

Minutes of the Regular Meeting of the Township Committee of the Township of Hillsborough, in the County of Somerset, State of New Jersey, held in the Municipal Complex at 7:30 p.m. on the December 12, 2017.

Upon call of the roll, the following Committee members were recorded present: Committeeman Greg Burchette, Committeeman Frank DelCore, Committeeman Doug Tomson, Deputy Mayor Gloria McCauley and Mayor Carl Suraci. Also in attendance were Township Administrator Anthony Ferrera, Township Clerk Pamela Borek and Township Attorney William Willard.

SALUTE TO THE FLAG

Mayor Suraci advised that in accordance of section 5 of the Open Public Meetings Act, Chapter 231, of the Public Laws of 1975 that notice of this meeting was made by the posting on the bulletin board at the Hillsborough Township Municipal Complex and notifying the officially designated newspapers that this meeting would take place at the Hillsborough Township Municipal Complex at 7:30 p.m. on December 12, 2017.

APPROVAL OF MINUTES

- *Approval of the November 8, 2017 Regular Session Meeting Minutes*

Upon a motion by Committeeman Tomson, seconded by Committeeman Burchette, the minutes of the November 8, 2017 Regular Session were approved upon the call of the roll.

REPORTS FROM COMMITTEE LIAISONS, AND RECEIPT OR REPORTS, PETITIONS OR COMMUNICATIONS

Committeeman Burchette

Committeeman Burchette announced he had the honor of attending The Nick Magos Cancer Call Out event, sponsored by Somerset County SWAT. They raised \$75,000 last year for families facing financial burdens related to medical expenses.

Committeeman Burchette attended the Veterans Day ceremony.

Committeeman Burchette advised property owners that the New Jersey Department of Environmental Protection has snow removal guidelines. It is recommended that residents and businesses avoid piling up snow in front of storm sewer catch basins. This will cause flooding when melting occurs, but the piled snow may contain sand, sediment and other debris which can impact the brooks and streams. Please pile snow as far away from storm sewer catch basins as possible.

Committeeman Burchette advised the Township Leaf Collection/Drop off program has finished its first round of leaf pick up and is now starting its second pass throughout the township. Residents are reminded to put leaves out at the curb if choosing to take advantage of this program. The Auten Road disposal site is open from 7-3pm on Saturdays through the end of December for leaf drop off. An anticipated leaf

pick-up schedule is placed on the township website under the DPW link every Friday. Please check for any updates.

Committeeman Burchette stated DPW is urging all residents that have basketball nets that protrude into the roadway to remove them for the winter months.

Committeeman DelCore

Committeeman DelCore attended the Veterans Day ceremony as well.

Committeeman DelCore attended the stuff the bus campaign sponsored by the PBA. He thanked the PBA for providing food to the underprivileged of Somerset County.

Committeeman DelCore thanked the Police Department, and Officer Giraldi personally for staying with him and his disabled vehicle on Amwell road while awaiting a tow truck to ensure his safety. He appreciated the effort that the police make in staying with every disabled vehicle until it is safely towed away.

Committeeman DelCore advised the tax bills that were mailed in September included the billing for February and May of 2018. If you have misplaced your tax bill and would like another copy, please contact the Finance Office at 908-369-8672.

Committeeman Tomson

Committeeman Tomson reported Winter Basketball is underway. Be sure to visit the Parks and Recreation website for all the upcoming programs.

Committeeman Tomson thanked the Parks and Recreation department for their great job on the Tree Lighting and Menorah Lighting.

Committeeman Tomson recognized DPW on its great job of clearing the snow during the first snowstorm of the season.

Deputy Mayor McCauley

Deputy Mayor McCauley stated Somerset County's 2018 recycling schedule, how-to guide and calendar stickers are being direct-mailed to all county households this year. If you are a Somerset County resident and have not received your schedule in the mail by Dec. 31, call the Recycling Center at (732) 469-3363 or email Recycling@co.somerset.nj.us. You can also view and download the new schedule from the county website at www.co.somerset.nj.us/recycle.

Deputy Mayor McCauley reminded residents to stay up to date with Somerset County events and information, sign up for free email alerts at www.co.somerset.nj.us/subscribe or follow us on Facebook and Twitter.

Deputy Mayor McCauley advised nominations are due December 31 for Outstanding Women Awards. The Somerset County Commission on the Status of Women is seeking nominations for its 2018 Outstanding Women in Somerset County awards program. Nominations must be received by December 31, 2017.

Mayor Suraci

Mayor Suraci thanked Miriam Krinsky for hosting the Menorah Lighting earlier this evening.

Mayor Suraci stated earlier this month the Township hosted the Annual Christmas Tree lighting. All the committee members were in attendance. Thank you to everyone who attended and all the volunteers who participated. Mayor Suraci stated he was unable to attend unfortunately.

Mayor Suraci announced Saturday January 13th is **Hillsborough Night at the NJ Devils**. Mayor Suraci encouraged residents to attend the Annual Hockey Game as Hillsborough is featured at the NJ Devils game that night.

PROCLAMATIONS/PRESENTATIONS/APPOINTMENTS

PROCLAMATIONS

- *Proclamation honoring Girl Scout Gold Award Recipient Alexis Feder*

WHEREAS, Alexis Feder, a senior at Hillsborough High School and a member of Girl Scout Troop 60719, recently earned her Gold Award; and

WHEREAS, we, the Hillsborough Township Committee, recognize the many hours Alexis devoted towards earning her Girl Scout Gold Award, working with diligence in order to achieve this highly coveted recognition; and

WHEREAS, Alexis' Gold Award project "Garden for the Hungry" helped to address the shortage of food available at local Food Banks by planting vegetable gardens to serve disadvantaged communities in local towns, including Hillsborough and Somerville; and

WHEREAS, Alexis worked with the congregation of Hillsborough Presbyterian Church, including master gardener, Lora Fletcher to help her create the vegetable gardens; and

WHEREAS, Alexis donated vegetables to the Food Bank to help those in need have access to fresh and healthy food that is otherwise in short supply; and

WHEREAS, Alexis made a photo book of her journey which she will donate to the Children's Library of Hillsborough; and

WHEREAS, Alexis serves as an example to the youth of Hillsborough Township through her achievements, leadership, and community service, and we are very proud that Alexis is a member of our community.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and the Hillsborough Township Committee, do hereby recognize and extend our sincere congratulations to Alexis Feder for having earned her Girl Scout Gold Award, an honor for both her and for those who have guided her, and we wish her all the best in her future endeavors.

- Proclamation honoring Girl Scout Gold Award Recipient Chloe Wong

WHEREAS, Chloe Wong , a senior at Hillsborough High School and member of Girl Scout Troop 66880, recently earned her Gold Award; and

WHEREAS, we, the Hillsborough Township Committee, recognize the many hours Chloe devoted towards earning her Girl Scout Gold Award, working with diligence in order to achieve this highly coveted recognition; and

WHEREAS, Chloe's Gold Award project involved making recipe booklets full of healthy recipes with the help of Samantha Nuzio, Registered Dietician at ShopRite; and

WHEREAS, Chloe handed out the recipe booklets and informational pamphlets about eating healthy at the Healthy Kids Day at the YMCA. There was a follow up event to see whether people kept their goals; and

WHEREAS, Chloe also planned activities and presented healthy eating seminars at two YMCA camps and Hillsborough Recreation and distributed healthy eating pamphlets at local gyms in Hillsborough and the Hillsborough Library; and

WHEREAS, Chloe serves as an example to the youth of Hillsborough Township through her achievements, leadership, and community service, and we are very proud that Chloe is a member of our community.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and the Hillsborough Township Committee, do hereby recognize and extend our sincere congratulations to Chloe Wong for having earned her Girl Scout Gold Award, an honor for both her and for those who have guided her, and we wish her all the best in her future endeavors.

- Proclamation honoring Eagle Scout Recipient Yash Parikh

WHEREAS, Yash Piyush Parikh, a Sophomore at Hillsborough High School and a member of Boy Scout Troop 89, has recently earned the status of Eagle Scout; and

WHEREAS, the Hillsborough Township Committee recognizes the many hours that Yash devoted to attaining the status of Eagle Scout, working with diligence and making sacrifices in order to achieve this highly coveted position; and

***WHEREAS**, Yash has served the Boy Scouts in an exemplary manner and is deserving of the honor bestowed upon him; and*

***WHEREAS**, Yash's Eagle Scout Project consisted of the management and construction of four six-foot wooden benches for his temple in Parlin, NJ. Over twenty different people, from Troop 89 or otherwise, helped put in more than 200 hours into the project; and*

***WHEREAS**, Yash has served as a Patrol Leader, Librarian and Scribe; and*

***WHEREAS**, Yash is an active member of the Hillsborough High School Boys Volleyball team and Varsity Debate team, President of the STEM club, Officer in the Amnesty International Club and participated in the Waksman Student Scholars Program; and*

***WHEREAS**, Yash serves as an example to the youth of Hillsborough Township through his high level leadership and community service, and we are very proud that he is a member of our community.*

***NOW, THEREFORE, BE IT PROCLAIMED** that we, the Mayor and Hillsborough Township Committee, do hereby recognize and extend our sincere congratulations to Yash Piyush Parikh for having achieved the status of Eagle Scout, an honor for both him and for those who guided him, with best wishes for a bright future.*

PRESENTATIONS

- *Presentation of the 2017 NJMMA Manager of the Year Award*

Mayor Suraci presented Township Administrator Anthony Ferrera with the plaque from the NJMMA for Manager of the Year.

Township Administrator Anthony Ferrera stated he was honored to receive the award but acknowledged one cannot do this alone. He thanked the Mayor and Township Committee for the flexibility in permitting the various programs for the residents and employees.

APPOINTMENTS

- *Swearing in of Sergeants David Ur and Peter Scholz*

1. RESOLUTION AUTHORIZING THE PROMOTION OF CORPORAL DAVID UR AND CORPORAL PETER SCHOLZ TO SERGEANT IN THE HILLSBOROUGH TOWNSHIP POLICE DEPARTMENT, EFFECTIVE DECEMBER 13, 2017

WHEREAS, the promotional process conducted to select the most suitable candidate for promotion to the position of Sergeant in the Hillsborough Police Department has been completed; and

WHEREAS, the highest rated candidates for the positions were determined to be Corporal David Ur and Corporal Peter Scholz; and

WHEREAS, Chief of Police Darren Powell has recommended the appointment of Corporal David Ur and Corporal Peter Scholz to the position of Sergeant effective December 13, 2017, at an annual salary of \$121,719.00 pursuant to the current P.B.A. Contract.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendations of Chief of Police Darren Powell be and hereby are accepted and approved, and Corporal David Ur and Corporal Peter Scholz shall be promoted to the position of Sergeant in the Hillsborough Police Department effective December 13, 2017, at an annual salary of \$121,719.00.

Upon motion by Committeeman DelCore, seconded by Committeeman Burchette, the aforesaid resolution was unanimously approved upon call of the role.

NEW BUSINESS

- *None*

PUBLIC COMMENT ON NEW BUSINESS AND MATTERS NOT ON THE AGENDA

- Meryl Bisberg, 43 Hill Road asked about an item on bill list for 6.9 million dollars appropriated from Open Space to the Somerset County Improvement Authority for the GSA Depot. Committeeman DelCore responded it relates to the property the Township purchased with the County 7-8 years ago.

PUBLIC HEARINGS

NEW ORDINANCES

2017-20 AN ORDINANCE OF THE TOWNSHIP OF HILLSBOROUGH, SOMERSET COUNTY, NEW JERSEY, AMENDING CHAPTER 188 “LAND USE AND DEVELOPMENT”, ARTICLE V “DISTRICTS AND STANDARDS”, SECTION 188-113.1 “GA GATEWAY A DISTRICT” OF THE CODE OF THE TOWNSHIP OF HILLSBOROUGH, BY AMENDING SECTION 113.1 TO ADD NEW SUBSECTION J “MULTIFAMILY INCLUSIONARY OVERLAY DISTRICT”

NOW, THEREFORE, BE IT ORDAINED, by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that Chapter 188 “Land Use and Development”, Article V “Districts and Standards”, Section 188-113.1 “GA Gateway A District”, of the Code of the Township of Hillsborough, is hereby amended to add a new subsection J “Multifamily Inclusionary Overlay District” as follows:

Section 1.

J. Multifamily Inclusionary Overlay District

(1) Purpose, applicability, and affordable housing obligation.

(a) The purpose of the Multifamily Inclusionary Overlay District is to provide an incentive for the construction of affordable multifamily housing in the Gateway A District. The standards are intended to offer maximum flexibility for site design and selection of dwelling unit types in order to offer a balanced housing pattern attractive to all income and age segments of the community as part of the Township's fair share housing plan for meeting the region's low and moderate-income housing needs.

(b) This overlay district applies to the following properties: Block 200.01; Lots 4, 5 and 6 on the Hillsborough Township Tax Map, which must be planned and developed as a single tract to qualify for the overlay option. For the purposes of this section a “tract” is defined as an area of land comprised of one or more adjacent lots which together have sufficient dimension and area to make one parcel of land meeting the requirements of this section for the uses intended.

(c) A minimum of 24% of the total number of residential units shall be low-and moderate-income units in accordance with applicable affordable housing regulations, including but not limited to Article VII of this Chapter; but in no case shall there be less than 31 low-and moderate-income units provided on the tract regardless of the total number of units constructed.

(2) Permitted principal uses in the overlay district: Multifamily residential buildings.

(3) Permitted accessory uses in the overlay district.

(a) Garages, storage sheds, maintenance offices, property management offices, and non-commercial community recreational facilities associated with residential communities.

(b) All other uses customarily incidental and accessory to a multifamily residential community.

(4) Tract requirements. The minimum tract size shall be 9.3 acres with a minimum of 430 feet of frontage on Amwell Road.

(5) Yard and bulk requirements for multifamily buildings.

(a) Minimum lot size: 9.3 acres.

(b) Minimum lot frontage: 430 feet on Amwell Road.

(c) Minimum lot width: 430 feet.

(d) Minimum lot depth: 945 feet.

(e) Minimum front yard setback: 80 feet from Amwell Road; 100 feet from Steinmetz Road.

(f) Minimum side yard setback: 20 feet from tract or lot boundary.

(g) Maximum total impervious coverage: 60%.

(h) Maximum building height.

[1] Multifamily dwellings: 45 feet/3 stories.

[2] Accessory buildings: 20 feet.

- (i) Maximum building length: 220 feet (see supplemental regulations regarding building length).
 - (j) Minimum building-to-building distance requirements: 25 feet except for accessory structures/buildings.
- (6) Maximum residential units. The total number of dwelling units on the tract shall not exceed 126 units.
- (7) Parking requirements.
- (a) Parking shall be provided in accordance with the R.S.I.S.
 - (b) Parking is prohibited between the forward-most building and Amwell Road.
 - (c) Any parking that is visible from Amwell Road shall be appropriately screened.
- (8) Signs.
- The tract in question may have one permanent entry sign with a maximum area of 20 square feet and shall not exceed a height of six feet. The permanent sign shall be located near the entrance drive but shall not be located within any sight triangles nor closer than 10 feet from a public right-of-way or within any sight triangles. The sign shall otherwise meet the requirements of Sections 188-113.1.H and 188-83.
- (9) Supplemental regulations.
- (a) To the extent that the regulations contained herein conflict with any other portion of the zoning ordinance, the regulations herein shall control any development in this overlay district.
 - (b) Buildings and site improvements shall be designed to minimize changes to existing topography and mature vegetation to the extent reasonably appropriate. A landscape plan shall be provided for the entire site and shall be prepared by a licensed Landscape Architect.
 - (c) Exterior building design shall be coordinated with regard to color, types of materials, architectural form, and detailing. Multiple buildings on the same site shall be designed to create a cohesive relationship between the buildings. The requirements contained in Sections 188-167 to 188-175 of the Architectural and Site Design (ASD) Overlay Zone shall apply, except as otherwise provided in the Gateway A District or this subsection. In addition, residential buildings in this overlay district may exceed the 100-foot maximum wall length established in Section 188-175.B(5) of the ASDO if it can be demonstrated that the appropriate design features have been employed to modulate the facade to give the appearance of several buildings and otherwise comply with that section.
 - (d) No rear walls or blank walls shall face Amwell Road.
 - (e) There shall be a minimum 20-foot buffer adjacent to any residential district or existing residential use. Such buffer shall be reviewed by the proper approving board to determine if the existing vegetation provides a sufficient year-round screen or if the existing vegetation needs to be enhanced by additional plantings and/or a fence or berm. Once all screening/landscaping improvements are completed, a conservation easement shall be established by the applicant for the buffer area.

(f) Fencing may be included on the perimeter of the tract, or within the tract, provided the fencing is of an architecturally compatible design and consistent throughout the tract. Solid fences are prohibited. No fence shall exceed a height of five feet above finished grade. No fencing is permitted closer to the street than the front-most building wall on the tract.

(g) An internal pedestrian circulation system shall be provided in accordance with Section 113.1.F. [5] and [6]. Appropriate sidewalks, pavement treatments, crosswalks, and signage shall be provided. A pedestrian walkway at least five feet in width shall connect the internal pedestrian system to the public sidewalk along Amwell Road.

(h) To the extent feasible, opportunities for future pedestrian, bicycle, and vehicular cross-access to adjoining commercial properties should be designed into the project. Shared driveways that serve more than one property may be provided where deemed appropriate by the applicable Board.

(i) There is no floor area ratio requirement in the overlay district.

(j) Any phasing of the project shall be subject to approval of a phasing plan by the applicable Board submitted with the site plan application.

Section 2. This Ordinance shall be construed so as not to conflict with any provision of New Jersey or Federal law. The provisions of this Ordinance shall be cumulative with, and not in substitution for, all other applicable zoning, planning, and land use regulations. All other ordinances or other local requirements that are inconsistent or in conflict with this Ordinance are hereby repealed to the extent of any inconsistency or conflict, and the provisions of this Ordinance shall apply.

Section 3. If any provisions of this Ordinance shall be adjudged invalid, such adjudication shall not affect the validity of the remaining provisions, which shall be deemed severable therefrom.

Section 4. After introduction, the Township Clerk is hereby directed to provide a copy of the within Ordinance to the Planning Board of the Township of Hillsborough for its review in accordance with N.J.S.A. 40:55D-26 and N.J.S.A.40:55D-64. The Planning Board is directed to make and transmit to the Township Committee within 35 days after referral, a report including identification of any provisions in the proposed Ordinance which are inconsistent with the Master Plan and recommendations concerning any inconsistencies and any other matter as the Board deems appropriate.

Section 5. After introduction, the Township Clerk is hereby directed to provide by personal service or certified and regular mail, at least 10 days prior to the scheduled hearing, a copy of this Ordinance and a Notice of Hearing in accordance with N.J.S.A. 40:55D-62.1 to: (1) the owners of the properties affected by this Ordinance; (2) the owners of all properties within 200 feet of the boundaries of the affected properties; (3) the Office of Planning Advocacy; and (5) any military facility commander who has registered with the municipality.

Section 6. After introduction, the Township Clerk is hereby directed to provide by personal service, certified mail or email with confirmation that the email was delivered, at least 10 days prior to the scheduled hearing, a copy of this Ordinance and a Notice of Hearing in accordance with N.J.S.A. 40:55D-15 to: (1) the clerk of any adjoining municipalities located within 200 feet of the boundaries of the affected properties; and (2) the County Planning Board.

Section 7. This Ordinance shall take effect immediately upon its adoption, passage and publication according to law.

Mayor Suraci stated this ordinance creates a multi-family overlay option in the above zone.

Township Planner David Maski stated it creates an overlay district. It does not change the underlying district use. This ordinance would provide a district for single residential use. It would aid the affordability housing requirements and allow up to 126 units of which 31 would have to be affordable housing units.

Upon motion by Deputy Mayor McCauley, seconded by Committeeman Burchette, to open the public hearing on ordinance 2017-20, the motion was unanimously approved upon call of the role.

Committeeman DelCore stated this ordinance was presented at the Planning Board.

Robert Kennedy, 32 Steinmetz Road reiterated what he said at the Planning Board meeting that the By-Pass construction and now the new housing plan has had a negative impact on the neighbors of Steinmetz Road. In addition to the constant noisy construction, the 3 story new housing will be an intrusion on their privacy when enjoying their backyards particularly with only a 20 foot setback.

Katie Vatter, 104 Steinmetz Road thanked Mayor Suraci for explaining affordable housing but wants the housing development to be only 2 stories.

Nicholas Marcie, 108 Steinmetz Road, is concerned about the red fox that are endangered. He asked why can't the empty property near Burger King be utilized for affordable housing. Committeeman DelCore responded the Township can not tell property owners what they can do with their property. Mayor Suraci stated the owner of the properties mentioned by Marcie is very well aware of the affordable housing issues the town is facing.

Committeeman Tomson stated with regard to vacant properties the state legislature has done nothing to help the municipalities. A bill to allow eminent domain to acquire vacant properties did not get passed. This is not a partisan issue and a resolution needs to be found.

Deputy Mayor McCauley asked why was the building changed from 2 to 3 stories.

Township Planner David Maski said the proposed extra story would help achieve the affordable housing number that is required.

Upon motion by Committeeman Burchette, seconded by Committeeman DelCore, to close the public hearing and adopt Ordinance 2017-20, the motion was unanimously approved upon call of the role.

2017-21 AN ORDINANCE OF THE TOWNSHIP OF HILLSBOROUGH, SOMERSET COUNTY, NEW JERSEY, AMENDING THE "REDEVELOPMENT PLAN BELLE MEAD GSA DEPOT", SECTION VI "LAND USE PLAN AND DESIGN GUIDELINES", SUBSECTIONS B "PERMITTED PRINCIPAL USES", C "ACCESSORY USES", E "AREA, YARD AND BULK REGULATIONS", AND F SUPPLEMENTARY REGULATIONS

WHEREAS, the Township Committee adopted a Resolution on April 22, 2008 determining that the properties identified on the Township's official Tax Map as Block 175, Lots 39.01 and 39.03 and Block 177, Lots 23.01, 23.03, and 23.04 which property based on recent subdivision is now known as Block

175, Lots 39.01 and 23.01 (“Belle Mead GSA Depot Redevelopment Area”) are an “area in need of redevelopment” under the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 et. seq. (“LRHL”); and

WHEREAS, the Township Committee subsequently arranged for Bruce Rydel of CME Associates, a licensed professional planner of the State of New Jersey, to prepare a proposed redevelopment plan for the Belle Mead GSA Depot Redevelopment Area; and

WHEREAS, CME Associates prepared a proposed redevelopment plan for the Belle Mead GSA Depot Redevelopment Area, dated October 2008 (the “Redevelopment Plan”); and

WHEREAS, the Township Committee thereafter referred the Redevelopment Plan to the Township of Hillsborough Planning Board (“Planning Board”) for the Planning Board’s review and recommendation in accordance with N.J.S.A. 40A:12A-7e; and

WHEREAS, on October 23, 2008, the Planning Board adopted a Resolution determining that the Redevelopment Plan is consistent with the Township’s Master Plan and recommending that the Township Committee adopt the Redevelopment Plan; and

WHEREAS, the Township Committee reviewed the Redevelopment Plan for the Belle Mead GSA Depot Redevelopment Area and the recommendations of the Planning Board; and

WHEREAS, the Township Committee determined that it is was in the public interest to adopt the Redevelopment Plan for the Belle Mead GSA Depot Redevelopment Area; and

WHEREAS, on December 9, 2009, the Township Committee adopted Ordinance 2008-42 approving the Redevelopment Plan for the Belle Mead GSA Depot; and

WHEREAS, the Township Planning Director reviewed the Redevelopment Plan for the Belle Mead GSA Depot and recommends certain amendments thereto.

NOW, THEREFORE, BE IT ORDAINED, by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the “Redevelopment Plan Belle Mead GSA Depot” be amended as follows:

Section 1.

VI. LAND USE PLAN AND DESIGN GUIDELINES

B. Permitted Principal Uses.

7. A variety of passive and active recreation uses which may contain indoor and/or outdoor facilities, such as ball fields, multi-use fields, basketball courts, tennis courts, and a skate park provided that such uses may include ~~seasonal~~ accessory structures associated therewith, including inflatable bubbles.

C. Accessory Uses

7. An indoor commercial recreation facility may include sales of retail goods related to on-site activities, day-care services, food and beverage concessions, medical offices and clinics, and meeting spaces as accessory uses. All such uses must be accessory to and subordinate to the principal use and must be contained within the principal building(s). The total area for accessory uses shall not exceed, in the aggregate, 20% of the total building area.

E. Area, Yard and Bulk Regulations.

3. The maximum building height shall be three (3) stories and forty (40) feet on average, except as provided for in E.8. below. Building height is defined as the vertical distance from the average grade at the ground level adjoining all exterior walls to the top of the highest gable, slope or hip roof or otherwise to the highest point of the roof. The average height in feet shall be the average of the highest and lowest vertical point of the building. In no case shall any point of a building exceed 50 feet in height.

8. Inflatable domes constructed as part of a public or private recreational facility shall comply with the following standards:

- (a) The dome shall be associated with and ancillary to a permanent indoor structure.
- (b) There shall be no more than two domes affiliated with the facility.
- (c) Only one dome may exceed the height requirements in E.3. above, and only if that dome is used solely to house a regulation size athletic field. In such circumstance, the maximum permitted height shall be 75 feet and no more than 2.5% of the dome roof surface may reach 75 feet in height.
- (d) A dome may only exceed the maximum permitted height in E.3. if it is set back from all lot lines at least 125 feet. Furthermore, the portion of the structure exceeding the maximum permitted height shall not be used for habitable occupancy.
- (e) Domed structures shall be located so as to minimize their visibility from neighboring residential properties or public streets.

F. Supplementary Regulations.

8. Parking and circulation.

(a) The minimum number of required off-street parking spaces for the permitted uses in the RD District is as follows:

(9) Community scale indoor ~~and outdoor~~ recreation facilities at 5 spaces per 1,000 square feet of usable floor area dedicated to the recreational activity, ~~such as an equestrian stable or ball field~~ plus parking for any non-recreational accessory uses in accordance with Section 188-68 of the Hillsborough Land Use and Development Ordinance.

(10) Outdoor and indoor athletic fields at 40 spaces for each regulation field.

Section 2. The “Redevelopment Plan Belle Mead Depot” as amended above shall supersede all previous zoning standards and development regulations for the Belle Mead GSA Depot Redevelopment Area.

Section 3. This Ordinance shall be construed so as not to conflict with any provision of New Jersey or Federal law. The provisions of this Ordinance shall be cumulative with, and not in substitution for, all other applicable zoning, planning, and land use regulations. All other ordinances or other local requirements that are inconsistent or in conflict with this Ordinance are hereby repealed to the extent of any inconsistency or conflict, and the provisions of this Ordinance shall apply.

Section 4. If any provisions of this Ordinance shall be adjudged invalid, such adjudication shall not affect the validity of the remaining provisions, which shall be deemed severable therefrom.

Section 5. After introduction, the Township Clerk shall submit a copy of this Ordinance to the Planning Board for its review in accordance with N.J.S.A. 40A:12A-7(e). The Planning Board is directed to make and transmit to the Township Committee within 45 days after referral, a report including identification of any provisions in the proposed Ordinance which are inconsistent with the Master Plan and recommendations concerning any inconsistencies and any other matter as the Board deems appropriate.

Section 6. This Ordinance shall take effect immediately upon its adoption, passage and publication according to law.

Mayor Suraci stated this proposal will fill in regulatory gaps in the redevelopment plan relating to recreational facilities.

Township Planner David Maski stated this ordinance would amend a previous redevelopment plan. This applies to the southern half of the property. The purpose of this amendment is to fill in gaps in the plan. This ordinance gives more specifics as to what can be included in the domed structure, how you measure the height of any building, a better definition of parking requirements. Most importantly the amendment addresses the dome's structure. No more than 2 domes on the site with height restrictions and set back restrictions.

Upon motion by Committeeman Burchette, seconded by Committeeman Tomson, to open the public hearing on ordinance 2017-21, the motion was unanimously approved upon call of the role.

Committeeman DelCore stated this was addressed at the Planning Board meeting, revisiting issues such as the set back.

Mayor Suraci stated Township Committee wanted to make sure the adjacent property owners knew about the ordinance and had a chance to comment.

John Warn, 14 Arthur Road stated his concern is the height of the dome and resulting traffic in the Mountain View Road area. Setbacks and traffic impact is very important and should be addressed with any building in the Township. Mayor Suraci and Committeeman DelCore responded that traffic impact studies would be done.

Shawn Hunt, 32 Arthur Road stated his concern for the traffic as well. He's already impacted by traffic when there are games at the new ball fields. Mr. Maski stated this is not a blank check to build a dome, there are many requirements. It is the developer's responsibility to get a traffic study.

Meryl Bisberg, 43 Hill Road wanted to know if this proposal was for Apex. Mayor Suraci stated there is no contract or proposal by Apex filed at this time. Ms. Bisberg wanted to know if the 6.9 million dollars has anything to do with this redevelopment and again why it wasn't paid. Committeeman DelCore reiterated that the money was appropriated and simply paid at a later date.

Glenn Watson, 22 Arthur Road also commented the big concern is the traffic. Currently it is a seasonal issue of baseball games only on the weekends. If a dome is constructed it will be a daily, year round

traffic issue. Committeeman DelCore responded the ordinance is not adding additional uses, merely adding specifics to the regulations.

Township Attorney Bill Willard stated the Planning Board is recommending a set back of 200 feet. The Township Committee can now make a motion to either accept or reject the Planning Board recommendation for a 200 foot setback. The best way is to have another hearing next week and adopt the ordinance next week and merely agree to an amendment now.

A motion was made to amend the ordinance to include the 200 foot setback with a public hearing on December 19th.

Upon motion by Committeeman DelCore, seconded by Committeeman Burchette, to close the public hearing and amend Ordinance 2017-21, the motion was unanimously approved upon call of the role.

CONSIDERATIONS

2. RESOLUTION RATIFYING AND CONFIRMING THE HIRING OF JIM MEGNA, AS A FULL TIME BUILDING INSPECTOR IN THE TOWNSHIP OF HILLSBOROUGH BUILDING DEPARTMENT EFFECTIVE DECEMBER 4, 2017 AT A SALARY OF \$62,000.00

WHEREAS, there exists a need for a full time Building Inspector in the Township of Hillsborough Building Department; and

WHEREAS, Jim Megna has been a part-time Building Inspector working for Hillsborough Township since July 12, 2017; and

WHEREAS, the probation period has been waived; and

WHEREAS, the Construction Official recommends the hiring of Jim Megna, as a full time Building Inspector effective December 4, 2017 at an annual salary of \$62,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the hiring of Jim Megna as a full time Building Inspector effective December 4, 2017 at an annual salary of \$62,000.00 is hereby approved..

Mayor Suraci stated there exists a vacancy in the building department. Mr. Megna has been a part time employee for approximately 5 months, he has been through the interview process and we welcome him to full time status.

Upon motion by Committeeman Tomson, seconded by Committeeman Burchette, the aforesaid resolution was unanimously approved upon call of the role.

3. RESOLUTION AUTHORIZING THE MAYOR AND TOWNSHIP CLERK TO EXECUTE AN INTERLOCAL SERVICE AGREEMENT WITH FRANKLIN, BRANCBURG AND MONTGOMERY TOWNSHIPS FOR THE SHARING OF UNIFORM CONSTRUCTION CODE LICENSED INSPECTORS AND SUPPORT STAFF

WHEREAS, N.J.S.A. 40A:65-1 et. seq., the Uniform Shared Services and Consolidation Act, authorizes any local unit to enter into a contract with another local unit for the joint provision within their several jurisdictions of any services which any party to the agreement is empowered to render within its own jurisdiction; and

WHEREAS, the Townships of Hillsborough, Franklin, Branchburg and Montgomery wish to enter into an Agreement for the sharing of Uniform Construction Code licensed inspectors and support staff to augment and enhance their own staff as may be mutually agreed from time to time.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes the Mayor and Township Clerk to execute an Interlocal Shared Services Agreement with Franklin, Branchburg and Montgomery Townships for the sharing of Uniform Construction Code licensed inspectors and support staff as may be mutually agreed from time to time.

Mayor Suraci stated there remains a need for additional building inspectors and shared service agreements between municipalities saves funds for all interested parties.

Upon motion by Committeeman Burchette, seconded by Committeeman Tomson, the aforesaid resolution was unanimously approved upon call of the role.

4. RESOLUTION AUTHORIZING AN ADJUSTMENT TO THE AGREEMENT WITH JENNIFER BEAHM OF LEON S. AVAKIAN, INC., FOR THE PROVISION OF AFFORDABLE HOUSING PLANNING CONSULTANT SERVICES FOR THE TOWNSHIP OF HILLSBOROUGH IN AN AMOUNT NOT TO EXCEED \$9,500.00

WHEREAS, on June 13, 2017, the Township entered into a Non Fair and Open Agreement with Jennifer Beahm of Leon S. Avakian, Inc., to serve as Affordable Housing Planning Consultant for the period June 19, 2017 through December 31, 2017, in an amount not to exceed \$17,500.00; and

WHEREAS, authorization to increase this amount by an additional \$9,500.00 is necessary to continue these services through December 31, 2017 as per the change order request dated November 22, 2017; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer and said certification is attached to this resolution.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the agreement with Jennifer Beahm of Leon S. Avakian, Inc., be increased by an amount not to exceed \$9,500.00 for the provision of Affordable Housing Planning Consultant services for the Township of Hillsborough through December 31, 2017.

Mayor Suraci stated Jennifer Beahm has been a long time consultant and has done exemplary work in minimizing the effect of affordable housing requirements.

Upon motion by Committeeman Tomson, seconded by Committeeman Burchette, the aforesaid resolution was unanimously approved upon call of the role.

5. RESOLUTION AUTHORIZING THE EXECUTION OF A “NON FAIR AND OPEN” SOFTWARE MAINTENANCE AGREEMENT WITH LARIMORE ASSOCIATES FOR MAINTENANCE OF POLICE DEPARTMENT SOFTWARE FOR 2018 IN AN AMOUNT NOT TO EXCEED \$17,895.00

WHEREAS, there exists a need for maintenance of proprietary software provided by Larimore Associates and other third party software provided by Larimore Associates to the Police Department; and

WHEREAS, Larimore Associates provided maintenance of the software in 2017; and

WHEREAS, the Chief of Police recommends the execution of a Software Maintenance Agreement with Larimore Associates for 2018; and

WHEREAS, the Township employs a Qualified Purchasing Agent who also recommends the Software Maintenance Agreement with Larimore Associates for 2018; and

WHEREAS, the amount of the Agreement is below the Township of Hillsborough bid threshold of \$40,000 and is therefore not required to be publicly bid pursuant N.J.S.A. 40A:11-3 and N.J.S.A. 40A:11-9; and

WHEREAS, the Agreement is also for the support and maintenance of proprietary software and therefore is not required to be publicly bid pursuant to N.J.S.A. 40A:11-5(dd); and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer said certification is attached to this Resolution; and

WHEREAS, Larimore Associates submitted a Political Contribution Disclosure form.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Mayor and Township Clerk are authorized to execute a Software Maintenance Agreement with Larimore Associates for the maintenance of Police Department software for 2018 in an amount not to exceed \$17,895.00.

Mayor Suraci stated this resolution authorizes the proprietary software for the Police Department.

Upon motion by Committeeman Tomson, seconded by Committeeman Burchette, the aforesaid resolution was unanimously approved upon call of the role.

6. RESOLUTION AUTHORIZING EXECUTION OF “NON FAIR AND OPEN” CONTRACT WITH LARIMORE ASSOCIATES, INC., IN AN AMOUNT NOT TO EXCEED \$30,432.00 FOR THE DEVELOPMENT AND INSTALLATION OF CAD TO CAD INTEGRATION SOFTWARE FOR THE HILLSBOROUGH POLICE DEPARTMENT

WHEREAS, the Hillsborough Township Police Department is in need of CAD to CAD Integration Software; and

WHEREAS, Hillsborough Police Department currently utilizes proprietary software provided by Larimore Associates; and

WHEREAS, Larimore Associates submitted a proposal to the Police Department in the amount of \$30,432.00 to develop and install CAD to CAD Integration Software; and

WHEREAS, the Chief of Police and the Township QPA recommend the award of a contract to Larimore Associates in an amount not to exceed \$30,432.00 for the development and installation of CAD to CAD Integration Software; and

WHEREAS, the amount of the contract is below the Township's bid threshold of \$40,000.00 and is therefore not required to be publicly bid pursuant to N.J.S.A. 40A:11-3 and N.J.S.A. 40A:11-9; and

WHEREAS, the contract is for the support, maintenance and upgrade of proprietary software and therefore is not required to be publicly bid pursuant to N.J.S.A. 40A:11-5(dd); and

WHEREAS, Larimore Associates submitted a Political Contribution Disclosure form.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Mayor and Clerk are authorized to execute a contract with Larimore Associates, Inc., in an amount not to exceed \$30,432.00 for the development and installation of CAD to CAD Integration Software for the Hillsborough Police Department in accordance with this Resolution and the proposal submitted.

Mayor Suraci stated this upgrade is necessary for the migration to County dispatch.

Upon motion by Committeeman Tomson, seconded by Committeeman Burchette, the aforesaid resolution was unanimously approved upon call of the role.

7. RESOLUTION AUTHORIZING SPECIAL ITEMS OF REVENUE AND APPROPRIATION

Pursuant to N.J.S.A. 40A:4-87

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any County or Municipality when such item shall have been made by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount; and

WHEREAS, the Township has received \$314,808.00 in additional grants and wishes to amend its 2017 Budget to include these grants.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Hillsborough hereby requests the Director of the Division of Local Government Services to approve the insertion of these items of revenue in the budget of the year 2017 in the amount listed and detailed below, which items are now available as a revenue from:

**NEW JERSEY DEPARTMENT OF LAW AND PUBLIC SAFETY
DIVISION OF HIGHWAY TRAFFIC SAFETY**

**DRIVE SOBER OR GET PULLED OVER 2017 YEAR END HOLIDAY CRACKDOWN
\$4,800.00**

**PEDESTRIAN SAFETY GRANT
\$16,070.00**

**COUNTY OF SOMERSET
CULTURAL & HERITAGE COMMISSION
2017 HISTORIC PRESERVATION GRANT
\$293,938.00**

BE IT FURTHER RESOLVED that a like sum, be, and the same, hereby is appropriated under the above appropriation titles.

Mayor Suraci stated this resolution authorizes the insertion of the listed grants into the budget.

Upon motion by Committeeman DelCore, seconded by Committeeman Burchette, the aforesaid resolution was unanimously approved upon call of the role.

8. RESOLUTION AUTHORIZING THE INSTALLATION OF GUIDE RAILS BY J. FLETCHER CREAMER & SON, INC., IN AN AMOUNT NOT TO EXCEED \$100,000.00 THROUGH THE MORRIS COUNTY COOPERATIVE PRICING COUNCIL CONTRACT #26MCCCPC

WHEREAS, the Director of the Department of Public Works has requested authorization for the installation of guide rails in various locations throughout the Township; and

WHEREAS, J. Fletcher Creamer & Son, Inc., will provide these services in an amount not to exceed \$100,000.00 through the Morris County Cooperative Pricing Council Contract #26MCCCPC of which the Township of Hillsborough is member; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the installation of guide rails in various locations throughout the Township by J. Fletcher Creamer & Son, Inc., in an amount not to exceed \$100,000.00, through the Morris County Cooperative Pricing Council Contract #26MCCCPC is hereby authorized and approved.

Mayor Suraci stated this is to replace various guide rails throughout the Township.

Upon motion by Committeeman Burchette, seconded by Deputy Mayor McCauley, the aforesaid resolution was unanimously approved upon call of the role.

9. RESOLUTION AUTHORIZING THE PURCHASE OF A KOMPACT HIGH DENSITY STORAGE SYSTEM IN AN AMOUNT NOT TO EXCEED \$27,261.00 FROM GARDEN STATE OFFICE SYSTEMS & EQUIPMENT THROUGH NEW JERSEY STATE CONTRACT #A84478

WHEREAS, the Hillsborough Township Chief of Police has requested authorization for the purchase of a Kompact High Density Storage System; and

WHEREAS, Garden State Office Systems & Equipment will provide the system through the New Jersey State Contract #A84478 in an amount not to exceed \$27,261.00; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the purchase of a Kompact High Density Storage System from Garden State Office Systems & Equipment through New Jersey State Contract #A84478 in an amount not to exceed \$27,261.00 is hereby authorized and approved.

Mayor Suraci stated this is to increase storage capacity in the Police Records Department.

Upon motion by Committeeman Burchette, seconded by Deputy Mayor McCauley, the aforesaid resolution was unanimously approved upon call of the role.

10. RESOLUTION APPROVING 2017 BUDGET TRANSFERS

WHEREAS, N.J.S.A. 40A:4-58 allows for appropriation transfers during the last 2 months of a budget fiscal year when there is a need for these transfers; and

WHEREAS, there is a need to do appropriation transfers between appropriations in the 2017 Municipal Budget.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough that the Chief Finance Officer be authorized to make transfers between the following appropriations in the 2017 Budget:

TO:	Financial Administration	OE	705	2,000.00
	Tax Collection	OE	708	3,000.00
	Human Services	OE	713	10,000.00
	Planning Board	OE	720	2,139.00
	Public Works Administration	OE	764	5,000.00
	Group Insurance	OE	733	<u>60,000.00</u>
	TOTAL			82,139.00

FROM:	Tax Assessor	OE	710	10,000.00
	Engineering	OE	715	5,000.00
	Environmental Commission	OE	723	2,139.00
	Cultural Arts	OE	724	5,000.00
	Other Insurance	OE	731	5,000.00
	DPW Stormwater	SW	768	20,000.00
	Board of Health	OE	785	5,000.00
	Dog Regulation	OE	788	20,000.00

Condo Services Act	OE 847	<u>10,000.00</u>
TOTAL		82,139.00

Mayor Suraci stated during the last two months of the year and the first three months of the new year, budget transfers are permitted. This resolution effectuates transfers.

Upon motion by Committeeman DelCore, seconded by Deputy Mayor McCauley, the aforesaid resolution was unanimously approved upon call of the role.

11. RESOLUTION AUTHORIZING PURCHASE OF TWO (2) PATROL INTERCEPTOR SEDANS AND ONE (1) POLICE INTERCEPTOR SUV FROM BEYER FORD IN AN AMOUNT NOT TO EXCEED \$104,000.00 THROUGH THE CRANFORD COOPERATIVE PRICING SYSTEM CONTRACTS

WHEREAS, the Hillsborough Police Chief has recommended the continuation of the Township’s vehicle replacement program, through the replacement of two marked police vehicles and one marked SUV in order to maximize effectiveness of the Patrol Division for the protection of the community; and

WHEREAS, the Police Chief recommends the purchase of two (2) 2018 Ford Police Interceptor Sedans (Contract #101, Item #1) and one (1) 2018 Ford Police Interceptor SUV (Contract #47-CPCPS, Item #2) from Beyer Ford in an amount not to exceed \$104,000 through the Cranford Police Cooperative Pricing System (Contract #17-01); and

WHEREAS, the replaced vehicles will be used to replace three (3) aging administrative vehicles in the fleet and the aging administrative vehicles will be turned over to the Director of Public Works or placed on auction by the Township; and

WHEREAS, the Township of Hillsborough is a member of the Cranford Cooperative Pricing System which, under the authority of N.J.S.A. 40A:11-10, seeks competitive bids for police vehicles on behalf of member municipalities; and

WHEREAS, \$52,000.00 of the \$104,000.00 for this purchase is coming from the 2017 Safe Corridors Grant and the remaining \$52,000.00 will be funded through the 2017 Municipal Budget; and

WHEREAS, these funds are available and have been certified as such by the Chief Finance Officer said certification is attached to this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes and approves the he purchase of two (2) 2018 Ford Police Interceptor Sedans (Contract #101, Item #1) and one (1) 2018 Ford Police Interceptor SUV (Contract #47-CPCPS, Item #2) from Beyer Ford in an amount not to exceed \$104,000 through the Cranford Police Cooperative Pricing System (Contract #17-01).

Mayor Suraci stated this is part of the Township's ongoing vehicle replacement program.

Upon motion by Committeeman Burchette, seconded by Deputy Mayor McCauley, the aforesaid resolution was unanimously approved upon call of the role.

12. RESOLUTION AUTHORIZING EXECUTION OF "NON FAIR AND OPEN" CONTRACT WITH LARIMORE ASSOCIATES, INC., FOR CAD SOFTWARE UPGRADE IN AN AMOUNT NOT TO EXCEED \$52,473.00 FOR THE HILLSBOROUGH POLICE DEPARTMENT

WHEREAS, the Hillsborough Township Police Department is in need of an upgrade to the existing proprietary software provided by Larimore Associates, Inc.; and

WHEREAS, Larimore Associates submitted a proposal to the Police Department in the amount of \$52,473.00 to provide the CAD Software Upgrade; and

WHEREAS, the Chief of Police and the Township QPA recommend the award of a contract to Larimore Associates in an amount not to exceed \$52,473.00 to provide the CAD Software Upgrade; and

WHEREAS, the contract is for the support, maintenance and upgrade of proprietary software and therefore is not required to be publicly bid pursuant to N.J.S.A. 40A:11-5(dd); and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer said certification is attached to this Resolution; and

WHEREAS, Larimore Associates submitted a Political Contribution Disclosure form.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Mayor and Township Clerk are authorized to execute a contract with Larimore Associates, Inc., in an amount not to exceed \$52,473.00 for the CAD Software Upgrade for the Hillsborough Police Department in accordance with this Resolution and the proposal submitted.

Mayor Suraci stated this resolution coincides with consideration #6 and the County migration.

Upon motion by Committeeman Burchette, seconded by Committeeman DelCore, the aforesaid resolution was unanimously approved upon call of the role.

CONSENT AGENDA

1. RESOLUTION APPROVING THE REQUEST FROM WILLIAM AND KRISTEN BANNISTER FOR RELEASE OF DEVELOPMENT REVIEW ESCROW IN THE AMOUNT OF \$366.85

WHEREAS, a request has been received from William and Kristen Bannister for the release of Development Review Escrow; and

WHEREAS, the Hillsborough Township Planning Director certifies that all work related to the review of the above has been completed; and

WHEREAS, the Hillsborough Township Planning Director recommends that the Township Committee

take action to release the \$366.85 Development Review Escrow because the work has been completed.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Hillsborough Township Planning Director be and hereby is accepted and approved.

2. RESOLUTION AUTHORIZING OFFICER JACK HOWARD TO ENROLL IN “SEMINAR ON STRATEGIC MANAGEMENT” COURSE TOWARDS HIS MASTER’S DEGREE IN ADMINISTRATIVE SCIENCE TO BE ELIGIBLE FOR TUITION REIMBURSEMENT OF SAID COURSE ONCE IT HAS BEEN SUCCESSFULLY COMPLETED, PURSUANT TO ARTICLE XVIII OF THE CURRENT PBA CONTRACT

WHEREAS, it is the policy of the Township of Hillsborough to encourage continuing education on the part of full-time employees for the purpose of enabling them to better perform in their jobs and to better prepare them in the event of an opportunity for advancement and promotion within the Township; and

WHEREAS, financial assistance for education is outlined in Article XVIII of the current PBA contract; and

WHEREAS, Officer Jack Howard is requesting authorization to take “Seminar on Strategic Management” course towards his Master’s Degree in Administrative Science; and

WHEREAS, Officer Howard has requested consideration under the Township’s Educational Assistance provision upon successful completion of the aforementioned courses; and

WHEREAS, the Chief of Police has requested favorable consideration of Officer Howard’s request for financial reimbursement of seventy-five percent (75%) of the cost incurred upon successful completion of the class.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Chief of Police is hereby accepted and approved.

3. RESOLUTION APPOINTING JOHN SHERIDAN TO A THREE (3) YEAR TERM AS THE OFFICE OF EMERGENCY MANAGEMENT COORDINATOR EFFECTIVE JANUARY 1, 2018 THROUGH DECEMBER 31, 2020

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that John Sheridan be appointed to a three (3) year term as Emergency Management Coordinator effective January 1, 2018 through December 31, 2020.

4. RESOLUTION AUTHORIZING THE TRANSFER OF EARNED AMOUNTS OF \$5,628.31 FROM THE SUBDIVISION AND SITE PLAN ENGINEERING TRUST ACCOUNTS TO THE TREASURER’S ACCOUNT

WHEREAS, in accordance with the following summary of accrued Engineering charges related to

various indicated projects, a total of \$5,628.31 should be transferred from Engineering inspection escrow accounts into the Treasurer's Account as indicated; and

WHEREAS, each of the project line items has been verified against the Treasurer's Office account records through November 6, 2017, to ensure that sufficient funds are available for these transfers of unanticipated revenues.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that a total of \$5,628.31 is to be transferred from the Engineering Escrow Accounts into the Treasurer's Account.

<u>Client</u>	<u>Number</u>	<u>Transfer Amount</u>
Country Classics - 4A	640	-1,737.94
Country Classics – 4D	626	-225.52
Gateway Phase 5	614	-225.52
Gateway Phase 6	620	-1,016.27
Green Village	607	-283.22
Hidden Brook Estates	603	-283.22
MAAC Development	615	-91.02
Pat Richards LLC	412	-795.64
RPM Dev/Westerling Place	637	-729.00
Richmond Properties	641	-330.37
Grand Total		\$-5,628.31

5. RESOLUTION AUTHORIZING THE TRANSFER OF EARNED AMOUNTS OF \$9,657.81 FROM THE SUBDIVISION AND SITE PLAN ENGINEERING TRUST ACCOUNTS TO THE TREASURER'S ACCOUNT

WHEREAS, in accordance with the following summary of accrued Engineering charges related to various indicated projects, a total of \$9,657.81 should be transferred from Engineering inspection escrow accounts into the Treasurer's Account as indicated; and

WHEREAS, each of the project line items has been verified against the Treasurer's Office account records through November 16, 2017, to ensure that sufficient funds are available for these transfers of unanticipated revenues.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that a total of \$9,657.81 is to be transferred from the Engineering Escrow Accounts into the Treasurer's Account.

<u>Client</u>	<u>Number</u>	<u>Transfer Amount</u>
Country Classics - 4A	640	-1,473.94

Country Classics – 4D	626	-182.04
Gateway Phase 5	614	-249.10
Gateway Phase 6	620	-1,161.27
Green Village	607	-1,510.42
Hidden Brook Estates	603	-167.82
Kiddie Academy	542	-388.07
Lutzky Rd Opening 2017-29	660	-196.67
Meadow Brook	652	-209.70
Meadow Brook Development	651	-144.25
NJAW Rd Opening 2017-28	659	-1,206.10
Pat Richards LLC	412	-555.90
RPM Dev/Westerling Place	637	-173.10
Richmond Properties	641	-561.17
Senior Housing	636	-1,093.50
Starbucks 2016	646	-384.82
Grand Total		-9,65781

6. RESOLUTION AUTHORIZING “2018 RESOLUTION 5K RUN”, TO BE HELD IN HILLSBOROUGH TOWNSHIP ON TUESDAY, JANUARY 1, 2018, PURSUANT TO THE REQUIREMENTS OUTLINED BY CHIEF DARREN POWELL

WHEREAS, the Resolution Run requested to hold their “2018 Resolution 5K Run” on Tuesday, January 1, 2018, in Hillsborough Township; and

WHEREAS, the “2018 Resolution 5K Run” Director has produced a certificate of insurance naming the Township of Hillsborough as an insured; and

WHEREAS, Chief Powell and Hillsborough Township Police Department’s Traffic Safety Bureau have determined that the planned route will provide an acceptable level of safety for the runners.

NOW, THEREFORE, be it resolved by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that the “2018 Resolution 5K Run” was hereby authorized to hold a race in Hillsborough Township on January 1, 2018.

7. RESOLUTION RATIFYING AND CONFIRMING OFFICER MICHAEL LABOY TO ENROLL IN “EFFECTIVE MANAGEMENT PRACTICES” COURSE TOWARDS HIS MASTER’S DEGREE IN LEADERSHIP AND PUBLIC ADMINISTRATION TO BE ELIGIBLE FOR TUITION REIMBURSEMENT OF SAID COURSE ONCE IT HAS BEEN SUCCESSFULLY COMPLETED, PURSUANT TO ARTICLE XVIII OF THE CURRENT PBA CONTRACT

WHEREAS, it is the policy of the Township of Hillsborough to encourage continuing education on the part of full-time employees for the purpose of enabling them to better perform in their jobs and to better prepare them in the event of an opportunity for advancement and promotion within the Township; and

WHEREAS, financial assistance for education is outlined in Article XVIII of the current PBA contract; and

WHEREAS, Officer Michael Laboy requested authorization to take “Effective Management Practices” course towards his Master’s Degree in Leadership and Public Administration; and

WHEREAS, Officer Laboy has requested consideration under the Township’s Educational Assistance provision upon successful completion of the aforementioned course; and

WHEREAS, the Chief of Police has requested favorable consideration of Officer Laboy’s request for financial reimbursement of seventy-five percent (75%) of the cost incurred upon successful completion of the course.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, ratifies and confirms the recommendation of the Chief of Police.

8. RESOLUTION RATIFYING AND CONFIRMING TUITION REIMBURSEMENT TO OFFICER MICHAEL LABOY FOR COMPLETION OF “PERSONNEL ADMINISTRATION” OFFERED THROUGH CENTENARY UNIVERSITY’S MASTER OF ARTS IN LEADERSHIP AND PUBLIC ADMINISTRATION PROGRAM, IN THE AMOUNT OF \$1,417.78, PURSUANT TO ARTICLE XVIII OF THE CURRENT PBA CONTRACT

WHEREAS, it is the policy of the Township of Hillsborough to encourage continuing education on the part of full-time employees for the purpose of enabling them to better perform in their jobs and to better prepare them in the event of an opportunity for advancement and promotion within the Township; and

WHEREAS, financial assistance for education is outlined in Article XVIII of the current PBA contract; and

WHEREAS, Officer Laboy has successfully completed the “Personnel Administration” course through Centenary University’s Master of Arts in Leadership and Public Administration program; and

WHEREAS, Officer Laboy has requested consideration under the Township’s Educational Assistance provisions.

WHEREAS, the Chief of Police has requested favorable consideration of Officer Laboy’s request for financial reimbursement of seventy-five percent (75%) of the \$1,890.37 cost incurred for a total of \$1,417.78.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, ratifies and confirms the recommendation of the Chief of Police.

9. RESOLUTION SUPPORTING THE DRIVE SOBER OR GET PULLED OVER 2017 YEAR END HOLIDAY CRACKDOWN

WHEREAS, approximately one-third of all fatal traffic crashes in the United States involve drunk drivers; and

WHEREAS, impaired driving crashes cost the United States almost \$50 Billion a year; and

WHEREAS, 27% of motor vehicle fatalities in New Jersey in 2013 (the last year for which complete data is available) were alcohol-related; and

WHEREAS, an enforcement crackdown is planned to combat impaired driving; and

WHEREAS, the summer season and Labor Day holiday in particular are traditionally times of social gatherings which often include alcohol; and

WHEREAS, the State of New Jersey, Division of Highway Traffic Safety, has asked law enforcement agencies throughout the state to participate in the Drive Sober or Get Pulled Over 2016 Statewide Crackdown; and

WHEREAS, the project involved increased impaired driving enforcement from August 19 through September 5, 2016; and

WHEREAS, an increase in impaired driving enforcement and a reduction in impaired driving will save lives on our roadways.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey ratifies and confirms its support of the Drive Sober or Get Pulled Over 2016 Statewide Crackdown from August 19 through September 5, 2016 and pledges to increase awareness of the dangers of drinking and driving.

10. RESOLUTION APPROVING THE APPLICATION FOR SPECIAL PERMIT FOR SOCIAL AFFAIR FOR TAMIKA WILSON FOR AN EVENT TO BE HELD ON FEBRUARY 21, 2018

WHEREAS, an application for a Special Permit for Social Affair has been filed by Tamika Wilson for an event to be held on February 21, 2018; and

WHEREAS, the submitted application is complete.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that it hereby approves the application for Tamika Wilson for an event to be held on February 21, 2018.

11. RESOLUTION ACCEPTING TRANSFER OF OWNERSHIP OF A JET/VAC TRUCK FROM THE HILLSBOROUGH MUA TO THE TOWNSHIP OF HILLSBOROUGH

WHEREAS, the Hillsborough MUA has a jet/vac truck, Vin #4V2JCBREORR825767, they no longer need and have offered to transfer ownership of the jet/vac truck to the Township at no cost; and

WHEREAS, the Hillsborough Department of Public Works has expressed interest in having the jet/vac truck for operations performed on behalf of the Township.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Township is authorized to accept the transfer of ownership of the Jet/Vac Truck from the Hillsborough MUA and the Mayor and Clerk of the Township are authorized to execute all required documentation on behalf of the Township to effectuate this transfer.

12. RESOLUTION AUTHORIZING THE REFUND OF RECREATION PROGRAM FEES IN THE AMOUNT OF \$820.00

WHEREAS, there are refunds due from Recreation program fees; and

WHEREAS, the Chief Financial Officer has received proof of such refunds being due and payable.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee, of the Township of Hillsborough, County of Somerset, State of New Jersey, the Chief Financial Officer is hereby authorized to refund said amounts as detailed below, in a total amount of \$820.00.

<u>Name</u>	<u>Amount</u>	<u>Name</u>	<u>Amount</u>
Courtney Hale	\$135.00	Archana Patel	\$135.00
Lynn Ginsberg	\$120.00	Kashif Kazmi	\$55.00
Maggie Krick	\$135.00	Ruchi Rastogi	\$120.00
Cheryl McAvaddy	\$120.00		

**13. RESOLUTION AUTHORIZING REFUND OF TAX OVERPAYMENTS IN THE AMOUNT OF \$38,994.27
(27 total property)**

WHEREAS, real property tax payers overpaid their real property taxes and;

WHEREAS, the Tax Collector has received proof of such payments after correspondence with said property owners;

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee, of the Township of Hillsborough, County of Somerset, State of New Jersey, the Tax Collector is hereby authorized to refund said amounts to the property owners; Total, \$38,994.27, properties, 27.

Block	Lot	Name	Amount	Qtr	Year
163.22	46 C3402	Brian Reed	250.00	4 th	2017
163.21	6 C0922	Janet Gebauer	250.00	4 th	2017
174	8	David & Rebecca Krisulevicz	250.00	4 th	2017
199	137	Wells Fargo	2844.76	4 th	2017
163.21	6 C0734	Lereta, LLC	1317.93	4 th	2017
207.03	2.01	Neil Orkin & Tamar Montilus	2739.08	4 th	2017
180.09	58	Vishal Patel	4566.20	4 th	2017
169	36.03 QFarm	Thompson Realty Co. Princeton	12.67	4 th	2017
169	36.05 QFarm	Thompson Realty Co. Princeton	11.47	4 th	2017
169	36.07 QFarm	Thompson Realty Co. Princeton	2.41	4 th	2017
169	36.08 QFarm	Thompson Realty Co. Princeton	2.41	4 th	2017
140.01	65 C0209	Rita & Redzep Velic	1278.04	4 th	2017
20	1.01	Joan Lott	1982.76	4 th	2017
5	1.01	CoreLogic	2542.84	4 th	2017
22	5	CoreLogic	11.47	4 th	2017
58	72.100	CoreLogic	2559.15	4 th	2017
145.03	7	CoreLogic	15.22	4 th	2017
148	7	CoreLogic	1691.18	4 th	2017
150.11	4	CoreLogic	2511.42	4 th	2017
151.15	88	CoreLogic	1574.03	4 th	2017
151.16	2	CoreLogic	1818.04	4 th	2017
171	14.05 QFarm	CoreLogic	3.02	4 th	2017
175.08	134	CoreLogic	2570.64	4 th	2017
178.02	432	CoreLogic	1845.19	4 th	2017
205.11	2	CoreLogic	3462.76	4 th	2017
207.06	18	CoreLogic	2631.58	4 th	2017
153.13	1 C1068	Alina Fidziukiewicz	250.00	4 th	2017

Upon the motion of Committeeman Burchette seconded by Deputy Mayor McCauley, the Consent Agenda was unanimously approved upon call of the roll.

Meryl Bisberg, 43 Hill Road inquired as to why the resigned fire official is still a deputy coordinator for OEM. Township Administrator Anthony Ferrera stated the individual has resigned from the OEM and will not be reappointed in January. The website needs to be updated.

CLAIMS LIST

Mayor Suraci asked to approve Claims List 2017-22.

Upon the motion of Committeeman Tomson, seconded by Committeeman Burchette, Claims List 2017-22 was unanimously approved upon call of the roll.

EXECUTIVE SESSION RESOLUTION

WHEREAS, Section 8 of the Open Public Meetings Act (N.J.S.A. 10:4-12 (b) (1-9), Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee is of the opinion that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough in the County of Somerset, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:
 - a. *Litigation:*
 - i. *HEMS Corp. v. Hillsborough Township*
 - b. *Contract Negotiations:*
 - i. *Seimens HVAC*
3. The Township Committee may take official action on those items discussed in Executive Session upon completion of the Executive Session.
4. The minutes of the discussions shall be made available to the public as soon as the matters under discussion are no longer of a confidential or sensitive nature.
5. This Resolution shall take effect immediately.

Upon motion by Committeeman Tomson, seconded by Committeeman Burchette, the aforesaid resolution was unanimously approved upon call of the role. The Township Committee went into Executive Session at 9:07 pm.

Upon motion by Deputy Mayor McCauley, seconded by Committeeman Tomson, the public meeting was re-opened at 9:37 pm.

Township Attorney Bill Willard stated the committee discussed HEMS Corp and no action is to be taken at this time. The committee also discussed Siemens HVAC and no further action is to be taken at this time.

ADJOURNMENT

Upon motion by Deputy Mayor McCauley, seconded by Committeeman Tomson, the meeting duly adjourned at 9:38 pm. Said motion was carried unanimously upon voice vote.

Attested:

Pamela Borek
Township Clerk