

Minutes of the Regular Meeting of the Township Committee of the Township of Hillsborough, in the County of Somerset, State of New Jersey, held in the Municipal Complex at 7:30 PM on January 22, 2019.

CALL OF THE ROLL

Upon call of the roll, the following Committee members were recorded present: Mayor Frank DelCore, Deputy Mayor Doug Tomson, Committeewoman Olivia Holmes, Committeeman Shawn Lipani, and Committeewoman Gloria McCauley. Also in attendance were Township Administrator Anthony Ferrera, Township Clerk Pamela Borek and Township Attorney William Willard.

SALUTE TO THE FLAG

Mayor Delcore read the Open Public Meetings Act statement

Mayor DelCore advised that in accordance of section 5 of the Open Public Meetings Act, Chapter 231, of the Public Laws of 1975 that notice of this meeting was made by the posting on the bulletin board at the Hillsborough Township Municipal Complex and notifying the officially designated newspapers that this meeting would take place at the Hillsborough Township Municipal Complex at 7:30 p.m. on Tuesday, January 22, 2019.

APPROVAL OF MINUTES

- *Approval of 12/18/2018 Township Committee Meeting Minutes*

Upon a motion by Deputy Mayor Tomson, seconded by Committeewoman McCauley, the minutes of the December 18, 2018 Regular Session were approved upon the call of the roll. Committeewoman Holmes abstained.

- *Approval of 1/02/2019 Reorganization Meeting Minutes*

Upon a motion by Committeeman Shawn Lipani, seconded by Deputy Mayor Doug Tomson, the minutes of the January 2, 2019 Reorganization meeting were approved upon the call of the roll.

REPORTS FROM COMMITTEE LIAISONS, AND RECEIPT OF REPORTS, PETITIONS OR COMMUNICATIONS

Committeewoman Holmes

Committeewoman Holmes reminded residents that January is Radon Awareness Month and free radon kits are still available. Should it be determined that you need to have a radon mitigation system installed in your home, please keep in mind that a building permit is required.

Committeewoman Holmes thanked the various departments she has met with over the past 2 weeks.

Committeeman Lipani

Committeeman Lipani reminded residents and business owners of the amnesty program, running until January 31, 2019. This program will excuse residents and business owners from getting penalized for having open permits, having previous work done without permits, failing to obtain a Certificate of Occupancy, and/or have an expired Temporary Certificate of Occupancy.

Committeeman Lipani advised residents that dog licenses must be renewed no later than March 1st, or they will incur a late fee.

Committeeman Lipani stated the HBA and Affinity Federal Credit Union will host a joint networking event on April 11, 2019.

Committeeman Lipani reported the Engineering Department will be meeting with the Township Committee and Department of Public Works to review and finalize 2019 Paving Projects.

Committeewoman McCauley

Committeewoman McCauley stated a Township Ordinance requires that the house number be visible on the actual house. However, with some houses being set back far from the road in an effort for emergency responders to be able to determine proper addresses when responding, residents are encouraged to have reflective numbers on both sides of their mailboxes so that the house number is visible in both directions of the roadway.

Committeewoman McCauley reminded residents to keep vehicles locked at all times and remove valuables from plain sight and place in the trunk if necessary to have in the car.

Deputy Mayor Tomson

Deputy Mayor Tomson stated he attended the Recreation and Parks Commission reorganization meeting wherein the following individuals were sworn in, Robbie Peason as Chair, Lisa Nisivoccia as Vice Chair, Bob Hollingshead as Recording Secretary.

Deputy Mayor Tomson advised Hillsborough is having their free rabies clinic on January 26th from 10 to noon at the Department of Public Works located at 21 East Mountain Road.

Deputy Mayor Tomson announced spring soccer registration is now open until March 8th for boys and girls aged 3 and up, and registration for the girls softball league ages Kindergarten through 8th grade is available.

Deputy Mayor Tomson reported the Parks and Recreation Department is now offering single day yoga with registration for Monday classes only. Register online or in person at the Parks and Recreation Department.

Deputy Mayor Tomson stated the Project Graduation Dress Sale is scheduled for Saturday, January 26th at Hillsborough High School from 9 am until 1 pm.

Mayor DelCore

Mayor DelCore stated he and Committeeman Lipani attended the first meeting of the Municipal Alliance. He congratulated Gil Pilarte as Chair and Pamela Borek as Vice Chair and acknowledged the tremendous work the organization does.

Mayor DelCore thanked Hillsborough Elementary School Principal Eckstein and 4th grade teacher Mrs. Cropley for inviting him to speak to the 4th graders about local government and civics.

Mayor DelCore stated Hillsborough Township along with the Hillsborough School District are partnering so Hillsborough students can participate in The Louis Bay, II Future Municipal Leaders Scholarship Competition. The deadline is March 19, 2019. Completed applications need to be sent to Hillsborough Township Mayor's Office. Information about the scholarship can be found on the School District website and in the guidance office at the High School.

Mayor DelCore announced that the Annual Hillsborough Community night at the NJ Devils Game, co-hosted by PBA local #205 as a fundraiser for the Special Olympics of NJ and the Family of late Sgt. Wacker will be held on Friday, March 1st.

PROCLAMATIONS / APPOINTMENTS

- *Proclamation honoring Hillsborough Rotary*

WHEREAS, Rotary International, founded on February 23, 1905 in Chicago is now an organization of over 1.2 million business and professional persons in over 33,000 clubs in more than 200 countries and geographical areas worldwide; and

WHEREAS, the Rotary motto "Service Above Self" inspires Rotarians to provide humanitarian service, encourage high ethical standards in all vocations, and promote goodwill and peace in the world; and

WHEREAS, Rotary clubs develop autonomous service programs and all Rotarians worldwide are united in a campaign for the global eradication of polio. In addition, Rotary has provided an army of volunteers to promote and assist at national immunization days in polio-endemic countries around the world; and

WHEREAS, the leadership, commitment, hard work, and "Service Above Self" provided by the members of the Hillsborough Rotary Club improves the quality of life and makes a difference in the lives of area citizens and organizations in the Township of Hillsborough; and

WHEREAS, the Hillsborough Rotary Club, chartered on March 18, 1955 has been involved in numerous local projects including Operation Shoebox, the Dictionary Project, Veterans Appreciation Day, Rotary Golf Outings, the Hillsborough Rotary Fair, the Rotary Fair Family Fun Day, Women's Resource Center of Hillsborough, and the High School Scholarship Program.

NOW, THEREFORE BE IT PROCLAIMED that we, the Mayor and the Hillsborough Township Committee, declare January as Hillsborough Rotary Club month.

BE IT FURTHER PROCLAIMED that we, the Mayor and the Hillsborough Township Committee further congratulates the Rotary Club of Hillsborough and proclaims the month of January, 2019 as "Rotary Awareness Month" in Hillsborough Township.

- *Proclamation honoring Chief Michael Murphy - Retirement from Fire Company #3*

WHEREAS, Chief Michael Murphy has served as a productive, devoted and exemplary member of the Hillsborough Volunteer Fire Co. #3; and

WHEREAS, Chief Michael Murphy first volunteered for Fire Co. #3 on July 10, 2000. He worked his way through the ranks holding positions of Lieutenant, Captain, Assistant Chief, and Deputy Chief and is currently the chair of the Uniform Committee in addition to Chief. Chief Murphy is recognized as a firefighter with a wealth of knowledge and commitment to constant and consistent training to assure the safety of firefighters; and

WHEREAS, Chief Murphy has been actively engaged in the construction and design of new apparatus. He is also an advocate of safety ensuring the members of Volunteer Fire Co. #3 have everything necessary to accomplish the job of a firefighter safely and efficiently; and

WHEREAS, one of Chief Murphy's biggest accomplishments was directing and leading his son Ryan Murphy to achieve his dream of becoming a firefighter through Fire Co. #3 and is currently a career firefighter in Myrtle Beach, South Carolina; and

WHEREAS, Chief Murphy has lived in Hillsborough since 2000 with his wife Debbie and their children Caitlin, Lauren, and Ryan.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and Hillsborough Township Committee, do hereby recognize Chief Michael Murphy for his outstanding service to the residents of Hillsborough as Chief of Fire Co. #3.

BE IT FURTHER PROCLAIMED that the fellow members of the Hillsborough Township Committee thank Chief Murphy for his service to the residents of Hillsborough and wish him well in all of his future endeavors.

- Proclamation honoring Top 10 Firefighters for each Fire Company in 2018

WHEREAS, Hillsborough Township Committee, along with the Board of Fire Commissioners, would like to recognize the Top 10 Responders from each Fire Company for 2018; and

WHEREAS, Hillsborough Township Fire Companies are volunteer based fire companies; and

WHEREAS, the Top Responders serve as examples of the Highest Standards of the Hillsborough Township Fire Companies through their heroism and willingness to help others; and

WHEREAS, the Top 10 Responders of Fire Company 1, Flag Town are Karl Scott, William Riordan, Matt DeCicco, Eric Regiec, Joseph Shreve, Jeff Singer, Thomas Lachowski, Greg Kane, Everett Heider and John Novak; and

WHEREAS, the Top 10 Responders of Fire Company 2, Route 206 are Bill Shaffer, Tom Shaffer, Rob Gildea, Dana Leehr, Jim Paterno, Mike Patton, Steven Medina, Dan Edwards, Carl Rawles and Rich Crater; and

WHEREAS, the Top 10 Responders of Fire Company 3, Woods Road are Kenneth Wetzel, Rick Artz, Manfred Kovach, Michael Murphy, Ken Johnson, Timothy Coyle, Charles Nuara, Andrew Santos and

Alex Nagy.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and the Hillsborough Township Committee, do hereby recognize the Top 10 Responders of each Fire Company for their outstanding service to the residents of Hillsborough.

BE IT FURTHER PROCLAIMED that we, the Mayor and the Hillsborough Township Committee do hereby extend our sincere congratulations and appreciation to the 2018 Top 10 Responders for their continued heroism, commitment to the residents of Hillsborough and for being shining members of our community.

- Proclamation honoring Hillsborough Dukes Mighty Mite Cheerleaders

WHEREAS, the 2018 Hillsborough Dukes Mighty Mite Cheerleaders had a very successful season because of their hard work and dedication; and

WHEREAS, the 2018 Hillsborough Dukes Mighty Mite Cheerleaders won first place at the Jersey Valley Conference competition. They also received Certificate of Achievement awards for Highest High Stunt Score, Highest High Jump Score, Highest Choreography Score and Highest Overall Score; and

WHEREAS, the 2018 Hillsborough Dukes Mighty Mite Cheerleaders consisted of the following young athletes: Grace Aull, Abby Churco, Samantha Churco, Liliana Cocuzza, Chloe Cuevas, Lily Cuevas, Daniella Ercolino, Summer Fields, Brianna Heery, Lucia Heiser, Abby Koemle, Bailey McCarthy, Makeyla Murillo, Shalynn Roach and Demi Rott; and

WHEREAS, the squad was led by Head Coach Kelly Heery, Assistant Coach Stephanie Koemle and Student Demonstrators Allison Compell and Ashley Shuttner.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and the Hillsborough Township Committee, do hereby commend the Hillsborough Dukes Mighty Mite Cheerleaders, the coaches and parents, not only for their successful season, but for their hard work, dedication and commitment to the sport and to those principles of good sportsmanship, teamwork and academic achievement which the organization endorses.

BE IT FURTHER PROCLAIMED that we, the Mayor and the Hillsborough Township Committee, further commend the Hillsborough Dukes Mighty Mite Cheerleaders for the honor they have brought to themselves, their organization and our community.

- Proclamation honoring Hillsborough Dukes Jr. Pee Wee Cheer

WHEREAS, the 2018 Hillsborough Dukes Jr. Pee Wee Cheerleaders had a very successful season because of their hard work and dedication; and

WHEREAS, the 2018 Hillsborough Dukes Jr. Pee Wee Cheerleaders were Jersey Valley Conference Cheer Champions, New Jersey State Champions, Eastern Region Pop Warner Cheer Champions and second place at Pop Warner Cheer Nationals at Disney; and

WHEREAS, the 2018 Hillsborough Dukes Jr. Pee Wee Cheerleaders consisted of the following young

athletes: Isabelle Antonelli, Molly Campbell, Gianna Carlson, Jayla Chaparro, Jules DiNuzzo, Samantha Grohe, Reagan Kenney, Caydence Pinkett and Sophia Rollan; and

***WHEREAS**, the squad was led by Head Coach Catherine Grohe, Assistant Coaches Kelly Kenney and Kelly Black and Student Demonstrators Amy Applegate and Gillian Prince.*

***NOW, THEREFORE, BE IT PROCLAIMED** that we, the Mayor and the Hillsborough Township Committee, do hereby commend the Hillsborough Dukes Jr. Pee Wee Cheerleaders, the coaches and parents, not only for their successful season, but for their hard work, dedication and commitment to the sport and to those principles of good sportsmanship, teamwork and academic achievement which the organization endorses.*

***BE IT FURTHER PROCLAIMED** that we, the Mayor and Hillsborough Township Committee, further commend the Hillsborough Dukes Jr. Pee Wee Cheerleaders for the honor they have brought to themselves, their organization and our community.*

- *Hillsborough Dukes JV Cheerleaders*

***WHEREAS**, the 2018 Hillsborough Dukes JV Cheerleaders had a very successful season because of their hard work and dedication; and*

***WHEREAS**, the 2018 Hillsborough Dukes JV Cheerleaders achieved Jersey Valley Conference Grand Champion, NJ State Grand Champion and Pop Warner National Finalist; and*

***WHEREAS**, the Hillsborough Dukes scored among the top 5 Pop Warner teams out of 534 teams that attended the Pop Warner Cheer and Dance National Championships; and*

***WHEREAS**, the 2018 Hillsborough Dukes JV Cheerleaders consisted of the following young athletes: Keyonie Black, Hannah Fields, Ashley Figliolo, Emily Florek, Natalia Fonzetti, Amanda Gianetti, Abigail Glazewski, Abigail Grouss, Carly Janaszik, Bella Johnson, Kayla Kirk, Maya Lewis, Sonia Lips, Emily Margelis, Olivia McCarthy, Sophia Mistretta, Jozlyn Miranda, Marissa Morris, Melanie Muriello, Kaitlyn Oram, Abigail Patula, Grace Perkins, Alyssa Petti, Reagan Pirog, Taylor Regenye, Alexis Scott, Ariel Shvetz and Makaylah Williams; and*

***WHEREAS**, the squad was led by Head Coach Noelle Fonzetti-Creekmur, Assistant Coaches Kelly Black, DeShaun Creekmur, Nicole Figliolo, Dana Margelis and Danielle Scott and Junior Coaches Juliette Benedetti, Samantha Compell and Hailey Doyle.*

***NOW, THEREFORE, BE IT PROCLAIMED** that we, the Mayor and the Hillsborough Township Committee, do hereby commend the Hillsborough Dukes JV Cheerleaders, the coaches and parents, not only for their successful season, but for their hard work, dedication and commitment to the sport and to those principles of good sportsmanship, teamwork and academic achievement which the organization endorses.*

***BE IT FURTHER PROCLAIMED** that we, the Mayor and Hillsborough Township Committee, further commend the Hillsborough Dukes JV Cheerleaders for the honor they have brought to themselves, their organization and our community.*

PRESENTATIONS

Mayor DelCore stated there is a tradition at the Township of recognizing the outgoing Mayor which was begun by Mayor Bob Wagner when he was selected to serve as Mayor in 2005. Mayor DelCore presented Committeewoman McCauley with a Mayor's Gavel plaque in honor of her service as Mayor. He thanked her for her service.

Committeewoman McCauley thanked everyone for the plaque and the opportunity to serve as Mayor in 2018.

NEW BUSINESS

- *None*

PUBLIC COMMENT ON NEW BUSINESS AND MATTERS NOT ON THE AGENDA

- *Rose Reina Rosenbaum, Peterson Road stated for over 15 years there have only been men and hunters on the Wildlife Management Commission. She stated it is time to have representation by women and non-hunters on the commission.*

PUBLIC HEARINGS

- *None*

INTRODUCTION OF NEW ORDINANCES

2019-02 Ordinance Amending Chapter 188 “Land Use and Development”, Article IV “Design and Performance Standards”, Section 188-76 “Solar Energy Systems and Small Wind Energy Systems” of the code of The Township of Hillsborough, County of Somerset, State of New Jersey. Further Consideration and Public Hearing to be held on February 26, 2019

New language is underlined thus.

BE IT ORDAINED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that Chapter 188 “Land Use and Development”, Article IV “Design and Performance Standards”, Section 188-76 “Solar Energy Systems and Small Wind Energy Systems”, of the Code of the Township of Hillsborough, is hereby amended to add the underlined language as follows:

Section 1.

Section 188-76A(5).

(a) Solar energy systems, as defined herein, using both existing and experimental technologies, are included as permitted accessory buildings, structures or uses in conjunction with residential, commercial and industrial buildings, except that solar energy systems shall be considered a permitted use for all properties containing at least 20 acres that are located in all industrial districts. When not attached to the building or within the building footprint (known as ground-mounted), solar energy systems in conjunction with residential, commercial and industrial buildings must meet all accessory use bulk requirements for the particular zone district in which the property is located and a minimum fifty-foot landscaped buffer from any property line must be provided. Site plan review is required for any ground-mounted solar

energy system in conjunction with a commercial or industrial building. When attached directly to and positioned within the footprint of said structure, only the necessary building permits are required.

(b) Solar energy systems, as defined herein, are included as permitted accessory or principal buildings, structures, or uses on all publicly-owned properties. Such projects are otherwise exempt from the provisions of this ordinance with the exception that a minimum fifty-foot-wide landscaped buffer shall be provided from a ground-mounted system to any property line. The public agency seeking to construct a solar energy system shall refer the plan to the Township planning board for review and recommendation pursuant to the terms of the Municipal Land Use Law at 40:55D-31.

Section 2. This Ordinance shall be construed so as not to conflict with any provision of New Jersey or Federal law. The provisions of this Ordinance shall be cumulative with, and not in substitution for, all other applicable zoning, planning, and land use regulations. All other ordinances or other local requirements that are inconsistent or in conflict with this Ordinance are hereby repealed to the extent of any inconsistency or conflict, and the provisions of this Ordinance shall apply.

Section 3. If any provisions of this Ordinance shall be adjudged invalid, such adjudication shall not affect the validity of the remaining provisions, which shall be deemed severable therefrom.

Section 4. After introduction, the Township Clerk is hereby directed to provide a copy of the within Ordinance to the Planning Board of the Township of Hillsborough for its review in accordance with N.J.S.A. 40:55D-26 and N.J.S.A.40:55D-64. The Planning Board is directed to make and transmit to the Township Committee within 35 days after referral, a report including identification of any provisions in the proposed Ordinance which are inconsistent with the Master Plan and recommendations concerning any inconsistencies and any other matter as the Board deems appropriate.

Section 5. This Ordinance shall take effect immediately upon its adoption, passage and publication according to law.

Mayor Delcore stated this amendment is to accommodate solar facilities on publicly owned property.

Upon a motion by Deputy Mayor Doug Tomson, seconded by Committeewoman Gloria McCauley, to introduce the ordinance, the motion was unanimously approved upon call of the role.

CONSENT

1. Resolution Authorizing Stipends to be paid to Rich Resavy and Sheila Castellano for NJ Clean Communities Grant Program Responsibilities

WHEREAS, the New Jersey Clean Communities Grant provides for the payment of administrative stipends; and

WHEREAS, Rich Resavy serves as the Township's Clean Communities Administrative Manager responsible for reporting, budget management and maintaining certification; and

WHEREAS, Sheila Castellano serves at the Township's Clean Communities Coordinator responsible for

reporting, completion of Clean Communities Coordinator CEUs, performance of DEP litter survey, procurement of educational programs from vendors and attendance at meetings of the Clean Communities Board; and

WHEREAS, the Township Administrator recommends the payment of a \$4,500 stipend to Rich Resavy and a \$3,000 stipend to Sheila Castellano for services performed on behalf of the Township in connection with the New Jersey Clean Communities Grant Program.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes stipend payments in the amount of \$4,500 to Rich Resavy and \$3,000 to Sheila Castellano in recognition of services performed on behalf of the Township in connection with the New Jersey Clean Communities Grant Program.

2. Resolution Authorizing Contract with Goose Runners for Geese Control at AVM Park

WHEREAS, the Township of Hillsborough solicited quotes for environmentally friendly geese control at AVM Park and three (3) responses were received as follows; and
Goose Runners LLC

Goose Runners LLC	\$19,200.00
Geese Management	\$21,600.00
Geese Chasers LLC	\$20,748.00

WHEREAS, the Director of Parks & Recreation and the Township Qualified Purchasing Agent recommend the award of a 12 month service agreement to Goose Runners in an amount not to exceed \$19,200.00 for environmentally friendly geese control at AVM Park for the period March 1, 2019 through February 28, 2020; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer, said certification is attached to this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes a contract with Goose Runners in an amount not to exceed \$19,200.00 for environmentally friendly geese control at AVM Park for the period March 1, 2019 to February 28, 2020.

3. Resolution Awarding Contract to Larimore Associates for Police Records Management System

WHEREAS, the Township of Hillsborough (“Township”) has a need for a NIBRS-Compliant PoliSys CAD/RMS/Mobile Solution system (“Police Records Management System”) to allow the Township Police Department to update the Police Record Management System in order to meet the requirements of the National/ Crime Statistic Exchange; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5dd, permits the award of a contract for the provision or performance of goods or services for the support or maintenance of proprietary computer

hardware and software, except that this provision shall not be utilized to acquire or upgrade non-proprietary hardware or to acquire or update non-proprietary software without public advertisement; and

WHEREAS, Larimore Associates (“Larimore”) advised the Township that the software for the upgrade is proprietary in that it is of a specialized nature since the Larimore CAD RMS system used by the Hillsborough Police Department was designed to work exclusively with the Larimore NIBRS architecture and the Larimore NIBRS architecture was developed for use exclusively with the Larimore system; and

WHEREAS, the Township received a quote from Larimore for the provision of proprietary goods and services for the system in the amount of \$39,556.00; and

WHEREAS, the Township Administrator and Qualified Purchasing Agent recommend that a contract be awarded to Larimore pursuant to the quote as the Hillsborough Police Department is currently utilizing Larimore software and an upgrade is required to meet United States Department of Justice reporting requirements, and furthermore, the implementation of the hardware and software from a single vendor will ensure proper performance; and

WHEREAS, the Chief Financial Officer certifies that funds to pay for this contract at a maximum dollar amount of \$39,556.00 dollars will be available in Account No. G-02-40-331-000 upon adoption of the 2019 Municipal Budget for the purchase of the Police Records Management System. A Certification of Available Funds shall be provided by the Chief Financial Officer and be attached hereto and made a part hereof; and

WHEREAS, the Township Committee certifies that the Police Records Management System is necessary for the conduct of its affairs in accurate records management by the Hillsborough Police Department.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows: (1) a contract is hereby awarded to Larimore Associates in an amount not to exceed \$39,556.00 for the provision of proprietary goods and services for the Police Records Management System pursuant to quote; (2) the contract is awarded in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5dd, as described above; and (3) the Business Disclosure Entity Certification shall be placed on file with this Resolution.

4. Resolution Setting the Local Emergency Planning Committee for 2019

WHEREAS, the Township Office of Emergency Management Coordinator recommends the appointment of the following individuals to one (1) year terms to the Local Emergency Planning Committee effective January 1, 2019 through December 31, 2019:

OEM Coordinator	John Sheridan
Deputy Coordinator	Steven Eckert
Chief of Police	Darren Powell
Township Fire Official	Christopher Weniger
Robert Wood Johnson	Neil Mehta

Fire Chief Unit 36	Everett Heider
Fire Chief Unit 37	William Shaffer
Fire Chief Unit 38	Mike Murphy
Fire Chief Unit 48	Kit Crisafulli
Township Fire Commissioner	Pat Buckley
Township Engineer	Tom Belanger
Social Services	Bob Wagner
Health Department	Siobhan Spano
Environmental/SARA III Liaison	Pat Caulfield
Township Administrator	Anthony Ferrera
Deputy Coordinator/PIO	Pamela Borek

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the aforementioned individuals are appointed to one (1) year terms to the Local Emergency Planning Committee effective January 1, 2019 through December 31, 2019.

5. Resolution Moving Janine Erickson from Alt #1 to Seat 7 on the Economic & Business Development Commission

WHEREAS, there exists a vacancy on the Economic & Business Development Commission ("EBDC") in a seat vacated by Sylvia Monto; and

WHEREAS, Janine Erickson is currently an alternate member of the EBDC in seat Alt #1; and

WHEREAS, the Township Committee wishes to appoint Janine Erickson to Seat #7 of the EBDC, moving her from Alt #1, to fill the unexpired term ending 12/31/2020; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that Janine Erickson is moved from Alt #1 to Seat #7 of the EBDC to fill the unexpired term ending 12/31/2020.

6. Resolution Authorizing Transfer of Earned Amounts from Engineering Escrow Accounts to the Treasurer's Account

WHEREAS, the Assistant Township Engineer recommends that in accordance with the following summary of accrued engineering charges related to various indicated projects a total of \$7,441.39 should be transferred from Engineering Escrow Accounts into the Treasurer's Account as indicated; and

WHEREAS, each of the project line items has been verified against the Treasurer's Office account records to ensure that sufficient funds are available for these transfers of unanticipated revenues.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of

Hillsborough, County of Somerset, State of New Jersey, that a total of \$7,441.39 is to be transferred from the Engineering Escrow Accounts into the Treasurer's Account.

Number		Transfer Amount
Apex	673	-\$1,347.26
Country Classics - 4A	640	-\$260.67
Doyle Bros-Glen	670	-\$405.57
Gateway Phase 7	665	-\$1,161.75
Gateway Phase 6	620	-\$1,893.61
Green Village	607	-\$702.78
Hillsborough Self Storage	664	-\$104.85
MAAC Development	615	-\$162.55
Meadow Brook	652	-\$364.08
Muslim Ctr of Somerset Cty	662	-\$262.12
NJAW 2018-38	669	\$660.75
Richmond Properties	641	-\$115.40
Grand Total		-\$7,441.39

7. Resolution Appointing Jane Staats to Hillsborough-Millstone Municipal Alliance as Board of Education Representative

BOE Liaison (1-year Term) Jane Staats 12/31/2019

8. Resolution Appointing Shawn Lipani as Liaison to Library Advisory Board

WHEREAS, the Township Committee wishes to make the following appointment to the Library Advisory Board:

Shawn Lipani Liaison (1-year term) expiring 12/31/19

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the above stated appointment to the Library Advisory Board is hereby made for the term specified.

9. Resolution Authorizing Contract with Lock-Tech For Installation of a Master Key System at the Municipal Complex

WHEREAS, the Township of Hillsborough solicited quotes and received three (3) responses as follows:

Lock-Tech	\$16,769.10
Whitetail Lock & Security	\$18,998.90
Hunterdon Lock & Safe Inc.	\$41,000.00

WHEREAS, the Director of Emergency Management and the Township Qualified Purchasing Agent recommend the contract be awarded to Lock-Tech in an amount not to exceed \$16,769.10 for the installation of a Master Key System at the Municipal Complex; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer said certification is attached to this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes a contract with Lock-Tech for the installation of a Master Key System at the Municipal Complex Facilities in an amount not to exceed \$16,769.10.

10. Resolution Authorizing Posting for the Position of Full Time Plumbing Inspector

WHEREAS, there is a vacancy for a full time Plumbing Inspector in the Hillsborough Township Building Department; and

WHEREAS, the Construction Official requests authorization to post for the position of full time Plumbing Inspector.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes the Construction Official to post for the position of full time Plumbing Inspector.

11. Resolution Authorizing Contract With SwiftReach for an Emergency Alert System

WHEREAS, the Township of Hillsborough solicited quotes and received three (3) responses as follows:

Everbridge	\$8,974.80 Year 1
	\$8,310.00 Year 2
SwiftReach	\$9,845.00 Year 1 and Year 2
Honeywell International LLC	No Quote

WHEREAS, N.J.S.A. 40A:11-6.1 authorizes the award of a contract to the vendor whose response is most advantageous, price and other factors considered; and

WHEREAS, the Director of Emergency Management and the Township Qualified Purchasing Agent recommend the contract be awarded to SwiftReach, the current provider, to ensure continuity of services, in an amount not to exceed \$9,845.00 per year for an Emergency Alert System; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer said certification is attached to this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes a 2-year contract with SwiftReach for an Emergency Alert System in an amount not to exceed \$9,845.00 per year.

12. Resolution Approving Participation with the State of New Jersey Federal Grant Program administered by the Division of Criminal Justice, Department of Law and Public Safety

WHEREAS, the Township of Hillsborough wishes to apply for funding of approximately \$60,000 for which the additional \$306,512.40 for the officer's salary and benefits will be funded through 2018 budget appropriations for an approximate project total cost of \$366,512.40 for a project under the State of New Jersey FY 2019 Safe and Secure Communities Grant Program, Grant #19-1810 for the period of February 1, 2019 through January 31, 2020; and

WHEREAS, the Township Committee of Hillsborough has reviewed the application and has approved said request; and

WHEREAS, the project is a joint effort between the Department of Law and Public Safety and the Township of Hillsborough, for the purpose described in the application.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that:

1. The Township Committee approves participation in the Safe and Secure Communities Program.
2. As a matter of public policy the Township of Hillsborough wishes to participate to the fullest extent possible with the Department of Law and Public Safety.
3. The Attorney General of New Jersey will receive funds on behalf of the Applicant.
4. The Division of Criminal Justice shall be responsible for the receipt and review of the applications for said funds.
5. The Division of Criminal Justice shall initiate allocations to the Applicant as authorized by law.
6. FY2018 Safe and Secure Communities Grant Program, Grant #19-1810 for the period of February 1, 2019 through January 31, 2020.

13. Resolution Appointing Dr. Christopher Obropta to Environmental Commission in Seat Alt. #2

Mayoral Appointment

Environmental Commission Chris Obropta, Ph.D, PE 12/31/2019

14. Resolution Moving Sam Weinstein from Alt #2 to Seat #7 on the Planning Board

Mayoral Appointment

Planning Board

Seat #7 Sam Weinstein Expiring 12/31/2020 (Unexpired Term)

CONSENT AGENDA COMMENTS

Mayor DelCore stated with regard to resolution #1 the NJ Clean Communities Grant enables Hillsborough Township to address a storm water labor issue by allowing the town to subcontract a certain portion of the leaf collection program. In 2018 this was very successful for the Township and allowed Public Works to stay on schedule for the program. The main component of the grant however is litter abatement where it allows the flexibility to work with volunteers and paid staff to address some of the litter issues the town is faced with. Please contact the Department of Public Works at 908-369-3950 during business hours to find out more about the program or if you are interested in potentially participating in the program.

Mayor DelCore stated with regard to resolution #3 authorizing the contract between Larimore Associates and the Township for an upgrade to the Police Records Management System; funding for this upgrade is coming from the NIBRS NCS-X Grant (National Incident Based Reporting System project national Crime Statistics Exchange Project) grant the Township has applied for.

Mayor DelCore stated with regard to resolution #11 that the Township has had swift reach 911 as an alerting system for the past 2 years. The Township is renewing for another 2 year term.

Mayor DelCore stated with regard to resolution #12 that this grant funds the salaries of 2 officers, the school resource officer and the community policing officer. Grant funds are always welcomed in Hillsborough.

Mayor DelCore stated there is also a mayoral appointment to the Planning Board.

Upon a motion by Committeeman Shawn Lipani, seconded by Committeewoman Gloria McCauley, the Consent Agenda was unanimously approved upon call of the roll.

CLAIMS LIST

Mayor DelCore asked to approve claims list 2019-01

Upon a motion by Committeewoman Gloria McCauley, seconded by Deputy Mayor Doug Tomson, Claims List 2019-01 was unanimously approved upon the call of the roll.

EXECUTIVE SESSION RESOLUTION

WHEREAS, Section 8 of the Open Public Meetings Act (N.J.S.A. 10:4-12 (b) (1-9), Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee is of the opinion that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough in the County of Somerset, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:

a. Affordable Housing Litigation

3. The Township Committee may take official action on those items discussed in Executive Session upon completion of the Executive Session.
4. The minutes of the discussions shall be made available to the public as soon as the matters under discussion are no longer of a confidential or sensitive nature.
5. This Resolution shall take effect immediately.

Upon a motion by Committeeman Shawn Lipani, seconded by Deputy Mayor Doug Tomson, the aforesaid resolution was unanimously approved upon call of the role. The Township Committee went into Executive Session at 8:35 pm.

Upon motion by Deputy Mayor Tomson, seconded by Committeeman Lipani, the public meeting was re-opened at 9:18 pm.

Township Attorney Eric Bernstein stated a discussion was held regarding possible redevelopment of existing Township owned property. No formal action is necessary at this time.

ADJOURNMENT

Upon a motion by Deputy Mayor Doug Tomson, seconded by Committeeman Shawn Lipani, the meeting duly adjourned at 9:29 pm. Said motion was carried unanimously upon voice vote.

Attested:

Pamela Borek
Township Clerk