

Minutes of the Regular Meeting of the Township Committee of the Township of Hillsborough, in the County of Somerset, State of New Jersey, held in the Municipal Complex at 7:30 p.m. on the February 13, 2018.

Upon call of the roll, the following Committee members were recorded present: Committeeman Greg Burchette, Committeeman Frank DelCore, Committeeman Carl Suraci, Deputy Mayor Doug Tomson and Mayor Gloria McCauley. Also in attendance were Township Administrator Anthony Ferrera, Township Clerk Pamela Borek and Township Attorney William Willard.

SALUTE TO THE FLAG

Mayor McCauley advised that in accordance of section 5 of the Open Public Meetings Act, Chapter 231, of the Public Laws of 1975 that notice of this meeting was made by the posting on the bulletin board at the Hillsborough Township Municipal Complex and notifying the officially designated newspapers that this meeting would take place at the Hillsborough Township Municipal Complex at 7:30 p.m. on February 13, 2018.

APPROVAL OF MINUTES

- *Approval of the January 9, 2018 Regular Session Meeting Minutes*

Upon a motion by Committeeman Burchette, seconded by Committeeman Suraci, the minutes of the January 9, 2018 Regular Session were approved upon the call of the roll.

REPORTS FROM COMMITTEE LIAISONS, AND RECEIPT OR REPORTS, PETITIONS OR COMMUNICATIONS

Committeeman Burchette

Committeeman Burchette reported the Hillsborough Police Department would like to remind residents of Project Medicine Drop. In the Police Department Lobby there is a drop box for the disposal of unwanted medication. Access is available 24 hours a day seven days a week. Protect your loved ones by disposing of unneeded medications. Liquids and hypodermic needles are not permitted.

Committeeman Burchette advised the Board of Fire Commissioners Election is Saturday February 17th. Polls are open from 2pm to 9pm at the municipal building.

Committeeman Burchette announced the Hillsborough Township Department of Parks and Recreation is hosting the 5th Annual Run Around the Park, a non-competitive, family friendly 3 mile run/walk through at Ann Van Middlesworth Park and Woodfield Park. If a business is interested in becoming a sponsor please contact Jessica Gonzalez, Recreation Program Coordinator at 908-369-4832.

Committeeman Burchette stated grant applications are now available for non-profit organizations serving Township youth and seniors to apply for up to a \$2,000 grant through the Affinity Hillsborough Rewards

Credit Card Program. This is an awesome credit card in that not only do you earn rewards but also funds are placed in a trust account to provide these grants. Committeeman Burchette urged residents to consider obtaining and using a card so this awesome program can continue.

Committeeman DelCore

Committeeman DelCore thanked the Board of Health in allowing him to participate in their reorganization and swear in new members. He thanked Chairman Dr. Charles Schwirk.

Committeeman DelCore stated he attended the YMCA kickoff gala at the Bridgewater Manor. The YMCA provides excellent programs for the youth and adults of Hillsborough Township.

Committeeman DelCore reported the Building Department is issuing roofing and siding permits at the counter for single family dwellings. Keep in mind when scheduling inspections, the roof must be clear of all snow.

Committeeman DelCore advised heart disease is the number one killer of men and women in the US. February is Healthy Heart Month - the following factors may increase your risk of heart disease:

1. Family history
2. Age- most heart disease occurs in those age 65 and over
3. Sex- most cases are in men
4. High blood pressure
5. High cholesterol
6. Smoking
7. Obesity
8. Diabetes

Committeeman DelCore asked residents to check out the Health Department website under "disease prevention" for information on how heredity affects your risk for diseases such as heart disease under My Family Health Portrait and "How is Your Heart Hillsborough?", which is an information tool developed by nurses at the Raritan Valley Community College.

Committeeman DelCore announced Spring Soccer League registration and Girls Softball registration are both currently ongoing with registration end dates set for March 2nd. Hillsborough Recreation hits Instagram (@Hillsboroughrec) with the hopes of providing new and unique looks at the many programs are parks offered in town.

Committeeman DelCore advised planning is in motion for the 5th Annual Run Around the Park, a non competitive, family friendly 3 mile run/walk through Ann Van Middlesworth Park and Woodfield Park. By sponsoring this event, your organization will gain positive publicity and a sense of community pride. If interested please contact the Hillsborough Parks & Recreation office.

Committeeman Suraci

Committeeman Suraci stated along with Mayor McCauley he had the opportunity to be a part of the Winterguard Showcase and view Hillsborough High School Winterguard in Exhibition, as well as hand out some trophies.

Committeeman Suraci reported the Engineering Department would like to express the quantities of roadways and sidewalks within the Township that needs to be maintained. The public must understand that when a roadway has a pothole or a sidewalk is uneven the Township will temporarily repair the condition as soon as possible, but it needs to be noted that the Township has 530 lane miles of roadways and 115 miles of sidewalk that need to be maintained. To put that in perspective NJ to Maine is approximately 500 miles or NJ to South Carolina is approximately 500 miles so we would like the public to realize the monumental amount of roadway and sidewalks that require maintenance by our Public Works and Engineering Departments. With our aging roads and sidewalks the Township Departments are working as best as they can to assist every resident with their roadway and sidewalk concerns.

Committeeman Suraci announced the Engineering Department and the Office of Emergency Management are in the process of updating the Township's Hazard Mitigation Plan. Hazard Mitigation are sustained actions to reduce long term risk to life and property. Hillsborough Township participates in a multi-jurisdictional plan with Somerset County. The Hazard Mitigation Plan identifies the Townships vulnerability to various natural hazards that are typically present along with an array of actions and projects for reducing key risks.

Committeeman Suraci explained successful participation in the plan update process is required to maintain eligibility to apply for mitigation project grants. The Township invites public input for this update. Residents with questions or comments can contact the Hillsborough Township Engineering Department or Office of Emergency Management at 908-369-4313. Additional information on this update can be found on the Township's website and Emergency Management Facebook Page.

Committeeman Suraci stated the Department of Public Works has been putting much of their attention into the pothole repairs throughout the town. Many of the repairs are temporary at best because of the adverse weather conditions. Potholes on main roadways will be addressed first then ones in the developments.

Committeeman Suraci announced Senior Curbside Pick-up coupons may be picked up at the Chapter A and B Senior meetings in March. March 1 at the information kiosk located at the Municipal Building or the Department of Public Works between 7 a.m. and 2 p.m. located at 21 East Mt. Rd. next to the YMCA.

Deputy Mayor Tomson

Deputy Mayor Tomson stated by now residents should have received the green postcard from the Assessor's office. Please be reminded that this card shows the assessed value and taxes billed for 2017. It does not reflect what residents paid. The Tax Collector's office would be happy to provide residents with

a print-out of 2017 payments via fax, email or mail, so please do not hesitate to contact them for that information.

Deputy Mayor Tomson reminded pet owners that all dog licenses must be renewed by March 1st after which a \$5.00 late fee will be assessed and a failure to license ticket may be issued. For those pets who cannot have their rabies vaccine done by March 1st on the advice of your vet please send a note from your vet along with the renewal form and the license will be issued.

Deputy Mayor Tomson advised the date for the Annual Green Living and Wellness Fair is Saturday, June 2nd. Check out the enews for all the details.

Deputy Mayor Tomson reported David Kois, Business Advocate and Sustainability Director attended the New Jersey Mayors' Climate Summit on Saturday, February 3rd at Rutgers University Bloustein School of Planning & Public Policy. The day consisted of three panels of experts, resource organizations, and local leaders discussing a pathway forward to enable New Jersey to succeed in meeting the challenges presented by climate change. Sustainable Jersey gave details about the Gold Star Standard in Energy and is something the Township is considering.

Mayor McCauley

Mayor McCauley thanked Cub Scout Pack 189 for the invitation to judge at their Pinewood Derby. It is always amazing to see the creativity of these kids when designing their cars.

Mayor McCauley stated later that same day she had the opportunity to speak at the Court of Honor for Troop 489 recognizing 4 young men who have spent many years in the Scouting program from when they were in Kindergarten through their current age and earned their Eagle Scout. The 4 Eagle Scouts were previously recognized at the last Township Committee meeting, Tyler Welches, John Welches, Jacob Wirzman, & Justin Wirzman. Congratulations on your achievements.

Mayor McCauley thanked Volunteer Fire Company #3 for the invitation to their installation dinner and for swearing in their new officers. The Mayor thanked all of the volunteer firefighters for their dedicated service.

Mayor McCauley reported last week she participated in the NJ Conference of Mayors 2018 Winter Summit in Trenton.

Mayor McCauley reported on February 1st she welcomed the Central Jersey Transportation Forum to Hillsborough. This Forum was formed in 1999 and meets regularly to discuss and address concerns of municipalities in Mercer, Middlesex, and Somerset counties focused on the US 1, US 130, and US 206 corridors.

Mayor McCauley stated she along with other local officials met to discuss the newly-released long-range plans from the Delaware Valley Regional Planning Commission and the North Jersey Transportation Planning Authority, focused on the Central Jersey region.

Mayor McCauley thanked the Winterguard for their performance.

PROCLAMATIONS/PRESENTATIONS/APPOINTMENTS

PROCLAMATIONS

- *Proclamation honoring Kirsten Clerico- Somerset 4H*

***WHEREAS**, Kirsten Clerico, currently a Senior at Hillsborough High School; and*

***WHEREAS**, Kirsten has been involved in the Somerset County 4H for thirteen years ; and*

***WHEREAS**, Kirsten is a part of three clubs including the Woof Dog Club, Grade A Beef Club and Senior Council Club; and*

***WHEREAS**, Kirsten was one of six New Jersey teens selected as a conference delegate to attend the 87th National 4H Conference in Washington, DC in November 2017; and*

***WHEREAS**, the National Conference provides a forum for nearly three hundred 4H members giving teens a voice in program development for future 4H direction.*

***NOW, THEREFORE BE IT PROCLAIMED** that we, the Mayor and Hillsborough Township Committee, do hereby recognize and extend our sincere congratulations to Kirsten Clerico for her outstanding accomplishments in the Somerset County 4H.*

***BE IT FURTHER PROCLAIMED** that we, the Mayor and Hillsborough Township Committee, further commend Kirsten Clerico for the honor she has brought herself, the Somerset County 4H, and her community through her many achievements.*

- *Proclamation honoring Jr. Raiders Football Varsity Team*

***WHEREAS**, the Hillsborough Jr. Raider Skyland Varsity Football Team had another very successful season due to their hard work and dedication; and*

***WHEREAS**, the Hillsborough Jr. Raider Skyland Varsity Football Team consisted of Thomas Amankwaa, Rohan Deb, William Dixon, Ray Giuliano, Mike Giuliano, Marc Gulla, AJ Johnson, Mike Kondratiuk, Jaime Mazuera, Zach McCann, Jason McLain, Ethan McLaughlin, Tyler Michinard, Adam Movshin, Andrew Santa Barbara, Leo Schiro, Evan Swearengin, Ryan Vierbuchen and Salvatore Volpe; and*

WHEREAS, the Hillsborough Jr. Raider Skyland Varsity Football Team was led by Head Coach James Burke and Assistant Coaches Jacob Patrick, John Mazuera, Tom McLain, Eric McLaughlin, Paul Michinard and Sal Volpe; and

WHEREAS, the Hillsborough Jr. Raider Skyland Varsity Football Team was the champion for the third year in a row of the Junior Skyland Football Conference winning both in 2016 and 2017; and

WHEREAS, the Hillsborough Jr. Raider Skyland Varsity Football Team finished the season by defeating Ridge 27-10 in the semi-finals and defeating Watchung Hills 18-6 in the finals; and

WHEREAS, the Hillsborough Jr. Raider Skyland Varsity Football Team displayed amazing teamwork and chemistry throughout the season, scoring an average of over 27 points per game and finished the season 9-1.

NOW, THEREFORE BE IT PROCLAIMED that we, the Mayor and the Hillsborough Township Committee, do hereby commend all of the members of the Hillsborough Jr. Raider Skyland Varsity Football Team, not only for their amazing season and the championship they won, but also for their unwavering teamwork, dedication, and sportsmanship throughout the season.

BE IT FURTHER PROCLAIMED that we, the Mayor and Hillsborough Township Committee, further commend the Hillsborough Jr. Raider Skyland Varsity Football Team for the honor they have brought themselves, their team, and our community through their many achievements on and off the field.

- Proclamation honoring Jr. Raiders Football Jr. Varsity Team

WHEREAS, the Hillsborough Jr. Raider Skyland Junior Varsity Gold Football Team had another very successful season due to their hard work and dedication; and

WHEREAS, the Hillsborough Jr. Raider Skyland Junior Varsity Gold Football Team consisted of Cynthia Akosua, Daniel Allen, Jake Battagliese, Michael Crossman, Carson DeRoner, Tyler Jackson, Matthew Jones, Damian Kutny, Jonathan Lobelo, Ian McCauley, Logan McGann, Chimmy Ozokpor, Austin Quandt, Hudson Ruh, James Ruh III, Nick Santa Barbara, Pierce Skala and Tyler Van Cleef; and

WHEREAS, the Hillsborough Jr. Raider Skyland Junior Varsity Gold Football Team was led by Head Coach Joe Riccardi and Assistant Coaches Blair DeRoner, Clint Skala, Jim Ruh, Brenden Ruh and Joe Battagliese; and

WHEREAS, the Hillsborough Jr. Raider Skyland Junior Varsity Gold Football Team was the champion for the second year in a row of the Junior Skyland Football Conference in 2016 and 2017; and finished the season undefeated with a record of 9-0; and

WHEREAS, the Hillsborough Jr. Raider Skyland Junior Varsity Gold Football Team displayed amazing teamwork and chemistry throughout the season coming together as a team and completing each goal set before them; and

NOW, THEREFORE BE IT PROCLAIMED that we, the Mayor and the Hillsborough Township Committee, do hereby commend all of the members of the Hillsborough Jr. Raider Skyland Junior Varsity

Gold Football Team, not only for their amazing season and the championship they won, but also for their unwavering teamwork, dedication, and sportsmanship throughout the season.

BE IT FURTHER PROCLAIMED that we, the Mayor and Hillsborough Township Committee, further commend the Hillsborough Jr. Raider Skyland Junior Varsity Gold Football Team for the honor they have brought themselves, their team, and our community through their many achievements on and off the field.

- *Proclamation honoring Teen Dating Violence Awareness & Prevention Month*

WHEREAS, National Teen Dating Violence Awareness and Prevention Month started in 2016 as an initiative created by President Barack Obama; and

WHEREAS, dating violence may include physical force, such as hitting or shoving; emotional abuse, such as constant monitoring; or sexual assault. Teens are easily influenced by their early relationships, and the example set by those relationships can have a lasting impact on their lives; and

WHEREAS, violent dating relationships can lead to depression, anxiety, drug and alcohol abuse, and thoughts of suicide. Approximately one in ten teenagers report being physically or sexually victimized by a dating partner, while many other victims do not report it at all ; and

WHEREAS, all Americans have a role to play in ending dating violence and fostering safe, healthy environments for teens and young adults.

NOW, THEREFORE, BE IT PROCLAIMED, that we, the Mayor and Township Committee, of the Township of Hillsborough do hereby declare February as National Teen Dating Violence Awareness and Prevention Month.

BE IT FURTHER PROCLAIMED, that we, the Mayor and Township Committee of the Township of Hillsborough encourage all Hillsborough residents to join the campaign and become concerned about the violence that occurs every day to our country's teens in the hope of reaching a day where no young person knows the pain caused by dating violence.

CONSIDERATIONS

- 1. RESOLUTION AUTHORIZING THE HIRING OF FRANCESCO TADDEO TO THE POSITION OF MUNICIPAL COURT JUDGE IN THE HILLSBOROUGH / MONTGOMERY / MANVILLE COURT, AT AN ANNUAL SALARY OF \$65,000.00 PER YEAR, EFFECTIVE MARCH 1, 2018**

WHEREAS, there is the need for a Municipal Court Judge in the Hillsborough / Montgomery / Manville Court; and

WHEREAS, the Township Administrator recommends the hiring of Francesco Taddeo as a Municipal Court Judge, at an annual salary of \$65,000.00, effective on March 1, 2018.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Township Administrator is hereby accepted and approved.

Mayor McCauley stated Judge Richardson has submitted his request for retirement, creating a vacancy in the position of Municipal Judge. Mr. Taddeo has been interviewed by the Township to fill this vacancy. Welcome Mr. Taddeo. Additionally, we wish Judge Richardson all the best in his retirement.

Upon motion by Committeeman Burchette, seconded by Deputy Mayor Tomson, the aforesaid resolution was unanimously approved upon call of the role.

2. RESOLUTION AUTHORIZING THE HIRING OF BRIAN W. GORKA, JOHN A. JOHNSON AND KEVIN P. KIRSH AS POLICE OFFICERS IN THE HILLSBOROUGH TOWNSHIP POLICE DEPARTMENT

WHEREAS, there exists three (3) vacancies in the position of Police Officer in the Hillsborough Township Police Department; and

WHEREAS, the Chief of Police and the Police Committee have conducted a detailed examination of the top candidates; and

WHEREAS, the Chief of Police recommends that Brian W. Gorka, John A. Johnson and Kevin P. Kirsh be hired as Police Officers in the Hillsborough Township Police Department at an annual salary of \$48,457.00, effective on February 14, 2018.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendations of the Police Chief are hereby accepted and approved.

Mayor McCauley stated this resolution fills vacancies existing in the Police Department.

Committeeman Suraci stated it was a very competitive interview process and the Township is very pleased that the top 3 candidates accepted the position.

Upon motion by Committeeman Burchette, seconded by Committeeman Suraci, the aforesaid resolution was unanimously approved upon call of the role.

APPOINTMENTS

- *Swearing in of Judge Francesco Taddeo*
- *Swearing in of Brian W. Gorka, John A. Johnson and Kevin P. Kirsh as Police Officers*

Mayor McCauley congratulated the Township's new Municipal Court Judge and 3 new police officers.

MAYORAL APPOINTMENT

Mayoral Appointment Environmental Committee

Seat #2 (1-year term) Joanne Bertolini 12/31/18

PRESENTATIONS

- *None*

NEW BUSINESS

- *None*

PUBLIC COMMENT ON NEW BUSINESS AND MATTERS NOT ON THE AGENDA

- *None*

PUBLIC HEARINGS

- *None*

CONSIDERATIONS

3. RESOLUTION AUTHORIZING THE MAYOR AND THE TOWNSHIP CLERK TO EXECUTE THE 2018/2019 SHARED SERVICES HEALTH AGREEMENT FOR THE PROVISION OF HEALTH SERVICES BETWEEN HILLSBOROUGH TOWNSHIP AND MILLSTONE BOROUGH

WHEREAS, N.J.S.A. 40A:65-1 et. seq., the Uniform Shared Services and Consolidation Act, authorizes any local unit to enter into an agreement with another local unit for the joint provision within their several jurisdictions of any services which any party to the agreement is empowered to render within its own jurisdiction; and

WHEREAS, the Township of Hillsborough and the Borough of Millstone desire to enter into an agreement for the furnishing of health services of a technical and professional nature.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that it hereby authorizes the Mayor and Township Clerk to execute the attached Agreement between the Borough of Millstone and the Township of Hillsborough pursuant to N.J.S.A. 26:3A2-1 et seq. and N.J.S.A. 40A:65-1 et. seq. for the furnishing of health services of a technical and professional nature, effective January 1, 2018 through December 31, 2019.

Mayor McCauley stated shared services with Millstone Borough offers tax savings for both municipalities.

Upon motion by Committeeman Burchette, seconded by Committeeman Suraci, the aforesaid resolution was unanimously approved upon call of the role.

4. RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE COUNTY OF SOMERSET AND THE TOWNSHIP OF HILLSBOROUGH FOR RECYCLING PICK-UP FOR THE PERIOD JANUARY 1, 2018 TO DECEMBER 31, 2018 AT A RATE OF \$23.85 PER HOUSEHOLD PER YEAR

WHEREAS, the County of Somerset entered into negotiations regarding an Agreement between the County of Somerset and the municipalities located within Somerset County for recycling pick-up; and

WHEREAS, the County of Somerset has agreed that the County fee shall be based upon the number of households within the Municipality as determined by the County Planning Board at the rate of \$23.85 per household per year; and

WHEREAS, the County of Somerset and the Township of Hillsborough have determined that it is in the best interest of the parties to execute an Agreement with each of the nineteen municipalities formulated as a result of negotiations; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer, said certification is attached to this resolution.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes the Mayor and Township Clerk to execute an Agreement for recycling pick up with the County of Somerset, for the period January 1, 2018 to December 31, 2018.

Mayor McCauley stated this authorizes the continuation of the recycling agreement with Somerset County. Through participation in the recycling program, we are assisting in reducing our landfill footprint which is good for our environment.

Committeeman Suraci stated he commends the County for maintaining this program for 16 years.

Upon motion by Committeeman Burchette, seconded by Committeeman Suraci, the aforesaid resolution was unanimously approved upon call of the role.

5. RESOLUTION AUTHORIZING THE AWARD OF A NON FAIR AND OPEN PROFESSIONAL SERVICES CONTRACT WITH COMMUNITY VISITING NURSE ASSOCIATION FOR THE PROVISION OF PUBLIC HEALTH NURSING SERVICES

WHEREAS, the Township Health Officer and Hillsborough Board of Health report that there is a need for public health nursing services as required by the New Jersey Public Health Practice Standards; and

WHEREAS, the Township received a proposal from Community Visiting Nurse Association, dated December 27, 2017, for the provision of public health services for the period January 1, 2018 to December 31, 2018 in an amount not to exceed \$13,442.00; and

WHEREAS, the Township Health Officer and Hillsborough Board of Health recommend the award of a contract to Community Visiting Nurse Association pursuant to the proposal submitted; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer said certification is attached to this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

1. The Mayor and Township Clerk are hereby authorized to execute a contract with Community Visiting Nurse Association pursuant to their proposal, dated December 27, 2017, for the provision of public health services for the Township of Hillsborough for the period January 1, 2018 to December 31, 2018 in an amount not to exceed \$13,442.00.
2. This resolution shall take effect immediately.

Mayor McCauley stated the Visiting Nurse contract, recommended by the Board of Health, enables the Township to meet the State mandated requirements of the New Jersey Public Health Practice Standards. Hillsborough has had a long and successful relationship with the Community Visiting Nurse Association. They are particularly helpful in providing a well-staffed professional nursing pool which helps with our many vaccination clinics throughout the year.

Committeeman DelCore stated the visiting nurses provide a valuable service to the Township.

Upon motion by Committeeman DelCore, seconded by Committeeman Suraci, the aforesaid resolution was unanimously approved upon call of the role.

6. RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT FOR POND MANAGEMENT SERVICES AT AVM PARK TO BLACK LAGOON IN AN AMOUNT NOT TO EXCEED \$6,050.00

WHEREAS, the Township of Hillsborough solicited quotes for Pond Management Services at AVM Park and three (3) quotes were received as follows:

Black Lagoon	\$6,050.00 (10 applications and NJDEP permits)
Natureworks	\$7,750.00 (10 applications and NJDEP permits)
Great Blue Lake & Pond	No quote submitted

WHEREAS, the Parks Department recommends the award of a contract to Black Lagoon in an amount not to exceed \$6,050.00; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

1. A contract for Pond Management Services at AVM Park be awarded to Black Lagoon in an amount not to exceed \$6,050.00.
2. The Mayor and Township Clerk are authorized to execute a contract with Black Lagoon consistent with this Resolution.

Mayor McCauley stated this is the annual contract for pond maintenance at AVM Park.

Upon motion by Committeeman DelCore, seconded by Deputy Mayor Tomson, the aforesaid resolution was unanimously approved upon call of the role.

7. RESOLUTION AUTHORIZING A SERVICE AGREEMENT WITH GOOSE RUNNERS, LLC, FOR ENVIRONMENTALLY FRIENDLY GEESE CONTROL AT AVM PARK FOR THE PERIOD MARCH 1, 2018 THROUGH FEBRUARY 28, 2019 IN AN AMOUNT NOT TO EXCEED \$14,400.00

WHEREAS, the Township of Hillsborough solicited quotes for environmentally friendly geese control at AVM Park and four (4) responses were received as follows:

Goose Runners LLC	\$14,400.00
Geese Chasers LLC	\$19,188.00
Geese Management	\$16,800.00
Geese Police	No Quote

WHEREAS, Director of Parks & Recreation and the Township Qualified Purchasing Agent recommend the award of a 12 month service agreement to Goose Runners, LLC, in an amount not to exceed \$14,400.00, for environmentally friendly geese control at AVM Park for the period March 1, 2018 to February 28, 2019; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that a 12 month service agreement be awarded to Goose Runners, LLC, in an amount not to exceed \$14,400.00, for environmentally friendly geese control at AVM Park for the period March 1, 2018 to February 28, 2019.

Mayor McCauley stated this is part of the geese maintenance and mitigation program.

Committeeman DelCore stated this was a highly effective program.

Upon motion by Committeeman DelCore, seconded by Committeeman Burchette, the aforesaid resolution was unanimously approved upon call of the role.

8. RESOLUTION AUTHORIZING THE PURCHASE OF A TORO INFIELD PRO 5040 FOR THE PARKS DEPARTMENT IN AN AMOUNT NOT TO EXCEED \$23,611.20 FROM STORR TRACTOR COMPANY THROUGH THE MIDDLESEX REGIONAL EDUCATIONAL SERVICES COMMISSION COOPERATIVE PRICING SYSTEM (MCESCCPS) COOP#65 BID #15/16-08

WHEREAS, the Director of the Department of Parks & Recreation has requested authorization for the purchase of a Toro Infield Pro 5040 to be used for parks and field maintenance; and

WHEREAS, Storr Tractor Company will provide this mower through the MCESCCPS Coop #65 Bid #15/16-08, of which the Township of Hillsborough is member, in an amount not to exceed \$23,611.20; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes and approves the purchase of a Toro Infield Pro 5040 in an amount not to exceed \$23,611.20 from Storr Tractor Company through the MCESCCPS Coop #65 Bid #15/16-08.

Mayor McCauley stated this purchase is for the Parks department for maintenance equipment for the athletic fields.

Upon motion by Committeeman Burchette, seconded by Committeeman Suraci, the aforesaid resolution was unanimously approved upon call of the role.

9. RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT WITH VALCHEK TRANSPORTATION INC. FOR BUSING SERVICES FOR SUMMER CAMP TRIPS IN AN AMOUNT NOT TO EXCEED \$70.00 PER HOUR WITH A 3-HOUR MINIMUM

WHEREAS, a solicitation for quotes for the busing services for summer camp trips was distributed to interested companies; and

WHEREAS, three (3) quotes were received as follows:

Valchek Busing	\$70.00 per hour (3 hour minimum)
First Student	\$65.00 per hour (4 hour minimum)
Barker Bus Company	No Quote

WHEREAS, the Director of Parks & Recreation and the Qualified Purchasing Agent has determined that Valchek Busing should be awarded the contract based on their quote; and

WHEREAS, funds are available and have been certified as such by the Chief Financial Officer and said certification is attached to this resolution.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Mayor and Township Clerk are hereby authorized to execute a contract with Valchek Transportation Inc. for busing services for summer camp trips in an amount not to exceed \$70.00 per hour with a 3-hour minimum.

Mayor McCauley stated this contract is for the bus transportation for summer camp trips.

Upon motion by Committeeman Suraci, seconded by Committeeman Burchette, the aforesaid resolution was unanimously approved upon call of the role.

10. RESOLUTION AUTHORIZING THE AWARD OF A NON FAIR AND OPEN PROFESSIONAL SERVICES CONTRACT TO ZUFALL HEALTH CENTER FOR THE PROVISION OF PUBLIC HEALTH SERVICES FOR SEXUALLY TRANSMITTED DISEASES

WHEREAS, the Township Health Officer and Hillsborough Board of Health report that there is a need for public health services for sexually transmitted diseases as required by New Jersey Health Practice Standards; and

WHEREAS, the Township received a proposal from Zufall Health Center, dated December 26, 2017, for the provision of public health services for sexually transmitted diseases for the period January 1, 2018 to December 31, 2018 in an amount not to exceed \$2,272.00 ; and

WHEREAS, the Township Health Officer and Hillsborough Board of Health recommend the award of a contract to Zufall Health Center pursuant to their proposal, dated December 26, 2017; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer said certification is attached to this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

1. The execution of a contract with Zufall Health Center pursuant to their proposal, dated December 26, 2017, for the provision of public health services for sexually transmitted diseases for the period January 1, 2018 to December 31, 2018 in an amount not to exceed \$2,272.00 is hereby authorized.
2. This resolution shall take effect immediately.

Mayor McCauley stated this contract, recommended by the Board of Health, will offer screening services. This function would come under the Certified Public Nurse, and by instituting this contract we are still saving money versus having that position on staff. These services are utilized and we are paying the same amount as all others in Somerset County.

Upon motion by Committeeman DelCore, seconded by Committeeman Suraci, the aforesaid resolution was unanimously approved upon call of the role.

11. RESOLUTION AUTHORIZING SHARED SERVICE AGREEMENTS BETWEEN THE HILLSBOROUGH TOWNSHIP HEALTH DEPARTMENT AND THE MONTGOMERY TOWNSHIP HEALTH DEPARTMENT; AND THE HILLSBOROUGH TOWNSHIP HEALTH DEPARTMENT AND THE BRANCBURG TOWNSHIP HEALTH DEPARTMENT FOR THE PROVISION OF CHILD HEALTH CONFERENCE SERVICES

WHEREAS, the Hillsborough Township Health Department has in previous years provided Child Health Conference Services to the children of Montgomery Township and Branchburg Township by way of a Shared Services Agreement; and

WHEREAS, the Hillsborough Township Health Department and the Montgomery Township Health Department wish to enter into the attached Shared Services Agreement for the provision of Child Health Conference Services for 2018 and 2019; and

WHEREAS, the Hillsborough Township Health Department and the Branchburg Township Health Department wish to enter into the attached Shared Services Agreement for the provision of Child Health Conference Services for 2018 and 2019.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Township of Hillsborough Health Department is hereby authorized to enter into the attached Shared Services Agreements with the Montgomery Township Health Department and Branchburg Township Health Department for the provision of Child Health Conference Services for 2018 and 2019.

Mayor McCauley stated as always shared services benefit all of those involved.

Upon motion by Committeeman Suraci, seconded by Committeeman DelCore, the aforesaid resolution was unanimously approved upon call of the role.

12. RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT WITH INTERSTATE FIREWORKS FOR THE 2018 HILLSBOROUGH FAMILY FUN EVENT FIREWORKS DISPLAY IN AN AMOUNT NOT TO EXCEED \$9,000.00

WHEREAS, a solicitation for quotes for the 2018 Hillsborough Family Fun Event Fireworks Display was distributed to interested companies; and

WHEREAS, three (3) quotes were received as follows:

- | | |
|---------------------------|-------------|
| 1. Fireworks Extravaganza | \$ 9,500.00 |
| 2. Interstate Fireworks | \$ 9,000.00 |
| 3. Garden State Fireworks | No Quote |

WHEREAS, the Director of Parks & Recreation and the Qualified Purchasing Agent has determined that Interstate Fireworks should be awarded the contract based on their quote; and

WHEREAS, funds are available and have been certified as such by the Chief Financial Officer and said certification is attached to this resolution.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Mayor and Township Clerk are hereby authorized to execute a contract with Interstate Fireworks for the 2018 Hillsborough Family Fun Event Fireworks Display in an amount not to exceed \$9,000.00.

Mayor McCauley stated this contract is for the Township’s Annual Family Fun Event for Independence Day.

Upon motion by Committeeman Burchette, seconded by Committeeman Suraci, the aforesaid resolution was unanimously approved upon call of the role.

CONSENT AGENDA

1. RESOLUTION AUTHORIZING REDUCTION IN AMOUNT OF PERFORMANCE BOND NO. PAIFSU0713887 AND THE REDUCTION OF CASH BOND FOR COUNTRY CLASSICS PHASE 4A

WHEREAS, Country Classics IV, LLC provided the Township with Performance Bond No. PAIFSU0713887 in the current amount of \$1,520,583.00 and a Cash Bond in the current amount \$168,953.00 for Country Classics Phase 4A; and

WHEREAS, Country Classics IV, LLC requested a reduction in the amount of the posted Performance Bond and the reduction of the Cash Bond based on the status of the work performed; and

WHEREAS, the Assistant Township Engineer certifies that sufficient progress in the work for Country Classics Phase 4A has been made warranting a reduction in the posted Performance Bond and Cash Bond; and

WHEREAS, the Assistant Township Engineer recommends the Township Committee authorize a reduction in the current amount of Performance Bond No. PAIFSU0713887 from \$1,520,583.00 to \$1,262,779.00 (\$257,804.00 reduction) and the reduction of the current amount of the Cash Bond from \$168,953.00 to \$140,308.00 (\$28,645.00 reduction) for Country Classics Phase 4A.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Assistant Township Engineer be and hereby is accepted and approved.

2. RESOLUTION AUTHORIZING THE TRANSFER OF EARNED AMOUNTS OF \$5,309.71 FROM THE SUBDIVISION AND SITE PLAN ENGINEERING TRUST ACCOUNTS TO THE TREASURER’S ACCOUNT

WHEREAS, in accordance with the following summary of accrued Engineering charges related to various indicated projects, a total of \$5,309.71 should be transferred from Engineering inspection escrow accounts into the Treasurer’s Account as indicated; and

WHEREAS, each of the project line items has been verified against the Treasurer’s Office account records through January 23, 2018, to ensure that sufficient funds are available for these transfers of unanticipated revenues.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that a total of \$5,309.71 is to be transferred from the Engineering Escrow Accounts into the Treasurer’s Account.

<u>Client</u>	<u>Number</u>	<u>Transfer Amount</u>
Country Classics - 4A	640	-1032.10
Country Classics – 4D	626	-91.02

Gateway Phase 5	614	-201.14
Gateway Phase 6	620	-1217.80
Green Village	607	-91.02
MAAC Development	615	-206.42
RETS Dev/Westerling Place	632	-1093.50
RPM Dev/Westerling Place	637	-503.47
Senior Housing	636	-196.67
Starbucks 2016	646	-514.02
Valley Holdings LLC	643	-57.70
Grand Total		\$-5,309.71

3. RESOLUTION AUTHORIZING THE TRANSFER OF EARNED AMOUNTS OF \$6,432.55 FROM THE SUBDIVISION AND SITE PLAN ENGINEERING TRUST ACCOUNTS TO THE TREASURER'S ACCOUNT

WHEREAS, in accordance with the following summary of accrued Engineering charges related to various indicated projects, a total of \$6,432.55 should be transferred from Engineering inspection escrow accounts into the Treasurer's Account as indicated; and

WHEREAS, each of the project line items has been verified against the Treasurer's Office account records through January 23, 2018, to ensure that sufficient funds are available for these transfers of unanticipated revenues.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that a total of \$6,432.55 is to be transferred from the Engineering Escrow Accounts into the Treasurer's Account.

<u>Client</u>	<u>Number</u>	<u>Transfer Amount</u>
CC @ Belle Mead	579	-191.40
Country Classics - 4A	640	-1036.99
Country Classics - 4B	589	-191.40
Country Classics - 4C	612	-191.40
Country Classics - 4D	626	-52.42
Gateway Phase 6	620	-1109.32
Hidden Brook Estate	603	-209.70
Kiddie Academy	542	-57.70
MAAC Development	615	-206.42
Meadow Brook	652	-663.55
NJAW Rd Opening 2017-18	659	-227.95
Pierson Properties	650	-262.12
Senior Housing	636	-196.67
Sissco/Permadur	649	-110.12
Starbucks 2016	646	0
Wiseman (Hills. Realty)	495	-945.58

Grand Total		-\$6,432.55
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4. RESOLUTION RATIFYING AND CONFIRMING THE APPOINTMENT OF THE TOWNSHIP ATTORNEY IN CONSULTATION WITH THE TAX ASSESSOR TO TAKE ACTIONS DEEMED NECESSARY AND IN THE BEST INTEREST OF THE TOWNSHIP OF HILLSBOROUGH PERTAINING TO TAX APPEALS

WHEREAS, due to the nature and time constraints of the County Tax Board Appeal process, the Township Committee finds it to be in the best interest of the Township to authorize the Township Attorney in consultation with the Tax Assessor to file with the Somerset County Tax Board all pleadings and counterclaims deemed necessary and in the best interests of the Township and to revise and correct assessments and settle such tax appeals on behalf of the Township of Hillsborough; and

WHEREAS, due to the nature and time constraints of the pleading process at the State of New Jersey Tax Court, the Township Committee further finds it to be in the best interests of the Township to authorize the Township Attorney in consultation with the Tax Assessor to file with the State of New Jersey Tax Court all pleadings and counterclaims deemed necessary and in the best interests of the Township of Hillsborough.

NOW, THEREFORE, BE IT RESOLVED by the Hillsborough Township Committee, County of Somerset, State of New Jersey, as follows:

1. The Township Attorney in consultation with the Tax Assessor is hereby ratified and confirmed to file with the Somerset County Tax Board all pleadings and counterclaims deemed necessary and in the best interests of the Township and to revise and correct assessments and settle such tax appeals on behalf of the Township of Hillsborough.
2. The Township Attorney in consultation with the Tax Assessor is hereby ratified and confirmed to file with the State of New Jersey Tax Court all pleadings deemed necessary and in the best interests of the Township of Hillsborough.

5. RESOLUTION RATIFYING AND CONFIRMING PERMANENT EMPLOYEE STATUS TO LEE SANTAROMITA IN THE HILLSBOROUGH TOWNSHIP ADMINISTRATION OFFICE, EFFECTIVE JANUARY 11, 2018 AND RATIFYING AND CONFIRMING PERMANENT EMPLOYEE STATUS TO JESSICA GONZALEZ IN THE HILLSBOROUGH TOWNSHIP PARKS AND RECREATION DEPARTMENT, EFFECTIVE JANUARY 23, 2018

WHEREAS, Lee Santaromita was hired to the position of Administrative Assistant in the Hillsborough Township Administrator/Clerk/Mayor's office on October 11, 2017; and

WHEREAS, the Township Administrator recommends that Ms. Santaromita be granted permanent employee status in the Hillsborough Township Administrator/Clerk/Mayor's office effective January 11, 2018; and

WHEREAS, Jessica Gonzalez was hired to the Parks and Recreation Department on October 25, 2017; and

WHEREAS, the Director of Parks, Recreation and Social Services recommends that Ms. Gonzalez be granted permanent employee status in the Hillsborough Township Parks and Recreation Department effective January 23, 2018.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendations of the Township Administrator and Director of the Parks, Recreation and Social Services be and hereby ratified and confirmed.

6. RESOLUTION AUTHORIZING THE TRANSFER FROM PLANNING/BOARD OF ADJUSTMENT ESCROW TO THE TREASURER'S ACCOUNT

WHEREAS, that in accordance with the following summary of accrued Planning and Zoning charges related to plan review for October, November and December 2017, a total of \$2,960.24 should be transferred from the Planning/Board of Adjustment Escrow Accounts into the Treasurer's Account as indicated; and

WHEREAS, that each of the project line items has been verified against the Treasurer's Office account records for the period beginning 10/01/17 and ending 12/31/17 to ensure that sufficient funds are available for these transfers for unanticipated revenues.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that a total of \$2,960.24 is to be transferred from the Planning/Board of Adjustment Escrow Accounts into the Treasurer's Account.

Application Name	Application #	Escrow Name	Amount
814 CRE, LLC / 814 Development (Vet Hospital)	17-PB-04-MSPV	814CREPL	\$46.59
CORNER, Chad & Kelly	BA-17-14	CORNERCHPL	\$101.31
Hillsborough Estates Homeowners Assoc.	17-PB-09-MS	HILLBESTPL	\$465.90
Hillsborough Gardens Assoc, LLC (Clubhouse)	17-PB-14-MSP	HILLSGARPL	\$186.36
MISRA, Praveer (TJC Development)	BA-17-05	MISRATJCPL	\$37.99
Naturally Nurturing, LLC	BA-17-01	NATURALPB	\$101.32
OM Realty, LLC	17-PB-11-INF	OMREALTYPL	\$302.83
POTAMIS, Steven & AKOPYAN, Nonna	BA-17-09	POTAMISPL	\$50.66
Rorschach Gallery, LLC	BA-17-15	RORSCHACPL	\$151.98
SPANNA Contractors, LLC	BA-17-12	SPANAPL	\$202.64
SUDIA, Johna	BA-17-13	SUDIAPL	\$101.32
Verizon Wireless (324 Woods Rd) (Q2 carry)	BA-15-18	VERIZON5PL	\$1,211.34
TOTAL TRANSFER			\$2,960.24

7. RESOLUTION AUTHORIZING THE FOLLOWING ACTIONS PERTAINING TO THE 2017 CAPITAL ROADWAY RESURFACING, NEW AMWELL RD - SECTION 1 RESURFACING PROJECT: (1) RELEASING PERFORMANCE BOND NO. CA-1990598; (2) ACCEPTING MAINTENANCE BOND NO. CA-1990598M; (3)

APPROVING FINAL CHANGE ORDER WITH A DECREASE IN THE AMOUNT OF \$86,925.03; (4) RELEASING FINAL PAYMENT IN THE AMOUNT OF \$18,120.00; AND (5) ACCEPTING THE PROJECT

WHEREAS, the Township of Hillsborough awarded a contract to Top Line Construction Corporation for the 2017 Capital Roadway Resurfacing, New Amwell Road - Section 1 ; and

WHEREAS, the Assistant Township Engineer indicates the contracted work has been satisfactorily completed by Top Line Construction Corporation; and

WHEREAS, the Assistant Township Engineer recommends the following actions pertaining to the New Amwell Road Resurfacing Project: (1) release of Performance Bond No. CA-1990598; (2) acceptance of Maintenance Bond No. CA-1990598M from the Great American Insurance Group in the amount of \$76,006.19; (3) approval of final change order with a decrease in the amount of \$86,925.03; (4) release of final payment in the amount of \$18,120.00; and (5) acceptance of the project.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendations of the Assistant Township Engineer be and hereby are accepted and approved.

8. TOWNSHIP COMMITTEE APPOINTMENT

Hillsborough Municipal Utilities Authority

Seat 2	(5-year term *effective 2/1/18)	Michael Avolio	01/31/23
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9. MAYORAL APPOINTMENTS WITH CONSENT OF THE TOWNSHIP COMMITTEE

Hillsborough-Millstone Municipal Alliance

Board of Education Representative	(1-year Term)	Kia Bergman	12/31/18
Recreational Representative	(1-year Term)	Frank Straus	12/31/18

10. RESOLUTION AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION AND THE EXECUTION OF A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE HIGHWAY SAFETY FUND GRANT PROJECT

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that it hereby approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and the Township Clerk are hereby authorized to submit an electronic grant application identified as HSF-2017-Hillsborough Township-000016 to the New Jersey Department of Transportation on behalf of Hillsborough Township.

BE IT FURTHER RESOLVED that the Mayor and the Township Clerk are hereby authorized to sign the grant agreement on behalf of Hillsborough Township and their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

11. RESOLUTION APPROVING PARTICIPATION WITH THE STATE OF NEW JERSEY FEDERAL GRANT PROGRAM ADMINISTERED BY THE DIVISION OF CRIMINAL JUSTICE, DEPARTMENT OF LAW AND PUBLIC SAFETY

WHEREAS, the Township of Hillsborough wishes to apply for funding of approximately \$60,000 for which the additional \$308,750.40 for the officer's salary and benefits will be funded through 2018 budget appropriations for an approximate project total cost of \$368,750.40 for a project under the State of New Jersey FY 2018 Safe and Secure Communities Grant Program; and

WHEREAS, the Township Committee of Hillsborough has reviewed the application and has approved said request; and

WHEREAS, the project is a joint effort between the Department of Law and Public Safety and the Township of Hillsborough, for the purpose described in the application; and

NOW THEREFORE, BE IT RESOLVED, by the Township Committee of Hillsborough that:

1. As a matter of public policy the Township of Hillsborough wishes to participate to the fullest extent possible with the Department of Law and Public Safety.
2. The Attorney General of New Jersey will receive funds on behalf of the Applicant.
3. The Division of Criminal Justice shall be responsible for the receipt and review of the applications for said funds.
4. The Division of Criminal Justice shall initiate allocations to the Applicant as authorized by law.

NOW, THEREFORE, BE IT FURTHER RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, approves participation in the Safe and Secure Communities Program.

12. RESOLUTION APPROVING RELEASE OF DEVELOPMENT REVIEW ESCROW IN THE AMOUNT OF \$10.04 TO SISSCO (PERMADUR INDUSTRIES, INC.)

WHEREAS, a request has been received from SISSCO (Permadur Industries, Inc.) for the release of Development Review Escrow; and

WHEREAS, the Hillsborough Township Planning Director certifies all work related to the review of the above has been completed; and

WHEREAS, the Hillsborough Township Planning Director recommends the Township Committee authorize the release of the Development Review Escrow in the amount of \$10.04 to SISSCO (Permadur Industries, Inc.) and at that time, the account should be closed.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Hillsborough Township Planning Director be and hereby is accepted and approved.

13. RESOLUTION AUTHORIZING KERMESSE SPORT, LLC TO HOLD A PORTION OF THE HELL OF HUNTERDON BICYCLE RIDE IN THE TOWNSHIP OF HILLSBOROUGH ON SATURDAY, MARCH 18, 2018, PURSUANT TO THE REQUIREMENTS OUTLINED BY CHIEF DARREN POWELL

WHEREAS, Kermesse Sport, LLC, has requested permission to hold a portion of the Hell of Hunterdon Bicycle Ride, on Saturday, March 18, 2018, in the Township of Hillsborough; and

WHEREAS, Kermesse Sport, LLC has produced a certificate of insurance naming the Township of Hillsborough as an insured; and

WHEREAS, Chief Powell and Hillsborough Township Police Department's Traffic Safety Bureau have determined that the planned route will provide an acceptable level of safety for the riders.

NOW, THEREFORE, be it resolved by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that Kermesse Sport, LLC, is hereby authorized to hold a portion of the Hell of Hunterdon Bicycle Ride in Hillsborough Township on March 18, 2018.

14. RESOLUTION AUTHORIZING EXECUTION OF STIPULATION OF SETTLEMENT PERTAINING TO THE TAX APPEAL CAPTIONED HILLSBOROUGH PARK, LLC, VS. HILLSBOROUGH TOWNSHIP, TAX COURT OF NEW JERSEY, DOCKET NO. 08094-2016.

WHEREAS, Hillsborough Park, LLC ("Taxpayer"), the owner of the property identified on the Tax Map of the Township of Hillsborough as Block 200.06, Lot 16, and commonly known as 133 Stryker Lane ("Property"), filed an appeal of its 2016 tax assessment in the Tax Court of New Jersey, Docket No. 02094-2016; and

WHEREAS, the Township Attorney and Tax Assessor negotiated a settlement of the 2016 tax appeal resulting in a reduction in the tax assessment from \$1,129,000.00 to \$1,031,200.00; and

WHEREAS, the 2017 tax assessment shall remain unchanged at \$1,129,000.00, as the Taxpayer did not file an appeal in 2017 and the Freeze Act does not apply; and

WHEREAS, statutory interest is waived by the Taxpayer and will not be paid to the Taxpayer, if any refunds are: either paid within 60 days of judgment; or in the Township discretion, the taxes are adjusted

by credits in lieu of refunds for the next quarterly payment that is due at least 60 days following entry of judgment; and

WHEREAS, the Tax Assessor has conducted a review of the market given the factual circumstances pertaining to the Property, and determined that the settlement will result in an assessment at a fair assessable value of the Property consistent with assessing practices applicable in the Township as required by law; and

WHEREAS, the Taxpayer and the Tax Assessor have also agreed to an increase and adjustment, pursuant to the Tax Assessor's annual maintenance reassessment program, of the 2018 tax assessment to a total tax assessment of \$1,216,500, subject to the conditions more specifically set forth in attached Stipulation of Settlement between the parties; and

WHEREAS, the aforesaid reductions have no general application to other properties within the Township because of the aforesaid specific fact situation; and

WHEREAS, the Township will make this settlement with Taxpayer without prejudice to its dealings with any other Township taxpayer requests for tax assessment reductions; and

WHEREAS, the Township Committee having reviewed the proposed Stipulation of Settlement and the recommendations of the Township Attorney and Tax Assessor agree it is in the best interest of the Township to enter into the attached Stipulation of Settlement.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

1. The Township Attorney is hereby authorized to execute on behalf of the Township the attached Stipulation of Settlement relative to the tax appeal of Hillsborough Park, LLC, vs. Hillsborough Township, Tax Court of New Jersey, Docket No. 08094-2016.
2. The settlement outlined above shall be without prejudice to the Township's dealings with any other Township taxpayer requests for tax assessment reductions.

Committeeman DelCore stated with regard to Consent # 5 congratulations to those achieving permanent status.

Upon the motion of Committeeman DelCore, seconded by Committeeman Suraci, the Consent Agenda was unanimously approved upon call of the roll.

CLAIMS LIST

Mayor McCauley asked to approve Claims List 2018-03.

Upon the motion of Committeeman Burchette seconded by Committeeman DelCore, Claims List 2018-03 was unanimously approved upon call of the roll.

EXECUTIVE SESSION RESOLUTION

WHEREAS, Section 8 of the Open Public Meetings Act (N.J.S.A. 10:4-12 (b) (1-9), Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee is of the opinion that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough in the County of Somerset, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:
 - a. *Personnel Matter:*
 - i. *Russell Weikel, Jr.*
 - ii. *Peter Kulina*
3. The Township Committee may take official action on those items discussed in Executive Session upon completion of the Executive Session.
4. The minutes of the discussions shall be made available to the public as soon as the matters under discussion are no longer of a confidential or sensitive nature.
5. This Resolution shall take effect immediately.

Upon motion by Committeeman DelCore, seconded by Committeeman Burchette, the aforesaid resolution was unanimously approved upon call of the role. The Township Committee went into Executive Session at 8:38 pm.

Upon motion by Committeeman Burchette, seconded by Deputy Mayor Tomson, the public meeting was re-opened at 10:07 pm.

Township Labor Attorney Steven Siegler stated personnel matters were discussed, directions were given to Labor Council and no further action is necessary at this time.

ADJOURNMENT

Upon motion by Committeeman Suraci, seconded by Committeeman Burchette, the meeting duly adjourned at 10:08 pm. Said motion was carried unanimously upon voice vote.

Attested:

Pamela Borek

Township Clerk