

Minutes of the Regular Meeting of the Township Committee of the Township of Hillsborough, in the County of Somerset, State of New Jersey, held in the Municipal Complex at 7:30 p.m. on the above date.

Upon call of the roll, the following Committee members were recorded present: Committeeman Greg Burchette, Committeewoman Gloria McCauley, Deputy Mayor Doug Tomson and Mayor Frank DelCore. Also, in attendance were Township Attorney Albert Cruz, Township Clerk Pamela Borek and Township Administrator Anthony Ferrera. Committeeman Carl Suraci was absent.

SALUTE TO THE FLAG

Following roll call, Mayor DelCore advised that notice of this meeting was made in accordance with Section 5 of the Open Public Meetings Act, Chapter 231, Public Laws of 1975, by posting on the bulletin board at the Hillsborough Township Municipal Complex and notifying the officially designated newspapers that this meeting would take place at the Hillsborough Township Municipal Complex at 7:30 p.m. on March 19, 2013.

APPROVAL OF MINUTES

Approval of the February 12, 2013 Regular Session Minutes

Upon motion by Deputy Mayor Tomson, seconded by Committeeman Burchette, the minutes of the February 12, 2013 Regular Session Minutes were approved upon the call of the roll.

Abstain-Mayor DelCore

Approval of the February 26, 2013 Executive Session Minutes

Upon motion by Committeeman Burchette, seconded by Committeewoman McCauley, the minutes of the February 26, 2013 Executive Session Minutes were approved upon the call of the roll.

Abstain-Deputy Mayor Tomson

Approval of the March 12, 2013 Executive Session Minutes

Upon motion by Committeewoman McCauley, seconded by Committeeman Burchette, the minutes of the March 12, 2013 Executive Session Minutes were approved upon the call of the roll.

REPORTS FROM COMMITTEE LIAISONS, AND RECEIPT OR REPORTS, PETITIONS OR COMMUNICATIONS

Committeeman Burchette

Committeeman Burchette stated that the Hillsborough Parks and Recreation Spring brochure is available online.

Committeewoman McCauley

Committeewoman McCauley stated that Dump Day Coupons and Senior Citizen stickers for the Township's Annual Cleanup are now available at the Hillsborough Department of Public Works (DPW) office, located at 21 East Mountain Road, Monday through Friday 7 am to 3 pm.

Committeewoman McCauley added that tickets are given out on a first come first serve basis.

Committeewoman McCauley thanked the Department of Public Works for offering this free service to our residents.

Committeewoman McCauley stated that Hillsborough Township will host the 4th Annual Clean Up Day on Saturday, April 20, 2013 from 9am until 12 noon in conjunction with Earth Day Observance.

Committeewoman McCauley added that on each April 22 Earth day is observed and events are held worldwide to demonstrate support for environmental protection and preservation.

Committeewoman McCauley invites all Township Residents to participate in the beautification of the latest piece of property acquired through Township Open Space that has been acquired for our sports teams.

Committeeman McCauley added that there will be food available onsite.

Committeewoman McCauley stated that the Hillsborough Township Cultural Arts Commission will be hosting the 9th Annual Art Show and Exhibit at the Peter J. Biondi Municipal Complex Friday, April 26, 2013, at 7 p.m.

Committeewoman McCauley added that there will be door prizes and gifts available for purchase.

Committeewoman McCauley stated that the Somerset County Gun Buy Back Program will be buying guns off the streets, it will be held on April 5, 2013 and April 6, 2013 from 9:00am until 4:00pm on Friday and 9:00am to 2:00pm on Saturday.

Committeeman Suraci

Absent

Deputy Mayor Tomson

Deputy Mayor Tomson stated that there was a confirmed case of measles in Somerset County.

Deputy Mayor Tomson recommended that residents make sure they are up to date on shots including mumps, chicken pox and rubella.

Deputy Mayor Tomson added that residents without health insurance can contact the Hillsborough Township Health Department for further assistance.

Mayor DelCore

Mayor DelCore announced the 2012 Top Cop Winners for Hillsborough Township – Patrolman Mark Szymanski and Patrolman John Carney.

Mayor DelCore stated that the annual Top Cop award is part of the Hillsborough Police Department's awards program where one officer from each of the two squads that comprise the Department's Patrol Division, are selected as Top Cops.

Mayor DelCore added that on March 27, 2013, Hillsborough Township will be hosting the first Hillsborough Business Summit, to be held at the Peter J. Biondi Municipal Building from 9am until 12noon.

Mayor DelCore stated that this is an opportunity for businesses to come and talk to the Township department heads and understand the permitting process or any other regulatory issues that are in town.

PROCLAMATIONS

Proclamation honoring Dianne Leoni for receiving the "Entrepreneur Award" from the Somerset County Commission on the Status of Women

WHEREAS, Hillsborough Township resident Dianne Leoni has been recognized by the Somerset County Commission on the Status of Women in celebration of Women's History Month; and

WHEREAS, Ms. Leoni was honored with the "Entrepreneur Award" at the Annual Outstanding Women in Somerset County awards dinner; and

WHEREAS, Ms. Leoni collaborated with a national educational company to develop "Coin Tiles", a product that helps identify coins in order for children to make change; and

WHEREAS, Ms. Leoni is a Mathematics and Specialist teacher at Amsterdam Elementary School; and

WHEREAS, Ms. Leoni is an example of how the Hillsborough community embraces creativity, perseverance and achievement.

NOW, THEREFORE, BE IT PROCLAIMED by the Mayor and Township Committee of the Township of Hillsborough that Ms. Dianne Leoni is hereby recognized for unwavering commitment to helping the community.

BE IT FURTHER PROCLAIMED that we join the Somerset County Commission on the Status of Women in saluting Ms. Dianne Leoni as our “Entrepreneur” and thank her for all of her work.

Proclamation honoring Donna York for receiving the “Hometown Hero Award” from the Somerset County Commission on the Status of Women

WHEREAS, Hillsborough Township resident Donna York has been recognized by the Somerset County Commission on the Status of Women in celebration of Women’s History Month; and

WHEREAS, Ms. York was honored with the “Hometown Hero Award” at the Annual Outstanding Women in Somerset County awards dinner; and

WHEREAS, Ms. York is the founder and president of Hark, Inc., a nonprofit organization, in memory of her father, who’s goal is to raise awareness of the devastating effects of Lou Gehrig’s Disease and provide resources for patients and their families; and

WHEREAS, Ms. York is the Executive Director of the Girls on the Run Program, an organization whose mission is to empower young girls and inspire them to be independent thinkers; and

WHEREAS, Ms. York’s compassion, enthusiasm and charitable acts of kindness help to make our community a better place.

NOW, THEREFORE, BE IT PROCLAIMED by the Mayor and Township Committee of the Township of Hillsborough that Ms. Donna York is hereby recognized for unwavering commitment to helping the community.

BE IT FURTHER PROCLAIMED that we join the Somerset County Commission on the Status of Women in saluting Ms. Donna York as our “Hometown Hero” and thank her for all of her work.

Proclamation honoring Viktoria Wargo for receiving the “Education Award” from the Somerset County Commission on the Status of Women

WHEREAS, Hillsborough Township resident Viktoria Wargo has been recognized by the Somerset County Commission on the Status of Women in celebration of Women’s History Month; and

WHEREAS, Ms. Wargo was honored with the “Education Award” at the Annual Outstanding Women in Somerset County awards dinner; and

WHEREAS, Ms. Wargo is a Special Education teacher at Triangle Elementary School who works to spread awareness about Autism; and

WHEREAS, Ms. Wargo created an inspirational documentary about autism, “Touched by Autism”, which premiered at the Tusk Restaurant, April 19, 2012; and

WHEREAS, Ms. Wargo participates every April in “National Autism Awareness Month” promoting awareness of autism to the community and educators.

NOW, THEREFORE, BE IT PROCLAIMED by the Mayor and Township Committee of the Township of Hillsborough that Ms. Viktoria Wargo is hereby recognized for her unwavering commitment to educate our community about autism.

BE IT FURTHER PROCLAIMED that we join the Somerset County Commission on the Status of Women in saluting Ms. Viktoria Wargo as our “Educator” and thank her for all of her work.

PRESENTATIONS

Department of Public Works Director, Buck Sixt, Exceptional Safety/Performance Presentation

Mayor DelCore announced that on March 14, 2013, the Joint Insurance Fund Award Banquet on behalf of the Hillsborough Township he was awarded Top Honors in the Safety Program.

Buck Sixt, Director of the Department of Public Works awarded Mayor DelCore the award on behalf of the Public Works Employees.

Mayor DelCore stated that this is the third year in a row that the Township has received this award because of Buck’s dedication to safety.

Mayor DelCore stated that Hillsborough's participation in the Central Jersey Joint Insurance Fund is essentially a shared service which presents cost savings to the Township.

Mayor DelCore added that the reduction in lost time and worker's compensation claims translates to higher productivity and a reduction of direct insurance expenses and represents real savings for our taxpayers.

Buck Sixt stated that the award has been given to Hillsborough Township for the past three years because of the hard work and dedication of all of the employees in the Public Works Department.

Buck Sixt added that Kathy Wesolowski completes all of the accident and incident reports thoroughly. Jeff Huxley teaches a safety class at the beginning of each year to all of the Public Works Employees and advises the monthly safety meetings and "Tool Box Talks". Bill Nilenger heads the Personal Protective Equipment (PPE) where all safety gear is checked and Dan Davenport is in charge of the Work Zone Safety and makes sure that the right employees are in the right place.

Tentative Budget Presentation for Hillsborough School District 2013-2014

Mayor DelCore stated that the School Superintendent Dr. Jordan Schiff will discuss and explain the tentative 2013-2014 Board of Education budget.

Dr. Schiff shared a power-point presentation explaining the proposed school budget that was going to be used to present to the Board of Education on March 21, 2013.

Dr. Schiff stated that there are three committees; the Education, Operations and Human Resources committees.

Dr. Schiff added that each committee received state aid on February 28, 2013.

Dr. Schiff stated that all three committees met on March 2, 2013 to finalize the tentative budget for the board's consideration on March 4, 2013.

Dr. Schiff added that the board voted in favor of the tentative budget and March 21, 2013 is the final budget hearing, which will conclude the budget process.

Dr. Schiff announced that during the next school year, Hillsborough Township Schools will be partaking in a one-to-one program where students get an electronic device (Chrome Books/iPads) to see which devices help further students education. The hope is to increase from 10% of students to 20% of students carrying these devices.

Dr. Schiff added that the budget allows the School District to add staff due to the transportation funds available.

Dr. Schiff talked about the tiers of the bus routes as a way of saving money.

APPOINTMENTS

None at this time

NEW BUSINESS

None at this time

PUBLIC COMMENT ON NEW BUSINESS AND MATTERS NOT ON THE AGENDA

None at this time

PUBLIC HEARINGS

2013-07 AN ORDINANCE AMENDING CHAPTER 188 (DEVELOPMENT REGULATIONS), ARTICLE V (DISTRICTS AND STANDARDS) OF THE CODE OF THE TOWNSHIP OF HILLSBOROUGH, COUNTY OF SOMERSET, STATE OF NEW JERSEY, TO CHANGE THE ZONE DESIGNATION FOR BLOCK 180.01, LOTS 42, 43, 44, 45, AND 47 IN THE AG, AGRICULTURAL DISTRICT TO THE HS, HIGHWAY SERVICE DISTRICT

BE IT ORDAINED by the Township of Hillsborough, County of Somerset, State of New Jersey as follows:

Section 1. Amend the Zoning Map of the Township of Hillsborough, County of Somerset, State of New Jersey to change the zone designation for Block 180.01, Lots 42, 43, 44, 45, and 47 in the AG, Agricultural District to the HS, Highway Service District, in the area located at the southern end of Route 206 at the Montgomery municipal boundary, as indicated on the Revised Zoning Map.

Section 2. Severability. If any provisions of this ordinance shall be adjudged invalid, such adjudication shall not affect the validity of the remaining provisions, which shall be deemed severable there from.

Section 3. Effective Date. This ordinance shall take effect immediately upon passage and publication according to law

Mayor DelCore stated that the 2011 Master Plan Amendment-Land Use Element, which was adopted by the Planning Board on March 24, 2011, recommends the proposed zone change which involves the properties at the Montgomery border on the west side of Route 206 from AG, Agricultural District to the HS, Highway Service District.

Mayor DelCore added that the subject area is located on the west side of Route 206 at the Montgomery Township municipal boundary.

Mayor DelCore noted that at the Township Committee hearing conducted on March 27, 2012, the proposed rezoning of said blocks listed from AG, Agriculture to HS, Highway Service was considered. Based on objections from a number of residents regarding the potential impacts of the rezoning on their properties, the Township Committee tabled the proposed ordinance for further review.

Mayor DelCore stated that this ordinance has been reviewed by the Township Planner Mr. Ringelheim.

Mr. Ringelheim stated that the properties in question are located in the southern region of Route 206. It totals 9 properties.

Mr. Ringelheim added that the 2011 Ordinance recommended all 9 of these properties to be rezoned.

Mr. Ringelheim also noted that based on the objections of residents for 4 properties, the new ordinance proposes to take those properties out of the rezoning areas.

Mr. Ringelheim stated that the remaining properties will be rezoned as planned.

Upon motion by Deputy Mayor Tomson seconded by Committeewoman McCauley, to open the public hearing, the aforesaid resolution was unanimously approved upon call of the roll.

Resident Jessie Davins from Belle Mead asked why the Township would be rezoning the Cemetery along Route 206. Ms. Davins didn't know why they would want to include the cemetery in the commercial area.

Ms. Davins also asked if the families of the people in the cemetery would be notified.

Deputy Mayor Tomson responded saying that the families did not need to be notified.

Mr. Ringelheim explained that the cemetery is currently located in the HS agricultural district and we cannot leave land not zoned.

Ms. Davins also didn't understand how it would make a gateway for the southern corridor for Route 206.

Mr. Ringelheim outlined the areas on the map for the Township Committee and for Ms. Davins and then explained how the separate zoning areas are gateways.

Deputy Mayor Tomson explained that state law has many protections over cemeteries and that the whole purpose of the rezoning is not to build commercial buildings on top of a cemetery.

Resident Barbara Schweitzer at 36 Belmont Road asked if there would be a box store with a road leading to it being built behind her house.

Mr. Ringelheim explained that there is no proposed ordinance at this time that permits a store or a roadway to be added in that location.

Mr. Ringelheim added that there is no development proposal for the time being.

Mayor DelCore explained that there could potentially be development in the future but there is no proposal at this time.

Township Clerk Borek stated that because of a technical correction regarding the title of the ordinance that was introduced, which title included 4 of the lots that were removed from the ordinance, public comment should be heard on the ordinance as introduced.

Resident Nancy White located at Block 180 Lot 47 asked if the Livingston Paper Road would still be the same.

Mr. Ringelheim explained that Ms. White would need to contact the Tax Office on March 20, 2013.

Deputy Mayor Tomson moved to introduce the amended Ordinance 2013-07 and that the ordinance be further considered at a public hearing held on April 23, 2013 at 7:30 p.m. Said motion was seconded by Committeewoman McCauley and unanimously approved upon call of the roll.

2013-08 AN ORDINANCE RENAMING A SECTION OF COUNTY ROAD 514/AMWELL ROAD AND STEINMETZ ROAD BECAUSE OF THE ROUTE 206 BYPASS/AMWELL ROAD REALIGNMENT IN THE TOWNSHIP OF HILLSBOROUGH

WHEREAS, that section of County Road 514 / Amwell Road and Steinmetz Road are to be renamed because of the Route 206 Bypass and Amwell Road Realignment project; and

WHEREAS, the Assistant Township Engineer in conjunction with the Chief Fire Marshall recommend that in order to satisfy 911 emergency response requirements and public safety, the roads must be renamed by the Township of Hillsborough; and

WHEREAS, the Township Committee of the Township of Hillsborough seeks to rename of that portion of County Road 514 / Amwell Road and Steinmetz Road to protect the health, safety and public welfare of the Township residents as follows:

<u>Existing Address</u>	<u>New Address</u>
375 Amwell Road	1 Byara Court
373 Amwell Road	3 Byara Court
363 Amwell Road	2 Brower Lane
359 Amwell Road	6 Brower Lane
357 Amwell Road	10 Brower Lane
355 Amwell Road	14 Brower Lane
351 Amwell Road	18 Brower Lane
*Gap in addresses due to 2 vacant lots	
347 Amwell Road	26 Brower Lane
345 Amwell Road	30 Brower Lane
339 Amwell Road	32 Brower Lane
	34 Brower Lane
	36 Brower Lane
156 Steinmetz Road	8 Cole Court
162 Steinmetz Road	6 Cole Court
168 Steinmetz Road	4 Cole Court
176 Steinmetz Road	2 Cole Court

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey as follows:

1. That above mentioned portion of County Road 514 / Amwell Road and Steinmetz Road shall be renamed as stated above.

2. The aforementioned roadway and its length and width is delineated on the map attached hereto as Exhibit A.
3. The within ordinance shall take effect upon adoption and publication in accordance with law.

Mayor DelCore stated that NJSA 40:67-1K is the statute requiring an ordinance to change a street name.

Mayor DelCore added that as a result of the Route 206 bypass and Amwell Road realignment project, new street addresses were required to be assigned to sections of Amwell Road and Steinmetz Road in order to satisfy 911 emergency response requirements and public safety. This ordinance satisfies the statutory requirement.

Upon motion by Committeeman Burchette seconded by Deputy Mayor Tomson, to open the public hearing, the aforesaid resolution was unanimously approved upon call of the roll.

Upon motion by Committeeman Burchette seconded by Deputy Mayor Tomson, to close the public hearing, adopt Ordinance 2013-08, the aforesaid resolution was unanimously approved upon call of the roll.

2013-09 AN ORDINANCE AUTHORIZING ACCEPTANCE OF CONSERVATION, DRAINAGE AND SIGHT TRIANGLE EASEMENTS FROM TOLL NJ III, L.P., ON PORTIONS OF BLOCK 145.08, LOTS 1, 7, 8, 9, AND 10; BLOCK 145.09, LOTS 1, 6, 15, 18, 19, 33, 34, 35, 42 AND 43; BLOCK 145.10, LOT 1; AND BLOCK 145.11, LOT 1.

WHEREAS, the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, wishes to accept Conservation, Drainage and Sight Triangle Easements, dated January 18, 2013, conveyed to the Township by Toll NJ III, L.P.; and

WHEREAS, the Township Committee wishes to accept a Conservation Easement for a portion of Block 145.08, Lot 10; and

WHEREAS, the Township Committee wishes to accept a Drainage Easement for a portion of Block 145.08, Lots 8 and 9; and Block 145.09, Lot 6; and

WHEREAS, the Township Committee wishes to accept a Sight Triangle Easement for a portion of Block 145.08, Lots 1, 7, 10; Block 145.09, Lots 1, 15, 18, 19, 35, 42 and 43; Block 145.10, Lot 1; and Block 145.11, Lot 1; and

WHEREAS, the Township Attorney for the Township of Hillsborough reviewed the above Easements and finds them acceptable in all respects.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes acceptance of the above Easements attached hereto and directs its appropriate officials to execute and file such documents as may be necessary.

This Ordinance shall take effect upon adoption and publication according to law.

Mayor DelCore stated that this ordinance allows the Township to accept certain easements as a required condition of the planning board approval process.

Mayor DelCore added that local lands and buildings law only allows a municipality to accept land or interests in land through the adoption of an ordinance.

Mayor DelCore noted that we will proceed with the public hearing of this ordinance as noticed, but the adoption of this ordinance will carry until the Engineering Department provides a recommendation to accept the subdivision by the Township.

Mayor DelCore stated that the adoption of this ordinance is scheduled for April 9, 2013 and no additional notice shall be given.

Upon motion by Committeeman Burchette seconded by Committeewoman McCauley, to open the public hearing, the aforesaid resolution was unanimously approved upon call of the roll.

Upon motion by Committeeman Burchette seconded by Deputy Mayor Tomson, to close the public hearing, adopt Ordinance 2013-09, the aforesaid resolution was unanimously approved upon call of the roll.

INTRODUCTION OF NEW ORDINANCES

None at this time

CONSIDERATIONS

1. RESOLUTION RESCINDING THE 2013 CONTRACT FOR RYAN'S STORY PRESENTATION, LTD WITH HILLSBOROUGH – MILLSTONE MUNICIPAL ALLIANCE

WHEREAS, the Hillsborough-Millstone Municipal Alliance presents various programs and activities throughout the year; and

WHEREAS, there is a need to enter into service contracts with various vendors all below the thresholds of the Local Public Contracts Law and the Local Unit Pay-to-Play Law; and

WHEREAS, the Hillsborough – Millstone Municipal Alliance recommends that the Ryan's Story Presentation, LTD contract shall be rescinded due to scheduling conflicts and pricing.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that the rescission of the Ryan's Story Presentation, LTD contract is hereby approved.

Mayor DelCore stated that due to scheduling conflicts for the 2013 program year, the Ryan's Story Presentation is being deleted from the planned presentations. This resolution authorizes that contract to be rescinded.

Mayor DelCore added that funds allocated for Ryan's Story will be reallocated to another Alliance project.

Upon motion by Committeeman Burchette seconded by Committeewoman McCauley, the aforesaid resolution was unanimously approved upon call of the roll.

2. RESOLUTION AUTHORIZING THE MAYOR AND TOWNSHIP CLERK TO SIGN A MEMORANDUM OF UNDERSTANDING WITH SOMERSET COUNTY AND MUNICIPAL SHELTERING SITES WITHIN SOMERSET COUNTY TO ACQUIRE A CACHE OF COTS AND BLANKETS FOR SHELTERING DURING EMERGENCY DISASTERS

WHEREAS, a Memorandum of Understanding (MOU) between the State of New Jersey's Department of Law and Public Safety, acting as the State Administrative Agency for Federal Homeland Security Grants, the County of Somerset and municipal sheltering sites within Somerset County is proposed; and

WHEREAS, the Township of Hillsborough is a municipal sheltering site within Somerset County; and

WHEREAS, the State of New Jersey has determined as part of its strategy for Homeland Security Initiatives, to prepare Somerset County Emergency Management, Law Enforcement, Emergency Services and the Health Department to handle acts of terrorism and natural disasters; and

WHEREAS, Somerset County, through its County Working Group (CWG), agreed to acquire a cache of cots and blankets to provide resources necessary to support and coordinate anticipated need for mass care services with agencies responsible for sheltering during emergency disasters; and

WHEREAS, the participating municipalities are required to enter into a MOU to obtain cots and/or blankets from Somerset County; and

WHEREAS, the Township agrees to maintain cots and/or blankets distributed to the Township by Somerset County. In the event that the Township is not in need of the cots and/or blankets during emergency situations, the Somerset County Office of Emergency Management may designate use of the cache in another

jurisdiction. It is understood that the relocation is provisional and the cots and/or blankets shall be returned to the Township; and

WHEREAS, the MOU does not supersede any agreement either formal or informal between jurisdictions (e.g. state or federal governments) or between Responding Units (e.g. fire departments of different municipalities).

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that all requests for cots and/or blankets shall be initiated through the Township's Office of Emergency Management Coordinator to the Director of the Somerset County Office of Emergency Management; and

BE IT FURTHER RESOLVED, as follows:

- A. That Hillsborough Township is hereby authorized and directed to enter into an MOU with the Somerset County Office of Emergency Management on the terms and conditions contained herein.
- B. That the Mayor and Clerk of Hillsborough Township is hereby authorized and directed to execute the MOU.
- C. That Hillsborough Township is hereby authorized and directed to file a certified copy of this Resolution with the Clerk of the Board of Chosen Freeholders.
- D. This resolution shall take effect immediately

Mayor DelCore stated that Somerset County is lending Hillsborough Township 157 cots and blankets with the understanding that should the county need them they will have access to them.

Mayor DelCore added that due to the increased number of storms our area over the last few years, the availability of these cots would be beneficial in the event that the Township would need to establish an overnight shelter.

Upon motion by Committeeman Burchette seconded by Committeewoman McCauley, the aforesaid resolution was unanimously approved upon call of the roll.

3. RESOLUTION AUTHORIZING THE EXTENSION OF BRIAN VANDONGEN, AS TEMPORARY PART TIME RECREATION ASSISTANT, IN THE PARKS AND RECREATION DEPARTMENT, THROUGH JUNE 30, 2013, AT A RATE OF \$14.50 PER HOUR, NOT TO EXCEED TWENTY-NINE (29) HOURS PER WEEK

WHEREAS, Brian VanDongen was appointed as Temporary Part-Time Recreation Assistant in the Parks and Recreation department through March 31, 2013, at \$14.50 per hour, on an as needed basis, not to exceed 29 hour per week; and

WHEREAS, the Director of Parks and Recreation has reported that Mr. VanDongen has an excellent record of performance; and

WHEREAS, the Director of Parks and Recreation recommends the continuation of Brian VanDongen as Temporary Part-Time Recreation Assistant in the Parks and Recreation department through June 30, 2013 at the same rate and number of hours per week.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that the recommendation of the Director of Parks and Recreation is hereby accepted and approved, and Brian VanDongen continues in the position of Temporary Part-Time Recreation Assistant in the Parks and Recreation department through June 30, 2013 at a rate of \$14.50 per hour, not to exceed twenty-nine (29) hours per week.

Mayor DelCore stated that Brian has proven his work ethic and dedication as a part time employee in the Parks and Recreation Department. This resolution extends his appointment.

Mayor DelCore added that part time employees prove to be a saving to the Township as they do not accrue benefits.

Upon motion by Committeeman Burchette seconded by Deputy Mayor Tomson, the aforesaid resolution was unanimously approved upon call of the roll.

4. RESOLUTION AUTHORIZING THE APPOINTMENT OF JOHN CATROMBON TO THE LOCAL EMERGENCY PLANNING COMMITTEE FOR 2013

WHEREAS, on March 12, 2013, the Hillsborough Township Board of Fire Commissioners appointed John Catrombon to replace Matthew DeCicco as the liaison to the Hillsborough Township Office of Emergency Management; and

WHEREAS, the Hillsborough Township, Office of Emergency Management, has recommended the appointment of John Catrombon as Matthew DeCicco's replacement.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey authorizes that the appointment of John Catrombon to the Local Emergency Planning Committee is hereby approved.

Mayor DelCore stated that earlier this year the Office of Emergency Management Coordinator recommended to the Township Committee those emergency response personnel to be on the Local Emergency Planning Committee.

Mayor DelCore added that as a result of the recent Board of Fire Commissioners election, John Catrombon has been elected as a fire commissioner, replacing Matthew DeCicco. This resolution confirms that appointment.

Upon motion by Deputy Mayor Tomson seconded by Committeeman Burchette, the aforesaid resolution was unanimously approved upon call of the roll.

CONSENT

1. RESOLUTION AUTHORIZING REFUND OF TAX OVERPAYMENT IN THE AMOUNT OF \$962.68 (total properties 1)

WHEREAS, real property tax payer overpaid their real property taxes and:

WHEREAS, the Tax Collector has received proof of such payment after correspondence with said property owner:

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee, of the Township of Hillsborough, County of Somerset, State of New Jersey, the Tax Collector is hereby authorized to refund said amount to the property owner. Total, \$962.68, properties, 1.

Block	Lot	Name	Amount	Qtr	Year
180.08	1	Beazer Homes Corp.	962.68	2 nd	2013

2. RESOLUTION APPROVING THE REQUEST FROM COLONIAL SQUARE AT BELLE MEAD FOR THE RELEASE OF CASH BOND FROM WINTER CERTIFICATES OF OCCUPANCY FOR BLOCK 208, LOT 77.04, IN THE AMOUNT OF \$500.00

WHEREAS, a request has been received from Colonial Square at Belle Mead for the release of cash bond from Winter Certificates of Occupancy retained to guarantee completion of site work for Block 208, Lot 77.04; and

WHEREAS, the Assistant Township Engineer certifies that all work has been satisfactorily completed; and

WHEREAS, the Assistant Township Engineer recommends that the Township Committee take action to release \$500.00 cash bond.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Assistant Township Engineer be and hereby is accepted and approved.

3. RESOLUTION AUTHORIZING THE SOMERSET VALLEY YMCA, HILLSBOROUGH BRANCH, TO UTILIZE THE BOARD OF EDUCATION PARKING LOT FOR THEIR 13TH ANNUAL HILLSBOROUGH HOP 5K RACE IN HILLSBOROUGH TOWNSHIP ON SATURDAY, JUNE 1, 2013

WHEREAS, the Somerset Valley YMCA Hillsborough Branch has requested to utilize the Board of Education parking lot for their 13th Annual Hillsborough Hope 5K Race, on Saturday, June 1, 2013, in Hillsborough Township; and

WHEREAS, prior to June 1, 2013, the Somerset Valley YMCA Hillsborough Branch will produce a certificate of insurance naming the Township of Hillsborough as an insured.

NOW, THEREFORE, be it resolved by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that the Somerset Valley YMCA Hillsborough Branch is hereby authorized to utilize the Board of Education parking lot for their 13th Annual Hillsborough Hope 5K Race, on Saturday, June 1, 2013, in Hillsborough Township.

4. RESOLUTION AUTHORIZING THE TOWNSHIP CLERK TO ADVERTISE FOR BIDS FOR 2013 ROAD MAINTENANCE MATERIALS

WHEREAS, the Assistant Township Engineer has determined there is a need for Road Maintenance Materials for 2013; and

WHEREAS, the Township Clerk is hereby authorized to solicit bids for 2013 Road Maintenance Materials.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that the Township Clerk is hereby authorized to advertise for bids for 2013 Road Maintenance Materials.

Upon motion by Committeeman Burchette, seconded by Deputy Mayor Tomson, the consent agenda was unanimously approved upon call of the roll.

CLAIMS LISTS

Mayor DelCore presented Claims Lists 2013-06.

Upon motion by Committeeman Burchette, seconded by Deputy Mayor Tomson, Claims List 2013-06 was unanimously approved upon call of the roll.

OTHER TOWNSHIP BUSINESS

a. Employment Matters: Christine Crivello

Mayor DelCore stated that in order for the Township Committee to discuss an employee notice to said employee must be provided. The notice gives the employee the option to have their matter heard in during the public portion of the meeting.

Mayor DelCore added that Ms. Crivello had received such notice, called a rice notice from the Township for the Meeting of February 12, 2013. At which time she indicated that she would like her matter discussed in open session. Her matter was not heard at the February 12, 2013 Township Committee meeting but was deferred to this agenda.

Attorney Eric Bernstein asked the Township Committee to allow him to work with the Personnel Committee to discuss the various potential options to deal with the problem at hand.

Upon motion by Deputy Mayor Tomson seconded by Committeeman Burchette, the aforesaid request was unanimously approved upon call of the roll.

EXECUTIVE SESSION RESOLUTION

WHEREAS, Section 8 of the Open Public Meetings Act (N.J.S.A. 10:4-12 (b) (1-9), Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee is of the opinion that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough in the County of Somerset, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:
 - a. *Deliberation on Employment Matters*
 - b. *Contract Negotiations: Teamsters Local 469*
Police Dispatchers Teamsters Local 701
 - c. *Anticipated Litigation: State of New Jersey (Township of Hillsborough) v. Teamsters Local 469*
3. The Township Committee may take official action on those items discussed in Executive Session upon completion of the Executive Session.
4. The minutes of the discussions shall be made available to the public as soon as the matters under discussion are no longer of a confidential or sensitive nature.
5. This Resolution shall take effect immediately

Upon motion by Committeewoman McCauley seconded by Deputy Mayor Tomson, the aforesaid resolution was unanimously approved upon call of the roll.

Committeeman Burchette motioned to reopen the public meeting after the executive session adjourned. The motion was seconded by Committeewoman McCauley, and was unanimously approved upon call of the roll.

ADJOURNMENT

Upon motion by Committeeman Suraci, seconded by Committeewoman McCauley, the meeting duly adjourned at 9:41 p.m. Said motion was carried unanimously upon voice vote.

Attested:

Pamela Borek
Township Clerk