

Minutes of the Regular Meeting of the Township Committee of the Township of Hillsborough, in the County of Somerset, State of New Jersey, held in the Municipal Complex at 7:30 p.m. on the July 10, 2018.

Upon call of the roll, the following Committee members were recorded present: Committeeman Frank DelCore, Committeeman Suraci, Deputy Mayor Tomson, and Mayor Gloria McCauley. Also in attendance were Township Administrator Anthony Ferrera, Township Clerk Pamela Borek and Township Attorney William Willard. Committeeman Greg Burchette was noted as absent.

SALUTE TO THE FLAG

Mayor McCauley advised that in accordance of section 5 of the Open Public Meetings Act, Chapter 231, of the Public Laws of 1975 that notice of this meeting was made by the posting on the bulletin board at the Hillsborough Township Municipal Complex and notifying the officially designated newspapers that this meeting would take place at the Hillsborough Township Municipal Complex at 7:30 p.m. on July 10, 2018.

APPROVAL OF MINUTES

- *Approval of the June 12, 2018 Regular Session Meeting Minutes*

Upon a motion by Deputy Mayor Tomson, seconded by Committeeman Suraci, the minutes of the June 12, 2018 Regular Session were approved upon the call of the roll.

REPORTS FROM COMMITTEE LIAISONS, AND RECEIPT OR REPORTS, PETITIONS OR COMMUNICATIONS

Committeeman DelCore

Committeeman DelCore stated he had the opportunity to attend the opening of All American Assisted Living facility.

Committeeman DelCore stated he also attended the grand opening of the new conference center at Camp DeWitt.

Committeeman DelCore stated Hillsborough Township, a Purple Heart Community, will hold the Annual Purple Heart Ceremony on Tuesday, August 7th at 6 pm at the Garden of Honor. The ceremony will be held rain or shine. Light refreshments will follow the ceremony.

Committeeman DelCore advised the Health Department reminds everyone to use sunscreen to protect themselves from the harmful UV rays of the sun which can cause cancer. Using at least SPF 15 broad spectrum (UVA and UVB) protection can help to prevent skin cancer.

Committeeman Delcore reminded residents to save the date for this summer's Family Camp Out and Fishing Derby which will take place Friday-Saturday, (August 3rd-4th).

Committeeman Suraci

Committeeman Suraci announced that Sergeant Richard Evans of the Hillsborough Township Police Department graduated from the FBI National Academy. Two hundred and thirty-two law enforcement officers graduated on June 8, 2018 from the FBI National Academy Program at Quantico, Virginia. The 272nd Session of the National Academy consisted of men and women from 48 states. Included in the class are members of law enforcement agencies from the District of Columbia, 25 international countries, five military organizations, and seven federal civilian organizations.

Committeeman Suraci reported that on July 10th the Hillsborough Police Department in collaboration with Starbucks hosted the first “Coffee with a Cop”, where residents were served at the local Starbucks.

Committeeman Suraci advised that the Hillsborough Economic & Business Development Commission and the Somerset County Business Partnership present the HBA Business Social on Tuesday, July 31, 2018, 6:00 - 9:00 PM at the Highlander Pavilion at Royce Brook Golf Club.

Committeeman Suraci stated that the Hillsborough Township Economic and Business Development Commission have created a Restaurant Week initiative to promote Hillsborough’s restaurants. Restaurant Week will run from Tuesday, August 21 through Sunday, August 26, 2018.

Committeeman Suraci reported that certain Municipal Complex Offices will be relocated to the Senior Activity Center on Friday, July 13th due to air conditioning unit replacements. More details will be sent out via Swift Reach 911 on Wednesday.

Committeeman Suraci advised that the Central Jersey Stream Team is organizing a lower end of the South Branch river clean up on July 22nd. Anyone interested in helping the team that day please contact Jens Reidel at the Central Jersey Stream Team Facebook page where you will find more details on the event as they become available.

Deputy Mayor Tomson

Deputy Mayor Tomson congratulated both The Learning Experience and Nail Spa and Beyond on their grand openings and wished them many years of success.

Deputy Mayor Tomson reported that the 3rd Quarter estimated tax bills are being mailed July 11th. This bill only reflects the amount due for 3rd quarter until the Township receives the certified tax rate from the County. This bill will reflect any Shop Hillsborough credit earned. Please be aware the estimated tax bill is a single sheet that is pink and white, and that payment is due no later than August 10th.

Deputy Mayor Tomson stated that the Hillsborough Music Festival will be held on Saturday, August 4th, from noon until 8 pm at the Hillsborough Promenade. This is a great community event to benefit both BOROSAFE and the Jonah Johnson Youth Scholarship Fund. The HMF will feature outstanding and diverse local bands, solo artists, great food, vendors, and children's activities.

Mayor McCauley

Mayor McCauley stated despite the heat, once the sun went down there were record crowds for the Independence Day Celebration! Mayor McCauley thanked Parks and Recreation, the Department of

Public Works, the Hillsborough Police Department and all of the volunteer Firefighters, the Office of Emergency Management and Robert Wood Johnson who helped make this event safe and successful.

Mayor McCauley thanked Dev Yoga for the invitation to acknowledge the 4th International Day of Yoga on June 21st. This day was organized to bring awareness to the benefits to yoga and to commemorate the 4th International Day of Yoga, a day set aside to spread health awareness and improve health.

Mayor McCauley reminded residents to attend Hillsborough Night Friday, July 13th at Somerset Patriots. Deputy Mayor Tomson will be there to help start the festivities by throwing out the first pitch.

PROCLAMATIONS/PRESENTATIONS/APPOINTMENTS

PROCLAMATIONS

- *Proclamation honoring Jack Cummings - Eagle Scout*

WHEREAS, *Jack Cummings, a Sophomore at Hillsborough High School and a member of Boy Scout Troop 186, has recently earned the status of Eagle Scout; and*

WHEREAS, *the Hillsborough Township Committee of the Township of Hillsborough, recognizes the many hours that Jack devoted to attaining the status of Eagle Scout, working with diligence and making sacrifices in order to achieve this highly coveted position; and*

WHEREAS, *Jack has served the Boy Scouts in an exemplary manner and is deserving of the honor bestowed upon him; and*

WHEREAS, *Jack's Eagle Scout Project consisted of constructing a Bocce court for Brookdale Senior Living. The project took over 150 hours to complete with the assistance of 18 other people over the course of 4 days. The cost of the project was \$1035 which Jack raised by baking and selling cookies, in addition to receiving donations from AGWAY, Opdyke Lumber, Lowes and Central Jersey Nurseries; and*

WHEREAS, *Jack served as Assistant Senior Patrol Leader, Historian, Librarian, Troop Guide, Den Chief, Quartermaster, Patrol Leader and Assistant Patrol Leader. He is a member of the Order of the Arrow and Boy Scout Honor Society; and*

WHEREAS, *Jack has a 2nd degree Black Belt and teaches Taekwondo to children at ATA Legacy Martial Arts. Jack also volunteers at Brookdale Senior Living, Toys for Tots and the Hillsborough Food Bank; and*

WHEREAS, *Jack serves as an example to the youth of Hillsborough Township through his high level leadership and community service, and we are very proud that he is a member of our community.*

NOW, THEREFORE, BE IT PROCLAIMED *that we, the Mayor and Hillsborough Township Committee, do hereby recognize and extend our sincere congratulations to Jack Cummings for having achieved the status of Eagle Scout, an honor for both him and for those who guided him, with best wishes for a bright future.*

- *Proclamation honoring Jacob Miller - Eagle Scout*

WHEREAS, *Jacob Dylan Miller, a Senior at Hillsborough High School and a member of Boy Scout Troop 186 , has recently earned the status of Eagle Scout; and*

WHEREAS, *the Hillsborough Township Committee of the Township of Hillsborough, recognizes the many hours that Jacob devoted to attaining the status of Eagle Scout, working with diligence and making sacrifices in order to achieve this highly coveted position; and*

WHEREAS, *Jacob has served the Boy Scouts in an exemplary manner and is deserving of the honor bestowed upon him; and*

WHEREAS, *Jacob's Eagle Scout Project consisted of restoring the 13 parking lot planting islands at Mary Mother of God Church. Jacob removed dead trees, planted 21 rose bushes, 140 ornamental grasses and 80 Black Eyed Susans and placed down mulch. The project took a total of 230 hours with the help of 33 volunteers; and*

WHEREAS, *Jacob served as Quartermaster and Senior Patrol Leader. He is a member of the Order of the Arrow; and*

WHEREAS, *Jacob is an active member of the youth group at Mary Mother of God and an honor roll student; and*

WHEREAS, *Jacob serves as an example to the youth of Hillsborough Township through his high level leadership and community service, and we are very proud that he is a member of our community.*

NOW, THEREFORE, BE IT PROCLAIMED *that we, the Mayor and Hillsborough Township Committee, do hereby recognize and extend our sincere congratulations to Jacob Dylan Miller for having achieved the status of Eagle Scout, an honor for both him and for those who guided him, with best wishes for a bright future.*

- *Proclamation honoring Anthony Donnadio- Hillsborough High School Wrestler*

WHEREAS, *Anthony Donnadio, a 2018 graduate of Hillsborough High School, will be attending Kutztown University on a wrestling scholarship; and*

WHEREAS, *Anthony was a member of the Hillsborough High School Varsity Wrestling Team; and*

WHEREAS, *Anthony was a two-time District 17 Champion and two-time Somerset County Champion; and*

WHEREAS, *Anthony was named the 2017 District 17 Most Outstanding Wrestling Senior with a record of 41-5; and*

WHEREAS, *Anthony has been wrestling since first grade and wrestled for the HHS Varsity Wrestling Team all four years in high school.*

NOW, THEREFORE BE IT PROCLAIMED that we, the Mayor and Hillsborough Township Committee, do hereby recognize and extend our sincere congratulations to Anthony Donnadio for his outstanding performance on the Hillsborough High School Varsity Wrestling Team.

BE IT FURTHER PROCLAIMED that we, the Mayor and Hillsborough Township Committee, further commend Anthony Donnadio for the honor he has brought himself, his team, and his community through his many achievements on and off the mat.

- *Proclamation honoring Kevin Faulkner- Hillsborough High School Wrestler*

WHEREAS, Kevin Faulkner, a 2018 graduate of Hillsborough High School will be attending Johnson & Wales University to study Criminal Justice and continue wrestling; and

WHEREAS, Kevin was a member of the Hillsborough High School Varsity Wrestling Team all 4 years; and

WHEREAS, Kevin was a District Champion achieving 100 career wins; and

WHEREAS, Kevin placed 8th in States and was a Region Finalist; and

WHEREAS, Kevin has been wrestling since fifth grade in school and sixth grade for the Fortify Wrestling Club.

NOW, THEREFORE BE IT PROCLAIMED that we, the Mayor and Hillsborough Township Committee, do hereby recognize and extend our sincere congratulations to Kevin Faulkner for his outstanding performance on the Hillsborough High School Varsity Wrestling Team.

BE IT FURTHER PROCLAIMED that we, the Mayor and Hillsborough Township Committee, further commend Kevin Faulkner for the honor he has brought himself, his team, and his community through his many achievements on and off the mat.

- *Proclamation honoring Ashley Ferriere- Tax Assessor Intern*

WHEREAS, Ashley Ferriere, a senior at Hillsborough High School, has been an intern in the Tax Assessor's office for the last 3 years; and

WHEREAS, Ashley Ferriere completed many projects during her internship including clearing outdated pictures from property record cards, updating the database for zoning designations, identifying corner properties using the tax maps, and helping with record keeping and inspection logs for the reassessment program, as well as overall help with office tasks; and

WHEREAS, Ashley Ferriere pursued this internship on her own during her Sophomore year and has volunteered many hours each week including all three summer breaks; and

WHEREAS, Ashley Ferriere will be greatly missed by the staff of the Tax Assessor's office as she has become an integral part of the office for all of her work, dedication and great work ethic. Ashley will be continuing her education at Rowan University Honor's program for a degree in Law and Justice.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and the Township Committee of Hillsborough, further commend Ashley Ferriere for her initiative, dedication and hard work as an intern for the Tax Assessor's Office.

- Proclamation honoring Somerset County Youth Leadership Program

WHEREAS, the Somerset County Youth Leadership Program is a nine month program for high school students residing in Somerset County; and

WHEREAS, the Youth Leadership Program builds an active, educated and involved network of young people who are empowered to guide the future of this community; and

WHEREAS, Somerset County Youth Leadership Program provides an understanding about civic and ethical issues in the community and emphasizes the importance of solving community issues through personal responsibility, teamwork and principled leadership; and

WHEREAS, the Youth Leadership Program affords students the opportunity to meet and connect with adults who are subject matter experts and leaders in the community; and

WHEREAS, students are given an opportunity to practice and refine critical leadership skills and competencies; and

WHEREAS, the Hillsborough Township students participating this year consisted of Jamie Moni, Susan Norz, Swara Ramaswamy, Amy Suraci and Gabriella Valdivia.

NOW, THEREFORE, BE IT PROCLAIMED, that we, the Mayor and Township Committee, do hereby support the Somerset County Youth Leadership Program, and encourage the high school students of the Township of Hillsborough to participate in this highly competitive leadership program.

APPOINTMENTS

- Mayoral Appointment of Thomas Zoble to the Historic Commission

PRESENTATIONS

- Video message from Committeeman Greg Burchette

Mayor McCauley wished Committeeman Burchette well and thanked him for all his efforts and hard work.

Committeeman DelCore wished Committeeman Burchette well and said he will be missed.

Committeeman Suraci stated he was Committeeman Burchette's running mate two times and got to know him well. He wished him the best.

Deputy Mayor Tomson stated Committeeman Burchette served as his Deputy Mayor when he was Mayor. He will be missed.

NEW BUSINESS

- *None*

PUBLIC COMMENT ON NEW BUSINESS AND MATTERS NOT ON THE AGENDA

- *Maria Janucik, 720 E. Frech Avenue, Manville stated to date she has not received a definitive response as to the zoning designation of her property on Camplain Road. She wants to know if it is zoned LI or II. She also stated Klein Recycling located across the street from her property is the subject of a police investigation. Attorney Bill Willard stated in April 2015 Township Administrator Anthony Ferrera with the assistance of Special Prosecutor Mark Anderson provided a detailed letter answering every question. Mr. Willard stated there is no new information to be offered, all questions have been previously answered.*

PUBLIC HEARINGS

2018-07 AN ORDINANCE AMENDING CHAPTER 172 OF THE CODE OF THE TOWNSHIP OF HILLSBOROUGH, TITLED "FLOOD DAMAGE PREVENTION"

BE IT ORDAINED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

Chapter 172 of the Code of the Township of Hillsborough, titled "Flood Damage Prevention", be amended by replacing the term "Building Inspector" with "Engineering/Zoning Department" in the following sections:

172-5, paragraph 4
172-12, paragraph 1
172-13, paragraph 1
172-14, paragraph 1
172-15, section A (6).

This Ordinance shall take effect immediately upon final passage and publication according to law.

Mayor McCauley stated this ordinance addresses clarification of language.

Upon motion by Committeeman Suraci, seconded by Deputy Mayor Tomson, to open the public hearing on Ordinance 2018-07, the motion was unanimously approved upon call of the role.

Upon motion by Committeeman DelCore, seconded by Committeeman Suraci, to close the public hearing and adopt Ordinance 2018-07, the motion was unanimously approved upon call of the role.

2018-08 AN ORDINANCE AMENDING CHAPTER 166 "FIRE PREVENTION", SECTIONS §166-14 "PERMIT FEES" AND §166-15 "CERTIFICATE OF SMOKE DETECTOR

AND CARBON MONOXIDE COMPLIANCE (CSDCMAC)” OF THE TOWNSHIP CODE OF TOWNSHIP OF HILLSBOROUGH, COUNTY OF SOMERSET, STATE OF NEW JERSEY

WHEREAS, the Hillsborough Board of Fire Commissioners authorized the amendment of the specific fees set forth in Sections §166-14 and §166-15 of the Township Code of the Township of Hillsborough; and

WHEREAS, such amendments to the Township Code of the Township of Hillsborough are to be effectuated by ordinance adopted by the Hillsborough Township Committee; and

WHEREAS, the Chief Fire Marshal has requested the Township Committee to adopt an ordinance authorizing the amendments to Sections §166-14 and §166-15 of the Township Code of the Township of Hillsborough as authorized by the Hillsborough Board of Fire Commissioners; and

WHEREAS, the Township Committee of the Township of Hillsborough seeks to authorize the amendments to Sections §166-14 and §166-15 of the Township Code of the Township of Hillsborough as authorized by the Hillsborough Board of Fire Commissioners and requested by the Chief Fire Marshal; and

NOW, THEREFORE, BE IT ORDAINED by the Township of Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

Section 1. Chapter 166 “Fire Prevention”, Sections §166-14 “Permit fees” and §166-15 “Certificate of smoke detector and carbon monoxide compliance (CSDCMAC)” of the Township Code of the Township of Hillsborough is hereby amended and replaced as follows:

§ 166-14. Permit fees.

The application fee for a permit shall be as follows:

Type	Fee
Type I	\$80.00
Type II	\$215.00
Type III	\$430.00
Type IV	\$640.00
Type V	\$25.00 per job site

§ 166-15. Certificate of smoke alarm, carbon monoxide alarm and portable fire extinguisher compliance (CSACMAPFEC).

A. Before any one or two family or attached single family dwelling is sold, leased or otherwise made subject to a change of occupancy for residential purposes, the owner shall obtain a certificate of smoke alarm and carbon monoxide alarm and portable fire extinguisher compliance (CSACMAPFEC) evidencing compliance with N.J.A.C. 5:70-4.19, 5:57-2.3 and 5:70-3 et seq.

B. The owner or the authorized agent of the owner shall apply for a CSACMAPFEC on a form provided by the Hillsborough Bureau of Fire Safety. The application shall be accompanied by the required fee as outlined below:

(1) Request for a CSACMAPFEC received more than ten (10) business days prior to the change of occupant: \$50

(2) Request for a CSACMAPFEC received four (4) business days to ten (10) business days prior to change of occupant: \$90.

(3) Request for a CSACMAPFEC received fewer than four (4) business days prior to the change of occupant: \$160.

C. The required fee allows for the initial inspection and one reinspection. An additional fee of \$35 is required for any additional reinspections.

D. In other than one and two family or attached single family dwellings, each individual dwelling unit shall have a smoke alarm and carbon monoxide alarm inspection a minimum of once every five years. Location, type and number of smoke alarms and carbon monoxide alarms shall be in compliance with N.J.A.C. 5:70-4.19. The fee for this inspection shall be \$50.00 per dwelling unit.

Section 2. If any provisions of this Ordinance shall be adjudged invalid, such adjudication shall not affect the validity of the remaining provisions, which shall be deemed severable therefrom.

Section 3. This Ordinance shall take effect immediately upon its adoption, passage and publication according to law.

Upon motion by Committeeman Suraci, seconded by Deputy Mayor Tomson, to open the public hearing on Ordinance 2018-08, the motion was unanimously approved upon call of the role.

Upon motion by Committeeman Suraci, seconded by Committeeman DelCore, to close the public hearing and adopt Ordinance 2018-08, the motion was unanimously approved upon call of the role.

INTRODUCTION OF NEW ORDINANCES

2018-09 AN ORDINANCE AMENDING CHAPTER 143 “VEHICLES AND TRAFFIC”, ARTICLE XII “SCHEDULES”, SECTION 143-30 “SCHEDULE I: NO PARKING” OF THE TOWNSHIP CODE OF HILLSBOROUGH TOWNSHIP, COUNTY OF SOMERSET, STATE OF NEW JERSEY

WHEREAS, the no parking restrictions on Magda Lane, Nottingham Way and Sherwood Close were originally created because parking at area recreational facilities impacted residents and now those restrictions are no longer necessary.

NOW, THEREFORE, BE IT ORDAINED by the Township of Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

Section 1. Chapter 143 “Vehicles and Traffic”, Article XII “Schedules”, Section 143-30 “Schedule I: No Parking” is hereby amended to delete and remove Magda Lane, Nottingham Way and Sherwood Close from the list of streets with no parking restrictions..

Section 2. If any provisions of this Ordinance shall be adjudged invalid, such adjudication shall not affect the validity of the remaining provisions, which shall be deemed severable therefrom.

Section 3. This Ordinance shall take effect immediately upon adoption, passage and publication according to law.

Mayor McCauley stated this ordinance amends a section of the Township Code, permitting parking on certain residential streets contained herein the amendment.

Maria Janucik, 722 E. Frech Avenue, Manville inquired as to the streets included in permit parking. Township Clerk Pamela Borek explained the change was to provide the residents with street parking.

Upon motion by Committeeman DelCore, seconded by Committeeman Suraci, to introduce the ordinance, the motion was unanimously approved upon call of the role.

2018-10 AN ORDINANCE AMENDING CHAPTER 143 “VEHICLES AND TRAFFIC”, ARTICLE XII “SCHEDULES”, SECTION 143-42 “SCHEDULE XIII: BUS STOPS” OF THE CODE OF THE TOWNSHIP OF HILLSBOROUGH, COUNTY OF SOMERSET, STATE OF NEW JERSEY

BE IT ORDAINED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

Section 1. Chapter 143 “Vehicles And Traffic”, Article XII “Schedules”, Section 143-42 “Schedule XIII: Bus Stops”, shall be amended as follows:

BB. Along Triangle Road, eastbound, on the southerly side thereof at:

- (2) ~~Stoekton~~ [Hill] Road (near side), beginning at the westerly curb line of Hill Road and extending 105 feet westerly therefrom.

Section 2. Interpretation. All other ordinances or other local requirements that are inconsistent or in conflict with this ordinance are hereby repealed to the extent of any inconsistency or conflict, and the provisions of this ordinance shall apply.

Section 3. Severability. If any provisions of this ordinance shall be adjudged invalid, such adjudication shall not affect the validity of the remaining provisions, which shall be deemed severable there from.

Section 4. This Ordinance shall take effect immediately upon adoption and final publication according to law.

Note to Codifier: Strikethrough delete, text within [] is to be added

Mayor McCauley stated this ordinance amends the location of one bus stop on Triangle Road.

Upon motion by Committeeman DelCore, seconded by Deputy Mayor Tomson, to introduce the ordinance, the motion was unanimously approved upon call of the role.

2018-11 ORDINANCE AUTHORIZING ACCEPTANCE OF DEED OF DEDICATION OF RIGHT OF WAY FOR THE PROPERTY IDENTIFIED ON THE HILLSBOROUGH TOWNSHIP TAX MAP AS BLOCK 202, LOTS 8 AND 8.01

WHEREAS, Application No.: 17-PB-15-SV was filed with the Township of Hillsborough Planning Board (“Board”) for preliminary and final minor subdivision approval for the property 132-134 Hillsborough Road, Block 202, Lots 8 and 8.01, Hillsborough Township, Somerset County, New Jersey; and

WHEREAS, the Board adopted a memorializing Resolution on May 10, 2018 approving the Application; and

WHEREAS, the approval of the Board requires the owner of the property to provide the Township of Hillsborough with a Deed of Dedication of Right of Way along Hillsborough Road; and

WHEREAS, the Township Attorney has reviewed the attached Deed of Dedication of Right of Way and finds it to be acceptable.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that: (1) the Township hereby accepts the attached Deed of Dedication of Right of Way; (2) the Township Attorney is authorized to record the Deed of Dedication of Right of Way with the Somerset County Clerk; and (3) this Ordinance shall take effect upon adoption and publication according to law.

Mayor McCauley stated this is a requirement of the Planning Board process and has been reviewed and found acceptable by the Township Attorney. Municipal Land Use Law requires an ordinance to effectuate the acceptance of property.

Upon motion by Deputy Mayor Tomson, seconded by Committeeman Delcore, to introduce the ordinance, the motion was unanimously approved upon call of the role.

2018-12 ORDINANCE AUTHORIZING ACCEPTANCE OF DEED OF DEDICATION OF RIGHT OF WAY FOR THE PROPERTY IDENTIFIED ON THE HILLSBOROUGH TOWNSHIP TAX MAP AS BLOCK 11, LOT 57

WHEREAS, Application No.: 17-PB-03-SV was filed with the Township of Hillsborough Planning Board (“Board”) for preliminary major and final minor subdivision approval for the property known as 59 East Mountain Road, Block 11, Lot 57, Hillsborough Township, Somerset County, New Jersey; and

WHEREAS, the Board adopted a memorializing Resolution on November 2, 2017 approving the Application; and

WHEREAS, the approval of the Board requires the owner of the property to provide the Township of Hillsborough with a Deed of Dedication of Right of Way along Mill Lane; and

WHEREAS, the Township Attorney has reviewed the attached Deed of Dedication of Right of Way and finds it to be acceptable.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that: (1) the Township hereby accepts the attached Deed of Dedication of Right of Way along Mill Road; (2) the Township Attorney is authorized to record

the Deed of Dedication of Right of Way with the Somerset County Clerk; and (3) this Ordinance shall take effect upon adoption and publication according to law.

Mayor McCauley stated again, this has been reviewed and found acceptable by the Township Attorney.

Upon motion by Committeeman Suraci, seconded by Deputy Mayor Tomson, to introduce the ordinance, the motion was unanimously approved upon call of the role.

2018-13 AN ORDINANCE APPROPRIATING CERTAIN MONIES HELD BY THE TOWNSHIP OF HILLSBOROUGH, COUNTY OF SOMERSET, STATE OF NEW JERSEY, FOR THE PURCHASE OF VARIOUS CAPITAL IMPROVEMENTS IN THE AMOUNT OF \$575,000.00, IN AND FOR THE TOWNSHIP OF HILLSBOROUGH

WHEREAS, there are funds available in the Hillsborough Township Capital Improvement Fund in the amount of \$549,000.00; and

WHEREAS, the following off-site contributions have been received from various developers to be utilized for landscaping purposes throughout the Township:

C-04-52-400-037	Landscape Funds	22,000.00
C-04-52-400-050	Municipal Landscaping	<u>4,000.00</u>
Total		<u>26,000.00</u>

WHEREAS, the Hillsborough Township Committee has determined there is a need to appropriate the aforesaid Capital funds for the following purposes and amounts:

1. Sidewalk Replacements	75,000.00
2. Replacement of Damaged Wooden Guide Rails	90,000.00
3. Dump Truck Replacement (DPW)	180,000.00
4. Automated Salt Brine Maker	100,000.00
5. Ford Pick-Up (partial funding)	8,000.00
6. Roadside Mower Implement	26,000.00
7. Traffic Signal Modification Triangle & Auten Roads	96,000.00
	<u>575,000.00</u>

NOW THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the aforementioned sums are hereby appropriated. This ordinance shall take effect upon final adoption and publication according to law.

Mayor McCauley stated this ordinance is for those necessary items recommended as high in priority by the Capital Planning Committee. Their purchases are based on what is available from Developer's Offsite Contributions and the Capital Improvement Fund.

Maria Janucik, 720 E. Frech Avenue, Manville asked where the money for these improvements comes from. Mayor McCauley responded that the money comes from Capital Improvement funds which is separate from the budget.

Upon motion by Committeeman Suraci, seconded by Committeeman DelCore, to introduce the ordinance, the motion was unanimously approved upon call of the role.

CONSIDERATIONS

1. RESOLUTION AUTHORIZING THE HIRING OF RONALD MILLER, AS A PLUMBING INSPECTOR, IN THE TOWNSHIP BUILDING DEPARTMENT, EFFECTIVE JULY 11, 2018 AT A SALARY OF \$62,000.00

WHEREAS, there exists a need for a full time Plumbing Inspector in the Township of Hillsborough Building Department; and

WHEREAS, the Construction Official recommends the hiring of Ronald Miller, as a full time Plumbing Inspector effective July 11, 2018 at an annual salary of \$62,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Construction Official is authorized to hire Ronald Miller as a full time Plumbing Inspector effective July 11, 2018 at an annual salary of \$62,000.00.

Mayor McCauley stated there exists a vacancy in the position of plumbing inspector within the Building Department, this fills that vacancy.

Township Administrator Anthony Ferrera stated this is one of four important hires for the Building Department which will result in the department being fully staffed.

Maria Janucik, 720 E. Frech Avenue, Manville asked if the position was posted and the process for the same. Township Administrator Anthony Ferrera explained the position was posted internally first as per union rules then externally through various venues. Mr. Miller was an outside hire.

Upon motion by Committeeman Suraci, seconded by Committeeman DelCore, the aforesaid resolution was unanimously approved upon call of the role.

2. RESOLUTION AUTHORIZING THE HIRING OF MARK JANDOLI AS A PART TIME BUILDING INSPECTOR FOR THE HILLSBOROUGH TOWNSHIP BUILDING DEPARTMENT EFFECTIVE JULY 11, 2018, AT THE RATE OF \$30.00 PER HOUR NOT TO EXCEED 29 HOURS PER WEEK

WHEREAS, there exists a need for a part time Building Inspector in the Township's Building Department; and

WHEREAS, the Township Construction Official recommends the hiring of Mark Jandoli as part time Building Inspector effective July 11, 2018 at the rate of \$30.00 per hour not to exceed 29 hours per week.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Construction Official is authorized to hire Mark Jandoli as a part time Building Inspector effective July 11, 2018 at the rate of \$30.00 per hour not to exceed 29 hours per week.

Mayor McCauley stated there exists a vacancy in the position of Building Inspector, this fills that vacancy. This was an outside hire.

Upon motion by Committeeman DelCore, seconded by Committeeman Suraci, the aforesaid resolution was unanimously approved upon call of the role.

3. RESOLUTION AUTHORIZING THE LEASE/PURCHASE OF TWO (2) 2019 CHEVROLET IMPALA UNMARKED POLICE VEHICLES FROM HERTRICH FLEET IN AN AMOUNT NOT TO EXCEED \$41,913.00 WITH LEASE PAYMENTS THROUGH FORD CREDIT IN THE AMOUNT OF \$9,545.14 PER YEAR FOR 5 YEARS THROUGH NEW JERSEY STATE CONTRACT #A86922

WHEREAS, the Chief of Police has requested authorization for the lease/purchase of two (2) 2019 Chevrolet Impala Unmarked Police Vehicles; and

WHEREAS, the 2019 Chevrolet Impala Unmarked Police Vehicles are available for lease/purchase from Hertrich Fleet through the New Jersey State Contract #A86922 in an amount not to exceed \$41,913.00; and

WHEREAS, the 2019 Chevrolet Impalas Unmarked Police Vehicles will be leased through Ford Credit for 5 years in an amount not to exceed \$9,545.14 per year; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, hereby that it authorizes and approves the lease/purchase of two (2) 2019 Chevrolet Impala Unmarked Police Vehicles from Hertrich Fleet through New Jersey State Contract #A86922 in an amount not to exceed \$41,913.00 and will be financed through Ford Credit for 5 years in an amount not to exceed \$9,545.14 per year.

Upon motion by Deputy Mayor Tomson, seconded by Committeeman Suraci, the aforesaid resolution was unanimously approved upon call of the role.

4. A RESOLUTION OF THE TOWNSHIP OF HILLSBOROUGH ACCEPTING THE INVESTIGATION OF THE STUDY AREA (BLOCK 86, LOT 21 AND BLOCK 90, LOT 6.01) AND DETERMINING THAT THE STUDY AREA, COMPRISED OF THE PROPERTIES IDENTIFIED ON THE OFFICIAL TAX MAP OF THE TOWNSHIP AS BLOCK 86, LOT 21 AND BLOCK 90, LOT 6.01 (THE “STUDY AREA”), IS AN AREA IN NEED OF REHABILITATION UNDER THE LOCAL REDEVELOPMENT AND HOUSING LAW

WHEREAS, the Hillsborough Township Committee undertook an investigation as to whether a study area comprised of the properties identified on the official tax map of Hillsborough Township as Block 86, Lot 21 and Block 90, Lot 6.01 (the “Study Area”) is an area in need of rehabilitation as such term is defined within the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 et seq. (the ‘LHRL’); and

WHEREAS, as part of this investigation, the Township Planning and Zoning Department issued a report analyzing the Study Area and recommending that the Township Committee determine that the Study Area is an area in need of rehabilitation pursuant to the LRHL; and

WHEREAS, before adopting this resolution, the Township Committee submitted this resolution to the Township Planning Board for its consideration and recommendations in accordance with N.J.S.A. 40A:12A-14(a) of the LRHL; and

WHEREAS, the Township Committee, after considering any recommendations made by the Township Planning Board, wishes to adopt this resolution determining that the Study Area is an area in need of rehabilitation under the LRHL.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey as follows:

1. The Township Committee hereby makes the following findings regarding the properties identified on the official tax map of Hillsborough Township as Block 86, Lot 21 and Block 90, Lot 6.01 (the "Study Area"):
 - (a) There is a continuing pattern of vacancy, abandonment and/or underutilization of properties in the Study Area; and
 - (b) A program of rehabilitation, as defined in the LRHL, may be expected to prevent further deterioration and promote the overall development of the community.
2. Based upon these findings, the Township Committee hereby determines that the Study Area is an area in need of rehabilitation under the LRHL.
3. The Township Clerk is hereby directed to submit a certified copy of this resolution to the Commissioner of the New Jersey State Department of Community Affairs for his review in accordance with the requirements of N.J.S.A. 40A:12A-6b(5)(c).

Township Planner David Maski stated a proposal was submitted to designate the Sherman Tract as an area in need of redevelopment. The area is completely vacant and wetlands cover one third of the tract.

Meryl Bisberg, 4 Hickory Hill Road asked how is a rehabilitation designation different from redevelopment. Mr. Maski explained an area designated as redevelopment must show blight on the property. The requirements for rehabilitation are not as stringent. One merely needs to show that new construction would uplift the property.

Marie Janucik, 720 E. Frech Avenue, Manville stated her property adjoins the Sherman Tract and asked why it needs to be rehabilitated if it is wetlands. She further stated she has reports indicating groundwater contamination and asked if NJDEP has been notified. Mr. Maski read the report and found no evidence of groundwater contamination. She further inquired as to the date Hillsborough Township acquired the property.

Eva Janucik, 720 E. Frech Avenue, Manville asked the zoning designation for the Sherman Tract. Mr. Maski responded it is zoned I1.

Meryl Bisberg, 4 Hickory Hill Road asked if a rehabilitation designated property is deemed by ordinance. Mr. Maski responded it is designated by resolution.

Township Attorney Bill Willard clarified that Township Planner David Maski read the CME report and did not see any groundwater contamination, therefore there is nothing to report to the NJDEP.

Upon motion by Committeeman Suraci, seconded by Deputy Mayor Tomson, the aforesaid resolution was unanimously approved upon call of the role.

Deputy Mayor Doug Tomson stated the complete inaction of the legislature has failed to protect suburban communities from affordable housing requirements. He beseeched government leaders at all levels to help in the rezoning of areas for affordable housing.

5. RESOLUTION AUTHORIZING THE HIRING OF MATTHEW PRESSEY, AS AN ELECTRICAL INSPECTOR, IN THE TOWNSHIP BUILDING DEPARTMENT, EFFECTIVE JULY 11, 2018 AT A SALARY OF \$62,000.00

WHEREAS, there exists a need for a full time Electrical Inspector in the Township of Hillsborough Building Department; and

WHEREAS, the Construction Official recommends the hiring of Matthew Pressey, as a full time Electrical Inspector effective July 11, 2018 at an annual salary of \$62,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Construction Official is authorized to hire Matthew Pressey as a full time Electrical Inspector effective July 11, 2018 at an annual salary of \$62,000.00.

Mayor McCauley stated there exists a vacancy in the Building Department. This fills that vacancy. This is also an outside hire.

Upon motion by Committeeman Suraci, seconded by Committeeman DelCore, the aforesaid resolution was unanimously approved upon call of the role.

6. RESOLUTION AUTHORIZING THE HIRING OF SARA McLARNON, AS A TECHNICAL ASSISTANT, IN THE TOWNSHIP BUILDING DEPARTMENT, EFFECTIVE JULY 11, 2018 AT A SALARY OF \$35,000.00

WHEREAS, there exists a need for a full time Electrical Inspector in the Township of Hillsborough Building Department; and

WHEREAS, the Construction Official recommends the hiring of Matthew Pressey, as a full time Electrical Inspector effective July 11, 2018 at an annual salary of \$62,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Construction Official is authorized to hire Matthew Pressey as a full time Electrical Inspector effective July 11, 2018 at an annual salary of \$62,000.00.

Mayor McCauley stated there exists a vacancy in the Building Department. This fills that vacancy. This is an internal hire.

Upon motion by Committeeman Suraci, seconded by Committeeman DelCore, the aforesaid resolution was unanimously approved upon call of the role.

Township Administrator Anthony Ferrera stated he is very happy when internal positions move into new roles. Ms. McLarnon will be an asset to the building department in her new role.

CONSENT AGENDA

1. RESOLUTION AUTHORIZING MUNICIPAL ALLIANCE GRANT FOR FISCAL YEAR 2018-2019

WHEREAS, the County of Somerset has prepared a contract which would provide \$28,436.49 to Hillsborough Township for the provision of Hillsborough-Millstone Municipal Alliance activities for prevention of alcoholism and drug abuse, and the Township would provide a 75% match in in-kind services of \$21,327.36, and a 25% cash match of \$7,109.12 will be raised by the Municipal Alliance Committee or provided by the municipality, and a copy of the proposed agreement is on file in the office of the Township Clerk.

NOW THEREFORE BE IT RESOLVED, by Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that is hereby authorizes the Mayor and Clerk to sign the original agreement.

2. RESOLUTION RATIFYING AND CONFIRMING THE EXECUTION OF THE 2018 SOMERSET COUNTY MUNICIPAL YOUTH SERVICES COMMISSION ANNUAL GRANT APPLICATIONS

WHEREAS, the Somerset County Municipal Youth Services Commission Grant Applications were due on June 15, 2018; and

WHEREAS, it is the desire of the Township Committee of the Township of Hillsborough to endorse the submission of said grant by the Hillsborough Youth Services Commission, requesting funds for the Teen Zone to be held at the Hillsborough Family YMCA and for the IRun Program to be held at the Auten Road Intermediate School.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the execution of the 2018 Somerset County Municipal Youth Services Commission applications requesting funds for the Teen Zone to be held at the Hillsborough Family YMCA and for the IRun Program to be held at the Auten Road Intermediate School are hereby ratified and confirmed.

3. RESOLUTION AMENDING THE 2018 TOWNSHIP COMMITTEE MEETING SCHEDULE

BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that the schedule of regular public meetings of the Township Committee to be held during 2018 is amended as follows:

**2018 TOWNSHIP COMMITTEE MEETINGS
AMENDMENT**

**7:30 P.M. – Regular Meetings
at the Hillsborough Municipal Complex
(TUESDAYS)**

NOVEMBER

13TH – cancelled and re-scheduled to the
20th at 7:30 pm

BE IT FURTHER RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that this meeting notice amendment shall be provided to and posted in two official newspapers within seven (7) days of its passing and shall be distributed according to law, with notice that official action may be taken.

4. RESOLUTION AUTHORIZING A SERVICE AGREEMENT FOR ARMORED CAR SERVICES EFFECTIVE JULY 9, 2018 WITH EASTERN ARMORED SERVICES, INC., AT NO COST TO THE TOWNSHIP

WHEREAS, the Township of Hillsborough issued a Request for Proposals for Banking Services and signed an agreement with TD Bank for those services on June 12, 2018; and

WHEREAS, the signed agreement includes TD Bank providing armored car services to the Township at no cost to the Township; and

WHEREAS, TD Bank utilizes Eastern Armored Services, Inc., for these services; and

WHEREAS, Eastern Armored Services, Inc., provided a service agreement to the Township for these services, which was reviewed and approved by the Township Attorney.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Mayor is authorized execute the agreement provided by Eastern Armored Services, Inc., for armored car services effective July 9, 2018 at no cost to the Township.

5. RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT FOR THE REPAIRS/REPLACEMENT OF THE LIBRARY HEAT PUMP WITH BINSKY & SNYDER SERVICE LLC IN AN AMOUNT NOT TO EXCEED \$8,707.00

WHEREAS, the Township of Hillsborough solicited quotes for repairs/replacement of the Library heat pump and three (3) quotes were received as follows:

Binsky & Snyder Service LLC	\$8,707.00
Industrial Cooling Corp.	\$9,000.00
Thermal Service of NJ Inc.	\$9,750.00

WHEREAS, the Director of Public Works and the Qualified Purchasing Agent have recommended that the Township award the contract to Binsky & Snyder Service LLC in an amount not to exceed \$8,707.00; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey as follows:

1. An award of contract for Binsky & Snyder Service LLC, in an amount not to exceed \$8,707.00.
 2. The Mayor and Township Clerk are hereby authorized to execute the contract provided by Binsky & Snyder Service LLC for their services.
6. **RESOLUTION AUTHORIZING THE PURCHASE OF CHIPSEAL FROM MORRIS ASPHALT COMPANY, INC. IN AN AMOUNT NOT TO EXCEED \$70,000.00 THROUGH THE MORRIS COUNTY COOP PURCHASING COUNCIL CONTRACT #21**

WHEREAS, the Director of the Department of Public Works has requested authorization for the purchase of chipseal from Morris Asphalt Company, Inc.; and

WHEREAS, the chipseal is available for purchase through the Morris County Coop Purchasing Council Contract #21, of which the Township of Hillsborough is member; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes and approves purchase of chipseal from Morris Asphalt Company, Inc., in an amount not to exceed \$70,000.00.

7. **RESOLUTION AUTHORIZING SPECIAL ITEM OF REVENUE AND APPROPRIATION Pursuant to N.J.S.A 40A:87 (Chapter 159, P.L. 1948)**

WHEREAS, N.J.S.A 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any County or Municipality when such item shall have been made by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount; and

WHEREAS, the Township has received a grant in the amount of \$86,804.87 for the year 2018 and wishes to amend its 2018 Budget to include this grant.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Hillsborough hereby requests the Director of the Division of Local Government Services to approve the

insertion of this item of revenue in the budget of the year 2018 in the amount listed and detailed below, which said item is now available as a revenues from:

**NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION
CLEAN COMMUNITIES
\$86,804.87**

BE IT FURTHER RESOLVED that a like sum, be, and the same, hereby is appropriated under the above appropriation titles.

**8. RESOLUTION AUTHORIZING ACCEPTANCE OF STORMWATER
MANAGEMENT MAINTENANCE EASEMENT FOR THE PROPERTY
IDENTIFIED ON THE HILLSBOROUGH TOWNSHIP TAX MAP AS BLOCK 178,
LOT 16**

WHEREAS, Ramaswamy filed Application No.: 16-PB-04-SRV with the Township of Hillsborough Planning Board (“Board”) for preliminary and final major site plan approval to construct a two (2) story medical office building on the property identified on the Township of Hillsborough Tax Map as Block 178, Lot 16 (“Property”); and

WHEREAS, on September 1, 2018, the Board adopted a memorializing Resolution approving the Application; and

WHEREAS, the approval of the Board requires the owner of the Property to provide the Township with a Stormwater Management Maintenance Easement; and

WHEREAS, the Township Attorney has reviewed the attached Stormwater Management Maintenance Easement and finds it to be acceptable.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that: (1) the Mayor is authorized to execute the attached Stormwater Management Maintenance Easement of behalf of the Township of Hillsborough; and (2) the Township Attorney is authorized to record the Easement.

**9. RESOLUTION APPROVING THE APPLICATIONS FOR SPECIAL PERMIT FOR
SOCIAL AFFAIR FOR BRANCBURG ROTARY CLUB FOR EVENTS TO BE
HELD ON JULY 27, 2018, AUGUST 24, 2018, SEPTEMBER 16, 2018 AND
SEPTEMBER 28, 2018**

WHEREAS, four (4) applications for a Special Permit for Social Affair have been filed by the Branchburg Rotary Club for events to be held on July 27, 2018, August 24, 2018, September 16, 2018 and September 28, 2018; and

WHEREAS, the submitted applications are complete.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby approves the applications for the

Branchburg Rotary Club for events to be held on July 27, 2018, August 24, 2018, September 16, 2018 and September 28, 2018.

10. RESOLUTION AUTHORIZING THE REFUND OF RECREATION PROGRAM FEES IN THE AMOUNT OF \$ 1,975.00

WHEREAS, there are refunds due from Recreation program fees; and

WHEREAS, the Chief Financial Officer has received proof of such refunds being due and payable.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee, of the Township of Hillsborough, County of Somerset, State of New Jersey, the Chief Financial Officer is hereby authorized to refund said amounts as detailed below, in a total amount of \$1,975.00.

<u>Name</u>	<u>Amount</u>	<u>Name</u>	<u>Amount</u>
Lisa Dickholtz	\$315.00	Karleen Mckelvey	\$110.00
Dawn Eelman	\$275.00	Barbara Monte	\$120.00
Daeshan Panchal	\$640.00	Avni Desai	\$100.00
Jamie Foley	\$90.00	Gina Hayden	\$110.00
Elaine Nascimento	\$55.00	Renuka Chauhan	\$160.00

11. RESOLUTION AUTHORIZING THE MAYOR AND TOWNSHIP CLERK TO EXECUTE A SHARED SERVICES AGREEMENT FOR SHARING SOMERSET COUNTY DEPARTMENT OF PUBLIC WORKS EQUIPMENT AND PERSONNEL

WHEREAS, the County of Somerset (“County”) and the Township of Hillsborough desire to enter into a Shared Services Agreement for Sharing Department of Public Works Equipment and Personnel pursuant to N.J.S.A 40A:65-1, et seq.; and

WHEREAS, the County has the ability to provide Public Works Equipment and Services to the Municipalities as set forth in the Agreement which has been reviewed and approved by County Counsel and on file with the Deputy Clerk of the Board.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes the Mayor and Township Clerk to execute the Shared Services Agreement County of Somerset for the provision of Sharing Somerset County Department of Public Works Equipment and Personnel.

12. RESOLUTION AMENDING EXTRANEIOUS DUTY RATES CHARGED FOR HILLSBOROUGH POLICE DEPARTMENT PERSONNEL

WHEREAS, Chapter 92 (Police Department), Section 3 (Application for Special Police Services) of the Code of the Township of Hillsborough delineates the extraneous duty rates of Township Police Officers; and

WHEREAS, 92-3C of the Code of the Township of Hillsborough states that such rates may be amended from time to time by resolution of the Hillsborough Township Committee as circumstances warrant; and

WHEREAS, Police Chief Darren Powell has recommended that such extraneous duty rates be amended to lessen the burden of administrative processing and account for rising fuel and administrative costs as follows:

Board of Education Facilities:

The Extraneous Duty rate for Board of Education (B.O.E.) related work, as established and governed under Chapter 92-3 B (1) of the Hillsborough Township Code, be changed from \$40.00 per hour to the overtime rate of the police officer working the extraneous duty job, to a maximum of the top Patrol Officer overtime rate.

Private Contractors and Entities:

The Extraneous Duty rate for Private Contractors and Entities, as established and governed under Chapter 92-3 B (2) of the Hillsborough Township Code, be changed from the officers' overtime rate plus \$13.00 per hour administrative fee, to properly cover vehicle and fuel usage as well as payroll cost to \$98.00 per hour, \$14.00 of which will be dedicated as an administrative fee to properly cover vehicle and fuel usage as well as payroll costs.

WHEREAS, the aforementioned extraneous duty rate changes shall take effect on August 1, 2018.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that the recommendation of Police Chief Darren Powell is hereby accepted and that the extraneous duty rates are amended as recommended by the Police Chief, effective August 1, 2018.

Upon the motion of Deputy Mayor Tomson, seconded by Committeeman Suraci, the Consent Agenda was unanimously approved upon call of the roll.

CLAIMS LIST

Mayor McCauley asked to approve Claims List 2018-12 and 2018-13.

Maria Janucik, 720 E. Frech Avenue, Manville asked what the claims list is and where information is. Township Clerk Pamela Borek stated it is a bill list. Mayor McCauley stated the information is in the back of the courtroom.

Upon the motion of Deputy Mayor Tomson, seconded by Committeeman DelCore, Claims List 2018-12 was unanimously approved upon call of the roll.

Upon the motion of Deputy Mayor Tomson, seconded by Committeeman DelCore, Claims List 2018-13 was unanimously approved upon call of the roll.

EXECUTIVE SESSION RESOLUTION

WHEREAS, Section 8 of the Open Public Meetings Act (N.J.S.A. 10:4-12 (b) (1-9), Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee is of the opinion that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough in the County of Somerset, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:
 - i. *Contract Negotiations:*
 - a. *Board of Education*
 - b. *GSA North Parcel*
 - ii. *Attorney - Client Privilege - Advice on Legislation*
3. The Township Committee may take official action on those items discussed in Executive Session upon completion of the Executive Session.
4. The minutes of the discussions shall be made available to the public as soon as the matters under discussion are no longer of a confidential or sensitive nature.
5. This Resolution shall take effect immediately.

Upon motion by Committeeman Suraci, seconded by Committeeman DelCore, the aforesaid resolution was unanimously approved upon call of the role. The Township Committee went into Executive Session at 9:05 pm.

Upon motion by Carl Suraci, seconded by Deputy Mayor Tomson, the public meeting was re-opened at 9:53 pm.

Township Clerk Pamela Borek stated all members of the governing body were present in addition to the Township Attorney and Township CFO. Matters discussed were contract negotiations and Board of Education. No further action is needed at this time. The Labor Attorney joined via conference call. There was a discussion regarding the GSA North Parcel. No action is required at this time. There was a discussion regarding attorney client privilege. No further action is required at this time.

ADJOURNMENT

Upon motion by Committeeman Suraci, seconded by Deputy Mayor Tosmon, the meeting duly adjourned at 9:54 pm. Said motion was carried unanimously upon voice vote.

Attested:

Pamela Borek
Township Clerk

