

**HILLSBOROUGH TOWNSHIP COMMITTEE  
REORGANIZATION MEETING AGENDA**



**JANUARY 2, 2018  
7:00 P.M.**

**CALL TO ORDER/CALL OF THE ROLL** – *Pamela Borek, Township Clerk*

**PRESENTATION OF COLORS AND SALUTE TO THE FLAG**

- *Girl Scouts Service Unit 72 escorted by Hillsborough Township Captain of Police Charlie Boyle*

**INVOCATION**

- *Reverend Timothy J. Wolf, M. A., New Horizon Christian Fellowship*

**NOTICE THAT MEETING HAS BEEN PROPERLY ADVERTISED IN ACCORDANCE  
WITH THE OPEN PUBLIC MEETINGS ACT**

**CERTIFICATION OF ELECTION RESULTS:**

*Clerk announces certification of the November 7, 2017 General Election results*

**OATH OF OFFICE TO ELECTED COMMITTEE MEMBERS:**

*Swearing in of Gloria McCauley  
Swearing in of Douglas Tomson*

**ELECTION OF 2018 MAYOR:** *Oath of Office 2018 Mayor*

**ELECTION OF 2018 DEPUTY MAYOR:** *Oath of Office 2018 Deputy Mayor*

**COMMENTS BY MAYOR**

**COMMENTS BY DEPUTY MAYOR**

**COMMENTS BY COMMITTEE MEMBERS**

## CONSIDERATIONS:

1. Resolution adopting the Rules of Order for 2018.
2. Resolution authorizing the 2018 Community Development Committee appointments.
3. Resolution authorizing appointments of Township Officers and Officials:
  - *Certifying Agent*
  - *PERS – PFRS*
  - *Certifying Official*
  - *To serve in absence of Certifying Official*
  - *Treasurer*
  - *Dog Tabulator*
  - *Animal Control Services*
  - *Fund Commissioners to Central Jersey Joint Insurance Fund*
  - *Municipal Improvement Search Official*
  - *Municipal Improvement Tax Search Official*
  - *Paymaster & Social Security Administrator*
  - *Police Department Chaplains*
  - *Police Department Matrons*
  - *Public Agency Compliance Officer*
  - *School Crossing Guards*
4. Resolution authorizing appointment of Municipal Court Officials.
5. Resolution authorizing the appointment of various Professional Service and other Service Providers and the execution of Professional Services Contracts and other Contracts, in accordance with the Fair and Open Selection Process (N.J.S.A. 19:44A-20.4-5 et. seq.), for the year 2018:
  - *Township Attorney - William Willard, Esq. of DiFrancesco, Bateman, Kunzman, Davis, Lehrer and Flaum, P.C.*
  - *Alternate Township Attorney - Eric Bernstein, Esq. of Eric M. Bernstein & Associates, L.L.C.*
  - *Open Space Attorney - Eric Bernstein, Esq. of Eric M. Bernstein & Associates, L.L.C.*
  - *Labor Attorney - Eric Bernstein, Esq. of Eric M. Bernstein & Associates, L.L.C.*
  - *Consulting Township Engineer & Planning Consultant - Maser Consulting, P.A.*
  - *Alternate Consulting Township Engineer & Planning Consultant - Remington & Vernick Engineers*
  - *Alternate Consulting Township Engineer & Planning Consultant - T&M Associates*
  - *Engineering Inspection Services - T&M Associates*
  - *Alternate Engineering Inspection Services - CME Associates*
  - *Alternate Engineering Inspection Services - Maser Consulting, PA*
  - *Risk Management Consultant - Conner Strong & Buckalew*
  - *Special Counsel for Affordable Housing Matters - Eric M. Bernstein & Associates, L.L.C.*
  - *Municipal Auditor - Suplee, Clooney & Company*
  - *Bond Counsel - Gluck Walrath, LLP*
  - *Alternate Bond Counsel - Parker McCay, PA*

- *Financial Advisor - NW Financial Group, L.L.C.*
- *Alternate Financial Advisor - Acacia Financial Group, Inc.*
- *Architect of Record - Cornerstone Architectural Group, L.L.C.*
- *Alternate Township Architect - The Musial Group Architecture*
- *Affordable Housing Planning Consultant - Jennifer Beahm, Leon S. Avakinan, Inc.*
- *Affordable Housing Administrative Agent - CME Associates*
- *Affordable Housing Administrative Agent for Rehabilitation Programs - CME Associates*

6. Mayoral Appointments:

- *Capital Planning Committee*
- *Environmental Commission (Expired Seats Only)*
- *Historic Preservation Commission (Expired Seats Only)*
- *Planning Board (Expired Seats Only)*
- *Recreation and Parks Commission (Expired Seats Only)*
- *Sign Review Committee*

7. Mayoral Appointments with Consent of the Township Committee:

- *Board of Health (Expired Seats Only)*
- *Hillsborough-Millstone Municipal Alliance*
- *Youth Services Commission*

8. Township Committee Appointments:

- *Board of Adjustment (Expired Seats Only)*
- *Credit Card Advisory Committee*
- *Cultural & Arts Commission (Expired Seats Only)*
- *Economic & Business Development Commission (Expired Seats Only)*
- *Board of Ethics (Expired Seats Only)*
- *GSA Depot Joint Administrative Committee*
- *Open Space Advisory Committee (Expired Seats Only)*
- *Planning Board (Expired Seats Only)*
- *Regulatory Oversight Working Group*
- *Sourland Municipal Alliance*
- *Sustainable Hillsborough Steering Committee*
- *Wastewater Management Planning Committee*
- *Wildlife Management Commission (Expired Seats Only)*
- *Willow Road Complex Review Committee*

9. Township Committee Assignments and Liaison Assignments.

10. Resolution adopting the 2018 Temporary Budget.

11. Resolution authorizing Premiere Media, L.L.C. to videotape the Township Committee meetings in 2018, at a cost of \$250 per meeting, pursuant to proposal submitted on December 14, 2017.

## **CONSENT**

1. Resolution authorizing the adoption of the Cash Management Plan for the year 2018.
2. Resolution authorizing the 2018 Depositories and Disbursements.
3. Resolution authorizing the collection of interest on delinquent taxes and a year end penalty.
4. Resolution authorizing tax sale relief.
5. Resolutions approving reorganization matters:
  - a. Authorizing the Reorganization Meeting of 2018
  - b. Adopting the 2018 Township Committee Meeting Schedule
  - c. Designating 2018 Official Newspapers
  - d. Authorizing the fees for meeting notices
6. Resolution establishing the 2018 Holiday Schedule.

## **COMMENTS FROM THE FLOOR**

## **ADJOURNMENT**