

Minutes of the Regular Meeting of the Township Committee of the Township of Hillsborough, in the County of Somerset, State of New Jersey, held in the Municipal Complex at 7:30 p.m. on May 9, 2017.

Upon call of the roll, the following Committee members were recorded present: Committeeman Greg Burchette, Committeeman Frank DelCore, Committeeman Doug Tomson, Deputy Mayor Gloria McCauley. Mayor Carl Suraci was not in attendance. Also in attendance were Township Administrator Anthony Ferrera, Township Clerk Pamela Borek and Township Attorney William Willard.

### **SALUTE TO THE FLAG**

Deputy Mayor Gloria McCauley advised that in accordance of section 5 of the Open Public Meetings Act, Chapter 231, of the Public Laws of 1975 that notice of this meeting was made by the posting on the bulletin board at the Hillsborough Township Municipal Complex and notifying the officially designated newspapers that this meeting would take place at the Hillsborough Township Municipal Complex at 7:30 p.m. on May 9, 2017.

### **APPROVAL OF MINUTES**

- *Approval of the January 10, 2017 Executive Session Meeting Minutes*

Upon a motion by Committeeman Tomson, seconded by Committeeman DelCore, the minutes of the January 10, 2017 Executive Session were approved upon the call of the roll. Committeeman Burchette abstained from the vote.

- *Approval of the April 25, 2017 Regular Session Meeting Minutes*

Upon a motion by Committeeman Burchette, seconded by Committeeman DelCore, the minutes of the April 25, 2017 Regular Session were approved upon the call of the roll.

### **REPORTS FROM COMMITTEE LIAISONS, AND RECEIPT OR REPORTS, PETITIONS OR COMMUNICATIONS**

#### **Committeeman Burchette**

Committeeman Burchette stated he was honored to announce the 2017 Grand Marshal - Mr. Ron Newsom, Air Force Buck Sergeant E4 will lead Hillsborough's 2017 Memorial Day Commemoration Ceremony on May 27th in the Garden of Honor.

Committeeman Burchette reminded residents that the Memorial Day commemorative program will kick off with the 'Salute to Veterans' Breakfast at the Peter J. Biondi Municipal Building at 7:30 a.m., followed by the Memorial Day Parade which will begin at 10:30 a.m. at the intersection of Auten and Triangle Roads. The Salute to Veterans Breakfast will be held May 27th rain or shine.

Committeeman Burchette reported that Wednesday, June 7th from 8:30 am until 10:30 am the Hillsborough Business Association will be hosting the 2017 Business Summit. The summit is an informative networking session in which the Township Professionals are available to discuss current town policies and procedures in order to help businesses operate effectively.

Committeeman Burchette reminded residents that the Annual Hillsborough Township Clean Up Coupons are now available for both residential access to the Auten Road Facility. Please visit the DPW website for more information.

**Committeeman DelCore**

Committeeman DelCore stated the Hillsborough Police Department has been receiving reports of telephone and online scam attempts. Some of the more common scams being reported are from sources claiming to be with the IRS, Publishing Clearing House, Microsoft and Law Enforcement Agencies claiming they have a loved one under arrest and they need to wire them funds for bail.

Committeeman DelCore advised training is provided prior to every Election and poll workers are paid \$200 per Election.

For more information call 908-231-7086. The next training class is being offered on Wednesday, May 31 - 6pm to 8pm @ 40 N. Bridge Street, Somerville, NJ 08876.

**Committeeman Tomson**

Committeeman Tomson stated Summer Recreation Camp registration remains open - please visit the website for all the details and registration information. Register by June 1st to avoid the late fee.

Committeeman Tomson reported that registration for the in-town summer recreation basketball leagues is open and the deadline is May 19. This program is open to boys finishing grades 5 through 8 and girls entering grades 4 to 9. The season begins on June 26 and runs for 7 weeks. All games are played at Ann Van Middlesworth Park. Girls play on Mondays and Wednesdays and boys play on Tuesdays and Thursdays.

Committeeman Tomson reminded residents that the Summer Boys Rookie League is for Boys finishing grades 3 and 4 and the registration deadline is May 19th. Games are played on Sunday evenings at Ann Van Middlesworth Park beginning on June 4th and will run for 4 weeks.

Committeeman Tomson advised the 2016 Annual Report is on the Health Department website for public information. The annual report is required by the NJ Department of Health in the "Public Health Practice Standards of New Jersey". The report is educational, as it talks about the activities of the Health Department, Hillsborough demographics and information about the types of inspections and special projects. Some of the categories are administration, health services, outreach, animal care and management, camp ground, public swimming pools, and youth camp inspections, rabies prevention, retail food establishment inspection, well testing, wastewater inspections, environmental projects. Please visit the website to view this annual report.

Committeeman Tomson said Somerset County Library System of New Jersey's 10 branches will be closed Sunday, May 14th for Mother's Day. All branches will reopen with regular hours on Monday, May 15.

**Deputy Mayor McCauley**

Deputy Mayor McCauley thanked the 8th Grade Girl Scout Troop 60320 for the invitation to speak to them and assisting in earning their public speaking badge. For the Public Speaking badge, Heather Suraci went over the PREP format, and addressed different techniques for impromptu speaking, classroom presentations and talking to adults. Then each girl did a 1-2 minute speech about what they are

looking forward to most about going into high school. The activities helped the girls to become more comfortable with public speaking.

Deputy Mayor McCauley invited residents to attend the ribbon cutting of the newly renovated skate park Friday evening at 6 pm at AVM Park. Funding for the renovations came through capital planning recommendations. Investing in our parks is a priority of the Township making it One of the Best Places to live in America.

Deputy Mayor McCauley reported the Regional Chronic Disease Coalition reminds all residents to protect Yourself, Get Sun-Safety Certified, and Schedule an Early Detection Skin Cancer Screening!

Deputy Mayor McCauley reported the Township will be unveiling a new Community Events Calendar in the coming weeks. Events will no longer be posted individually in the Mayor's eNewsletter, but will instead be placed in one central, easily accessible location on the Township's website.

The new improved calendar will feature event details and flyers for Township sponsored events along with events submitted by community members.

Additionally, Deputy Mayor McCauley advised the process for submitting events to be placed on the calendar will be streamlined. Community members and organizations will have the ability to submit events and flyers directly from the Community Events Calendar page.

Deputy Mayor McCauley reminded residents that Saturday, June 3rd the Annual Green Living and Wellness Fair will be held in conjunction with the Hillsborough YMCA HOP 5K.

Deputy Mayor McCauley said as always, you can stay connected with all these events and more via the Friday eNewsletter and Twitter. TV 29 and the Hillsborough YouTube channel showcase our meetings, Hillsborough the Good Life episodes and other information. SwiftReach 911 for traffic and emergency notifications.

### PROCLAMATIONS/PRESENTATIONS/APPOINTMENTS

- **Proclamation honoring the Adult Day Care Center of Somerset County for their 40<sup>th</sup> Anniversary**

***WHEREAS**, the Adult Day Center of Somerset County is a nonprofit agency committed to providing high quality, affordable day care services for disabled and elderly residents of Somerset County; and*

***WHEREAS**, the mission of the Adult Day Center is to provide extraordinary day care services for the disabled and elderly residents of Somerset County and support for caregiving families; and,*

***WHEREAS**, each year, many frail, disabled and elderly are institutionalized prematurely or unnecessarily due to the lack of affordable quality care in Somerset County; and*

***WHEREAS**, the Adult Day Center was started in 1976 in a Bound Brook church basement as a response to this problem and since it's inception in 1976, the Center has grown and it's vision has provided the opportunity for the frail, disabled and elderly to live out their lives with dignity and independence; and*

***WHEREAS**, thousands of individuals have been able to remain at home with their families and attend the*

*Adult Day Center instead of being institutionalized; and*

***WHEREAS***, the services provided by the Adult Day Center of Somerset County include, yet are not limited to: therapeutic activities, daily exercise programs, nursing and personal care, physical therapy, occupational therapy, consultant pharmacy, entertainment and outings; and

***WHEREAS***, thousands of caregivers have been supported during their caregiving journey and selfless mission of helping their loved one age in place; and

***WHEREAS***, these services are designed to fully engage disabled and elderly residents of Somerset County in the human experience to the furthest extent possible.

***NOW, THEREFORE, BE IT PROCLAIMED***, that we, the Mayor and Township Committee of the Township of Hillsborough, do hereby recognize the 40<sup>th</sup> anniversary of the Adult Day Center of Somerset County, the value that the Adult Day Center of Somerset County provides to those they serve, and, via this proclamation, recognize the need to raise awareness of this valuable organization to the residents of Hillsborough.

- **Proclamation declaring May 14 , 2017 through May 20, 2017 as National Nursing Home Week**

***WHEREAS***, we honor and respect our elders and citizens of any age with physical or intellectual disabilities who reside in skilled nursing care centers throughout Hillsborough Township; and

***WHEREAS***, skilled nursing care centers throughout our area are holding events in observance of National Nursing Home Week, May 14 to 20, 2017, using this year's theme of "The Spirit of America,"; and

***WHEREAS***, we urge all citizens to visit a loved one, family member or friend residing in any care setting and offer a kind word, a personal touch, and spend time participating in various activities to unite those from all walks of life in need of our continuing love and support; and

***WHEREAS***, Hillsborough Township is committed to quality health care, we take this moment to embrace the essence of the theme "The Spirit of America." Let's join all residents, patients, caregivers, nurses, other staff, volunteers and visitors in celebrating their special week; and

***WHEREAS***, these services are designed to fully engage disabled and elderly residents of Somerset County in the human experience to the furthest extent possible.

***NOW, THEREFORE, BE IT PROCLAIMED***, that we, the Mayor and Township Committee of the Township of Hillsborough, declare the week of May 14 to 20, 2017, as National Nursing Home Week, a week to honor both our vulnerable citizens who receive care and the dedicated ones giving care.

- **Proclamation honoring Duke Farms on the 5th Anniversary of their opening**

***WHEREAS***, the mission of Duke Farms is to be a leader in the areas of environmental stewardship and

*sustainability, and to inspire visitors to become informed stewards of the land; and*

***WHEREAS***, *after a period of extensive renovations, Duke Farms reopened to the public, free of charge, on May 19, 2012; and*

***WHEREAS***, *the renovations included two LEED Platinum buildings (the Visitors Orientation Center and the Orchid Range), a large photovoltaic solar array, geothermal heating and cooling, and a constructed wetlands wastewater treatment system among a wide array of demonstrations of sustainability and green architecture; and*

***WHEREAS***, *the cultural landscape created by James Buchanan Duke and his daughter Doris Duke, which includes lakes, waterfalls, fountains, bridges, carriage ways, and three iconic stone barns (the Farm Barn, the Coach Barn, and the Hay Barn), have now been open for almost five years for the enjoyment of visitors; and*

***WHEREAS***, *Duke Farms now provides a wide range of educational programs ranging from environmental education programs for children and adults, professional training programs, a 462 plot community garden, and a Bike Share Program, as well as meeting space for organizations involved in activities integral to the mission of Duke Farms; and*

***WHEREAS***, *since the re-opening in May of 2012, more than two million visitors have taken advantage of all that Duke Farms has to offer, and Duke Farms has quickly become both a regional destination and a place where visitors of all ages can enjoy both nature and a respite from their busy lives; and*

***NOW, THEREFORE, BE IT PROCLAIMED***, *that we, the Mayor and the Township Committee of the Township of Hillsborough, do hereby recognize and congratulate Duke Farms on the occasion of its Fifth Anniversary of opening to the public on May 19, 2012.*

***BE IT FURTHER PROCLAIMED***, *that we, the Mayor and the Township Committee, do hereby commend Duke Farms for their efforts in environmental stewardship and the inspiration they provide for their visitors, express our sincere appreciation for the prominent and supporting role that Duke Farms has come to play in the local community, and extend our best wishes to Duke Farms for continued much success in the future.*

- **Proclamation honoring Eagle Scout Maxavier Steimel**

***WHEREAS***, *Maxavier Steimel, a Senior at Hillsborough High School and a member of Boy Scout Troop 89, has recently earned the status of Eagle Scout; and*

***WHEREAS***, *the Hillsborough Township Committee of the Township of Hillsborough, recognizes the many hours that Maxavier devoted to attaining the status of Eagle Scout, working with diligence and making sacrifices in order to achieve this highly coveted position; and*

***WHEREAS***, *Maxavier has served the Boy Scouts in an exemplary manner and is deserving of the honor bestowed upon him; and*

***WHEREAS**, Maxavier's Eagle Scout Project consisted of building and donating a U.S. Flag Retirement Bin for the Township citizens to retire torn and tattered U.S. Flags in an honored fashion; and*

***WHEREAS**, Maxavier's Eagle Scout Project has been a wonderful addition to the Hillsborough Township Municipal Complex; and*

***WHEREAS**, Maxavier will be attending SUNY Cortland in the fall; and*

***WHEREAS**, Maxavier serves as an example to the youth of Hillsborough Township through his high level leadership and community service, and we are very proud that he is a member of our community.*

***NOW, THEREFORE, BE IT PROCLAIMED** that we, the Mayor and Hillsborough Township Committee, do hereby recognize and extend our sincere congratulations to Maxavier Steimel for having achieved the status of Eagle Scout, an honor for both him and for those who guided him, with best wishes for a bright future.*

#### **PRESENTATIONS**

- None

#### **NEW BUSINESS**

- None

#### **PUBLIC COMMENT ON NEW BUSINESS AND MATTERS NOT ON THE AGENDA**

- Rose Rena Rosenbaum, 20 Peterson Road asked the Township to draft a resolution to declare Hillsborough a sanctuary city.

#### **PUBLIC HEARINGS**

#### **2017-03 ORDINANCE AUTHORIZING ACCEPTANCE OF POROUS PAVEMENT MAINTENANCE EASEMENTS FOR THE PROPERTIES IDENTIFIED ON THE TAX MAP OF THE TOWNSHIP OF HILLSBOROUGH AS BLOCK 142, LOTS 28 AND 29**

**WHEREAS**, on July 14, 2016, the Township of Hillsborough Planning Board adopted a memorializing Resolution approving Application 16-PB-03-SRV for the properties identified on the Tax Map of the Township of Hillsborough as Block 142, Lots 28 and 29 ("Properties"); and

**WHEREAS**, the Resolution of approval requires the owners of the Properties to provide the Township of Hillsborough with Porous Pavement Maintenance Easements; and

**WHEREAS**, the Township Attorney has reviewed the attached Porous Pavement Maintenance Easements and finds them to be acceptable.

**NOW, THEREFORE, BE IT ORDAINED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows: (1) the Township hereby accepts the

attached Porous Pavement Maintenance Easements for the Properties; (2) the Mayor and Township Clerk are hereby authorized to execute the Porous Pavement Maintenance Easements on behalf of the Township; (3) the Township Attorney is authorized to record the Porous Pavement Maintenance Easements with the Somerset County Clerk; and (4) this Ordinance shall take effect upon adoption and publication according to law.

Deputy Mayor McCauley stated that this has been recommended by the Planning Board and reviewed by the Township Attorney to be acceptable. Under Municipal Land Use Law, acceptance of easements by the Township must be through ordinance.

Upon motion by Committeeman Tomson, seconded by Committeeman DelCore, to open the public hearing, the resolution was unanimously approved upon call of the role.

Upon motion by Committeeman Burchette, seconded by Committeeman Tomson the Public Hearing was closed and Ordinance 2017-03 was adopted and unanimously approved upon call of the roll.

### INTRODUCTION OF NEW ORDINANCES

#### **2017-05 ORDINANCE AUTHORIZING ACCEPTANCE OF DEDICATIONS AND EASEMENTS FROM COUNTRY CLASSICS IV LIMITED LIABILITY COMPANY, FOR COUNTRY CLASSICS IN THE MILLSTONE VALLEY – 1 PHASE 4A**

**WHEREAS**, Country Classics IV Limited Liability Company, filed Application No.: 99-PB-16-MJPV with the Township of Hillsborough Planning Board for preliminary major subdivision approval with variances for Country Classics in the Millstone Valley Phases 3 and 4 and the Board adopted a memorializing Resolution on January 9, 2003 approving the Application; and

**WHEREAS**, Country Classics IV Limited Liability Company filed Application No.: 07-PB-20-MJF with the Township of Hillsborough Planning Board for final major subdivision approval for Country Classics in the Millstone Valley Phase 4A and the Board adopted a memorializing Resolution on January 17, 2008 approving the Application; and

**WHEREAS**, the Resolutions of Approval require Country Classics to provide the Township of Hillsborough with the following Dedications and Easements:

- Deed of Dedication for Right of Way for Murphy Drive, McBride Court, LaTourelle Drive, Gorman Court, Bath Drive, Galligen Drive and Lutes Drive through Country Classics in the Millstone Valley – 1 Phase 4A, Hillsborough, New Jersey
- Storm and Sanitary Sewer Easement for Block 205.02, Lots 18, 75 and 76
- Conservation Easement for Block 205.02, Lots 60, 61 and 62 and Block 205.25, Lots 8, 9, 10, 11, 12 and 14
- Sight Triangle Easement for Block 205.02, Lots 58, 59, 60, 68, 74, 87; Block 205.25, Lots 13 and 14; Block 205.27, Lots 9, 17 and 20; Block 205.28, Lots 1, 4, 7 and 11; Block 205.29, Lots 1, 6 and 14; and Block 205.32, Lot 27

- Storm Sewer Easement for Block 205.27, Lots 18 and 19; Block 205.29, Lots 16 and 17

**WHEREAS**, the Township Attorney has reviewed the attached Dedications and Easements and finds them to be acceptable.

**NOW, THEREFORE, BE IT ORDAINED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows: (1) the Township hereby accepts the attached Dedications and Easements; (2) the Mayor and Township Clerk are hereby authorized to execute the Dedications and Easements on behalf of the Township; (3) the Township Attorney is authorized to record the Dedications and Easements with the Somerset County Clerk; and (4) this Ordinance shall take effect upon adoption and publication according to law.

Deputy Mayor McCauley stated that similarly to the public hearing, this acceptance must be through an ordinance. This has been recommended by the Planning Board and reviewed by the Township Attorney to be acceptable.

Upon motion by Committeeman Tomson, seconded by Committeeman Burchette, to introduce the ordinance, the motion was unanimously approved upon call of the role.

#### **CONSIDERATIONS**

- 1. RESOLUTION AUTHORIZING THE HIRING OF TERESA TODD TO THE POSITION OF PART-TIME BUS DRIVER IN THE TOWNSHIP SOCIAL SERVICES DEPARTMENT, AT AN HOURLY RATE OF \$17.50 PER HOUR, NOT TO EXCEED 29 HOURS PER WEEK, EFFECTIVE MAY 10, 2017.**

**WHEREAS**, there exists a vacancy in the position of part-time bus driver in the Township's Social Services Department; and

**WHEREAS**, Ms. Todd has been interviewed by both the Director and Assistant Director and has been recommended to the fill said vacancy effective May 10, 2017, at a rate of \$17.50 per hour, not to exceed 29 hours per week; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Director and Assistant Director is hereby accepted and approved.

Town Administrator Anthony Ferrera stated he was very excited to welcome Ms. Todd.

Committeeman Tomson said he has family that uses the bus service and finds it to be a critical service and happy to see additional drivers.

Upon motion by Committeeman Burchette and seconded by Committeeman Tomson, the aforesaid resolution was unanimously approved upon call of the role.

- 2. RESOLUTION AUTHORIZING THE HIRING OF DEBORAH M. NISENSEN TO THE POSITION OF PART-TIME OFFICE ASSISTANT IN THE TOWNSHIP**



**ADMINISTRATOR/CLERK'S OFFICE, AT AN HOURLY RATE OF \$14.50 PER HOUR, NOT TO EXCEED 29 HOURS PER WEEK, EFFECTIVE MAY 10, 2017.**

**WHEREAS**, there exists a vacancy in the position of part-time office assistant/floater within the Township; and

**WHEREAS**, Ms. Nisenson has been interviewed by the Administrator and Clerk and has been recommended to fill said vacancy effective May 10, 2017, at a rate of \$14.50 per hour, not to exceed 29 hours per week; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Township Administrator and Clerk is hereby accepted and approved.

Township Administrator Anthony Ferrera stated he was glad to have Ms. Nisenson come on board.

Upon motion by Committeeman Tomson and seconded by Committeeman DelCore, the aforesaid resolution was unanimously approved upon call of the role.

**CONSENT AGENDA**

**1. RESOLUTION AUTHORIZING THE SUBMISSION OF THE HILLSBOROUGH TOWNSHIP 2016 RECYCLING TONNAGE GRANT APPLICATION TO THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION**

**WHEREAS**, the Mandatory Source Separation and Recycling Act, P.L. 1987, C. 102, has established a recycling fund from which tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and

**WHEREAS**, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

**WHEREAS**, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

**WHEREAS**, a resolution authorizing this municipality to apply for the 2016 Recycling Tonnage Grant will memorialize the commitment of this municipality to recycling and to indicate the assent of the Hillsborough Township Committee to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

**WHEREAS**, such resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

**NOW THEREFORE BE IT RESOLVED** by the Hillsborough Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, hereby endorses the submission of the 2016 recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates Dr. Glen Belnay to ensure that the application is properly filed; and

**BE IT FURTHER RESOLVED** that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

**2. RESOLUTION GRANTING PERMANENT EMPLOYEE STATUS TO KRISTOFER GRIMM, HILLSBOROUGH TOWNSHIP POLICE DISPATCHER, EFFECTIVE MARCH 1, 2017**

**WHEREAS**, Kristofer Grimm was hired as a Police Dispatcher in the Hillsborough Township Police Department on December 1, 2016; and

**WHEREAS**, the Chief of Police certifies that Kristofer Grimm has performed his duties in a capable and competent manner; and

**WHEREAS**, having qualified for regular employee status during the 3 month probationary period, the Chief of Police recommends that regular employee status be conferred upon Kristofer Grimm, effective March 1, 2017; and

**NOW, THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Chief of Police be and hereby is accepted and approved.

**3. RESOLUTION GRANTING PERMANENT EMPLOYEE STATUS TO RON CHRISTY, ASSISTANT SUPERVISOR, HILLSBOROUGH TOWNSHIP DEPARTMENT OF PUBLIC WORKS, EFFECTIVE APRIL 25, 2017**

**WHEREAS**, Ron Christy was hired as Assistant Supervisor in the Hillsborough Township Department of Public Works on January 25, 2017; and

**WHEREAS**, the Director of Public Works certifies that Ron Christy has performed his duties in a capable and competent manner; and

**WHEREAS**, having qualified for regular employee status during the 3 month probationary period, the Director of Public Works recommends that regular employee status be conferred upon Ron Christy, effective April 25, 2017; and

**NOW, THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Director of Public Works be and hereby is accepted and approved.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Director of Public Works is authorized to hire Ronald Christy as a full time Assistant Supervisor effective January 25, 2017 at an annual salary of \$66,000.00.

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**4. RESOLUTION AUTHORIZING THE REFUND OF RECREATION PROGRAM FEES**

**IN THE AMOUNT OF \$2,816.00**

**WHEREAS**, there are refunds due from Recreation program fees; and

**WHEREAS**, the Chief Financial Officer has received proof of such refunds being due and payable.

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Committee, of the Township of Hillsborough, County of Somerset, State of New Jersey, the Chief Financial Officer is hereby authorized to refund said amounts as detailed below, in a total amount of \$2,816.00.

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<u>Name</u>	<u>Amount</u>	<u>Name</u>	<u>Amount</u>
Agnes Irizarry	\$96.00	Mitesh Patel	\$100.00
Eric Wasserman	\$100.00	Gina Boulos	\$75.00
Elizabeth Bienstock	\$75.00	Renee Rott	\$75.00
Lisa Avallon	\$75.00	Jeannette Sena	\$75.00
Megan Mazur	\$75.00	Ripubaman Singh	\$55.00
Phillip Suarez	\$65.00	Amy Sumoski	\$975.00
Laura Kiehn	\$75.00	Priya Guhan	\$65.00
Pat Fetaya	\$130.00	Van Nguyen	\$435.00
Lina Jimenez	\$150.00	Marlo Moleski	\$55.00
Gina Bengivenga	\$65.00		

**5. RESOLUTION GRANTING PERMANENT EMPLOYEE STATUS TO MARK AMERMAN IN THE HILLSBOROUGH TOWNSHIP DEPARTMENT OF PUBLIC WORKS SUBJECT TO ARTICLE VI, SECTION E OF THE TEAMSTERS 469 CONTRACT**

**WHEREAS**, Mark Amerman was hired as a full-time Public Works Worker I in the Department of Public Works on July 5, 2016; and

**WHEREAS**, the Director of the Department of Public Works recommends that Mr. Amerman be granted permanent employee status in the Hillsborough Township Department of Public Works subject to Article VI, Section E of the Teamsters 469 Contract.

**NOW, THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Director of Public Works be and hereby is accepted and approved.

**6. RESOLUTION ACCEPTING BOND CONTINUATION CERTIFICATE #395411 FROM TRAVELERS CASUALTY & SURETY COMPANY OF AMERICA FOR NEW JERSEY AMERICAN WATER COMPANY, INC., FOR ROAD OPENING PERMITS THROUGH FEBRUARY 3, 2021**

**WHEREAS**, New Jersey American Water Company, in accordance with the terms of the Code of the Township of Hillsborough, Chapter 259 "Street and Sidewalks", Subsection 4-G has submitted a Bond Continuation Certificate in the required amount of \$5,000.00 for the period ending February 3, 2021; and

**WHEREAS**, this is a general performance guarantee for the continuous stream of road opening permits that are processed for New Jersey American Water Company each year; and

**WHEREAS**, the Assistant Township Engineer recommends that the Township Committee take action to accept the Bond Continuation Certificate #395411.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Assistant Township Engineer be and hereby is accepted and approved.

**7. RESOLUTION APPROVING CARNIVAL LICENSE APPLICATION SUBMITTED BY NICHOLAS PATULLO FOR AN EVENT TO BE HELD BY HILLSBOROUGH VOLUNTEER FIRE COMPANY #1, FLAGTOWN ON JUNE 10 , 2017**

**WHEREAS**, an Application for a Carnival License has been filed by Nicholas Patullo for an event to be held by Hillsborough Volunteer Fire Company #1, Flagtown on June 10, 2017; and

**WHEREAS**, the submitted Application is complete.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby approves the Application for a Carnival License submitted by Nicholas Patullo for an event to be held by Hillsborough Volunteer Fire Company #1, Flagtown on June 10, 2017.

**8. RESOLUTION APPROVING THE REQUEST FROM THE SOMERSET VALLEY YMCA - HILLSBOROUGH BRANCH TO HOLD THE HILLSBOROUGH HOP 5K IN HILLSBOROUGH TOWNSHIP ON SATURDAY, JUNE 3, 2017, PURSUANT TO THE REQUIREMENTS OUTLINED BY CHIEF DARREN POWELL**

**WHEREAS**, Somerset Valley YMCA - Hillsborough Branch has requested permission to hold the Hillsborough Hop 5K on Saturday, June 3, 2017, in Hillsborough Township; and

**WHEREAS**, Somerset Valley YMCA - Hillsborough Branch has produced a certificate of insurance naming the Township of Hillsborough as an insured; and

**WHEREAS**, Chief Powell and Hillsborough Township Police Department's Traffic Safety Bureau have determined that the planned route will provide an acceptable level of safety for the runners.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Somerset County YMCA - Hillsborough Branch is hereby authorized to hold a race in Hillsborough Township on June 3, 2017.

**9. RESOLUTION AUTHORIZING A PUBLIC FIREWORKS DISPLAY AT AUTEN ROAD SCHOOL ON JULY 1, 2017 WITH A RAIN DATE OF JULY 2, 2017**

**WHEREAS**, a public fireworks display will be held on July 1, 2017 at 8:45 p.m. with a rain date of July 2, 2017; and

**WHEREAS**, the location of the fireworks will be at Auten Road Intermediate School located at 281 Auten Road; and

**WHEREAS**, a contract has been entered into with Fireworks Extravaganza to operate the display.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that subject to the confirmation by the Fire Official that the agreement with the Fire Department is in place for making vehicles available during the Fireworks Display, that approval is hereby given for the Fireworks Display at Auten Road School on July 1, 2017, with a rain date of July 2, 2017.

Committeeman Tomson in reference to Resolution 9 stated he is looking forward to the fireworks display and hope all residents come out to enjoy.

Upon the motion of Committeeman Tomson, seconded by Committeeman Burchette, the Consent Agenda was unanimously approved upon call of the roll.

#### **CLAIMS LIST**

Deputy Mayor McCauley asked to approve Claims List 2017-09.

Upon the motion of Committeeman Tomson, seconded by Committeeman Burchette, Claims List 2017-09 was unanimously approved upon call of the roll.

#### **EXECUTIVE SESSION RESOLUTION**

**WHEREAS**, Section 8 of the Open Public Meetings Act (N.J.S.A. 10:4-12 (b) (1-9), Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, the Township Committee is of the opinion that such circumstances exist.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough in the County of Somerset, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:
  - a. *Contract Negotiations:*
    - i. *AFSCME, AFL-CIO Local 3697 - Council No. 73*
    - ii. *Municipal Communication Tower AT&T*
  - b. *Potential Litigation:*
    - i. *Hillsborough Properties*

3. The Township Committee may take official action on those items discussed in Executive Session upon completion of the Executive Session.
4. The minutes of the discussions shall be made available to the public as soon as the matters under discussion are no longer of a confidential or sensitive nature.
5. This Resolution shall take effect immediately.

Upon the motion of Committeeman DelCore, seconded by Committeeman Burchette, the aforesaid resolution was unanimously approved upon call of the roll.

The Township Committee went into Executive Session at 8:14pm.

Upon motion by Committeeman Tomson, seconded by Committeeman DelCore, the public meeting was reopened at 8:42.

#### **ADJOURNMENT**

Upon motion by Committeeman Tomson, seconded by Committeeman DelCore, the meeting duly adjourned at 8:43 pm. Said motion was carried unanimously upon voice vote.

Attested:

Pamela Borek  
Township Clerk