

Minutes of the Regular Meeting of the Township Committee of the Township of Hillsborough, in the County of Somerset, State of New Jersey, held in the Municipal Complex at 7:30 p.m. on December 11, 2018.

Upon call of the roll, the following Committee members were recorded present: Committeeman Frank DelCore, Committeeman Shawn Lipani, Committeeman Carl Suraci, Deputy Mayor Doug Tomson and Mayor Gloria McCauley. Also in attendance were Township Administrator Anthony Ferrera, Township Clerk Pamela Borek and Township Attorney William Willard.

SALUTE TO THE FLAG

Mayor McCauley advised that in accordance of section 5 of the Open Public Meetings Act, Chapter 231, of the Public Laws of 1975 that notice of this meeting was made by the posting on the bulletin board at the Hillsborough Township Municipal Complex and notifying the officially designated newspapers that this meeting would take place at the Hillsborough Township Municipal Complex at 7:30 p.m. on December 11, 2018.

MOMENT OF SILENCE

Mayor McCauley called for a moment of silence in honor of the late President George H.W. Bush.

APPROVAL OF MINUTES

- *Approval of the November 20, 2018 Regular Session Meeting Minutes*

Upon a motion by Deputy Mayor Tomson, seconded by Committeeman DelCore, the minutes of the November 20, 2018 Regular Session were approved upon the call of the roll.

REPORTS FROM COMMITTEE LIAISONS, AND RECEIPT OR REPORTS, PETITIONS OR COMMUNICATIONS

Committeeman DelCore

Committeeman DelCore thanked Temple Beth El and Rabbi Gluck for the Township Menorah Lighting on Friday, December 7, 2018.

Committeeman DelCore reminded residents to have their leaves ready at the edge of the curb line on their own property and to contain them if they are blowing onto neighboring properties using the methods suggested from the Department of Public works link on the township website and in the enews.

Committeeman DelCore reported the Hillsborough Township Community Assistance Network is gearing up for the holidays with its annual Holiday Program for Township families in need. The Social Services Department is looking for residents who are willing to sponsor families enrolled in the Holiday Program.

Committeeman DelCore advised the 2017 Annual Report for the Hillsborough Health Department is online under the important phone numbers and next to the resource manual. Free Rabies Vaccination Clinic for Dogs and Cats Coming up in January. Free Radon Test Kits are still available.

Committeeman Lipani

Committeeman Lipani encouraged the Hillsborough Business Community to visit the newly updated HBA website, www.hillsboroughbusiness.org, to update their business profiles on the Hillsborough Township Business Finder. A new feature for businesses includes posting their events on HBA Calendar.

Committeeman Lipani reported Santa is making a second appearance at Firehouse 37, Fire Company #2, located at 375 Route 206, across from the TD Bank on Sunday 12/16 from 12-3 pm for a drive through "Meet Santa".

Committeeman Suraci

Committeeman Suraci reported there is a resolution on the agenda supporting Drive Sober or Get Pulled Over. The Hillsborough Police Department will be deploying supplemental patrols targeting impaired driving and other moving violations. Drivers are reminded to use public transportation, use a designated driver, or use one of the many paid services that are available.

Committeeman Suraci advised when purchasing holiday lights check the packaging for the UL listing for indoor or outdoor use and only purchase extension cords that are UL listed as well.

Committeeman Suraci announced the Building Department will be having an amnesty program, which will run from now until January 31, 2019. This program will excuse residents and business owners from getting penalized for having open permits, having previous work done without permits, failing to obtain a Certificate of Occupancy, and/or have an expired Temporary Certificate of Occupancy. The Building Department will assist residents with gaining compliance for projects. Permit fees will still be applicable but, again, residents will not be penalized for noncompliance.

Committeeman Suraci stated residents should be aware that ditches, streams, detention basins and swales which carry stormwater will take a longer amount of time to dissipate due to recent heavy rains. It is noted with the newer New Jersey Department of Environmental Protection requirements, detention basins with infiltration sand bottoms take much longer time to drain.

Deputy Mayor Tomson

Deputy Mayor Tomson thanked Temple Beth El for hosting the Menorah Lighting.

Deputy Mayor Tomson stated residents with homesales in 2019 that would be eligible for any New Jersey Homestead Benefits paid in 2019, should contact the State of New Jersey at 609-292-6400 to update new addresses. Residents should also notify their attorney prior to closing to ensure that the rebate that is earned is paid to the resident selling the property.

Mayor McCauley

Mayor McCauley thanked Santa, Mrs. Claus, the elves, Parks & Recreation Department, Flagtown Fire Company and of course all the volunteers who helped kick off the Holiday Season with the Township's

Annual Tree lighting. Mayor McCauley also thanked the Hillsborough Police Department for capturing the Grinch to ensure he was not going to steal Christmas.

Mayor McCauley reported Saturday, December 1st the Township Committee was joined by members of the Merdinger family and friends as the Mike Merdinger Memorial Trails were dedicated to the late Mayor, Administrator, and long time Flagtown fireman.

Mayor McCauley advised the Somerset County Commission on the Status of Women is seeking nominations for its 2019 Outstanding Women in Somerset County awards program. Further information can be found on the enews.

Mayor McCauley announced the Annual Hillsborough Community night at the NJ Devils Game, co-hosted by PBA local #205 as a fundraiser will be held on Friday, March 1st . Details on purchasing tickets will be in upcoming enews.

PROCLAMATIONS/PRESENTATIONS/APPOINTMENTS

PRESENTATIONS

- *Hillsborough Township and PBA Local #205 Check Presentation to Dance for the Cure and to the Cancer Call Out.*

PROCLAMATIONS / APPOINTMENTS

- *Proclamation honoring Kris Cauda, Alex Wnorowski and Marc Demaio for their performance of life saving measures*

WHEREAS, on April 29, 2018, three spectators came to the rescue of athlete Reanna Nelson's 85 year old grandfather, Mr. Romano Borgobello, who was watching the Hillsborough Soccer Club game from the sidelines; and

WHEREAS, Romano Borgobello experienced a medical emergency during the game resulting in his becoming blue and unresponsive. Hillsborough residents Kris Cauda and Alex Wnorowski and Edison resident, Marc DeMaio sprang into action providing life saving measures; and

WHEREAS, Kris Cauda and Alex Wnorowski, both registered nurses, commenced CPR with the assistance of Marc DeMaio, a US Navy Master of Arms and soon to be police officer in Old Bridge, while awaiting the Police and EMS squads; and

WHEREAS, the Hillsborough Township Police arrived with an AED device which Kris Cauda utilized several times in conjunction with continued CPR from the two good samaritans until the EMS arrived, at which time Mr. Borgobello was transported to the hospital; and

WHEREAS, as a result of the life saving measures conducted by Kris Cauda, Alex Wnorowski and Marc DeMaio, Romano Borgobello was fortunate to make a full recovery.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and Hillsborough Township Committee, do hereby commend Kris Cauda, Alex Wnorowski and Marc DeMaio for their acts of heroism and extend our sincere appreciation for responding immediately to the medical emergency.

- *Proclamation honoring Romano Borgobello for his generous donation of an AED Defibrillator*

WHEREAS, on April 29, 2018, Reanna Nelson was playing in a Hillsborough Soccer Club game while her grandfather, Mr. Romano Borgobello, was watching from the sidelines; and

WHEREAS, Romano Borgobello experienced a medical emergency during the game and two Hillsborough residents and one Edison resident also attending the game came to his aid; and

WHEREAS, Kris Cauda, Alex Wnorowski, and Marc DeMaio performed manual CPR measures, until the Hillsborough Township Police arrived; and

WHEREAS, once the Hillsborough Police defibrillator was available it was immediately used, in conjunction with the manual CPR measures until the EMS arrived; and

WHEREAS, in the absence of an AED machine on site, the prolonged manual CPR saved Mr. Borgobello's life. He was fortunate to have qualified, experienced good samaritans on site; and

WHEREAS, Romano Borgobello is truly grateful to the responders and wishes to increase the odds of survival by generously donating an AED Defibrillator Device to Hillsborough Township so this imperative life saving equipment can be immediately available at future events.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and Hillsborough Township Committee, do hereby recognize and extend our sincere appreciation to Roman Borgobello for the generous donation of an AED Defibrillator Device that will allow swift and immediate life sustaining measures should the need arise.

- *Proclamation honoring Eagle Scout Michael Guarnieri*

WHEREAS, Michael Guarnieri, a Sophomore at Hillsborough High School and a member of Boy Scout Troop 489, has recently earned the status of Eagle Scout; and

WHEREAS, the Hillsborough Township Committee recognizes the many hours Michael devoted to attaining the status of Eagle Scout, working with diligence and making sacrifices in order to achieve this highly coveted position; and

WHEREAS, Michael has served the Boy Scouts in an exemplary manner and is deserving of the honor bestowed upon him; and

WHEREAS, Michael's Eagle Scout Project consisted of redesigning and organizing the preschool storage room at Mary, Mother of God Church, in which he built shelves, purchased metal shelving units with wheels, organized the materials in new storage containers and painted walls. The project took 244 hours with 15 scout volunteers and 8 adult volunteers over the course of 2 days; and

WHEREAS, Michael served as Acting Senior Patrol Leader during summer camp, Troop Guide and Den Chief. Michael has earned 42 merit badges achieving Double Eagle Palm and was the BSA Summer Camp Honor Scout; and

WHEREAS, Michael is a member of the Hillsborough High School Marching Band and Brass Ensemble. He was also a leadership intern at Camp Invention and a volunteer at Mary, Mother of God Preschool Camp; and

WHEREAS, Michael serves as an example to the youth of Hillsborough Township through his high level of leadership and community service, and we are very proud that he is a member of our community.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and Hillsborough Township Committee, do hereby recognize and extend our sincere congratulations to Michael Guarnieri for having achieved the status of Eagle Scout, an honor for both him and for those who guided him, with best wishes for a bright future.

- Proclamation honoring Hillsborough Jr. Raider Varsity Football Team

WHEREAS, the Hillsborough Jr. Raiders Varsity Gold AYF Football Team had another very successful season due to their hard work and dedication; and

WHEREAS, the Hillsborough Jr. Raiders Varsity Gold AYF team consisted of Dillon Cace, Michael Caporaso, Vincent Castellano, Carson DeRoner, Shane Donoghue, Mike Giuliano, Ryan Leary, Brandon Lobelo, Jonathan Lobelo, Michael Miller, Dominick Monsorno, Bryan Nastawa, Austin Quandt, Christian Quandt, Peter Quandt, Pierce Skala, Ryan Tasetano, Charles Volpe, Nicholas West and Joseph Witcoski; and

WHEREAS, the Hillsborough Jr. Raiders Varsity Gold AYF Football Team was led by Head Coach James Burke; and

WHEREAS, the Hillsborough Jr. Raiders Varsity Gold AYF Football Team had an undefeated season and achieved the title of Greater NJ AYF Conference Champions; and

WHEREAS, the Hillsborough Jr. Raiders Varsity Gold AYF Football Team competed in the World Youth Football Championship winning the semi-finals.

NOW, THEREFORE BE IT PROCLAIMED that we, the Mayor and the Hillsborough Township Committee, do hereby commend all of the members of the Hillsborough Jr. Raiders Varsity Gold AYF Football Team, not only for their amazing season and the championship they won, but also for their unwavering teamwork, dedication, and sportsmanship throughout the season.

BE IT FURTHER PROCLAIMED that we, the Mayor and Hillsborough Township Committee, further commend the Hillsborough Jr. Raiders Varsity Gold AYF Football Team for the honor they have brought themselves, their team, and our community through their many achievements on and off the field.

- Proclamation honoring Hillsborough High School Boys Varsity Soccer Team

***WHEREAS**, the Hillsborough High School Boys Varsity Soccer Team had a very successful season due to their hard work and dedication; and*

***WHEREAS**, the Hillsborough High School Boys Varsity Soccer Team consisted of Simon Angelo, Scott Bandola, Zurab Bedoshvili, Austin Blanke, Christian Bogado, Nick Bogado, Cameron Bruno, Nick Burd, Jorge Cervantes, Dan Chesner, Henry Cruz, Justin Dominique, Michael Fazio, Alex Ford, John Gadaleta, Alfredo Gonzalez, Josh Hartman, Jake Laifer, Ryan Mehrtens, Jamie Moni, Jack Renz, Matt Roteman, Michael Rudbart, Brendan Sheehan, Christian Tyson, Justin Zinger and Tyler Watson; and*

***WHEREAS**, the Hillsborough High School Boys Varsity Soccer Team was led by Coach Eric Puma and Assistant Coach Nick Angrisani; and*

***WHEREAS**, the Hillsborough High School Boys Varsity Soccer Team won the Somerset County Championship and Skyland Conference Championship with an overall record of 16-1-2; and*

***WHEREAS**, throughout the season the players have volunteered at 20 different community events including the Steeplechase Distance Run, Gigi's Playhouse 5K Run/Walk, Brookdale Assisted Living, and the Hillsborough Food Pantry (CAN).*

***NOW, THEREFORE BE IT PROCLAIMED** that we, the Mayor and the Hillsborough Township Committee, do hereby commend all of the members of the Hillsborough High School Boys Varsity Soccer Team, not only for their amazing season and the championships they have won, but also for their unwavering teamwork, dedication, and sportsmanship throughout the season.*

***BE IT FURTHER PROCLAIMED** that we, the Mayor and Hillsborough Township Committee, further commend the Hillsborough High School Boys Varsity Soccer Team for the honor they have brought themselves, their team, and our community through their many achievements on and off the field.*

NEW BUSINESS

- None

PUBLIC COMMENT ON NEW BUSINESS AND MATTERS NOT ON THE AGENDA

- None

CONSIDERATIONS

- 1. RESOLUTION AUTHORIZING AN ADJUSTMENT NOT TO EXCEED \$4,000.00 FOR CME ASSOCIATES AS AFFORDABLE HOUSING ADMINISTRATIVE AGENT FOR THE YEAR 2018**

***WHEREAS**, on January 2, 2018, as a result of the fair and open procurement process, N.J.S.A. 19:44A-20.4-5 et seq., a contract for "Professional Services" was awarded to CME Associates as Affordable Housing Administrative Agent for the year 2018 in an amount not to exceed \$20,000.00; and*

***WHEREAS**, on August 14, 2018 there was an authorization increasing this amount by \$15,000.00 for*

additional services for the remainder of the year 2018; and

WHEREAS, there is now the necessity for authorization increasing this amount by \$4,000.00 for additional services for the remainder of the year 2018; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer, said certification is attached to this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Agreement with CME Associates be increased by an amount not to exceed \$4,000.00 as Affordable Housing Administrative Agent for the remainder of the year 2018.

Mayor McCauley stated as a result of the Township's continued affordable housing obligations, there is a need to increase the amount of the previously awarded contract. This resolution effectuates that necessity.

Upon motion by Committeeman Lipani, seconded by Committeeman DelCore, the aforesaid resolution was unanimously approved upon call of the role.

2. RESOLUTION RATIFYING AND CONFIRMING THE PURCHASE OF A SERVER FOR THE POLICE RECORDS MANAGEMENT SYSTEM FROM DELL MARKETING, L.P., IN AN AMOUNT NOT TO EXCEED \$10,615.90 THROUGH NEW JERSEY STATE CONTRACT #88796 (M-7000)

WHEREAS, the Chief of Police requested authorization for the purchase a server to replace the existing server for the Police Records Management System which was both obsolete and failing; and

WHEREAS, the server was available from Dell Marketing, L.P., through New Jersey State Contract #88796 (M-7000) in an amount not to exceed \$10,615.90; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer, said certification is attached to this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby ratifies and confirms the purchase of a server for the Police Records Management System from Dell Marketing, L.P., in an amount not to exceed \$10,615.90 through New Jersey State Contract #88796 (M-7000).

Mayor McCauley stated the current Larimore incident and records management system servicer is comprised of an operating system and database server. This system is very near end of life and total extended support, which will expire in July 2019. It is critical that this server be replaced. Additionally, the police department is currently in the process of upgrading our Larimore system as a result of the county migration. It is important to upgrade the server and migrate the system at the same time.

Upon motion by Deputy Mayor Tomson, seconded by Committeeman Suraci, the aforesaid resolution was unanimously approved upon call of the role.

3. RESOLUTION AUTHORIZING END USER HARDWARE, SETUP AND SUPPORT AGREEMENT WITH GOLD TYPE BUSINESS MACHINE, INC., FOR THE INFO-COP E-TICKET TURNKEY SYSTEM IN AN AMOUNT NOT TO EXCEED

\$10,000.00 FOR INITIAL INSTALLATION AND AN ANNUAL COST OF \$1.00 PER TICKET ISSUED

WHEREAS, the Chief of Police recommends the Township Committee authorize an End User Hardware, Setup and Support Agreement with Gold Type Business Machine, Inc. (“GTBM”), for the Info-Cop E-Ticket Turnkey System which will streamline the entry of tickets into the Records Management System; and

WHEREAS, N.J.S.A. 40A:11-5(1)(dd) authorizes the Township to purchase this proprietary computer hardware and software without public advertisement for bids; and

WHEREAS, the one-time cost of the setup and support provided by GTBM will be in an amount not to exceed \$10,000.00 with an annual cost of \$1.00 per ticket issued; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer, said certification is attached to this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby: (1) authorizes and approves a 5-year End User Hardware, Setup and Support Agreement with GTBM for the Info-Cop E-Ticket Turnkey System in an amount not to exceed \$10,000.00 for initial installation and an annual cost of \$1.00 per ticket issued; and (2) the Mayor and Clerk are authorized to execute an Agreement with GTBM consistent with this Resolution.

Mayor McCauley stated this resolution authorizes officers to be more efficient during motor vehicle stops reducing the time at the scene for Officers to issue tickets. Additionally, this will reduce the time needed by the administrative staff entering information into the Police Department’s Records Management System and the Court System.

Upon motion by Committeeman Suraci, seconded by Committeeman Lipani, the aforesaid resolution was unanimously approved upon call of the role.

4. RESOLUTION APPROVING 2018 BUDGET TRANSFERS

WHEREAS, N.J.S.A. 40A:4-58 allows for appropriation transfers during the last 2 months of a budget fiscal year; and

WHEREAS, there is a need to do appropriation transfers between appropriations in the 2018 Municipal Budget;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Chief Finance Officer be authorized to make transfers between the following appropriations in the 2018 Budget:

TO:	Public Works	OE 767	10,000.00
	Snow Removal	OE 769	30,000.00
	TOTAL		40,000.00

FROM:	Public Works	SW 767	10,000.00
	Dog Regulation	OE 788	15,000.00

Heating Fuel	OE 829	10,000.00
Diesel	OE 834	5,000.00
TOTAL		40,000.00

Mayor McCauley stated during the last two months of the year and the first three months of the new year, budget transfers are permitted. This resolution effectuates transfers listed in the resolution.

Upon motion by Committeeman Lipani, seconded by Committeeman DelCore, the aforesaid resolution was unanimously approved upon call of the role.

5. RESOLUTION AUTHORIZING A CONTRACT WITH WILDHEART INDUSTRIES FOR TUB GRINDING AND REMOVAL OF DEBRIS AT THE PUBLIC WORKS FACILITIES IN AN AMOUNT NOT TO EXCEED \$10,200.00

WHEREAS, the Director of Public Works has determined there is a need for tub grinding and removal of debris at the Public Works facilities; and

WHEREAS, the Township of Hillsborough solicited quotes and received three (3) responses as follows:

Wildheart Industries	\$10,200.00
VC Land	\$12,400.00
L&S Contracting & Recycling	\$18,900.00

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer, said certification is attached to this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes a contract with Wildheart Industries for tub grinding and removal of debris at the Public Works facilities in an amount not to exceed \$10,200.00.

Mayor McCauley states this contract is for brush cleanup and debris removal from the Authen Road site.

Upon motion by Committeeman Delcore, seconded by Deputy Mayor Tomson, the aforesaid resolution was unanimously approved upon call of the role.

CONSENT AGENDA

1. RESOLUTION ESTABLISHING THE 2019 HOLIDAY SCHEDULE

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Holiday Schedule for January 2019 through December 2019 (pursuant to collective bargaining agreements and Township Code, Chapter 89-9), is as follows:

New Year’s Day (Observed)	Tuesday	January 1, 2019
M.L.King’s day	Monday	January 21, 2019
Presidents’ Day	Monday	February 18, 2019

Good Friday	Friday	April 19, 2019
Memorial Day	Monday	May 27, 2019
Independence Day	Thursday	July 4, 2019
Labor Day	Monday	September 2, 2019
Columbus Day	Monday	October 14, 2019
Veterans Day (Observed)	Monday	November 11, 2019
Thanksgiving	Thursday	November 28, 2019
Thanksgiving Friday	Friday	November 29, 2019
Christmas Eve	Tuesday	December 24, 2019
Christmas Day	Wednesday	December 25, 2019
New Year's Day	Wednesday	January 1, 2020

2. RESOLUTION AUTHORIZING A STIPEND PAYMENT OF \$1,000.00 PER ARTICLE XXXII, WAGES OF THE TEAMSTERS 469 CONTRACT, TO RON NILL FOR HIS EXEMPLARY SERVICE AS SENIOR MECHANIC FOR THE DEPARTMENT OF PUBLIC WORKS

WHEREAS, the Director of the Department of Public Works has recommended a stipend payment of \$1,000.00, per Article XXXII, Wages of the Teamsters 469 Contract, to Ron Nill, Senior Mechanic, for his exemplary service to the Department of Public Works.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Director of Public Works is hereby accepted and approved.

3. RESOLUTION ACCEPTING A SURETY BOND IN THE AMOUNT OF \$100,000.00 FROM PUBLIC SERVICE ELECTRIC AND GAS COMPANY FOR ROAD OPENING PERMITS FOR THE PERIOD OF SEPTEMBER 19, 2018 THRU DECEMBER 31, 2019

WHEREAS, Public Service Electric and Gas Company, in accordance with the terms of the code of the Township of Hillsborough, Chapter 259 "Street and Sidewalks" subsection 4-G has submitted a Bond Continuation Certificate in the required amount of \$100,000.00 for the period of September 19, 2018, thru December 31, 2019; and

WHEREAS, this is a general performance guarantee for the continuous stream of road opening permits that are processed for Public Service Electric and Gas Company each year; and

WHEREAS, the Assistant Township Engineer recommends that the Township Committee take action to accept the Surety Bond Continuation.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Assistant Township Engineer be and hereby is accepted and approved.

4. RESOLUTION AUTHORIZING “2019 RESOLUTION 5K RUN” TO BE HELD IN HILLSBOROUGH TOWNSHIP ON TUESDAY, JANUARY 1, 2019, PURSUANT TO THE REQUIREMENTS OUTLINED BY CHIEF DARREN POWELL

WHEREAS, Resolution Run requested permission to hold their “2019 Resolution 5K Run” on Monday, January 1, 2019, in Hillsborough Township; and

WHEREAS, the “2019 Resolution 5K Run” Director has produced a certificate of insurance naming the Township of Hillsborough as an insured; and

WHEREAS, Chief Powell and Hillsborough Township Police Department’s Traffic Safety Bureau have determined the planned route will provide an acceptable level of safety for the runners.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that Resolution Run is hereby authorized to hold their “2019 Resolution 5K Run” in Hillsborough Township on January 1, 2019.

5. RESOLUTION AUTHORIZING THE HIRING OF MIKE HOLODINSKI FOR THE FULL-TIME POSITION OF PUBLIC WORKS WORKER 1 IN THE TOWNSHIP OF HILLSBOROUGH DEPARTMENT OF PARKS EFFECTIVE DECEMBER 12, 2018, AT AN ANNUAL SALARY OF \$33,642

WHEREAS, there exists a vacancy in the Hillsborough Township Department of Parks for the full-time position of Public Works Worker 1; and

WHEREAS, the Director of Public Works recommends the hiring of Mike Holodinski as a full-time Public Works Worker 1 effective December 12, 2018, at an annual salary of \$33,642.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Director of Public Works is authorized to hire Mike Holodinski to the full time position of Public Works Worker 1 in the Department of Parks effective December 12, 2018 at an annual salary of \$33,642.

6. RESOLUTION GRANTING PERMANENT EMPLOYEE STATUS TO NICK DELISI IN THE HILLSBOROUGH TOWNSHIP HEALTH DEPARTMENT EFFECTIVE DECEMBER 4, 2018

WHEREAS, Nick DeLisi was hired to the position of Registered Environmental Health Specialist in the Township of Hillsborough Health Department on September 4, 2018; and

WHEREAS, the Health Officer recommends that Mr. DeLisi be granted permanent employee status in the Hillsborough Health Department effective December 4, 2018; **aNOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that permanent employee status is granted to Nick DeLisi in the Hillsborough Health Department effective December 4, 2018.

7. RESOLUTION AUTHORIZING THE SUBMISSION OF A STRATEGIC PLAN FOR THE HILLSBOROUGH/MILLSTONE MUNICIPAL ALLIANCE FOR JULY 1, 2019 THROUGH JUNE 30, 2020

WHEREAS, the Governor’s Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, non profit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey; and

WHEREAS, The Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages and therefore has an established a Municipal Alliance Committee; and

WHEREAS, the Township Committee further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

WHEREAS, the Township Committee has applied for funding to the Governor’s Council on Alcoholism and Drug Abuse through the County of Somerset.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

- 1. The Township Committee does hereby authorize submission of a strategic plan for the Hillsborough/Millstone Municipal Alliance grant for July 1, 2019 through June 30, 2020 in the amount of:

DEDR	<u>\$28,436.49</u>
Cash Match	<u>\$ 7,109.12</u>
In-Kind	<u>\$21,327.37</u>
Total Alliance Budget	<u>\$56,872.98</u>

- 2. The Township Committee acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

8. RESOLUTION APPROVING THE APPLICATION FOR SPECIAL PERMIT FOR SOCIAL AFFAIR FOR MANVILLE ELKS FOR AN EVENT TO BE HELD ON JANUARY 1, 2019

WHEREAS, an application for a Special Permit for Social Affair has been filed by the Manville Elks for an event to be held on January 1, 2019; and

WHEREAS, the submitted application is complete.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby approves the application for the Manville Elks for an event to be held on January 1, 2019.

9. RESOLUTION GRANTING PERMANENT EMPLOYEE STATUS TO JAY WINTERS IN THE HILLSBOROUGH TOWNSHIP DEPARTMENT OF PUBLIC WORKS, EFFECTIVE NOVEMBER 24, 2018

WHEREAS, Jay Winters was hired to the position of DPW Worker Level 1 in the Township of Hillsborough Department of Public Works on May 23, 2018; and

WHEREAS, the Director of Public Works recommends that Mr. Winters be granted permanent employee status in the Hillsborough Township Department of Public Works effective November 24, 2018; and

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Director of Public Works be and hereby ratified and confirmed.

10. RESOLUTION AUTHORIZING THE REFUND OF RECREATION PROGRAM FEES IN THE AMOUNT OF \$6,121.12

WHEREAS, there are refunds due from Recreation program fees; and

WHEREAS, the Chief Financial Officer has received proof of such refunds being due and payable.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee, of the Township of Hillsborough, County of Somerset, State of New Jersey, the Chief Financial Officer is hereby authorized to refund said amounts as detailed below, in a total amount of \$6,121.12

<u>Name</u>	<u>Amount</u>	<u>Name</u>	<u>Amount</u>
Please see attached list.			

11. RESOLUTION AMENDING SUSTAINABLE HILLSBOROUGH STEERING COMMITTEE APPOINTMENTS

WHEREAS, the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, previously established the Sustainable Hillsborough Steering Committee by Resolution as an official coordinating body for Sustainable Hillsborough; and

WHEREAS, it is the desire of the Township Committee to amend the number of regular seats from seven (7) to five (5); and

WHEREAS, it is further the desire of the Township Committee to amend the number of alternate seats from two (2) to one (1).

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Sustainable Hillsborough Steering Committee shall have five (5) regular seats and one (1) alternate seat, effective January 1, 2019.

12. RESOLUTION AUTHORIZING THE HIRING OF DEBORAH NG TO THE POSITION OF PART-TIME FLOATER FOR THE TOWNSHIP OF HILLSBOROUGH, AT AN HOURLY RATE OF \$14.50 PER HOUR, NOT TO EXCEED 29 HOURS PER WEEK, EFFECTIVE DECEMBER 12, 2018

WHEREAS, there is the need for a part-time floater for the Township of Hillsborough; and

WHEREAS, the Township Clerk recommends the hiring of Deborah Ng as a part-time floater, effective December 12, 2018, at a rate of \$14.50 per hour, not to exceed 29 hours per week.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Township Clerk is hereby accepted and approved.

13. RESOLUTION CONFIRMING THE ACTION OF THE CHIEF FINANCIAL OFFICER TO ISSUE BOND ANTICIPATION NOTES IN THE AMOUNT OF \$2,572,867.00

WHEREAS, Bond Anticipation Notes for various capital projects need to be rolled over annually and said Notes were last rolled over on November 29, 2018; and

WHEREAS, N.J.S.A. 40A:2-8.1 requires that the principal paydowns be made commencing on the third anniversary date of the original issue with complete payoff no later than the tenth anniversary date; and

WHEREAS, funds were appropriated in the 2018 budget to pay down \$353,000.00 of the original note issue; and

WHEREAS, the Township has received a net interest rate of 2.4668% from Oppenheimer & Co., Inc.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the action of the Chief Financial Officer in the issuance of Bond Anticipation Notes in the amount of \$2,2572,867.00 at a net interest rate of 2.4668% to Oppenheimer & Co., Inc., is hereby ratified and approved.

14. RESOLUTION RATIFYING AND CONFIRMING THE EMERGENCY PURCHASE OF A COOLING TOWER FOR THE MUNICIPAL BUILDING FROM LANDOVER COOLING TOWER SERVICE

WHEREAS, there was a fire in the existing cooling tower on the roof of the Municipal Building which required immediate replacement in order to provide heating and/or air conditioning to the area affected; and

WHEREAS, the cooling tower was available from Landover Cooling Tower Service in an amount not to exceed \$125,400.00, reimbursement of which was made by the Township's insurance carrier.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby ratifies and confirms the

emergency purchase of a cooling tower for the Municipal Building from Landover Cooling Tower Service, fully reimbursed by the Township's insurance carrier.

15. RESOLUTION AUTHORIZING THE TRANSFER OF HARRIET FENSTER-GUDE TO THE POSITION OF ASSISTANT IN THE CLERK'S OFFICE

WHEREAS, there exists a vacancy in the Clerk's Office; and

WHEREAS, the Township Administrator and the Township Clerk recommend the transferring of Harriet Fenster-Gude to the position of Assistant in the Clerk's Office, effective December 12, 2018, at a salary of \$35,000.00 per year.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Township Administrator and the Township Clerk is hereby accepted and approved.

16. RESOLUTION AUTHORIZING EXECUTION OF AMENDMENT TO CONTRACT WITH GRADE CONSTRUCTION FOR CONCRETE LOW FLOW REPLACEMENT AT SURREY DRIVE

WHEREAS, a contract was awarded to Grade Construction on August 14, 2018 for the replacement of a broken low flow channel on a section of the storm water channel at Surrey Drive; and

WHEREAS, as a result of inclement weather the project has been delayed; and

WHEREAS, the Assistant Township Engineer recommends an amendment to the Contract be executed extending the project completion date to May 31, 2019.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Mayor and Township Clerk are authorized to execute an amendment to Contract with Grade Construction extending the completion date for the project to May 31, 2019.

17. RESOLUTION ACCEPTING A SURETY BOND IN THE AMOUNT OF \$10,000.00 FROM VERIZON NEW JERSEY FOR ROAD OPENING PERMITS

WHEREAS, Verizon New Jersey in accordance with the terms of the code of the Township of Hillsborough, Chapter 259 "Street and Sidewalks" subsection 4-G submitted a Bond Continuation Certificate in the required amount of \$10,000.00 for road opening permits; and

WHEREAS, this is a general performance guarantee for the continuous stream of road opening permits that are processed for Verizon New Jersey each year; and

WHEREAS, the Assistant Township Engineer recommends the Township Committee take action to accept the Surety Bond Continuation.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Assistant Township Engineer be and hereby is accepted and approved.

**18. RESOLUTION SUPPORTING THE DRIVE SOBER OR GET PULLED OVER
2018 YEAR END HOLIDAY CRACKDOWN**

WHEREAS, impaired drivers on our nation's roads killed 10,874 people in 2017; and

WHEREAS, 20% of motor vehicle fatalities in New Jersey are alcohol-related; and

WHEREAS, an enforcement crackdown was planned to combat impaired driving; and

WHEREAS, the season at the end of the year is traditionally times of social gatherings which often include alcohol; and

WHEREAS, the State of New Jersey, Division of Highway Traffic Safety, has asked law enforcement agencies throughout the state to participate in the *Drive Sober or Get Pulled Over Year End Holiday Crackdown*; and

WHEREAS, the project will involve increased impaired driving enforcement from December 7, 2018 through January 1, 2019; and

WHEREAS, an increase in impaired driving enforcement and a reduction in impaired driving will save lives on our roadways.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it supports the *Drive Sober or Get Pulled Over 2017 Year End Holiday Crackdown* from December 7, 2018 through January 1, 2019 and pledges to increase awareness of the dangers of drinking and driving.

Township Administrator Anthony Ferrera welcomed Mike Holodinski to the Department of Public Works and Harriet Fenster-Gude to the Administration Office.

Mayor McCauley and all Township Committee members welcomed both employees.

Upon the motion of Committeeman DelCore seconded by Deputy Mayor Tomson, the Consent Agenda was unanimously approved upon call of the roll.

CLAIMS LIST

Mayor McCauley asked to approve Claims List 2018-23.

Upon the motion of Deputy Mayor Tomson, seconded by Committeeman Lipani, Claims List 2018-23 was unanimously approved upon call of the roll.

ADJOURNMENT

Upon motion by Committeeman Suraci, seconded by Committeeman Lipani, the meeting duly adjourned at 8:26 pm. Said motion was carried unanimously upon voice vote.

Attested:

Pamela Borek
Township Clerk