

Minutes of the Regular Meeting of the Township Committee of the Township of Hillsborough, in the County of Somerset, State of New Jersey, held in the Municipal Complex at 7:30 PM on February 26, 2019.

CALL OF THE ROLL

Upon call of the roll, the following Committee members were recorded present: Mayor Frank DelCore, Deputy Mayor Doug Tomson, Committeewoman Olivia Holmes, Committeewoman Gloria McCauley and Committeeman Shawn Lipani, Also in attendance were Township Administrator Anthony Ferrera, Township Clerk Pamela Borek and Township Attorney William Willard.

SALUTE TO THE FLAG

MAYOR STATES

Mayor DelCore advised that in accordance with section 5 of the Open Public Meetings Act, Chapter 231, of the Public Laws of 1975 that notice of this meeting was made by the posting on the bulletin board at the Hillsborough Township Municipal Complex and notifying the officially designated newspapers that this meeting would take place at the Hillsborough Township Municipal Complex at 7:30 p.m. on Tuesday, February 26, 2019.

APPROVAL OF MINUTES

- **Approval of the 4/10/2018 Executive Session Minutes**

Upon a motion by Committeewoman Gloria McCauley, seconded by Deputy Mayor Doug Tomson, the minutes of the April 10, 2018 Executive Session were approved upon the call of the roll. Committeewoman Holmes and Committeeman Lipani abstained.

- **Approval of the 1/8/2019 Township Committee Meeting Minutes**

Upon a motion by Committeewoman Gloria McCauley, seconded by Committeeman Shawn Lipani, the minutes of the January 8, 2019 Township Committee Meeting were approved upon the call of the roll.

REPORTS FROM COMMITTEE LIAISONS, AND RECEIPT OF REPORTS, PETITIONS OR COMMUNICATIONS

Committeewoman Holmes

Committeewoman Holmes stated the American Heart Association's signature women's initiative, Go Red for Women, is a comprehensive platform designed to increase women's heart health awareness and serve as a catalyst for change to improve the lives of women globally. Township employees helped raise awareness and Turned the Town Red.

Committeewoman Holmes reported on February 26th she visited Bridgeway Care and Rehabilitation Center for their launch and also in recognition of women's health awareness.

Committeewoman Holmes stated she went to J&J to see Team 75 Hillsborough RoboRaiders robot for the 2019 Competitive Season.

Committeewoman Holmes advised she met with the Wildlife Commission and that the program remains at 100% safety and would like to thank Bob Matros for once again being the Chair.

Committeeman Lipani

Committeeman Lipani announced the 2019 assessment cards have been mailed to all property owners from the Tax Assessor and show 2018 and 2019 assessments, as well as, the amount of taxes billed.

Committeeman Lipani reminded residents that on February 28th, the Building Department will launch a new computer operating system. On February 28th, the Building Department will be open, but unfortunately, will be unable to accommodate any computer based operations for this day only.

Committeeman Lipani advised the Building Department extension of the amnesty program ends on Friday, March 29th. This program excuses residents and business owners from getting penalized for having open permits, having previous work done without permits, failing to obtain a Certificate of Occupancy, and/or have an expired Temporary Certificate of Occupancy.

Committeeman Lipani stated the Annual Clean up campaign will begin soon.

Committeeman Lipani reported on April 11th the HBA and Affinity Federal Credit Union will host a joint networking event.

Committeeman Lipani reminded all property owners the New Jersey Department of Environmental Protection has snow removal guidelines. It is recommended that residents and businesses avoid piling up snow in front of storm sewer catch basins.

Committeeman Lipani reported last month, the Hillsborough Library held the second annual Soup-er Bowl. Over 70 patrons attended the event and enjoyed a variety of soups from Hillsborough Chefs who shared tips on how to make the ultimate comfort food, home made soup. Restaurants featured included, Culinary Creations, Divine Curry, Hillsborough Star Diner, Petrock's Bar & Grille and Tender Lovin Grill.

Committeewoman McCauley

Committeewoman McCauley reported in today's environment never has the term "IF YOU SEE SOMETHING, SAY SOMETHING" been more important. The New Jersey Office of Homeland Security and Preparedness offers valuable information regarding emerging threats and suspicious activity reporting tips. This information is available to the public on their website at WWW.NJOHSP.GOV

Committeewoman McCauley stated the Hillsborough PBA Local 205 participated in the Annual Polar Bear Plunge for Special Olympics of NJ. Members of the Hillsborough Police Department took the plunge into the frigid Atlantic Ocean which raised a record \$2.3 million.

Committeewoman McCauley announced the next event Hillsborough PBA is participating in to raise funds is the NJ Devils vs. Flyers hockey game on March 1st.

Committeewoman McCauley congratulated Jeffrey Mitchell and Charles Nuara on their election to the Board of Fire Commissioners at the recent election.

Committeewoman McCauley wished Mayor DelCore a happy birthday.

Deputy Mayor Tomson

Deputy Mayor Tomson reminded pet owners that March 1st is the deadline for renewing dog licenses with a late fee. A rabies vaccine must be valid through October 2019.

Deputy Mayor Tomson advised the Health Department has distributed 161 free radon test kits since the start of the program in 2018. There are a few kits still available.

Deputy Mayor Tomson announced the first blood pressure clinic was offered on Thursday, February 21st. Another one will be offered on March 21st from 11:30 am until 12:30 pm for all Hillsborough adults age 18 and over.

Deputy Mayor Tomson reported Montgomery Village Elementary School located in Skillman NJ donated (900) food items to the Hillsborough Township Food Pantry.

Deputy Mayor Tomson stated the 2019 Parks and Recreation Spring Activities Guide is available and registration is open for all activities including summer camp.

Deputy Mayor Tomson reminded residents that the rain garden survey focusing on increasing adoption of green infrastructure practices that help reduce flooding and clean water is still open. Participants who complete the survey will receive a chance for a random drawing for a \$50 gift certificate to a local Hillsborough restaurant, The Landing restaurant.

Mayor DelCore

Mayor DelCore stated the Township has been receiving inquiries as to the signs posted on Hamilton Road regarding an upcoming closure. Please be advised that on or about March 6th Hamilton Road will be closed and detoured for approximately 12 months between North Willow Road and Old Somerville Road for construction of the new bridge overpass for the Route 206 Bypass. NJDOT will be posting the detour.

Mayor DelCore reported this is the last chance to attend the 5th Annual Community night with the NJ Devils.

Mayor DelCore advised the Hillsborough Township Credit Card Advisory Committee will be accepting grant applications beginning March 4th. Completed grant applications are due by Monday, April 1st to the Administration Office. This program is at no cost to our tax payers but is the result of a long term, dedicated partnership with Affinity Federal Credit Union.

Mayor DelCore announced on Tuesday, March 12th from 6 am until 8 pm the polls will be open for the Hillsborough School District Special Election. Voting for this election in Hillsborough will be held at the following locations: Hillsborough Township Municipal Building, Hillsborough High School, Hillsborough Middle School, Woods Road Firehouse and Mary, Mother of God Church.

Mayor DelCore stated that Hillsborough Township and the Hillsborough School District have partnered so Hillsborough students can participate in The Louis Bay, II Future Municipal Leaders Scholarship Competition. The deadline for applications is March 19, 2019. Completed applications need to be sent to Hillsborough Township to the Mayor's Office.

PROCLAMATIONS / APPOINTMENTS

- **Jonathan Vincent Demetrio- Eagle Scout**

WHEREAS, Jonathan Vincent Demetrio, a Junior at Hillsborough High School and a member of Boy Scout Troop 489, has recently earned the status of Eagle Scout; and

WHEREAS, the Hillsborough Township Committee recognizes the many hours Jonathan devoted to attaining the status of Eagle Scout, working with diligence and making sacrifices in order to achieve this highly coveted position; and

WHEREAS, Jonathan has served the Boy Scouts in an exemplary manner and is deserving of the honor bestowed upon him; and

WHEREAS, Jonathan's Eagle Scout project consisted of planning, fundraising, organizing, building and staining three sturdy benches around a campfire pit for St. Joseph's Parish. The project took 147 hours to complete with the help of 12 scouts and 13 adult leaders. The completed project provides a comfortable seating area that benefits the youth ministry as well as other church groups using the fire pit; and

WHEREAS, Jonathan served as Patrol Leader and Den Chief for Pack 189. He earned 37 merit badges earning him a bronze, gold, and silver Eagle Palm; and

WHEREAS, Jonathan has volunteered at Catholic Heart Youth Camp, SCLS Little Bits Gadgets, and Gizmos STEM program for elementary grade students; and

WHEREAS, Jonathan serves as an example to the youth of Hillsborough Township through his high level of leadership and community service, and we are very proud that he is a member of our community.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and Hillsborough Township Committee, do hereby recognize and extend our sincere congratulations to Jonathan Vincent Demetrio for having achieved the status of Eagle Scout, an honor for both him and for those who guided him, with best wishes for a bright future.

- **Evan Michael Centofanti- Eagle Scout**

WHEREAS, Evan Michael Centofanti, a Junior at Hillsborough High School and a member of Boy Scout Troop 489, has recently earned the status of Eagle Scout; and

WHEREAS, the Hillsborough Township Committee recognizes the many hours Evan devoted to attaining the status of Eagle Scout, working with diligence and making sacrifices in order to achieve this highly coveted position; and

WHEREAS, Evan has served the Boy Scouts in an exemplary manner and is deserving of the honor bestowed upon him; and

***WHEREAS**, Evan's Eagle Scout project consisted of planning, fundraising, designing and building five Patrol Boxes for Camp Agnes DeWitt. The project was completed in 204 hours with the assistance of 10 scouts, 4 leaders, 6 adults and friends. The rectangular boxes have removable shelves and a latch to keep the box secure. These boxes allow supplies to be stored safely and securely from weather and wildlife. The impact of the project provides a means of keeping the campgrounds neat, safe and secure; and*

***WHEREAS**, Evan served as Assistant Senior Patrol Leader. He attained the rank of Eagle with 31 merit badges earning him a bronze and gold Eagle Palm; and*

***WHEREAS**, Evan has volunteered at Hillsborough Township Library, Project Graduation and Empower Somerset. He is active in the Hillsborough High School Choir and Theatre programs as well as the New Jersey Music Educators Association, All State Chorus, and Central Jersey Region Mixed Chorus; and*

***WHEREAS**, Evan serves as an example to the youth of Hillsborough Township through his high level of leadership and community service, and we are very proud that he is a member of our community.*

***NOW, THEREFORE, BE IT PROCLAIMED** that we, the Mayor and Hillsborough Township Committee, do hereby recognize and extend our sincere congratulations to Evan Michael Centofanti for having achieved the status of Eagle Scout, an honor for both him and for those who guided him, with best wishes for a bright future.*

- **Alexander Mindish - Eagle Scout**

***WHEREAS**, Alexander Silveira Mindish, a Sophomore at Hillsborough High School and a member of Boy Scout Troop 489, has recently earned the status of Eagle Scout; and*

***WHEREAS**, the Hillsborough Township Committee recognizes the many hours Alexander devoted to attaining the status of Eagle Scout, working with diligence and making sacrifices in order to achieve this highly coveted position; and*

***WHEREAS**, Alexander has served the Boy Scouts in an exemplary manner and is deserving of the honor bestowed upon him; and*

***WHEREAS**, Alexander's Eagle Scout project consisted of planning, fundraising, and building a pedestrian bridge at the Sourland Mountains Preserve benefitting Somerset Parks and Recreation as well as local hikers and mountain bikers. He built the bridge with the help of 5 leaders and 8 scouts over 94.5 hours. Today bikers and hikers can travel the path without having to traverse a flooded ravine; and*

***WHEREAS**, Alexander served as Troop Guide and Den Chief. He is currently Assistant Senior Patrol Leader. He attained the rank of Eagle with 31 merit badges; and*

***WHEREAS**, Alexander is involved in the Hillsborough High School Marching Band and is an honor student. He has been a counselor in training (CIT) for the YMCA for the past 4 summers; and*

***WHEREAS**, Alexander serves as an example to the youth of Hillsborough Township through his high level of leadership and community service, and we are very proud that he is a member of our community.*

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and Hillsborough Township Committee, do hereby recognize and extend our sincere congratulations to Alexander Silveira Mindish for having achieved the status of Eagle Scout, an honor for both him and for those who guided him, with best wishes for a bright future.

- **Teen Dating Violence Awareness**

WHEREAS, National Teen Dating Violence Awareness and Prevention Month started in 2016 as an initiative created by President Barack Obama; and

WHEREAS, dating violence may include physical force, such as hitting or shoving; emotional abuse, such as constant monitoring; or sexual assault. Teens are easily influenced by their early relationships, and the example set by those relationships can have a lasting impact on their lives; and

WHEREAS, violent dating relationships can lead to depression, anxiety, drug and alcohol abuse, and thoughts of suicide. Approximately one in ten teenagers report being physically or sexually victimized by a dating partner, while many other victims do not report it at all; and

WHEREAS, all Americans have a role to play in ending dating violence and fostering safe, healthy environments for teens and young adults.

NOW, THEREFORE, BE IT PROCLAIMED, that we, the Mayor and Hillsborough Township Committee do hereby declare February as National Teen Dating Violence Awareness and Prevention Month.

BE IT FURTHER PROCLAIMED, that we, the Mayor and Hillsborough Township Committee encourage all Hillsborough residents to join the campaign and become concerned about the violence that occurs every day to our country's teens in the hope of reaching a day where no young person knows the pain caused by dating violence.

- **Girl Scout Awareness Month**

WHEREAS, Girl Scout Week is celebrated each year during the month of March, starting with Girl Scout Sunday, ending with the Girl Scout Sabbath on Saturday, and always includes the Girl Scout Birthday, March 12th which commemorates the day the organization was founded in 1912 by Juliette Gordon Low in Savannah, Georgia; and

WHEREAS, throughout its long and distinguished history, Girl Scouting has inspired more than 50 million girls and women to strive for the highest ideals of courage, confidence and character; and

WHEREAS, through the Girl Scout leadership, girls grow strong, gain self-confidence, develop leadership skills and learn the lifelong lesson of contributing back to their communities; and

WHEREAS, Girl Scouting takes an active role in increasing girls' awareness of opportunities available to them today in the fields of math, science, sports, technology and other professional fields that can expand their horizons; and

***WHEREAS**, the Girl Scouts Heart of New Jersey was formed in 2008 and capably delivers the optimal Girl Scout experience to over 28,000 young women and adults in Essex, Hudson, Hunterdon, Middlesex, Somerset, Union and Warren counties; and*

***WHEREAS**, more than 2.7 million Girl Scouts nationwide, including in excess of 100,000 in the State of New Jersey, join in celebrating and rejoicing in this great American tradition with nearly 59 million who are former Girl Scouts and living proof of the impact of this amazing Movement.*

***NOW, THEREFORE, BE IT PROCLAIMED** that we, the Mayor and Hillsborough Township Committee, do hereby applaud the commitment Girl Scouting has made to support the leadership development of America’s girls and proudly proclaim the week of March 10th -16th, 2019 as Girl Scout Week.*

NEW BUSINESS

- None

PUBLIC COMMENT ON NEW BUSINESS AND MATTERS NOT ON THE AGENDA

- None

PUBLIC HEARINGS

- 2019-02 Ordinance Amending Chapter 188 “Land Use and Development”, Article IV “Design and Performance Standards”, Section 188-76 “Solar Energy Systems and Small Wind Energy Systems” of the code of The Township of Hillsborough, County of Somerset, State of New Jersey.**
New language is underlined thus.

BE IT ORDAINED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that Chapter 188 “Land Use and Development”, Article IV “Design and Performance Standards”, Section 188-76 “Solar Energy Systems and Small Wind Energy Systems”, of the Code of the Township of Hillsborough, is hereby amended to add the underlined language as follows:

Section 1.

Section 188-76A(5).

(a) Solar energy systems, as defined herein, using both existing and experimental technologies, are included as permitted accessory buildings, structures or uses in conjunction with residential, commercial and industrial buildings, except that solar energy systems shall be considered a permitted use for all properties containing at least 20 acres that are located in all industrial districts. When not attached to the building or within the building footprint (known as ground-mounted), solar energy systems in conjunction with residential, commercial and industrial buildings must meet all accessory use bulk requirements for the particular zone district in which the property is located and a minimum fifty-foot landscaped buffer from any property line must be provided. Site plan review is required for any ground-mounted solar energy system in conjunction with a commercial or industrial building. When attached directly to and positioned within the footprint of said structure, only the necessary building permits are required.

(b) Solar energy systems, as defined herein, are included as permitted accessory or principal buildings.

structures, or uses on all publicly-owned properties. Such projects are otherwise exempt from the provisions of this ordinance with the exception that a minimum fifty-foot-wide landscaped buffer shall be provided from a ground-mounted system to any property line. The public agency seeking to construct a solar energy system shall refer the plan to the Township planning board for review and recommendation pursuant to the terms of the Municipal Land Use Law at 40:55D-31.

Section 2. This Ordinance shall be construed so as not to conflict with any provision of New Jersey or Federal law. The provisions of this Ordinance shall be cumulative with, and not in substitution for, all other applicable zoning, planning, and land use regulations. All other ordinances or other local requirements that are inconsistent or in conflict with this Ordinance are hereby repealed to the extent of any inconsistency or conflict, and the provisions of this Ordinance shall apply.

Section 3. If any provisions of this Ordinance shall be adjudged invalid, such adjudication shall not affect the validity of the remaining provisions, which shall be deemed severable therefrom.

Section 4. After introduction, the Township Clerk is hereby directed to provide a copy of the within Ordinance to the Planning Board of the Township of Hillsborough for its review in accordance with N.J.S.A. 40:55D-26 and N.J.S.A.40:55D-64. The Planning Board is directed to make and transmit to the Township Committee within 35 days after referral, a report including identification of any provisions in the proposed Ordinance which are inconsistent with the Master Plan and recommendations concerning any inconsistencies and any other matter as the Board deems appropriate.

Section 5. This Ordinance shall take effect immediately upon its adoption, passage and publication according to law.

Mayor DelCore stated this amendment is to accommodate solar facilities as a permitted use on publicly owned property. This clarifies the existing ordinance.

Upon a motion by Deputy Mayor Doug Tomson, seconded by Committeewoman Gloria McCauley, to open the public hearing on Ordinance 2019-02, the motion was unanimously approved upon call of the role.

Upon motion by Committeewoman McCauley, seconded by Committeeman Lipani, to close the public hearing and adopt Ordinance 2019-02, the motion was unanimously approved upon call of the role.

INTRODUCTION OF NEW ORDINANCES

2019-06 Ordinance Of The Township Of Hillsborough, Somerset County, New Jersey, Amending Chapter 188 “Land Use And Development”, Article V “Districts And Standards”, Section 188-113.4 “GV Green Village District” Of The Code Of The Township Of Hillsborough. Further Consideration and Public Hearing to be held on March 26, 2019

Proposed Amendments to Section 188-113.4. GV Green Village District

Chapter 188. Land Use and Development

Article V. Districts and Standards

§188-113.4. GV Green Village District

New language is underlined thus.

Deletions are indicated with brackets and strikethroughs

A. Purpose, applicability, and affordable housing obligation.

- (1) The purpose of the Green Village (GV) Zone District is to establish a mixed-use zone that provides for affordable housing, multifamily housing, hotel, retail, office and restaurant uses at a location that provides access to employment areas through adjacency to major roadways and/or public transportation. The standards are intended to offer maximum flexibility for site design and selection of dwelling unit types in order to offer a balanced housing pattern attractive to all income and age segments of the community as part of the Township's fair share housing plan for meeting the region's low- and moderate-income housing needs.
- (2) The standards contained herein shall apply to the entire tract unless otherwise specified.
- (3) The tract shall contain a minimum of 143 low- and moderate-income units in accordance with applicable affordable housing regulations, including but not limited to Article VII of this Chapter. If there is a conflict between Article VII of this Chapter and the Uniform Housing Affordability Controls (UHAC), UHAC shall control, provided that a minimum of 13 percent of the total low-and moderate-income units shall be affordable to very low income households (i.e. 30% or less of median income).

B. Permitted principal uses. No change.

C. Accessory uses. No change.

D. Minimum tract area and location.

- (1) A minimum of 40 acres and frontage on New Jersey State Highway Route 206.
- (2) The tract shall not be subdivided into more than four separate lots. The minimum lot size shall be 2.5 acres. All lots shall abut either a public or private street.

E. Yard and bulk regulations for tract development.

- (1) Tract frontage: minimum of 300 feet on a major arterial roadway.
- (2) *through (8). No change.*

F. Site perimeter requirements. No change.

G. Maximum build-out of tract.

(1) Residential: a maximum of 599 dwelling units inclusive of the low- and moderate-income obligation outlined in §188-113.4.A.(3). The approval of any dwelling units on the tract in excess of 469 units shall be contingent upon the approval of the hotel provided for in subsection G.(2) by the applicable Township Board.

(2) Hotel: a minimum of 100 guest units but not to exceed 130 guest units.

(3) Retail, office, restaurants and fiduciary institutions: not to exceed a combined total of 20,000 square feet.

H. Parking requirements. No change.

I. Supplemental regulations.

(1) through (6) *No change.*

(7) Signs. A signage program shall be established as part of the development review and approval process pursuant to the requirements contained in §188-83.J except as provided for in I.(7)(d) below.

(a) through (c) *No change.*

(d) The following standards shall apply to hotels.

A freestanding sign may be placed on a lot separate from the hotel but must be on the original tract cited in §188-113.4.D.

Hotels may have one façade sign displaying the corporate logo on each of two sides, one being the front façade and the second on a façade that is directly visible from Route 206. The sign on the front wall shall not exceed 75 square feet, or five percent of the façade face, whichever is less. The secondary sign shall not exceed 60 square feet, or five percent of the façade face, whichever is less. The size of the sign shall be determined by a geometric shape encompassing all letters, symbols and graphics on the sign. The location of the signs relative to the height and massing of the building shall be subject to the approval of the applicable reviewing board during the site plan process.

Mayor DeCore stated this proposed ordinance would amend the Green Village District to permit the construction of an additional 130 dwelling units in the Brookhaven Lofts development located on Route 206. This would increase the total number of units on the site from 469 to 599 units, of which 143 units would meet affordability requirements. The amendment would make the approval of the additional dwelling units contingent upon the developer gaining approval to build a hotel on the tract with a minimum of 100 guest units. The proposed ordinance will now be sent to the Planning Board for comment.

Upon a motion by Committeewoman Gloria McCauley, seconded by Committeeman Shawn Lipani, to introduce the ordinance, the motion was unanimously approved upon call of the roll.

CONSENT

1. Resolution Authorizing Sergeant Evans To Enroll In “Seminar In Leadership Development” At Fairleigh Dickinson University Pursuant To Article XVIII Of The PBA Contract

WHEREAS, it is the policy of the Township of Hillsborough to encourage continuing education on the part of full-time employees for the purpose of enabling them to better perform in their jobs and to better prepare them in the event of an opportunity for advancement and promotion within the Township; and

WHEREAS, financial assistance for education is outlined in Article XVIII of the PBA contract; and

WHEREAS, Sergeant Evans has requested authorization to take “Seminar in Leadership Development” towards his Bachelor of Arts in Individual Studies specializing in Public Service Administration through Fairleigh Dickinson University consideration under the Township’s Educational Assistance provision upon successful completion of the aforementioned course; and

WHEREAS, the Chief of Police recommends favorable consideration of Sergeant Evans’ request for financial reimbursement of seventy-five percent (75%) of the cost incurred upon successful completion of the class.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Chief of Police is hereby accepted and approved.

2. Resolution Amending The Emergency Management Council For The Year 2019

WHEREAS, the Township Office of Emergency Management Coordinator recommends the appointment of the following individual to a one (1) year term to the Local Emergency Planning Committee effective January 1, 2019 through December 31, 2019:

Fire Chief Unit 38
Daniel Kazar

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the aforementioned individual is appointed to a one (1) year term to the Local Emergency Planning Committee effective January 1, 2019 through December 31, 2019.

3. Resolution Authorizing The Transfer Of Earned Amounts From The Subdivision And Site Plan Engineering Trust Accounts To The Treasurer’s Account

WHEREAS, the Assistant Township Engineer indicates inspections and engineering work have been completed for the indicated projects and recommends funds be transferred from the Engineering Inspection Escrow Accounts to the Treasurer’s Account as set forth below; and

WHEREAS, each of the project line items have been verified against the Treasurer's Office account records to ensure that sufficient funds are available for these transfers of unanticipated revenues.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the funds set forth herein be transferred from the Engineering Escrow Accounts into the Treasurer's Account.

Name	ID	Balance
Country Classics - 4A	0000000640 COUNCLA4AIN	-\$1,210.92
Doyle Bros - Glen	0000000670 DOYLEBROIN	-\$ 318.57
Gateway Phase 6	0000000620 GATEWAY6IN	-\$ 913.09
Hidden Brook Estates	0000000603 HIDDENB2IN	-\$ 286.89
Meadow Brook	0000000652 MEADOWBRIN	-\$1,547.34
Muslim Ctr of Somerset Cty	0000000662 MUSLIMHBIN	-\$ 279.97
Road Open 2017-2	0000000648	0
	Grand Total	-\$4,556.78

4. Resolution Authorizing Release Of Development Review Escrow For File BA-18-14

WHEREAS, Carmela and Russell Surace provided a Development Review Escrow for File BA-18-14, Block 61, Lot 2; and

WHEREAS, the Township Planner certifies all development review work has been completed and recommends the remaining \$163.99 of the posted escrow, plus any accrued interest, be released to Carmela and Russell Surace and the escrow account be closed.

NOW, THEREFORE BE IT by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of Township Planner is hereby accepted and approved and the remaining \$163.99 of the posted escrow, plus any accrued interest, be released to Carmela and Russell Surace and the escrow account be closed.

5. Resolution Authorizing Transfer Of Funds From Planning/Board Of Adjustment Escrow Accounts To The Treasurer's Account

WHEREAS, the Township Planner indicates review work has been completed for the indicated projects and recommends funds be transferred from the Planning/Board of Adjustment Escrow Accounts to the Treasurer's Account as set forth below; and

WHEREAS, each of the project line items have been verified against the Treasurer's Office account records to ensure that sufficient funds are available for these transfers of unanticipated revenues.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the funds set forth herein be transferred from the Planning/Board of Adjustment Escrow Accounts into the Treasurer's Account.

Application Name	Application #	Escrow Name	Amount
3 Ronson LLC (Red Bank Vet)	BA-18-16	3RONSONP L	\$103.01
Belle Mead Hot Glass	BA-18-18	BELLEHOT PL	\$88.30
Hillsborough 206 Holdings, LLC	18-PB-07-MSP	HILLS206PL	\$1,033.83
Hillsborough Crossings	BA-18-13	HILCROSSP L	\$787.68
Internoscia, Dr. Albert (Informal)	18-PB-11-INF	INTERNOSP L	\$117.73
LD Construction, LLC (Hillsborough Village Center) (Informal)	18-PB-09-INF	LDCONSTR PL	\$221.53
MAAC Development Group, Inc. (Shelburne Place)	18-PB-12-MS	MAACDEV EPB	\$393.84
Ngo & Chin	BA-18-11	CHINPL	\$29.43
Primrose Schools Childcare Center (Informal)	18-PB-10-INF	PRIMROSEP L	\$132.45
Ruh, Brenden	BA-17-07	RUHBREND PL	\$58.87
SAI Middlesex Farms, LP	18-PB-06-MSP	SAIMIDDLP B	\$127.63
Sritaran, Bharath & Bharath, Deepa	BA-18-15	BHARATPL	\$29.43
Surace, Carmela & Russel	BA-18-14	SURACEPL	\$14.71
Vasquez, Faustino	BA-18-02	VASQUEZP L	\$220.76
Zamkotowicz, John	07-PB-26-MJ (2018 Ext)	ZAMKOTO WPL	\$24.61
TOTAL TRANSFER			\$3,383.81

6. Resolution Extending Maser Consulting Professional Services Agreement To March 15, 2019 For Existing Projects

WHEREAS, the Township awarded a Professional Services Agreement to Maser Consulting to serve as Consulting Township Engineer; and

WHEREAS, the Professional Services Agreement with Maser Consulting expired on December 31, 2018; and

WHEREAS, the Township and Maser Consulting wish to extend the Professional Services Agreement to March 15, 2019 under the same terms and conditions permitting Maser Consulting to complete ongoing

projects and sign off on existing projects and the plans for such projects.

NOW, THEREFORE, BE IT RESOLVED by the Township of Hillsborough, County of Somerset, State of New Jersey, that the Professional Services Agreement between the Township and Maser Consulting as Consulting Township Engineer be and hereby is extended to March 15, 2019 under the same terms and conditions permitting Maser Consulting to complete ongoing projects and sign off on existing projects and the plans for such projects.

7. Resolution Authorizing Execution Of Municipal Certification For The Arc Of Somerset County 2019 Community Development Block Grant Application

WHEREAS, The Arc of Somerset County operates a group home at 1 Ardsely Road in Hillsborough; and

WHEREAS, The Arc of Somerset County wishes to submit an application to the Somerset County Community Development Committee to receive grant funding under the 2019 Community Development Block Grant Program for siding and window replacement at the Ardsley Road group home; and

WHEREAS, the application requires submission of a Municipal Certification acknowledging the governing body has been notified of the application and the application was discussed at a local public meeting held in full compliance with all state and local public notice requirements; and

WHEREAS, the Township Committee wishes to endorse the submission of The Arc of Somerset County application for grant funding.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Township Committee endorses the submission of The Arc of Somerset County application for grant funding for the Ardsley Road group home renovations and the Mayor and Clerk are authorized to execute the Municipal Certification for the application.

8. Resolution Authorizing Refund Of Recreation Program Fees

WHEREAS, there are refunds due from Recreation program fees; and

WHEREAS, the Chief Financial Officer has received proof of such refunds being due and payable.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee, of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Chief Financial Officer is hereby authorized to refund the amounts as detailed below.

Name	Amount
Tom Rice	\$135.00

Claudia Heredia	\$100.00
Yvonne Leach	\$120.00
Megha Shah	\$120.00
Renita Schnure	\$100.00

9. Resolution Authorizing Refund Of Tax Overpayments

WHEREAS, the Tax Collector indicates tax overpayments have been received as indicated below and recommends refunds be issued for such overpayments.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Tax Collector is hereby authorized to refund the amounts set forth below for tax overpayments.

Block	Lot	Qualifier	Name	Amount	Qtr	Year
13.02	25		Santamorita, Nathan & Lee Ann	\$3,946.60	1	2019
58	3		Corelogic	\$1,595.33	1	2019
142	45.06		Corelogic	\$2,968.12	1	2019
150.03	6		Teehan, Denise & Lenza, Victor L	\$3,004.40	1	2019
151.2	1	C0102	Valdiva, Corina N	\$1,646.13	1	2019
151.2	1	C0106	Corelogic	\$1,787.64	1	2019
151.2	1	C0402	Peter N. Laub & Assoc.	\$1,504.62	1	2019
153.15	1	C4107	Lereta	\$1,298.40	1	2019
161	5	CBLDG	Lereta	\$1,129.07	1	2019
163.21	5	C5721	Majestic Title Agency	\$1,341.95	1	2019
163.22	46	C3322	Levicie, Bobbi A	\$935.55	1	2019
164	8.04		Amboy Bank	\$1,998.70	1	2019
173	4.03		Corelogic	\$2,220.04	1	2019
175.08	95		Couzzi, Richard & Tina	\$2,467.99	1	2019
178.01	90		Guardian Title Agency	\$1,268.17	1	2019
178.02	239		Corelogic	\$1,439.31	1	2019
199.01	18		Corelogic	\$2,642.16	1	2019
202	19		Corelogic	\$21,106.38	1	2019

202	19	QFARM	Corelogic	\$11.50	1	2019
209	1		Srour	\$3,057.02	1	2019

10. Resolution Amending The 2019 Township Committee Meeting Schedule

BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the schedule of regular public meetings of the Township Committee to be held during 2019 is amended as follows:

2019 Township Committee Meeting Amendment

**7:30 P.M. – Regular Meetings at the Hillsborough Municipal Complex
(TUESDAYS)**

The March 12, 2019 meeting is canceled and rescheduled for March 13, 2019 at 7:30 p.m. at the Hillsborough Municipal Complex

BE IT FURTHER RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that this meeting notice amendment shall be provided to and posted in two official newspapers within seven (7) days of its passing and shall be distributed according to law, with notice that official action may be taken.

11. Resolution Awarding Professional Services Contract To Mills & Schnoering Architects For The Provision of Architectural Services Related To The Preparation And Submission Of An Application To The 2019 Somerset County Historic Trust For Grant Funding For Preservation and Restoration Of The Vanderveer Harris House

WHEREAS, the Township of Hillsborough wishes to preserve and restore the historic Vanderveer Harris House; and

WHEREAS, Mills & Schnoering Architects has provided architectural services to the Township pertaining to the preservation and restoration of the Vanderveer Harris House; and

WHEREAS, Mills & Schnoering provided the Township with a February 19, 2019 proposal in the amount of \$4,300 to provide architectural services for the preparation and submission of an application to the 2019 Somerset County Historic Trust for grant funding for the preservation and restoration of the Vanderveer Harris House; and

WHEREAS, the Township Planner and Qualified Purchasing Agent recommend the award of a non fair and open professional services contract to Mills & Schnoering Architects in an amount not to exceed \$4,300 in accordance with the proposal submitted; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer said certification is attached to this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that a non fair and open professional services contract is hereby award to Mills & Schoerning Architects in an amount not to exceed \$4,300 for the provision of architectural services related to the preparation and submission of an application to the 2019 Somerset County Historic Trust for grant funding for the preservation and restoration of the Vanderveer Harris House in accordance with the February 19, 2019 proposal submitted.

12. Resolution Awarding Contract To Interstate Fireworks For The Provision Of A Fireworks Display At The 2019 Hillsborough Family Fun Event

WHEREAS, the Township of Hillsborough solicited quotes for a fireworks display for the 2019 Hillsborough Family Fun Event and three (3) responses were received as follows:

Interstate Fireworks	\$ 9,000.00
Fireworks Extravaganza	\$ 9,500.00
Starfire Corporation	\$12,000.00

WHEREAS, the Director and Assistant Director of Parks & Recreation and the Township Qualified Purchasing Agent recommend the award of a contract to Interstate Fireworks in an amount not to exceed \$9,000.00 in accordance with the project specifications and quote submitted; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer, said certification is attached to this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that a contract is hereby awarded to Interstate Fireworks in an amount not to exceed \$9,000.00 for the provision of a fireworks display at the 2019 Hillsborough Family Fun Event in accordance with the project specifications and quote submitted.

13. Resolution Granting Permanent Employee Status To Hillsborough Township Police Officers Brian Gorka And John Johnson Effective February 14, 2019

WHEREAS, Brian Gorka and John Johnson were hired as Police Officers in the Hillsborough Township Police Department on February 14, 2018; and

WHEREAS, the Chief of Police certifies that Officer Gorka and Officer Johnson have performed their duties and assignments in a capable and competent manner; and

WHEREAS, having qualified for regular employee status during the 12 month probationary period, the Chief of Police recommends that regular employee status be conferred upon Officer Gorka and Officer Johnson, effective February 14, 2019.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Chief of Police be and hereby is accepted and approved.

14. Resolution Awarding Contract For The Acquisition Of One (1) Salt Brine Maker With Various Options To Henderson Products In An Amount Not To Exceed \$99,018.00

WHEREAS, the Township publicly advertised for sealed bids for "The Acquisition of One (1) Salt Brine Maker with Various Options; and

WHEREAS, sealed bids were opened and read on February 20, 2019 at 10:00 a.m. which was the time and place provided for in the Notice to Bidders; and

WHEREAS, the Township received one (1) bid in response to the public advertisement from Henderson Products; and

WHEREAS, the Director of Public Works, the Supervisor of Public Works and the Township's Qualified Purchasing Agent recommend the award of the base contract with Options 1, 3 and 4 to Henderson Products in a total amount not to exceed \$99,018.00 in accordance with the bid specifications and bid submitted; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer, said certification is attached to this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that a contract is hereby awarded to Henderson Products in an amount not to exceed \$99,018.00 for the base contract and Options 1, 3 and 4 in accordance with the bid specifications and bid submitted.

15. Resolution Authorizing Kermesse Sport To Hold The 2019 Sourland Semi Classic Bicycle Ride In Hillsborough On February 24, 2019 With Rain Date Of March 3, 2019

WHEREAS, Kermesse Sport has requested permission to hold the 2019 Sourland Semi Classic Bicycle Ride in Hillsborough on February 24, 2019 with a rain date of March 3, 2019; and

WHEREAS, the planned route, Certificate of Liability Insurance and Indemnification and Hold Harmless Agreement have been provided for this event; and

WHEREAS, the Hillsborough Police Department has reviewed the request and the Chief of Police recommends approval of the event.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that Kermesse Sport is granted permission to hold the 2019 Sourland Semi Classic Bicycle Ride in Hillsborough on February 24, 2019 with a rain date of March 3, 2019.

16. Resolution Authorizing Kermesse Sport To Hold The L'Enfer D'Hunterdon Bicycle Ride In Hillsborough On March 24, 2019

WHEREAS, Kermesse Sport has requested permission to hold the L'Enfer D'Hunterdon Bicycle Ride in Hillsborough on March 24, 2019; and

WHEREAS, the planned route, Certificate of Liability Insurance and Indemnification and Hold Harmless Agreement have been provided for this event; and

WHEREAS, the Hillsborough Police Department has reviewed the request and the Chief of Police recommends approval of the event.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that Kermesse Sport is granted permission to hold the L'Enfer D'Hunterdon Bicycle Ride in Hillsborough on March 24, 2019.

17. Resolution Authorizing Chief Powell To Begin The Promotional Process For Sergeant

WHEREAS, due to anticipated retirements and promotions with the Police Department there will be a vacancy in the position of Sergeant; and

WHEREAS, Chief Powell requests authorization to begin the promotional process for the position of Sergeant.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that Chief Powell is authorized to begin the promotional process for the position of Sergeant.

Mayor DelCore reminded residents that the next Township Committee meeting has been moved to Wednesday, March 13th due to the Board of Education election.

Mayor DelCore congratulated the two officers that have completed their probationary periods of employment.

Upon a motion by Committeewoman Gloria McCauley, seconded by Committeeman Shawn Lipani, the Consent Agenda was unanimously approved upon the call of the roll.

CLAIMS LIST

- **Claims List 2019-03**

Mayor DelCore asked to approve Claims List 2019-03

Upon a motion by Deputy Mayor Doug Tomson, seconded by Committeewoman Gloria McCauley, Claims List 2019-03 was approved upon the call of the roll.

ADJOURNMENT

Upon a motion by Deputy Mayor Doug Tomson, seconded by Committeeman Shawn Lipani, the meeting duly adjourned at 8:21 pm. Said motion was unanimously carried upon voice vote.

Attested:

Pamela Borek
Township Clerk