

Minutes of the Regular Meeting of the Township Committee of the Township of Hillsborough, in the County of Somerset, State of New Jersey, held in the Municipal Complex at 7:30 p.m. on October 23, 2018.

Upon call of the roll, the following Committee members were recorded present: Committeeman Frank DelCore, Committeeman Shawn Lipani, Committeeman Carl Suraci, Deputy Mayor Doug Tomson and Mayor Gloria McCauley. Also in attendance were Township Administrator Anthony Ferrera, Township Clerk Pamela Borek and Township Attorney William Willard.

SALUTE TO THE FLAG

Mayor McCauley advised that in accordance of section 5 of the Open Public Meetings Act, Chapter 231, of the Public Laws of 1975 that notice of this meeting was made by the posting on the bulletin board at the Hillsborough Township Municipal Complex and notifying the officially designated newspapers that this meeting would take place at the Hillsborough Township Municipal Complex at 7:30 p.m. on October 23, 2018.

APPROVAL OF MINUTES

- *Approval of the October 9, 2018 Regular Session Meeting Minutes*

Upon a motion by Committeeman Lipani, seconded by Deputy Mayor Tomson, the minutes of the October 9, 2018 Regular Session were approved upon the call of the roll. Committeeman Suraci abstained.

REPORTS FROM COMMITTEE LIAISONS, AND RECEIPT OR REPORTS, PETITIONS OR COMMUNICATIONS

Committeeman DelCore

Committeeman DelCore stated each winter, mailboxes are damaged during winter maintenance operations. Damage to posts and receptacles can often be prevented by proper routine maintenance. A mailbox that moves when shaken is in need of maintenance. Saturday, October 27th is Shake Your Mailbox day. Additional information can be found on the enews.

Committeeman DelCore reported Hillsborough Township provides both a Leaf Pick Up and a Drop Off Program, which runs from November 1st through the end of December. Drop off is at the Auten Road Facility. More information on the drop off and pick up programs can be found on the Township website and in future enews publications.

Committeeman DelCore advised Hillsborough Township Social Services Community Assistance Network has partnered with the Hillsborough PBA once again participating in Stuff the Bus. It is a one day Food Drive on Saturday, November 17th from 9 am until 2 pm at the Hillsborough Shoprite.

Committeeman DelCore encouraged residents to please consider adopting a family for the Holidays. See Friday's enews for all the details.

Committeeman DelCore reminded residents of the Children's Halloween event at Norz Hill Farm on Thursday, October 25th, between the hours of 3:30-5:30PM. Children can venture through the pumpkin patch, hop on a hayride and tour the children's hay bale maze.

Committeeman DelCore announced the ever popular Howl-0-Ween at the Ann Van Middlesworth Dog Park is scheduled for 8:30AM on Saturday, October 27th.

Committeeman DelCore provided a final reminder to register for the 2018-2019 Winter In-Town Recreation basketball league.

Committeeman DelCore reported the Hillsborough Health Department would like to remind residents that the deadly rabies virus is present in wildlife in New Jersey and it can be passed to cats, dogs, and humans. A fox in Hillsborough just recently was tested and found to have rabies. It is spread to people or pets usually through bites but can be passed by scratches and open cut exposure to infective saliva sometimes. Please refer to the enews and the Township website for more information on rabies prevention.

Committeeman DelCore announced Hillsborough will have a free rabies vaccination clinic in January. Information can be found on the health department website at www.hillsborough-nj.org. Any New Jersey resident may attend any free rabies clinic in New Jersey.

Committeeman Lipani

Committeeman Lipani attended both the Senior A and B luncheon and thanked the seniors for inviting him.

Committeeman Lipani thanked the Hillsborough Millstone Municipal Alliance for hosting "Meet the Alliance" night last week to inform residents about the drug and alcohol prevention and education programs in the Township. Committeeman Lipani also thanked all of the volunteers of the Alliance.

Committeeman Lipani encouraged residents to join Hillsborough's local Fire Companies on Saturday, October 27th at 5pm at the Triangle Road Sports complex for a Truck or Treat.

Committeeman Suraci

Committeeman Suraci along with Mayor McCauley attended the Hillsborough High School Band Competition and handed out the top prize for Group 6 and had the opportunity to see all the bands perform.

Committeeman Suraci reported there is a position for a School Crossing Guard open in the Police Department. This is a Part Time position, weekday mornings and afternoons. Please see the enews for all of the information.

Committeeman Suraci advised there will be a Halloween Curfew in effect October 30th - November 1st from 10PM - 6AM.

Committeeman Suraci stated Hillsborough Police Chief Darren Powell wants to remind residents of his concern for the safety of all those who participate in Halloween festivities. Please refer to the Chief's Halloween Safety Tips in Friday's enews.

Committeeman Suraci announced the Hillsborough Township Police Department is again participating in "Operation Take Back", a program from the Drug Enforcement Administration, for residents to safely dispose of their unused, unwanted, or expired household medicine. Household medicine can be disposed of at the Municipal Complex between 10 am and 2 pm on Saturday, October 27, 2018.

Committeeman Suraci reported the Engineering Department would like to advise the public that the Beekman Lane rehabilitation project has commenced and should be completed within in the next 2 weeks weather permitting. The repaving included the upgrade of handicap ramps and storm drainage inlets.

Deputy Mayor Tomson

Deputy Mayor Tomson stated the 2018 Added/Omitted/Rollback tax bills were mailed last week. This billing is in addition to the tax bills mailed in September, and is due on or before November 1st as well. For residents whose taxes are paid through the mortgage, the lender has been notified as well.

Deputy Mayor Tomson reminded residents that October 30th is the deadline to apply for a Mail-In Ballot by Mail for General Election, November 5th by 3:00 p.m. is the deadline for In-Person Mail-In Ballot Applications for General Election and November 6th is Election Day 2018.

Deputy Mayor Tomson reported on Sunday, October 21st the Township's newest rain garden was planted along Hunt Club Road. Deputy Mayor Tomson thanked all of the volunteers who participated and DPW for preparing the site. He also thanked the two Rutgers Environmental Stewards who designed the rain garden, Gretchen Rotondo and Amy Miller as part of their Environmental Steward project.

Deputy Mayor Tomson advised anyone who missed the SCLSNJ Hillsborough Library branch staff visit to the Township offices at the end of September, to visit the library and get a Somerset County Library System card. Any individual who lives, works or goes to school in Hillsborough is entitled to a card. A SCLSNJ Hillsborough Library card will provide access to free museum passes, digital magazines, e-books, dvds, music cds and so much more.

Mayor McCauley

Mayor McCauley thanked the staff and residents of All American Assisted Living for the invitation to have coffee and spend some time with the residents and welcome those new to the Hillsborough community. Mayor McCauley was accompanied by Township Administrator Anthony Ferrera and Cathy Faerber, Assistant Director of Social Services.

Mayor McCauley reported last week the Township hosted the Business Fall Networking event at Camp Dewitt which is located on Montgomery Road in the Sourland Mountains. This location is an option for the community to host events, meetings and other functions. Mayor McCauley thanked Business Advocate David Kois and the EBDC volunteers for all of the work and dedication that goes into these events to help the businesses of Hillsborough network and promote themselves with other local business owners.

Mayor McCauley advised the HBA has just redesigned the website, “Experience Hillsborough”. It is part of the township strategy to attract and retain visitors. Visit www.hillsboroughbusiness.org to see the new enhancements.

Mayor McCauley thanked the Jr. Raiders for the invitation to present their Academic Achievement Certificates. She was accompanied by Committeemen Carl Suraci and Shawn Lipani. Mayor McCauley congratulated the 2018 Jr. Raiders in grades 5 through 8 for having achieved straight A’s.

Mayor McCauley announced that Sunday, November 11th at 8:30 am the Township will host the Annual Veterans Ceremony at the Garden of Honor, followed by light refreshments in the Municipal Senior Room.

**PROCLAMATIONS/PRESENTATIONS/APPOINTMENTS
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- *Proclamation declaring November 14, 2018 as Night of Conversation*

WHEREAS, the deadly disease of addiction is prevalent in our society, with untold suffering in grief, lost productivity, health care costs, various family burdens and crime; and

WHEREAS, on January 9, 2017, in New Jersey, legislation was signed into law, designating one night as a “Night of Conversation” to encourage conversation and public discourse about drugs and alcohol addiction; and

WHEREAS, the “Night of Conversation” law is designed to encourage government, the private sector, the education system, religious communities and the media to designate communication resources regarding drug and alcohol addiction to ignite prevention efforts and reduce the harm of addiction in state residents; and

WHEREAS, by declaring this “Night of Conversation”, schools, community organizations, youth organizations, and faith-based and secular groups will recommend where to find reliable information, where to access help or care and conduct their own drug abuse prevention activities; and

WHEREAS, an empty dinner plate will serve as a universal symbol for eternal recognition of the “Night of Conversation”. The empty dinner plate will symbolize that, on this night, the conversation is more important than the food; and

WHEREAS, Hillsborough Township School District and the Hillsborough community is committed to the prevention of youth alcohol and drug addiction; and

WHEREAS, Somerset County YMCA, Hillsborough Township School District, Empower Somerset, the Safe Communities Coalition of Somerset County, Hillsborough Municipal Alliance, and Hillsborough Youth Services Commission are partnering to host a “Night of Conversation” on November 14, 2018 to encourage parents to talk to their children about alcohol and drug addiction.

NOW, THEREFORE, BE IT PROCLAIMED, that we, the Mayor and Township Committee, do hereby support November 14, 2018 as the “Night of Conversation”, and encourage the citizens of Hillsborough Township to participate in drug prevention activities and programs.

PRESENTATIONS

- *Credit Card Grant recipients*

NEW BUSINESS

- *None*

PUBLIC COMMENT ON NEW BUSINESS AND MATTERS NOT ON THE AGENDA

- *Susan Gulliford, Hunt Club Road advised she attended the NJDOT presentation regarding construction involving railroad underpass and hopes the TC will take a look at measures to alleviate flooding. She also sought clarification on the location of the mulch fire.*
- *Ron Skobo, 7 Claudia Road commended the TC on the 206 By-Pass and thanked them for their perserverance. Mr. Skobo also stated he is against any marijuana dispensaries in school areas in Hillsborough.*
- *Licia Gaber, 22 Hunt Lane inquired about freezing seniors’ taxes, the Township’s position on marijuana dispensaries in town, details on the BOE agreement with the town, the Comcast contract and full day kindergarten. Ms. Gaber also asked about the possibility of getting the agenda one week prior to meetings. Mayor McCauley responded it was not possible.*
- *Meryl Bisberg, 4 Hickory Hill Road stated she did not believe her letter to the editor was dishonest and asked why Hillsborough is getting less than every other town with regard to Comcast. Township Attorney Bill Willard, Committeeman DelCore and Committeeman Suraci explained the state statute and how it governs the fees that Comcast can charge and pay the Township and further explained the difference between Medford and Hillsborough with respect to monies received.*
- *Tony Fusco, 1007 Victoria Drive requested that when the Hillsborough Police Department responds to wellness checks on Meals On Wheels recipients, the officers personally speak to the person they are checking on.*
- *Philomena Cellili, 24 Roycebrook Road stated while taxes are high in Hillsborough there are many great amenities. She commended the Township on its ability to communicate effectively with the public and is very pleased with the job the Township is doing.*
- *Deputy Mayor Tomson stated he believes in full day kindergarten and believes candidates should show up to Township Committee meetings if they want to participate.*

PUBLIC HEARINGS

- *None*

INTRODUCTION OF NEW ORDINANCES

- *None*

CONSIDERATIONS

- 1. RESOLUTION AUTHORIZING PURCHASE OF TWO (2) 2018 FORD ESCAPES FROM ROUTE 23 FORD AUTOMALL IN AN AMOUNT NOT TO EXCEED \$44,214.00 THROUGH THE MCCPC CONTRACT #15C**

WHEREAS, the Construction Code Official has requested authorization for the purchase of two (2) 2018 Ford Escapes; and

WHEREAS, the vehicles are available for purchase from Route 23 Ford Automall through the MCCPC Contract #15C; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer, said certification is attached to this resolution.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes and approves the purchase of two (2) 2018 Ford Escapes from Route 23 Ford Automall through the MCCOC Contract #15C in amount not to exceed \$44,214.00.

Mayor McCauley stated funds for these vehicles are coming from the Building Department's Dedication by Rider Account. It is not coming out of the regular budget.

Susan Gulliford, Hunt Club Road inquired as to whether the vehicles were replacement or additional.

Mayor McCauley stated one is a replacement and one is additional.

Upon motion by Committeeman Suraci, seconded by Committeeman DelCore, the aforesaid resolution was unanimously approved upon call of the role.

2. RESOLUTION AUTHORIZING PURCHASE OF TWO (2) 2019 FORD PATROL INTERCEPTOR SUVS FROM WINNER FORD IN AN AMOUNT NOT TO EXCEED \$79,046.00 THROUGH THE NEW JERSEY STATE CONTRACT #88728 (T-2776)

WHEREAS, the Chief of Police has requested authorization for the purchase of two (2) 2019 Ford Patrol Interceptor SUVS; and

WHEREAS, the vehicles are available for purchase from Winner Ford through the New Jersey State Contract #88728 (T-2776); and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer, said certification is attached to this resolution.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes and approves the purchase of two (2) 2019 Ford Patrol Interceptor SUVS from Winner Ford through the New Jersey State Contract #88728 (T-2776) in amount not to exceed \$79,046.00

Mayor McCauley stated one of these vehicles is a replacement for a patrol vehicle that was totaled in a motor vehicle accident. The second vehicle is part of the annual stock replacement program. Most of the funding is coming from the insurance claim.

Committeeman Suraci stated this is part of a yearly replacement program to ensure a safe and reliable fleet.

Upon motion by Committeeman Suraci, seconded by Committeeman DelCore, the aforesaid resolution was unanimously approved upon call of the role.

CONSENT AGENDA

- 1. RESOLUTION AUTHORIZING THE HIRING OF HARRIET FENSTER-GUDE TO THE POSITION OF PART-TIME FLOATER FOR THE TOWNSHIP OF HILLSBOROUGH, AT AN HOURLY RATE OF \$14.50 PER HOUR, NOT TO EXCEED 29 HOURS PER WEEK, EFFECTIVE NOVEMBER 5, 2018**

WHEREAS, there is the need for a part-time floater for the Township of Hillsborough; and

WHEREAS, the Township Clerk recommends the hiring of Harriet Fenster-Gude as a part-time floater, effective November 5, 2018, at a rate of \$14.50 per hour, not to exceed 29 hours per week.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Township Clerk is hereby accepted and approved.

- 2. RESOLUTION EXTENDING THE INITIAL PROBATIONARY PERIOD FOR RONALD MILLER IN THE HILLSBOROUGH TOWNSHIP BUILDING DEPARTMENT FOR AN ADDITIONAL 3 MONTHS**

WHEREAS, Ronald Miller was hired as a full-time Plumbing Inspector in the Building Department on July 11, 2018; and

WHEREAS, the Construction Official recommends that Mr. Miller’s initial probationary period be extended for an additional 3 months.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that the recommendation of the Construction Official be and hereby is accepted and approved.

- 3. RESOLUTION AUTHORIZING THE REFUND OF RECREATION PROGRAM FEES IN THE AMOUNT OF \$255.00**

WHEREAS, there are refunds due from Recreation program fees; and

WHEREAS, the Chief Financial Officer has received proof of such refunds being due and payable.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee, of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Chief Financial Officer is hereby authorized to refund said amounts as detailed below, in a total amount of \$255.00.

<u>Name</u>	<u>Amount</u>	<u>Name</u>	<u>Amount</u>
Laura Storka	\$120.00	John Jeney	\$135.00

- 4. RESOLUTION AUTHORIZING REFUND OF TAX OVERPAYMENT IN THE AMOUNT OF \$ 1,300.89**

WHEREAS, a property tax payer has overpaid their real property taxes; and

WHEREAS, the Tax Collector has received proof of such payment after correspondence with said property owner.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee, of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Tax Collector is hereby authorized to refund said amounts to the property owner; Total, \$1,300.89.

Block	Lot	Name	Amount	Qtr	Year
36	3	Localio, Dale & Anna	\$1,300.89	4th	2018

5. RESOLUTION AUTHORIZING THE TOWNSHIP QUALIFIED PURCHASING AGENT TO ADVERTISE FOR BIDS FOR 2019 RECREATION PROGRAM UNIFORMS AND T-SHIRTS

WHEREAS, there is a need for Uniforms and T-Shirts for the Township of Hillsborough 2019 Recreation Programs; and

WHEREAS, the Township Qualified Purchasing Agent is authorized to advertise for bids for Recreation Program Uniforms and T-Shirts for the 2019 Recreation Programs; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that the Township Qualified Purchasing Agent is hereby authorized to advertise for bids for Uniforms and T-Shirts for the 2019 Recreation Programs.

6. RESOLUTION AUTHORIZING OFFICER JOHN A. JOHNSON TO ENROLL IN “CORNERSTONE: LIFELONG LEARNING” AND “AMERICAN GOVERNMENT” TOWARDS HIS BACHELOR’S DEGREE IN HOMELAND SECURITY & EMERGENCY MANAGEMENT AND TO BE ELIGIBLE FOR TUITION REIMBURSEMENT OF SAID COURSES ONCE SUCCESSFULLY COMPLETED, PURSUANT TO ARTICLE XVIII OF THE CURRENT PBA CONTRACT

WHEREAS, it is the policy of the Township of Hillsborough to encourage continuing education on the part of full-time employees for the purpose of enabling them to better perform in their jobs and to better prepare them in the event of an opportunity for advancement and promotion within the Township; and

WHEREAS, financial assistance for education is outlined in Article XVIII of the current PBA contract; and

WHEREAS, Officer John A. Johnson is requesting authorization to take “Cornerstone: Lifelong Learning” and “American Government” courses towards his Bachelor’s Degree in Homeland Security & Emergency Management; and

WHEREAS, Officer Johnson has requested consideration under the Township’s Educational Assistance provision upon successful completion of the aforementioned course; and

WHEREAS, the Chief of Police has requested favorable consideration of Officer Johnson's request for financial reimbursement of seventy-five percent (75%) of the cost incurred upon successful completion of the class.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Chief of Police is hereby accepted and approved.

7. RESOLUTION SUPPORTING THE STATE HOUSE COMMISSION PRE-APPLICATION TO THE NJDEP GREEN ACRES PROGRAM FOR THE DISPOSAL OR DIVERSION OF A PORTION OF THE BLOCK 141.04 LOT 1 OPEN SPACE PROPERTY OWNED BY THE TOWNSHIP OF HILLSBOROUGH

WHEREAS, the Block 141.04, Lot 1 property is an open space property owned by Hillsborough Township which is encumbered with restrictions against disposal or diversion from recreation and conservation uses by the New Jersey Department of Environmental Protection's Green Acres Program; and

WHEREAS, in conjunction with the Route U.S. 206 – Doctors Way to Valley Road project proposed by the New Jersey Department of Transportation to improve safety conditions and optimize traffic flow along Route U.S. 206, it is necessary to remove the Green Acres restrictions from a 0.037 acre portion of the Block 141.04 Lot 1 property; and

WHEREAS, the removal of Green Acres restrictions from parkland requires the approval of the Commissioner of the Department of Environmental Protection and the State House Commission pursuant to N.J.A.C. 7:36-26; and

WHEREAS, the Township of Hillsborough wishes to apply for approval for the minor disposal or diversion of parkland under N.J.A.C. 7:36-26; and

WHEREAS, the first step in the application process for approval of a minor disposal or diversion of parkland is the filing of a pre-application under N.J.A.C. 7:36-26.4; and

WHEREAS, in accordance with N.J.A.C. 7:36-26.4(d)10, it is necessary for the Township of Hillsborough to submit as part of the pre-application a Resolution endorsing the application to divert or dispose of parkland.

NOW THEREFORE, BE IT RESOLVED by the Hillsborough Township Mayor and Committee, in the County of Somerset, State of New Jersey as follows:

1. The Mayor and Committee endorse the filing of a pre-application for the minor disposal or diversion of a portion of the Block 141.04 Lot 1 property pursuant to N.J.A.C. 7:36-26;
2. The Mayor and Committee hereby finds that the minor disposal or diversion of a portion of the Block 141.04 Lot 1 property would meet the minimum substantive criteria at N.J.A.C. 7:36-26.1(d) by allowing for the construction of the proposed Route U.S. 206

improvements which would improve safety conditions and optimize traffic flows along Route U.S. 206;

3. The Mayor and Committee acknowledge that in order to obtain the approval of the disposal or diversion of a portion of the Block 141.04 Lot 1 property, all substantive and procedural requirements of N.J.A.C. 7:36-26 must be met, including compensation requirements at N.J.A.C. 7:36-26.5; and
4. The Mayor and Committee acknowledges that in the event the Green Acres Program classifies the disposal or diversion of a portion of the Block 141.04 Lot 1 property as a major disposal or diversion of parkland, additional application information will be required under N.J.A.C. 7:36-26 before the application can proceed.

8. RESOLUTION AUTHORIZING THE FOLLOWING ACTIONS FOR THE NEW AMWELL ROAD - SECTIONS 2 & 3 IMPROVEMENT PROJECT: RELEASE OF PERFORMANCE BOND NO. CA-2566025 FROM GREAT AMERICAN INSURANCE GROUP; ACCEPTANCE OF MAINTENANCE BOND NO. CA-2566025M FROM GREAT AMERICAN INSURANCE GROUP IN THE AMOUNT \$100,916.86; RELEASE OF FINAL PAYMENT TO TOP LINE CONSTRUCTION IN THE AMOUNT OF \$72,902.09; APPROVE FINAL CHANGE ORDERS DECREASING CONTRACT AMOUNT BY \$273,739.47; AND ACCEPTING THE NEW AMWELL SECTIONS 2 & 3 IMPROVEMENT PROJECT

WHEREAS, the Township awarded a contract to Top Line Construction for the New Amwell Road - Sections 2 and 3 Improvement Project; and

WHEREAS, the Assistant Township Engineer certifies all work has been satisfactorily completed and recommends the following actions: release of Performance Bond No. CA-2566025 from Great American Insurance Group in its entirety; acceptance of Maintenance Bond No. CA-2566025M from Great American Insurance Group in the amount of \$100,916.86; release of final payment to Top Line Construction in the amount of \$72,902.09; approval of final change orders decreasing contract amount by \$273,739.47; and accepting the New Amwell Road Sections 2 & 3 Improvement Project.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendations of the Assistant Township Engineer are hereby accepted and approved.

9. RESOLUTION AUTHORIZING MUNICIPAL SUPPORT FOR RESPONSIBLE PET OWNERSHIP PROGRAMS IN THE HILLSBOROUGH COMMUNITY

RECOGNIZING that cats and dogs, as well as other domestic animals, are an integral and valuable part of all communities, and contribute to the well-being of humans, whether as companions, service animals, or therapy pets; and

UNDERSTANDING that municipalities have an important role in ensuring the well-being of animals while balancing the needs of pet owners and non-pet owners; and

WHEREAS, legislators and municipal officials report that the number of calls from citizens about animal related issues is vast; and

WHEREAS, there are approximately 2.2 million owned dogs and 2.5 million owned cats in New Jersey; and

WHEREAS, New Jersey was the first state in the nation to develop an innovative statewide spay/neuter program and all proceeds from the sale of Animal Friendly License Plates are used to reimburse participating veterinarians for spaying and neutering surgeries; and

WHEREAS, State responsibility for promoting responsible pet care and ensuring that pets do not suffer due to abuse, neglect, or lack of proper care in kennels, pet shops, shelters, and pounds (animal facilities) is vested in the Office of Animal Welfare within the New Jersey Department of Health; and

WHEREAS, The New Jersey Society to Prevent Cruelty to Animals (NJSPCA) and municipal Animal Cruelty Investigators (ACI) are responsible for investigating and acting as officers for detection, apprehension, and arrest of offenders against the animal cruelty laws; and

WHEREAS, New Jersey mandates training requirements for animal control officers and Animal Cruelty Investigators; and

WHEREAS, New Jersey impounds over 100,000 animals per year in animal shelters and impoundment facilities; and

WHEREAS, approximately 37% of the animals that enter New Jersey's impoundment facilities are euthanized, at a rate of around 3000 every month; and

WHEREAS, free-roaming unvaccinated cats and dogs present a potential health threat to humans through the spread of such zoonotic diseases as rabies, leptospirosis, toxoplasmosis, roundworms, animal bites, and environmental contamination from animal feces; and

WHEREAS, stray and unwanted pets place an enormous financial burden on municipalities and non-profit humane agencies organized to care for these animals; and

WHEREAS, it is more humane and cost-effective to reduce the number of unwanted animals than it is to impound and euthanize unwanted or unclaimed dogs and cats; and

WHEREAS, all dogs are required to be licensed in the municipality where they are housed and some municipalities require licensing of cats and some of this money goes to support of the NJ Spay and Neuter Program, while some goes to the support of the town's animal control program; and

WHEREAS, the dog licensing program reminds and requires owners to vaccinate their dogs against rabies to remain currently vaccinated; and

WHEREAS, the deadly rabies virus has been present in New Jersey's wildlife mammal population since the late 1980s and is a very real threat to domestic animals and people.

NOW THEREFORE, we the municipality of Hillsborough, resolve to take the following steps with regard to our municipal responsibilities with intent of making Hillsborough Township a truly sustainable community.

It is our intent to do our utmost, within the bounds of our jurisdiction, to ensure that companion animals are treated humanely, respectfully, and responsibly through public education and through exercise of powers vested within New Jersey municipalities as follows:

1. Continue the Canvassing Program for unlicensed dogs as per ordinance.
2. Educate the public via health fairs, special programs, website and e-news.
3. The Hillsborough Township Board of Health will continue to investigate a cat management program which may include cat licensing and/or a Trap, Neuter, Release Ordinance.
4. Continue to investigate ease of licensing for residents.
5. Continue to promote the use of the dog park .
6. Continue to identify alternatives to euthanasia of adoptable companion animals, including utilizing foster homes, adoption networks and providing remedial behavior training services to existing and future owners.
7. Assist in identifying resources to improve the conditions and increase the capacity of animal shelters and impoundment facilities and animal control services.

10. RESOLUTION AUTHORIZING THE MAYOR AND THE TOWNSHIP CLERK TO EXECUTE AN AGREEMENT TO CONTINUE HILLSBOROUGH'S MEMBERSHIP IN THE CENTRAL JERSEY JOINT INSURANCE FUND (CJJIF), FOR THREE (3) YEARS, EFFECTIVE DECEMBER 1, 2018

WHEREAS, the Township of Hillsborough has been a member of the Central Jersey Joint Insurance Fund (CJJIF) since 2000 and the latest three (3) year membership term will expire on November 30, 2018; and

WHEREAS, the Township's membership with the CJJIF has been positive throughout the eighteen years and the Township's Risk Management Consultant Connor Strong Buckalew recommends the Township Committee elect to continue its membership with the CJJIF for an additional three (3) year term; and

WHEREAS, the Township's Chief Finance Officer, who serves as the Township's Insurance Commissioner to the CJJIF has analyzed the cost and coverage and recommends renewal with the CJJIF as most effective for the Township.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough that the Township Committee, that it does hereby authorizes the Mayor and the Township Clerk to execute the agreement to continue participation in the CJJIF.

11. RESOLUTION AUTHORIZING A CONTRACT WITH TWIN OAKS LANDSCAPE DESIGNS, LLC, FOR THE REMOVAL, DISPOSAL AND REPLACEMENT OF APPROXIMATELY FIFTY (50) TREES ON AMSTERDAM DRIVE IN AN AMOUNT NOT TO EXCEED \$17,000.00

WHEREAS, the Director of Public Works has determined that approximately 50 trees on Amsterdam Drive are dead and therefore need to be removed and replaced; and

WHEREAS, the Township of Hillsborough solicited quotes and received three (3) responses as follows:

Twin Oaks Landscape Designs LLC	\$17,000.00
Caliper Farms Nursery & Landscape Services	\$22,750.00
Sunset Creations	\$27,500.00

WHEREAS, funds are available from the Tree Mitigation Fund and have been certified as such by the Chief Finance Officer, said certification is attached to this resolution.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes a contract with Twin Oaks Landscape Designs for the removal, disposal and replacement of approximately fifty (50) trees on Amsterdam Drive in an amount not to exceed \$17,000.00.

12. RESOLUTION APPROVING THE APPLICATION FOR A CATERING PERMIT FOR CONSERVE WILDLIFE FOUNDATION OF NEW JERSEY, FOR AN EVENT TO BE HELD ON NOVEMBER 7, 2018

WHEREAS, an application for a Catering Permit has been filed by Conserve Wildlife Foundation of New Jersey, for an event to be held on November 7, 2018; and

WHEREAS, the submitted application is complete.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby approves the Application for Catering Permit for Conserve Wildlife Foundation of New Jersey, for an event to be held on November 7, 2018.

13. RESOLUTION AUTHORIZING THE DIRECTOR OF PUBLIC WORKS TO POST FOR THE POSITION OF FULL TIME PUBLIC WORKS WORKER 1 IN THE HILLSBOROUGH TOWNSHIP DEPARTMENT OF PUBLIC WORKS

WHEREAS, there is a vacancy for two full time Worker 1 positions in the Hillsborough Township Department of Public Works; and

WHEREAS, the Director of Public Works requests authorization to post for the positions of full time Worker 1.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey hereby, authorizes the Director of Public Works to post for two full time Worker 1 positions.

14 .RESOLUTION AUTHORIZING THE PROVISION OF THE MINIMUM AMOUNT OF PAID TIME OFF REQUIRED BY N.J.S.A. 34:11D-1 THROUGH N.J.S.A. 34:11D-11

WHEREAS, the Legislature has enacted N.J.S.A. 34:11D-1 through N.J.S.A. 34:11D-11, commonly referred to as “An Act Concerning Sick Leave” (hereinafter referred to as the “Act”) to be effective October 29, 2018; and

WHEREAS, the Act provides that an employee must accrue paid time off at a rate of one (1) hour of paid time off for every thirty (30) hours worked up to a maximum of forty (40) hours of paid time off in one (1) year, which the employee may use for any of the purposes delineated in the Act; and

WHEREAS, the Township of Hillsborough seeks to be in compliance with the Act.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that, effective October 29, 2018, any employee who does not accrue paid time off of any and all kinds at a rate that equals one (1) hour of paid time off for every thirty (30) hours worked shall accrue paid time off at that rate until all of the employee’s accrued paid time off equals the minimum requirement of one (1) hour of paid leave for every thirty (30) hours worked up to a maximum of forty (40) hours of paid time off in one (1) year.

NOW, THEREFORE, BE IT FURTHER RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey hereby, that any and all paid time off accrued pursuant to this Resolution shall only be used for the purposes designated in the Act at N.J.S.A. 34:11D-3.

NOW, THEREFORE, BE IT FURTHER RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey hereby that employees who already accrue paid time off of any and all kinds at a rate equal to or greater than (1) hour of paid time off for every thirty (30) hours shall be unaffected by the provisions of this Resolution.

15. RESOLUTION AUTHORIZING THE DIRECTOR OF PARKS TO POST FOR THE POSITION OF FULL TIME PUBLIC WORKS WORKER IN THE HILLSBOROUGH TOWNSHIP PARKS DEPARTMENT

WHEREAS, there is a vacancy for one full time Public Works Worker position in the Hillsborough Township Parks Department; and

WHEREAS, the Director of Parks requests authorization to post for the position of full time Public Works Worker in the Hillsborough Township Parks Department.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes the Director of Parks to post for one full time Public Works Worker position in the Hillsborough Township Parks Department.

16. RESOLUTION AUTHORIZING THE TOWNSHIP QUALIFIED PURCHASING AGENT TO RE-ADVERTISE FOR REQUESTS FOR PROPOSALS FOR A CREDIT CARD PROGRAM AND EXTENDING THE CURRENT CONTRACT WITH

AFFINITY FEDERAL CREDIT UNION UNTIL DECEMBER 31, 2018

WHEREAS, the Township recently issued Requests for Proposals for a Credit Card Program and no responses were received; and

WHEREAS, the current contract with Affinity Federal Credit Union for the Credit Card Program ends on October 31, 2018; and

WHEREAS, Affinity Federal Credit Union has agreed to extend the contract until December 31, 2018 to provide continuity of services for the Township-sponsored program;

WHEREAS, the Township Qualified Purchasing Agent recommends the Township Committee authorize the re-advertisement of Requests for Proposals for the Credit Card Program and the extension of the current contract with Affinity Federal Credit Union until December 31, 2018.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Township Qualified Purchasing Agent is hereby authorized to re-advertise for Requests for Proposals for a Credit Card Program and the Mayor and Clerk are authorized to execute an extension of the current contract with Affinity Federal Credit Union until December 31, 2018.

Upon the motion of Committeeman DelCore seconded by Deputy Mayor Tomson, the Consent Agenda was unanimously approved upon call of the roll.

Township Administrator Anthony Ferrera stated with regard to Consent #1 he is happy to welcome Harriet Fenster-Gude to the team as a part time floater.

CLAIMS LIST

Mayor McCauley asked to approve Claims List 2018-20.

Upon the motion of Committeeman Lipani seconded by Deputy Mayor Tomson, Claims List 2018-20 was unanimously approved upon call of the roll.

EXECUTIVE SESSION RESOLUTION

WHEREAS, Section 8 of the Open Public Meetings Act (N.J.S.A. 10:4-12 (b) (1-9), Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee is of the opinion that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough in the County of Somerset, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:

*i. Contract Negotiations:
a. Affordable Housing*

3. The Township Committee may take official action on those items discussed in Executive Session upon completion of the Executive Session.
4. The minutes of the discussions shall be made available to the public as soon as the matters under discussion are no longer of a confidential or sensitive nature.
5. This Resolution shall take effect immediately.

Upon motion by Committeeman Lipani, seconded by Committeeman Suraci, the aforesaid resolution was unanimously approved upon call of the role. The Township Committee went into Executive Session at 8:55 pm.

Upon motion by Committeeman Suraci, seconded by Committeeman Lipani, the public meeting was re-opened at 9:13 pm.

Township Clerk Pamela Borek stated all were present at Executive Session in addition to Township Attorney Eric Bernstein via teleconference who sought authorization of the Mayor/Clerk to execute one or more settlement agreements with interveners with anticipation of hearings in December.

Upon motion by Committeeman Suraci, seconded by Committeeman Lipani, the motion to authorize execution of agreements was unanimously approved upon call of the role.

ADJOURNMENT

Upon motion by Committeeman Suraci, seconded by Committeeman Lipani, the meeting duly adjourned at 9:14 pm. Said motion was carried unanimously upon voice vote.

Attested:

Pamela Borek
Township Clerk