

Minutes of the Regular Meeting of the Township Committee of the Township of Hillsborough, in the County of Somerset, State of New Jersey, held in the Municipal Complex at 7:30 p.m. on the September 25, 2018.

Upon call of the roll, the following Committee members were recorded present: Committeeman Frank DelCore, Committeeman Shawn Lipani, Committeeman Carl Suraci and Deputy Mayor Doug Tomson. Also in attendance were Township Administrator Anthony Ferrera, Township Clerk Pamela Borek and Township Attorney William Willard. Mayor McCauley was absent.

### **SALUTE TO THE FLAG**

Deputy Mayor Tomson advised that in accordance of section 5 of the Open Public Meetings Act, Chapter 231, of the Public Laws of 1975 that notice of this meeting was made by the posting on the bulletin board at the Hillsborough Township Municipal Complex and notifying the officially designated newspapers that this meeting would take place at the Hillsborough Township Municipal Complex at 7:30 p.m. on September 25, 2018.

### **APPROVAL OF MINUTES**

- *Approval of the January 9, 2018 Executive Session Meeting Minutes*

Upon a motion by Committeeman DelCore, seconded by Committeeman Suraci, the minutes of the January 9, 2018 Executive Session were approved upon the call of the roll. Committeeman Lipani abstained.

- *Approval of the February 13, 2018 Executive Session Meeting Minutes*

Upon a motion by Committeeman DelCore, seconded by Committeeman Suraci, the minutes of the February 13, 2018 Executive Session were approved upon the call of the roll. Committeeman Lipani abstained.

### **REPORTS FROM COMMITTEE LIAISONS, AND RECEIPT OR REPORTS, PETITIONS OR COMMUNICATIONS**

#### **Committeeman DelCore**

Committeeman DelCore stated the Public Works department continued the mill and fill program throughout the Township, which involves minor road repairs.

Committeeman DelCore advised the Public Works department is also preparing for the upcoming leaf collection program along with organizing the winter operations.

Committeeman DelCore reminded residents that Hillsborough Township will host the 5th Annual Senior Olympics Friday, September 28th, due to the weather. This Township sponsored event is open to all Hillsborough Senior Citizens of all fitness levels.

Committeeman DelCore reported Winter In-Town Recreation Basketball leagues are getting close to max capacity.

Committeeman DelCore announced the Children's Halloween Party will be located at Norz Farm on Thursday, October 25th from 3:30-5:30PM. There will be hayrides, tours of the pumpkin patch and the children's bail maze. Committeeman DelCore reminded everyone to wear their costumes. Registration can be done through the Recreation Department.

Committeeman DelCore further announced the Howl-O-Ween event is scheduled for October 27th, at 8:30AM at Ann Van Middlesworth Park. Howl-O-Ween is a great event where residents are able to bring their dogs dressed in costumes to the AVM Dog Park with a chance to win various prizes.

Committeeman DelCore stated the Fall Brochure is online with some new offerings such as adult fitness bootcamp, coding for kids, acrylic painting for ages 9-12 and a softball clinic. Check out all the details on the website.

Committeeman DelCore reported September is Emergency Preparedness Month. The Center for Disease Control (CDC) recommends that everyone carries a "Keep It With You" sheet of voluntary, temporary medical information in case the information is needed quickly to attend a clinic and it is unavailable from the doctor. The form can be found on the CDC website at [www.cdc.gov/disasters/pdf/kiwy.pdf](http://www.cdc.gov/disasters/pdf/kiwy.pdf), or on the health department website under emergency information. The form can be folded up and put into a plastic sandwich bag for safe keeping. This information is intended to stay with the individual, so that information can be provided to the clinics. After the emergency, the form can be given to regular doctors to see what was done at the clinic.

There is a place for clinics to record information on the form.

Committeeman DelCore reminded residents to get a flu shot before the end of October.

Committeeman DelCore reported that on August 30th Hillsborough Township was the host for Somerset County's 2nd Annual Overdose Awareness Day to remember and honor those loved ones lost to addiction. The Hillsborough Millstone Municipal Alliance will be hosting a "Meet the Alliance" night on Wednesday, October 17th 7-7:45 pm.

### **Committeeman Lipani**

Committeeman Lipani stated he along with Deputy Mayor Tomson, Business Advocate David Kois and Tony Natale of the EBDC attended the grand opening of Chipotle on Saturday, October 22, 2018.

Committeeman Lipani advised the 2018 final/2019 preliminary tax bills were mailed last week. Please call the Finance office if the bill has not arrived.

Committeeman Lipani announced the following important dates regarding the election:

- October 16 - Deadline to register to vote (21 days prior to the election N.J.S.A. 19:31-6)
- October 30 - Deadline to apply for a Mail-In Ballot by Mail for General Election (not less than 7 days prior to election N.J.S.A. 19:63-3)
- November 5 – by 3:00 p.m. Deadline for In-Person Mail-In Ballot Applications for General Election (up to 3:00 p.m. on the day before election N.J.S.A. 19:63-3)
- November 6 - Election Day 2018

Committeeman Lipani reported tickets are now on sale for the next HBA Business Social on Tuesday, October 16 at the brand new Camp DeWitt Conference Center from 6:00 PM to 9:00 PM.

Committeeman Lipani stated that work is about to begin on Phase I of the Foxchase Pond Restoration Project. This project is a continuation of the ongoing 319(h) Clean Water Act Grant from the NJ Department of Environmental Protection from 2014 that the Rutgers Cooperative Extension has been working on along with Township Staff. Phase I includes a rain garden and installation of a naturalized meadow.

Committeeman Lipani reported that the Community Emergency Response Team (CERT) is an all-hazard, all-risk training program designed to teach residents how to protect themselves, their family, their neighbors and community during a disaster situation. CERT training promotes a partnering effort between emergency services and the people in the communities they serve. Details and registration information is available via the Friday enews.

#### **Committeeman Suraci**

Committeeman Suraci stated the onset of the fall season typically results in an increase of motor vehicle crashes involving deer. This is in part due to increased deer activity as a result of hunting season and the breeding season for white tailed deer. There will be useful tips to keep motorists safe in the enews on Friday, September 28th. Committeeman Suraci noted that any deer vehicle collision should be reported immediately to a local law enforcement agency.

Committeeman Suraci stated the Engineering Department would like to advise the public that Beekman Lane between Amwell Road & Triangle Road will be repaved within the next month. The repaving will include the upgrade of handicap ramps and storm drainage inlets. During construction traffic may be detoured or lanes reduced.

Committeeman Suraci further stated New Center Road paving is currently scheduled, weather permitting for Wednesday, October 3rd into Thursday, October 4th for milling, and Thursday, October 4th into Friday, October 5th for paving. This will be night time work both days. It's a small section of roadway, but due to the location there will be a complete road closure and detour set-up. Please keep in mind this is tentative and messaging will be sent out as more information becomes available.

#### **Deputy Mayor Tomson**

Deputy Mayor Tomson stated the Township was honored to welcome K9 officer Freddy at the last meeting. Sadly, Hillsborough's first K9 officer, Fritz who was known around Hillsborough Township as Officer Raider, was recently laid to rest after a brief battle with cancer. Fritz was an icon around the Township, as he attended many Township events, Hillsborough Township School District events and Somerset County training drills. His main functions as an officer were narcotics detection, to apprehend perpetrators and tracking. He was a beautiful dog, may he rest in peace.

Deputy Mayor Tomson reminded residents that there will be an Emergency Services Training Drill Wednesday, September 26th at Duke Farms, beginning at 4:30 p.m until approximately 9:00 p.m. There will be numerous emergency vehicles present at the property during that time, this is only a training exercise, the park is closed on Wednesday to the public.

Deputy Mayor Tomson announced the the Premiere Episode of Season 4 of Hillsborough The Good Life will be airing featuring Duke Farms and Hillsborough Restaurant Week highlights, summer activities,

Independence Day Celebration, Hillsborough Music Festival and the Hillsborough Rotary Fair. Hillsborough the Good Life can be seen on Worldwide on Youtube, Comcast Channel 29 in Hillsborough and On the TV as you enter the Library!

Deputy Mayor Tomson stated the deadline is quickly approaching for the fall grants. Applications must be submitted to the Administration Office by Friday, September 28th. Applications are available on the Township website or can be picked up in the Administration Office for any Township based non-profit, senior or youth organizations to apply for grants up to \$2,000 funded through the Hillsborough Rewards Credit Card Program.

Deputy Mayor Tomson announced APEX Sports and Events will host a groundbreaking ceremony on Thursday, September 27th at 6 pm and construction will officially begin on the much anticipated sports and recreation facility, shortly thereafter. Everyone is welcomed to the groundbreaking.

## **PROCLAMATIONS/PRESENTATIONS/APPOINTMENTS**

### **PROCLAMATIONS / APPOINTMENTS**

- *Proclamation declaring September as National Childhood Cancer Awareness Month*

***WHEREAS**, by proclaiming September 2018 as National Childhood Cancer Awareness Month, we call attention to a disease that affects children across our county, state and country, with an estimated 10,270 new cases of cancer being diagnosed among children from birth to 14 years; and*

***WHEREAS**, Brain Cancer is the number 2 type of cancer in children. One quarter of these children will not survive; and*

***WHEREAS**, a diagnosis turns the lives of the entire family upside down. Childhood cancer is devastating to growth and development in children and devastating to their families and friends; and*

***WHEREAS**, the Beez Foundation was created in 2002, in honor of Jennifer Giardina, to raise money to support pediatric brain cancer research projects, related support activities for pediatric patients in cancer hospitals and education regarding the prevalence of pediatric brain cancer; and*

***WHEREAS**, the Beez Foundation has supported 25 kids with brain cancer to attend sleepaway camp, purchased 500 nights at Ronald McDonald House to give families of kids with brain cancer a place to stay while undergoing cancer treatments, and funded 18 Initial Phase Brain Cancer research projects with 2 advancing to clinical trials; and*

***WHEREAS**, this month is dedicated to awareness, it is also to honor those we have lost, show our support for the families and friends of the children who are affected by a diagnosis, and take action to lessen the tragic toll Childhood Cancer takes on families.*

***NOW, THEREFORE, BE IT PROCLAIMED** that we, the Mayor and the Hillsborough Township Committee do hereby recognize September 2018, as National Childhood Cancer Awareness Month, and*

*call upon citizens, government agencies, organizations, health care providers, and research institutions to raise Childhood Cancer awareness and continue helping children live longer, healthier lives.*

- *Proclamation honoring Liz Griffett as Somerset County Volunteer of the Year*

***WHEREAS***, *Liz Griffett, a member of the Municipal Alliance, has received the honor of being named as Somerset County Volunteer of the Year for 2018 because of her dedication and service to the Hillsborough and Manville communities; and*

***WHEREAS***, *Liz Griffett has been a member of the Municipal Alliance for four years; and*

***WHEREAS***, *Liz Griffett works tirelessly to raise awareness about the dangers of drinking and driving. She has been successful in getting many people to pledge to be a designated driver; and*

***WHEREAS***, *Liz Griffett completed Recovery Coach training and Ethical Considerations for Recovery Coaches training with City of Angels and Connecticut Community for Addiction Recovery. She facilitates a family support group at the Reformed Church in Manville as well as a parents support group at Carrier Clinic; and*

***WHEREAS***, *Liz Griffett has made a difference in Hillsborough and surrounding areas by talking about substance abuse and mental health issues in a passionate yet soft spoken and gentle manner. She embodies the idea that by speaking about these issues, we can make a difference in our community.*

***NOW, THEREFORE, BE IT PROCLAIMED*** *that we, the Mayor and the Hillsborough Township Committee, further commend Liz Griffett for being recognized as Somerset County Volunteer of the Year and we thank her for all her work and dedication as a volunteer through the Municipal Alliance.*

- *Proclamation honoring Viktoria Wargo as Somerset County Teacher of the Year*

***WHEREAS***, *Viktoria Wargo, a teacher at Triangle Elementary School specializing in Autism, has received the honor of being named Somerset County Teacher of the Year for 2018-2019 because of her outstanding level of talent and commitment to the Hillsborough School District; and*

***WHEREAS***, *Viktoria Wargo has been a member of the Hillsborough School District faculty since 2007; and*

***WHEREAS***, *Viktoria Wargo organizes annual activities and created a documentary film “Touched by Autism”, to spread Autism Awareness in the community. She is an advocate for her students and all students with disabilities; and*

***WHEREAS***, *each year 21 teachers are chosen for County Teacher of the Year. Educators are selected by their schools for the Governor’s Educator of the Year program acknowledging their student achievement and student success, hard work and dedication, rewards of teaching, and important service outside the classroom; and*

***WHEREAS***, *Hillsborough Township School District is proud to have Viktoria Wargo as the Somerset County Teacher of the Year.*

**NOW, THEREFORE, BE IT PROCLAIMED** that we, the Mayor and the Hillsborough Township Committee, further commend Viktoria Wargo for being recognized as Somerset County's Teacher of the Year and we thank her for all her work and dedication to the youth of Hillsborough.

- Proclamation honoring Jim McFarland as the High School Strength and Conditioning Coach of the Year

**WHEREAS**, Jim McFarland, a Strength and Conditioning Coach at Hillsborough High School, has received the honor of being named High School Strength and Conditioning Coach of the Year for 2018 by the National Strength and Conditioning Association (NSCA); and

**WHEREAS**, Jim McFarland has been responsible for the implementation of the Hillsborough High School's Raider Strength and Conditioning Co-Curricular Program since 1997 when he joined the Hillsborough School District faculty; and

**WHEREAS**, in 1999 Jim McFarland expanded the year-round program to include students in the intermediate and middle school; and

**WHEREAS**, Jim McFarland has been a speaker for the NSCA since he became a certified strength and conditioning specialist in 2001. For the past 4 years he has been an adjunct professor at The College of New Jersey where he teaches a practical exercise course. He has also been a Knights of Columbus member since 2003; and

**WHEREAS**, Jim McFarland currently serves on the NSCA New Jersey's Advisory Board, NSCA High School Coaches Working Group, The Raritan Valley Community College Exercise Science Committee and is the Northeast Kingdom Running Camp Strength and Conditioning Advisor; and

**WHEREAS**, Jim McFarland became the 27th recipient of the High School Strength and Conditioning Coach of the Year award at the NSCA National Conference in Indianapolis, Indiana this past July.

**NOW, THEREFORE, BE IT PROCLAIMED** that we, the Mayor and the Hillsborough Township Committee, further commend Jim McFarland for being recognized as NSCA Coach of the Year and we thank him for all his work and dedication to the youth of Hillsborough.

#### **PRESENTATIONS**

- Certificates of Appreciation for 2018 calendar photo contributors

#### **NEW BUSINESS**

- None

#### **PUBLIC COMMENT ON NEW BUSINESS AND MATTERS NOT ON THE AGENDA**

Deputy Mayor Tomson stated there are not any public hearing this evening nor new ordinances therefore no public comment.

#### **CONSIDERATIONS**

**1. RESOLUTION AUTHORIZING ADJUSTMENT IN THE NOT TO EXCEED AMOUNT OF THE CONTRACT WITH JENNIFER BEAHM OF THE FIRM LEON S. AVAKIAN, INC., AS PROFESSIONAL PLANNING CONSULTANT FOR THE TOWNSHIP AFFORDABLE HOUSING PLAN**

**WHEREAS**, on January 2, 2018, as a result of the fair and open procurement process, N.J.S.A. 19:44A-20.4-5 et seq., a contract for “Professional Services” in an amount not to exceed \$20,000 was awarded to Jennifer Beahm of the firm Leon S. Avakian, Inc., as Professional Planning Consultant for the Township Affordable Housing Plan; and

**WHEREAS**, there is now the need to increase the not to exceed amount of the contract by an additional \$15,000.00 for professional planning consultant services for the Township Affordable Housing Plan; and

**WHEREAS**, funds are available and have been certified as such by the Chief Finance Officer, said certification is attached to this resolution.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the not to exceed amount of the contract with Jennifer Beahm of the firm Leon S. Avakian, Inc., be increased by an additional \$15,000.00 for professional planning consultant services for the Township Affordable Housing Plan.

Deputy Mayor Tomson stated as a result of continuing litigation with the Affordable housing plan, as mandated by the State of New Jersey, additional funds are required to cover these expenses.

Upon motion by Committeeman Suraci, seconded by Committeeman Lipani, the aforesaid resolution was unanimously approved upon call of the role.

**CONSENT AGENDA**

**1. RESOLUTION AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE REPAVING OF WILLOW ROAD – PHASE I**

**WHEREAS**, each year the Township submits a grant application to receive funding from the New Jersey Department of Transportation Municipal Aid Program; and

**WHEREAS**, the Township Assistant Engineer recommends the submission of a grant application to receive funding from the New Jersey Department of Transportation Municipal Aid Program for the repaving of Willow Road - Phase I.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it approves the submission of a grant application for the above stated project.

**BE IT FURTHERED RESOLVED** that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2019-Willow Road-Phase I-00100 to the New Jersey Department of Transportation on behalf of Hillsborough Township.

**BE IT FURTHERED RESOLVED** that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of Hillsborough Township and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approval of the execution of the grant agreement.

**2. RESOLUTION AUTHORIZING EXECUTION OF AGREEMENT WITH WALGREENS FOR ADMINISTRATION OF INFLUENZA VACCINATION CLINICS**

**WHEREAS**, the mission of the Township of Hillsborough Health Department is to provide professional, competent and financially efficient public health services to the residents of the Township of Hillsborough and the Borough of Millstone; and

**WHEREAS**, the Township of Hillsborough Health Department in order to promote the public health of the residents of the Township of Hillsborough and the Borough of Millstone offers yearly vaccination clinics; and

**WHEREAS**, Walgreens has agreed to administer Influenza Vaccination Clinics at the Township of Hillsborough Municipal Building on October 2, 2018 and October 16, 2018; and

**WHEREAS**, Walgreens will accept coverage provided by Medicare Part B, Cigna, Horizon Blue Cross Blue Shield, Aetna, Aetna Coventry, Amerihealth and United Health Care for the Influenza Vaccination; and

**WHEREAS**, for those residents not covered by the aforementioned Medicare and health insurance, Walgreens will provide the Influenza Vaccination at a cost of \$30.00; and

**WHEREAS**, the administration of the Influenza Vaccinations shall be at no cost to the Township.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

1. Walgreens is authorized to administer Influenza Vaccination Clinics at the Township of Hillsborough Municipal Building on October 2, 2018 and October 16, 2018; and
2. The Mayor and Township Clerk are authorized to execute an Agreement with Walgreens consistent with the terms of this Resolution for the administration of Influenza Vaccination Clinics at the Township of Hillsborough Municipal Building on October 2, 2018 and October 16, 2018.

**3. RESOLUTION AUTHORIZING THE REFUND OF RECREATION PROGRAM FEES IN THE AMOUNT OF \$868.00**

**WHEREAS**, there are refunds due from Recreation program fees; and

**WHEREAS**, the Chief Financial Officer has received proof of such refunds being due and payable.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee, of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Chief Financial Officer is hereby authorized to refund said amounts as detailed below, in a total amount of \$868.00.

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<u>Name</u>	<u>Amount</u>	<u>Name</u>	<u>Amount</u>
Renee Soares	\$80.00	Mona Shah	\$75.00
Katarzyna Bochenko	\$134.00	Steffanie Shoop	\$18.00



Peter-Glenn Calulo	\$18.00	Vilas Kamat	\$18.00
Yogesh Patel	\$18.00	Peng Zhao	\$18.00
Nagesh Subramanian	\$110.00	Dianne Eigenbauer	\$154.00
Cindy Nurse	\$75.00	Santosh Patil	\$150.00

**4. RESOLUTION APPROVING THE REQUEST FROM HRC FITNESS TO HOLD A 5K RUN IN HILLSBOROUGH TOWNSHIP ON SUNDAY, OCTOBER 7, 2018, PURSUANT TO THE REQUIREMENTS OUTLINED BY CHIEF DARREN POWELL**

**WHEREAS**, HRC Fitness has requested permission to hold a 5K Run on Sunday, October 7, 2018, in Hillsborough Township; and

**WHEREAS**, HRC Fitness has produced a Certificate of Insurance naming the Township of Hillsborough as an insured; and

**WHEREAS**, Chief Powell and Hillsborough Township Police Department's Traffic Safety Bureau have determined that the planned route will provide an acceptable level of safety for the runners.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that HRC Fitness is hereby authorized to hold a Fitness 5K Run in Hillsborough Township on October 7, 2018.

**5. RESOLUTION AUTHORIZING RELEASE OF ENGINEERING INSPECTION FEE ESCROW IN THE AMOUNT OF \$483.75 FOR ROAD OPENING PERMIT NYSMFLAGIN**

**WHEREAS**, NYSMSA posted an engineering inspection fee escrow with the Township for road opening permit NYSMFLAGIN; and

**WHEREAS**, the Assistant Township Engineer certifies all work has been satisfactorily completed and recommends the Township Committee authorize the release of the engineering inspection fee escrow as follows: (1) \$104.85 to the Township for inspections performed; and (2) \$383.90 to NYSMSA.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the engineering inspection fee escrow for road opening permit NYSMFLAGIN be released as follows: (1) \$104.85 to the Township for inspections performed; and (2) \$383.90 to NYSMSA.

**6. RESOLUTION APPROVING THE RELEASE OF ENGINEERING INSPECTION FEE ESCROW IN THE AMOUNT OF \$953.10 FOR ROAD OPENING PERMIT VERIZBROIN**

**WHEREAS**, NYSMSA posted an engineering inspection fee escrow with the Township for road opening permit VERIZBROIN; and

**WHEREAS**, the Assistant Township Engineer certifies all work has been satisfactorily completed and recommends the Township Committee authorize the release of the engineering inspection fee escrow as

follows: (1) \$104.85 to the Township for inspections performed; and (2) \$848.25 to NYSMSA.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the engineering inspection fee escrow for road opening permit VERIZBROIN be released as follows: (1) \$104.85 to the Township for inspections performed; and (2) \$848.25 to NYSMSA.

**7. RESOLUTION AUTHORIZING RELEASE OF ENGINEERING INSPECTION FEE ESCROW IN THE AMOUNT OF \$716.87 FOR ROAD OPENING PERMIT 2001-45**

**WHEREAS**, NYSMSA posted an engineering inspection fee escrow with the Township for road opening permit 2001-45; and

**WHEREAS**, the Assistant Township Engineer certifies all work has been satisfactorily completed and recommends the Township Committee authorize the release of the engineering inspection fee escrow as follows: (1) \$104.85 to the Township for inspections performed; and (2) \$716.87 to NYSMSA.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the engineering inspection fee escrow for road opening permit 2001-45 be released as follows: (1) \$104.85 to the Township for inspections performed; and (2) \$716.87 to NYSMSA.

**8. RESOLUTION AUTHORIZING RELEASE OF ENGINEERING INSPECTION FEE ESCROW IN THE AMOUNT OF \$2,040.00 AND CASH BOND IN THE AMOUNT OF \$5,701.17 FOR ROAD OPENING PERMIT 2006-44**

**WHEREAS**, NYSMSA posted an engineering inspection fee escrow and cash bond with the Township for road opening permit 2006-44; and

**WHEREAS**, the Assistant Township Engineer certifies all work has been satisfactorily completed and recommends the Township Committee authorize the release of the engineering inspection fee escrow and cash bond as follows: (1) \$104.85 to the Township for inspections performed; (2) \$1,935.00 to NYSMSA; and (3) \$5,701.17 (cash bond) to NYSMSA.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the engineering inspection fee escrow and cash bond for road opening permit 2006-44 be released as follows: (1) \$104.85 to the Township for inspections performed; (2) \$1,935.00 to NYSMSA; and (3) \$5,701.17 (cash bond) to NYSMSA.

**9. RESOLUTION AUTHORIZING JOHN FIEDLER, CONSTRUCTION OFFICIAL, TO CONDUCT SATURDAY BUILDING INSPECTIONS FOR THE TOWNSHIP BUILDING DEPARTMENT ON AN AS NEEDED BASIS EFFECTIVE OCTOBER 1, 2018 TO DECEMBER 31, 2018**

**WHEREAS**, there exists a need for Saturday building inspections for the Township Building Department; and

**WHEREAS**, the Township Administrator recommends John Fiedler, Construction Official, be authorized to conduct Saturday building inspections on an as needed basis effective October 1, 2018 to December 31, 2018 at a rate of \$30.00 per hour.

**NOW, THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that John Fiedler, Construction Official is authorized to conduct Saturday building inspections on an as needed basis effective October 1, 2018 to December 31, 2018 at a rate of \$30.00 per hour.

**10. RESOLUTION AUTHORIZING RELEASE OF DEVELOPMENT REVIEW ESCROW IN THE AMOUNT OF \$2,489.92 FOR VERIZON WIRELESS - 418 LONG HILL ROAD, FILE BA-10-10**

**WHEREAS**, Verizon Communications posted a development review escrow with the Township for Verizon Wireless - 418 Long Hill Road, File BA-10-10; and

**WHEREAS**, the Township Planning Director certifies all work related to the review of the project has been completed and recommends the Township Committee authorize the release of the development review escrow in the amount of \$2,489.92 to Verizon Communications.

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the development review escrow in the amount of \$2,489.92 for Verizon Wireless - 418 Long Hill Road, File BA-10-10, be released to Verizon Communications.

**11. RESOLUTION AUTHORIZING RELEASE OF DEVELOPMENT REVIEW ESCROW IN THE AMOUNT OF \$280.97 FOR UPENDRA AND ASHWINI BELHE - 12 MCCARLES DRIVE, FILE BA-18-04**

**WHEREAS**, Upendra and Ashwini Belhe posted a development review escrow with the Township for Upendra and Ashwini Belhe - 12 McCarles Drive, File BA-18-04; and

**WHEREAS**, the Township Planning Director certifies all work related to the review of the project has been completed and recommends the Township Committee authorize the release of the development review escrow in the amount of \$280.97 to Upendra and Ashwini Belhe.

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the development review escrow in the amount of \$280.97 for Upendra and Ashwini Belhe - 12 McCarles Drive, File BA-18-04, be released to Upendra and Ashwini Belhe.

**12. RESOLUTION RATIFYING AND CONFIRMING THE AUTHORIZATION OF ERIC M. BERNSTEIN & ASSOCIATES, LLC TO ACT ON BEHALF OF THE TOWNSHIP OF HILLSBOROUGH**

**WHEREAS**, there existed the need to have Eric M. Bernstein & Associates to act on behalf of the Township of Hillsborough in the purchase of Block 86, Lot 21 and Block 90, Lot 6.01; and

**WHEREAS**, as a result of the professional services agreement executed at the Annual Reorganization meeting of the Township of Hillsborough, the aforementioned action is within the purview of the agreement.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

The action of Eric M. Bernstein & Associates, LLC to act on behalf of the Township of Hillsborough with respect to the purchase of the aforementioned property is hereby ratified and confirmed.

**13. RESOLUTION AUTHORIZING THE CHIEF OF POLICE TO ADVERTISE FOR A CROSSING GUARD IN THE HILLSBOROUGH TOWNSHIP POLICE DEPARTMENT**

**WHEREAS**, there exists a vacancy in the position of Crossing Guard; and

**WHEREAS**, the Chief of Police has requested permission to advertise to fill the vacant Crossing Guard position.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Chief of Police is authorized to advertise for the position of Crossing Guard.

**14. RESOLUTION AUTHORIZING EXECUTION OF LEASE AGREEMENT WITH HILLSBOROUGH BOARD OF EDUCATION FOR OCCUPANCY AND USE OF SPACE AT THE HILLSBOROUGH MUNICIPAL BUILDING**

**WHEREAS**, in May of 1991 the Township of Hillsborough (“Township”) and Township of Hillsborough Board of Education (“BOE”) entered into a Lease Agreement for the occupancy and use by the BOE of 6,700 square feet in the northeasterly section of the Hillsborough Township Municipal Building (“Municipal Building”) together with a 750 square foot room adjacent to the BOE offices; and

**WHEREAS**, the Lease Agreement was for a term of 10 years commencing on July 31, 1991 and ending on July 31, 2001 with an option for the BOE to renew the Lease Agreement for one additional ten (10) year period; and

**WHEREAS**, the BOE exercised its option to renew the Lease Agreement for the one additional ten (10) year period commencing on July 31, 2001 and ending on July 31, 2011; and

**WHEREAS**, the Lease Agreement between the Township and BOE ended by its terms on July 31, 2011 and the BOE continues to occupy and use space at the Municipal Building at the discretion of the Township; and

**WHEREAS**, the Township and BOE now wish to enter into a new Lease Agreement for the BOE’s continued occupancy and use of space at the Municipal Building.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Mayor and Township Clerk are authorized to execute the attached Lease Agreement between the Township and BOE for the BOE

continued occupancy and use of space at the Hillsborough Municipal Building.

**15. RESOLUTION APPROVING APPLICATION FOR SPECIAL PERMIT FOR SOCIAL AFFAIR FOR NEW JERSEY DIVISION OF THE ALLEGHENY SOCIETY OF AMERICAN FORESTERS FOR AN EVENT TO BE HELD ON OCTOBER 3, 2018**

**WHEREAS**, an application for Special Permit for Social Affair has been filed by the New Jersey Division of the Allegheny Society of American Foresters for an event to be held on October 3, 2018; and

**WHEREAS**, the submitted application is complete.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby approves the application for Special Permit for Social Affair filed by the New Jersey Division of the Allegheny Society of American Foresters for an event to be held on October 3, 2018.

Upon the motion of Committeeman DelCore seconded by Committeeman Suraci, the Consent Agenda was unanimously approved upon call of the roll.

**CLAIMS LIST**

Deputy Mayor Tomson asked to approve Claims List 2018-18.

Upon the motion of Committeeman Lipani, seconded by Committeeman DelCore, Claims List 2018-18 was unanimously approved upon call of the roll.

**EXECUTIVE SESSION RESOLUTION**

**WHEREAS**, Section 8 of the Open Public Meetings Act (N.J.S.A. 10:4-12 (b) (1-9), Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, the Township Committee is of the opinion that such circumstances exist.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough in the County of Somerset, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:
  - i. Contract Negotiations:*
    - a. Blue Collar*
    - b. Affordable Housing*
3. The Township Committee may take official action on those items discussed in Executive Session upon completion of the Executive Session.

4. The minutes of the discussions shall be made available to the public as soon as the matters under discussion are no longer of a confidential or sensitive nature.
5. This Resolution shall take effect immediately

Upon motion by Committeeman DelCore, seconded by Committeeman Lipani, the aforesaid resolution was unanimously approved upon call of the role. The Township Committee went into Executive Session at 8:10 pm.

Upon motion by Committeeman Lipani, seconded by Committeeman Suraci, the public meeting was re-opened at 8:48 pm.

Township Attorney Eric Bernstein stated there was a discussion about a prospective memorandum agreement between Teamsters Local 469 and the Township. Township Attorney Eric Bernstein is seeking authorization to allow either himself or Township Administrator Anthony Ferrera or both to execute a memorandum of agreement if they come to a document that is approved by the union and ratified by such. A resolution is needed for this. The agreed upon Collective Bargaining Agreement will then come back for governing body approval separately.

Upon motion by Committeeman Suraci, seconded by Committeeman Lipani, the motion to authorize executing the agreement was unanimously approved upon call of the role.

Township Attorney Eric Bernstein stated there was a conversation about the Declaratory Judgment action regarding Affordable Housing. Updates were given, no further action is necessary at this time.

#### **ADJOURNMENT**

Upon motion by Committeeman Suraci, seconded by Committeeman Lipani, the meeting duly adjourned at 8:52 pm. Said motion was carried unanimously upon voice vote.

Attested:  
Pamela Borek  
Township Clerk