

Minutes of the Regular Meeting of the Township Committee of the Township of Hillsborough, in the County of Somerset, State of New Jersey, held in the Municipal Complex at 7:30 p.m. on the December 18, 2018.

Upon call of the roll, the following Committee members were recorded present: Committeeman Frank DelCore, Committeeman Carl Suraci, Deputy Mayor Doug Tomson and Mayor Gloria McCauley. Also in attendance were Township Administrator Anthony Ferrera, Township Clerk Pamela Borek and Township Attorney William Willard. Committeeman Lipani was absent.

SALUTE TO THE FLAG

Mayor McCauley advised that in accordance of section 5 of the Open Public Meetings Act, Chapter 231, of the Public Laws of 1975 that notice of this meeting was made by the posting on the bulletin board at the Hillsborough Township Municipal Complex and notifying the officially designated newspapers that this meeting would take place at the Hillsborough Township Municipal Complex at 7:30 p.m. on December 18, 2018.

APPROVAL OF MINUTES

- *Approval of the February 27, 2018 Executive Session Meeting Minutes*
- *Approval of the March 13, 2018 Executive Session Meeting Minutes*
- *Approval of the March 27, 2018 Executive Session Meeting Minutes*

Upon a motion by Committeeman Suraci, seconded by Deputy Mayor Tomson, the minutes of the February 27th, March 13th and March 27th, 2018 Executive Session were approved upon the call of the roll.

REPORTS FROM COMMITTEE LIAISONS, AND RECEIPT OR REPORTS, PETITIONS OR COMMUNICATIONS

Committeeman DelCore

Committeeman DelCore stated Township Code Chapter 143-21 prohibits parking on snow covered roads. When snow is anticipated, use off street parking as an alternative. Vehicles are subject to summonses and the potential of being towed at the owner's expense.

Committeeman DelCore reported January is Radon Awareness Month and free Radon Test Kits are still available.

Committeeman DelCore advised the annual Free Rabies Vaccination Clinic will be held on Saturday, January 26, 2019 at the Hillsborough Township Department of Public Works Yard located at 21 East Mountain Road. No pre-registration is necessary. Dogs must be leashed and cats in a secure carrier.

Committeeman DelCore reminded residents to consider pets needs when preparing for emergencies. There are several situations to be prepared for which can be found on the Health Department website.

Committeeman DelCore stated the Parks & Recreation registration is ongoing for all winter programs and now open for the Spring Girls Softball Leagues and Spring Soccer leagues.

Committeeman Suraci

Committeeman Suraci reported the Hillsborough Township Police would like to remind residents that NJ law requires all snow and ice needs to be removed from vehicles' hood, windows and roof before driving.

Committeeman Suraci stated the Building Department would like to remind residents and business owners that the amnesty program is running until January 31, 2019. This program will excuse residents and business owners from getting penalized for having open permits, having previous work done without permits, failing to obtain a Certificate of Occupancy, and/or have an expired Temporary Certificate of Occupancy. Permit fees will still be applicable but, there will not be a penalty for noncompliance.

Committeeman Suraci advised the Engineering Department has received bids for the left turn traffic signal modifications at the intersection of Triangle and Auten Roads. The contract was awarded November 20, 2018. Once materials and supplies are ordered construction will begin, the contractor indicated construction should commence approximately April 2019.

Deputy Mayor Tomson

Deputy Mayor Tomson announced that the 2019 dog license renewals will be mailed the last week of December. Renewals can be paid in person, by mail, or using the online system beginning January 7th. A rabies vaccine must be valid through October 2019 in order to renew.

Deputy Mayor Tomson reminded property owners to submit their applications for deductions before the end of the year to qualify for 2018 rebate. Deductions are for qualifying veterans, seniors and disabled persons. Additional information can be found on the Tax Assessor's webpage or contact the office directly at 369-8077.

Deputy Mayor Tomson announced all SCLSNJ Library branches will be closed from Sunday, December 23rd through Tuesday, December 25th. On Monday, December 31st, the Hillsborough branch will be open from 9:30 a.m. - 5 p.m. Finally all SCLSNJ Library branches will be closed on Tuesday, January 1st.

Mayor McCauley

Mayor McCauley thanked Rolling Thunder Mike Maloney for the invitation to Montgomery High School's Wreaths Across America. Wreaths Across America is committed to teaching younger generations about the value of their freedoms, and the importance of honoring those who sacrificed so much to protect those freedoms. Each December a convoy of 18 wheelers loaded with evergreen wreaths are transported from Maine to Arlington National Cemetery. This year the convoy made a stop at Montgomery High School. It was a moving ceremony, particularly seeing the Gold Star Families.

Mayor McCauley thanked Mrs. Tomson and her first grade class at Woods Road School for the invitation to read to her class on Monday, December 17, 2018.

Mayor McCauley stated the Somerset County Commission on the Status of Women is seeking nominations for its 2019 Outstanding Women in Somerset County awards program.

Mayor McCauley advised the Township's annual reorganization meeting will be held on Wednesday, January 2nd at 7 pm. The public is invited.

Mayor McCauley reported that the Annual Hillsborough Community night at the NJ Devils Game will be Friday, March 1st. This event is being co-hosted by PBA local #205 as a fundraiser.

PROCLAMATIONS/PRESENTATIONS/APPOINTMENTS

PROCLAMATIONS

- *Proclamation honoring HHS Gymnastics Team*

WHEREAS, *the Hillsborough High School Gymnastics Team had a very successful season due to their hard work and dedication; and*

WHEREAS, *the Hillsborough High School Gymnastics Team consisted of Jordyn Bell, Kaitlyn Dunderf, Clare Hanlon, Renee Kinzler, Meghan Kurz, Kayla Kwinta, Cindy Liu, Haley Mandell, Aastha Patel, Shaina Patel, Samantha Ringel, Allison Schmid, Brielle Seidel, Sabina Shah, Jiya Sharma, Sarah Tasetano, Emma Thompson and Tara Vrabel; and*

WHEREAS, *the Hillsborough High School Gymnastics Team was led by Coaches Beth Murrin and Sarah Pallay; and*

WHEREAS, *the Hillsborough High School Gymnastics Team won the 2018 Somerset County Championship and Skyland Conference Championship. The Gymnastics Team was also the 2018 Central II Sectional Champions and had a 9-0 regular season record; and*

WHEREAS, *this senior class team members will graduate with a dual meet record of 38-0. The Gymnastics Team held 4 Somerset County Championship titles, 3 Skyland Conference Championship titles and 4 Central II Sectional Championship titles.*

NOW, THEREFORE BE IT PROCLAIMED *that we, the Mayor and the Hillsborough Township Committee, do hereby commend all of the members of the Hillsborough High School Gymnastics Team, not only for their amazing season and the championships they have won, but also for their unwavering teamwork, dedication, and sportsmanship throughout the season.*

BE IT FURTHER PROCLAIMED *that we, the Mayor and Hillsborough Township Committee, further commend the Hillsborough High School Gymnastics Team for the honor they have brought themselves, their team, and our community through their many achievements on and off the field.*

- *Proclamation honoring Rockin' Raiders*

WHEREAS, *the Hillsborough High School Rockin' Raiders Cheerleading Team boosted school spirit, were ambassadors of goodwill and fostered student participation at sporting and community events due to their unwavering effort; and*

WHEREAS, the Hillsborough High School Rockin' Raiders Cheerleading Team was led by Coach Robin Pidany and consisted of Team Captains Sarah Friedman and Madison Hansen and members Christina Androulakis, Klaudine Bessasparis, Renee Depew, Lily Doyle, David Finer, Victoria Franco, Rachael Grennan, Sara Hamill, Jillian Keller-Facas, Julie Lashen, Leah Lloyd, Ronise Mayes, Elena Mazzeo, Kira Piasecki, Lindsey Probola, Lauren Silverman, Kristen Welker, and Olivia Zielinski; and

WHEREAS, the Hillsborough High School Rockin' Raiders Cheerleading Team was formed three years ago, in collaboration with The Sparkle Effect, to present an opportunity for inclusion and diversity allowing students of any ability to cheer. Through their fundraising efforts they purchased new uniforms and pom poms which they proudly displayed at football, soccer, and basketball games as well as the Hillsborough Memorial Day parade; and

WHEREAS, in 2018, the Rockin' Raiders Cheerleading Team showed their school and their community that by working together as a team, all things are possible.

NOW, THEREFORE BE IT PROCLAIMED that we, the Mayor and the Hillsborough Township Committee, do hereby commend all of the members of the Hillsborough High School Rockin' Raiders, not only for their infectious enthusiasm, but also for their unwavering teamwork, dedication, and sportsmanship throughout the season.

BE IT FURTHER PROCLAIMED that we, the Mayor and Hillsborough Township Committee, further commend the Hillsborough High School Rockin' Raiders Cheer Team for the honor they have brought themselves, their team, and our community through their many achievements on and off the field.

PRESENTATIONS

- *Sustainable Hillsborough Award Presentation*

Hillsborough Township Business Advocate David Kois stated it was a privilege and honor to carry out the sustainable initiative for the Township that was started as a formal program in 2009.

- *New Jersey Smart Workplaces Award Presentation*

Hillsborough Township Business Advocate David Kois as a representative of Ride Wise presented the award to the Township Committee.

- *Inaugural Restaurant Week Appreciation Presentation*

Committeeman DelCore thanked all the participating restaurants and stated he looks forward to the second Restaurant Week slated for August 20-25, 2019.

- *2018 Readers Choice- Courier News One of the Best Police Department*

Police Chief Powell stated it is always an honor to be recognized for a job well done and thanked the Hillsborough Township Committee, employees, Board of Education and the Hillsborough community for their continued cooperation support.

PROCLAMATIONS / APPOINTMENTS

- *Proclamation honoring Committeeman Carl Suraci*

WHEREAS, *Committeeman Carl Suraci has served as a productive, devoted and exemplary member of the Hillsborough Township Committee; and*

WHEREAS, *Committeeman Suraci was first elected to the Township Committee on November 4, 2003 and also served as Deputy Mayor in 2005 and 2011; and*

WHEREAS, *he served as Mayor in 2006, 2012 and 2017; and*

WHEREAS, *Committeeman Suraci has served with distinction and dedication as liaison throughout the years to the Board of Adjustment, Credit Card Advisory Committee, Economic and Business Development Commission, Historic Preservation Commission, Library Council, Personnel, Planning Board, Police Department, Parks and Recreation Commission, Youth Services Commission, Rescue Squad, Sign Review Commission and Emergency Management; and*

WHEREAS, *Committeeman Suraci also served on the Planning Board in 2004, 2006, 2016 to 2018 and Budget & Finance chair in 2004, 2008 to 2011; and*

WHEREAS, *Committeeman Suraci has lived in Hillsborough since 1994 with his wife Dianne and their two daughters, Erica and Amy.*

NOW, THEREFORE BE IT PROCLAIMED *that we, the Mayor and Hillsborough Township Committee, do hereby recognize Committeeman Carl Suraci for his outstanding service to the residents of Hillsborough as a member of the Hillsborough Township Committee.*

BE IT FURTHER PROCLAIMED *that the fellow members of the Hillsborough Township Committee thank Committeeman Suraci for his service to the residents of Hillsborough and wish him well in all of his future endeavors.*

NEW BUSINESS

- *None*

PUBLIC COMMENT ON NEW BUSINESS AND MATTERS NOT ON THE AGENDA

- *Alexis Thomason, 70 Farm Road stated she would like additional bike paths on road ways leading out of town. Deputy Mayor Tomson advised the Township adopted the Complete Streets program in 2015 which provides any new township road must include a bike path. Township Administrator Ferrera stated the Township is working with Ride Wise and that Route 206 is a state road which makes it more complicated. Committeeman DelCore advised bike paths are part of the Township's master plan.*
- *Jane Staats, 101 Devonshire asked whether there is a plan to install bike paths within Hillsborough to get to Duke Farms. Committeeman DelCore advised he is not aware of any current plan but will look into it.*

PUBLIC HEARINGS

2018-18 AN ORDINANCE AMENDING CHAPTER 221 “PARKS AND RECREATION AREAS”, ARTICLE II “TOWNSHIP OWNED PARKS”, SECTION 221-7 “DOMESTIC ANIMALS” OF THE CODE OF THE TOWNSHIP OF HILLSBOROUGH, COUNTY OF SOMERSET, STATE OF NEW JERSEY

BE IT ORDAINED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

Section 1. Chapter 221 “Parks and Recreation”, Article II “Township Owned Parks”, Section 221-7 “Domestic Animals”, shall be amended as follows:

B. No person shall ride, drive, lead or keep a saddle horse within the parks, [with the exception of Otto’s Farm Park and Mike Merdinger Meadow].

Note to Codifier: text within [] is to be added

Mayor McCauley stated as indicated when this ordinance was introduced, this amends the Township Code to permit horses to have access to Otto’s Park and Mike Merdinger Memorial Trails.

Upon motion by Committeeman DelCore, seconded by Deputy Mayor Tomson, to open the public hearing on Ordinance 2018-18, the motion was unanimously approved upon call of the role.

Upon motion by Deputy Mayor Tomson, seconded by Committeeman Suraci, to close the public hearing and adopt Ordinance 2018-18, the motion was unanimously approved upon call of the role.

2018-19 AN ORDINANCE REPEALING CHAPTER 27, TITLED “CULTURAL ARTS COMMISSION” OF THE CODE OF THE TOWNSHIP OF HILLSBOROUGH, COUNTY OF SOMERSET, STATE OF NEW JERSEY, IN ITS ENTIRETY

WHEREAS, it is the purpose of this Ordinance to repeal Chapter 27, titled “Cultural Arts Commission”, of the Code of the Township of Hillsborough, in its entirety.

NOW, THEREFORE, BE IT ORDAINED by the Township of Hillsborough, Somerset County, New Jersey, that Chapter 27, titled “Cultural Arts Commission”, of the Code of the Township of Hillsborough, is hereby repealed in its entirety.

BE IT FURTHER ORDAINED that this Ordinance shall take effect as provided by law.

Mayor McCauley stated the Arts Community is alive and well in Hillsborough with the Visual Photography group and the music festival group- in an effort to streamline operations it is no longer necessary to have this entity as a separate board.

Upon motion by Committeeman Suraci, seconded by Committeeman DelCore, to open the public hearing on Ordinance 2018-19, the motion was unanimously approved upon call of the role.

Committeeman DelCore stated it will be more efficient to have smaller groups focused on specific events.

Committeeman Tomson stated it is not necessary to have a commission to have numerous events attended by thousands of people in Hillsborough Township.

Jane Staats, 101 Devonshire expressed her continued concern regarding the elimination of the Arts Commission and the visual perception that the arts are not important because there is no longer a listing for an Arts Commission.

Susan Gulliford, Hunt Club Road stated she still has concerns about the elimination of an overarching Arts Commission. Committeeman Tomson stated this is merely a reset. Mayor McCauley stated the Boards and Commissions are routinely reviewed and revamped at the end of every year.

Upon motion by Committeeman Suraci, seconded by Committeeman DelCore, to close the public hearing and adopt Ordinance 2018-19, the motion was unanimously approved upon call of the role.

2018-20 AN ORDINANCE AMENDING CHAPTER 188 TITLED “LAND USE AND DEVELOPMENT”, ARTICLE II TITLED “ADMINISTRATIVE PROVISIONS” OF THE MUNICIPAL CODE OF THE TOWNSHIP OF HILLSBOROUGH, COUNTY OF SOMERSET, STATE OF NEW JERSEY, TO AMEND THE NUMBER OF ALTERNATE SEATS ON THE ZONING BOARD OF ADJUSTMENT DECREASING THE NUMBER OF ALTERNATE MEMBERS FROM FOUR TO TWO ALTERNATE MEMBERS

BE IT ORDAINED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that Chapter 188 titled “Land Use and Development”, Article II titled, “Administrative Provisions”, of the Municipal Code of the Township of Hillsborough is amended as follows:

Section 1: Section 188-6 A. Establishment and composition be revised to read as follows: (1) A Zoning Board of Adjustment is hereby established pursuant to N.J.S.A. 40:55D-69 et seq., as amended, consisting of seven regular members and two alternate members, all of whom shall be residents of the Township of Hillsborough, appointed by the Township Committee to serve as hereinafter set forth.

Section 2: This ordinance shall take effect upon its adoption, passage and publication according to law.

Mayor McCauley stated in order to make an amendment to this chapter it is necessary via an ordinance. This ordinance addresses that change.

Upon motion by Deputy Mayor Tomson, seconded by Committeeman Suraci, to open the public hearing on Ordinance 2018-20, the motion was unanimously approved upon call of the role.

Committeeman Suraci stated this is going back to the original configuration.

Upon motion by Committeeman Suraci, seconded by Committeeman DelCore, to close the public hearing and adopt Ordinance 2018-19, the motion was unanimously approved upon call of the role.

INTRODUCTION OF NEW ORDINANCES

- *None*

CONSIDERATIONS

1. RESOLUTION ESTABLISHING THE ANNUAL SALARIES & WAGES OF MUNICIPAL EMPLOYEES

BE IT RESOLVED, by the Township Committee of the Township of Hillsborough that the annual salaries and wages of the following employees are to be adjusted as listed below effective as indicated:

Name	Position	Base Salary	
Belanger, Thomas	Asst. Township Engineer	\$103,809.00	eff. 1/1/19
Belnay, Glen	Health Officer	\$133,632.00	eff. 12/17/18
Bertolini, Joanne	Clerk - Police Dept.	\$40,087.00	eff. 1/1/19
Blaney, Debra	Tax Assessor Commercial Stipend	\$102,894.00	eff. 12/17/18
		\$15,705.00	eff. 12/17/18
Borek, Pamela	Township Clerk / PIO / Communications Director	\$98,278.00	eff. 12/17/18
Brake, Sarah	Deputy Clerk/ Digital Communications Specialist	\$50,375.00	eff. 12/17/18
Bush, Lucy	Admin. Secretary to Police Chief	\$65,339.00	eff. 12/17/18
Capell, Shelley	Engineering Secretary	\$68,434.00	eff. 1/1/19
Carr, Michael	Director Environmental Programs	\$79,830.00	eff. 12/17/18
Castellano, Sheila	Admin. Asst. Public Works	\$38,861.00	eff. 1/1/19
Christy, Ronald	Asst. Public Works Supervisor	\$69,325.00	eff. 12/17/18
Costa, Nancy	CFO/Tax Collector/QPA	\$137,213.00	eff. 12/17/18
Crossen, April	Deputy Treasurer/Tax Collector	\$66,330.00	eff. 12/17/18

Crossen, John	Parks Supervisor	\$81,278.00	eff. 12/17/18
Daugherty, Donna	Technical Asst. Building Dept	\$48,461.00	eff. 1/1/19
Davenport, Daniel	Asst. Public Works Supervisor	\$74,195.00	eff. 12/17/18
DeAngelis, Glenn	Journeyman Electrician - DPW	\$70,544.00	eff. 1/1/19
Decker, Mary	Municipal Court Clerk	\$46,489.00	eff. 1/1/19
Dowches, Robert	DPW Worker - Parks	\$57,659.00	eff. 1/1/19
Dunne, Griffin	Assistant Director of Recreation	\$62,304.00	eff. 12/17/18
Faerber, Cathy-Jean	Assistant Director of Social Services	\$60,173.00	eff. 12/17/18
Ferrera, Anthony	Administrator/Deputy Clerk	\$163,876.00	eff. 12/17/18
Gilleece, Danielle	Police Services Clerk	\$39,418.00	eff. 1/1/19
Gonzalez, Ernesto	DPW Worker - Parks Dept.	\$61,259.00	eff. 1/1/19
Gonzalez, Jessica	Recreation Program Coordinator	\$39,596.00	eff. 1/1/19
Gorman, Patrick	Zoning Official	\$52,192.00	eff. 12/17/18
Haurey, James	Systems Administrator	\$94,616.00	eff. 12/17/18
Hollenbach, Elizabeth	Deputy Tax Assessor	\$68,295.00	eff. 12/17/18
Horvath, Nancy	Deputy Court Administrator	\$62,861.00	eff. 12/17/18
Huxley, Jeffrey	Public Works Supervisor	\$86,925.00	eff. 12/17/18
Keeth, Susan	Municipal Court Administrator	\$83,211.00	eff. 12/17/18
Kois, David	Business Advocate	\$73,171.00	eff. 12/17/18

Lemieux, Ron	Mechanic - DPW	\$67,957.00 eff. 1/1/19
Lukacs, Frank	Plumbing Sub-Code Official	\$83,948.00 eff. 1/1/19
Maski, David	Director of Planning	\$105,175.00 eff. 12/17/18
Maturin, Joseph	DPW Worker - Parks Dept.	\$58,625.00 eff. 1/1/19
McLarnon, Sara	Technical Asst. Building Dept.	\$35,867.00 eff. 1/1/19
Padgett, Debora	Office Administrator Planning	\$58,567.00 eff. 1/1/19
Perlman, Richard	Building Sub-Code Official	\$101,358.00 eff. 1/1/19
Pineno, Michael	IT Manager	\$107,561.00 eff. 12/17/18
Resavy, Richard	Director of Public Works	\$109,842.00 eff. 12/17/18
Santaronita, Lee	Secretary to Mayor & Admin.	\$39,051.00 eff. 12/17/18
Sheridan, John	Director of OEM	\$60,326.00 eff. 12/17/18
Sowden, Karen	Admin. Asst./Registrar Health Dept.	\$64,251.00 eff 1/1/10.
Spano-Klimko, Siobhan	Deputy Health Officer/Educator	\$89,092.00 eff. 12/17/18
Spinelli, Dawn	Bus Driver (Social Services)	\$38,302.00 eff. 1/1/19
Struzienski, Christine	Police Operations Assistant	\$51,886.00 eff. 12/17/18
Tenore, Fred	Public Works Worker	\$58,625.00 eff. 1/1/19
Wagner, Robert	Director Parks/Rec/Social Services	\$99,352.00 eff. 12/17/18
Walakonis, Louis	Civilian Police Specialist	\$47,823.00 eff. 1/1/19

Mayor McCauley stated each year, based on their labor contracts, members of the AFSCME union and Teamsters 469 are selected to receive merit increases. The Compensation Committee votes on these

individuals based on recommendations and personnel evaluations. This resolution authorizes those increases as well as other adjustments for individuals not covered under collective bargaining agreements.

Upon motion by Committeeman Delcore, seconded by Committeeman Suraci, the aforesaid resolution was approved upon call of the role. Mayor McCauley abstained.

CONSENT AGENDA

1. RESOLUTION AUTHORIZING REIMBURSEMENT OF MUNICIPAL PORTION OF PROPERTY TAXES FROM 11/27/18 THROUGH 12/31/18 FOR A QUALIFIED 100% DISABLED VETERAN

WHEREAS, the Township Committee by Resolution adopted on September 11, 2007 and pursuant to N.J.S.A. 54:4-3.32 authorized a tax exemption from local property taxes for veterans who have suffered a 100% permanent disability resulting from war time service in the United States military; and

WHEREAS, the Township Committee authorized the date for qualification for the municipal portion of the property tax exemption to be the date on which the United States Veterans' Administration determined the 100% service connected disability; and

WHEREAS, the Tax Collector has received proof of such information from the Tax Assessor for the following property effective November 27, 2018:

DiFabrizio, Anthony	Block 153.05 Lot 22122	\$608.64
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NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that in recognition of the serious and debilitating nature of 100% permanent service connected disabilities suffered by our veterans while serving in war time and in fairness to those disabled veterans, the Chief Finance Officer is authorized, pursuant to N.J.S.A. 54:4-3.32, to reimburse the municipal portion of property taxes from 11/27/18 to 12/31/18 to the above referenced property owner.

2. RESOLUTION AUTHORIZING EXECUTION OF A "NON FAIR AND OPEN" SOFTWARE MAINTENANCE AGREEMENT WITH LARIMORE ASSOCIATES FOR MAINTENANCE OF POLICE DEPARTMENT SOFTWARE FOR 2019 IN AN AMOUNT NOT TO EXCEED \$17,895.00

WHEREAS, there exists a need for maintenance of proprietary software provided by Larimore Associates to the Police Department; and

WHEREAS, Larimore Associates provided maintenance of the software in 2018; and

WHEREAS, the Chief of Police and Township Qualified Purchasing Agent recommend the execution of a Software Maintenance Agreement with Larimore Associates for 2019; and

WHEREAS, the amount of the Agreement is below the Township of Hillsborough's bid threshold and is therefore not required to be publicly bid pursuant N.J.S.A. 40A:11-3 and N.J.S.A. 40A:11-9; and

WHEREAS, the Agreement is also for the support and maintenance of proprietary software and therefore is not required to be publicly bid pursuant to N.J.S.A. 40A:11-5(dd); and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer, said certification is attached to this Resolution; and

WHEREAS, Larimore Associates submitted a Political Contribution Disclosure form.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Mayor and Clerk are authorized to execute a Software Maintenance Agreement with Larimore Associates for 2019 in an amount not to exceed \$17,895.

3. RESOLUTION AUTHORIZING CONTRACT WITH IDEMIA IDENTITY & SECURITY USA THROUGH NEW JERSEY STATE CONTRACT #A81520 FOR A LIVESCAN SYSTEM IN AN AMOUNT NOT TO EXCEED \$23,618.15

WHEREAS, the current Livescan Fingerprinting equipment is no longer supported and is no longer functioning properly; and

WHEREAS, the Chief of Police and Township Qualified Purchasing Agent recommend the Township award a contract to Idemia Identity & Security USA, through New Jersey State Contract #A81520 in an amount not to exceed \$23,618.15, for a Livescan System; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer, said certification is attached to this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes and approves a contract with Idemia Identity & Security USA, through New Jersey State Contract #A81520 in an amount not to exceed \$23,618.15, for a Livescan System.

4. RESOLUTION AUTHORIZING PURCHASE ONE (1) 2019 FORD EXPLORER FROM ROUTE 23 FORD AUTOMALL IN AN AMOUNT NOT TO EXCEED \$27,409.00 THROUGH THE MCCPC CONTRACT #15C

WHEREAS, the Construction Code Official has requested authorization for the purchase of one (1) 2019 Ford Explorer; and

WHEREAS, the vehicle is available for purchase from Route 23 Ford Automall through the MCCPC Contract #15C; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer said certification is attached to this resolution.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes and approves the purchase of one (1) 2019 Ford Explorer from Route 23 Ford Automall through the MCCOC Contract #15C in amount not to exceed \$27,409.00.

5. RESOLUTION AUTHORIZING REFUND OF RECREATION PROGRAM FEES IN THE AMOUNT OF \$383.00

WHEREAS, there are refunds due from Recreation program fees; and

WHEREAS, the Chief Financial Officer has received proof of such refunds being due and payable.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Chief Financial Officer is hereby authorized to refund the amounts as detailed below, in a total amount of \$383.00.

<u>Name</u>	<u>Amount</u>	<u>Name</u>	<u>Amount</u>
Ranjeeta Singh	\$20.00	Bree Gildea	\$135.00
Sudarshan Bhaiya	\$228.00		

6. RESOLUTION AUTHORIZING REFUND OF TAX OVERPAYMENTS IN THE AMOUNT OF \$ 250.00 (1 total properties)

WHEREAS, real property tax payers overpaid their real property taxes and;

WHEREAS, the Tax Collector has received proof of such payments after correspondence with said property owners;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee, of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Tax Collector is hereby authorized to refund the amounts detailed below to the property owners; Total, \$250.00, properties, 1.

Block	Lot	Qualifier	Name	Amount	Qtr	Year
140.02	83.01	C0404	Corvi, A G	\$250.00	4th	2018

7. RESOLUTION AUTHORIZING THE FOLLOWING ACTIONS FOR COUNTRY CLASSICS PHASE 4D: RELEASE OF PERFORMANCE AND CASH BONDS; ACCEPTANCE OF MAINTENANCE BOND; AND ACCEPTANCE OF DEDICATIONS AND EASEMENTS DEPICTED ON THE FILED MAP

WHEREAS, Country Classics provided the Township with Performance and Cash Bonds for the development of Country Classics Phase 4D;

WHEREAS, the Assistant Township Engineer certifies all work has been satisfactorily completed and recommends the Township Committee authorize the following actions for Country Classics Phase 4D: release of Performance Bond PAIFUS0692697; release of Cash Bond in the amount of \$35,125.82; acceptance of Lucas Drive; acceptance of storm sewer easements, Open Space and dedications depicted on Filed Map 2015049348.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the following actions for Country Classics Phase 4D are hereby authorized and approved: release of Performance Bond PAIFUS0692697; release

Cash Bond in the amount of \$35,125.82 to Country Classics; acceptance of Lucas Drive; acceptance of storm sewer easements, Open Space and dedications depicted on Filed Map 2015049348.

8. RESOLUTION AUTHORIZING EXECUTION OF AN APPLICATION AND AGREEMENT FOR A GRANT FROM THE U. S. DEPARTMENT OF JUSTICE THROUGH THE NEW JERSEY DEPARTMENT OF LAW AND PUBLIC SAFETY AND NEW JERSEY STATE POLICE FOR IMPLEMENTATION OF THE NATIONAL CRIME STATISTICS EXCHANGE IN THE AMOUNT OF \$39,556.00

WHEREAS, the Hillsborough Township Police Department has been selected to participate in a pilot program to implement new requirements for National Uniform Crime Statistics Reports; and

WHEREAS, the U.S. Department of Justice is providing grants through the New Jersey Department of Law and Public Safety and the New Jersey Division of State Police to provide equipment and software to implement this program; and

WHEREAS, the grant will be issued through the 2016 National Crime Statistic Exchange (NCS-X) Implementation Assistance Program: Phase II – Support for State Programs to the Hillsborough Township Police Department, DUNS #060722675, Federal Grant Award Identification No. 2016-FU-CX-K050 by the U.S. Department of Justice, Bureau of Justice Statistics, State Account No. 17-100-066-1200-B89, awarded April 3, 2018; and

WHEREAS, the funds provided include funding for the purchase of hardware, monitors, software updates, including consultation and implementation; and

WHEREAS, this project will be implemented by the Hillsborough Township Police Department Services Bureau; and

WHEREAS, the Hillsborough Township Committee desires to participate in this program and recognizes that no matching funds are required for the receipt of this grant; and

WHEREAS, the Hillsborough Township Committee is authorized to accept the aforementioned grant on behalf of the Hillsborough Township Police Department.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Mayor, Chief of Police, and Township Clerk are authorized to execute any and all applications and agreements required by the U.S. Department of Justice and New Jersey Department of Law and Public Safety in order to effectuate receipt of the \$39,556.00 grant entitled 2016 National Crime Statistics Exchange.

BE IT FURTHER RESOLVED that the actions of the Chief of Police in executing the grant application are hereby confirmed.

BE IT FURTHER RESOLVED that a copy of this Resolution shall be provided to the U. S. Department of Justice and New Jersey State Police by the Chief of Police as required.

Upon the motion of Committeeman DelCore seconded by Deputy Mayor Tomson, the Consent Agenda was unanimously approved upon call of the roll.

CLAIMS LIST

Mayor McCauley asked to approve Claims List 2018-24.

Upon the motion of Committeeman DelCore, seconded by Deputy Mayor Tomson, Claims List 2018-24 was unanimously approved upon call of the roll.

Mayor McCauley thanked everyone for hosting the meetings as Mayor and wished all a happy holidays and happy New Year.

ADJOURNMENT

Upon motion by Committeeman Suraci, seconded by Committeeman DelCore, the meeting duly adjourned at 8:37 pm. Said motion was carried unanimously upon voice vote.

Attested:

Pamela Borek
Township Clerk