

Minutes of the Regular Meeting of the Township Committee of the Township of Hillsborough, in the County of Somerset, State of New Jersey, held in the Municipal Complex at 7:30 p.m. on the August 14, 2018.

Upon call of the roll, the following Committee members were recorded present: Committeeman Frank DelCore, Committeeman Carl Suraci, Deputy Mayor Doug Tomson and Mayor Gloria McCauley. Also in attendance were Township Administrator Anthony Ferrera, Township Clerk Pamela Borek and Township Attorney William Willard.

SALUTE TO THE FLAG

Mayor McCauley advised that in accordance of section 5 of the Open Public Meetings Act, Chapter 231, of the Public Laws of 1975 that notice of this meeting was made by the posting on the bulletin board at the Hillsborough Township Municipal Complex and notifying the officially designated newspapers that this meeting would take place at the Hillsborough Township Municipal Complex at 7:30 p.m. on August 14, 2018.

APPROVAL OF MINUTES

- *Approval of the July 10, 2018 Regular Session Meeting Minutes*

Upon a motion by Deputy Mayor Tomson, seconded by Committeeman DelCore, the minutes of the July 10, 2018 Regular Session were approved upon the call of the roll.

REPORTS FROM COMMITTEE LIAISONS, AND RECEIPT OR REPORTS, PETITIONS OR COMMUNICATIONS

Committeeman DelCore

Committeeman DelCore announced the HBA Business social was on Tuesday, July 31st. He thanked all those who attended and guest speaker Brian Ribeiro from M-spire.

Committeeman DelCore thanked Hillsborough Police Officers Englehardt and Tichenor for bringing the Police K9 to the YMCA for the Hometown Heroes event.

Committeeman DelCore thanked OEM Director John Sheridan for also attending the YMCA's Hometown Heroes event. He brought a command vehicle and explained to the children the manner in which the OEM Department assists in the event of an emergency.

Committeeman DelCore reminded residents that work around the house may require a permit; it is best to stop by or call the Building Department to help guide you with all of your permitting needs.

Committeeman DelCore invited residents to join members of the Municipal Alliance for Somerset County's 2nd Annual Overdose Awareness Day to remember and honor those loved ones lost to addiction.

Committeeman DelCore reported the 2018-2019 flu season is approaching fast. The Center for Disease Control recommends that all people over the age of 6 months be vaccinated by the end of October. More information can be found on our website as well as on the CDC website and in future enews.

Committeeman DelCore stated Hillsborough Township will host the 5th Annual Senior Olympics on Wednesday, September 26th, with a rain date of Friday, September 28th, at the Ann Van Middlesworth Park. The Olympics will commence from 9am until 1:30pm with check-in beginning at 8:30 am.

Committeeman DelCore advised the Fall Brochure will be coming out in a few weeks with all the new programs.

Committeeman Suraci

Committeeman Suraci attended the Hillsborough Music Festival on August 4th along with the Mayor. He thanked DPW and Donetta Johnson who organized the event.

Committeeman Suraci announced Restaurant Week starts Tuesday, August 21st and runs through Sunday, August 26th.

Committeeman Suraci reported the Engineering Department is advising residents to be cautious about accepting soil for their property as it could possibly contain debris, rubble or other contaminants. In one case a resident accepted “free” soil which ended up being contaminated material and had to pay to have the soil removed. Hillsborough Township has a Soil Permit Ordinance which prohibits the importation of soil without first obtaining approval from the Engineering Department. Before either removing or accepting soil, dirt or other fill material, be sure to contact the Engineering Department to advise and obtain the proper permit. The Hillsborough Engineering Office can be reached at 908-369-4460.

Deputy Mayor Tomson

Deputy Mayor Tomson attended Hillsborough Night at the Somerset Patriots on July 13th and had the opportunity to throw out the first pitch.

Deputy Mayor Tomson advised when residents are out buying school supplies please consider picking up an extra item or two to donate to the Hillsborough CAN (Community Assistance Network). School supplies can be dropped off in the Hillsborough Township Municipal Complex in the Social Services Department.

Deputy Mayor Tomson reported Farmland inspections will be performed by the Tax Assessor and staff during the months of August and September. The staff will be walking the entire property measuring areas and observing the farmland activity. The inspections are required by the State Division of Taxation to determine if a property still qualifies for farmland assessment. Each qualified farmland property is inspected once every three years.

Deputy Mayor Tomson announced the State of New Jersey will be releasing the 2nd half of the 2015 Homestead Benefit Credits for all eligible property owners. These credits will appear on the 4th quarter 2018 tax bill, which will be mailed in mid-September.

Mayor McCauley

Mayor McCauley stated Tuesday, August 7th was the Annual Purple Heart Ceremony. She thanked the Veterans and more specifically the Purple Heart Veterans.

Mayor McCauley thanked Ryan White and all the firefighters at Fire Co. #2 located on Route 206 for the invitation to be a part of their Truck Dedication ceremony on Saturday, August 12th. A new 2018 Pierce Velocity tower ladder was added to the Township's resources, as one of the fleet needed replacement. This state of the art apparatus will provide the firefighters with the latest in technology and safety. Mayor McCauley acknowledged all of Hillsborough's dedicated volunteer firefighters who selflessly serve and protect this community.

Mayor McCauley announced she hosted the ribbon cutting for the Annual Rotary Fair just prior to the meeting. The fair runs Tuesday, August 14th through Sunday, August 19th.

Mayor McCauley reported the Hillsborough Township Credit Card Advisory Committee will be accepting grant applications beginning August 15th for the second round of grants for 2018. Applications will be made available on the Township website (www.hillsborough-nj.org) or can be picked up in the Administration Office for any Township based non-profit, senior or youth organizations to apply for grants up to \$2,000 funded through the Hillsborough Rewards Credit Card Program.

PROCLAMATIONS/PRESENTATIONS/APPOINTMENTS
PROCLAMATIONS

- *Proclamation honoring Dr. Caesar DePaço and Mrs. Deanna Padovani-DePaço*

WHEREAS, *Dr. Caesar DePaço and Mrs. Deanna Padovani-DePaço have been generous supporters of lawment and in particular the Hillsborough Township Police Department; and enforce*

WHEREAS, *in 2013 Caesar and Deanna purchased a canine for the Hillsborough Township Police Department, a Belgian Malinois that took over for Hillsborough's first K9, Raider upon his retirement; and*

WHEREAS, *Caesar and Deanna have paid for all the services and equipment relative to the K9. In addition, the DePaço's purchased conductive energy devices (Tasers) for the Police Department; and*

WHEREAS, *in 2014 Caesar and Deanna purchased a fully equipped canine SUV for the Hillsborough Police Department. In 2018, they purchased patrol rifles for the force and have pledged to purchase the department's next police canine as well as a fully equipped Police K9 patrol vehicle.*

NOW, THEREFORE BE IT PROCLAIMED that we, the Mayor, the Hillsborough Township Committee and the Hillsborough Police Department do hereby commend and thank Dr. Caesar DePaço and Mrs. Deanna Padovani-DePaço for their continuous support of Hillsborough Township and the Police Department in particular.

BE IT FURTHER PROCLAIMED that we, the Mayor, Hillsborough Township Committee and the Hillsborough Police Department hereby welcome Dr. Caesar DePaço and Mrs. Deanna Padovani-DePaço as honorary members of the Hillsborough Township Police Department in light of their continued generosity and support.

Dr. DePaço thanked the Township Committee and the Hillsborough Police Department for the honor bestowed upon he and his wife.

- Proclamation honoring Jonathan Morrone - Eagle Scout

WHEREAS, Jonathan Morrone, a Senior at Hillsborough High School and a member of Boy Scout Troop 489, has recently earned the status of Eagle Scout; and

WHEREAS, the Hillsborough Township Committee of the Township of Hillsborough, recognizes the many hours that Jonathan devoted to attaining the status of Eagle Scout, working with diligence and making sacrifices in order to achieve this highly coveted position; and

WHEREAS, Jonathan has served the Boy Scouts in an exemplary manner and is deserving of the honor bestowed upon him; and

WHEREAS, Jonathan's Eagle Scout Project consisted of demolishing and replacing the Oak Springs Girl Scout Camp pavilion roof. Jonathan designed the new roof to avoid future rotting issues. He raised money for the materials. The project took 216 hours to complete with the help of 25 people; and

WHEREAS, Jonathan served as Troop Guide, Patrol Leader and was a Boy Scout Scholar Athlete Award winner; and

WHEREAS, Jonathan is a member of the Hillsborough High School Marching Band, Hillsborough High School Boys Swim Team and the Hillsborough Hurricanes Summer Swim Team. Jonathan has volunteered at Visions, Pathways and at pet adoption days at Rawhide Rescue; and

WHEREAS, Jonathan serves as an example to the youth of Hillsborough Township through his high level leadership and community service, and we are very proud that he is a member of our community.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and Hillsborough Township Committee, do hereby recognize and extend our sincere congratulations to Jonathan Morrone for having achieved the status of Eagle Scout, an honor for both him and for those who guided him, with best wishes for a bright future.

- Proclamation honoring Sawyer Quinn Obropta - Eagle Scout

WHEREAS, Sawyer Quinn Obropta, a Senior at Hillsborough High School and a member of Boy Scout Troop 489, has recently earned the status of Eagle Scout; and

WHEREAS, the Hillsborough Township Committee of the Township of Hillsborough, recognizes the many hours that Sawyer devoted to attaining the status of Eagle Scout, working with diligence and making sacrifices in order to achieve this highly coveted position; and

WHEREAS, Sawyer has served the Boy Scouts in an exemplary manner and is deserving of the honor bestowed upon him; and

WHEREAS, Sawyer's Eagle Scout Project consisted of revitalizing the Green Acres property in the Woods Road area by planting native flowers, shrubs and trees, as well as, building and installing a wooden bench. The project took 270 hours and included the cooperation of 30 Boy Scouts; and

WHEREAS, Sawyer served as Senior Patrol Leader, Assistant Senior Patrol Leader, Patrol Leader and Quartermaster. He has worked as a camp counselor at BSA Camp Ockanickon and has completed more than 85 miles of hiking at Philmont Scout Ranch in New Mexico; and

WHEREAS, Sawyer is a member of the Hillsborough High School Marching Band Brass and Percussion Ensemble. Sawyer is a 2nd degree Black Belt in Taekwondo and volunteers at the soup kitchen through Bound Brook Presbyterian Church; and

WHEREAS, Sawyer serves as an example to the youth of Hillsborough Township through his high level leadership and community service, and we are very proud that he is a member of our community.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and Hillsborough Township Committee, do hereby recognize and extend our sincere congratulations to Sawyer Quinn Obropta for having achieved the status of Eagle Scout, an honor for both him and for those who guided him, with best wishes for a bright future.

- Proclamation honoring Flair Dance Academy

WHEREAS, the Flair Dance Academy had a very successful year due to their hard work and dedication; and

WHEREAS, the Flair Dance Academy personnel consists of Amanda Grace, Lou Gardella, Rachel Covert, Alex Manetta, Nanako Yamamoto, Alyson Monaco, Leah Harris and Dawn VanNess; and

WHEREAS, the Flair Dance Academy has contributed to the Hillsborough community by raising money for Steps Together through recitals and competing in The Power of Dance and giving free dance classes to Girl Scout Troops and special needs children; and

WHEREAS, the Flair Dance Academy won Regional and National Dance Competitions and performed at Madison Square Garden for the NY Knicks and NY Liberty basketball teams; and

NOW, THEREFORE BE IT PROCLAIMED that we, the Mayor and the Hillsborough Township Committee, do hereby commend Flair Dance Academy for their unwavering teamwork, dedication, and community support throughout the year.

BE IT FURTHER PROCLAIMED that we, the Mayor and Hillsborough Township Committee, further commend the Flair Dance Academy for the honor they have brought themselves, their dance studio, and our community.

PRESENTATIONS

- *Green Living & Wellness Fair - Poster Contest Winners*
- *Atoms RCers - Donation to the Hillsborough Food Bank*
- *Certificates of Appreciation for the Summer Interns*

NEW BUSINESS

- *Appointment of Township Committee Member - Shawn Lipani*

Upon motion by Committeeman Frank DelCore, seconded by Deputy Mayor Tomson, to nominate Shawn Lipani to the unexpired seat on the Township Committee, the motion was unanimously approved upon call of the role.

Former Assemblyman Jack Ciattarelli swore in Shawn Lipani as Committeeman to the Hillsborough Township Committee.

Committeeman Lipani thanked the Township Committee for their trust and respect and stated he looked forward to working together.

PUBLIC COMMENT ON NEW BUSINESS AND MATTERS NOT ON THE AGENDA

- *Dr. Glen Belnay, Director of Health Department clarified some misinformation with regard to the environmental investigation on the Sherman Property. In 2016 a study was conducted investigating 1) prior agricultural activities, 2) a building of unknown use and 3) any offsite contamination. A site investigation was conducted including sampling of the 3 areas. There were no elevated levels in either the soil or surface water. In the winter 2016 samples from monitoring wells revealed no elevated levels of contamination. Dr. Belnay is confident there is no concern regarding contamination at this property after completing a thorough investigation.*

PUBLIC HEARINGS

2018-09 AN ORDINANCE AMENDING CHAPTER 143 “VEHICLES AND TRAFFIC”, ARTICLE XII “SCHEDULES”, SECTION 143-30 “SCHEDULE I: NO PARKING” OF THE TOWNSHIP CODE OF HILLSBOROUGH TOWNSHIP, COUNTY OF SOMERSET, STATE OF NEW JERSEY

WHEREAS, the no parking restrictions on Magda Lane, Nottingham Way and Sherwood Close were originally created because parking at area recreational facilities impacted residents and now those restrictions are no longer necessary.

NOW, THEREFORE, BE IT ORDAINED by the Township of Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

Section 1. Chapter 143 “Vehicles and Traffic”, Article XII “Schedules”, Section 143-30 “Schedule I: No Parking” is hereby amended to delete and remove Magda Lane, Nottingham Way and Sherwood Close from the list of streets with no parking restrictions..

Section 2. If any provisions of this Ordinance shall be adjudged invalid, such adjudication shall not affect the validity of the remaining provisions, which shall be deemed severable therefrom.

Section 3. This Ordinance shall take effect immediately upon adoption, passage and publication according to law.

Mayor McCauley stated this ordinance amends a section of the Township Code, permitting parking on certain residential streets contained herein the amendment.

Upon motion by Committeeman Suraci, seconded by Deputy Mayor Tomson, to open the public hearing on Ordinance 2018-09, the motion was unanimously approved upon call of the role.

Upon motion by Committeeman Suraci, seconded by Deputy Mayor Tomson, to close the public hearing and adopt Ordinance 2018-09, the motion was approved upon call of the role. Committeeman Lipani abstained.

2018-10 AN ORDINANCE AMENDING CHAPTER 143 “VEHICLES AND TRAFFIC”, ARTICLE XII “SCHEDULES”, SECTION 143-42 “SCHEDULE XIII: BUS STOPS” OF THE CODE OF THE TOWNSHIP OF HILLSBOROUGH, COUNTY OF SOMERSET, STATE OF NEW JERSEY

BE IT ORDAINED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

Section 1. Chapter 143 “Vehicles And Traffic”, Article XII “Schedules”, Section 143-42 “Schedule XIII: Bus Stops”, shall be amended as follows:

BB. Along Triangle Road, eastbound, on the southerly side thereof at:

- (2) ~~Stoekton~~ [Hill] Road (near side), beginning at the westerly curb line of Hill Road and extending 105 feet westerly therefrom.

Section 2. Interpretation. All other ordinances or other local requirements that are inconsistent or in conflict with this ordinance are hereby repealed to the extent of any inconsistency or conflict, and the provisions of this ordinance shall apply.

Section 3. Severability. If any provisions of this ordinance shall be adjudged invalid, such adjudication shall not affect the validity of the remaining provisions, which shall be deemed severable there from.

Section 4. This Ordinance shall take effect immediately upon adoption and final publication according to law.

Note to Codifier: Strikethrough delete, text within [] is to be added

Mayor McCauley stated this ordinance amends the location of one bus stop on Triangle Road.

Upon motion by Committeeman Suraci, seconded by Deputy Mayor Tomson, to open the public hearing on Ordinance 2018-10, the motion was unanimously approved upon call of the role.

Upon motion by Committeeman Suraci, seconded by Deputy Mayor Tomson, to close the public hearing and adopt Ordinance 2018-10, the motion was approved upon call of the role. Committeeman Lipani abstained.

2018-11 ORDINANCE AUTHORIZING ACCEPTANCE OF DEED OF DEDICATION OF RIGHT OF WAY FOR THE PROPERTY IDENTIFIED ON THE HILLSBOROUGH TOWNSHIP TAX MAP AS BLOCK 202, LOTS 8 AND 8.01

WHEREAS, Application No.: 17-PB-15-SV was filed with the Township of Hillsborough Planning Board (“Board”) for preliminary and final minor subdivision approval for the property 132-134 Hillsborough Road, Block 202, Lots 8 and 8.01, Hillsborough Township, Somerset County, New Jersey; and

WHEREAS, the Board adopted a memorializing Resolution on May 10, 2018 approving the Application; and

WHEREAS, the approval of the Board requires the owner of the property to provide the Township of Hillsborough with a Deed of Dedication of Right of Way along Hillsborough Road; and

WHEREAS, the Township Attorney has reviewed the attached Deed of Dedication of Right of Way and finds it to be acceptable.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that: (1) the Township hereby accepts the attached Deed of Dedication of Right of Way; (2) the Township Attorney is authorized to record the Deed of Dedication of Right of Way with the Somerset County Clerk; and (3) this Ordinance shall take effect upon adoption and publication according to law.

Mayor McCauley stated this is a requirement of the Planning Board process and has been reviewed and found acceptable by the Township Attorney. Municipal Land Use Law requires an ordinance to effectuate the acceptance of property.

Upon motion by Deputy Mayor Tomson, seconded by Committeeman Suraci, to open the public hearing on Ordinance 2018-11, the motion was unanimously approved upon call of the role.

Upon motion by Committeeman DelCore, seconded by Deputy Mayor Tomson, to close the public hearing and adopt Ordinance 2018-11, the motion was approved upon call of the role. Committeeman Lipani abstained.

2018-12 ORDINANCE AUTHORIZING ACCEPTANCE OF DEED OF DEDICATION OF RIGHT OF WAY FOR THE PROPERTY IDENTIFIED ON THE HILLSBOROUGH TOWNSHIP TAX MAP AS BLOCK 11, LOT 57

WHEREAS, Application No.: 17-PB-03-SV was filed with the Township of Hillsborough Planning Board (“Board”) for preliminary major and final minor subdivision approval for the property known as 59 East Mountain Road, Block 11, Lot 57, Hillsborough Township, Somerset County, New Jersey; and

WHEREAS, the Board adopted a memorializing Resolution on November 2, 2017 approving the Application; and

WHEREAS, the approval of the Board requires the owner of the property to provide the Township of Hillsborough with a Deed of Dedication of Right of Way along Mill Lane; and

WHEREAS, the Township Attorney has reviewed the attached Deed of Dedication of Right of Way and finds it to be acceptable.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that: (1) the Township hereby accepts the attached Deed of Dedication of Right of Way along Mill Road; (2) the Township Attorney is authorized to record the Deed of Dedication of Right of Way with the Somerset County Clerk; and (3) this Ordinance shall take effect upon adoption and publication according to law.

Mayor McCauley stated this has been reviewed and found acceptable by the Township Attorney.

Upon motion by Deputy Mayor Tomson, seconded by Committeeman Suraci, to open the public hearing on Ordinance 2018-12, the motion was unanimously approved upon call of the role.

Upon motion by Committeeman DelCore, seconded by Deputy Mayor Tomson, to close the public hearing and adopt Ordinance 2018-12, the motion was approved upon call of the role. Committeeman Lipani abstained.

2018-13 AN ORDINANCE APPROPRIATING CERTAIN MONIES HELD BY THE TOWNSHIP OF HILLSBOROUGH, COUNTY OF SOMERSET, STATE OF NEW JERSEY, FOR THE PURCHASE OF VARIOUS CAPITAL IMPROVEMENTS IN THE AMOUNT OF \$575,000.00, IN AND FOR THE TOWNSHIP OF HILLSBOROUGH

WHEREAS, there are funds available in the Hillsborough Township Capital Improvement Fund in the amount of \$549,000.00; and

WHEREAS, the following off-site contributions have been received from various developers to be utilized for landscaping purposes throughout the Township:

C-04-52-400-037	Landscape Funds	22,000.00
C-04-52-400-050	Municipal Landscaping	<u>4,000.00</u>
Total		26,000.00

WHEREAS, the Hillsborough Township Committee has determined there is a need to appropriate the aforesaid Capital funds for the following purposes and amounts:

1. Sidewalk Replacements	75,000.00
2. Replacement of Damaged Wooden Guide Rails	90,000.00
3. Dump Truck Replacement (DPW)	180,000.00

4	Automated Salt Brine Maker	100,000.00
5.	Ford Pick-Up (partial funding)	8,000.00
6.	Roadside Mower Implement	26,000.00
7.	Traffic Signal Modification Triangle & Auten Roads	96,000.00
		<u>575,000.00</u>

NOW THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the aforementioned sums are hereby appropriated. This ordinance shall take effect upon final adoption and publication according to law.

Mayor McCauley stated this ordinance is for those necessary items recommended as high in priority by the Capital Planning Committee. Their purchases are based on what is available from Developer's Offsite Contributions and the Capital Improvement Fund.

Upon motion by Committeeman Suraci, seconded by Committeeman DelCore, to open the public hearing on Ordinance 2018-12, the motion was unanimously approved upon call of the role.

Committeeman Suraci stated these are items for the general public safety including a much needed left turn signal at Triangle and Auten Roads.

Upon motion by Deputy Mayor Tomson, seconded by Committeeman DelCore, to close the public hearing and adopt Ordinance 2018-12, the motion was approved upon call of the role. Committeeman Lipani abstained.

INTRODUCTION OF NEW ORDINANCES

2018-14 AN ORDINANCE OF THE TOWNSHIP OF HILLSBOROUGH, IN THE COUNTY OF SOMERSET, NEW JERSEY, PROVIDING FOR VARIOUS TOWNSHIP WIDE ROAD IMPROVEMENTS AND RELATED EXPENSES IN AND FOR THE TOWNSHIP OF HILLSBOROUGH AND APPROPRIATING \$8,500,000 THEREFOR AND PROVIDING FOR THE ISSUANCE OF \$8,075,000 IN BONDS OR NOTES OF THE TOWNSHIP OF HILLSBOROUGH TO FINANCE THE SAME

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HILLSBOROUGH, IN THE COUNTY OF SOMERSET, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring), AS FOLLOWS:

Section 1. The improvement or purpose described in Section 3 of this bond ordinance is hereby authorized to be undertaken by the Township of Hillsborough, in the County of Somerset, New Jersey (the "Township") as a general improvement. For the improvement or purpose described in Section 3 hereof, there is hereby appropriated the sum of \$8,500,000 including the sum of \$425,000 as the down payment required by the Local Bond Law. The down payment has been made available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

Section 2. In order to finance the cost of the improvement or purpose not covered by application of the down payment or otherwise provided for hereunder, negotiable bonds or notes are hereby authorized to be issued in the principal amount of \$8,075,000 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds or notes, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvement hereby authorized and the purpose for which the bonds or notes are to be issued is the Township wide road resurfacing and overlay program, and including all work and materials necessary therefor or incidental thereto.

(b) The maximum amount of bonds or notes to be issued for the improvement or purpose is as stated in Section 2 hereof.

(c) The estimated cost of the improvement or purpose is equal to the amount of the appropriation herein made therefor.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:2-8.1. The chief financial officer is hereby authorized to sell part or all of the notes from time to time, at not less than par and accrued interest, at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

Section 5. The capital budget or temporary capital budget (as applicable) of the Township is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. In the event of any such inconsistency and amendment, the resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget or amended temporary capital budget (as applicable) and capital program as approved by the Director of the Division of Local Government Services is on file with the Township Clerk and is available there for public inspection.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3 of this bond ordinance is not a current expense. It is an improvement or purpose the Township may lawfully undertake as a general improvement, and no part of the costs thereof have been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of the improvement or purpose, within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is 10 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$8,075,000, and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$850,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the improvement or purpose.

(e) The Township reasonably expects to commence the acquisition and/or construction of the improvement or purpose described in Section 3 hereof, and to advance all or a portion of the costs in respect thereof, prior to the issuance of bonds or notes hereunder. To the extent such costs are advanced, the Township further reasonably expects to reimburse such expenditures from the proceeds

of the bonds or notes authorized by this bond ordinance, in an aggregate amount not to exceed the amount of bonds or notes authorized in Section 2 hereof.

Section 7. Any grant moneys received for the purpose described in Section 3 hereof shall be applied either to direct payment of the cost of the improvement or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized hereunder shall be reduced to the extent that such funds are so used.

Section 8. The full faith and credit of the Township is hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy ad valorem taxes upon all the taxable real property within the Township for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 9. The Township hereby covenants to take any action necessary or refrain from taking such action in order to preserve the tax-exempt status of the bonds and notes authorized hereunder as is or may be required under the Internal Revenue Code of 1986, as amended, and the regulations promulgated thereunder (the "Code"), including compliance with the Code with regard to the use, expenditure, investment, timely reporting and rebate of investment earnings as may be required thereunder.

Section 10. To the extent that any previous ordinance or resolution is inconsistent herewith or contradictory hereto, said ordinance or resolution is hereby repealed or amended to the extent necessary to make it consistent herewith.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

ATTEST:

TOWNSHIP OF HILLSBOROUGH

Pamela Borek, Clerk

Gloria McCauley, Mayor

Introduced: 8/14/2018

Published:

Public Hearing:

Adopted:

Published:

NOTICE OF PENDING BOND ORDINANCE

PUBLIC NOTICE IS HEREBY GIVEN that the foregoing bond ordinance was duly introduced and passed upon first reading at a regular meeting of the Township Committee of the Township of Hillsborough, in the County of Somerset, New Jersey, held on _____, 2018. Further notice is hereby given that said bond ordinance will be considered for final passage and adoption, after public hearing thereon, at a regular meeting of said Township Committee to be held at the Municipal Building, 379 South Branch Road, Hillsborough, New Jersey, on _____, 2018 at ____ o'clock p.m., and during the week prior to and up to and including the date of such meeting, copies of said bond ordinance will be made available at the Township Clerk's office in the Municipal Building to the members of the general public who shall request the same.

Township Clerk

NOTICE OF ADOPTION OF BOND ORDINANCE

PUBLIC NOTICE IS HEREBY GIVEN that the bond ordinance published herewith has been finally adopted by the Township Committee of the Township of Hillsborough, in the County of Somerset, New Jersey on _____, 2018, and the 20-day period of limitation within which a suit, action or proceeding questioning the validity of such bond ordinance can be commenced, as provided in the Local Bond Law, has begun to run from the date of the first publication of this notice.

Township Clerk

CLERK'S CERTIFICATE

I, Clerk of the Township of Hillsborough, in the County of Somerset, State of New Jersey, HEREBY CERTIFY as follows that:

1. The attached copy of Ordinance No. _____ of said Township entitled as set forth below and finally adopted on _____, 2018, has been compared by me with the original thereof officially recorded in the Ordinance Book of the Township and is a true and correct copy thereof and of the whole of said original Ordinance. The title of said Ordinance is as follows:

AN ORDINANCE OF THE TOWNSHIP OF HILLSBOROUGH, IN THE COUNTY OF SOMERSET, NEW JERSEY, PROVIDING FOR VARIOUS TOWNSHIP WIDE ROAD IMPROVEMENTS AND RELATED EXPENSES IN AND FOR THE TOWNSHIP OF HILLSBOROUGH AND APPROPRIATING \$8,500,000 THEREFOR AND PROVIDING FOR THE ISSUANCE OF \$8,075,000 IN BONDS OR NOTES OF THE TOWNSHIP OF HILLSBOROUGH TO FINANCE THE SAME

2. Said Ordinance was introduced in writing and read and passed on first reading at a regular meeting of the Township Committee of said Township duly called and held on _____, 2018 (a true and correct copy of an extract of the minutes of the meeting is attached hereto), and was passed on second reading and finally adopted by the recorded affirmative vote of at least two-thirds of all the members of said Township Committee, at a regular meeting thereof duly called and held on _____, 2018 (a true and correct copy of an extract of the minutes of the meeting is attached hereto), following the holding of a public hearing thereon at which all interested persons were given an opportunity to be heard.

3. Said Ordinance was published after first reading, on _____, 2018, in the _____, a newspaper circulating in the Township, together with the Notice of Pending Bond Ordinance, containing the date of introduction, time and place of further consideration of said Ordinance (a true and correct copy of the affidavit of publication of said Ordinance is attached hereto).

4. On _____, 2018, said Ordinance was posted on the bulletin board in the Municipal Building of the Township together with notice of the availability of copies of said Ordinance at the Office of the Clerk, and such copies of said Ordinance were made available to all members of the general public requesting the same.

5. After final passage and approval by (or passage over the veto of) the Mayor, said Ordinance was duly published, together with the Notice of Adoption of Bond Ordinance, on _____, 2018 in the _____, a newspaper circulating in the Township, and no protest by any person against making the improvement or issuing the indebtedness authorized in said Ordinance, nor any petition requesting that a referendum vote be taken on the action proposed in the Ordinance has been presented to the governing body or to me or filed in my office nor has any such action or proceeding questioning the validity of such Ordinance has been commenced within 20 days after such publication (a true and correct copy of the affidavit of publication of said Ordinance is attached hereto).

6. Said Ordinance when introduced was complete in the form in which it was finally adopted and remained on file in the Office of the Clerk for public inspection from the date of introduction to the date of final adoption.

7. The Ordinance appropriated a down payment of not less than 5% of the obligations thereby authorized to the purpose, or ratably to the purposes, to be financed pursuant to the Ordinance, and such sum was made available (~~strike out inapplicable language~~) (a) by provision in a previously adopted budget or budgets of the Township for down payment or for capital improvement purposes, (b) from moneys then actually held by the Township and previously contributed for such purposes other than by the Township; and/or (c) by emergency appropriation.

8. The attached copy of a Supplemental Debt Statement has been compared by me with the original Supplemental Debt Statement of said Township, prepared as of _____, 2018, and sworn to on _____, 2018, by Nancy Costa, who was then the Chief Financial Officer of said Township, and filed in the office of said Clerk on _____, 2018, and that the same is a true and complete copy of said original Supplemental Debt Statement.

9. A complete Supplemental Debt Statement was duly filed (before final adoption by the Township Committee) in the Office of the Director of the Division of Local Government Services of the State via email pursuant to new procedures instituted by the Division. Attached is a copy of the email confirmation received from the Division.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of said Township this ____ day of _____, 2018.

Mayor McCauley stated the Township maintains a 5 year roadway plan. Historically over the past 10 years roadways comprising of 20.33 miles have been repaved. In addition, the Township performs an extensive chip sealing program which enhances the longevity of the roadways; over 20 miles of Township roadways have been chip sealed over the past 10 years.

The aging infrastructure of our Township needs to be addressed, which has been further compromised by the severe weather with increased snow and freezing temperatures that have taken their toll on our roadways. As a result, it is in the best interest of the Township to pursue funding for these improvements.

The Township's annual commitment to road reconstruction has averaged \$330,000 over the past eleven (11) years through a combination of NJDOT Grants and Township funding. By bonding for this amount, the Township will pave roadways that would have taken over 25 years at the current spending level.

Furthermore, the Township will continue to maintain communication with the County and State to address roads that are not within the Township's jurisdiction.

By borrowing these funds, it is expected that the Township will be able to resurface the roads at today's costs for time and materials to avoid paying future increases in costs due to inflation and further deterioration of the Township's roads which would cost more to repair.

Upon motion by Committeeman DelCore, seconded by Committeeman Suraci, to introduce the ordinance, the motion was unanimously approved upon call of the role.

Committeeman DelCore stated over the years Hillsborough has tried to be judicious in spending which has resulted in little debt and a favorable credit rating and now affords Hillsborough the opportunity to take on this debt and address this need.

Committeeman Suraci stated in view of increasing costs, ADA requirements and other variables it is best to preserve the roads and repair now rather than postpone for later.

Meryl Bisberg, 4 Hickory Hill Road asked what will the 8.5 million cover in repairs and how was that amount determined. Mayor McCauley stated the amount of the bond was determined based upon the Township's ability to handle the debt repayment. Committeeman DelCore stated the amount of the bond is intended to cover repairs of the main roads needing repair over the next 5 years.

Mohtaram Bahmanian, 21 Boehm Way asked what the implication on property taxes would be. Mayor McCauley stated the Township strives to stay below the 2% cap. Committeeman DelCore stated there will be no net impact as other debt is coming off the books. Committeeman Suraci stated residents would not see a spike in their taxes but advised that the Board of Education had raised their taxes in view of a decrease in State aid.

2018-15 AN ORDINANCE AMENDING CHAPTER 221 "PARKS AND RECREATION AREAS", ARTICLE II "TOWNSHIP-OWNED PARKS", SECTION 221-14 "HOURS OF OPERATION" OF THE CODE OF THE TOWNSHIP OF HILLSBOROUGH, COUNTY OF SOMERSET, STATE OF NEW JERSEY

BE IT ORDAINED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

Section 1. Chapter 221 "Parks and Recreation Areas", Article II "Township-Owned Parks", Section 221-14 "Hours of Operation", shall be amended as follows:

Section 221-14A shall be repealed and replaced as follows:

- A. The hours of operation of the parks shall be from dawn to dusk, Monday through Sunday unless otherwise scheduled through the Hillsborough Township Director of Recreation or the Recreation Commission, with the exception of AVM and Docherty Park which shall be open from dawn to 10:30 pm from April 1st through October 31st.

Section 2. Interpretation. All other ordinances or other local requirements that are inconsistent or in conflict with this ordinance are hereby repealed to the extent of any inconsistency or conflict, and the provisions of this ordinance shall apply.

Section 3. Severability. If any provisions of this ordinance shall be adjudged invalid, such

adjudication shall not affect the validity of the remaining provisions, which shall be deemed severable there from.

Section 4. This Ordinance shall take effect immediately upon adoption and final publication according to law.

Mayor McCauley stated this is an amendment of the ordinance to extend park hours at AVM and Docherty parks for the summer months.

Upon motion by Committeeman DelCore, seconded by Committeeman Suraci, to introduce the ordinance, the motion was unanimously approved upon call of the role.

2018-16 AN ORDINANCE GRANTING RENEWAL OF MUNICIPAL CONSENT TO COMCAST OF CENTRAL NEW JERSEY II, LLC, TO CONSTRUCT, CONNECT, OPERATE AND MAINTAIN A CABLE TELEVISION AND COMMUNICATIONS SYSTEM IN THE TOWNSHIP OF HILLSBOROUGH, SOMERSET COUNTY, NEW JERSEY

Now, Therefore, Be It Ordained by The Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

SECTION 1. PURPOSE OF THE ORDINANCE.

The municipality hereby grants to Comcast renewal of its non-exclusive Municipal Consent to place in, upon, across, above, over and under highways, streets, alleys, sidewalks, easements, public ways and public places in the municipality, poles, wires, cables, underground conduits, manholes and other television conductors, fixtures, apparatus, and equipment as may be necessary for the construction, operation and maintenance in the Municipality of a cable television and communications system.

SECTION 2. DEFINITIONS.

For the purpose of this Ordinance, the following terms, phrases, words and their derivations shall have the meaning given herein. Such meaning or definition of terms is supplemental to those definitions of the Federal Communications Commission ("FCC") rules and regulations, 47 C.F.R. Subsection 76.1 et seq., and the Cable Communications Policy Act, 47 U.S.C. Section 521 et seq., as amended, and the Cable Television Act, N.J.S.A. § 48:5A-1 et seq., and shall in no way be construed to broaden, alter or conflict with the federal and state definitions:

- a. "Township" or "Municipality" is the Township of Hillsborough, County of Somerset, State of New Jersey.
- b. "Company" or "Comcast" is the grantee of rights under this Ordinance and is known as Comcast of Central New Jersey II, LLC.
- c. "Act" or "Cable Television Act" is Chapter 186 of the General Laws of New Jersey, and subsequent amendments thereto, N.J.S.A. § 48:5A-1, et seq.
- d. "FCC" is the Federal Communications Commission.
- e. "Board" or "BPU" is the Board of Public Utilities, State of New Jersey.

- f. “Office” or “OCTV” is the Office of Cable Television of the Board.
- g. “Basic Cable Service” means any service tier, which includes the retransmission of local television broadcast signals as defined by the FCC.
- h. “Application” is the Company’s Application for Renewal of Municipal Consent.
- i. “Primary Service Area” or “PSA” consists of the area of the Municipality currently served with existing plant as set forth in the map annexed to the Company’s Application for Municipal Consent.

SECTION 3. STATEMENT OF FINDINGS.

Public hearings conducted by the municipality, concerning the renewal of Municipal Consent herein granted to the Company were held after proper public notice pursuant to the terms and conditions of the Act and the regulations of the Board adopted pursuant thereto. Said hearings, having been fully open to the public, and the municipality, having received at said public hearings all comments regarding the qualifications of the Company to receive this renewal of Municipal Consent, the Municipality hereby finds that the Company possesses the necessary legal, technical, character, financial and other qualifications and that the Company’s operating and construction arrangements are adequate and feasible.

SECTION 4. DURATION OF FRANCHISE.

The non-exclusive Municipal Consent granted herein shall expire ten (10) years from the date of expiration of the previous Certificate of Approval issued by the Board. In the event the Municipality shall find the Company has not substantially complied with the material terms and conditions of this Ordinance, the Municipality shall have the right to petition the OCTV, pursuant to N.J.S.A. 48:5A-47, for appropriate action, including modification and/or termination of the Certificate of Approval; provided, however, that the Municipality shall first have given the Company written notice of all alleged instances of non-compliance and an opportunity to cure same within ninety (90) days of that notification.

SECTION 5. FRANCHISE FEE.

Pursuant to the terms and conditions of the Act, the Company shall, during each year of operation under the consent granted herein, pay to the Municipality two percent (2%) of the gross revenues from all recurring charges in the nature of subscription fees paid by subscribers for cable television reception service in the Municipality or any higher amount permitted by the Act or otherwise allowable by law, whichever is greater. The current franchise fee amount for the Municipality is 3.5% of the gross revenues pursuant to N.J.S.A. 48:5A-30(d).

SECTION 6. FRANCHISE TERRITORY.

The consent granted under this Ordinance for the renewal of the franchise shall apply to the entirety of the Municipality and any property subsequently annexed hereto.

SECTION 7. EXTENSION OF SERVICE.

The Company shall be required to proffer service to any residence or business along any public

right-of-way in the Primary Service Area, as set forth in the Company's Application. Any extension of plant beyond the Primary Service Area shall be governed by the Company's Line Extension Policy, as set forth in the Company's Application, with a HPM ("homes-per-mile") of 25 dwellings per linear mile from the nearest active trunk or feeder line.

SECTION 8. CONSTRUCTION REQUIREMENTS.

a. Restoration: In the event that the Company or its agents shall disturb any pavement, street surfaces, sidewalks, driveways, or other surface in the natural topography, the Company shall, at its sole expense, restore and replace such places or things so disturbed in as good a condition as existed prior to the commencement of said work.

b. Relocation: If at any time during the period of this consent, the Municipality shall alter or change the grade of any street, alley or other way or place the Company, upon reasonable notice by the Municipality, shall remove, re-lay or relocate its equipment, at the expense of the Company.

c. Temporary Removal of Cables: The Company shall temporarily move or remove appropriate parts of its lines and facilities to allow for the moving of buildings or machinery, or in other similar circumstances. The expense shall be borne by the party requesting such action, except when requested by the Municipality, in which case the Company shall bear the cost.

d. Trimming of Trees: During the exercise of its rights and privileges under this franchise, the Company shall have the authority to trim trees upon and overhanging streets, alleys, sidewalks or other public places of the Municipality so as to prevent the branches of such trees from coming in contact with the wires and cable of the Company. Such trimming shall be only to the extent necessary to maintain proper clearance of the Company's wire and cables.

e. Installation of Equipment: The Company shall install lines, equipment and facilities underground to the extent practicable and otherwise in the same location and manner as existing public utilities to minimize the impact on the public right of way.

SECTION 9. CUSTOMER SERVICE.

In providing services to its customers, the Company shall comply with N.J.A.C. § 14:18-1, et seq. and all applicable state and federal statutes and regulations. The Company shall strive to meet or exceed all voluntary company and industry standards in the delivery of customer service and shall be prepared to report on it to the Municipality upon written request of the Municipality Administrator or Clerk.

a. The Company shall continue to comply fully with all applicable state and federal statutes and regulations regarding credit for outages, the reporting of same to regulatory agencies and notification of same to customers.

b. The Company shall continue to fully comply with all applicable state and federal statutes and regulations regarding the availability of devices for the hearing impaired and the notification of same to customers.

c. The Company shall use every reasonable effort to meet or exceed voluntary standards for telephone accessibility developed by the National Cable Television Association ("NCTA").

d. Nothing herein shall impair the right of any subscriber or the Municipality to express any comment with respect to telephone accessibility to the Complaint Officer, or impair the right of the Complaint Officer to take any action that is permitted under law.

SECTION 10. MUNICIPAL COMPLAINT OFFICER.

The Office of Cable Television is hereby designated as the Complaint Officer for the Municipality pursuant to N.J.S.A. 48:5A-26(b). All complaints shall be received and processed in accordance with N.J.A.C. 14:17-6.5. The Municipality shall have the right to request copies of records and reports pertaining to complaints by Municipality customers from the OCTV.

SECTION 11. LOCAL OFFICE.

During the term of this franchise, and any renewal thereof, the Company shall maintain a business office or agent in accordance with N.J.A.C. 14:18-5.1, within the Township or within ten (10) miles of the Township's border, for the purposes of receiving, investigating and resolving all local complaints regarding the quality of service, equipment malfunctions, and similar matters. Such business office shall be open during standard business hours.

SECTION 12. PERFORMANCE BOND.

During the life of the franchise the Company shall give to the Municipality a bond in the amount of Twenty-Five Thousand Dollars (\$25,000). Such bond shall be to insure the faithful performance of all undertakings of the Company as represented in its application for municipal consent incorporated herein.

SECTION 13. SUBSCRIBER RATES.

The rates of the Company shall be subject to regulation as permitted by federal and state law.

SECTION 14. COMMITMENTS BY THE COMPANY.

a. The Company shall provide Expanded Basic or a similar tier of cable television service to one (1) outlet at no cost to each qualified existing and future school in the Municipality, public and private, elementary, intermediate and secondary, provided the school building is within two hundred (200) feet of active cable distribution plant or through customer owned conduit. Each additional outlet installed, if any, shall be paid for on a materials plus labor basis by the school requesting service. Company shall provide Expanded Basic or a similar tier of cable television service to all outlets at no cost.

b. The Company shall provide Expanded Basic or a similar tier of cable television service to one (1) outlet at no cost to each qualified existing and future public building in the Municipality provided the facility is located within two hundred (200) feet of active cable distribution plant or through customer owned conduit. Each additional outlet installed, if any, shall be paid for on a materials plus labor basis by the Municipality. Company shall provide Expanded Basic or similar tier of cable television service to all outlets at no cost.

c. The Company shall provide Expanded Basic or similar tier of cable service to one (1) outlet at no cost to each qualified existing and future police station, office of emergency management, public works facility, fire district, fire company, rescue squad and public library in the Municipality provided the

facility is located within two hundred (200) feet of active cable distribution plant or through customer owned conduit. Each additional outlet installed, if any, shall be paid for on a materials plus labor basis by the Municipality. Company shall provide Expanded Basic or similar tier of cable television service to all outlets at no cost.

d. Within six months of the issuance of a Renewal Certificate of Approval by the BPU, the Company shall provide to the Municipality a one-time Technology Grant in the amount of seventy five thousand (\$75,000) dollars to meet the technology and/or cable related needs of the Municipality.

e. The Communications Act of 1934, as amended [47 U.S.C. § 543 (b)], allows the Company to itemize and/or identify: (1) the amount on the subscriber bill assessed as a franchise fee and the identity of the governmental authority to which the fee is paid; (2) the amount on the bill assessed to satisfy any requirements imposed on the Company by the cable franchise to support public, education, and/or governmental access channels or the use of such channels; and (3) any grants or other fees on the bill or any tax, assessment, or charge of any kind imposed by any governmental authority on the transaction between the operator and the subscriber. The Company reserves its external cost, pass-through rights to the full extent permitted by law.

f. The Company agrees to provide the additional services and comply with the additional requirements outlined in the letter agreement attached hereto as Exhibit A.

SECTION 15. EDUCATIONAL AND GOVERNMENTAL ACCESS.

a. The Company shall provide channels for public, educational and governmental (“PEG”) access as requested by the Municipality on the most basic tier of service offered by the Company in accordance with the Cable Act, Section 611 [47 U.S.C. § 531], and as further set forth herein.

b. The Company does not relinquish its ownership of or ultimate right of control over a channel by designating it for PEG use. A PEG access user acquires no property or other interest by virtue of the use of a channel so designated, and may not rely on the continued use of a particular channel number, no matter how long the same channel may have been designated for such use.

c. The Company shall not exercise editorial control over the use of any public, educational or governmental channel capacity, except Company may refuse to transmit any public, educational or governmental access program or portion of such program that contains obscenity, indecency or nudity.

d. Public Access. “Public Access” shall mean non-commercial use by the public.

e. Educational Access. “Educational Access” shall mean non-commercial use by educational institutions such as public or private schools, but not “home schools,” community colleges and/or universities.

f. Government Access. “Government Access” shall mean non-commercial use by the governing bodies of the Municipality for the purpose of showing the public local government at work.

g. Fallow Time. Because blank or underutilized PEG channels are not in the public interest, in the event the Municipality or other PEG access users elect not to fully program the PEG access channel, Company may program unused time on those channels subject to reclamation by the Municipality upon

no less than sixty (60) days written notice.

SECTION 16. EMERGENCY USES.

a. The Company will comply with the Emergency Alert System (“EAS”) rules in accordance with applicable state and federal statutes and regulations.

b. The Company shall in no way be held liable for any injury suffered by the Municipality or any other person, during an emergency, if for any reason the Municipality is unable to make full use of the cable television system as contemplated herein.

SECTION 17. LIABILITY INSURANCE.

The Company shall at all times maintain a comprehensive general liability insurance policy with a single limit amount of One Million Dollars (\$1,000,000) covering liability for any death, personal injury, property damages or other liability arising out of its construction and operation of the cable television system, and an excess liability (or “umbrella”) policy in the amount of Five Million Dollars (\$5,000,000).

SECTION 18. INCORPORATION OF THE APPLICATION.

All of the statements and commitments contained in the Application or annexed thereto and incorporated therein, and any amendments thereto, except as modified herein, are binding upon the Company as terms and conditions of this consent. The Application and other relevant writings submitted by the Company shall be annexed hereto and made a part hereof by reference provided same do not conflict with applicable State or Federal law.

SECTION 19. COMPETITIVE EQUITY.

Should the Municipality grant a franchise to construct, operate and maintain a cable television system to any other person, corporation or entity on terms materially less burdensome or more favorable than the terms contained herein, the Company may substitute such language that is more favorable or less burdensome for the comparable provision of this Ordinance subject to the provisions of N.J.A.C. § 14:17-6.7.

SECTION 20. SEPARABILITY.

If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court or federal or state agency of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and its validity or unconstitutionality shall not affect the validity of the remaining portions of this Ordinance.

SECTION 21. THIRD PARTY BENEFICIARIES.

Nothing in this Franchise or in any prior agreement is or was intended to confer third-party beneficiary status on any member of the public to enforce the terms of such agreements or Franchise.

SECTION 22. EFFECTIVE DATE.

This Ordinance shall take effect immediately upon issuance of a Renewal Certificate of Approval from the BPU.

Mayor McCauley stated the franchise agreement has expired and this ordinance renews said agreement.

Committeeman DelCore stated there is no exclusivity to the agreement. No one else is prohibited; it is a question of whether another company wants to provide the infrastructure necessary.

Deputy Mayor Tomson stated this has nothing to do with internet, only cable.

Thy An Le, 4 Ivy Lane asked if the fee is based on population. Township Attorney Bill Willard explained every municipality pays the same franchise fee.

Upon motion by Committeeman DelCore, seconded by Deputy Mayor Tomson, to introduce the ordinance, the motion was unanimously approved upon call of the role.

CONSIDERATIONS

1. RESOLUTION AWARDING CONTRACT FOR 2018 SIDEWALK AND CURBING PROJECT TO JC CONCRETE & CURBING, INC., IN AN AMOUNT NOT TO EXCEED \$109,825.00

WHEREAS, the Assistant Township Engineer has determined that there is a need for sidewalk and curb replacement; and

WHEREAS, sealed bids were opened and read on July 11, 2018 at 11:00 am, which was the time and place provided for in the Notice to Bidders entitled “2018 Sidewalk and Curbing Project” in accordance with the Local Public Contracts Law; and

WHEREAS, the Township received three (3) bids with the lowest bid from JC Concrete & Curbing, Inc., from Hillsborough, New Jersey; and

WHEREAS, the specifications provide that the award of the contract shall be made to the lowest responsible bidder; and

WHEREAS, pursuant to N.J.S.A. 40A:11-2(27) “The lowest responsible bidder is the one who conforms to all requirements of a specification and applicable statutory provisions”; and

WHEREAS, the Qualified Purchasing Agent has determined that the lowest responsible bidder is JC Concrete & Curbing, Inc.; and

WHEREAS, the Assistant Township Engineer reviewed the proposals and provided the Township Committee with a memorandum recommending the award of a contract to JC Concrete & Curbing, Inc.; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer, said certification is attached to this resolution.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of

Hillsborough, County of Somerset, State of New Jersey, as follows:

1. A contract be awarded to JC Concrete & Curbing, Inc., in an amount not to exceed \$109,825.00 for “2018 Sidewalk and Curbing Project.”.
2. The Mayor and Township Clerk are hereby authorized to execute a contract with JC Concrete & Curbing, Inc., consistent with the terms of this resolution.
3. A notice of this action shall be printed in the official Township newspaper.

Mayor McCauley stated on July 11th 3 sealed bids were received. JC Concrete & Curbing, Inc. was found to be the most responsive and responsible bidder.

Committeeman Suraci stated this is one of those capital improvement projects.

Upon motion by Committeeman Suraci, seconded by Deputy Mayor Tomson, the aforesaid resolution was approved upon call of the role. Committeeman Lipani abstained.

2. RESOLUTION AWARDED CONTRACT FOR CONCRETE LOW FLOW REPLACEMENT AT SURREY DRIVE TO GRADE CONSTRUCTION, INC., IN AN AMOUNT NOT TO EXCEED \$49,927.01

WHEREAS, the Assistant Township Engineer has determined that there is a need to replace broken low flow channel on a section of storm water channel at Surrey Drive; and

WHEREAS, sealed bids were opened and read on July 11, 2018 at 10:30 am, which was the time and place provided for in the Notice to Bidders entitled “Concrete Low Flow Replacement at Surrey Drive” in accordance with the Local Public Contracts Law; and

WHEREAS, the Township received four (4) bids with the lowest bid from Grade Construction, Inc., from Paterson, New Jersey; and

WHEREAS, the specifications provide that the award of the contract shall be made to the lowest responsible bidder; and

WHEREAS, pursuant to N.J.S.A. 40A:11-2(27) “The lowest responsible bidder is the one who conforms to all requirements of a specification and applicable statutory provisions”; and

WHEREAS, the Qualified Purchasing Agent has determined that the lowest responsible bidder is Grade Construction, Inc.; and

WHEREAS, the Assistant Township Engineer reviewed the proposals and provided the Township Committee with a memorandum recommending the award of a contract to Grade Construction, Inc.; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer, said certification is attached to this resolution.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

1. A contract be awarded to Grade Construction, Inc., in an amount not to exceed \$49,927.01 for “Concrete Low Flow Replacement at Surrey Drive.”.
2. The Mayor and Township Clerk are hereby authorized to execute a contract with Grade Construction, Inc., consistent with the terms of this resolution.
3. A notice of this action shall be printed in the official Township newspaper.

Mayor McCauley stated on July 11th, 4 bids were received and funds for this are from a developer contribution to replace the low flow channel and improve the drainage flow.

Upon motion by Deputy Mayor Tomson, seconded by Committeeman Suraci, the aforesaid resolution was approved upon call of the role. Committeeman Lipani abstained.

3. RESOLUTION AUTHORIZING THE HIRING OF NICK DELISI AS A REGISTERED ENVIRONMENTAL HEALTH SPECIALIST IN THE TOWNSHIP OF HILLSBOROUGH HEALTH DEPARTMENT EFFECTIVE SEPTEMBER 4, 2018, AT A SALARY OF \$45,000.00 PER YEAR

WHEREAS, there exists a need for a Registered Environmental Health Specialist in the Township of Hillsborough Health Department; and

WHEREAS, the Township Health Officer recommends the hiring of Nick DeLisi, as a Registered Environmental Health Specialist effective September 4, 2018 at an annual salary of \$45,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Health Officer is authorized to hire Nick DeLisi as a Registered Environmental Health Specialist effective September 4, 2018 at an annual salary of \$45,000.00.

Mayor McCauley stated there exists the need for a registered Environmental Health Specialist in the Health Department. Mr. Delisi has been interviewed and recommended to fill this position.

Township Administrator Anthony Ferrera stated Mr. Delisi will be a great addition to the Health Department.

Upon motion by Committeeman Suraci, seconded by Deputy Mayor Tomson, the aforesaid resolution was approved upon call of the role. Committeeman Lipani abstained.

4. RESOLUTION AUTHORIZING THE INSTALLATION OF GUIDE RAILS BY ROAD SAFETY SYSTEMS LLC IN AN AMOUNT NOT TO EXCEED \$100,000.00 THROUGH THE MORRIS COUNTY COOPERATIVE PRICING COUNCIL CONTRACT #26MOCCP

WHEREAS, the Director of the Department of Public Works has requested authorization for the installation of guide rails in various locations throughout the Township; and

WHEREAS, Road Safety Systems LLC will provide these services through the Morris County Cooperative Pricing Council Contract #26MOCCP, of which the Township of Hillsborough is member, in an amount not to exceed \$100,000.00; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes and approves the installation of guide rails in various locations throughout the Township by Road Safety Systems LLC, in an amount not to exceed \$100,000.00.

Mayor McCauley stated guard rails are in need of replacement. Road Safety LLC is a member of the Morris County Co-op and therefore will provide these services.

Committeeman Suraci stated this is another example of the capital ordinance.

Upon motion by Deputy Mayor Tomson, seconded by Committeeman Suraci, the aforesaid resolution was approved upon call of the role. Committeeman Lipani abstained.

5. RESOLUTION AUTHORIZING THE CANCELLATION OF CAPITAL ORDINANCE BALANCES IN THE AMOUNT OF \$145,919.62

WHEREAS, certain General Capital Improvement Authorization balances remain dedicated to projects now completed; and

WHEREAS, it is necessary to formally cancel said improvement authorization balance so that the unexpended balance may be canceled and returned to the appropriate General Capital Account(s) from which the original authorization was funded; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that the following unexpended and dedicated balance of General Capital Ordinances be canceled in an amount totaling \$145,919.62.

<u>Ordinance</u>	<u>Amount</u>
2000-13	\$ 6,838.87
2004-17	\$ 174.68
2004-32	\$ 2,973.25
2005-17	\$ 212.30
2006-49	\$ 1,323.64
2007-15	\$ 585.02
2009-46	\$ 16,905.30
2010-32	\$ 17,901.39
2011-17	\$ 37,432.74
2012-20	\$ 49,692.05
2014-08	\$ 10,100.38
2015-06	\$ 1,646.00
<u>2016-09</u>	<u>\$ 134.00</u>
Total	\$145,919.62

Mayor McCauley stated this resolution cancels various capital improvement fund balances for projects that have been completed. These funds will be returned to the General capital accounts.

Upon motion by Committeeman DelCore, seconded by Committeeman Suraci, the aforesaid resolution was approved upon call of the role. Committeeman Lipani abstained.

6. RESOLUTION AUTHORIZING AN ADJUSTMENT IN THE AMOUNT NOT TO EXCEED OF VARIOUS PROFESSIONAL SERVICES CONTRACTS FOR THE YEAR 2018

WHEREAS, on January 2, 2018, as a result of the fair and open procurement process, N.J.S.A. 19:44A-20.4-5 et seq., a contract for “Professional Services” was awarded to DiFrancesco, Bateman, Kunzman, Davis, Lehrer, and Flaum, P.C., as Township Attorney in an amount not to exceed \$50,000.00 for the year 2018; and

WHEREAS, there is now the necessity for authorization of increasing this amount by an additional \$25,000 for legal services provided by the Township Attorney for 2018; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer and said certification is attached to this resolution.

WHEREAS, on January 2, 2018, as a result of the fair and open procurement process, N.J.S.A. 19:44A-20.4-5 et seq., a contract for “Professional Services” was awarded to Eric M. Bernstein and Associates as Labor Attorney in an amount not to exceed \$50,000.00 for the year 2017; and

WHEREAS, there is now the necessity for authorization of increasing this amount by an additional \$25,000.00 for legal services provided by the Labor Attorney for 2018; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer and said certification is attached to this resolution.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey as follows:

1. That DiFrancesco, Bateman, Kunzman, Davis, Lehrer, and Flaum, P.C., is authorized to perform professional services as Township Attorney through December 31, 2018, in an additional amount not to exceed \$25,000.00.
2. That Eric M. Bernstein and Associates is authorized to perform professional services as Labor Attorney through December 31, 2018, in an additional amount not to exceed \$25,000.00.

Mayor McCauley stated this resolution authorizes the adjustments required to complete our legal obligation through 2018.

Upon motion by Deputy Mayor Tomson, seconded by Committeeman DelCore, the aforesaid resolution was approved upon call of the role. Committeeman Lipani abstained.

CONSENT AGENDA

1. RESOLUTION ACCEPTING BOND CONTINUATION CERTIFICATE #104703734 FROM FIRST ENERGY / JERSEY CENTRAL POWER & LIGHT COMPANY FOR ROAD OPENING PERMITS THROUGH JUNE 30, 2019

WHEREAS, Jersey Central Power & Light Company, in accordance with the terms of the code of the Township of Hillsborough, Chapter 259 “Street and Sidewalks” subsection 4-G has submitted a Bond Continuation Certificate in the required amount of \$5,000.00 for the period ending June 30, 2019; and

WHEREAS, this is a general performance guarantee for the continuous stream of road opening permits that are processed for Jersey Central Power & Light each year; and

WHEREAS, the Assistant Township Engineer recommends that the Township Committee take action to accept the Bond Continuation Certificate #104703734.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Assistant Township Engineer be and hereby is accepted and approved.

2. RESOLUTION ACKNOWLEDGING THE ANNUAL AUDIT FOR THE YEAR 2017 OF HILLSBOROUGH TOWNSHIP, SOMERSET COUNTY

WHEREAS, N.J.S.A. 40A: 5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2017 has been filed by a Registered Municipal Accountant with the Township of Hillsborough's Municipal Clerk pursuant to N.J.S.A. 40A: 5-6, and a copy has been received by each member of the governing body; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations"; and

WHEREAS, the members of the governing body have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations", as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

3. RESOLUTION ACCEPTING AND APPROVING THE CORRECTIVE ACTION PLAN FOR THE 2017 AUDIT

WHEREAS, in accordance with Local Finance Notice 92-15, Hillsborough Township must submit a Corrective Action Plan for 2018 to the Division of Local Government Services in regards to the Township Audit of 2017; and

BE IT RESOLVED that the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey hereby accepts and approves the attached “2017 Corrective Action Plan for the Township of Hillsborough” as submitted by Chief Finance Officer Nancy Costa.

4. RESOLUTION AUTHORIZING THE TOWNSHIP QUALIFIED PURCHASING AGENT TO ADVERTISE FOR BIDS FOR THE OPERATION, MANAGEMENT AND ADMINISTRATION OF THE TOWNSHIP’S CREDIT CARD PROGRAM

WHEREAS, the Township of Hillsborough believes it is the best interests of its taxpayers to continue to offer a Credit Card Program to its residents, businesses and non-profit organizations designed to raise funds for youth and senior programs; and

WHEREAS, the current contract will expire on October 31, 2018.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that the Township Qualified Purchasing Agent is hereby authorized to advertise for bids for the operation, management and administration of the Township’s Credit Card Program.

5. RESOLUTION AUTHORIZING RELEASE OF ESCROW ACCOUNT FUNDS AND CASH BOND FOR ROAD OPENING PERMIT NO. 2016-13 FOR SYLVESTER SULLIVAN

WHEREAS, Sylvester Sullivan has requested release of the escrow account funds and cash bond for Road Opening Permit No. 2016-13; and

WHEREAS, the Assistant Township Engineer certifies that all work has been satisfactorily completed and recommends the release of the escrow account funds and cash bond for Road Opening Permit No. 2016-13 as follows: (1) \$162.55 to the Township of Hillsborough for engineering inspections performed; (2) \$277.30 to Sylvester Sullivan representing the balance of the escrow account funds; and (3) \$2,850.00 to Sylvester Sullivan for the cash bond.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendations of the Assistant Township Engineer be and hereby are accepted and approved.

6. RESOLUTION AUTHORIZING RELEASE OF ESCROW ACCOUNT FUNDS FOR COUNTRY CLASSICS AT BELLE MEAD AND COUNTRY CLASSICS PHASE 4B

WHEREAS, Country Classics has requested the release of escrow account funds for Country Classics At Belle Mead and Country Classics Phase 4B; and

WHEREAS, the Assistant Township Engineer certifies that all work has been satisfactorily completed and recommends the release of the escrow account funds for Country Classics at Belle Mead as follows: (1) \$26.21 to the Township of Hillsborough for engineering inspections performed; and (2) \$86.34 to County Classics, LLC, representing the balance of the escrow account funds; and

WHEREAS, the Assistant Township Engineer certifies that all work has been satisfactorily completed and recommends the release of the escrow account funds for Country Classics Phase 4B as follows: (1) \$52.42 to the Township of Hillsborough for engineering inspections performed; and (2) \$355.87 to County Classics, LLC, representing the balance of the escrow account funds; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendations of the Assistant Township Engineer are hereby accepted and approved.

7. RESOLUTION AUTHORIZING DISCHARGE OF PROPERTY REHABILITATION MORTGAGE FOR THE PROPERTY IDENTIFIED AS BLOCK 174, LOT 211 ON THE TAX MAP OF THE TOWNSHIP OF HILLSBOROUGH AND MORE COMMONLY KNOWN AS 407 LONG HILL ROAD, HILLSBOROUGH, NEW JERSEY

WHEREAS, pursuant to the Township's Housing Rehabilitation Program, the owner of the property identified as Block 174, Lot 211 on the Tax Map of the Township of Hillsborough and more commonly known as 407 Long Hill Road, Hillsborough, New Jersey ("Property"), received a loan from the Township for rehabilitation of the dwelling on the Property; and

WHEREAS, on December 7, 1994, the owner of Property executed a Property Rehabilitation Mortgage in favor of the Township in the amount of \$11,217.00 as security for the loan received from the Township;

WHEREAS, pursuant to the terms and conditions of the Housing Rehabilitation Program the term of the loan was for five (5) years and provided the owner complied with the all requirements of the Program the loan would be forgiven over the five (5) year period and the Property Rehabilitation Mortgage discharged; and

WHEREAS, the Director of Social Services, Parks and Recreation has found that the owner complied with all requirements of the Housing Rehabilitation Program and recommends a Discharge of the Property Rehabilitation Mortgage be provided to the owner for recording with the Somerset County Clerk.

8. **RESOLUTION AUTHORIZING RELEASE OF ESCROW ACCOUNT FUNDS AND CASH BOND FOR ROAD OPENING PERMIT NO. 2016-12 FOR RETS PARTNERS, LLC**

WHEREAS, RETS Partners, LLC, has requested the release of escrow account fund and cash bond for Road Opening Permit No. 2016-12; and

WHEREAS, the Assistant Township Engineer certifies that all work has been satisfactorily completed and recommends the release of the escrow account funds and cash bond for Road Opening Permit No. 2016-12 as follows: (1) \$214.97 to the Township of Hillsborough for engineering inspections performed; (2) \$2,905.03 to RETS Partners, LLC, representing balance of escrow account funds; and (3) \$2,800.00 to RETS Partners, LLC, for cash bond.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendations of the Assistant Township Engineer be and hereby are accepted and approved.

9. **RESOLUTION AUTHORIZING THE TRANSFER OF EARNED AMOUNTS OF \$9,287.80 FROM THE SUBDIVISION AND SITE PLAN ENGINEERING TRUST ACCOUNTS TO THE TREASURER'S ACCOUNT**

WHEREAS, in accordance with the following summary of accrued Engineering inspection charges related to various indicated projects, a total of \$9,287.80 should be transferred from Engineering inspection escrow accounts into the Treasurer's Account as indicated; and

WHEREAS, this transfer represents inspections conducted and engineering work completed for the month of May 2018; and

WHEREAS, each of the project line items has been verified against the Treasurer's Office account records through July 30, 2018, to ensure that sufficient funds are available for these transfers of unanticipated revenues.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that a total of \$9,287.80 is to be transferred from the Engineering Escrow Accounts into the Treasurer's Account.

<u>Client</u>	<u>Number</u>	<u>Transfer Amount</u>
Country Classics - 4A	640	-2070.959
Country Classics - 4D	626	-173.10
Gateway Phase 5	614	-91.02
Gateway Phase 6	620	-1630.64
Green Village	607	-880.35
Kiddie Academy	542	-104.85
Meadow Brook	652	-2756.82
PLEABEAZIN	477	-364.08
Pat Richards LLC	412	-273.06

Senior Housing	636	-162.55
Starbucks 2016	646	-397.20
Grand Total		-\$9287.80

10. RESOLUTION AUTHORIZING THE TRANSFER OF EARNED AMOUNTS OF \$6,067.33 FROM THE SUBDIVISION AND SITE PLAN ENGINEERING TRUST ACCOUNTS TO THE TREASURER'S ACCOUNT

WHEREAS, in accordance with the following summary of accrued Engineering inspection charges related to various indicated projects, a total of \$6,067.33 should be transferred from Engineering inspection escrow accounts into the Treasurer's Account as indicated; and

WHEREAS, this transfer represents inspections conducted and engineering work completed for the month of June 2018; and

WHEREAS, each of the project line items has been verified against the Treasurer's Office account records through July 30, 2018, to ensure that sufficient funds are available for these transfers of unanticipated revenues.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that a total of \$6,067.33 is to be transferred from the Engineering Escrow Accounts into the Treasurer's Account.

<u>Client</u>	<u>Number</u>	<u>Transfer Amount</u>
Christian Community Church	322	-309.43
Country Classics - 4A	640	-970.35
Country Classics - 4D	626	-173.10
Gateway Phase 5	614	-91.02
Gateway Phase 6	620	-1095.71
Green Village	607	-458.15
HRC Associates - 2017	655	-83.91
Meadow Brook	652	-2450.05
Pat Richards LLC	412	-435.61
Grand Total		-\$6,067.33

11. RESOLUTION AUTHORIZING THE TRANSFER FROM PLANNING/BOARD OF ADJUSTMENT ESCROW TO THE TREASURER'S ACCOUNT

WHEREAS, that in accordance with the following summary of accrued Planning and Zoning charges related to plan review for April, May and June 2018, a total of \$2,656.30 should be transferred from the Planning/Board of Adjustment Escrow Accounts into the Treasurer's Account as indicated; and

WHEREAS, that each of the project line items has been verified against the Treasurer's Office account records for the period beginning 04/01/2018 and ending 06/30/2018 to ensure that sufficient funds are available for these transfers for unanticipated revenues.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that a total of \$2,656.30 is to be transferred from the Planning/Board of Adjustment Escrow Accounts into the Treasurer's Account.

Application Name	Application #	Escrow Name	Amount
3087 Route 22 LLC (Permadur/Sissco)	BA-18-05	3087RT22PL	\$787.68
Apex Land Associates, LLC	18-PB-01-MSP	APEXLANDPL	\$639.98
ARMENTI, John	BA-18-04	ARMENTIPL	\$14.71
BELHE, Upendra & Ashwini	BA-18-03	BELHEPL	\$14.71
FARLEY, George	BA-18-01	FARLEYPL	\$24.61
MARTINS, Dr. Joseph	17-PB-15-SV	MARTINSPL	\$152.25
NJ American Water Co.	18-PB-05-SP	NJAMERPL	\$152.25
RUH, Brenden	BA-17-07	RUHBRENDPL	\$147.17
SB Capital Associates, LLC (General Tool)	18-PB-04-MSP	SBCAPITLPL	\$443.07
Terrace Industrial	08-PB-08-MJF (2018 Ext)	TERRINDUPB	\$24.61
US 206 - Hillsborough Self Storage, LLC	05-PB-24-SRV (2018 Ext)	HILLSSSPL	\$24.61
WILLIAMS, Martin (Interpretation)	BA-18-06	WILLIAMMPL	\$117.74
WILLIAMS, Martin	BA-18-10	WILLIAMMPL	\$88.30
WSH Enterprises, Inc - Amended Final	08-PB-15-MJF	WSHENTERPL	\$24.61
TOTAL TRANSFER			\$2,656.30

12. RESOLUTION AUTHORIZING A PUBLIC FIREWORKS DISPLAY AT THE ROTARY FAIR ON AUGUST 17, 2018 WITH A RAIN DATE OF AUGUST 18, 2018

WHEREAS, a public fireworks display will be held on August 17, 2018 at 8:45 p.m. with a rain date of August 18, 2018; and

WHEREAS, the location of the fireworks will be at the Rotary Fair.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that subject to the confirmation by the Fire Official that the agreement with the Fire Department is in place for making vehicles available during the Fireworks Display, that approval is hereby given for the Fireworks Display at the Rotary Fair on August 17, 2018, with a rain date of August 18, 2018.

13. RESOLUTION AUTHORIZING SPECIAL ITEM OF REVENUE AND APPROPRIATION

WHEREAS, N.J.S.A 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any County or Municipality when such item shall have been made by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount; and

WHEREAS, the Township has received a grant in the amount of \$86,804.87 for the year 2018 and wishes to amend its 2018 Budget to include this grant.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Hillsborough hereby requests the Director of the Division of Local Government Services to approve the insertion of this item of revenue in the budget of the year 2018 in the amount listed and detailed below, which said item is now available as a revenues from:

**NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION
CLEAN COMMUNITIES
\$86,804.87**

BE IT FURTHER RESOLVED that a like sum, be, and the same, hereby is appropriated under the above appropriation titles.

14. RESOLUTION AUTHORIZING THE PURCHASE AND INSTALLATION OF TWO STAINLESS STEEL DUMP TRUCK BODIES BY A&K EQUIPMENT, INC., IN AN AMOUNT NOT TO EXCEED \$29,110.00

WHEREAS, the Township of Hillsborough solicited quotes for the purchase and installation of two (2) stainless steel dump truck bodies and three (3) responses were received as follows:

A&K Equipment Inc.	\$29,110.00
Cliffside Body Corp.	\$30,304.00
Henderson Products Inc.	\$29,738.00

WHEREAS, the Director of Public Works and the Township Qualified Purchasing Agent recommend authorizing the purchase and installation of two stainless steel dump truck bodies by A&K Equipment Inc. in an amount not to exceed \$29,110.00; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes the purchase and installation of two (2) stainless steel dump truck bodies by A&K Equipment in an amount not to exceed \$29,110.00.

15. RESOLUTION AUTHORIZING THE PURCHASE OF A DIAMOND ROADSIDE BOOM MOWER FOR PUBLIC WORKS IN AN AMOUNT NOT TO EXCEED

\$24,624.93 FROM POWER PLACE THROUGH THE MIDDLESEX REGIONAL EDUCATIONAL SERVICES COMMISSION COOPERATIVE PRICING SYSTEM (MCESCCPS) COOP #65 BID #15/16-08

WHEREAS, the Director of Public Works has requested authorization for the purchase of a Diamond Roadside Boom Mower; and

WHEREAS, Power Place will provide this equipment through the MCESCCPS Coop #65 Bid #15/16-08, of which the Township of Hillsborough is member, in an amount not to exceed \$24,624.93; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes and approves the purchase of a Diamond Roadside Boom Mower in an amount not to exceed \$24,624.93 from Power Place through the MCESCCPS Coop #65 Bid #15/16-08.

16. RESOLUTION AUTHORIZING THE 2018 ROAD STRIPING OF TOWNSHIP ROADS BY THE COUNTY OF SOMERSET ROAD & BRIDGE DIVISION IN AN AMOUNT NOT TO EXCEED \$85,000.00 THROUGH THE SOMERSET COUNTY COOPERATIVE PURCHASING AGREEMENT

WHEREAS, the Director of the Department of Public Works has requested authorization for road striping services in various locations throughout the Township; and

WHEREAS, the Somerset County Road & Bridge Division will provides these services through the Somerset County Cooperative Purchasing Agreement, of which the Township of Hillsborough is member, in an amount not to exceed \$85,000.00; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes and approves the the 2018 road striping in various locations throughout the Township by the Somerset County Road & Bridge Division in an amount not to exceed \$85,000.00.

17. RESOLUTION AUTHORIZING THE PURCHASE OF A 2019 FORD F350 4WD PICKUP TRUCK FROM WINNER FORD IN AN AMOUNT NOT TO EXCEED \$33,159.00 THROUGH NEW JERSEY STATE CONTRACT #A88758

WHEREAS, the Director of Public Works has requested authorization for the purchase of a 2019 Ford F350 4WD Pickup Truck; and

WHEREAS, the vehicle is available through New Jersey State Contract #A88758 in an amount not to exceed \$33,159.00; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes and approves the purchase of a 2019 Ford F350 4WD Pickup Truck from Winner Ford in an amount not to exceed \$33,159.00 through State Contract #A88758.

18. RESOLUTION AUTHORIZING TUITION REIMBURSEMENT TO OFFICER MICHAEL LABOY FOR COMPLETION OF “CONFLICT RESOLUTION” OFFERED THROUGH CENTENARY UNIVERSITY’S MASTER OF ARTS IN LEADERSHIP AND PUBLIC ADMINISTRATION PROGRAM, IN THE AMOUNT OF \$1,436.40, PURSUANT TO ARTICLE XVIII OF THE CURRENT PBA CONTRACT

WHEREAS, it is the policy of the Township of Hillsborough to encourage continuing education on the part of full-time employees for the purpose of enabling them to better perform in their jobs and to better prepare them in the event of an opportunity for advancement and promotion within the Township; and

WHEREAS, financial assistance for education is outlined in Article XVIII of the current PBA contract; and

WHEREAS, Officer Laboy has successfully completed the “Conflict Resolution” course through Centenary University’s Master of Arts in Leadership and Public Administration program; and

WHEREAS, Officer Laboy has requested consideration under the Township’s Educational Assistance provisions; and

WHEREAS, the Chief of Police has requested favorable consideration of Officer Laboy’s request for financial reimbursement of seventy-five percent (75%) of the \$1,915.20 cost incurred for a total of \$1,436.40.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Chief of Police is hereby accepted and approved.

19. RESOLUTION AUTHORIZING ADJUSTMENT IN THE NOT TO EXCEED AMOUNT TO CME ASSOCIATES AS AFFORDABLE HOUSING ADMINISTRATIVE AGENT FOR THE YEAR 2018

WHEREAS, on January 2, 2018, as a result of the fair and open procurement process, N.J.S.A. 19:44A-20.4-5 et seq., a contract for “Professional Services” was awarded to CME Associates as Affordable Housing Administrative Agent in an amount not to exceed \$20,000.00 for the year 2018; and

WHEREAS, there is now the necessity for authorization of increasing this amount by an additional \$15,000 for additional services for the remainder of the year 2018; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer and said certification is attached to this resolution.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that the agreement with CME Associates be increased in an amount not to exceed \$15,000.00 for their 2018 services as Affordable Housing Administrative Agent.

20. RESOLUTION AUTHORIZING MASER CONSULTING TO PROVIDE TRAFFIC SIGNAL RELATED ENGINEERING SERVICES FOR THE INTERSECTION IMPROVEMENTS AT TRIANGLE ROAD AND AUTEN ROAD IN AN AMOUNT NOT TO EXCEED \$15,500.00

WHEREAS, the Township of Hillsborough requires signal related engineering services for intersection improvements at Triangle Road and Auten Road; and

WHEREAS, pursuant to the contract for professional services awarded by the Township to Maser Consulting through the Fair and Open procurement process (N.J.S.A 19:44A-20.4-5 et seq.) appointing Maser Consulting as the Township Engineer, Maser Consulting prepared a proposal dated July 10, 2018, to provide these Engineering Services in an amount not to exceed \$15,500.00; and

WHEREAS, funds are available and have been certified as such by the Chief Financial Officer and said certification is attached to this resolution.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that Maser Consulting, is hereby authorized to provide traffic signal related engineering services for the intersection of Triangle Road and Auten Road in an amount not to exceed \$15,500.00 per there proposal dated July 10, 2018.

21. RESOLUTION AUTHORIZING THE PURCHASE OF A JOHN DEERE UTILITY TRACTOR FOR THE PARKS DEPARTMENT IN AN AMOUNT NOT TO EXCEED \$34,193.57 FROM CAMMPS HARDWARE & LAWN PRODUCTS INC. THROUGH THE MIDDLESEX REGIONAL EDUCATIONAL SERVICES COMMISSION COOPERATIVE PRICING SYSTEM (MCESCCPS) COOP #65 BID #15/16-08

WHEREAS, the Director of the Department of Parks & Recreation has requested authorization for the purchase of John Deere Utility Tractor to be used for parks and field maintenance; and

WHEREAS, Cammps Hardware & Lawn Products Inc. will provide this equipment through the MCESCCPS Coop #65 Bid #15/16-08, of which the Township of Hillsborough is member, in an amount not to exceed \$34,193.57; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes and approves the purchase of a John Deere Utility Tractor in an amount not to exceed \$34,193.57 from Cammps Hardware & Lawn Products Inc. through the MCESCCPS Coop #65 Bid #15/16-08.

22. RESOLUTION APPROVING RELEASE OF DEVELOPMENT REVIEW ESCROW IN THE AMOUNT OF \$510.00 TO SPRINT SPECTRUM (174 ROUTE 206)

WHEREAS, a request has been received from Sprint Spectrum (174 Route 206) for the release of Development Review Escrow; and

WHEREAS, the Hillsborough Township Planning Director certifies all work related to the review of the above has been completed; and

WHEREAS, the Hillsborough Township Planning Director recommends the Township Committee authorize the release of the Development Review Escrow in the amount of \$510.00 to Sprint Spectrum (174 Route 206).

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Hillsborough Township Planning Director be and hereby is accepted and approved.

23. RESOLUTION APPROVING RELEASE OF DEVELOPMENT REVIEW ESCROW IN THE AMOUNT OF \$510.00 TO SPRINT SPECTRUM (ZION ROAD)

WHEREAS, a request has been received from Sprint Spectrum (Zion Road) for the release of Development Review Escrow; and

WHEREAS, the Hillsborough Township Planning Director certifies all work related to the review of the above has been completed; and

WHEREAS, the Hillsborough Township Planning Director recommends the Township Committee authorize the release of the Development Review Escrow in the amount of \$510.00 to Sprint Spectrum (Zion Road).

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Hillsborough Township Planning Director be and hereby is accepted and approved.

24. RESOLUTION APPROVING RELEASE OF DEVELOPMENT REVIEW ESCROW IN THE AMOUNT OF \$510.00 TO SPRINT SPECTRUM (HOMESTEAD ROAD)

WHEREAS, a request has been received from Sprint Spectrum (Homestead Road) for the release of Development Review Escrow; and

WHEREAS, the Hillsborough Township Planning Director certifies all work related to the review of the above has been completed; and

WHEREAS, the Hillsborough Township Planning Director recommends the Township Committee authorize the release of the Development Review Escrow in the amount of \$510.00 to Sprint Spectrum (Homestead Road).

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Hillsborough Township Planning Director be and hereby is accepted and approved.

25. RESOLUTION APPROVING RELEASE OF DEVELOPMENT REVIEW ESCROW IN THE AMOUNT OF \$550.00 TO SPRINT SPECTRUM (ROBIN ROAD VILLAGE)

WHEREAS, a request has been received from Sprint Spectrum (Robin Road Village) for the release of Development Review Escrow; and

WHEREAS, the Hillsborough Township Planning Director certifies all work related to the review of the above has been completed; and

WHEREAS, the Hillsborough Township Planning Director recommends the Township Committee authorize the release of the Development Review Escrow in the amount of \$550.00 to Sprint Spectrum (Robin Road Village).

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Hillsborough Township Planning Director be and hereby is accepted and approved.

26. RESOLUTION AUTHORIZING THE REFUND OF RECREATION PROGRAM FEES IN THE AMOUNT OF \$5,287.00

WHEREAS, there are refunds due from Recreation program fees; and

WHEREAS, the Chief Financial Officer has received proof of such refunds being due and payable.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee, of the Township of Hillsborough, County of Somerset, State of New Jersey, the Chief Financial Officer is hereby authorized to refund said amounts as detailed below, in a total amount of \$5,287.00.

<u>Name</u>	<u>Amount</u>	<u>Name</u>	<u>Amount</u>
Kristin Woodward	\$35.00	Stephen Silagy	\$1,120.00
Sai Sadhu	\$104.00	Soumitri Kolluru	\$104.00
Mary Ann Lombardo	\$105.00	Dhanesekar KNRamalingam	\$104.00
Baerbel Brown	\$150.00	Ching Cheng	\$105.00
Jennifer Mizrachy	\$225.00	Cathy Schmitt	\$120.00
Ketaki Hajarnis	\$105.00	Shruti Bagri	\$115.00
Mariann Csupka	\$120.00	Kanwal Khokhar	\$105.00
Chris Antonelli	\$60.00	Payal Roy	\$220.00
Rob Jones	\$220.00	Jim Kelly	\$160.00
Ami McCaffery	\$160.00	Michelle Freda	\$155.00
Michelle Foxx	\$450.00	Cassie Neinas	\$65.00
Pabby Lake	\$40.00	Kelly O'Neil	\$40.00
Sue Pankowski	\$28.50	Megan Lazarte	\$40.00
Ron Yoder	\$40.00	Camela Leslie	\$80.00

Van Nguyen	\$50.00	Aditi Khanchandani	\$25.00
Ya-Ting Chang	\$25.00	Qunying Guan	\$25.00
Abbygail Jeffries	\$25.00	Lauren Larson	\$50.00
Anita So	\$50.00	Min Lee	\$60.00
Buvanarani Singaravelu	\$25.00	George Lods	\$25.00
Ann Folli	\$70.00	Jenny Macias	\$35.00
Catherine Payne	\$35.00	Cara Carley	\$35.00
Jennifer Palumbo	\$35.00	Laura Murday	\$35.00
Rishi Dadhich	\$25.00	Kelly Jackson	\$121.50
Sonia Elmalis	\$160.00		

27. TOWNSHIP COMMITTEE APPOINTMENT

Hillsborough Municipal Utilities Authority

Seat 5	(5-year term unexpired term *effective 7/15/18)	Robert Damiano	01/31/21
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28. RESOLUTION AUTHORIZING THE HIRING OF SUMMER EMPLOYEE ALVARO DENEGRI FOR THE DEPARTMENT OF PUBLIC WORKS AT A RATE OF \$10.00 PER HOUR, FUNDED THROUGH THE CLEAN COMMUNITIES GRANT

WHEREAS, there is a need for temporary summer employment in the Department of Public Works in the Township of Hillsborough; and

WHEREAS, the Township of Hillsborough received Clean Communities Grant Funding, with said monies to be used to cover the cost of the summer help in the Department of Public Works; and

WHEREAS, the Director of Parks has recommended the appointment of Alvaro Denegri as a summer employee in the Department of Public Works, with a start date of August 15, 2018, for a period of up to sixteen weeks, 40 hours per week at a rate of \$10.00 per hour.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that Alvaro Denegri be hired for the Department of Public Works effective August 15, 2018, at a rate of \$10.00 per hour, funded through the Clean Communities Grant.

29. RESOLUTION AUTHORIZING THE MAYOR AND TOWNSHIP CLERK TO EXECUTE AN AGREEMENT WITH GREEN BROOK FAMILY MEDICINE FOR ADMINISTRATION OF INFLUENZA AND TDAP VACCINATION CLINICS AT THE TOWNSHIP OF HILLSBOROUGH MUNICIPAL BUILDING ON SEPTEMBER 6, 2018 AND SEPTEMBER 13, 2018

WHEREAS, the Township of Hillsborough Health Department's mission is to provide professional, competent and financially efficient public health services to the residents of the Township of Hillsborough and the Borough of Millstone; and

WHEREAS, the Township of Hillsborough Health Department in order to promote the public health of the residents of the Township of Hillsborough and the Borough of Millstone offers yearly vaccination clinics; and

WHEREAS, Green Brook Family Medicine has agreed to administer Influenza and TDAP Vaccination Clinics at the Township of Hillsborough Municipal Building on September 6, 2018 and September 13, 2018; and

WHEREAS, Green Brook Family Medicine will accept coverage provided by Traditional Medicare Part B, Aetna EPO/PPO, AmeriHealth EPO/PPO, Cigna (without PCP on card), Blue Cross Blue Shield Horizon, United Healthcare, Oxford (without PCP on card) and Health Republic for the Influenza and TDAP Vaccinations; and

WHEREAS, Green Brook Family Medicine will not accept coverage from HMO plans; and

WHEREAS, for those residents not covered by the aforementioned Medicare and health insurance, Green Brook Family Medicine will provide the Influenza Vaccination at a cost of \$30.00 and the TDAP Vaccination at a cost of \$45.00; and

WHEREAS, the administration of the Influenza and TDAP Vaccinations shall be at no cost to the Township.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

1. Green Brook Family Medicine is authorized to conduct Influenza and TDAP Vaccination Clinics at the Township of Hillsborough Municipal Building on September 6, 2018 and September 13, 2018;
2. The Mayor and Township Clerk are authorized to execute an Agreement with Green Brook Family Medicine consistent with the terms of this Resolution for the administration of Influenza and TDAP Vaccination Clinics at the Township of Hillsborough Municipal Building on September 6, 2018 and September 13, 2018.

30. RESOLUTION AUTHORIZING THE HIRING OF PATTIE MAE d'ANUNCIACAO TO THE POSITION OF PART-TIME OFFICE ASSISTANT IN THE TOWNSHIP ADMINISTRATOR/CLERK'S OFFICE, AT AN HOURLY RATE OF \$14.50 PER HOUR, NOT TO EXCEED 29 HOURS PER WEEK, EFFECTIVE AUGUST 15, 2018

WHEREAS, there is the need for a part-time Office Assistant in the Township Administrator/Clerk's office; and

WHEREAS, the Township Clerk recommends the hiring of Pattie Mae d'Anunciacao as a part-time Office Assistant, effective August 15, 2018, at a rate of \$14.50 per hour, not to exceed 29 hours per week.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Township Clerk is hereby accepted and approved.

31. RESOLUTION AMENDING THE START TIME OF THE SEPTEMBER 11, 2018 TOWNSHIP COMMITTEE MEETING

BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that the September 11, 2018 regular meeting of the Township Committee to be held is amended as follows:

SEPTEMBER 11, 2018 TOWNSHIP COMMITTEE MEETING

AMENDMENT

THE REGULAR MEETING SHALL START AT

8:30 P.M.

at the Hillsborough Municipal Complex

(TUESDAY)

BE IT FURTHER RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that this meeting notice amendment shall be provided to and posted in two official newspapers within seven (7) days of its passing and shall be distributed according to law, with notice that official action may be taken.

32. RESOLUTION AUTHORIZING ACCEPTANCE OF SIGHT TRIANGLE EASEMENT FOR THE PROPERTY IDENTIFIED ON THE HILLSBOROUGH TOWNSHIP TAX MAP AS BLOCK 178, LOT 16

WHEREAS, Ramaswamy filed Application No.: 16-PB-04-SRV with the Township of Hillsborough Planning Board (“Board”) for preliminary and final major site plan approval to construct a two (2) story medical office building on the property identified on the Township of Hillsborough Tax Map as Block 178, Lot 16 (“Property”); and

WHEREAS, on September 1, 2018, the Board adopted a memorializing Resolution approving the Application; and

WHEREAS, the approval of the Board requires the owner of the Property to provide the Township with a Sight Triangle Easement; and

WHEREAS, the Township Attorney reviewed the attached Sight Triangle Easement and finds it to be acceptable.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that: (1) the Mayor is authorized to execute the attached Sight Triangle Easement on behalf of the Township of Hillsborough; and (2) the Township Attorney is authorized to record the Easement.

33. RESOLUTION AUTHORIZING OFFICER MICHAEL LABOY TO ENROLL IN “ORGANIZATIONAL BEHAVIOR” COURSE TOWARDS HIS MASTER’S DEGREE IN LEADERSHIP AND PUBLIC ADMINISTRATION TO BE ELIGIBLE FOR TUITION REIMBURSEMENT OF SAID COURSE ONCE IT HAS BEEN SUCCESSFULLY COMPLETED, PURSUANT TO ARTICLE XVIII OF THE CURRENT PBA CONTRACT

WHEREAS, it is the policy of the Township of Hillsborough to encourage continuing education on the part of full-time employees for the purpose of enabling them to better perform in their jobs and to better prepare them in the event of an opportunity for advancement and promotion within the Township; and

WHEREAS, financial assistance for education is outlined in Article XVIII of the current PBA contract; and

WHEREAS, Officer Michael Laboy is requesting authorization to take “Organizational Behavior” course towards his Master’s Degree in Leadership and Public Administration; and

WHEREAS, Officer Laboy has requested consideration under the Township’s Educational Assistance provision upon successful completion of the aforementioned course; and

WHEREAS, the Chief of Police has requested favorable consideration of Officer Laboy’s request for financial reimbursement of seventy-five percent (75%) of the cost incurred upon successful completion of the class.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Chief of Police is hereby accepted and approved.

Township Administrator Anthony Ferrera stated he welcomes Patti d’Anunciacao to a new position in the front office. Her customer service background will be an asset to the Township.

Township Administrator Anthony Ferrera noted the September 11th meeting will be starting at 8:30 pm rather than the regular 7:30pm start time.

Upon the motion of Committeeman DelCore seconded by Deputy Mayor Tomson, the Consent Agenda was approved upon call of the roll. Committeeman Lipani abstained.

CLAIMS LIST

Mayor McCauley asked to approve Claims List 2018-14 and 2018-15.

Upon the motion of Deputy Mayor Tomson, seconded by Committeeman DelCore, Claims List 2018-14 and 2018-15 was approved upon call of the roll. Committeeman Lipani abstained.

ADJOURNMENT

Upon motion by Committeeman Suraci, seconded by Deputy Mayor Tomson, the meeting duly adjourned at 9:02 pm. Said motion was carried unanimously upon voice vote.

Attested:

Pamela Borek
Township Clerk