 1-year unexpired term) | Chuck Ruggieri | 12/31/17 |
|---------|---------------------------------|----------------|----------|

Hillsborough Municipal Utilities Authority

| | | | |
|--------|------------------------------------|----------------|--|
| Seat 1 | (5-year term *effective 2/1/17) | Robert McCray* | 01/31/22 (amended from 1/3/17 Re-org meeting) |
|--------|------------------------------------|----------------|--|

2. RESOLUTION AUTHORIZING THE TRANSFER OF EARNED AMOUNTS OF \$6,044.35 FROM THE SUBDIVISION AND SITE PLAN ENGINEERING TRUST ACCOUNTS TO THE TREASURER'S ACCOUNT

WHEREAS, in accordance with the following summary of accrued Engineering charges related to various indicated projects, a total of \$6,044.35 should be transferred from Engineering inspection escrow accounts into the Treasurer's Account as indicated; and

WHEREAS, each of the project line items has been verified against the Treasurer's Office account records through February 14, 2017, to ensure that sufficient funds are available for these transfers of unanticipated revenues.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that a total of \$6,044.35 is to be transferred from the Engineering Escrow Accounts into the Treasurer's Account.

| <u>Client</u> | <u>Number</u> | <u>Transfer Amount</u> |
|--------------------------|---------------|------------------------|
| Country Classics - 4A | 640 | -1,518.08 |
| Country Classics - 4C | 612 | -182.04 |
| Country Classics - 4D | 626 | -835.84 |
| Gateway@Sunnymeade | 472 | -167.82 |
| Gateway Phase 5 | 614 | -326.29 |
| Gateway Phase 6 | 620 | -642.03 |
| Green Village | 607 | -173.10 |
| Hidden Brook Estates | 603 | -460.79 |
| Kiddie Academy | 542 | -660.75 |
| MAAC Develop,ent | 615 | -412.84 |
| PLEABEAZIN | 477 | -227.55 |
| RPM Dev/Westerling Place | 637 | -346.20 |

| | | |
|---------------------|-----|-------------|
| Richmond Properties | 641 | -91.02 |
| | | |
| Grand Total | | \$-6,044.35 |

3. RESOLUTION AUTHORIZING RELEASE OF CASH ESCROW IN THE AMOUNT OF \$150.00 TO ELIZABETH VAN NEST FOR ROAD OPENING PERMIT 2015-41

WHEREAS, a Cash Escrow in the amount of \$150.00 was posted for Road Opening permit 2015-41; and

WHEREAS, the Assistant Township Engineer certifies all work has been satisfactorily completed; and

WHEREAS, the Assistant Township Engineer recommends the Township Committee authorize the release of the Cash Escrow in the amount of \$150.00 to Elizabeth Van Nest for Road Opening permit 2015-41.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Assistant Township Engineer be and hereby is accepted and approved.

4. RESOLUTION ACCEPTING PERFORMANCE SURETY BOND NO. PA1FSU0713887 FROM INTERNATIONAL FIDELITY INSURANCE COMPANY, IN THE AMOUNT OF \$2,476,485.00 FOR COUNTRY CLASSICS IV, LLC, PHASE 4A

WHEREAS, a request has been received from Country Classics IV, LLC, Phase 4A for the acceptance of Performance Surety Bond No.PA1FSU0713887 from International Fidelity Insurance Company in the amount of \$2,476,485.00; and

WHEREAS, the Assistant Township Engineer recommends that the Township Committee take action to accept the Performance Surety Bond.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Assistant Township Engineer be and hereby is accepted and approved.

5. RESOLUTION AUTHORIZING KERMESSE SPORT, LLC TO HOLD A PORTION OF THE HELL OF HUNTERDON BICYCLE RIDE IN THE TOWNSHIP OF HILLSBOROUGH ON SATURDAY, MARCH 25, 2017, PURSUANT TO THE REQUIREMENTS OUTLINED BY CHIEF DARREN POWELL

WHEREAS, Kermesse Sport, LLC, has requested permission to hold a portion of the Hell of Hunterdon Bicycle Ride, on Saturday, March 25, 2017, in the Township of Hillsborough, with a rain date of April 1, 2017; and

WHEREAS, Kermesse Sport, LLC has produced a certificate of insurance naming the Township of Hillsborough as an insured; and

WHEREAS, Chief Powell and Hillsborough Township Police Department's Traffic Safety Bureau have determined that the planned route will provide an acceptable level of safety for the riders.

NOW, THEREFORE, be it resolved by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that Kermesse Sport, LLC, is hereby authorized to hold a portion of the Hell of Hunterdon Bicycle Ride in Hillsborough Township on March 25, 2017, with a rain date of April 1, 2017.

6. RESOLUTION APPROVING THE REQUEST FROM ABSOLUTE PROPERTY MANAGEMENT FOR RELEASE OF DEVELOPMENT REVIEW ESCROW IN THE AMOUNT OF \$278.51

WHEREAS, a request has been received from Absolute Property Management for the release of Development Review Escrow; and

WHEREAS, the Hillsborough Township Planning Director certifies that all work related to the review of the above has been completed; and

WHEREAS, the Hillsborough Township Planning Director recommends that the Township Committee take action to release the \$278.51 Development Review Escrow because the work has been completed.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Hillsborough Township Planning Director be and hereby is accepted and approved.

7. RESOLUTION APPROVING THE REQUEST FROM HILLSBOROUGH CENTRE, LP (STARBUCKS) FOR RELEASE OF DEVELOPMENT REVIEW ESCROW IN THE AMOUNT OF \$371.18

WHEREAS, a request has been received from Hillsborough Centre, LP (Starbucks) for the release of Development Review Escrow; and

WHEREAS, the Hillsborough Township Planning Director certifies that all work related to the review of the above has been completed; and

WHEREAS, the Hillsborough Township Planning Director recommends that the Township Committee take action to release the \$371.18 Development Review Escrow because the work has been completed.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Hillsborough Township Planning Director be and hereby is accepted and approved.

8. RESOLUTION AUTHORIZING THE REFUND OF RECREATION PROGRAM FEES IN THE AMOUNT OF \$25.00

WHEREAS, there are refunds due from Recreation program fees; and

WHEREAS, the Chief Financial Officer has received proof of such refunds being due and payable.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee, of the Township of Hillsborough, County of Somerset, State of New Jersey, the Chief Financial Officer is hereby authorized to refund said amounts as detailed below, in a total amount of \$25.00.

9. MAYORAL APPOINTMENTS WITH CONSENT OF THE TOWNSHIP COMMITTEE

Board of Health

| | | | |
|--------|-------------------------|------------|----------|
| Seat 3 | (4-year unexpired term) | Lisa Gulla | 12/31/17 |
|--------|-------------------------|------------|----------|

Hillsborough-Millstone Municipal Alliance

| | | | |
|-------------------|---------------|------------|----------|
| Concerned Citizen | (1-year Term) | Lisa Gulla | 12/31/17 |
|-------------------|---------------|------------|----------|

10. RESOLUTION ACCEPTING MAINTENANCE BOND NO. B10024438M FROM AEGIS SECURITY INSURANCE COMPANY IN THE AMOUNT OF \$85,873.41, RELEASING LABOR AND MATERIAL BOND NO. B10024438 FROM AEGIS SECURITY INSURANCE COMPANY, ACCEPTING ENVIRONMENTAL MAINTENANCE BOND NO. B10024438M-1 FROM AEGIS SECURITY INSURANCE COMPANY IN THE AMOUNT OF \$25,000.00, APPROVING FINAL PAYMENT IN THE AMOUNT OF \$18,158.52 AND APPROVING FINAL CHANGE ORDER DECREASING CONTRACT AMOUNT BY \$257,102.44 AND ACCEPTING 2014 SANITARY SEWER EXTENSION PROJECT

WHEREAS, a request has been received from Aegis Security Insurance Company as completion surety for OTS-NJ, LLC, for acceptance of Maintenance Bond No. B10024438M from Aegis Security Insurance Company in the amount of \$85,873.41, release of Labor and Material Bond No. B10024438 from Aegis Security Insurance Company, acceptance of Environmental Maintenance Bond No. B10024438M-1 from Aegis Security Insurance Company in the amount of \$25,000.00, approval of final payment in the amount of \$18,158.52, approval of final Change Order decreasing contract amount by \$257,102.44 and accepting 2014 Sanitary Sewer Extension Project; and

WHEREAS, the Assistant Township Engineer indicates all work has been satisfactorily performed and recommends the Township Committee approve the above actions.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows: (1) the recommendations of the Assistant Township Engineer are hereby accepted and approved; (2) Maintenance Bond No. B10024438M from Aegis Security Insurance Company in the amount of \$85,873.41 is hereby accepted; (3) Labor and Material Bond No. B10024438 from Aegis Security Insurance Company is hereby released; (4) Environmental Maintenance Bond No. B10024438M-1 from Aegis Security Insurance Company in the amount of \$25,000.00 is accepted; (5) final payment in the amount of \$18,158.52 is approved; (6) the final Change Order decreasing the contract amount by \$257,102.44 is hereby approved; and (7) the 2014 Sanitary Sewer Extension Project is hereby accepted.

11. RESOLUTION APPROVING THE APPLICATION FOR A CATERING PERMIT FOR WOODS TAVERN, LLC, FOR AN EVENT TO BE HELD ON MARCH 16, 2017

WHEREAS, an application for a Catering Permit has been filed by Woods Tavern, LLC, for an event to be held on March 16, 2017; and

WHEREAS, the submitted application is complete.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby approves the Application for Catering Permit for Woods Tavern, LLC, for an event to be held on March 16, 2017.

12. RESOLUTION AUTHORIZING EXECUTION OF REVISED SHARED SERVICES AGREEMENT FOR A SHARED MUNICIPAL COURT BETWEEN THE TOWNSHIP OF HILLSBOROUGH AND BOROUGH OF MANVILLE

WHEREAS, on November 24, 2015, the Township Committee of the Township of Hillsborough adopted a Resolution authorizing the execution of a Shared Services Agreement for a Shared Municipal Court between the Township of Hillsborough and the Borough of Manville, effective January 1, 2016; and

WHEREAS, the Township of Hillsborough and the Borough of Manville inadvertently executed a prior version of the Shared Services Agreement and submitted the same to the Somerset County Superior Court; and

WHEREAS, the Somerset County Superior Court recently advised the municipalities that the executed Shared Services Agreement submitted was not the same Shared Services Agreement approved by the Court; and

WHEREAS, the Somerset County Superior Court has requested the municipalities to execute and provide to the Court the version of the Shared Services Agreement previously approved by the Court; and

WHEREAS, the municipalities intended the attached version of the Shared Services Agreement be the applicable agreement between the parties and the municipalities have acted in accordance with the same.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows: (1) the Mayor and Township Clerk are hereby authorized to execute the attached Shared Services Agreement for a Shared Municipal Court between the Township of Hillsborough and the Borough of Manville; and (2) the Township Clerk is directed to forward a copy of this Resolution and the fully executed Shared Services Agreement to the attention of Robert Sipala, Administrator Specialist 4, Somerset County Superior Court of New Jersey, Municipal Division, 40 North Bridge Street, P.O. Box 3000, Somerville, New Jersey 08876; Patricia A. Zamorski, Borough of Manville Clerk; and Susan Keeth, Municipal Court Administrator.

13. RESOLUTION APPROVING THE REQUEST FROM HILLSBOROUGH CENTRE

FOR RELEASE OF DEVELOPMENT REVIEW ESCROW IN THE AMOUNT OF \$898.52

WHEREAS, a request has been received from Hillsborough Centre for the release of Development Review Escrow; and

WHEREAS, the Hillsborough Township Planning Director certifies that all work related to the review of the above has been completed; and

WHEREAS, the Hillsborough Township Planning Director recommends that the Township Committee take action to release the \$898.52 Development Review Escrow because the work has been completed.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Hillsborough Township Planning Director be and hereby is accepted and approved.

Upon the motion of Committeeman DelCore seconded by Deputy Mayor McCauley, the Consent Agenda was unanimously approved upon call of the roll.

CLAIMS LIST

Mayor Suraci asked to approve Claims List 2017-04.

Upon the motion of Deputy Mayor McCauley, seconded by Committeeman DelCore, Claims List 2017-04 was unanimously approved upon call of the roll.

EXECUTIVE SESSION RESOLUTION

WHEREAS, Section 8 of the Open Public Meetings Act (N.J.S.A. 10:4-12 (b) (1-9), Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee is of the opinion that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough in the County of Somerset, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:

a. Litigation:

- i. Hillsborough Towne Centre vs. Township of Hillsborough*
- ii. Hillsborough Properties*
- iii. Affordable Housing*

b. Contract Negotiations:

building and other improvements during the defined baseball season from March 1 to October 31 of each year (“Baseball Season”); and

WHEREAS, the County has completed the construction of seven baseball fields (2 60’x90’ fields, 2 50’x70’ fields, 2 46’x60’ fields, and 1 rubber-surfaced 35’x50’ challenger field), concession building, scoreboards and parking lots on a portion of the GSA Property to be known as Mountain View Park Baseball Complex; and

WHEREAS, the County has transferred the management and maintenance of the Mountain View Park Baseball Complex to the Commission; and

WHEREAS, the parties now wish to enter into the attached License Agreement to set forth the terms and conditions of the Township’s unrestricted priority use and scheduling rights for the baseball fields, concession building and other improvements at the Mountain View Park Baseball Complex during the Baseball Season.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows: (1) the Mayor and Township Clerk are hereby authorized to execute the attached License Agreement setting forth the terms and conditions of the Township of Hillsborough’s unrestricted priority use and scheduling rights for the baseball fields, concession building and other improvements at the Mountain View Park Baseball Complex during the Baseball Season; and (2) the Township Clerk is directed to forward a copy of this Resolution and four (4) executed License Agreements to Cindie Sullivan, Deputy Director, Somerset County Park Commission, PO Box 5327, North Branch, NJ 08876.

Upon motion by Committeeman DelCore, seconded by Deputy Mayor McCauley, the aforesaid resolution was unanimously approved upon call of the role.

Attorney Willard stated that no further actions are needed on other matters discussed in the Executive Session.

ADJOURNMENT

Upon motion by Deputy Mayor McCauley, seconded by Committeeman DelCore, the meeting duly adjourned at 10:08 pm. Said motion was carried unanimously upon voice vote.

Attested:

Pamela Borek
Township Clerk