

Minutes of the Regular Meeting of the Township Committee of the Township of Hillsborough, in the County of Somerset, State of New Jersey, held in the Municipal Complex at 7:30 p.m. on September 12, 2017.

Upon call of the roll, the following Committee members were recorded present: Committeeman Frank DelCore, Committeeman Doug Tomson, Deputy Mayor Gloria McCauley and Mayor Carl Suraci. Also in attendance were Township Administrator Anthony Ferrera, Township Clerk Pamela Borek, Township Attorney William Willard and Township Attorney Eric Bernstein. Committeeman Greg Burchette was recorded absent.

SALUTE TO THE FLAG

Mayor Suraci advised that in accordance of section 5 of the Open Public Meetings Act, Chapter 231, of the Public Laws of 1975 that notice of this meeting was made by the posting on the bulletin board at the Hillsborough Township Municipal Complex and notifying the officially designated newspapers that this meeting would take place at the Hillsborough Township Municipal Complex at 7:30 p.m. on September 12, 2017.

MOMENT OF SILENCE

Mayor Suraci asked for a moment of silence in honor of Mildred Murphy who passed away on Sunday, September 10th. As a retired Army Hospital Nurse during World War II, Millie served as the 2008 Grand Marshal for Hillsborough Township's Annual Memorial Day Parade and Commemoration Program.

Grand Marshal Mildred Murphy served as an Army Hospital Nurse during World War II, treating thousands of war wounded service men, at the Army Hospital on Staten Island. Her story was one of several that had been documented as part of Brookdale College's Center for World War II Studies and Conflict Resolution program as well as in Nicole Rossi's Girl Scout Gold Award Project.

Millie was a volunteer member of the Hillsborough CERT team as well as previously in the Police Department and most recently in the Social Services Department.

Millie will be greatly missed her at the Township.

Somerset County Freeholder Director Peter Palmer stated since he is retiring he is visiting all the 21 municipal governments. He really enjoyed working with everyone. Pleased to see Mountain View Park completed and the upcoming completion of the bypass.

Mayor Suraci thanked Freeholder Director Peter Palmer for his service and wished him well in retirement.

Committeeman DelCore also thanked Freeholder Palmer stating there hasn't been a greater friend to Hillsborough. The Township appreciates all his hard work.

APPROVAL OF MINUTES

- *Approval of the August 8, 2017 Regular Session Meeting Minutes*

Upon a motion by Deputy Mayor McCauley, seconded by Committeeman DelCore, the minutes of the August 8, 2017 Regular Session minutes were approved upon the call of the roll.

REPORTS FROM COMMITTEE LIAISONS, AND RECEIPT OR REPORTS, PETITIONS OR COMMUNICATIONS

Committeeman DelCore

Committeeman DelCore stated he and the Mayor attended official grand opening of Arthur Murray dance studio. He wished them good luck in their new business.

Committeeman DelCore thanked the Woods Road Fire Department for the moving ceremony and keeping the spirit of remembrance alive.

Committeeman DelCore reported Police Chief Darren Powell would like to remind area residents and commuters that Hillsborough Township Schools are now open. Motorists can anticipate an overall increase in traffic volume throughout the Township as school buses take to the streets along with congestion and backups around Township Schools.

Committeeman DelCore stated the Hillsborough Township Office of Emergency Management, in collaboration with the Health Department and the Hillsborough Business Advocate's Office will be conducting a Point of Distribution (POD) on September 27, 2017 at the Mountain View Park, 141 Mountain View Rd between 11:00 am and 1:00 pm.

A Point of Distribution Drill is conducted to test the Township's capabilities to distribute supplies and medications to residents and visitors to Hillsborough Township in the event of a natural or manmade disaster or pandemic. Hillsborough businesses were invited to donate discount coupons and other promotional giveaways to be included in the supply bags. Please note, there will not be any medication distributed during this drill.

Committeeman DelCore encouraged residents to assist in the drill by driving through the POD and receiving the supply bag. The more people that participate the better prepared the Township will be in the event of an actual emergency.

Residents can access the POD drill via Mountain View Road between 11:00 am and 1:00 pm. Upon entering the complex visitors will be directed on how to proceed to participate in the drill. Residents will simply drive through the drill and it will only take a few minutes to participate.

For more information, please contact the Office of Emergency Management at 908-369-4313.

Committeeman DelCore announced October 17th is the last day to register to vote in the General Election. October 31st is the last day to request by mail a vote by mail application

Committeeman Tomson

Committeeman Tomson thanked the Rotary Fair for special needs day. This is an event where they turn off sirens and sounds to accommodate children with special needs. Food was donated by vendors to make the day a completely free event to the participants.

Committeeman Tomson thanked the Jr. Raiders for their Touch a Truck event. The Township DPW participated as well as all the firehouses. The State Police landed a helicopter as well.

Committeeman Tomson announced the Children's Township Halloween Party will be held on Thursday, October 26th from 4:30-6:30 pm. Pre-registration is required. The cost is \$5 per child. Activities will include hay rides, pumpkin picking, a haunted house and goodie bags.

Committeeman Tomson also announced there will be a Howl-o-ween Party, Saturday, October 28th at AVM Park. Registration will be at 8:30 am and a parade at 9:00 am.

Pre-registration is required for both events. Please visit the Parks & Recreation website at www.hillsborough-nj.org.

Committeeman Tomson stated poles and posters don't mix. If planning to use a sign to publicize any activity, please post it on a stake, not on a utility pole. Nails, staples or other fasteners used to attach signs to poles can be hazardous to Township workers who must climb these poles to repair or maintain equipment. In addition, state law prohibits the posting of signs or outdoor advertising on any utility poles.

Committeeman Tomson reported the Hillsborough Township Credit Card Advisory Committee will be accepting grant applications beginning September 12th for the second round of grants for 2017.

Applications will be made available on the Township website at www.hillsborough-nj.org or can be picked up in the Administration Office for any Township based non-profit, senior or youth organizations to apply for grants up to \$2,000 funded through the Hillsborough Township Credit Card Rewards Program. Completed applications must be submitted by Friday, October 6, 2017 to the Administration office to be considered for eligible grant funding.

Committeeman Tomson noted to date, the Hillsborough Rewards Program has awarded nearly over \$70,000 in grants to community based non-profit organizations that serve Township youth and seniors. The Hillsborough Rewards program, through the grant application process, is a great resource for our local organizations to obtain funding for needed assets without any expense to our Hillsborough Taxpayers.

Residents are invited to apply for the Hillsborough Rewards Visa credit card by visiting the Affinity Federal Credit Union or online at www.affinityfcu.com/hillsborough.

Deputy Mayor McCauley

Deputy Mayor McCauley, Committeeman Tomson and Committeeman Delcore attended Hillsborough Raider Football and Cheerleading Community Night which is a very fun night. She thanked Coach Carty, Bruce Wayne and Jamie Moore.

Deputy Mayor McCauley stated the property tax bills will be mailed during the last week of September. This tax bill will include the billing for the 4th quarter 2017 which is due on November 1st, as well as the billing for the first 2 quarters of 2018.

Deputy Mayor McCauley announced the Hillsborough Township Health Department and Walgreens of Hillsborough are co-sponsoring a Community Flu Vaccination Clinic at the Hillsborough Municipal Building on Tuesday, October 3rd and Tuesday, October 10th, from 3 pm to 6 pm. The standard intramuscular vaccine for the 2017-18 flu season will be offered and high doses for those over age 65 if requested. The cost is \$25.99 cash or credit for the standard vaccine. Details are on the Township website and in the Friday enews.

Deputy Mayor McCauley reported Family Unity Night is coming back to Auten Road School - it is a FREE 7 week program for 10-14 year olds and their parents or caregivers. The program runs from September 27 through November 15th. Visit the Friday enews for more information.

Mayor Suraci

Mayor Suraci reminded everyone that the Senior Olympics are Tuesday September 19th. All seniors are encouraged to sign up at Social Services by September 15th.

Mayor Suraci noted for Veterans Day, Saturday, November 11th at 8:30 am there will be a Veterans Ceremony at the Garden of Honor, followed by light refreshments in the Multi-purpose room.

Mayor Suraci stated East Mountain Road is closed for emergency bridge repairs between Amwell and Duvall Road for two weeks.

PROCLAMATIONS/PRESENTATIONS/APPOINTMENTS

PROCLAMATIONS

- **Proclamation designating September as Ovarian Cancer Awareness Month**

WHEREAS, by proclaiming September 2017 as Ovarian Cancer Awareness Month, we call attention to a disease that affects women across our county, state and country, with the American Cancer Society estimating that 15,000 American women are projected to lose their lives to ovarian cancer this year; and

WHEREAS, these women are mothers, daughters, sisters, grandmothers, community members and cherished friends, and the absence they leave in our hearts will be deeply felt forever; and

***WHEREAS**, women who are middle aged and older, who have a family history of ovarian or breast cancer, or have had certain cancers in the past are at increased risk of developing ovarian cancer; and*

***WHEREAS**, Ovarian Cancer knows no boundaries, the disease can strike anyone, across lines of age, ethnicity, and race; and*

***WHEREAS**, because Ovarian Cancer often goes undetected until advanced stages, increasing the awareness of risk factors is critical to fighting this disease as it is estimated that about 22,000 new cases of Ovarian Cancer will be diagnosed in the United States this year; and*

***WHEREAS**, the public awareness campaign strives to increase knowledge about this disease and recognizes the best defense against Ovarian Cancer is early detection, therefore it is essential that women know the risk factors associated with the disease, and that men are educated so they can help their wives, mothers, grandmothers, aunts, sisters and girlfriends; and*

***WHEREAS**, this month is dedicated to the prevention and awareness, it is also to honor those we have lost, show our support for women who bravely carry on the fight, and take action to lessen the tragic toll Ovarian Cancer takes on families across our county.*

***NOW, THEREFORE, BE IT PROCLAIMED** that we, the Mayor and the Township Committee of the Township of Hillsborough, do hereby recognize September 2017, as Ovarian Cancer Awareness Month, and call upon citizens, government agencies, organizations, health care providers, and research institutions to raise Ovarian Cancer awareness and continue helping women live longer, healthier lives and urge women to talk to their health care providers to learn more about this disease.*

- **Proclamation honoring Owen Szabo for earning the status of Eagle Scout**

***WHEREAS**, Owen Szabo, a Senior at Hillsborough High School and a member of Boy Scout Troop 156, has recently earned the status of Eagle Scout; and*

***WHEREAS**, the Hillsborough Township Committee of the Township of Hillsborough, recognizes the many hours that Owen devoted to attaining the status of Eagle Scout, working with diligence and making sacrifices in order to achieve this highly coveted position; and*

***WHEREAS**, Owen has served the Boy Scouts in an exemplary manner and is deserving of the honor bestowed upon him; and*

***WHEREAS**, Owen's Eagle Scout Project consisted of installing three seating areas around the Hillsborough Municipal Complex and a wooden bench along the rain garden path at the Hillsborough Municipal Complex; and*

***WHEREAS**, Owen has completed the Order of the Arrow, the Scout Honor society; and*

***WHEREAS**, Owen was the recipient of the Scout-Scholar-Athlete Award and served as Senior Patrol Leader; and*

***WHEREAS**, Owen is an active member of the Varsity Cross Country and Track teams at Hillsborough High School.*

WHEREAS, Owen serves as an example to the youth of Hillsborough Township through his high level leadership and community service, and we are very proud that he is a member of our community.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and Hillsborough Township Committee, do hereby recognize and extend our sincere congratulations to Owen Szabo for having achieved the status of Eagle Scout, an honor for both him and for those who guided him, with best wishes for a bright future.

PRESENTATIONS

- **Check from NOFA for the Community Assistance Network**

A representative from NOFA announced the Northeast Organic Farming Association Winter Farmer's Market was well received and a huge success. NOFA was proud to donate a portion of its proceeds to the Hillsborough Food Bank.

NEW BUSINESS

- *None*

PUBLIC COMMENT ON NEW BUSINESS AND MATTERS NOT ON THE AGENDA

- Deborah Mignella of 13 Whitehall Ct inquired about the RWJ ambulances and where they are stationed in Town. Committeeman DelCore responded there are always two vehicles in the Township moving around and not specifically stationed at a location. Ms. Mignella further inquired as to the response time alleging RWJ is in violation of the contract citing as an example that neighboring EMS has provided services lately. Committeeman DelCore and Township Administrator Anthony Ferrera responded that RWJ EMS is operating above the contract 90% required response times for the past 3 months.
- Meryl Bisberg of 4 Hickory Hill Road. stated she filed an OPRA for the RWJ response times. Ms. Bisberg questioned the data that is used to come up with response times. Mayor Suraci stated all information is available through OPRA requests and perhaps she did not request the correct information. Township Administrator Anthony Ferrera stated prior to RWJ taking over the EMS none of this data was ever documented or recorded.

PUBLIC HEARINGS

2017-07 AN ORDINANCE OF THE TOWNSHIP OF HILLSBOROUGH, SOMERSET COUNTY, NEW JERSEY, AMENDING CHAPTER 188 "LAND USE AND DEVELOPMENT", ARTICLE V "DISTRICTS AND STANDARDS" OF THE CODE OF THE TOWNSHIP OF HILLSBOROUGH BY ADDING SECTION 188-113.7 "MIXED-USE INCLUSIONARY DISTRICT-1"

BE IT ORDAINED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

Section 1. Chapter 188 “Land Use and Development”, Article V “Districts and Standards”, of the Code of the Township of Hillsborough, is hereby amended by adding Section 188-113.7 “Mixed-Use Inclusionary District-1” to read as follows:

§188-113.7 Mixed-Use Inclusionary District–1.

A. Purpose, applicability, and affordable housing obligation.

(1) The purpose of the Mixed-Use Inclusionary District is to establish a mixed-use zone that provides for affordable housing, multifamily housing, retail, office and restaurant uses at a location that provides access to employment areas through adjacency to major roadways and/or public transportation. The standards are intended to offer maximum flexibility for site design and selection of dwelling unit types in order to offer a balanced housing pattern attractive to all income and age segments of the community as part of the Township's fair share housing plan for meeting the region's low and moderate-income housing needs.

(2) This zone applies to the following properties: Block 202, Lot 4 on the Hillsborough Township Tax Map.

(3) A minimum of 24% of the total number of residential units in the zone shall be low-and moderate-income units in accordance with applicable affordable housing regulations; but in no case shall there be less than 42 low-and moderate-income units provided in the zone regardless of the total number of units constructed.

B. Permitted principal uses.

(1) Multifamily dwellings.

(2) Retail sales.

(3) Office.

(4) Restaurants, freestanding or attached (drive-through restaurants are prohibited).

(5) Fiduciary institutions, including drive-through banks.

(6) Mixed use buildings with residential units on upper floors.

C. Permitted accessory uses.

(1) Clubhouse for the use of residents and their guests.

(2) Garages, storage sheds, maintenance offices, leasing offices, swimming pools and other community recreational facilities (non-commercial) associated with residential communities.

(3) All other uses customarily incidental and accessory to multifamily residential communities.

D. Yard and bulk requirements.

- (1) Minimum lot size: 28 acres.
- (2) Minimum lot frontage: 500 feet on Route 206.
- (3) Minimum front yard building setback: 40 feet from Route 206.
- (4) Minimum side yard building setback: 50 feet from tract boundary.
- (5) Minimum rear yard building setback: 20 feet from the tract boundary.
- (6) Maximum building coverage: 20%.
- (7) Maximum total impervious coverage: 45%.
- (8) Maximum building height.
 - (a) Multifamily dwellings: 45 feet/3 stories.
 - (b) All other principal buildings: 35 feet/2.5 stories.
 - (c) Accessory buildings: 20 feet.
- (9) Minimum building-to-building distance requirements: 35 feet except for accessory structures/buildings.
- (10) Minimum buffer to adjacent properties: 20 feet.

E. Maximum residential units and minimum/maximum commercial square footage.

- (1) The total number of dwelling units shall not exceed 175 units. Any application for residential development shall include no less than the minimum commercial square footage required in §188-113.7.E.(2).
- (2) The combined total of retail, office, restaurants and fiduciary institutions shall be no less than 12,500 square feet and no more than 20,000 square feet.

F. Parking requirements.

- (1) Residential: In accordance with the R.S.I.S.
- (2) Retail: 3.5 spaces/1,000 sf of gross floor area.
- (3) Office: 3 spaces/1,000 sf of useable floor area.
- (4) Restaurant: 4 spaces/1,000 sf of usable floor area.

- (5) Fiduciary/Banks: 3 spaces/1,000 of useable floor area.
- (6) Shared parking among non-residential uses is permitted in accordance with the following standards subject to approval by the Planning Board or Board of Adjustment, as appropriate.
 - (a) Shared parking shall be located within 500 feet of the building it serves.
 - (b) Any application that includes shared parking must provide a shared parking plan. Such a plan shall be included as an addendum to a site plan and shall be drawn to the same scale. The shared parking plan must include the following:
 - [1] A site plan showing parking spaces intended for shared parking and their proximity to the uses they will serve.
 - [2] A signage plan that directs drivers to the most convenient parking areas for each particular use or group of uses, if such distinctions can be made.
 - [3] A pedestrian circulation plan that shows connections and walkways between parking areas and buildings.

G. Supplemental regulations.

- (1) Buildings and site improvements shall be designed to minimize changes to existing topography and mature vegetation.
- (2) Shared driveways that serve more than one property may be provided where deemed appropriate by the Planning Board or Board of Adjustment. Cross-access shall be required between adjoining properties.
- (3) A landscape plan shall be provided for the entire site and shall be prepared by a licensed Landscape Architect.
- (4) Exterior building design shall be coordinated with regard to color, types of materials, architectural form, and detailing. Multiple buildings on the same site shall be designed to create a cohesive relationship between the buildings. The requirements contained in Sections 188-167 to 188-175 of the Architectural and Site Design (ASD) Overlay Zone shall apply, except as otherwise provided in the MUID-1 requirements, as indicated herein. In addition, residential buildings in the MUID-1 may exceed the 100-foot maximum wall length established in Section 188-175.B(5) of the ASDO if it can be demonstrated that the appropriate design features have been employed to modulate the facade to give the appearance of several buildings and otherwise comply with that section.
- (5) Requirements for establishments with fiduciary/bank uses with drive-through facilities.
 - (a) A drive-thru facility shall be architecturally integrated into the principal building.
 - (b) A drive-thru facility shall not be located on the street side of the building nor in front of the front building line.

(c) A drive-thru facility shall be limited to a maximum of two service lanes and a required by-pass line.

(d) A drive-thru facility shall not adversely impede or conflict with pedestrian and/or vehicular circulation in the area.

(e) The Planning Board or Board of Adjustment shall be satisfied that the on-site and off-tract circulation is accommodating the proposed traffic volume associated with such facility, particularly during peak hours. The stacking driveway for the drive-through window shall provide room for no more than two lanes of patrons plus a bypass lane and shall be separated from any off-street parking areas and their access aisles, loading areas or trash enclosures.

(6) Signs. A signage program shall be established as part of the development review and approval process pursuant to the requirements contained in Section 188-83 J, unless as otherwise noted below:

(a) There shall be consistent sign design theme throughout the development. A unifying design theme shall include style of lettering, method of attachment, construction material, size proportion, lighting, position and day/night impacts. Signs shall be a subordinate rather than a predominant feature of any building.

(b) A comprehensive signage plan shall be provided which covers overall project identification, window signage and lettering, individual building/tenant identification, traffic regulations, pedestrian crossing, street identification, parking and directional instructions. A signage hierarchy shall be established governing the above signage categories.

(c) Freestanding sign setback: Minimum of 20 feet from a public right-of-way.

(7) Route 206 right-of-way. The following are specific requirements for property fronting along Route 206.

(a) The Route 206 right-of-way shall be at least 86 feet.

(b) A five-foot-wide sidewalk and ten-foot-wide planting strip between the sidewalk and right-of-way with street trees and curbing shall be provided along property frontage.

Section 4. This Ordinance shall be construed so as not to conflict with any provision of New Jersey or Federal law. The provisions of this Ordinance shall be cumulative with, and not in substitution for, all other applicable zoning, planning, and land use regulations. All other ordinances or other local requirements that are inconsistent or in conflict with this Ordinance are hereby repealed to the extent of any inconsistency or conflict, and the provisions of this Ordinance shall apply.

Section 5. If any provisions of this Ordinance shall be adjudged invalid, such adjudication shall not affect the validity of the remaining provisions, which shall be deemed severable therefrom.

Section 6. After introduction, the Township Clerk is hereby directed to provide a copy of the within Ordinance to the Planning Board of the Township of Hillsborough for its review in accordance with N.J.S.A. 40:55D-26 and N.J.S.A.40:55D-64. The Planning Board is directed to make and transmit to

the Township Committee within 35 days after referral, a report including identification of any provisions in the proposed Ordinance which are inconsistent with the Master Plan and recommendations concerning any inconsistencies and any other matter as the Board deems appropriate.

Section 7. After introduction, the Township Clerk is hereby directed to provide by personal service or certified and regular mail, at least 10 days prior to the scheduled hearing, a copy of this Ordinance and a Notice of Hearing in accordance with N.J.S.A. 40:55D-62.1 to: (1) the owners of the properties affected by this Ordinance; (2) the owners of all properties within 200 feet of the boundaries of the affected properties; (3) the Office of Planning Advocacy; and (5) any military facility commander who has registered with the municipality.

Section 8. After introduction, the Township Clerk is hereby directed to provide by personal service, certified mail or email with confirmation that the email was delivered, at least 10 days prior to the scheduled hearing, a copy of this Ordinance and a Notice of Hearing in accordance with N.J.S.A. 40:55D-15 to: (1) the clerk of any adjoining municipalities located within 200 feet of the boundaries of the affected properties; and (2) the County Planning Board.

Section 9. This Ordinance shall take effect immediately upon its adoption, passage and publication according to law.

Mayor Suraci stated this ordinance was recommended by the Planning Board and as a result of this proposed zone amendment it would further assist the Township in meeting Affordable Housing obligations.

Upon motion by Deputy Mayor McCauley, seconded by Committeeman DelCore, to open the public hearing, the resolution was unanimously approved upon call of the role.

Jane Staats of 101 Devonshire Court stated she is concerned about density of units and how it affects congestion in the area. Ms. Staats acknowledged affordable housing is necessary but wants the Township to have a definite plan.

Committeeman DelCore responded there is a plan in place that needs to be revised to ensure compliance with the mandate given by the State. If the Township is not compliant the developers will be free to come in and implement any plan they want.

Attorney Eric Bernstein assured Ms. Staats the Township is considering every option with regard to Affordable Housing. The Township is working with non-profit organizations and is not leaving any stone unturned.

Township Administrator Anthony Ferrera stated one of the issues is that non-profits can only accommodate 1-5 homes and that does not satisfy the need set by the state.

Glen Watson of 22 Arthur Road stated with regard to development of the farm behind his street. Township Attorney Bill Willard corrected Mr. Watson that the property in question is not on the Township agenda tonight.

Upon motion by Committeeman DelCore, seconded by Committeeman Tomson, the public hearing was closed and Ordinance 2017-07 was adopted and unanimously approved upon call of the role.

Committeeman Tomson stated that the Township is in this position because of inaction by the State Legislature. Hillsborough does not have the necessary infrastructure to accommodate the affordable housing requirements put upon Hillsborough. The inaction in Trenton is bankrupting towns.

Deputy Mayor McCauley stated affordable housing is a very sensitive issue. Reluctantly Deputy Mayor McCauley votes yes to adopt the ordinance.

Mayor Suraci stated prior to joining the Township Committee this Town did not have a plan. The last resort is to have the courts be the planner.

2017-15 ORDINANCE AUTHORIZING ACCEPTANCE OF EASEMENTS FROM NEW AMWELL ASSOCIATES, LLC

WHEREAS, K. Hovnanian Central Acquisitions, LLC, filed Application No.: 16-PB-02-MJSR with the Township of Hillsborough Planning Board (“Board”) for preliminary and final major site plan and subdivision approval for Meadowbrook at Hillsborough, and the Board adopted a memorializing Resolution on November 3, 2016 approving the Application; and

WHEREAS, the Resolution of Approval requires the owner of the property, New Amwell Associates, LLC, to provide the Township of Hillsborough with the following Easements:

- Sight Triangle Easement for portions of Block 163.05, Lots 101.13, 101.25, 101.31 and Block 163.03, Lot 1
- Utility and Stormwater Basin Easement for portions of Block 163.03, Lots 1, 2, 3, 4, 5, 6, 8, 9, 10, 13, 14, 15, 16 and 17 and Block 163.05, Lots 101.07, 101.08, 101.09, 101.10, 101.11, 101.13, 101.22, 101.23 and 101.30

WHEREAS, the Township Attorney has reviewed the attached Easements and finds them to be acceptable.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows: (1) the Township hereby accepts the attached Easements; (2) the Mayor and Township Clerk are hereby authorized to execute the Easements on behalf of the Township; (3) the Township Attorney is authorized to record the Easements with the Somerset County Clerk; and (4) this Ordinance shall take effect upon adoption and publication according to law.

Mayor Suraci stated the acceptance of property can only be effectuated through an ordinance. The Township Attorney has reviewed this and found this acceptable.

Upon motion by Deputy Mayor McCauley, seconded by Committeeman Tomson, to open the public hearing, the resolution was unanimously approved upon call of the role.

Upon motion by Committeeman DelCore, seconded by Deputy Mayor McCauley, the public hearing was closed and Ordinance 2017-15 was adopted and unanimously approved upon call of the role.

CONSIDERATIONS

- 1. RESOLUTION AUTHORIZING THE HIRING OF SEASONAL EMPLOYEE ZACHARY REINSON FOR THE DEPARTMENT OF PUBLIC WORKS WITH A START DATE ON OR ABOUT SEPTEMBER 13, 2017, AT A SALARY RATE OF \$10.00 AN HOUR, NOT TO EXCEED 29 HOURS PER WEEK, FUNDED THROUGH THE CLEAN COMMUNITIES GRANT**

WHEREAS, there is a need for temporary seasonal employment in the Department of Public Works in the Township of Hillsborough; and

WHEREAS, the Township of Hillsborough received \$106,817.64 from the 2016 Clean Communities Grant Fund, said monies to be used to cover the cost of the seasonal help in the Department of Public Works; and

WHEREAS, the Director of Public Works has determined that Zachary Reinson is the most qualified candidate and has recommended his appointment as seasonal employee in the Department of Public Works, with a start date on or about September 13, 2017, at a salary rate of \$10.00 an hour, not to exceed 29 hours per week.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendations of the Director of Public Works are hereby be accepted and approved.

Upon motion by Deputy Mayor McCauley, seconded by Committeeman Tomson, the aforesaid resolution was unanimously approved upon call of the role.

- 2. RESOLUTION AUTHORIZING THE HIRING OF KIRSTEN OTKEN TO THE POSITION OF PART-TIME FLOATER IN THE TOWNSHIP ADMINISTRATOR/CLERK'S OFFICE, AT AN HOURLY RATE OF \$14.50 PER HOUR, NOT TO EXCEED 29 HOURS PER WEEK, EFFECTIVE SEPTEMBER 13, 2017**

WHEREAS, there is the need for a part-time Floater in the Township Administrator/Clerk's office; and

WHEREAS, the Township Clerk recommends the hiring of Kirsten Otken as a part-time Floater, effective September 13, 2017, at a rate of \$14.50 per hour, not to exceed 29 hours per week.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Township Clerk is hereby accepted and approved.

Township Administrator Anthony Ferrera stated Ms. Borek and he welcomed Ms. Otken.

Upon motion by Deputy Mayor McCauley, seconded by Committeeman Tomson, the aforesaid resolution was unanimously approved upon call of the role.

3. RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT WITH YANNUZZI DEMO & RECYCLING CORPORATION FOR THE DISPOSAL OF OLD ASPHALT FROM THE AUTEN ROAD SITE IN AN AMOUNT NOT TO EXCEED \$25,000

WHEREAS, the Director of Public Works has determined there is a need for the removal of old asphalt from the Auten Road Site; and

WHEREAS, the Township of Hillsborough solicited quotes and three (3) quotes were received as follows:

- | | |
|--------------------------------------|-----------------|
| 1. Yannuzzi Demo & Recycling Corp. | \$25.00 per ton |
| 2. Vollers Excavating & Construction | \$23.00 per ton |
| 3. Trap Rock Industries LLC | \$35.00 per ton |

WHEREAS, N.J.S.A. 40A:11-6.1 authorizes a municipality to award a contract to a vendor whose response is most advantageous, price and other factors considered; and

WHEREAS, the Director of Public Works recommends awarding the contract to Yannuzzi Demo & Recycling Corporation because the Township will be transporting the asphalt to the vendor at the Township's cost and expense and Yannuzzi Demo & Recycling Corporation is located 3 miles from the Auten Road site and Vollers Excavating & Construction is located 11 miles from the site; and

WHEREAS, funds are available and have been certified as such by the Chief Financial Officer and said certification is attached to this resolution.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Mayor and Township Clerk are hereby authorized to execute a contract with Yannuzzi Demo & Recycling Corporation in an amount not to exceed \$25,000.00 for the disposal of old asphalt from the Auten Road site as recommended by the Director of Public Works.

Mayor Suraci stated the stock pile of old asphalt needs to be removed from the Auten Road site. Three quotes were received and DPW recommends awarding this contract to Yannuzzi for the additional \$2.00 per ton because they are located on Roycefield Road, which is within 2 miles of the site in Hillsborough. Mayor Suraci stated by using Yannuzzi, there will be less traffic congestion, fuel usage and time to remove this material, which will allow crews to be reassigned to other work requests sooner.

Upon motion by Deputy Mayor McCauley, seconded by Committeeman DelCore, the aforesaid resolution was unanimously approved upon call of the role.

4. RESOLUTION AUTHORIZING THE PURCHASE OF A 20 FOOT DECK OVER TRAILER IN AN AMOUNT NOT TO EXCEED \$21,951.64 FROM GARDEN STATE

BOBCAT THROUGH THE MIDDLESEX REGIONAL EDUCATIONAL SERVICES COMMISSION COOPERATIVE PRICING SYSTEM (MRESCCPS) COOP #65 BID #15/16-08

WHEREAS, the Director of the Department of Public Works has requested authorization for the purchase of a 20 foot Deck Over Trailer; and

WHEREAS, Garden State Bobcat will provide this equipment through the MRESCCPS Coop #65 Bid #15/16-08, of which the Township of Hillsborough is member, in an amount not to exceed \$21,951.64; and

WHEREAS, funds are available through the Tree Mitigation Fund and have been certified as such by the Chief Finance Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey hereby authorizes and approves the purchase of a 20 foot Deck Over Trailer in an amount not to exceed \$21,951.64 from Garden State Bobcat through the MRESCCPS Coop #65 Bid #15/16-08.

Mayor Suraci stated this purchase is being funded through the Tree Mitigation Fund.

Upon motion by Deputy Mayor McCauley, seconded by Committeeman DelCore, the aforesaid resolution was unanimously approved upon call of the role.

5. RESOLUTION AUTHORIZING THE REMOVAL AND REPLACEMENT OF CARPETING IN THE MUNICIPAL COMPLEX IN AN AMOUNT NOT TO EXCEED \$6,063.33

WHEREAS, the Township of Hillsborough solicited quotes for the replacement of carpeting in the Municipal Complex and three (3) quotes were received as follows:

L&L Carpet	\$ 6,063.33
Carpet Heritage	\$10,804.32
Circle Floors	\$13,795.00

WHEREAS, the Township Qualified Purchasing Agent has recommended the authorization for the removal and replacement of the carpeting by L&L Carpet in an amount not to exceed \$6,063.33; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that it hereby authorizes and approves the removal and replacement of carpeting in the Municipal Complex by L&L Carpet in an amount not to exceed \$6,063.33

Mayor Suraci stated this is being funded out of Building Maintenance.

Upon motion by Committeeman DelCore, seconded by Committeeman Tomson, the aforesaid resolution was unanimously approved upon call of the role.

6. RESOLUTION AUTHORIZING THE PURCHASE OF A COPY MACHINE FOR THE ENGINEERING DEPARTMENT FROM BREWER ASSOCIATES IN AN AMOUNT NOT TO EXCEED \$15,950.00 WITH AN ANNUAL SERVICE AGREEMENT AFTER THE 6-MONTH WARRANTY EXPIRES OF \$480.00 PER YEAR PLUS \$.02 PER SQUARE FOOT

WHEREAS, the Township of Hillsborough solicited quotes for the purchase of a copy machine with an annual service agreement and three (3) responses were received as follows:

Brewer Associates	\$15,950.00 plus \$480.00/year & \$.02/sq.ft.
Business Solutions USA Inc.	\$15,950.00 plus \$900.00/year & \$.044/sq.ft.
ACE Office Solutions	\$17,681.00 plus \$185.00/year & \$.03/sq.ft.

WHEREAS, the Assistant Township Engineer and the Township Qualified Purchasing Agent recommend the purchase from Brewer Associates; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes and approves the purchase of a copy machine for the Engineering Department from Brewer Associates in an amount not to exceed \$15,950.00 with an annual service agreement after the 6-month warranty expires of \$480.00 per year plus \$.02 per square foot.

Mayor Suraci stated this is coming out of the engineering budget.

Upon motion by Deputy Mayor McCauley, seconded by Committeeman Tomson, the aforesaid resolution was unanimously approved upon call of the role.

7. RESOLUTION AUTHORIZING THE PURCHASE OF REPLACEMENT PICNIC TABLES AND BENCHES FOR THE TOWNSHIP'S PARKS IN AN AMOUNT NOT TO EXCEED \$6,870.00 FROM PLAYPOWER LT FARMINGTON, INC. THROUGH NEW JERSEY STATE CONTRACT #16-FLEET-00122/T0103

WHEREAS, the Director of the Department of Parks has requested authorization for the purchase of replacement picnic tables and benches for the Township's parks; and

WHEREAS, Playpower LT Farmington, Inc., will provide picnic tables and benches through the New Jersey State Contract #16-FLEET-00122/T0103 in an amount not to exceed \$6,870.00; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes and approves the purchase of replacement picnic tables and benches for the Township's parks in an amount not to exceed \$6,870.00 from Playpower LT Farmington, Inc. through State Contract #16-FLEET-00122/T0103.

Mayor Suraci stated this is being funded through capital.

Susan Gulliford of Hunt Club Road asked whether the replacement is because of vandalism. Township Administrator Anthony Fererra stated they are being replaced because they are old and falling apart.

Upon motion by Deputy Mayor McCauley, seconded by Committeeman DelCore, the aforesaid resolution was unanimously approved upon call of the role.

8. RESOLUTION AUTHORIZING THE EXECUTION OF AGREEMENT WITH THE MORRIS COUNTY COOPERATIVE PRICING COUNCIL TO RENEW THE TOWNSHIP'S MEMBERSHIP THROUGH SEPTEMBER 30, 2021

WHEREAS, the Morris County Cooperative Pricing Council ("MCCPC") was created in 1974 to conduct a voluntary cooperative pricing system with municipalities, boards of educations and other public bodies located in the County of Morris and adjoining counties; and

WHEREAS, the purpose of the MCCPC is to provide substantial savings on various goods and services to its members through the cooperative public bidding process; and

WHEREAS, the Township of Hillsborough entered into an Agreement with the MCCPC, which is administered by Randolph Township as Lead Agency, to become a member of the MCCPC in 2015 and wishes to renew that membership agreement through September 30, 2021.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

1. The Mayor and Township Clerk are hereby authorized to execute an Agreement with the Morris County Cooperative Pricing Council with the Township of Randolph as Lead Agency pursuant to N.J.S.A. 40A:11-11 (5). Said Agreement is to renew the current membership of the MCCPC through September 30, 2021.
2. The Township Clerk is hereby directed to submit a copy of this adopted resolution, along with the executed Agreement, to Randolph Township as Lead Agency of the MCCPC.
3. This Resolution shall take effect immediately upon final passage according to law.
4. All appropriate Hillsborough Township officials are authorized and directed to perform all required acts to affect the purpose of this Resolution.

Upon motion by Deputy Mayor McCauley, seconded by Committeeman Tomson, the aforesaid resolution was unanimously approved upon call of the role.

9. RESOLUTION AUTHORIZING ABATEMENT OF PROPERTY MAINTENANCE VIOLATIONS AND PLACEMENT OF LIENS AGAINST SUCH PROPERTIES IN

ACCORDANCE WITH TOWNSHIP ORDINANCE, CHAPTER 232 “PROPERTY MAINTENANCE”, ARTICLE II “VACANT AND ABANDONED RESIDENTIAL PROPERTIES”

WHEREAS, the Township Code of the Township of Hillsborough was amended to add Township Ordinance, Chapter 232 “Property Maintenance”, Article II “Vacant and Abandoned Residential Properties” to protect the public health, safety, morals and welfare of the Township residents by establishing minimum property maintenance standards for vacant and abandoned residential properties within the Township; and

WHEREAS, the enforcement officer determined the following properties were vacant and abandoned residential properties as defined by Township Ordinance §232-10 and notified the responsible parties of the determination and requirements of the Township Ordinance pertaining to vacant and abandoned residential properties:

Block 11 Lot 18	703 Amwell Road
Block 142 Lot 49	123 Valley Road
Block 175.18 Lot 9	356 South Branch Road
Block 183.04 Lot 11	21 High Acre Drive
Block 204 Lot 21	9 Woods Road
Block 205.05 Lot 55	561 Hillsborough Road

WHEREAS, the enforcement officer determined the responsible parties for the identified properties failed to comply with the property maintenance standards for vacant and abandoned residential properties and issued Notices of Violation to the responsible parties advising if the violations were not abated within 10 days the Township would abate the violations and place the property in compliance at the responsible party’s sole cost and expense and impose a lien on the property for the costs and fees associated therewith; and

WHEREAS, the responsible parties for the identified properties failed to comply with the Notices of Violation and the Township abated the property maintenance violations at each of the properties at a cost of \$500 per property.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes the abatement of property maintenance violations and the placement of liens in the amount of \$500 against each of the following properties:

Block 11 Lot 18	703 Amwell Road
Block 142 Lot 49	123 Valley Road
Block 175.18 Lot 9	356 South Branch Road
Block 183.04 Lot 11	21 High Acre Drive
Block 204 Lot 21	9 Woods Road
Block 205.05 Lot 55	561 Hillsborough Road.

Township Administrator Anthony Ferrera stated NJMMA recognized Hillsborough Township as the model ordinance. This has really helped clean up a lot of properties and made a lot of residents happy.

Susan Gulliford of Hunt Club Rd asked for clarification on the language of the ordinance. Ms. Gulliford further inquired about privately owned property.

Township Attorney Bill Willard stated Dr. Belnay will serve notice of violation on property owner, then disperse clean up service, then place lien on property for services rendered.

Upon motion by Deputy Mayor McCauley, seconded by Committeeman Tomson, the aforesaid resolution was unanimously approved upon call of the role.

10. RESOLUTION URGING THE STATE LEGISLATURE TO EXTEND THE 2% CAP ON POLICE AND FIRE ARBITRATION CONTRACT AWARDS

WHEREAS, local municipalities require specific tools to address the rising cost of municipal government; and

WHEREAS, in July 2010 the Governor and New Jersey State Legislature enacted a permanent 2% cap on municipal and school board tax levies with limited exceptions that did not include police and fire arbitration contract awards; and

WHEREAS, salary costs, to a great extent, drive property tax increases; and

WHEREAS, in December 2010 the Legislature unanimously approved and the Governor enacted a temporary 2% cap on police and fire arbitration contract awards in an effort to control increasing salary costs and provide a solution to assist local governments in keeping property taxes down and cost under control; and

WHEREAS, the December 2010 legislation included an April 1, 2014 sunset on the 2% arbitration cap while the 2% property tax levy remained permanent for municipalities and school boards; and

WHEREAS, in June 2014 the Legislature unanimously approved and the Governor enacted an extension to December 31, 2017 for the 2% arbitration cap, however, the 2% property tax levy cap continues to remain permanent, without an exemption for police and fire arbitration contract awards; and

WHEREAS, municipalities continue efforts to contain costs and provide vital services to residents within the 2% property tax levy while the New Jersey economy remains sluggish and taxpayers struggle to keep their homes and pay their taxes; and

WHEREAS, we recognize that this change in arbitration reform needs a longer time to mature in order to see the benefits of the legislation and its actual impact on the cost of local government budgets and the impact on taxpayers; and

WHEREAS, the final report and recommendations of the Police and Fire Public Interest Arbitration Impact Task Force, which was established in the December 2010 legislation, is not due until the same day as the expiration of the cap on interest arbitration awards, December 31, 2017; and

WHEREAS, we recognize it is now time for our taxpayers to benefit directly from these cost saving measures as many police and fire contracts will come due for negotiation after the sunset date; and

WHEREAS, if the cap on interest arbitration expires while the 2% levy cap remains in effect, municipalities will be forced to reduce or eliminate municipal services in order to fund interest arbitration awards.

NOW, THEREFORE, BE IT RESOLVED, that the governing body of the Township of Hillsborough urges the State Legislature to extend the 2% cap on Police and Fire Arbitration Contract Awards for 5 more years at which time the Legislature will have hard data to examine and then make a final decision as to whether this law should be made permanent.

BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to Assemblyman Jack Ciattarelli, Assemblyman Andrew Zwicker, Senator Kip Bateman, the Commissioner of the Department of Labor, the Lieutenant Governor and the Governor of State of New Jersey and the League of Municipalities.

Mayor Suraci stated the cap on contract arbitration awards is up at the end of the year unless the State Legislature acts. It has been one of the key tools in keeping the 2% cap on property taxes. The Township is giving the State time to act.

Upon motion by Deputy Mayor McCauley, seconded by Committeeman Tomson, the aforesaid resolution was unanimously approved upon call of the role.

11. RESOLUTION AUTHORIZING EXECUTION OF AGREEMENT WITH WALGREENS FOR ADMINISTRATION OF INFLUENZA VACCINATION CLINICS

WHEREAS, the mission of the Township of Hillsborough Health Department is to provide professional, competent and financially efficient public health services to the residents of the Township of Hillsborough and the Borough of Millstone; and

WHEREAS, the Township of Hillsborough Health Department in order to promote the public health of the residents of the Township of Hillsborough and the Borough of Millstone offers yearly vaccination clinics; and

WHEREAS, Walgreens has agreed to administer Influenza Vaccination Clinics at the Township of Hillsborough Municipal Building on October 3, 2017 and October 10, 2017; and

WHEREAS, Walgreens will accept coverage provided by traditional Medicare Part B, Cigna, Blue Cross Blue Shield, Aetna and United Health Care for the Influenza Vaccination; and

WHEREAS, for those residents not covered by the aforementioned Medicare and health insurance, Walgreens will provide the Influenza Vaccination at a cost of \$25.99; and

WHEREAS, the administration of the Influenza Vaccinations shall be at no cost to the Township.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

1. Walgreens is authorized to administer Influenza Vaccination Clinics at the Township of Hillsborough Municipal Building on October 3, 2017 and October 10, 2017; and
2. The Mayor and Township Clerk are authorized to execute an Agreement with Walgreens consistent with the terms of this Resolution for the administration of Influenza Vaccination Clinics at the Township of Hillsborough Municipal Building on October 3, 2017 and October 10, 2017.

Upon motion by Committeeman DelCore, seconded by Committeeman Tomson, the aforesaid resolution was unanimously approved upon call of the role.

CONSENT AGENDA

1. **RESOLUTION AUTHORIZING TUITION REIMBURSEMENT TO OFFICER MICHAEL LABOY FOR COMPLETION OF “INTRODUCTION TO PUBLIC ADMINISTRATION” OFFERED THROUGH CENTENARY UNIVERSITY’S MASTER OF ARTS IN LEADERSHIP AND PUBLIC ADMINISTRATION PROGRAM, IN THE AMOUNT OF \$1,420.16, PURSUANT TO ARTICLE XVIII OF THE CURRENT PBA CONTRACT**

WHEREAS, it is the policy of the Township of Hillsborough to encourage continuing education on the part of full-time employees for the purpose of enabling them to better perform in their jobs and to better prepare them in the event of an opportunity for advancement and promotion within the Township; and

WHEREAS, financial assistance for education is outlined in Article XVIII of the current PBA contract; and

WHEREAS, Officer Laboy has successfully completed the “Introduction to Public Administration” course through Centenary University’s Master of Arts in Leadership and Public Administration program; and

WHEREAS, Officer Laboy has requested consideration under the Township’s Educational Assistance provisions.

WHEREAS, the Chief of Police has requested favorable consideration of Officer Laboy’s request for financial reimbursement of seventy-five percent (75%) of the \$1,893.50 cost incurred for a total of \$1,420.16.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Chief of Police is hereby accepted and approved.

2. RESOLUTION RATIFYING AND CONFIRMING THE TOWNSHIP OF HILLSBOROUGH'S SUPPORT FOR THE *DRIVE SOBER OR GET PULLED OVER 2017 STATEWIDE CRACKDOWN*

WHEREAS, approximately one-third of all fatal traffic crashed in the United States involve drunk drivers; and

WHEREAS, impaired driving crashes cost the United States almost \$45 Billion a year; and

WHEREAS, 29% of motor vehicle fatalities in New Jersey in 2014 were alcohol-related; and

WHEREAS, an enforcement crackdown is planned to combat impaired driving; and

WHEREAS, the summer season and Labor Day holiday in particular are traditionally times of social gatherings which often include alcohol; and

WHEREAS, the State of New Jersey, Division of Highway Traffic Safety, has asked law enforcement agencies throughout the state to participate in the *Drive Sober or Get Pulled Over 2017 Statewide Crackdown*; and

WHEREAS, the project involved increased impaired driving enforcement from August 18 through September 4, 2017; and

WHEREAS, an increase in impaired driving enforcement and a reduction in impaired driving will save lives on our roadways.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it ratifies and confirms its support of the *Drive Sober or Get Pulled Over 2017 Statewide Crackdown* from August 18 through September 4, 2017 and pledges to increase awareness of the dangers of drinking and driving.

3. RESOLUTION SUPPORTING DETOURS FOR THE CONSTRUCTION OF THE ROUTE 206 BYPASS IN HILLSBOROUGH TOWNSHIP

WHEREAS, the New Jersey Department of Transportation determined a need to detour Hamilton Road, Homestead Road and Falcon Road to complete the Route 206 Bypass; and

WHEREAS, construction of the Route 206 Bypass is scheduled to begin in the Spring of 2018; and

WHEREAS, the Route 206 Bypass requires a detour of Hamilton Road in order to build a new bridge, and Falcon Road will require a detour for a short duration in order to complete the new jughandle; and

WHEREAS, also included with the Route 206 Bypass construction is replacement of the Homestead Road Bridge over the CSX Railroad; and

WHEREAS, pursuant to N.J.S.A. 39:4-8c(6) and N.J.A.C. 16:27-4.2(f) approval by the Commissioner of the New Jersey Department of Transportation (NJDOT) is required for any closure on a non-State highway for a duration greater than 48 hours; and

WHEREAS, the request for the NJDOT Commissioner's approval includes submission of a proposed detour and the Resolutions of Support for the roadway closure and the associated detour from the respective jurisdictions of the closed roadway and roadways utilized for the detour; and

WHEREAS, the Township Police Department has reviewed the detour plans, and find the detour plan acceptable.

NOW THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Hillsborough does hereby support for the detour of Hamilton Road, Homestead Road and Falcon Road for the purpose of the Route 206 Bypass Construction.

4. RESOLUTION AUTHORIZING THE HIRING OF TWO (2) PTC CERTIFIED POLICE OFFICERS, TO FILL VACANCIES IN THE HILLSBOROUGH TOWNSHIP'S POLICE DEPARTMENT FOR THE TWO (2) FULL-TIME POSITIONS OF POLICE OFFICER

WHEREAS, there exists two (2) vacancies in the Hillsborough Township Police Department for the position of full-time Police Officer; and

WHEREAS, the Police Chief is requesting to begin the hiring process.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that the Police Chief is hereby authorized to begin the hiring process of two (2) PTC certified Police Officers.

5. RESOLUTION AUTHORIZING CHIEF POWELL TO BEGIN THE PROMOTIONAL PROCESS FOR CAPTAIN AND LIEUTENANT POSITIONS

WHEREAS, vacancies exist in the Hillsborough Police Department due to the recent retirement of Police Captain Mozgai and Lieutenant Kenneth Pryor; and

WHEREAS, Chief Powell requests authorization to begin the promotional process for the position of Captain and Lieutenant.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that it hereby authorizes Chief Powell to begin the promotional process for the positions of Captain and Lieutenant.

6. RESOLUTION RATIFYING AND CONFIRMING AUTHORIZATION FOR THE MANVILLE FIRE DEPARTMENT TO USE THE PLAYGROUND AT THE HILLSBOROUGH MUNICIPAL BUILDING ON TUESDAY, AUGUST 29, 2017, FOR FIREFIGHTING TRAINING

WHEREAS, the Manville Fire Department has requested permission to hold firefighting training on Tuesday, August 29, 2017, in Hillsborough Township; and

WHEREAS, the Manville Fire Department has produced a certificate of insurance naming the Township of Hillsborough as an insured.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby ratifies and confirms authorization for the Manville Fire Department to hold firefighting training at the Hillsborough Municipal Building playground on Tuesday, August 29, 2017.

7. RESOLUTION AUTHORIZING A STIPEND PAYMENT OF \$2,500.00 TO SCOTT WILLIAMSON, FIRE INSPECTOR, FOR CONDUCTING ELECTRICAL INSPECTIONS AND A STIPEND PAYMENT OF \$1,500.00 EACH TO ED ALLATT, FIRE SUBCODE OFFICIAL AND RICH PERLMAN, BUILDING SUBCODE OFFICIAL, FOR SERVING AS ACTING CONSTRUCTION OFFICIAL, AS OUTLINED IN THE 2017 SALARY ORDINANCE

WHEREAS, the Construction Official has recommended a stipend payment of \$2,500.00 to Scott Williamson, Fire Inspector, for conducting electrical inspections; and

WHEREAS, the Construction Official has recommended a stipend payment of \$1,500.00 each to Ed Allatt, Fire Subcode Official, and Rich Perlman, Building Subcode Official, for serving as Acting Construction Official.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Construction Official is hereby accepted and approved.

8. RESOLUTION AUTHORIZING SIGNING OF THE HILLSBOROUGH/MILLSTONE MUNICIPAL ALLIANCE GRANT AGREEMENT FOR JULY 1, 2017 THROUGH JUNE 30, 2018

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey; and

WHEREAS, The Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and

WHEREAS, the Township Committee further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

WHEREAS, the Township Committee has applied for funding to the Governor’s Council on Alcoholism and Drug Abuse through the County of Somerset.

NOW, THEREFORE, BE IT RESOLVED by the Township of Hillsborough, County of Somerset, State of New Jersey hereby recognizes the following:

1. The Township Committee does hereby authorize the signing of the agreement for July 1, 2017 through June 30, 2018.

DEDR	\$ <u>28,436.49</u>
Cash Match	\$ <u>7,109.12</u>
In-Kind	\$ <u>21,327.36</u>

2. The Township Committee acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

9. RESOLUTION AMENDING THE 2017 TOWNSHIP COMMITTEE MEETING SCHEDULE

BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that the schedule of regular public meetings of the Township Committee to be held during 2017 is amended as follows:

2017 TOWNSHIP COMMITTEE MEETING AMENDMENT

**7:30 P.M. – Regular Meetings
at the Hillsborough Municipal Complex
(TUESDAYS)**

NOVEMBER

14th – cancelled and re-scheduled for the 8th

BE IT FURTHER RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that this meeting notice amendment shall be provided to and posted in two official newspapers within seven (7) days of its passing and shall be distributed according to law, with notice that official action may be taken.

10. RESOLUTION GRANTING PERMANENT EMPLOYEE STATUS TO MARIA DIGIOVANNI, HILLSBOROUGH TOWNSHIP FINANCE CLERK, EFFECTIVE SEPTEMBER 2, 2017

WHEREAS, Maria DiGiovanni was hired as a Finance Clerk in the Hillsborough Township Finance Department on June 5, 2017; and

WHEREAS, the Chief Finance Officer certifies that Maria DiGiovanni has performed her duties in a capable and competent manner; and

WHEREAS, having qualified for regular employee status during the 3 month probationary period, the Chief Finance Officer recommends that regular employee status be conferred upon Maria DiGiovanni, effective September 2, 2017; and

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Chief Finance Officer be and hereby is accepted and approved.

11. RESOLUTION AUTHORIZING THE TOWNSHIP QUALIFIED PURCHASING AGENT TO ADVERTISE FOR BIDS FOR THE ACQUISITION OF ONE (1) 6-WHEEL DUMP TRUCK WITH SNOWPLOW AND SPREADER OPTIONS

WHEREAS, the Capital Committee determined there is a need to acquire one (1) 6-wheel dump truck with snowplow and spreader options; and

WHEREAS, this was authorized in Capital Ordinance 2017-13.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that the Township Qualified Purchasing Agent is hereby authorized to advertise for the acquisition of one (1) 6-wheel dump truck with snowplow and spreader options.

12. RESOLUTION CONFIRMING AND RATIFYING THE REIMBURSEMENT OF THE MUNICIPAL PORTION OF THE PROPERTY TAXES FROM 12/27/16 THROUGH 12/31/16 AND A FULL REFUND FOR TAXES PAID IN 2017 FOR A QUALIFIED 100% DISABLED VETERAN

WHEREAS, the Township Committee by Resolution adopted on September 11, 2007 and pursuant to N.J.S.A. 54:4-3.32 authorized a tax exemption from local property taxes for veterans who have suffered a 100% permanent disability resulting from wartime service in the United States military; and

WHEREAS, the Township Committee authorized the date for qualification for the municipal portion of the property tax exemption to be the date on which the United States Veterans' Administration determined the 100% service connected disability; and

WHEREAS, the Tax Collector has received proof of such information from the Tax Assessor for the following property effective December 27, 2016:

Castellano, Carmine

Block 168 Lot 3.07

\$7,815.25

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that, in recognition of the serious and debilitating nature of 100% permanent service connected disabilities suffered by our veterans while serving in war time and in fairness to those disabled veterans, the Chief Finance Officer is authorized, pursuant to N.J.S.A. 54:4-3.32, to reimburse the municipal portion of property taxes for the year 2016 and all taxes paid for the year 2017 to the above referenced property owner.

13. RESOLUTION AUTHORIZING REFUND OF TAX OVERPAYMENTS IN THE AMOUNT OF \$33,790.64
(total properties 25)

WHEREAS, real property taxpayers overpaid their real property taxes; and

WHEREAS, the Tax Collector has received proof of such payments after correspondence with said property owners.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee, of the Township of Hillsborough, County of Somerset, State of New Jersey, the Tax Collector is hereby authorized to refund said amounts to the property owners; Total, \$33,790.64, properties, 25.

Block	Lot	Name	Amount	Qtr	Year
200.09	1	CoreLogic	2203.62	3 rd	2017
175.17	11.01	CoreLogic	2669.09	3 rd	2017
175	33.28	CoreLogic	3960.42	3 rd	2017
163.21	7 C3231	CoreLogic	1365.72	3 rd	2017
163.21	4 C4821	CoreLogic	1427.23	3 rd	2017
163.05	1.01 C1803	CoreLogic	877.62	3 rd	2017
163.04	100 C2508	CoreLogic	1272.03	3 rd	2017
163.04	100 C2006	CoreLogic	1166.94	3 rd	2017
151.02	27	CoreLogic	2821.24	3 rd	2017
149.06	26	CoreLogic	2605.01	3 rd	2017
5	45.05	CoreLogic	2286.15	3 rd	2017
173	63	Donald & Audrey Tokash	42.04	3 rd	2017
205.22	25	Surya Jampa	866.74	3 rd	2017
204	31	Carolyn Yopez	428.29	3 rd	2017
178.02	198	James Piorkowski	1287.73	3 rd	2017
171	14.02 QFarm	Victor & Anne Ammons	31.40	3 rd	2017
163.21	5 C6131	David & Michelle Glatt	1340.86	3 rd	2017
163.08	1 C2704	Elizabeth Donnelly	1098.05	3 rd	2017
163.06	3 C1911	Bjoern Schmidt & Yun Shao	1302.82	3 rd	2017
163.05	1.05 C3122	Lixin Cao & Ying Wang	862.52	3 rd	2017
163.05	1.01 C1705	Tamara Wilson	888.48	3 rd	2017
153.15	1 C4001	Gustav Imhauser	1255.75	3 rd	2017
153.08	68 C0158	Christopher Nordone	732.06	3 rd	2017

153.08	68	C0085	Patrick Sharkey	697.62	3 rd	2017
145.04	2		Paul & Cheryle Ludwig	301.21	3 rd	2017

14. RESOLUTION AUTHORIZING THE REFUND OF RECREATION PROGRAM FEES IN THE AMOUNT OF \$928.00

WHEREAS, there are refunds due from Recreation program fees; and

WHEREAS, the Chief Financial Officer has received proof of such refunds being due and payable.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee, of the Township of Hillsborough, County of Somerset, State of New Jersey, the Chief Financial Officer is hereby authorized to refund said amounts as detailed below, in a total amount of \$928.00.

<u>Name</u>	<u>Amount</u>	<u>Name</u>	<u>Amount</u>
Radhika Akella	\$115.00	Ricardo Guerro	\$200.00
Sangeeta Iyer	\$115.00	Kunal Kapoor	\$25.00
Subakarthika Vellaiyan	\$10.00	Sonia Patel	\$60.00
Rovelyn Agapay	\$200.00	Kelly Jackson	\$13.00
Owen Nurse	\$30.00	Julie Araujo	\$100.00
Jon Occhipinti	\$35.00	Kuntal Dutta	\$25.00

15. RESOLUTION AUTHORIZING THE DIRECTOR OF PARKS AND RECREATION TO POST FOR A FULL TIME RECREATION PROGRAM COORDINATOR IN THE HILLSBOROUGH TOWNSHIP DEPARTMENT OF PARKS AND RECREATION

WHEREAS, there exists a vacancy in the Department of Parks and Recreation for a full time Recreation Program Coordinator due to the resignation of Brian VanDongen effective September 20, 2017; and

WHEREAS, the Township Committee wishes to authorize the posting for this full time position in the Department of Parks and Recreation.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes the posting for a full time Recreation Program Coordinator in the Hillsborough Department of Parks and Recreation.

16. RESOLUTION AUTHORIZING THE TRANSFER OF MARY DECKER FROM THE POSITION OF ASSISTANT TO THE MAYOR AND TOWNSHIP ADMINISTRATOR TO VIOLATIONS CLERK IN THE MUNICIPAL COURT OFFICE, EFFECTIVE SEPTEMBER 25, 2017

WHEREAS, there exists a vacancy in the position of Violations Clerk in the Hillsborough Township Municipal Court office; and

WHEREAS, Mary Decker, who currently works as Assistant to the Mayor and Township Administrator in the Hillsborough Township Administration office, expressed interest, has been interviewed and is the most qualified candidate; and

WHEREAS, the Municipal Court Administrator recommends the Township Committee take action to transfer Ms. Decker to the Violations Clerk position in the Municipal Court office with no change in salary, effective September 25, 2017.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that Mary Decker is hereby transferred to the position of Violations Clerk in the Municipal Court at her current salary, effective September 25, 2017.

Mayor Suraci stated he will miss hearing Ms.Decker’s voice when he calls.

Township Administrator Anthony Fererra stated Ms. Decker has worked for him for 5 years and has done an exemplary job. He congratulated her on the move to the Courts.

Committeeman Doug Tomson stated Ms. Decker has the tough job of dealing with the TC and their schedules and she makes it all happen. Committeeman Doug Tomson offered Ms. Decker a great thank you.

Township Clerk Pamela Borek stated Ms. Decker will be greatly missed.

Committeeman DelCore thanked Ms. Decker for everything she has done over the years.

Deputy Mayor Gloria McCauley stated Ms. Decker was always happy to help anyone and wished her good luck.

17. RESOLUTION AUTHORIZING THE MAYOR AND TOWNSHIP CLERK TO EXECUTE A SANITARY SEWER CONNECTION AGREEMENT WITH PIROG LIMITED FAMILY PARTNERSHIP FOR THE PROPERTY LOCATED AT 16 HILAND DRIVE, BLOCK 207.01, LOT 119

WHEREAS, Pirog Limited Family Partnership (“Pirog”) is the owner of the property identified on the Tax Map of the Township of Hillsborough as Block 207.01, Lot 119, and more commonly known as 16 Hiland Drive, Hillsborough, New Jersey (“Property”); and

WHEREAS, on or about 2008, a sanitary sewer extension project including the properties on Hiland Drive was undertaken by the Township; and

WHEREAS, due to the distance of the Property from Hiland Drive and Pirog’s desire not to participate in the sanitary sewer project, the Property was not included in the project or the special assessment attributable thereto; and

WHEREAS, Pirog now desires to connect the Property to the sanitary sewer on Hiland Drive; and

WHEREAS, the Township and Pirog acknowledge the Property will receive a special benefit from connection to the sanitary sewer on Hiland Drive; and

WHEREAS, the Township and Pirog agree that since the Property will receive a special benefit from connection to the sanitary sewer on Hiland Drive, it is appropriate for Pirog to make a monetary contribution towards the sanitary sewer extension project that is being financed by way of special assessment against area property owners as per the terms set forth in the attached Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Mayor and Township Clerk are hereby authorized to execute the attached Sanitary Sewer Connection Agreement with Pirog Limited Family Partnership for the property located at 16 Hiland Drive, Block 207.01, Lot 119.

18. RESOLUTION AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE REPAVING OF BEEKMAN LANE – SECTION I PROJECT

WHEREAS, each year the Township submits a grant application to receive funding from the New Jersey Department of Transportation Municipal Aid Program; and

WHEREAS, the Township authorizes the submission of a grant application to receive funding from the New Jersey Department of Transportation Municipal Aid Program for the repaving of Bekman Lane – Section I project.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, approves the submission of the grant application for the above stated project.

BE IT FURTHERED RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application to the New Jersey Department of Transportation on behalf of Hillsborough Township.

BE IT FURTHERED RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of Hillsborough Township and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approval of the execution of the grant agreement.

19. RESOLUTION AUTHORIZING THE TOWNSHIP COMMITTEE TO HOLD A SPECIAL MEETING FOR THE CAPTAIN PROMOTIONAL PROCESS ON SEPTEMBER 26, 2017 AT 5:30 PM

WHEREAS, there is a vacancy in the position of Captain in the Police Department due to the retirement of Captain Fran Mozgai; and

WHEREAS, a Special Meeting will be held on September 26, 2017 at 5:30 pm to begin the promotional process.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that a Special Meeting will be held on September 26, 2017 at 5:30 pm to begin the promotion process for Captain of the Police Department.

20. RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT FOR THE 2018 DOMESTIC VIOLENCE RESPONSE TEAM AFFILIATION WITH SAFE + SOUND SOMERSET

WHEREAS, Safe + Sound Somerset and Hillsborough agree to work cooperatively on the establishment of a Domestic Violence Response Team in Hillsborough.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Mayor is hereby authorized to execute an Agreement with Safe + Sound Somerset for the 2018 Domestic Violence Response Team.

Upon the motion of Committeeman Tomson, seconded by Deputy Mayor McCauley, the Consent Agenda was unanimously approved upon call of the roll.

CLAIMS LIST

Mayor Suraci asked to approve Claims List 2017-16 and 2017-17.

Upon the motion of Committeeman Tomson, seconded by Deputy Mayor McCauley, Claims List 2017-16 and 2017-17 was unanimously approved upon call of the roll.

EXECUTIVE SESSION RESOLUTION

WHEREAS, Section 8 of the Open Public Meetings Act (N.J.S.A. 10:4-12 (b) (1-9), Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee is of the opinion that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough in the County of Somerset, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:
 - a. *Litigation*
 - i. *Affordable Housing*
 - ii. *Hillsborough Properties*
 - b. *Contract Negotiations*
 - i. *Teamsters Local #701*
 - ii. *Somerset County Dispatch*
3. The Township Committee may take official action on those items discussed in Executive Session upon completion of the Executive Session.

4. The minutes of the discussions shall be made available to the public as soon as the matters under discussion are no longer of a confidential or sensitive nature.
5. This Resolution shall take effect immediately.

Upon motion by Deputy Mayor McCauley, seconded by Committeeman Tomson, the aforesaid resolution was unanimously approved upon call of the role. The Township Committee went into Executive Session at 8:59 pm.

Upon motion by Deputy Mayor McCauley, seconded by Committeeman DelCore, the public meeting was opened at 10:18 pm.

Township Attorney Bill Willard stated a motion is required by the Mayor to authorize continuing discussions with the Township Administrator and Police Chief with regard to 911 dispatch.

Upon motion by Mayor Suraci, seconded by Committeeman DelCore, the aforesaid motion was unanimously approved upon call of the role.

Township Attorney Bill Willard stated there was discussion relating to Teamsters Local 701. No formal action at this time. There was discussion relating to Affordable Housing. No formal action at this time. There was discussion relating to Hillsborough Properties. No formal action at this time.

ADJOURNMENT

Upon motion by Deputy Mayor McCauley, seconded by Committeeman DelCore, the meeting duly adjourned at 10:21 pm. Said motion was carried unanimously upon voice vote.

Attested:

Pamela Borek
Township Clerk