



Township of Hillsborough

COUNTY OF SOMERSET
THE PETER J. BIONDI BUILDING
379 SOUTH BRANCH ROAD
HILLSBOROUGH, NJ 08844
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HILLSBOROUGH TOWNSHIP COMMITTEE AGENDA FOR THE REGULAR MEETING JUNE 12, 2018 AT 7:30 P.M.

CALL OF THE ROLL

SALUTE TO THE FLAG

MAYOR STATES: Please be advised that in accordance with Section 5 of the Open Public Meetings Act, Chapter 231, of the Public Laws of 1975, that notice of this meeting was made by the posting on the bulletin board at the Hillsborough Township Municipal Complex and notifying the officially designated newspapers that this meeting would take place at the Hillsborough Township Municipal Complex at 7:30 p.m. on June 12, 2018.

APPROVAL OF MINUTES

- *Approval of the May 22, 2018 Regular Session Minutes*

REPORTS FROM COMMITTEE LIAISONS, AND RECEIPT OF REPORTS, PETITIONS OR COMMUNICATIONS

PROCLAMATIONS

- *Viktoria Wargo, Autism Teacher, Triangle Elementary School
- 2018 Teacher of the Year Award*
- *Rahul Ravula - Eagle Scout*
- *Hillsborough Middle School JV Girls Basketball Team*

PRESENTATIONS

- *Wildlife Commission*

APPOINTMENTS

1. Resolution authorizing the hiring of Tyler Ott as a Police Officer in the Hillsborough Township Police Department.

NEW BUSINESS

- *None*

PUBLIC COMMENT ON NEW BUSINESS AND MATTERS NOT ON THE AGENDA

PUBLIC HEARINGS

2018-06 Ordinance to exceed the 2018 Municipal Budget appropriation limits and to establish a Cap Bank. (**N.J.S.A. 40A:4-45.14**)

INTRODUCTION OF NEW ORDINANCES

- *None*

MUNICIPAL BUDGET

Nancy Costa - CCFO, CMFO, CTC, RPPO

1. Resolution authorizing the 2018 Municipal Budget to be read by title only.
2. Resolution adopting the 2018 Municipal Budget.
3. Resolution of the Township Committee Certifying Compliance with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964".

CONSIDERATION

4. Resolution authorizing the hiring of summer employee, Matt Domitrowski, for the Department of Parks effective June 13, 2018, funded through the Clean Communities Grant Fund.
5. Resolution authorizing the hiring of Thomas Brake and Eric Vandermeer to the positions of part-time Floaters for the Township of Hillsborough, at an hourly rate of \$14.50 per hour, not to exceed 29 hours per week.

CONSENT

1. Resolution authorizing a title change for Kirsten Otken, from part-time floater to part-time assistant to the Municipal Clerk for the Township of Hillsborough, at the same rate of \$14.50 per hour, not to exceed 29 hours per week, effective June 13, 2018.

2. Resolution establishing the annual salaries & wages of municipal employees.
3. Resolution authorizing John Fiedler, Construction Official, to conduct Saturday building inspections for the Township Building Department on an as needed basis effective July 1, 2018 to September 30, 2018.
4. Resolution authorizing John Fiedler, Construction Official, to post for the position of full time Technical Assistant to the Construction Official in the Hillsborough Township Building Department.
5. Resolution authorizing Dr. Glen Belnay, Health Officer, to post for the position of full time Registered Environmental Health Specialist in the Hillsborough Township Health Department.
6. Resolution granting permanent employee status to Sergeant David Ur and Sergeant Peter Scholz.
7. Resolution adopting a Wildlife Management Plan for the 2018-2019 Season.
8. Resolution ratifying and confirming the approval of carnival license application submitted for an event to be held by Rotary of Branchburg on June 9, 2018 with no rain date.
9. Resolution approving the carnival license application submitted for an event to be held by Rotary of Branchburg on September 16, 2018 with no rain date.
10. Resolution authorizing refund of tax overpayments in the amount of \$16,010.92 (9 total properties).
11. Resolution authorizing the refund of recreation program fees in the amount of \$3,260.00.
12. Resolution authorizing a four (4) year agreement for banking services effective July 1, 2018 with TD Bank.
13. Resolution authorizing the purchase of monitoring equipment and software for the Police Department interview rooms in an amount not to exceed \$6,864.81 from L-3 Mobile-Vision Inc. through New Jersey State Contract #A81311.
14. Resolution authorizing the Hillsborough Township Tax Collector to prepare and mail estimated tax bills, if deemed necessary by the Tax Collector, in accordance with P.L. 1994, C. 72.
15. Resolution authorizing Maser Consulting, P.A., to provide Mapping Services for the Planning Department in a total amount not to exceed \$12,760.00.
16. Resolution to renew Township Liquor Licenses for the 2018-2019 license term.

17. Resolution approving release of Development Review Escrow in the amount of \$1,263.85 to Neil and Barbara Van Cleef / HRC Associates, LLC.
18. Resolution authorizing the Tax Collector to hold an Electronic Tax Sale for unpaid 2017 taxes and other Municipal charges through NJ Tax Lien investors/real auction.com.

CLAIMS LIST 2018-11

EXECUTIVE SESSION

- i. Litigation:*
 - a. Affordable Housing*
 - b. Hillsborough Properties*
- ii. Attorney - Client Privilege*

ADJOURNMENT