

Minutes of the Regular Meeting of the Township Committee of the Township of Hillsborough, in the County of Somerset, State of New Jersey, held in the Municipal Complex at 7:30 p.m. on September 26, 2017.

Upon call of the roll, the following Committee members were recorded present: Committeeman Greg Burchette, Committeeman Frank DelCore, Deputy Mayor Gloria McCauley and Mayor Carl Suraci. Also in attendance were Township Administrator Anthony Ferrera and Township Clerk Pamela Borek. Committeeman Tomson, Township Attorney Bill Willard and Township Attorney Eric Bernstein were noted absent.

Mayor Suraci advised that in accordance of section 5 of the Open Public Meetings Act, Chapter 231, of the Public Laws of 1975 that notice of this meeting was made by the posting on the bulletin board at the Hillsborough Township Municipal Complex and notifying the officially designated newspapers that this meeting would take place at the Hillsborough Township Municipal Complex at 5:30 p.m. on September 26, 2017.

EXECUTIVE SESSION RESOLUTION

WHEREAS, Section 8 of the Open Public Meetings Act (N.J.S.A. 10:4-12 (b) (1-9), Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee is of the opinion that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough in the County of Somerset, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:

Conduct interviews for position of Hillsborough Township Police Captain

3. The Township Committee may take official action on those items discussed in Executive Session upon completion of the Executive Session.
4. The minutes of the discussions shall be made available to the public as soon as the matters under discussion are no longer of a confidential or sensitive nature.
5. This Resolution shall take effect immediately.

Upon motion by Committeeman Burchette, seconded by Deputy Mayor McCauley, the aforesaid resolution was unanimously approved upon call of the role. The Township Committee went into Executive Session at 5:35 pm.

Upon motion by Committeeman DelCore, seconded by Deputy Mayor McCauley, the public meeting was opened at 7:49 pm.

RECESS

Mayor Suraci stated the Township Committee will take a 5 minute recess and then commence the Township meeting.

SALUTE TO THE FLAG

Upon call of the roll, the following Committee members were recorded present: Committeeman Greg Burchette, Committeeman Frank DelCore, Deputy Mayor Gloria McCauley and Mayor Carl Suraci. Also in attendance were Township Administrator Anthony Ferrera, Township Clerk Pamela Borek and Township Attorney Bill Willard. Committeeman Tomson and Township Attorney Eric Bernstein were noted absent.

PROCLAMATIONS/PRESENTATIONS/APPOINTMENTS

PROCLAMATIONS

- **Proclamation declaring October as National Down Syndrome Acceptance Month**

***WHEREAS**, October is National Down Syndrome Acceptance Month, and approximately 1 in every 792 children are born with Down syndrome, representing an estimated 6,000 births per year in the United States; and*

***WHEREAS**, there are over 400,000 individuals living with Down Syndrome in the United States. People with Down Syndrome contribute to their families, their schools, their co-workers and society. They have hopes and dreams and make a difference in this world; and*

***WHEREAS**, GiGi's Playhouse is a National Down Syndrome Achievement Center serving children and adults of all ages, providing educational and therapeutic programs at no charge in a format that individuals with Down Syndrome learn best, and their mission is to change the way the world sees Down Syndrome through national campaigns, educational programs, and by empowering individuals with Down Syndrome, their families and the community; and*

***WHEREAS**, GiGi's Playhouse in Hillsborough has successfully supported over 300 families in Central New Jersey since opening on January 2015; and through community support have been able to educate others about Down Syndrome; and*

***WHEREAS**, GiGi's Playhouse's vision is to maximize self confidence and empower individuals to achieve their greatest potential. Their goal is to create a world where individuals with Down Syndrome are accepted and embraced in their families, schools and community; and*

WHEREAS, GiGi's Playhouse Hillsborough is continually supported by the local community through third party fundraisers and promoting awareness of people with Down Syndrome and their extraordinary capabilities.

***NOW, THEREFORE, BE IT PROCLAIMED** that we, the Mayor and the Hillsborough Township Committee, do hereby declare October as National Down Syndrome Acceptance Month. We ask all citizens to celebrate with us the abilities and accomplishments of those with Down Syndrome.*

- **Proclamation declaring September as National Suicide Awareness Month**

WHEREAS, Suicide is one of the most disruptive and tragic events a family and community can experience; and

WHEREAS, Annually more than 44,000 lives are lost to Suicide; and

WHEREAS, Each person's death by suicide intimately affects at least six other people, with over 246,000 newly bereaved each year; and

WHEREAS, Suicide is the 2nd leading cause of death of adolescents between the ages of 15-24. There is one completed suicide every 13 minutes in the United States, 100 per day; and

WHEREAS, Hillsborough has experienced a statistically significant number of confirmed suicides over the last 16 years; and

WHEREAS, Hillsborough Township Public Schools actively educates students about suicide in an age appropriate manner; and

WHEREAS, BORO SAFE's goal is to raise community awareness that suicide is preventable; and

WHEREAS, Residents are encouraged to educate themselves of the warning signs of suicide and understand suicide is preventable and that there are resources available ; and

WHEREAS, organizations and individuals such as Governor Chris Christie, Lt. Governor Kim Guadagno, 2nd Floor-NJ Youth Helpline, NJ Hopeline, National Suicide Prevention Lifeline, Jersey Voice, BORO SAFE, Hillsborough Police Department and Hillsborough Township Public Schools enhance awareness throughout our community by providing support or services to individuals in need.

***NOW, THEREFORE, BE IT PROCLAIMED,** that we, the Mayor and Township Committee of the Township of Hillsborough, hereby declare September 2017 as National Suicide Awareness Month and vow to continue to support suicide awareness programs dedicated to helping Hillsborough's community.*

- **Proclamation honoring the Shito Ryu Karate Do Genbu Kai New Jersey Competition Team**

WHEREAS, the Shito Ryu Karate Do Genbu Kai New Jersey competition team had a very successful season due to their hard work and dedication; and

WHEREAS, the Shito Ryu Karate Do Genbu Kai New Jersey competition team consisted of Takeshi Mayer, Tres Marvin, Evan Meyer, Annalise Meyer; and

WHEREAS, the Shito Ryu Karate Do Genbu Kai New Jersey competition team participated in the 2017 AAU (Amateur Athletic Union) National Karate Tournament held in Raleigh, NC on June 28 through July 1, 2017; and

WHEREAS, the Shito Ryu Karate Do Genbu Kai New Jersey competition team competed under the instruction of Sensei J Jeffrey Molesko and Sempai William Nehlsen; and

WHEREAS, the Shito Ryu Karate Do Genbu Kai New Jersey competition team competed in a total of 12 events. Takeshi Mayer competed in six competitions and earned a Bronze medal in the heavyweight Sanbon Kumite division. Tres Marvin competed in two events in his first National competition. Evan Meyer competed in two events in his first Nationals and earned a Bronze medal in the heavyweight Green Belt Sanbon Kumite division. Annalise Meyer participated in two events in her first Nationals and was able to win one round of Kata before being eliminated from the bracket.

NOW, THEREFORE BE IT PROCLAIMED that we, the Mayor and the Hillsborough Township Committee, do hereby commend all of the members of the Shito Ryu Karate Do Genbu Kai New Jersey competition team for their unwavering teamwork, dedication, and sportsmanship throughout the season.

BE IT FURTHER PROCLAIMED that we, the Mayor and Hillsborough Township Committee, further commend the Shito Ryu Karate Do Genbu Kai New Jersey competition team for the honor they have brought themselves, their team, and our community.

- **Proclamation honoring the Hillsborough Baseball League 7U Gold Travel Tournament Team**

WHEREAS, the Hillsborough Baseball League 7U Gold Travel Tournament Team enjoyed a very successful season as a result of their hard work and dedication; and

WHEREAS, the Hillsborough Baseball League 7U Gold Travel Tournament Team consisted of Frankie Cocuzza, Aaron Feath, Jonathan Feltre, Daniel Gaffney, Gavin Glazewski, Justin Gregov, Bryce Hayden, Jack Pankowski, Logan Raab, Bella Ruh, Jacob Treonze, Andrew Wheeler; and

WHEREAS, the Hillsborough Baseball League 7U Gold Travel Tournament Team was led by Coach Gregov, Coach Raab, Coach Feltre, and Coach Treonze; and

WHEREAS, the Hillsborough Baseball League 7U Gold Travel Tournament Team were Branchburg 7U Tournament Champions, USABL Jersey Battle 7U Tournament Champions, Monroe Make a Wish 7U Tournament Champions, USABL North Jersey Mayhem 7U Tournament Champions, and successfully finished their season as USABL Summer Series Champions; and

WHEREAS, the Hillsborough Baseball League 7U Gold Travel Tournament Team won 19 straight tournament games and ended summer tournament play at 19-1.

NOW, THEREFORE BE IT PROCLAIMED that we, the Mayor and the Hillsborough Township Committee, do hereby commend all of the members of the Hillsborough Baseball League 7U Gold Travel Tournament Team, not only for their amazing season and the championships they have won, but also for their unwavering teamwork, dedication, and sportsmanship throughout the season.

BE IT FURTHER PROCLAIMED that we, the Mayor and Hillsborough Township Committee, further commend the Hillsborough Baseball League 7U Tournament Travel Team for the honor they have brought themselves, their team, and our community through their many achievements on and off the diamond.

APPROVAL OF MINUTES

- *Approval of the September 12, 2017 Regular Session Minutes*

Upon a motion by Committeeman DelCore, seconded by Deputy Mayor McCauley, the minutes of the September 12, 2017 Regular Session were approved upon the call of the roll. Committeeman Burchette abstained from the vote.

REPORTS FROM COMMITTEE LIAISONS, AND RECEIPT OR REPORTS, PETITIONS OR COMMUNICATIONS

Committeeman Burchette

Committeeman Burchette attended the Cancer Call Out along with Township Clerk Pamela Borek, Committeeman Tomson and Deputy Mayor McCauley on Sunday at Woods Road Fire Department. Everyone did a great job and raised a lot of money at the event.

Committeeman Burchette reminded residents the building department is open late on Tuesday and permits can be picked up by 6:30.

Committeeman Burchette stated the next Hillsborough Business Association Business Social will be Thursday October 28th at the Falcon's Nest. Details to purchase tickets will be out soon through the HBA e-News. To sign up for the HBA e-News, go to Hillsboroughbusiness.org.

Committeeman Burchette announced the Bridge at East Mountain Road is anticipated to reopen by the end of this week.

Committeeman Burchette reported New Amwell Road Phase I Repaving project began last week. Phase I is between Route 206 and Taurus Drive. The project started with curb repairs which will last approximately 2 weeks and then the milling and paving will follow. Residents will be notified if their driveway will be impacted.

The remaining phases of New Amwell Road will be completed next year. Township Clerk Pamela Borek announced the bridge might be opened at the end of the day on Wednesday, September 27th.

Committeeman Burchette noted that New Jersey American Water Company will be installing a water line on Falcon Road between Hillsborough Promenade Shopping Center and Sunnymead Road.

Expect traffic delays during construction which will begin on Monday, October 2nd and last approximately 3 to 4 weeks. The roadway will not be fully closed. There will be alternate lane closures during this construction.

Committeeman Burchette advised storm drains throughout the Township continue to be repaired. If there is a traffic cone placed on the storm drain it signifies that the Public Works Department is aware of the issue and it will be addressed where public safety is the first priority.

Committeeman DelCore

Committeeman DelCore thanked GiGi's playhouse for the grand opening on Sunday. He attended along with Committeeman Tomson and Deputy Mayor McCauley. It is a great new location offering much more room for the incredible work they do.

Committeeman DelCore stated several Township residents have recently expressed an interest in establishing a volunteer EMS organization in Hillsborough Township. They are currently researching options on how to do this and hope to begin seeking volunteers in the near future.

Committeeman DelCore advised the Hillsborough Township Police Department is urging motorists to be alert for white-tailed deer on roads with the arrival of the fall breeding season. During this time deer are highly active and on the move.

Committeeman DelCore stated the best way to protect yourself from being involved in a collision with a deer is to slow down. If you are driving through an area known for high deer populations, which is all of Hillsborough, slow down and observe the speed limit. Wear your seatbelt, and do not engage in distracting activities while driving.

Committeeman DelCore reported due to the ongoing rehabilitation of New Amwell Road, that Committeeman Burchette mentioned earlier, there will be periods in which residents living between Taurus Drive and Route 206 will be unable to park their vehicles in their driveways; therefore, residents will have to park their vehicles on the street in locations where parking is currently prohibited. Impacted residents will be notified accordingly.

Committeeman DelCore reminded residents that tomorrow, Wednesday, September 27th from 11 am until 1 pm the Hillsborough Township Office of Emergency Management, will be conducting a Point of Distribution (POD) at the Mountain View Park, 141 Mountain View Road.

Township residents are encouraged to assist in the drill by driving through the POD and receiving the supply bag. The more people that participate the better prepared the Township will be in the event of an actual emergency.

Committeeman DelCore advised residents that they can now follow Hillsborough OEM on Facebook. In the Township's continued efforts to provide time and appropriate information through various means of communication available to our residents, this new Facebook page has been released.

Committeeman DelCore reminded residents October 17th is the last day to register to vote in the General Election. October 31st is the last day to request by mail a vote by mail application. Tuesday, November 7th is the General Election. Be sure to bring your sample ballot to the polls on Election Day.

Committeeman DelCore reported the Hillsborough Township Credit Card Advisory Committee will be accepting grant applications beginning September 12th for the second round of grants for 2017.

Grant applications can be found on the Township website at www.hillsborough-nj.org or copies are available at the Administration Office. Completed applications must be submitted by Friday, October 6, 2017 to the Administration office to be considered for eligible grant funding.

Committeeman DelCore encouraged all Township residents to obtain the Hillsborough Rewards Visa credit card so this program can continue.

Deputy Mayor McCauley

Deputy Mayor McCauley stated Miss Unico, Kimberly Ann Santaromita is a Hillsborough High School graduate and second-year student at Rutgers University's Graduate School of Education. She was chosen by the Hillsborough Unico, an Italian-American service and heritage group to be their public representative for 2017-18. Deputy Mayor McCauley had the pleasure of sending Miss Santaromita off to the John Basilone Parade.

Deputy Mayor McCauley stated today was the 4th annual Senior Olympics. Committeeman Burchette opened the activities. Deputy Mayor McCauley assisted in handing out the awards along with Bob Wagner, Director of Parks and Recreation, Chief Powell, Officer Ted Lewis. Deputy Mayor McCauley thanked Social Services, Parks and Recreation, DPW, Emergency Services and the Police Department for putting together this wonderful event.

Deputy Mayor McCauley reminded residents the Children's Township Halloween Party will be held on Thursday, October 26th from 4:30-6:30 pm. Pre-registration is required and is \$5 per child. Activities include hay rides, pumpkin picking, a haunted house and goodie bags.

Deputy Mayor McCauley announced the Howl-o-ween Party will be held Saturday, October 28th at AVM Park. Registration is at 8:30 am, Parade at 9:00 am.

Deputy Mayor McCauley reported the Social Services Department would like to remind residents that the Hillsborough Rotary Van is available for transportation of disabled Hillsborough residents who are otherwise unable to utilize personal transportation. More information regarding the use of the van can be found on the Social Services website as well as in Friday's enewsletter.

Deputy Mayor McCauley stated the tax bills were mailed today, September 26th. If you have questions regarding the assessed value of your home as shown on the tax bill, please contact the Tax Assessor's office. The 4th quarter taxes are due on November 1st, with a 10 day period.

Deputy Mayor McCauley thanked Senior Group B for spending this morning stuffing the 16,000 tax bills. As always, their help is greatly appreciated.

Deputy Mayor McCauley announced the Health Department and Walgreen's Pharmacy of Hillsborough will offer flu shots on Tuesdays, October 3rd and 10th from 3 to 6:30 PM in the Municipal Building. The insurances that are accepted by Walgreen's are listed in the flu information section on the health department website.

Deputy Mayor McCauley reported the Health Department is planning the Free Rabies Vaccination Clinic for dogs and cats, for the third Saturday in January, 2018 (tentative date). Further information will appear on the health department website in November or December.

Deputy Mayor McCauley stated Don't be too late when it comes to your kids! Join the Parent Learning Community. They are hosting an enlightening program that will help you have more meaningful conversations with your kids, become more educated on the youth alcohol and drug trends as well as connecting with other parents who want to be informed and involved. Please register through the District Life Skills Coordinator, Minda Maggio at mmaggio@https.us or see Friday's enewsletter for more details.

Mayor Suraci

Mayor Suraci announced we have a special announcement to make this evening. The New Jersey Municipal Management Association (NJMMA) is an organization of professional local government administrators and assistants whose goal is to improve the quality of local government in New Jersey through professional management. The Association creates an information network offering the free flow of ideas thereby enhancing each member's ability to deal with the problems and pressures of the profession.

Our administrator was recently nominated for and received the 2017 Outstanding Manager Award.

In the nomination application Administrator Ferrera was described as one who encourages collaboration among departments developing a more cohesive working environment. With his outstanding body of work, he has implemented several programs that have contributed to cost savings and efficiencies as well as workplace enhancements which benefits residents, taxpayers, businesses and employees.

Congratulations Anthony!

Mayor Suraci reminded residents on Saturday, November 11th at 8:30 am the Township will host a Veterans Ceremony at the Garden of Honor, followed by light refreshments in the Multi-purpose room.

PRESENTATIONS

- *None*

NEW BUSINESS

- *None*

PUBLIC COMMENT ON NEW BUSINESS AND MATTERS NOT ON THE AGENDA

- Rob Walton, JCPL stated he will be the new area manager for JCP&L. Mayor Suraci inquired as to any new improvements. Mr. Walton reported there will be an open house for PSI program training new lineman for free through RVCC. It is a great career opportunity. JCPL is also offering LED lights for street lights. If the Township is interested it can be discussed at length.

PUBLIC HEARINGS

INTRODUCTION OF NEW ORDINANCES

2017-16 ORDINANCE AUTHORIZING LAND EXCHANGE BETWEEN THE TOWNSHIP OF HILLSBOROUGH AND COUNTY OF SOMERSET FOR THE PROPERTIES IDENTIFIED ON THE TAX MAP OF THE TOWNSHIP OF HILLSBOROUGH AS BLOCK 142, LOT 23.01 AND BLOCK 177, LOT 55

WHEREAS, the Township is the owner of the property identified on the Tax Map of the Township of Hillsborough as Block 142, Lot 23.01 consisting of 2.368 acres of land, (“Hillsborough Property”); and

WHEREAS, the County operates a firing range on the Hillsborough Property and the Township has no identifiable public use for the Hillsborough Property; and

WHEREAS, the County is the owner of the property identified on the Tax Map of the Township of Hillsborough as Block 177, Lot 55, consisting of 24.646 acres of land (“County Property”); and

WHEREAS, the County Property borders the Township owned Ann Van Middlesworth Park; and

WHEREAS, the Township currently uses a portion of the County Property as a skate park and extension of Ann Van Middlesworth Park and the County has no other identifiable public use for the County Property; and

WHEREAS, the governing bodies of the Township and County have determined that it is in the best interests of the Township, County and public to exchange ownership interests in the Hillsborough Property and County Property; and

WHEREAS, N.J.S.A. 40A:12-16 authorizes the governing body of any County, by resolution, or any Municipality, by ordinance, to exchange any lands or any rights or interest therein owned by the County or Municipality for other lands or rights or interests therein desired for public use.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows: (1) the exchange of the Hillsborough Property for the County Property is hereby authorized; (2) the Mayor and Clerk are authorized to execute a Land Exchange Agreement consistent with this Ordinance in a form approved by the Township Attorney; (3) the Mayor and Clerk are authorized to execute all documents required to transfer ownership of the Hillsborough Property to the County in exchange for the County Property; (4) the Township Attorney is authorized to prepare, execute and record all documents required to transfer ownership of the Hillsborough Property to the County in exchange for the County Property; and (5) this Ordinance shall take effect upon adoption and publication according to law.

Mayor Suraci stated this ordinance authorizes the Township to exchange property with the County. The County utilizes property for a firing range and the Township utilizes property near AVM park

Upon motion by Committeeman Burchette, seconded by Deputy Mayor McCauley, to introduce the ordinance, the motion was unanimously approved upon call of the role.

2017-17 ORDINANCE AUTHORIZING ACCEPTANCE OF DEED OF DEDICATION FROM YANNUZZI GROUP FOR RIGHT OF WAY FOR THE PROPERTY IDENTIFIED ON THE TAX MAP OF THE TOWNSHIP OF HILLSBOROUGH AS BLOCK 183, LOTS 36.02 AND 37 TO BE KNOWN AS BLOCK 183, LOT 37.01

WHEREAS, Yannuzzi Group filed Application No.: 16-PB-11-SRV with the Township of Hillsborough Planning Board for preliminary and final major site plan approval for the property known as 300 Sunnymead Road, Block 183, Lots 36.02 and 37 on the Township of Hillsborough Tax Map to renovate an existing building on the property; and

WHEREAS, the Township of Hillsborough Planning Board adopted a memorializing Resolution on March 9, 2017 approving the Application; and

WHEREAS, the Planning Board Resolution requires Yannuzzi Group to provide the Township of Hillsborough with the following Dedication:

- Deed of Dedication for Right of Way for Sunnymead Road, Block 183, Lot 36.02 & 37 to be known as Block 183, Lot 37.01, Hillsborough, New Jersey

WHEREAS, the Township Attorney reviewed the attached Deed of Dedication and found it to be acceptable.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows: (1) the Township hereby accepts the attached Deed of Dedication; (2) the Mayor and Township Clerk are hereby authorized to execute the Deed of Dedication on behalf of the Township; (3) the Township Attorney is authorized to record the Deed of Dedication with the Somerset County Clerk; and (4) this Ordinance shall take effect upon adoption and publication according to law.

Mayor Suraci stated our municipal land use law requires the acceptance of property by an ordinance. This has been reviewed by the Township Attorney and found to be acceptable.

Upon motion by Committeeman Burchette, seconded by Deputy Mayor McCauley, to introduce the ordinance, the motion was unanimously approved upon call of the role.

2017-18 ORDINANCE AUTHORIZING LEASE OF PROPERTY TO CCATT, LLC, FOR 50 SQUARE FEET OF GROUND SPACE AT THE MUNICIPAL COMMUNICATIONS TOWER SITE IDENTIFIED ON THE TAX MAP OF THE TOWNSHIP OF HILLSBOROUGH AS A PORTION OF BLOCK 149.01, LOT 1.02

WHEREAS, the Township of Hillsborough and New Cingular Wireless PCS, LLC, entered into a Communications Site Lease Agreement dated November 1, 2006 whereby the Township leased to New Cingular a portion of the property located at 379 South Branch Road and identified on the Tax Map of the Township of Hillsborough as Block 149.01, Lot 1.02, for a Communications Tower; and

WHEREAS, CCATT, LLC, is a successor in interest to the Lease Agreement between the Township and New Cingular; and

WHEREAS, the Township retained all rights to the ground space not subject to the Lease Agreement; and

WHEREAS, CCATT desires to lease from the Township 50 square feet of ground space at the Municipal Communications Tower site identified on the Tax Map of the Township of Hillsborough as a portion of Block 149.01, Lot 1.02, for installation of a generator pursuant to the terms and conditions set forth in a First Amendment to Communications Site Lease Agreement; and

WHEREAS, N.J.S.A. 40A:12-14 authorizes a municipality to lease real property not needed for public use; and

WHEREAS, the Township Committee has determined that the portion of property to be leased is not needed for public use.

NOW THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows: (1) the lease to CCATT of 50 square feet of ground space at the Municipal Communications Tower site identified on the Tax Map of the Township of Hillsborough as a portion of Block 149.01, Lot 1.02, for installation of a generator is hereby authorized; (2) the Mayor and Clerk are authorized to execute a First Amendment to Communications Site Lease Agreement consistent with this Ordinance in a form approved by the Township Attorney; (3) the Mayor and Clerk are authorized to execute a Memorandum of First Amendment to Communications

Site Lease Agreement consistent with this Ordinance in a form approved by the Township Attorney; (4) the Township Attorney is authorized to prepare, execute and record all documents to effectuate the purpose of this Ordinance; and (5) this Ordinance shall take effect upon adoption and publication according to law.

Mayor Suraci stated this ordinance allows for a lease agreement for ground space on the property here at the Municipal Complex.

Upon motion by Committeeman DelCore, seconded by Committeeman Burchette, to introduce the ordinance, the motion was unanimously approved upon call of the role.

2017-19 ORDINANCE AUTHORIZING ACCEPTANCE OF EASEMENT FROM VAN CLEEF AND HRC ASSOCIATES FOR A PORTION OF THE PROPERTY IDENTIFIED ON THE TAX MAP OF THE TOWNSHIP OF HILLSBOROUGH AS BLOCK 199, LOTS 34.01 AND 145

WHEREAS, Neil I. and Barbara Van Cleef are the fee-simple owners of the property identified on the Tax Map of the Township of Hillsborough, County of Somerset, State of New Jersey, as Block 199, Lot 34.01, and more commonly known as 32 Brower Lane, Hillsborough, NJ 08844, New Jersey and H.R.C. Associates, LLC, is the fee-simple owner of the property identified on the Tax Map of the Township of Hillsborough, County of Somerset, State of New Jersey, as Block 199, Lot 145, and more commonly known as 30 Brower Lane, Hillsborough, NJ 08844, New Jersey (collectively referred to as the “Property”); and

WHEREAS, Van Cleef and HRC Associates filed Application No.: 16-PB-17-SRV with the Township of Hillsborough Planning Board (“Board”) for preliminary and final major site plan approval to put an addition on two (2) existing buildings, construct a new freestanding building and increase parking and improve circulation at the Property; and

WHEREAS, the Board adopted a memorializing Resolution on May 11, 2017 approving Grantor’s Application; and

WHEREAS, the Planning Board Resolution requires Van Cleef and HRC Associates to provide the Township of Hillsborough with the following Easement:

- Porous Pavement, Stormwater Measures and Underground Basins Maintenance Easement for a portion of the Property identified on the Tax Map of the Township of Hillsborough as Block 199, Lots 34.01 and 145

WHEREAS, the Township Attorney reviewed the attached Easement and found it to be acceptable.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows: (1) the Township hereby accepts the attached Porous Pavement, Stormwater Measures and Underground Basins Maintenance Easement; (2) the Mayor and Township Clerk are hereby authorized to execute the Easement on behalf of the Township; (3) the Township Attorney is authorized to record the Easement with the Somerset County Clerk; and (4) this Ordinance shall take effect upon adoption and publication according to law.

Mayor Suraci stated municipal land use laws requires acceptance of property by an ordinance. This has been reviewed by the Township Attorney and found to be acceptable.

Upon motion by Committeeman DelCore, seconded by Deputy Mayor McCauley, to introduce the ordinance, the motion was unanimously approved upon call of the role.

CONSIDERATIONS

- 1. RESOLUTION AUTHORIZING MASER CONSULTING, P.A., TO PROVIDE ADDITIONAL PROFESSIONAL SERVICES ASSOCIATED WITH A STRUCTURAL ANALYSIS OF THE PEDESTRIAN BRIDGE ALONG ROUTE 206 BETWEEN RAIDER BOULEVARD AND AMWELL ROAD IN THE TOWNSHIP OF HILLSBOROUGH, IN AN AMOUNT NOT TO EXCEED \$2,000.00, PURSUANT TO MASER'S PROPOSAL DATED JUNE 27, 2017**

WHEREAS, on January 3, 2017, as a result of the fair and open procurement process, N.J.S.A. 19:44A-20.4-5 et seq., Maser Consulting, P.A., was awarded a professional services contract designating Maser Consulting, P.A., as the Township of Hillsborough Engineer; and

WHEREAS, there is now the necessity for professional engineering services; namely, to perform additional professional services associated with a structural analysis of the pedestrian bridge along Route 206 between Raider Boulevard and Amwell in the Township of Hillsborough, in an amount not to exceed \$2,000.00, as described in a proposal from Maser Consulting, P.A., dated June 27, 2017.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

1. Maser Consulting, P.A., is authorized to perform the additional professional services outlined in its proposal, dated June 27, 2017, in an amount not to exceed \$2,000.00, for a structural analysis of the pedestrian bridge along Route 206 between Raider Boulevard and Amwell Road.
2. This Amended Contract is awarded, as a result of the Fair and Open Selection Process as "Professional Services" in accordance with N.J.S.A. 40A:11-5(1)a of the Local Public Contracts Law and the New Jersey Local Unit Pay to Play Law (N.J.S.A. 19:44A-20.4-5 et seq.) because these services will be performed by persons authorized by law to practice a recognized profession, whose practice is regulated by law, the performance of which service requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instructions as distinguished from general academic instruction or apprenticeship and training.

Mayor Suraci stated Maser will be conducting additional cost analysis alternatives for this repair.

Upon motion by Deputy Mayor McCauley, seconded by Committeeman Burchette, the aforesaid resolution was unanimously approved upon call of the role.

- 2. RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT WITH VC LAND FOR BRUSH GRINDING AT THE AUTEN ROAD SITE IN AN AMOUNT NOT TO EXCEED \$7,500.00**

WHEREAS, the Director of Public Works has determined there is a need for brush grinding at the Auten Road Site; and

WHEREAS, a solicitation for quotes was prepared and distributed to interested companies; and

WHEREAS, three (3) quotes were received as follows:

1. JH Reid Recycling	\$8,900.00
2. VC Land	\$7,500.00
3. RTG 2 LLC	\$8,000.00

WHEREAS, the Qualified Purchasing Agent has determined that VC Land should be awarded the contract based on their quote; and

WHEREAS, funds are available and have been certified as such by the Chief Financial Officer and said certification is attached to this resolution.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Mayor and Township Clerk are hereby authorized to execute a contract with VC Land for brush grinding at the Auten Road Site in an amount not to exceed \$7,500.00.

Mayor Suraci stated three quotes were received and through Public Contracts law a contract will be awarded to VC Land.

Upon motion by Committeeman DelCore, seconded by Deputy Mayor McCauley, the aforesaid resolution was unanimously approved upon call of the role.

CONSENT AGENDA

- 1. RESOLUTION AUTHORIZING JOHN FIEDLER, CONSTRUCTION OFFICIAL, TO CONDUCT SATURDAY BUILDING INSPECTIONS FOR THE TOWNSHIP'S BUILDING DEPARTMENT ON AN AS NEEDED BASIS EFFECTIVE OCTOBER 1, 2017 THROUGH DECEMBER 31, 2017**

WHEREAS, there exists a need for Saturday building inspections for the Township's Building Department; and

WHEREAS, the Township Administrator recommends John Fiedler, Construction Official, be authorized to conduct Saturday building inspections on an as needed basis effective October 1, 2017 to December 31, 2017 at the rate of \$30.00 per hour.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it authorizes John Fiedler, Construction Official, to conduct Saturday building inspections on an as needed basis effective October 1, 2017 to December 31, 2017 at the rate of \$30.00 per hour.

- 2. RESOLUTION AMENDING THE HOURS OF SEASONAL EMPLOYEE ZACHARY REINSON FROM 29 TO 40 HOURS PER WEEK**

WHEREAS, on September 12, 2017, the Township Committee adopted a Resolution authorizing the hiring of Zachary Reinson as a seasonal employee in the Department of Public Works, with a start date of September 13, 2017, at a salary rate of \$10.00 an hour, to be funded through the Clean Communities Grant; and

WHEREAS, the September 12, 2017 Resolution adopted by the Township Committee limits the hours of Zachary Reinson to 29 hours per week; and

WHEREAS, the Director of Public Works recommends the limitation on hours for Zachary Reinson be amended from 29 to 40 hours per week.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Director of Public Works is hereby be accepted and approved and the limitation on hours for seasonal employee Zachary Reinson be amended from 29 to 40 hours per week effective as of September 13, 2017.

3. RESOLUTION AUTHORIZING THE TRANSFER OF CODY WOODRICH FROM THE DEPARTMENT OF PUBLIC WORKS TO THE PARKS DEPARTMENT

WHEREAS, there exists a vacancy in the Hillsborough Township Parks Department; and

WHEREAS, Cody Woodrich, who currently works in the Department of Public Works, expressed interest, has been interviewed and is the most qualified candidate; and

WHEREAS, the Director of Parks recommends that the Township Committee take action to transfer Mr. Woodrich to the Parks Department with no change in salary, effective September 27, 2017.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Director of Parks is hereby accepted and approved.

4. RESOLUTION AUTHORIZING THE REFUND OF RECREATION PROGRAM FEES IN THE AMOUNT OF \$2,245.50

WHEREAS, there are refunds due from Recreation program fees; and

WHEREAS, the Chief Financial Officer has received proof of such refunds being due and payable.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee, of the Township of Hillsborough, County of Somerset, State of New Jersey, the Chief Financial Officer is hereby authorized to refund said amounts as detailed below, in a total amount of \$2,245.50.

<u>Name</u>	<u>Amount</u>	<u>Name</u>	<u>Amount</u>
Dina Albanese	\$22.00	Patricia Alea	\$20.00
Joseph Alexander	\$50.00	Christine Anobile	\$110.00
Aishwarya Balasubramanian	\$20.00	Elizabeth Bea	\$40.00

Kia Bergman	\$40.00	Rose Bianchino	\$40.00
Amy Bizarro	\$20.00	Viviana Bogado	\$20.00
Melissa Carrero	\$30.00	Nubia Cecchine	\$20.00
Michelle Dalcero	\$220.00	Dana De Pace	\$20.00
Sylwia Deville	\$20.00	Jennifer Drozd	\$220.00
Rick Feltre	\$23.50	Ryan Fogarty	\$40.00
Amy Gennusa	\$20.00	Sunita Giri	\$20.00
Aimee Glennon	\$70.00	Kanika Goswami	\$20.00
Tracy Harkin	\$110.00	Annette Henderson	\$20.00
Justin Hines	\$20.00	Kelly Jackson	\$20.00
Nimmi Kalinati	\$20.00	Stephanie Karsay	\$40.00
Kuldeep Kataria	\$20.00	Katie Kondratiuk	\$55.00
Min Lee	\$40.00	Diana Millan	\$15.00
Kafi Nsenukyire	\$15.00	Sue Pankowski	\$20.00
Ursula Puglia	\$15.00	James Riley	\$30.00
Estelle Roberts	\$20.00	Carolina Sanabria	\$35.00
Sharon Schmitt	\$20.00	Melanie Sellyei	\$20.00
Jun Shang	\$110.00	Sylwia Szandrowski	\$20.00
Katie Thomas	\$40.00	Kelly Treonze	\$20.00
Ericka Vejas	\$15.00	Nora Wagner	\$20.00
Alison Whitman	\$20.00	Trish Yesalonis	\$30.00
Maria Aitcheson	\$20.00	Janet Long	\$55.00
Rick Boparai	\$110.00	Mindy Wharton	\$55.00
Gina Boulos	\$90.00		

5. RESOLUTION AUTHORIZING REFUND OF TAX OVERPAYMENTS IN THE AMOUNT OF \$308.99
(total properties 5)

WHEREAS, real property taxpayers overpaid their real property taxes; and

WHEREAS, the Tax Collector has received proof of such payments after correspondence with said property owners.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee, of the Township of Hillsborough, County of Somerset, State of New Jersey, the Tax Collector is hereby authorized to refund said amounts to the property owners; Total, \$308.99, properties, 5.

Block	Lot	Name	Amount	Qtr	Year
180.01	50	Henry J & Blanche Mikrut	9.65	3 rd	2017
180.01	50	Henry J & Blanche Mikrut	9.65	4 th	2017
205.50	32 QFarm	Country Classics	2.42	3 rd	2017
205.50	32 QFarm	Country Classics	2.41	4 th	2017
205.50	28 QFarm	Country Classics	81.48	3 rd	2017
205.50	28 QFarm	Country Classics	81.47	4 th	2017
205.50	32.02 QFarm	Country Classics	2.42	3 rd	2017
205.50	32.02 QFarm	Country Classics	2.41	4 th	2017

205.50	32.01 QFarm	Country Classics	58.54	3 rd	2017
205.50	32.01 QFarm	Country Classics	58.54	4 th	2017

6. RESOLUTION AUTHORIZING THE SALE OF EQUIPMENT AT THE 2017 SOMERSET COUNTY SEALED BID SALE OF SURPLUS

WHEREAS, the Township Committee of the Township of Hillsborough hereby declares that the vehicles identified in this resolution are no longer needed for a public purpose and are surplus property which may be sold a public auction.

BE IT RESOLVED, by the Township Committee of the Township of Hillsborough that the following unneeded vehicles are authorized to be sold at the 2017 Somerset County Sealed Bid Sale of Surplus:

Year	Make	Model	VIN #
1986	Chevrolet	Suburban	1GCGK26M1GF163097
1989	Ford	Ambulance	1FDKE30M0KHA95545
1993	International	Truck	1HTSDPCR2PH462784
2006	Ford	Ambulance	1FDXE45P26DB13359
2006	Fleetwood	Trailer	1EB1F322062491197
2006	Dodge	Durango	1D4HB38NO6F134756
2005	Chevy	Impala	2G1WF52E759319996
2005	Chevy	Impala	2G1WF52E259314785

7. RESOLUTION AUTHORIZING EMERGENCY PARKING RESTRICTIONS ALONG NEW AMWELL ROAD TO COMMENCE ON OR ABOUT SEPTEMBER 27, 2017 AND ENDING OCTOBER 31, 2017

WHEREAS, because of the ongoing rehabilitation of New Amwell Road, the Police Chief recommends the following actions commencing on or about September 27, 2017 and ending on or about October 31, 2017 pertaining to New Amwell Road: :

- The posting of Emergency - No Parking, pursuant to Section 143-22 of the Code of the Township of Hillsborough, on the south side of New Amwell Road between Route 206 and a point 350 feet east of Taurus Drive.

- The suspension of parking restrictions and the bicycle lane use reservations as established in Sections 143-6 and 143-18.2 of the Code of the Township of Hillsborough, on the north side of New Amwell Road between Route 206 and a point 350 feet east of Taurus Drive.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendations of the Chief of Police are hereby accepted and approved.

8. RESOLUTION APPROVING APPLICATION FOR SPECIAL PERMIT FOR SOCIAL AFFAIR FOR BRANCBURG ROTARY FOUNDATION, INC., FOR AN EVENT TO BE HELD ON OCTOBER 10, 2017

WHEREAS, an application for a Special Permit for Social Affair has been filed by Branchburg Rotary Foundation, Inc., for an event to be held on October 10, 2017; and

WHEREAS, the submitted application is complete.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby approves the application for Branchburg Rotary Foundation, Inc., for an event to be held on October 10, 2017.

Upon the motion of Committeeman DelCore seconded by Committeeman Burchette, the Consent Agenda was unanimously approved upon call of the roll.

CLAIMS LIST

Mayor Suraci asked to approve Claims List 2017-18.

Upon the motion of Deputy Mayor McCauley, seconded by Committeeman DelCore, Claims List 2017-18 was unanimously approved upon call of the roll.

ADJOURNMENT

Upon motion by Committeeman Burchette, seconded by Committeeman DelCore, the meeting duly adjourned at 8:54 pm. Said motion was carried unanimously upon voice vote.

Attested:

Pamela Borek
Township Clerk