

Minutes of the Regular Meeting of the Township Committee of the Township of Hillsborough, in the County of Somerset, State of New Jersey, held in the Municipal Complex at 7:30 p.m. on the March 16, 2017.

Upon call of the roll, the following Committee members were recorded present: Committeeman Greg Burchette, Committeeman Frank DelCore, Committeeman Doug Tomson, Deputy Mayor Gloria McCauley and Mayor Carl Suraci. Also in attendance were Township Administrator Anthony Ferrera, Township Clerk Pamela Borek and Township Attorney William Willard.

SALUTE TO THE FLAG

Mayor Suraci advised that in accordance of section 5 of the Open Public Meetings Act, Chapter 231, of the Public Laws of 1975 that notice of this meeting was made by the posting on the bulletin board at the Hillsborough Township Municipal Complex and notifying the officially designated newspapers that this meeting would take place at the Hillsborough Township Municipal Complex at 7:30 p.m. on March 16, 2017.

APPROVAL OF MINUTES

- *Approval of the February 14, 2017 Regular Session Meeting Minutes*

Upon a motion by Committeeman Burchette, seconded by Deputy Mayor McCauley, the minutes of the February 14, 2017 Regular Session were approved upon the call of the roll.

- *Approval of the February 28, 2017 Regular Session Meeting Minutes*

Upon a motion by Committeeman DelCore, seconded by Deputy Mayor McCauley, the minutes of the February 28, 2017 Regular Session were approved upon the call of the roll. Committeeman Burchette and Committeeman Tomson abstained.

REPORTS FROM COMMITTEE LIAISONS, AND RECEIPT OR REPORTS, PETITIONS OR COMMUNICATIONS

Committeeman Burchette

Committeeman Burchette thanked the Department of Public Works for their tremendous efforts in keeping the roadways safe during the past snow storm.

Committeeman Burchette said the Annual Hillsborough Township Clean Up Coupons are now available for both residential access to the Auten Road Facility and for Senior Citizen Curbside pickup.

Committeeman Burchette added that the purpose of the clean-up program is to allow residents the opportunity to dispose of old furniture, toys, rugs, appliances, bicycles, yard debris, etc. Committeeman Burchette noted that electronics and hazardous materials are NOT accepted. Committeeman Burchette said that residents looking for information on recycling electronics, hazardous waste and materials not

permitted at the Auten Road facility, they can contact Somerset County Recycling Department at 732-469-3363 or visit their website at www.co.somerset.nj.us/recycle.

Committeeman Burchette stated that the date for the next HBA Business Social is Wednesday, April 19, 2017 from 6:00 PM to 8:00 PM at the Restaurant at Royce Brook. Committeeman Burchette added that the special guest speaker will be Jeffrey A. Wilke, CEO Worldwide Consumer, Amazon.com. Committeeman Burchette stated this is an incredible and unique opportunity for our business community to have someone like Mr. Wilke present at one of our Business Socials. Committeeman Burchette added that tickets are \$15 per person and tickets are limited. Committeeman Burchette said to go to hillsboroughbusiness.org to register.

Committeeman Burchette said that he is excited to announce the re-launching of our Shop Hillsborough webpage. Committeeman Burchette said that the redesign is oriented towards both the Hillsborough Shopper and the Hillsborough Business that is interested in taking advantage of the Shop Hillsborough Reward Program. Committeeman Burchette added that it also serves as a one stop experience where shoppers can go to register their Shop Hillsborough card, find participating merchants and discover local deals. Committeeman Burchette said that businesses can also find the Shop Hillsborough Program features and register their business online.

Committeeman Burchette stated that the new look also features a new tagline, Shop, Save, Support. Committeeman Burchette said with the a Shop Hillsborough card, you can; Shop a variety of merchants, Save money through property tax credits or rebate check and Support our local merchants.

Committeeman DelCore

Committeeman DelCore thanked the Office of Emergency Management and all of the Emergency responders for their efforts during the snow storm. Committeeman DelCore said that the Township activated the Emergency Operations Center in advance of the storm. Committeeman DelCore said that all fire companies were manned, Rescue was on standby and Police were positioned throughout the Township for quick response if needed.

Committeeman DelCore stated that the Somerset County Police Academy is hosting a Personal Safety course for High School Seniors. Committeeman DelCore added that the 2 dates for this 3 hour community program are Tuesday, April 11th and Thursday, May 4th from 6-9 pm at the Somerset County Public Safety Center, in Hillsborough. Committeeman DelCore added that this is a free program, open to high school seniors who are enrolled in a Somerset County School. Committeeman DelCore added to register please visit www.somersetcountypoliceacademy.com and then click the Community Events tab.

Committeeman DelCore urged residents to protect themselves from becoming a victim of personal property theft in their vehicles. Committeeman DelCore reminded residents to keep their vehicles locked at all times and remove valuables.

Committeeman Tomson

Committeeman Tomson thanked Sunnymeade School for inviting him in to read at Sunnymeade's Family Read Night along with Chief Powell and Firefighter Khashab from Station 37.

Committeeman Tomson congratulated the award recipients for Outstanding Women in Somerset County.

Committeeman Tomson said that registration for Spring Recreation Programs is available on the Parks & Recreation website. Committeeman Tomson said the full listing of programs is available in the Spring Activities Guide on the Parks & Recreation website.

Committeeman Tomson said the 4th Annual Run Around the Park will be Sunday, April 23rd. Committeeman Tomson said the 3-mile course begins at Ann Van Middlesworth Park and continues to Woodfield Park before returning to AVM. Committeeman Tomson added that pre-registration is required and available on the Parks & Recreation website. Committeeman Tomson said that all participants who pre-register before March 31 will receive the official t-shirt.

Committeeman Tomson said that Summer Recreation Camp registration is also underway. Committeeman Tomson stated that camps for 5 to 11-year-olds are held at Auten Road and Amsterdam Schools, camp for 12 to 14-year-olds will be held at Hillsborough Middle School and tiny Camp for 4- and 5-year-olds will be at Hillsborough Elementary School. Committeeman Tomson said that camps begin on Monday, June 26 and run for 8 weeks through August 18. Committeeman Tomson added that information and registration are available on the Parks & Recreation website.

Committeeman Tomson reminded residents that the Winter Farm Market will be held this Saturday, March 18th from 10:30 until 2:30 here in the multi-purpose room.

Committeeman Tomson said that the Hillsborough Library will celebrate the conclusion of Women's History Month on March 28, 7 p.m. - 8:30 p.m. with a presentation by Greg Gillette, chairman of the Hillsborough Township Historic Preservation Commission, and local history blog author. Committeeman Tomson added that he will discuss the contributions to the performing arts of several local women, including 20th century opera singer Anna Case Mackay. Committeeman Tomson said that you can register at sclsnj.org or by calling (908) 369-2200 ext 12.

Deputy Mayor McCauley

Deputy Mayor McCauley said that the 2014 Homestead Benefit Credits have been received from the State of New Jersey, and those credits have been applied to the 2nd Quarter taxes that are due in May. Deputy Mayor McCauley added that property owners who were eligible for a credit will be receiving a revised tax bill in the mail this week. Deputy Mayor McCauley added that if your taxes are paid through your mortgage, the banks have received this information from the tax office as well.

Deputy Mayor McCauley reminded residents that the American Lung Association is supporting the Lung Force Walk at Colonial Park in Somerset on May 20th at 8:30 am. Deputy Mayor McCauley said to please visit www.lung.org for more information.

Deputy Mayor McCauley said that on Saturday, June 3rd The Annual Green Living and Wellness Fair will be held in conjunction with the Hillsborough YMCA HOP 5K.

Deputy Mayor McCauley stated that the Fair will be held rain or shine from 9 am until 12 noon at the Peter J. Biondi Municipal Building. Deputy Mayor McCauley added that participating local businesses will have informative presentations, displays and demonstrations to raise awareness of the many facets of living a healthy lifestyle, including making sound nutritional choices, making long-term life planning decisions, choosing a green lifestyle as well as many health screenings.

Deputy Mayor McCauley said organizations wishing to participate in the Fair must register in advance by calling the Health Department at 908-369-5652. Deputy Mayor McCauley added that there will also be a poster contest and all of the details will be in Friday's enews.

Deputy Mayor McCauley said to register to participate in the YMCA Hop 5K, please visit the YMCA's website.

Mayor Suraci

Mayor Suraci thanked the Department of Public Works for a job well done during the snow storm.

Mayor Suraci said that on March 2nd along with Deputy Mayor Gloria McCauley, he spent the morning at Woodfern Elementary School celebrating Dr. Seuss's birthday and had the opportunity to read to a few of the classes.

Mayor Suraci stated that The American Red Cross is hosting a blood drive at Hillsborough Fire Co #3 - 324 Woods Road on April 26th from 2 to 7 pm. Mayor Suraci added that they are in need of donors. Mayor Suraci said to sign up, donors can call 800-redcross or go to www.redcrossblood.org and enter sponsor code WoodsRoad or email Samantha Hand at shand1299@gmail.com.

Mayor Suraci announced that all Township Veterans and spouses are invited to the Annual Salute to Veterans Breakfast on Saturday, May 27th. Mayor Suraci added that registration is required and to please visit the Recreation website or call the Recreation Office at 908-369-4832 to register. Mayor Suraci added that any community organizations wishing to participate in the Memorial Day parade are asked to register with the Recreation Department as well.

Mayor Suraci noted that April is National Volunteer Month and once again it is time to celebrate and honor those who dedicate their time and talent to be stewards and leaders within our community through their generous volunteerism. Mayor Suraci said that nominations and recommendations can be made by completing the online recommendation form. Mayor Suraci added that the deadline for submitting a recommendation is March 31st and the recognition will be at the April 25th Township Committee meeting.

Mayor Suraci said as part of the overall plan to keep Hillsborough as one of the best places to live in America, we are establishing a program to invite organizations to participate in a volunteer opportunity to make a difference in our community and join forces with Clean Communities to keep Hillsborough

free of litter. Mayor Suraci added that group leaders can contact the Department of Public Works at 908-369-3950.

Mayor Suraci added that residents can stay connected with all these events and more via the Friday e-newsletter and Twitter, TV 29 and the Hillsborough YouTube channel showcase our meetings, Hillsborough the Good Life episodes and other information. Mayor Suraci added that SwiftReach 911 is for traffic and emergency notifications.

PROCLAMATIONS/PRESENTATIONS/APPOINTMENTS

PROCLAMATIONS / APPOINTMENTS

- **Proclamation declaring March 2, 2017 as Read Across America Day**

***WHEREAS**, the citizens of Hillsborough Township stand firmly committed to promoting reading as the catalyst for our students' future academic success, their preparation for America's jobs of the future, and their ability to compete in a global economy; and*

***WHEREAS**, Hillsborough Township has provided significant leadership in the area of community involvement in the education of our youth, grounded in the principle that educational investment is key to the community's well-being and long-term quality of life; and*

***WHEREAS**, National Education Association's Read Across America, a national celebration of reading, is being conducted on March 2, 2017, which would have been the 113th birthday of Theodor Seuss Geisel, better known as Dr. Seuss; and*

***WHEREAS**, Read Across America-NJ is being conducted statewide by the New Jersey Education Association, in partnership with the New Jersey State League of Municipalities, the New Jersey Library Association, and their local affiliates across the state to promote reading and adult involvement in the education of our community's students.*

***NOW, THEREFORE, BE IT PROCLAIMED**, that we, the Mayor and Township Committee of the Township of Hillsborough, call on the citizens of Hillsborough Township to assure that every child has a safe place for reading together with a caring adult.*

***BE IT FURTHER PROCLAIMED**, that we, the Mayor and Township Committee of the Township of Hillsborough, enthusiastically endorse NEA's Read Across America and Read Across America-NJ, and recommit our community to engage in programs and activities to make America's children the best readers in the world.*

- **Proclamation declaring March 12-18, 2017 as Girl Scout Week**

***WHEREAS**, Girl Scout Week is celebrated each year during the month of March, starting with Girl Scout Sunday, ending with the Girl Scout Sabbath on Saturday, and always includes the Girl Scout Birthday, March 12th which commemorates the day the organization was founded in 1912 by Juliette Gordon Low in Savannah, Georgia; and*

***WHEREAS**, throughout its long and distinguished history, Girl Scouting has inspired more than 50 million girls and women to strive for the highest ideals of courage, confidence and character; and*

***WHEREAS**, through the Girl Scout leadership, girls grow strong, gain self-confidence, develop leadership skills and learn the lifelong lesson of contributing back to their communities; and*

***WHEREAS**, Girl Scouting takes an active role in increasing girls' awareness of opportunities available to them today in the fields of math, science, sports, technology and other professional fields that can expand their horizons; and*

***WHEREAS**, the Girl Scouts Heart of New Jersey was formed in 2008 and capably delivers the optimal Girl Scout experience to over 28,000 young women and adults in Essex, Hudson, Hunterdon, Middlesex, Somerset, Union and Warren counties; and*

***WHEREAS**, more than 2.7 million Girl Scouts nationwide, including in excess of 100,000 in the State of New Jersey, join in celebrating and rejoicing in this great American tradition with nearly 59 million who are former Girl Scouts and living proof of the impact of this amazing Movement.*

***NOW, THEREFORE, BE IT PROCLAIMED** that we, the Mayor and Township Committee of the Township of Hillsborough, do hereby applaud the commitment Girl Scouting has made to support the leadership development of America's girls and proudly proclaim the week of March 12th -18th, 2017 as Girl Scout Week.*

PRESENTATIONS

- None

NEW BUSINESS

- None

PUBLIC COMMENT ON NEW BUSINESS AND MATTERS NOT ON THE AGENDA

Harry Burke, 2 Sebring Round spoke in support of HEMS and asked the Township Committee where they stood and asked what has happened since the RFP was submitted.

Mayor Suraci responded that they are still reviewing the RFP contents and what is being offered.

Committeeman DelCore stated that they can not discuss what has been said as of yet.

Robert McDonnell, 11 Partridge Road questioned the term "sustainability" in reference to the Fitch Report.

Mayor Suraci said that it has to do with making sure the services provided are at the level to meet the needs of the township.

Mr. McDonnell questioned the billing process of Robert Wood Johnson as a patient. Mr. McDonnell also asked what points did HEMS not fulfill according to the Fitch Report.

Committeeman DelCore said that a number of items were recommended and some were done and some were not. Committeeman DelCore advised Mr. McDonnell to direct his questions to HEMS.

Mr. McDonnell was concerned that the Fitch Report did not say who did the study and their credentials.

Mr. McDonnell asked who wrote the RFP as it was very detailed and lengthy.

Attorney Willard replied that he did along with some input from Office of Emergency Management Director John Sheridan.

Mr. McDonnell stated that the RFP for the SASSA Group was not as extensive.

Administrator Ferrera stated that the RFP for the SASSA Group as well as the Hillsborough RFP resulted in one bid both from Robert Wood Johnson.

Jane Staats, 101 Devonshire Court asked when a decision will be made.

Mayor Suraci responded that it would be around mid April.

Ms. Staats asked if the Township Committee has researched surrounding town residents satisfaction with Robert Wood Johnson EMS.

Administrator Ferrera said that he reached out to the surrounding town's Administrators and the feedback was positive.

PUBLIC HEARINGS

- *None*

INTRODUCTION OF NEW ORDINANCES

- *None*

CONSIDERATIONS

- 1. RESOLUTION AUTHORIZING MASER CONSULTING, P.A. TO PROVIDE PROFESSIONAL SURVEYING SERVICES FOR THE REVIEW AND UPDATE OF THE OFFICIAL TAX MAPS OF THE TOWNSHIP OF HILLSBOROUGH IN A TOTAL AMOUNT NOT TO EXCEED \$9,750.00**

WHEREAS, the Township of Hillsborough requires the review and update of the official tax maps to reflect the subdivision and property lines changes that have occurred over the past several years; and

WHEREAS, pursuant to the contract for professional services awarded by the Township to Maser Consulting, P.A. through the Fair and Open procurement process (N.J.S.A> 19:44A-20.4-5 et seq.) appointing Maser Consulting, P.A. as the Township Engineer, Maser Consulting, P.A. prepared a proposal dated February 23, 2017, to provide professional surveying services for the review and update of the official tax maps in an amount not to exceed \$9,750.00; and

WHEREAS, funds are available and have been certified as such by the Chief Financial Officer and said certification is attached to this resolution.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of

Hillsborough, County of Somerset, State of New Jersey that Maser Consulting, P.A., is authorized to provide professional surveying services for the review and update of the tax maps in an amount not to exceed \$9,750.00 pursuant to their contract with the Township and the proposal submitted on February 23, 2017.

Mayor Suraci said that this update is necessary to include newly developed areas and must be certified by a licensed surveyor before the tax maps can be finalized.

Upon motion by Committeeman Tomson, seconded by Deputy Mayor McCauley, the aforesaid resolution was unanimously approved upon call of the role.

2. RESOLUTION AUTHORIZING LANDSCAPE CHEMICAL TREATMENT AND FERTILIZATION FOR THE PARKS DEPARTMENT BY TRUGREEN COMMERCIAL IN AN AMOUNT NOT TO EXCEED \$7,259.20 THROUGH THE SOMERSET COUNTY COOPERATIVE PURCHASING CONTRACT #CC-0110-14, COOPERATIVE PRICING BID #2 SOCCP

WHEREAS, the Supervisor of the Department of Parks has requested authorization for the landscape chemical treatment and fertilization of the parks; and

WHEREAS, these services are available through the Somerset County Cooperative Purchasing Contract #CC-0110-14, Cooperative Pricing Bid #2 SOCCP, of which the Township of Hillsborough is member; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey hereby authorizes and approves the landscape chemical treatment and fertilization of the parks by Trugreen Commercial in an amount not to exceed \$7,259.20.

Upon motion by Deputy Mayor McCauley, seconded by Committeeman DelCore, the aforesaid resolution was unanimously approved upon call of the role.

3. RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT WITH JH REID RECYCLING FOR THE TUB GRINDING OF DEBRIS AT THE AUTEN ROAD SITE IN AN AMOUNT NOT TO EXCEED \$13,800.00

WHEREAS, the Director of Public Works has determined there is a need for the tub grinding of debris at the Auten Road Site; and

WHEREAS, a solicitation for quotes was prepared and distributed to interested companies; and

WHEREAS, three (3) quotes were received as follows:

- | | |
|----------------------|-------------|
| 1. JH Reid Recycling | \$13,800.00 |
| 2. VC Land | \$14,875.00 |
| 3. RTG 2 LLC | \$16,400.00 |

WHEREAS, the Qualified Purchasing Agent has determined that JH Reid Recycling should be awarded the contract based on their quote; and

WHEREAS, funds are available and have been certified as such by the Chief Financial Officer and said certification is attached to this resolution.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Mayor and Township Clerk are hereby authorized to execute a contract with JH Reid Recycling for the tub grinding of debris at the Auten Road Site in an amount not to exceed \$13,800.00.

Mayor Suraci said this contract is for brush cleanup and debris removal from the Auten Road site.

Upon motion by Committeeman Burchette, seconded by Committeeman Tomson, the aforesaid resolution was unanimously approved upon call of the role.

4. RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT WITH FIREWORKS EXTRAVAGANZA FOR THE 2017 HILLSBOROUGH FAMILY FUN EVENT FIREWORKS DISPLAY IN AN AMOUNT NOT TO EXCEED \$9,500.00

WHEREAS, a solicitation for quotes for the 2017 Hillsborough Family Fun Event Fireworks Display was distributed to interested companies; and

WHEREAS, the following responses to the solicitation for quotes was received by the Township:

- | | |
|---------------------------|-------------|
| 1. Fireworks Extravaganza | \$ 9,500.00 |
| 2. Interstate Fireworks | \$11,000.00 |
| 3. Garden State Fireworks | No Quote |

WHEREAS, the Qualified Purchasing Agent has determined that Fireworks Extravaganza should be awarded the contract based on their quote; and

WHEREAS, funds are available and have been certified as such by the Chief Financial Officer and said certification is attached to this resolution.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Mayor and Township Clerk are hereby authorized to execute a contract with Fireworks Extravaganza for the 2017 Hillsborough Family Fun Event Fireworks Display in an amount not to exceed \$9,500.00.

Mayor Suraci said this contract authorizes the fireworks display for the 2017 Family Fun event.

Committeeman Tomson thanked the Finance Committee, Deputy Mayor McCauley and Committeeman DelCore for putting aside the funds for the event.

Upon motion by Committeeman Tomson, seconded by Committeeman Burchette, the aforesaid resolution was unanimously approved upon call of the role.

5. RESOLUTION AUTHORIZING CONTRACT WITH AMBIDEXTROUS SPORTS FOR THE PURCHASE AND INSTALLATION OF TWO (2) OUTDOOR BASKETBALL SCOREBOARDS AT AVM PARK IN AN AMOUNT NOT TO EXCEED \$29,885.00

WHEREAS, the Township of Hillsborough solicited quotes for the purchase and installation of two (2) outdoor basketball scoreboards at AVM Park and the following responses were received by the Township:

Ambidextrous Sports	\$29,885.00
K & J Accessories	\$29,660.00
Varsity Scoreboards	\$ 7,764.23
Daktronics	No Quote

WHEREAS, the quote from K & J Accessories did not include engineered drawings, permit fees, electrical, removal of excavated dirt and a protective cover for the scoreboard; and

WHEREAS, the quote from Varsity Scoreboards did not include installation, electrical, engineered plans, scoreboard timeouts display and a protective cover for the scoreboard; and

WHEREAS, the quote from Ambidextrous Sports was all inclusive and met the specifications set forth in the Township’s solicitation for quotes; and

WHEREAS, the Director of Parks & Recreation and the Township Qualified Purchasing Agent recommend a contract be awarded to Ambidextrous Sports in an amount not to exceed \$29,885.00 based on the all inclusive quote submitted; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, hereby authorizes the award of a contract to Ambidextrous Sports for the purchase and installation of two (2) outdoor basketball scoreboards at AVM Park in an amount not to exceed \$29,885.00.

Mayor Suraci said that this is the final phase of the renovations to the basketball courts at AVM.

Committeeman Tomson said that the addition of scoreboards at AVM is fantastic as the basketball courts get used constantly. Committeeman Tomson thanked the Mayor for putting this on the agenda.

Upon motion by Committeeman Tomson, seconded by Committeeman Burchette, the aforesaid resolution was unanimously approved upon call of the role.

6. RESOLUTION AUTHORIZING MILLS & SCHNOERING ARCHITECTS, LLC, TO ASSIST IN THE PREPARATION AND SUBMISSION OF THE 2017 NEW JERSEY HISTORIC SITE MANAGEMENT GRANT APPLICATION FOR THE VANDERVEER HARRIS HOUSE IN AN AMOUNT NOT TO EXCEED \$3,200.00

WHEREAS, the Township of Hillsborough is desirous to preserve the Township’s Historic Vanderveer

Harris House; and

WHEREAS, on January 3, 2017, as a result of the fair and open procurement process, N.J.S.A. 19:44A-20.4-5 et seq., Mills & Schnoering Architects, LLC, was awarded a professional services contract designating Mills & Schnoering Architects, LLC, as the Township of Hillsborough Architect; and

WHEREAS, the Township Planner has recommended that Mills & Schnoering Architects, LLC provide architectural documentation to assist in the Township's preparation of the grant application in an amount not to exceed \$3,200.00 per their proposal dated February 15, 2017; and

WHEREAS, funds are available and have been certified as such by the Chief Financial Officer and said certification is attached to this resolution.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that Mills & Schnoering Architects, LLC, is authorized to assist in the preparation and submission of the 2017 New Jersey Historic Site Management Grant Application in an amount not to exceed \$3,200.00.

Mayor Suraci said that the resolution also authorizes said firm to provide the technical documentation and cost estimates for the 2017 application for a not-to-exceed cost of \$3,200.

Upon motion by Committeeman Tomson, seconded by Committeeman Burchette, the aforesaid resolution was unanimously approved upon call of the role.

7. RESOLUTION AUTHORIZING A "NON FAIR AND OPEN" AGREEMENT WITH WHITESTONE ASSOCIATES, INC., TO PROVIDE ENVIRONMENTAL AND REMEDIATION SERVICES AT THE PUBLIC WORKS FACILITY IN AN AMOUNT NOT TO EXCEED \$36,575.00

WHEREAS, the Township of Hillsborough is required by the New Jersey Department of Environmental Protection (NJDEP) to provide environmental and site remediation services at the Hillsborough Public Works Facility by a Licensed Site Remediation Professional (LSRP); and

WHEREAS, Whitestone Associates, Inc., submitted a proposal, dated February 14, 2017, in the amount of \$36,575.00, to provide environmental and site remediation services at the Hillsborough Public Works Facility; and

WHEREAS, the Township employs a Qualified Purchasing Agent who, along with the Township Health Officer, recommends an agreement be executed with Whitestone Associates, Inc., to provide environmental and site remediation services at the Hillsborough Public Works Facility in accordance with the proposal submitted; and

WHEREAS, the environmental and remediation services to be performed constitute professional services as defined by N.J.S.A. 40A:11-5 (a)(i) and therefore are not required to be publicly bid; and

WHEREAS, Whitestone Associates, Inc., has submitted a Political Contribution Disclosure form; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer said certification is attached to this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

1. The Mayor and Township Clerk are authorized to execute an agreement with Whitestone Associates, Inc., in an amount not to exceed \$36,575.00, for the provision of environmental and site remediation services at the Hillsborough Public Works Facility.
2. This contract is being awarded through the Non Fair and Open Process as a professional service contract in accordance with N.J.S.A. 40A:11-5 (a)(i).

Mayor Suraci said that Whitestone Associates, Inc. is a professional environmental consulting firm that the Township will enlist to provide environmental consulting services for the monitoring, reporting and remediation of the DPW underground storage tank closure project.

Mayor Suraci said the NJDEP site remediation reform act (SRRA) requires long-term monitoring of numerous wells at the site on a quarterly basis by a licensed site remediation professional.

Upon motion by Committeeman Burchette, seconded by Deputy Mayor McCauley, the aforesaid resolution was unanimously approved upon call of the role.

CONSENT AGENDA

1. RESOLUTION APPROVING THE APPLICATION FOR SPECIAL PERMIT FOR SOCIAL AFFAIR FOR IMMACULATA HIGH SCHOOL FOR AN EVENT TO BE HELD ON APRIL 28, 2017

WHEREAS, an application for a Special Permit for Social Affair has been filed by Immaculata High School for an event to be held on April 28, 2017; and

WHEREAS, the submitted application is complete.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that it hereby approves the application for Immaculata High School for an event to be held on April 28, 2017.

2. RESOLUTION AUTHORIZING THE FOLLOWING ACTIONS FOR BEAZER HOMES: ACCEPTING MAINTENANCE BOND NO. 60105904 FROM CAPITOL INDEMNITY CORPORATION, IN THE AMOUNT OF \$860,445.14; RELEASING PERFORMANCE BONDS NO. 929504705 AND 929504704; ACCEPTING PLEASANT VIEW ESTATES PHASE 1 AND PHASE 2; RELEASE OF CASH BOND (SECTION 1) IN THE AMOUNT OF \$93,980.84; RELEASE OF CASH BOND (SECTION 2) IN THE AMOUNT OF \$138,549.69 AND ACCEPTING THE PROJECT INCLUDING ACCEPTANCE OF CERTAIN ROADWAYS

WHEREAS, a request has been received from Beazer Homes for the acceptance of Maintenance Bond No.60105904 from Capitol Indemnity Corporation, in the amount of \$860,445.14, releasing Performance Bonds No. 929504705 and 929504704, accepting Pleasant View Estates Phase 1 and Phase 2, release of Cash Bond (Section 1) in the amount of \$93,980.84, release of Cash Cond (Section 2) in the amount of \$138,549.69 and accepting the project including the following roadways in their entirety:

1. Brennan Way (approximately 1,820 L.F.)
2. Lawrence Court (approximately 1,940 L.F.)
3. Kershaw Drive (approximately 580 L.F.)
4. Torbert Road (approximately 2,05 L.F.)
5. Gano Drive (approximately 530 L.F.)
6. McCoy Court (approximately 330 L.F.)

WHEREAS, the Assistant Township Engineer certifies that all work has been satisfactorily completed; and

WHEREAS, the Assistant Township Engineer recommends that the Township Committee take action on the above project.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Assistant Township Engineer be and hereby is accepted and approved.

3. RESOLUTION AUTHORIZING JOHN FIEDLER, CONSTRUCTION OFFICIAL, TO POST FOR THE POSITION OF PART TIME PLUMBING INSPECTOR IN THE HILLSBOROUGH TOWNSHIP BUILDING DEPARTMENT

WHEREAS, there is a vacancy for part time Plumbing Inspector in the Hillsborough Township Building Department; and

WHEREAS, the Construction Official requests authorization to post for the position of part time Plumbing Inspector.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey hereby authorizes the Construction Official to post for the position of part time Plumbing Inspector.

4. RESOLUTION AUTHORIZING THE TOWNSHIP PLANNER TO PREPARE AND SUBMIT THE 2017 NEW JERSEY HISTORIC SITE MANAGEMENT GRANT APPLICATION FOR THE VANDERVEER HARRIS HOUSE

WHEREAS, the Township of Hillsborough is desirous to preserve the Township's Historic Vanderveer Harris House; and

WHEREAS, the Township Planner has requested authorization for the preparation and submission of 2017 New Jersey Historic Site Management Grant Application.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that the Township Planner is authorized to prepare and submit the 2017 New Jersey Historic Site Management Grant Application.

5. RESOLUTION AUTHORIZING HILLSBOROUGH POLICE CHIEF DARREN POWELL, TO POST FOR THE POSITION OF FULL TIME POLICE DISPATCHER IN THE HILLSBOROUGH TOWNSHIP POLICE DEPARTMENT

WHEREAS, there is a vacancy in the Hillsborough Township Police Department for the position of full time Police Dispatcher; and

WHEREAS, Chief Powell requests authorization to post for the position of full time Police Dispatcher.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that it hereby authorizes the Chief Powell to post for the position of full time Police Dispatcher.

6. RESOLUTION AUTHORIZING THE EXECUTION OF MUNICIPAL CERTIFICATION FOR THE ARC OF SOMERSET COUNTY 2017 COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION

WHEREAS, the Somerset County Community Development Block Grant Applications are due on March 31, 2017; and

WHEREAS, it is the desire of the Township Committee of the Township of Hillsborough to endorse the submission of said grant by The Arc of Somerset County, requesting funds for a three (3) fixture bathroom.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the application requesting funds for a three (3) fixture bathroom be and hereby is endorsed and that the Mayor and Clerk are hereby authorized to execute the Municipal Certification for the ARC of Somerset County 2017 Community Development Block Grant Application.

7. RESOLUTION AUTHORIZING HILLSBOROUGH POLICE CHIEF DARREN POWELL, TO POST FOR THE POSITION OF FULL TIME RECORDS CLERK IN THE HILLSBOROUGH TOWNSHIP POLICE DEPARTMENT

WHEREAS, there is a vacancy in the Hillsborough Township Police Department for the position of full time Records Clerk; and

WHEREAS, Chief Powell requests authorization to post for the position of full time Records Clerk.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of

Hillsborough, County of Somerset, State of New Jersey that it hereby authorizes the Chief Powell to post for the position of full time Records Clerk.

8. RESOLUTION RATIFYING AND CONFIRMING THE REFUND OF TAX OVERPAYMENTS IN THE AMOUNT OF \$ 47,254.67 (total properties 30)

WHEREAS, real property tax payers overpaid their real property taxes; and

WHEREAS, the Tax Collector has received proof of such payments after correspondence with said property owners.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee, of the Township of Hillsborough, County of Somerset, State of New Jersey, the Tax Collector is hereby authorized to refund said amounts to the property owners; Total, \$47,254.67, properties 30.

Block	Lot	Name	Amount	Qtr	Year
163.21	5 C6131	Lereta	1289.08	1	2017
207.06	21	Nelson Whitney	145.66	1	2017
196	2	Latoya Edwards-Bailey	2607.73	1	2017
178.02	198	James Piorkowski	1285.46	1	2017
163.05	1.01 C1705	Tamara Wilson	863.61	1	2017
141.06	4	Shufen He	449.01	1	2017
141.02	4	Valley National Bank	2088.72	1	2017
51	4 C0500	Fulton Bank	407.97	1	2017
51	4 C0511	Fulton Bank	1048.89	1	2017
51	4 C0512	Fulton Bank	1048.89	1	2017
51	4 C0513	Fulton Bank	1048.89	1	2017
51	4 C0514	Fulton Bank	1048.89	1	2017
51	4 C0521	Fulton Bank	1048.89	1	2017
51	4 C0522	Fulton Bank	1048.89	1	2017
51	4 C0523	Fulton Bank	1048.89	1	2017
51	4 C0524	Fulton Bank	1048.89	1	2017
13.02	6	CoreLogic	1299.94	1	2017
151.03	25	CoreLogic	2123.73	1	2017
152.07	3	CoreLogic	2464.70	1	2017
153.05	2213	CoreLogic	1251.06	1	2017
153.13	1 C0999	CoreLogic	1153.89	1	2017
163.06	3 C2411	CoreLogic	1298.73	1	2017
163.08	1 C2405	CoreLogic	789.99	1	2017
163.22	5 C3312	CoreLogic	1314.43	1	2017
175.08	85	CoreLogic	3328.31	1	2017
177.01	38	CoreLogic	2729.03	1	2017
183.05	9	CoreLogic	1517.80	1	2017
203.05	31	CoreLogic	3106.22	1	2017
205.04	3	CoreLogic	3296.58	1	2017
205.30	6.01	CoreLogic	4051.90	1	2017

9. RESOLUTION AUTHORIZING THE REFUND OF RECREATION PROGRAM FEES IN THE AMOUNT OF \$355.00

WHEREAS, there are refunds due from Recreation program fees; and

WHEREAS, the Chief Financial Officer has received proof of such refunds being due and payable.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee, of the Township of Hillsborough, County of Somerset, State of New Jersey, the Chief Financial Officer is hereby authorized to refund said amounts as detailed below, in a total amount of \$355.00.

<u>Name</u>	<u>Amount</u>	<u>Name</u>	<u>Amount</u>
Pamela Ilagan	\$75.00	Jennifer Goldsack	\$25.00
Jeannette Sena	\$155.00	Denise Acocella	\$100.00

10. RESOLUTION SUPPORTING THE STATE HOUSE COMMISSION FINAL APPLICATION TO THE NJDEP GREEN ACRES PROGRAM FOR DISPOSAL AND DIVERSION OF PORTIONS OF THE VANDERVEER HARRIS HOUSE PROPERTY FOR ROUTE U.S. 206 BYPASS, SECTIONS 14A & 15A (CONTRACT B) IMPROVEMENTS

WHEREAS, Block 153.06, Lot 1 is part of the Township of Hillsborough owned Vanderveer Harris House property which is encumbered with restrictions against disposal or diversion from recreation and conservation uses by the New Jersey Department of Environmental Protection's Green Acres Program; and

WHEREAS, in conjunction with the proposed Route U.S. 206 Bypass realignment and improvements in the vicinity of the property, it is necessary to remove the Green Acres restrictions from a 1.85 acre portion of the Township of Hillsborough owned Vanderveer Harris House property; and

WHEREAS, the removal of Green Acres restrictions from parkland requires the approval of the Commissioner of the Department of Environmental Protection and the State House Commission pursuant to N.J.A.C. 7:36-26; and

WHEREAS, the Township of Hillsborough wishes to apply for approval for the Route U.S. 206 Bypass realignment and improvements in the vicinity of the property as a major disposal or diversion of parkland under N.J.A.C. 7:36-26; and

WHEREAS, a resolution was passed on January 27, 2015 supporting the pre-application submission pursuant to N.J.A.C. 7:36- 26.9(d)11; and

WHEREAS, a second public hearing was held on February 15, 2017 and public comment was accepted until March 1, 2017; and

WHEREAS, in accordance with N.J.A.C. 7:36-26.11(i)4, it is necessary for Township of

Hillsborough to submit as part of the final application a Resolution endorsing the application to divert or dispose of parkland;

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, in the County of Somerset, State of New Jersey, as follows:

1. The Township of Hillsborough endorses the filing of a final application for the disposal and/or diversion of parkland at the Township of Hillsborough owned Vanderveer Harris House property in support of the proposed Route U.S. 206 Bypass realignment and improvements pursuant to N.J.A.C. 7:36-26; and
2. The Township of Hillsborough has reviewed both oral and written comments accepted during the public comment period and have made a finding that the major disposal or diversion of aforementioned Township of Hillsborough owned Vanderveer Harris House property is still in the public's best interest; and
3. The Township of Hillsborough hereby finds that the disposal or diversion of aforementioned Township of Hillsborough owned Vanderveer Harris House property would meet the minimum substantive criteria at N.J.A.C. 7:36-26.1(d) by realigning the existing Route U.S. 206 to eliminate the existing substandard curves with high accident rate within the vicinity of the Township of Hillsborough owned property; and
4. The Township of Hillsborough acknowledges that in order to obtain the approval of disposal or diversion of the aforementioned Township of Hillsborough owned Vanderveer Harris House property, all substantive and procedural requirements of N.J.A.C. 7:36-26 must be met, including compensation requirements at N.J.A.C. 7:36-26.10.
5. Upon approval of the disposal and/or diversion of the aforementioned Township of Hillsborough owned Vanderveer Harris House property by the Commissioner of the New Jersey Department of Environmental Protection and the State House Commission and proof that all terms and conditions of the approval have been satisfied or will be satisfied in a timely manner, the Township of Hillsborough hereby authorizes and directs the Mayor and Township Clerk to execute: 1) a Green Acres Release and Compensation Agreement and 2) a Deed of Restriction for any replacement land serving as compensation for the disposal and/or diversion, in accordance with N.J.A.C. 7:36-26.11(m).

11. RESOLUTION AUTHORIZING THE TRANSFER OF EARNED AMOUNTS OF \$7,277.29 FROM THE SUBDIVISION AND SITE PLAN ENGINEERING TRUST ACCOUNTS TO THE TREASURER'S ACCOUNT

WHEREAS, in accordance with the following summary of accrued Engineering charges related to various indicated projects, a total of \$7,277.29 should be transferred from Engineering inspection escrow accounts into the Treasurer's Account as indicated; and

WHEREAS, each of the project line items has been verified against the Treasurer’s Office account records through March 8, 2017, to ensure that sufficient funds are available for these transfers of unanticipated revenues.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that a total of \$7,277.29 is to be transferred from the Engineering Escrow Accounts into the Treasurer’s Account.

<u>Client</u>	<u>Number</u>	<u>Transfer Amount</u>
Country Classics - 4A	640	-3,589.26
Country Classics – 4C	612	-277.95
Country Classics – 4D	626	-552.62
Gateway Phase 5	614	-235.27
Gateway Phase 6	620	-810.24
MK Properties Amwell Auto Body	576	-267.40
RETS Partners	632	-883.80
RPM Dev/Westerling Place	637	-440.50
Senior Housing	636	-220.25
Grand Total		\$-7,277.29

12. MayorAL APPOINTMENTS

Sign Review Committee (Amended)

Seat #3	(1-year unexpired term)	Vacant
Seat #4	(1-year unexpired term)	Matthew Gizzi

13. RESOLUTION APPROVING THE REQUEST FROM NELSON’S CORNER ASSOCIATES, LLC (THE HELLER GROUP) FOR RELEASE OF DEVELOPMENT REVIEW ESCROW IN THE AMOUNT OF \$572.45

WHEREAS, a request has been received from Nelson’s Corner Associates, LLC (The Heller Group) for the release of Development Review Escrow; and

WHEREAS, the Hillsborough Township Planning Director certifies that all work related to the review of the above has been completed; and

WHEREAS, the Hillsborough Township Planning Director recommends that the Township Committee take action to release the \$572.45 Development Review Escrow because the work has been completed.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Hillsborough Township Planning Director be and hereby is accepted and approved.

14. RESOLUTION APPROVING THE REQUEST FROM COPART OF CONNECTICUT, INC. FOR RELEASE OF DEVELOPMENT REVIEW ESCROW IN THE AMOUNT OF \$840.00

WHEREAS, a request has been received from Copart of Connecticut, Inc. for the release of Development Review Escrow; and

WHEREAS, the Hillsborough Township Planning Director certifies that all work related to the review of the above has been completed; and

WHEREAS, the Hillsborough Township Planning Director recommends that the Township Committee take action to release the \$840.00 Development Review Escrow because the work has been completed.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Hillsborough Township Planning Director be and hereby is accepted and approved.

Committeeman DelCore said that there are a few openings in the Police Department and that he appreciates having them on the agenda so we can move forward.

Upon the motion of Committeeman Tomson, seconded by Committeeman DelCore, the Consent Agenda was unanimously approved upon call of the roll.

CLAIMS LIST

Mayor Suraci asked to approve Claims List 2017-05.

Upon the motion of Committeeman DelCore, seconded by Deputy Mayor McCauley, Claims List 2017-05 was unanimously approved upon call of the roll.

ADJOURNMENT

Upon motion by Committeeman Tomson, seconded by Committeeman Burchette, the meeting duly adjourned at 8:47 pm. Said motion was carried unanimously upon voice vote.

Attested:

Pamela Borek
Township Clerk