

Minutes of the Regular Meeting of the Township Committee of the Township of Hillsborough, in the County of Somerset, State of New Jersey, held in the Municipal Complex at 7:30 PM on February 12, 2019.

### **CALL OF THE ROLL**

Upon call of the roll, the following Committee members were recorded present: Mayor Frank DelCore, Deputy Mayor Doug Tomson, Committeewoman Olivia Holmes, and Committeeman Shawn Lipani, Also in attendance were Township Administrator Anthony Ferrera, Township Clerk Pamela Borek and Township Attorney William Willard. Committeewoman Gloria McCauley was absent.

### **SALUTE TO THE FLAG**

### **MAYOR STATES**

Mayor DelCore advised that in accordance with section 5 of the Open Public Meetings Act, Chapter 231, of the Public Laws of 1975 that notice of this meeting was made by the posting on the bulletin board at the Hillsborough Township Municipal Complex and notifying the officially designated newspapers that this meeting would take place at the Hillsborough Township Municipal Complex at 7:30 p.m. on Tuesday, February 12, 2019.

### **APPROVAL OF MINUTES**

- **None at this time**

### **REPORTS FROM COMMITTEE LIAISONS, AND RECEIPT OF REPORTS, PETITIONS OR COMMUNICATIONS**

#### **Committeewoman Holmes**

Committeewoman Holmes reported she, along with Mayor DelCore and Committeeman Lipani attended the Hillsborough Volunteer Fire Company #3 installation dinner and thanked all of the volunteers.

Committeewoman Holmes stated she also attended an art show at Assemblyman Friemans Office along with Deputy Mayor Tomson. The artwork was all contributed by students.

Committeewoman Holmes recently met with the Sign Review Committee and Chair Kevin Sweeney, Vice Chair Charles Ruggieri and Secretary Matt Gizzi, as well as the Historic Preservation Committee, and Chair Greg Gillette, Vice Chair Timothy Coyle, Sr. and Secretary Timothy Stollery during their respective reorganization meetings.

Committeewoman Holmes stated she has been meeting with all of the municipal departments and is impressed by the dedicated and knowledgeable staff she has met thus far.

**Committeeman Lipani**

Committeeman Lipani stated he attended the Credit Card Advisory Committee reorganization. Marie Avolio is Chair, Pam Borek is Vice Chair and Barbara Merdinger is Secretary.

Committeeman Lipani reported the Building Department is excited to announce the implementation of a new computer operating system. On February 28th, the Building Department will be open but will be unable to accommodate any computer-based operations.

Committeeman Lipani noted the Building Department is also extending the amnesty program to residents and business owners, until February 28, 2019. This program will excuse residents and business owners from getting penalized for having open permits, having previous work done without permits, failing to obtain a Certificate of Occupancy, and/or have an expired Temporary Certificate of Occupancy.

Committeeman Lipani advised the Department of Public Works has filled over 2,500 potholes from the end of December to the present time.

Committeeman Lipani announced the Annual Clean up campaign will begin soon. Online registration will be available starting in March. Seniors 65 and older will be able to pick up their coupons for the Curbside Clean Up at the Public Works building between the hours of 8 am and 2 pm, Monday through Friday starting March 1st.

Committeeman Lipani reported pet owners are reminded that March 1st is the deadline for renewing dog licenses without a late fee.

Committeeman Lipani advised the HBA and Affinity Federal Credit Union will host a joint networking event on April 11th. Details to follow.

Committeeman Lipani reminded residents new improvements have been made to Shop Hillsborough. Fincredit the administrator of the program is upgrading the system by replacing terminals with Android devices, which will allow merchants to scan a QR code. Please visit [www.hillsboroughbusiness.org](http://www.hillsboroughbusiness.org) for directions on downloading the card's QR code onto smartphones. Additionally, Merchants will need to input resident's registered phone numbers or card ID. The new system is totally paperless, therefore a receipt will be sent to the registered email address. Account balances can be accessed at [www.propertytaxcard.com](http://www.propertytaxcard.com)

Committeeman Lipani stated due to the extreme weather conditions of wet/rain then freezing cold temperatures, sump pump piping must be properly discharged. Sump pump discharge that ices just the gutter of the roadway, the first 3-4 feet is considered acceptable. Provided the icing does not extend into the traveled way creating safety concerns to the traveling public, adjoining residents must understand sump pump discharge to the roadway in some cases may be better than to pump on the lawn which due to frozen ground conditions may flow toward the adjoining downhill homeowner's home, creating a greater concern.

Committeeman Lipani reported throughout the month of January patrons and staff at the Somerset County Library System of New Jersey's (SCLSNJ) Hillsborough Library branch made over 200 valentines for the veterans at the VA Hospital in Lyons. The library will also be hosting a Social Media Marketing with Facebook for your Small Business class on Wednesday, February 27th at 7 pm. This is a free event for the business community. Please visit the library website to register.

Committeeman Lipani reported just prior to the 2017 General Election, Ethics Complaints were filed with the Hillsborough Township Ethics Board against then Deputy Mayor McCauley, Township Administrator Ferrera and Township Clerk Borek based on Township Administrator Ferrera and Township Clerk Borek's decision to list their respective homes for sale with then Deputy Mayor McCauley, a local real estate agent in town. Following hearings before the Hillsborough Township Ethics Board, the Board found the Complaints lacked merit with no evidence to substantiate the allegations of ethical violations or conflicts of interest on the part of McCauley, Ferrera and Borek. The complainants appealed the decision to the New Jersey Department of Community Affairs, Local Finance Board. The State Local Finance Board similarly found no credible evidence to substantiate the Complaints and determined that McCauley, Ferrera and Borek did not violate the Local Government Ethics Law.

#### **Deputy Mayor Tomson**

Deputy Mayor Tomson reported he attended the reorganization of the Youth Services Commission and swore in Reverend Wolf as chair. He also attended the Environmental Commission reorganization meeting and swore in Deborah Boyea.

Deputy Mayor Tomson also thanked Assemblyman Frieman for the invitation to attend his art show.

Deputy Mayor Tomson reminded residents to protect themselves from becoming a victim of personal property theft in their vehicles advising residents to keep their vehicles locked at all times and remove valuables or lock them in the trunk if necessary.

Deputy Mayor Tomson advised the Health Department is still distributing free radon test kits.

Deputy Mayor Tomson reported the Health Department is offering a free blood pressure clinic on Thursday, February 21st from 11:30 am to 12:30 pm. in recognition of February as Heart Health Month in the side multipurpose room.

Deputy Mayor Tomson stated the 2019 Parks and Recreation Spring Activities Guide is now open for registration. Also, the Parks and Recreation Summer Camps run from June 24th through August 16th for children aged 5-13. There is also a Tiny Camp for 4 and 5-year-olds who have not finished Kindergarten. Registration is open and more details can be found on the Parks and Recreation website.

Deputy Mayor Tomson announced since 2014, Hillsborough Township has collaborated with the Rutgers

Cooperative Extension on a 319(h) Clean Water Act Grant from the NJ Department of Environmental Protection on several projects that have engaged the community to adopt green infrastructure practices that help reduce flooding and clean water in the Royce Brook.

**Mayor DelCore**

Mayor DelCore thanked the Department of Public Works crews that were out clearing the roads on February 12th.

Mayor DelCore stated he met with two Boy Scout troops from Pack 1776 and Pack 389 working on their Arrow of Light Award. Mayor DelCore stated he always enjoys meeting with the local scouts in the community.

Mayor DelCore thanked the Woods Road Firehouse - Fire Company #3 for being invited to their installation dinner and being given the honor of swearing in their new officers.

Mayor DelCore announced he attended the grand re-opening of Gymboree Play & Music on Saturday, February 2nd.

Mayor DelCore reported he enjoyed attending the Hillsborough High School Winterguard Festival and participating in the awards ceremony. Mayor DelCore stated he is always so impressed with the talent displayed there.

Mayor DelCore reminded residents that Hillsborough Township and the Hillsborough School District have partnered so Hillsborough students can participate in The Louis Bay, II Future Municipal Leaders Scholarship Competition. The deadline for applications is March 19, 2019.

Mayor DelCore announced March 1st is the Annual Hillsborough Community night at the NJ Devils Game, co-hosted by PBA local #205 as a fundraiser for the Special Olympics of NJ and the Family of the late Sgt. Wacker.

**PROCLAMATIONS / APPOINTMENTS**

● **Melissa Almendinger Somerset County Outstanding Woman**

*WHEREAS, Hillsborough resident Melissa Almendinger is to be honored with the “Environmental Initiatives” award at the Annual Outstanding Women in Somerset County awards dinner on March 29, 2019 in celebration of Women’s History Month; and*

*WHEREAS, Melissa Almendinger is currently the Community Garden Coordinator at Duke Farms; and*

**WHEREAS**, Melissa Almendinger graduated from Cook College, Rutgers University with a degree in Natural Resource Management; and

**WHEREAS**, Melissa Almendinger was the former Executive Director of the N.J. Invasive Species Strike Team. Melissa Almendinger has served as the Coordinator of the Duke Farms Community Garden since 2014, a 5 acre allotment style community garden; and

**WHEREAS**, Melissa Almendinger manages nearly 500 individual garden members and runs an extensive education program teaching approximately 50 classes per year on organic gardening. She created a donation program whereby organic produce is donated to 6 local food banks and shelters providing over 4100 pounds of food in 2018 and 12,000 pounds over the past 4 years. Melissa Almendinger also created accessible gardening spaces for gardeners with physical challenges. She also maintains a mini homestead growing vegetables, berries, fruit trees and native plants and raises a flock of backyard chickens; and

**WHEREAS**, Melissa Almendinger instituted the Hillsborough iRun program at Triangle School and was a former board member of “Steps Together”. In furtherance of her sustainable initiatives efforts, Melissa Almendinger and her husband will be contestants in an upcoming episode of HGTV’s “Flea Market Flip” which showcases repurposing flea market items; and

**NOW, THEREFORE, BE IT PROCLAIMED** by the Mayor and Township Committee of the Township of Hillsborough that Melissa Almendinger is hereby recognized for her many contributions to the community.

**BE IT FURTHER PROCLAIMED** that we, the Mayor and Hillsborough Township Committee, join the Somerset County Commission on the Status of Women in saluting Melissa Almendinger for being honored with the “Environmental Initiatives” award and thank her for her dedication.

- **Pamela Borek Somerset County Outstanding Woman**

**WHEREAS**, Hillsborough Township Municipal Clerk and resident Pamela Borek is to be honored with the “Government/Public/Social Service” award at the Annual Outstanding Women in Somerset County awards dinner on March 29, 2019 in celebration of Women’s History Month; and

**WHEREAS**, Pamela Borek has served as the Hillsborough Township Municipal Clerk since December 2012; and

**WHEREAS**, Pamela Borek graduated from Scranton University with a Bachelor of Science in Marketing and obtained a Masters in Business Administration from Fairleigh Dickinson University; and

**WHEREAS**, Pamela Borek has served on the Hillsborough Millstone Municipal Alliance since 2012 and has been Vice Chair since 2015. Pamela Borek has also been involved in BOROSAFE, Boro Suicide Awareness for Everyone since 2015; and

***WHEREAS**, Pamela Borek is the OEM Deputy Public Information Officer and Communications Director. Pamela Borek has also served on the Credit Card Advisory Commission since 2012 and has been Vice Chair since 2014. Pamela Borek has also been involved in CERT, Community Emergency Response Team since 2016; and*

***WHEREAS**, Pamela Borek has taken active and lead roles in supporting Hillsborough Township students. Pamela Borek is active in the Hillsborough High School Reach Internship Program, the Hillsborough High School Sub-Team and the Hillsborough High School “Shop 2” Program.*

***NOW, THEREFORE, BE IT PROCLAIMED** by the Mayor and Hillsborough Township Committee that Pamela Borek is hereby recognized for her many contributions to the community.*

***BE IT FURTHER PROCLAIMED** that we, the Mayor and Hillsborough Township Committee, join the Somerset County Commission on the Status of Women in saluting Pamela Borek for being honored with the “Government/Public/Social Service” award and thank her for her dedication.*

● **Dr. Glen Belnay - Retirement**

***WHEREAS**, long time Hillsborough resident Dr. Glen Belnay has diligently worked for Hillsborough Township for 45 years; and*

***WHEREAS**, Dr. Glen Belnay is a licensed Health Officer, licensed professional planner, AICP certified and holds an advanced specialty certification in environmental planning. He has a bachelor’s degree in Environmental Science, a master’s degree in City and Regional Planning and a doctorate in Environmental Planning and Policy from Rutgers University; and*

***WHEREAS**, Dr. Belnay has been an adjunct faculty member at Rutgers Bloustein School of Planning and Public Policy for over 20 years, teaching graduate and undergraduate students the Public Health, Planning, and Public Policy disciplines. He received the Jerome Rose Distinguished Teaching Award from Rutgers University; and*

***WHEREAS**, Dr. Belnay has served Hillsborough Township in various capacities beginning with the Registered Environmental Health Specialist in 1974. He also served as Health Officer, Planning Director and Recreation and Social Services Director. For the past 42 years he has served as the Health Officer; and*

***WHEREAS**, Dr. Belnay was awarded the NJ Municipal Managers Association Dr. Thomas Davy Academic Achievement Award; and*

***WHEREAS**, Dr. Belnay has served as a lead person for many high profile projects and resolving customer service conflicts for residents and is viewed within the municipality as well as by surrounding*

*municipalities as a subject matter expert in many areas of health and environmental issues.*

***NOW, THEREFORE, BE IT PROCLAIMED*** that we, the Mayor and Hillsborough Township Committee, do hereby recognize Dr. Glen Belnay for his outstanding service to Hillsborough Township for the past 45 years.

***BE IT FURTHER PROCLAIMED*** that the fellow members of the Hillsborough Township Committee and all the municipal employees thank Dr. Glen Belnay for his service to the residents of Hillsborough and wish him well in all of his future endeavors.

### **PRESENTATIONS**

- **New Jersey Alliance for Action Award**
- **Board of Education Presentation - Dr. Schiff**

Dr. Schiff presented a video on the upcoming Special School Board Referendum Vote.

Mayor DelCory questioned the potential loss of 50 positions. Dr. Schiff stated the challenge is twofold, rising costs and decreasing state aid.

Deputy Mayor Tomson asked how much state aid was lost this year. Dr Schiff answered \$300,000. Deputy Mayor Tomson asked why Hillsborough has not joined with other Boards of Education suing the state over lost aid and further asked if there was room to house the full day kindergartners. Dr. Schiff stated Hillsborough was monitoring the suits, sent in OPRA request to the NJ State Board of Education for the formula to determine aid and was refused. Dr. Schiff stated temporary spaces will be used for small groups and others to make room for kindergartners in the schools.

Committeeman Lipani asked what the difference in aid will be with full time kindergarten and what will population impact be. Dr. Schiff responded the district would have \$3 million less cut from the budget and growth in the next 5 years is expected to be 4 to 9 percent.

Carl Suraci, Simonson Lane asked whether there was consideration given to a yearly referendum of less money rather than frontloading. Dr. Schiff stated this amount was necessary for a variety of reasons. He explained the township gets short changed on special education funding in that it is based on a state average and Hillsborough is above the state average.

Dr. Schiff provided responses to his questions.

### **NEW BUSINESS**

- None

### **PUBLIC COMMENT ON NEW BUSINESS AND MATTERS NOT ON THE AGENDA**

- None

**PUBLIC HEARINGS**

**2019-01 Authorizing Acceptance of Deed of Dedication for Old Camplain Road Right of Way for the Property Identified on the Hillsborough Township Tax Map as Block 66.01, Lot 2**

**WHEREAS**, Application No.: BA-17-12 was filed with the Township of Hillsborough Zoning Board of Adjustment (“Board”) for addition of a contractor’s facility and continued use of a single family dwelling at the property identified on the Hillsborough Township Tax Map as Block 66.01, Lot 2 and more commonly known as 95 Old Camplain Road; and

**WHEREAS**, the Board adopted a memorializing Resolution on January 17, 2018 approving the Application; and

**WHEREAS**, the approval of the Board requires the owner of the property to provide the Township of Hillsborough with a Deed of Dedication for Old Camplain Road Right of Way; and

**WHEREAS**, the Township Attorney has reviewed the attached Deed of Dedication and finds it to be acceptable.

**NOW, THEREFORE, BE IT ORDAINED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that: (1) the Township hereby accepts the attached Deed of Dedication for Old Camplain Road Right of Way; (2) the Township Attorney is authorized to record the Deed of Dedication with the Somerset County Clerk; and (3) this Ordinance shall take effect upon adoption and publication according to law.

Mayor DelCore stated this is a requirement of the Planning Board process and has been reviewed and found acceptable by the Township Attorney. Municipal Land Use Law requires an ordinance to effectuate the acceptance of property.

Upon motion by Committeeman Lipani, seconded by Deputy Mayor Tomson, to open the public hearing on Ordinance 2019-01, the motion was unanimously approved upon call of the role.

Upon motion by Committeeman Lipani, seconded by Deputy Mayor Tomson, to close the public hearing and adopt Ordinance 2019-01, the motion was unanimously approved upon call of the role.

**INTRODUCTION OF NEW ORDINANCES**

**2019-03 An Ordinance Adopting a Redevelopment Plan for the Properties Identified on the Official Tax Map of Hillsborough Township as Block 86, Lot 21 and Block 90, Lot 6.01.**



**Further consideration of this Ordinance and Public Hearing will be held on March 13, 2019**

**WHEREAS**, the Hillsborough Township Committee undertook an investigation as to whether the study area comprised of the properties identified on the official tax map of Hillsborough Township as Block 86, Lot 21 and Block 90, Lot 6.01 (the “Study Area”) is an area in need of rehabilitation as such term is defined within the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 et seq. (the ‘LRHL”); and

**WHEREAS**, as part of this investigation, the Township Planning and Zoning Department issued a report analyzing the Study Area and recommending that the Township Committee determine that the Study Area is an area in need of rehabilitation pursuant to the LRHL; and

**WHEREAS**, after referring the area in need of rehabilitation study and the proposed resolution to the Township Planning Board for its consideration and recommendations in accordance with N.J.S.A. 40A:12A-14(a), the Township Committee adopted a resolution determining that the Study Area is an area in need of rehabilitation under the LRHL; and

**WHEREAS**, the Township Planning Director prepared a redevelopment plan for the Study Area entitled “Sherman Redevelopment Plan” dated January 17, 2019 (the “Redevelopment Plan”); and

**WHEREAS**, the Township Committee also referred the Redevelopment Plan to the Township Planning Board for its consideration and recommendations in accordance with N.J.S.A. 40A:12A-7(e); and

**WHEREAS**, the Township Committee has reviewed the redevelopment plan and has considered the recommendations of the Township Planning Board and any public comment; and

**WHEREAS**, the Township Committee has determined that it is in the public interest to adopt the Redevelopment Plan.

**NOW, THEREFORE, BE IT ORDAINED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey as follows:

1. The Township Committee hereby adopts the Sherman Redevelopment Plan attached hereto as Exhibit A and incorporated herein.
2. The Township Committee hereby amends the zoning district map of the Township of Hillsborough to reflect the rezoning of the Study Area pursuant to the Redevelopment Plan. The Redevelopment Plan shall supersede all previous zoning standards and development regulations for the Study Area.
3. This Ordinance shall take effect immediately upon final adoption and publication as required by law.

Mayor DelCore stated this introduction of this ordinance is the first step towards the adoption of a redevelopment plan for what is known as the Sherman Tract, which is located off of Camplain Road. This 65 acre tract of land was purchased by the township in 2018 for the production of affordable housing in an effort to help meet our court-imposed affordable housing obligation. The redevelopment plan establishes the land use standards under which the housing would be developed. The plan will now be referred to the Planning Board for their comments on February 28th, after which the Township Committee will consider the plan for adoption at a public hearing on March 12th.

Committeewoman Holmes asked how many developers will be considered and how is advertising done. Township Planner Dave Maski advised when a property is under the Redevelopment Act transfer of the property can be done without going through the bid process.

Committeeman Lipani stated this property will fulfill COAH requirements and is a good use of the property.

Mayor DelCore agreed this will help with the Township's COAH obligations.

Deputy Mayor Tomson stated this is not a partisan issue and the State Legislature has failed municipalities. The affordable housing obligation was arbitrarily introduced and is patently unfair to numerous municipalities and building is being forced upon Townships.

Upon a motion by Committeeman Shawn Lipani, seconded by Deputy Mayor Doug Tomson, to introduce the Ordinance, the motion was unanimously approved upon the call of the roll.

**2019-04 Ordinance Authorizing Second Amendment to Ground Lease at Communications Site Between the Township of Hillsborough and T-Mobile Northeast for Lease of Additional Ground Space at the Municipal Complex Property, Block 149.01, Lot 1.02. Further consideration of this Ordinance and Public Hearing will be held on March 13, 2019**

**WHEREAS**, the Township of Hillsborough and Omnipoint Communications entered into a Ground Lease at Communications Site, dated October 28, 2006 (“Lease”), for a portion of the Township’s property located at the Municipal Complex, designated as Block 149.01, Lot 1.02, on the Township of Hillsborough Tax Map, County of Somerset, State of New Jersey; and

**WHEREAS**, the Township and Omnipoint Communications entered into a First Amendment to Ground Lease at Communications Site, dated December 18, 2008, which among other things defined the commencement date of the Lease as November 1, 2007; and

**WHEREAS**, T-Mobile Northeast is a successor in interest to Omnipoint Communications and is the beneficial holder of the Lease; and

**WHEREAS**, T-Mobile Northeast desires to lease from the Township an additional 32 square feet of

ground space for installation of a concrete pad and diesel generator to service their facilities in the event of power disruptions.

**NOW, THEREFORE, BE IT ORDAINED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that: (1) the Mayor and Clerk are hereby authorized to execute the attached Second Amendment to Ground Lease at Communications Site between the Township of Hillsborough and T-Mobile Northeast for the lease of an additional 32 square feet of ground space at the Municipal Complex property, Block 149.01, Lot 1.02, for installation of a concrete pad and diesel generator to service T-Mobile Northeast facilities in the event of power disruptions; and (2) this Ordinance shall take effect upon adoption and publication according to law.

Mayor DelCore stated this ordinance will authorize additional space for a concrete pad and generator to service their equipment in the event of a power disruption.

Upon a motion by Committeeman Shawn Lipani, seconded by Deputy Mayor Doug Tomson, to introduce the Ordinance, the motion was unanimously approved upon the call of the roll.

**2019-05 An Ordinance amending and supplementing Part II “General Legislation”, Chapter 232 “Property Maintenance”, of the Code of The Township of Hillsborough through the addition of an Article III “Residential Properties”. Further consideration of this Ordinance and Public Hearing will be held on March 13, 2019**

**BE IT ORDAINED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

**Section 1.** Part II “General Legislation” Chapter 232 “Property Maintenance” of the Code of the Township of Hillsborough is hereby amended and supplemented with the addition of an Article III “Residential Properties” as follows:

§ 232-18. **Purpose.**

The purpose of this article is to protect the public health, safety, morals and welfare by establishing minimum standards governing the maintenance, appearance and condition of residential properties and fixing penalties for any violations of this article.

§ 232-19. **Definitions.**

As used in this article, the following terms shall be defined and mean:

**ENFORCEMENT OFFICER**

The Township Enforcement Officer shall be defined as the Zoning Officer, Health Officer, Chief Construction Official, Township Engineer or any other Township officials so designated by the Township Committee to enforce the provisions of this article. Nothing herein shall preclude any Township employee engaged in the enforcement of laws and ordinances from enforcing the provisions hereof. The Construction Official shall be responsible for enforcement of violations of the New Jersey Uniform Construction Code.

**EXTERIOR OF THE PREMISES**

Those portions of a residential structure or accessory structure on residential property which are exposed to public view and the surrounding open space.

**NUISANCES AND HAZARDS**

The following shall be considered nuisances and hazards for the purposes of this Article.

- A. Any residential structure or accessory structure in disrepair by reason of deteriorating conditions or storm damage;
- B. Out-of-service swimming pools in disrepair by reason of deteriorating conditions or storm damage;
- C. Dead, rotting or diseased trees;
- D. Loose and overhanging tree limbs;
- E. Accumulated junk, litter, debris, rubbish, garbage or trash;
- F. Accumulated hazardous, noxious or unhealthy substances or materials; and
- G. Overgrown or neglected lawns, bushes, trees, shrubbery and landscaping.

**PROPERTY OWNER**

The owner of the property or person in charge of the property.

**YARD**

An open space extending between the closest point of any building and lot line or street line, excluding those portions of the yard that are critical areas as defined in §188-3 and/or subject to conservation restrictions.

**§ 232-20. Maintenance standards for residential and nonresidential properties.**

- A. Property owners are subject to and required to comply with the provisions of Chapter 124 “Brush, Grass and Weeds.” Property owners shall not permit trees, bushes, limbs, shrubbery flowers and/or other vegetation to interfere with street and sidewalk traffic or impair the visibility of official street or traffic control signs or visibility at an intersection of a public street or driveways. An owner or person in charge of property that abuts a street or sidewalk including the right-of-way shall keep all trees and bushes trimmed so that any overhanging portions are at least 8 feet above the sidewalk and at least thirteen feet and 6 inches above the roadway.
- B. Property owners are responsible for the maintenance of all trees, bushes, landscaping and other vegetation on their property and the adjoining right-of-way to the edge of the roadway or roadways in the case of corner lots.
- C. No property owner shall allow dead or decaying trees to stand if it is a hazard to adjoining properties or the public right-of-way including sidewalks and roadways. Cost of removal is at the property owner’s expense.
- D. Property owners are responsible for the timely removal of leaves and tree limbs which fall into the sidewalk, street or other public right-of-way. No owner or hired contractor of the property owner shall sweep or rake grass clippings, leaves or tree limbs onto sidewalks, roadways or other public right-of-way.
- E. No property owner shall allow any fence, structures or vegetation to obstruct the sight visibility at a street intersection or driveway. No fences shall be installed within any right-of-way or easement.
- F. Property owners are responsible for the maintenance of any ditches, swales, drainage pipes or other stormwater management facilities on their property, within any drainage easements on their property and within the adjoining right-of-way of their property to the edge of the roadway. The Township does not maintain drainage ditches, swales, drainage pipes or other stormwater management facilities on private properties or within easements unless expressly set forth in a maintenance agreement approved by the Township Committee and executed on behalf of the Township.
- G. Property owners are responsible for their own driveway to the edge of the roadway.

This includes the driveway apron, curbing and driveway piping even if located within the Township right-of-way. Driveways are for the use of the private property owner so all costs to maintain these driveways are the responsibility of the property owner.

H. Property owners shall keep the property free of all nuisances and hazards.

I. Property owners shall keep the property free of accumulations of water, vegetation or other matter which might serve as a source of food or a harboring or breeding place for infestation.

J. Property owners shall keep the grass in the yard cut and maintained so as to prevent the grass from growing to seed or exceeding 14 inches in height.

**§ 232-21. Notice of violation.**

The enforcement officer upon determination of any violation of the provisions of this article, or any other applicable ordinances, statutes or regulations, shall serve a notice of such violation on the property owner by personal service, registered mail or posting of notice in a noticeable place on the property. The notice shall advise the property owner of the violation and the obligation to remedy the same within 10 days from the date of the notice. If the violation is not remedied to the satisfaction of the enforcement officer within said 10 days, the enforcement officer may issue a summons to the property owner. The enforcement officer may also request the governing body to adopt a resolution authorizing the municipality to abate the violation and place the property in compliance with the provisions of this article and any other applicable ordinances, statutes or regulations at the property owner's sole cost and expense and impose a lien on the property for all costs and fees associated therewith.

**§ 232-22. Abatement by municipality; Costs as lien.**

Upon adoption of a resolution by the governing body, the municipality may abate any nuisance, hazard or violation and place the property in compliance with the provisions of this article and any other applicable ordinances, statutes or regulations. The enforcement officer shall certify the costs thereof to the governing body. The governing body shall review the certificate of costs and, if found acceptable, authorize a lien be placed against the property. The amount of the lien shall be added to the taxes to be assessed and levied upon the property. The amount of the lien shall also bear interest at the same rate as taxes and be collected in the same manner as any other taxes assessed and levied upon the property.

**§ 232-23. Violations and penalties.**

Any property owner, person or entity that violates any provision of this article shall, upon conviction thereof, be subject to the penalties set forth in Chapter 1 "General Provisions", Article II "Penalties".

Each day a violation continues shall constitute an additional separate and distinct offense.

**Section 2.** All other ordinances or other local requirements that are inconsistent or in conflict with this ordinance are hereby repealed to the extent of any inconsistency or conflict, and the provisions of this ordinance shall apply.

**Section 3.** If any provisions of this ordinance shall be adjudged invalid, such adjudication shall not affect the validity of the remaining provisions which shall be deemed severable therefrom.

**Section 4.** This ordinance shall take effect immediately upon its adoption, passage and publication according to law.

Mayor DelCore stated the current Property Maintenance Code, Chapter 232 only applies to non-residential and multi-family dwellings and Vacant and Abandoned residential properties. The proposed ordinance will add a new Article setting minimum property maintenance standards for residential properties. The ordinance also seeks to address property owner responsibility for right of way maintenance.

Committeeman Lipani stated this will be helpful in providing inspectors some guidelines.

Upon a motion by Deputy Mayor Doug Tomson, seconded by Committeeman Shawn Lipani, to introduce the Ordinance, the motion was unanimously approved upon the call of the roll.

**CONSENT**

1. **Resolution Ratifying and Confirming the Appointment of Stephen Mastripolito to the Environmental Commission**

**Mayoral Appointments**

**Environmental Commission** Stephen Mastripolito Seat Alt #1 exp 12/31/2020

2. **Resolution Appointing Frank Scarantino to the Hillsborough Municipal Utilities Authority**

**Appointments**

**Municipal Utilities Authority** Frank Scarantino Seat 3 exp 1/31/2024

3. **Resolution Authorizing the Award of a Non Fair and Open Professional Services Contract to Community Visiting Nurse Association for the Provision of Public Health Nursing Services**

**WHEREAS**, the Township Health Officer and Hillsborough Board of Health report that there is a need for public health nursing services as required by the New Jersey Public Health Practice Standards; and

**WHEREAS**, the Township received a proposal from Community Visiting Nurse Association for the provision of public health services for the period January 1, 2019 to December 31, 2019 in the amount of \$12,768.00; and

**WHEREAS**, the Township Health Officer and Hillsborough Board of Health recommend the award of a non fair and open professional services contract to Community Visiting Nurse Association pursuant to the proposal submitted; and

**WHEREAS**, funds are available and have been certified as such by the Chief Finance Officer said certification is attached to this Resolution.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Mayor and Township Clerk are hereby authorized to execute a contract with Community Visiting Nurse Association pursuant to their proposal

for the provision of public health services for the Township of Hillsborough for the period January 1, 2019 to December 31, 2019 in an amount not to exceed \$12,768.00.

**4. Resolution Authorizing Award of a Non Fair and Open Professional Services Contract to Zufall Health Center for the Provision of Public Health Services for Sexually Transmitted Diseases**

**WHEREAS**, the Township Health Officer and Hillsborough Board of Health report that there is a need for public health services for sexually transmitted diseases as required by New Jersey Health Practice Standards; and

**WHEREAS**, the Township received a proposal from Zufall Health Center for the provision of public health services for sexually transmitted diseases for the period January 1, 2019 to December 31, 2019 in an amount of \$2,272.00 ; and

**WHEREAS**, the Township Health Officer and Hillsborough Board of Health recommend the award of a non-fair and open professional services contract to Zufall Health Center pursuant to the proposal submitted; and

**WHEREAS**, funds are available and have been certified as such by the Chief Finance Officer said certification is attached to this Resolution.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Mayor and Clerk are authorized to execute a contract with Zufall Health Center pursuant to the proposal submitted for the provision of public health services for sexually transmitted diseases for the period January 1, 2019 to December 31, 2019 in an amount not to exceed \$2,272.00.

**5. Resolution Authorizing Shared Services Agreements between the Hillsborough Township Health Department and Montgomery and Branchburg Township Health Departments for the Provision of Child Health Conference Services**

**WHEREAS**, the Hillsborough Township Health Department provides Child Health Conference Services to the children of Montgomery Township and Branchburg Township by way of a Shared Services Agreement; and

**WHEREAS**, the Hillsborough Township Health Department and the Montgomery Township Health Department wish to enter into the attached Shared Services Agreement for the provision of Child Health Conference Services for 2019 and 2020; and

**WHEREAS**, the Hillsborough Township Health Department and the Branchburg Township Health Department wish to enter into the attached Shared Services Agreement for the provision of Child Health

Conference Services for 2019 and 2020.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Township of Hillsborough Health Department is hereby authorized to enter into the attached Shared Services Agreements with the Montgomery Township Health Department and Branchburg Township Health Department for the provision of Child Health Conference Services for 2019 and 2020.

**6. Resolution Authorizing Contract with Affinity Federal Credit Union to Operate, Manage and Administer the Township's Credit Card Program**

**WHEREAS**, the Township of Hillsborough believes that it is in the best interests of its taxpayers to continue to offer a Credit Card Program to its residents, businesses, and non-profit organizations designed to raise funds for youth and senior programs; and

**WHEREAS**, on November 8, 2018 and November 29, 2018, the Township Qualified Purchasing Agent, through the Competitive Contracting Process, N.J.S.A. 40A:11-4.1, issued a Request for Proposal to solicit the services of a private entity to operate, manage and administer such a program; and

**WHEREAS**, the Township received no responses to the Request for Proposals through the Competitive Contracting Procurement Process for the Credit Card Program; and

**WHEREAS**, under such circumstances, N.J.S.A. 40A:11-5 permits a municipality to negotiate a contract in which terms, conditions, restrictions, and specifications set forth are not substantially different from those in the Request for Proposal; and

**WHEREAS**, the Township Qualified Purchasing Agent has negotiated a two (2) year contract with Affinity Federal Credit Union which is in the best interests of the Township's taxpayers because there is no cost to the Township for this program; the program offers the Township's residents a favorable credit card interest rate with rewards, with the interest rate based on the applicant's credit score; and will provide Hillsborough Township a revenue share of 20 base points (BPS) of monthly Interchange derived from net spend on the cards; and

**WHEREAS**, a certification of funds from the Chief Finance Officer is not required because this award will not result in an expense to the Township.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows: (1) Affinity Federal Credit Union is hereby awarded a twenty-four (24) month contract effective January 1, 2019 to December 31, 2020 to operate, manage and administer the Township's Credit Card Program; and (2) the Mayor and Township Clerk are hereby authorized to execute a contract in a form consistent with the negotiated terms between



the Township Qualified Purchasing Agent and Affinity Federal Credit Union as approved by the Township Attorney.

**7. Resolution Amending Application and Agreement for a Grant from the US Department of Justice through the New Jersey Department of Law and Public Safety and New Jersey State Police for Implementation of the National Crime Statistics Exchange**

**WHEREAS**, the Hillsborough Township Police Department has been selected to participate in a pilot program to implement new requirements for National Uniform Crime Statistics Reports; and

**WHEREAS**, the U.S. Department of Justice is providing grants through the New Jersey Department of Law and Public Safety and the New Jersey Division of State Police to provide equipment and software to implement this program; and

**WHEREAS**, the grant will be issued through the 2016 National Crime Statistic Exchange (NCS-X) Implementation Assistance Program: Phase II – Support for State Programs to the Hillsborough Township Police Department, DUNS #060722675, Federal Grant Award Identification No. 2016-FU-CX-K050 by the U.S. Department of Justice, Bureau of Justice Statistics, State Account No. 17-100-066-1200-B89, Subaward # NCSX-2016-012, awarded April 3, 2018; and

**WHEREAS**, the funds provided include funding for the purchase of hardware, monitors, software updates, consultation and implementation; and

**WHEREAS**, this project will be implemented by the Hillsborough Township Police Department Services Bureau; and

**WHEREAS**, the Hillsborough Township Committee desires to participate in this program and recognizes that no matching funds are required for the receipt of this grant; and

**WHEREAS**, the Hillsborough Township Committee is authorized to accept the aforementioned grant on behalf of the Hillsborough Township Police Department.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Mayor, Chief of Police, and Township Clerk are authorized to execute any and all applications and agreements required by the U.S. Department of Justice and New Jersey Department of Law and Public Safety in order to effectuate receipt of the \$39,556.00 grant entitled 2016 National Crime Statistics Exchange.

**BE IT FURTHER RESOLVED** that the actions of the Chief of Police in executing the grant application are hereby confirmed.

**BE IT FURTHER RESOLVED** that a copy of this Resolution shall be provided to the U. S. Department of Justice and New Jersey State Police by the Chief of Police as required.

**8. Resolution Authorizing Submission of Emergency Management Assistance - Emergency Management Performance Grant Application**

**WHEREAS**, the Hillsborough Office of Emergency Management has been awarded State Homeland Security Subgrant CFDA #97.042, Award #FY18-EMPG-EMAA-1810 from the New Jersey State Police Office of Emergency Management; and

**WHEREAS**, the Sub-grant, consisting of a total amount of up to \$20,501.71, including up to \$10,000.00 Federal Award and up to \$10,501.71 Local Matching Funds, is for the purpose of enhancing Hillsborough's ability to prevent, protect against, respond to and recover from acts of terrorism, natural disasters and other catastrophic events and emergencies; and

**WHEREAS**, the Township of Hillsborough is authorized to accept the Grant funds for the specific purpose described in the application.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows: (1) the submission of the Emergency Management Assistance – Emergency Management Performance Grant application requesting funds for various Emergency Management activities is hereby authorized; (2) the Township Committee endorses the submission of said grant to the Federal Grant Program FY18-EMPG-EMAA-1810 for the Township of Hillsborough for the period of July 1, 2019 through June 30, 2019, in the amount of \$10,000.00 federal award and \$10,501.71 match from Hillsborough Township for a total of \$20,501.71.

**9. Resolution Approving a Person to Person Transfer of Liquor License 1810-44-017-005 from Hillsborough Wine Company to Hillsborough Spirits, LLC, for Premises located at 601 Route 206, Hillsborough, New Jersey**

**WHEREAS**, an application was filed for a person to person transfer of Plenary Retail Distribution Liquor License 1810-44-017-005 from Hillsborough Wine Company, LLC, to Hillsborough Spirits, LLC, located at 601 Route 206, Hillsborough, NJ; and

**WHEREAS**, the submitted application is complete in all respects, the transfer fees have been paid, and the license has been properly renewed for the current license term; and

**WHEREAS**, the applicant is qualified to be licensed accordingly to all standards established by Title 33 of the New Jersey Statutes, regulations promulgated thereunder, as well as pertinent local ordinances and conditions consistent with Title 33; and

**WHEREAS**, the applicant has disclosed and the issuing authority reviewed the source of all funds used in the purchase of the license and the licensed business and all additional financing obtained in connection with the licensed business.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby approves, effective February 13, 2019, the transfer of the aforesaid Plenary Retail Consumption License to Hillsborough Spirits, LLC, and does hereby direct the Township Clerk to endorse the license certificate to the new ownership, as follows: “This license, subject to all its terms and conditions, is hereby transferred to Hillsborough Spirits, LLC, effective February 13, 2019.”

**10. Resolution authorizing the Reimbursement of The Municipal Portion of the Property Taxes from 11/30/18 through 12/31/18 for a Qualified 100% Disabled Veteran**

**WHEREAS**, the Township Committee by Resolution adopted on September 11, 2007 and pursuant to N.J.S.A. 54:4-3.32 authorized a tax exemption from local property taxes for veterans who have suffered a 100% permanent disability resulting from war time service in the United States military; and

**WHEREAS**, the Township Committee authorized the date for qualification for the municipal portion of the property tax exemption to be the date on which the United States Veterans’ Administration determined the 100% service connected disability; and

**WHEREAS**, the Tax Collector has received proof of such information from the Tax Assessor for the following property effective November 30, 2018:

Lewis, Terence J	Block 205.27 Lot 8	\$39.32
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**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that, in recognition of the serious and debilitating nature of 100% permanent service connected disabilities suffered by our veterans while serving in war time and in fairness to those disabled veterans, the Chief Finance Officer is authorized, pursuant to N.J.S.A. 54:4-3.32, to reimburse the municipal portion of property taxes for the year 2018 to the above referenced property owner.

**11. Resolution Authorizing Reduction in Performance Bonds for Gateway at Sunnymead-Section 5**

**WHEREAS**, Premier Development provided the Township with Performance Bond No. FP0019790 in the current amount of \$1,180,735.00 and a Cash Bond in the current amount \$132,192.00 for Gateway at Sunnymead-Section 5; and

**WHEREAS**, the Assistant Township Engineer certifies that sufficient progress in the work has been made warranting a reduction in the posted Performance Bond and Cash Bond; and

**WHEREAS**, the Assistant Township Engineer recommends the Township Committee authorize a reduction in the current amount of Performance Bond No. FP0019790 from \$1,180,735.00 to \$385,925.00 and the reduction of the current amount of the Cash Bond from \$132,192.00 to \$42,880.00 for Gateway at

Sunnymead-Section 5.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Assistant Township Engineer be and hereby is accepted and approved.

**12. Resolution Authorizing Reduction of Performance Bonds for Gateway at Sunnymead-Section 6**

**WHEREAS**, Premier Development provided the Township with Performance Bond No. FP0019791 in the current amount of \$1,189,021.00 and a Cash Bond in the current amount \$132,113.00 for Gateway at Sunnymead-Section 6; and

**WHEREAS**, the Assistant Township Engineer certifies that sufficient progress in the work has been made warranting a reduction in the posted Performance Bond and Cash Bond; and

**WHEREAS**, the Assistant Township Engineer recommends the Township Committee authorize a reduction in the current amount of Performance Bond No. FP0019791 from \$1,189,021.00 to \$589,007.00 and the reduction of the current amount of the Cash Bond from \$132,113.00 to \$65,445.00 for Gateway at Sunnymead-Section 6.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Assistant Township Engineer be and hereby is accepted and approved.

**13. Resolution Authorizing Release of Development Review Escrow for BA-18-12**

**WHEREAS**, Robert and Glenys Manfre posted a Development Review Escrow for BA-18-12; and

**WHEREAS**, the Hillsborough Township Planning Director certifies that all work related to the review of the above has been completed and recommends the Township Committee authorize the release of the remaining Development Review Escrow funds in the amount of \$397.05.

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Hillsborough Township Planning Director be and hereby is accepted and approved.

**14. Resolution Authorizing the hiring of Russell Surace to the Position of Recreation Assistant**

**WHEREAS**, there exists a vacancy in the position of Recreation Assistant in the Parks, Recreation and Social Services Department; and

**WHEREAS**, the Director of Parks, Recreation and Social Services recommends the hiring of Russell Surace as Recreation Assistant in the Parks, Recreation and Social Services Department at an annual salary of \$35,000.00, effective February 13, 2019.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Director of Parks, Recreation and Social Services is hereby be accepted and approved.

**15. Resolution Authorizing the Hiring of Michael Basil as Part-Time Maintenance Person for the Hillsborough Municipal Building**

**WHEREAS**, there is a need for a Part-Time Building Maintenance Person for the Hillsborough Municipal Building; and

**WHEREAS**, the Director of Public Works recommends the hiring of Michael Basil to the position of Part-Time Building Maintenance Person for the Hillsborough Municipal Building on Saturday and Sunday from 12:00 noon to 5:00 pm at an hourly rate of \$14.50 per hour, not to exceed 10 hours per week, pending positive completion of background check.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Director of Public Works is hereby accepted and approved, and Michael Basil be hired to the position of Part-Time Building Maintenance Person for the Hillsborough Municipal Building at an hourly rate of \$14.50 per hour, not to exceed 10 hours per week, pending positive completion of background check.

**16. Resolution Authorizing Contract with LocalIntel for Business and Investment Assistant**

**WHEREAS**, Hillsborough Township wishes to further enhance services available for the business community and desires to integrate a Business Assistant and Economic Development Tools in its existing website to support the business community; and

**WHEREAS**, LocalIntel has agreed to provide a Business and Investment Assistant and an Economic Development Tools at no cost to the Township for the first year and with an option to extend the subscription for a cost of \$1,900.00 for a second year; and

**WHEREAS**, the Business Advocate and the Township Qualified Purchasing Agent recommends the award of a contract to LocalIntel.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows: (1) a contract is hereby awarded to LocalIntel for a Business and Investment Assistant and Economic Development Tool at no cost to the Township for the first year with a Township option to extend the contract for a second year for \$1,900.00;

and (2) the Mayor and Clerk are authorized to execute a contract with LocalIntel consistent with the terms of this Resolution.

**17. Resolution Approving Sourland Conservancy Carnival License Application for an Event to be Held on June 22, 2019**

**WHEREAS**, an Application for a Carnival License has been filed for an event to be held by the Sourland Conservancy on June 22, 2019 with no rain date; and

**WHEREAS**, the submitted Application is complete.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby approves the Application for a Carnival License submitted for an event to be held by Sourland Conservancy on June 22, 2019 with no rain date.

With regard to resolutions #1 and #2 Mayor DelCore thanked the new volunteers serving on the Boards and Commissions. With regard to resolutions #3, 4, and 5 Mayor DelCore stated these are annual agreements through the Health Department, particularly #5 in which there is a shared services agreement with Branchburg and Montgomery. With regard to #6 Mayor DelCore thanked Affinity Credit Union. With regard to #10, Mayor DelCore stated it allows for Hillsborough Township to continue to take a proactive role in authorizing reimbursement for 100% qualified veterans for the municipal portion of their tax bill. Mayor DelCore also welcomed new employees Russell Surace in Recreation and Michael Basil in Public Works in resolutions #14 and 15.

Township Administrator Ferrera welcomed Russell Surace and stated he's a great candidate with his Recreation degree and customer service background.

Upon a motion by Deputy Mayor Doug Tomson, seconded by Committeeman Shawn Lipani, the Consent Agenda was unanimously approved upon the call of the roll.

**CLAIMS LIST**

• **Claims List 2019-02**

Mayor DelCore asked to approve Claims List 2019-02.

Upon a motion by Deputy Mayor Doug Tomson, seconded by Committeeman Shawn Lipani, Claims List 2019-02 was unanimously approved upon the call of the roll.

**EXECUTIVE SESSION**

**WHEREAS**, Section 8 of the Open Public Meetings Act (N.J.S.A. 10:4-12 (b) (1-9), Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, the Township Committee is of the opinion that such circumstances exist.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough in the County of Somerset, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:
  - a. *Litigation:*
    - i. *Affordable Housing*
  - b. *Attorney-Client Privilege:*
    - i. *Weston Road, Block 185, Lot 1.05*
3. The Township Committee may take official action on those items discussed in Executive Session upon completion of the Executive Session.
4. The minutes of the discussions shall be made available to the public as soon as the matters under discussion are no longer of a confidential or sensitive nature.
5. This Resolution shall take effect immediately.

Upon a motion by Committeeman Shawn Lipani, seconded by Deputy Mayor Doug Tomson, the aforesaid resolution was unanimously approved upon call of the role. The Township Committee went into Executive Session at 8:57 pm.

Upon motion by Committeeman Lipanie, seconded by Deputy Mayor Tomson, the public meeting was re-opened at 9:56 pm.

Township Attorney Bill Willard stated Township Engineer, Consulting Engineer and Township Attorney were present and discussed Weston Road. No formal action is necessary at this point. An update was given as to affordable action and the Sherman Tract. No formal action is necessary at this time.

#### **ADJOURNMENT**

Upon a motion by Committeeman Shawn Lipani, seconded by Committeewoman Olivia Holmes, the meeting duly adjourned at 9:57 pm. Said motion was carried unanimously upon voice vote.

Attested:

Pamela Borek  
Township Clerk