

Minutes of the Regular Meeting of the Township Committee of the Township of Hillsborough, in the County of Somerset, State of New Jersey, held in the Municipal Complex at 7:30 p.m. on the above date.

Upon call of the roll, the following Committee members were recorded present: Committeeman Greg Burchette, Committeeman Carl Suraci, Deputy Mayor Doug Tomson, and Mayor Frank DelCore. Also, in attendance were Township Clerk Pamela Borek, Township Administrator Anthony Ferrera and Township Attorney William Willard on behalf of Albert Cruz. Committeewoman McCauley was absent.

### **SALUTE TO THE FLAG**

Following roll call, Mayor DelCore advised that in accordance with Section 5 of the Open Public Meetings Act, Chapter 231, of the Public Laws of 1975, that notice of this meeting was made by the posting on the bulletin board at the Hillsborough Township Municipal Complex and notifying the officially designated newspapers that this meeting would take place at the Hillsborough Township Municipal Complex at 7:30 p.m. on May 28, 2013.

Mayor DelCore said he would like to take a moment of silence for the victims of the Oklahoma tragedy. Mayor DelCore stated that last week Oklahoma fell victim to a series of violet tornadoes that ripped through communities, tearing down all that was in its path. We will take a moment of silence for the victims, including the infants and children.

### **APPROVAL OF MINUTES**

#### ***Approval of the April 23, 2013 Regular Session Minutes***

Upon motion by Committeeman Burchette, seconded by Deputy Mayor Tomson, the minutes of the April 23, 2013 Regular Session Minutes were approved upon the call of the roll.

Mayor DelCore abstained.

### **REPORTS FROM COMMITTEE LIAISONS, AND RECEIPT OR REPORTS, PETITIONS OR COMMUNICATIONS**

#### **Committeeman Burchette**

Committeeman Burchette stated there is a Shred Event to be held on June 1<sup>st</sup>. Somerset County Board of Chosen Freeholders are sponsoring a Shred It Day from 9 -1 to protect identity and properly dispose of documents.

Committeeman Burchette stated that June 1<sup>st</sup> is also the first Saturday of the month, which will be the household hazardous waste recycling dropoff to clean up around your house. Every first Saturday of the month in the summer, Somerset County residents can take advantage of the dropoff at 40 Bohem Lane in Bridgewater at Somerset County Recycling Center from 8 a.m. to 2 p.m.

#### **Committeewoman McCauley**

*Absent*

#### **Committeeman Suraci**

Committeeman Suraci stated that he wanted to thank everyone for the Memorial Day festivities.

**Deputy Mayor Tomson**

Deputy Mayor Tomson wanted to thank all volunteers and everyone attending the Memorial Day festivities. Deputy Mayor Tomson stated that we are coming up on Hurricane Preparedness Week. Hurricane season starts June 1<sup>st</sup>. Deputy Mayor Tomson said to look at the website on the National Hurricane Sector. There is a full list of everything you would need for your house if there is a storm.

**Mayor DelCore**

Mayor DelCore stated that this past Saturday was our annual Salute to Veterans Breakfast, Memorial Day Parade and Garden of Honor Ceremony. The weather was making things a bit questionable, but in the end we were able to go ahead with the entire program.

Mayor DelCore stated that we are pleased to announce the Township Fireworks will be held on Saturday, June 29<sup>th</sup>. More information regarding all the details will be out soon.

Mayor DelCore said that many of you probably received your sample ballots in the mail last week. Mayor DelCore said to please be sure to check the polling location on the front of the ballot in the red box, as many locations in the Township have changed. Mayor DelCore stated that the polls are open June 4<sup>th</sup> from 6am until 8pm.

Mayor DelCore stated that October 20<sup>th</sup> is the Central Jersey American Heart Walk – save the date and register online to be part of the Hillsborough Mayors Wellness Campaign's walking team. You can go to [www.centralnjheartwalk.org](http://www.centralnjheartwalk.org).

**PROCLAMATIONS / APPOINTMENTS/PRESENTATIONS**

***Proclamation honoring head coach Matt Donovan and the Somerset Valley YMCA Swim Team***

***WHEREAS***, Under the leadership of head coach Matt Donovan, Somerset Valley YMCA Swim Team has had a very successful season and won five New Jersey YMCA State Championship Titles (2006, 2010-13);

***WHEREAS***, In addition to winning the New Jersey YMCA State Championship Swim Meet for the fourth consecutive season in March 2013, the Somerset Valley Y National Team finished the YMCA National Short Course Championship in April 2013 with their highest rankings ever; and

***WHEREAS***, The men's swim team set 2 National Team Records in the 200 Medley and 400 Medley Relays, 6 New Jersey Swimming Records and 30 Somerset Valley Team Records; and

***WHEREAS***, The women's swim team set 5 New Jersey Swimming Records and 26 Somerset Valley Team Records; and

***WHEREAS***, The Somerset Valley YMCA swimmers competed at the YMCA 13 years and over State Championship meet at Franklin & Marshall College placing first in the Girls 13-14, Girls 15-18 and Boys 15-18 age group categories; and

***WHEREAS***, The Somerset Valley Swim Team is currently ranked 25<sup>th</sup> overall in the USA Swimming's virtual club ranking, which consists of 2,600 registered swim programs.

***NOW, THEREFORE, BE IT PROCLAIMED*** that we, the Mayor and the Township Committee of the Township of Hillsborough, do hereby commend all of the members of the Somerset Valley Swim Team, not only for the awards and championships they have won, but also for their unwavering teamwork, dedication, and sportsmanship throughout the season.

***BE IT FURTHER PROCLAIMED*** that we, the Mayor and the Township Committee, further commend the Somerset Valley Swim Team for the honor that they have brought to themselves, their team and our community through their many achievements.

***Proclamation proclaiming May 31, 2013 as Fifth Grade Colonial Day at the Auten Road Intermediate School***

***WHEREAS***, the teachers and students of Auten Road Intermediate School wish to celebrate our Colonial Heritage by hosting a Fifth Grade Colonial Day; and

***WHEREAS***, the fifth graders will take part in a day of educational and creative activities representative of Colonial times; and

***WHEREAS***, the students will attend Colonial activity sessions including writing with quills, constructing whirlygigs, planting herbs, making butter, and playing Table Top Nine Pins, checkers, and other games; and

***WHEREAS***, The Museum of Early Trades & Crafts will give demonstrations on tin punching, colonial trades, and making marbles and star books; and

***WHEREAS***, the day will culminate with presentations by the Old Barracks Fife & Drum Corps including live music, demonstrations of marching forms, explanations of soldiers' lives, and the introduction to important colonial figures.

***NOW, THEREFORE, BE IT PROCLAIMED*** that we, the members of the Hillsborough Township Committee, do hereby proclaim May 31, 2013 as Fifth Grade Colonial Day in Hillsborough, New Jersey and wish a great day of old time fun to the students and staff of the Auten Road Intermediate School.

***Proclamation for the YMCA Hillsborough Hop***

***WHEREAS***, the Y is, and always will be, dedicated to building healthy, confident, connected and secure children, adult, families and communities through youth development, healthy living and social responsibility. Every day our impact is felt when an individual makes a healthy choice, when a mentor inspires a child and when a community comes together for the common good.

***WHEREAS***, as a community, we must work together to ensure healthy opportunities and events; and

***WHEREAS***, communities must be ever mindful that events can help bring communities, individuals, and organizations together to support various causes whether supporting a lost loved one, friend, co-worker, culminating weeks of training to prepare your body for an athletic adventure or simply a community event for local residents, and businesses to nurture and support; and

***WHEREAS***, the Hillsborough Family YMCA is socially responsible and dedicated to providing programs and services to children, adults, and families that encourage healthy living throughout Hillsborough Township; and

***WHEREAS***, community-based events are vital to youth development and helping alleviate the epidemic of childhood obesity and physical inactivity, particularly among young people; and

***WHEREAS***, on June 1, 2013, the Hillsborough Family YMCA will sponsor the 13<sup>th</sup> Annual Hillsborough Hop 5k to help our community come together for a healthy event.

***NOW, THEREFORE, BE IT PROCLAIMED*** that we, the members of the Hillsborough Township Committee, do hereby proclaim June 1, 2013 as the 13<sup>th</sup> annual Hillsborough Hop 5k event day in Hillsborough, New Jersey

*and encourage all residents to support the efforts of the Hillsborough Family YMCA to promote healthy living in our community.*

Mayor DelCore thanked and congratulated all of our proclamation recipients this evening. Mayor DelCore said that we are truly honored to present these very worthy proclamations to all of them and thanked everyone for joining us.

Mayor DelCore stated that he would swear in the fire police and asked them to come forward. The following individuals were sworn in as fire police.

Bruce Vatter  
Edward McCollum  
Adam Capwell  
Robert Clougher  
Rollin Rathbun  
Ryan Buckley  
Robert Uniszkiwicz  
Patrick Buckley

Mayor DelCore congratulated our newly sworn in Fire Police and thanked them for their service.

#### **NEW BUSINESS**

**None**

#### **PUBLIC COMMENT ON NEW BUSINESS AND MATTERS NOT ON THE AGENDA**

**None**

#### **PUBLIC HEARINGS**

**2013-15** An Ordinance supplementing Chapter 237-2, titled "Records", Section "F", titled "The Following Fees Shall be Established For Permits or Other Such Services Provided by the Finance Department", of the Code of the Township of Hillsborough, to include Lien Redemption Statement Fees.

**WHEREAS**, it is the purpose of this Ordinance to supplement Chapter 237-2, titled "Records", Section "F", titled "The following fess shall be established for permits or other such services provided by the Finance Department" to include Lien Redemption Statement Fees of the Code of the Township of Hillsborough, County of Somerset, State of New Jersey; and

**WHEREAS**, pursuant to N.J.S.A. 54:5-54, a municipality shall provide any party entitled two (2) Lien Redemption Statements within a calendar year at no cost; and

**WHEREAS**, N.J.S.A.54:5-54 further permits a municipality to, by ordinance, require a fee not to exceed \$50.00 for each request for a Lien Redemption Statement thereafter, during the same calendar year; and

**WHEREAS**, in accordance with the Township of Hillsborough's Chief Financial Officer and Tax Collector, it the intention of this Ordinance to amend Chapter 237-2 as follows:

- 1.) Section F (4) Lien Redemption Statements. The first and second request for a Lien Redemption Statement, in a calendar year, shall be provided by the Finance Department at no charge. Subsequent requests within the same calendar year shall incur a fee of \$25.00 payable to the

Township of Hillsborough upon making said request.

**NOW, THEREFORE, BE IT ORDAINED** by the Township of Hillsborough, County of Somerset, State of New Jersey, that Chapter 237-2, titled "Records", Section "F", titled "The following fees shall be established for permits or other such services provided by the Finance Department", of the Code of the Township of Hillsborough, be supplemented as follows:

- 1.) Section F (4) Lien Redemption Statements. The first and second request for a Lien Redemption Statement, in a calendar year, shall be provided by the Finance Department at no charge. Subsequent requests within the same calendar year shall incur a fee of \$25.00 payable to the Township of Hillsborough upon making said request.
- 2.) That this Ordinance shall take effect upon final adoption and publication according to law.

Mayor DelCore stated that when this ordinance was introduced, our Tax Office often received multiple requests from the same agency for lien redemption calculations. Mayor DelCore said it appeared this is simply information being gathered by the mortgage companies.

Mayor DelCore stated that currently, we do not charge for this service, however, New Jersey tax law does permit charging a fee.

Mayor DelCore stated that Lien Redemption Statements – first and second request per calendar year would remain at no cost, however the third and all subsequent requests per calendar year – \$25.00 each.

#### **OPEN PUBLIC HEARING**

Upon motion by Deputy Mayor Tomson, seconded by Committeeman Suraci, to open the public hearing, the aforesaid was unanimously approved upon call of the roll.

#### **CLOSE PUBLIC HEARING/ADOPT**

Upon motion by Committeeman Burchette, seconded by Committeeman Suraci, to close the public hearing and adopt ordinance 2013-15, the aforesaid was unanimously approved upon call of the roll.

#### **CONSIDERATIONS**

1. **RESOLUTIONTION TO HIRE SUMMER EMPLOYEE DARIUSZ BARCZEWSKI FOR THE DEPARTMENT OF PUBLIC WORKS WITH A START DATE ON OR ABOUT MAY 29, 2013, AT A SALARY OF \$14.00 PER HOUR FUNDED THROUGH THE CLEAN COMMUNITIES GRANT**

**WHEREAS**, there is a need for temporary summer employment in the Department of Public Works in the Township of Hillsborough; and

**WHEREAS**, the Township of Hillsborough anticipates receiving \$81,754.05 from the Clean Communities Grant Fund, said monies to be used to cover the cost of the summer help in the Department of Public Works; and

**WHEREAS**, the Director of Public Works has determined that Dariusz Barczewski is a qualified candidate and has recommended his appointment as a summer employee in the Public Works Department, with a start date on or about May 29, 2013, at a salary of \$14.00 per hour, for a period of up to sixteen weeks, 40 hours per week.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Director of Public hereby be accepted and approved.

Mayor DelCore stated the Clean Communities Grant provides the funding for temporary summer help in the Public Works Department and the Parks Department.

Mayor DelCore said that this particular program helps the Public Works Department keep the Township clean and properly maintain various public areas throughout the community.

Upon motion by Committeeman Burchette, seconded by Committeeman Suraci, the aforesaid resolution was unanimously approved upon call of the roll.

**2. RESOLUTION ESTABLISHING THE ANNUAL SALARIES & WAGES OF MUNICIPAL EMPLOYEES**

**BE IT RESOLVED**, by the Township Committee of the Township of Hillsborough that the annual salaries of the following employees are listed below, effective to January 1, 2013, unless otherwise indicated:

<b>Name</b>	<b>Position</b>	<b>Salary</b>
Belnay, Glen	Health Officer	120,132.00
Blaney, Debra	Tax Assessor	87,972.00
	Commercial Assessment Stipend	13,841.00
Borek, Pamela	Township Clerk	61,200.00
Borngesser, Dianne	Assistant to Township Clerk	54,567.00
Bush, Lucia	Admin. Secretary to Police Chief	56,043.00
Crossen, April	Deputy Treasurer	51,468.00
Crossen, John	Asst Parks Supervisor	66,700.00
Davenport, Daniel	Asst Public Works Supervisor	66,700.00
Ferrera, Anthony	Administrator/Deputy Clerk	126,480.00
Fiedler, John	Construction Official	90,203.00
Haberle, Nancy	CFO/Tax Collector/QPA	112,200.00
Haurey, James	Systems Administrator	85,060.00
Huxley, Jeff	Public Works Supervisor	78,144.00

Neidlinger, William	Asst Public Works Supervisor	71,307.00
Pineno, Michael	IT Manager	94,448.00
Radano, William	Deputy Tax Assessor	59,805.00
Resavy, Richard	Director/Parks & Recreation	90,746.00 eff. 1/1/13
	Director/Parks, Recreation, Social Services	98,746.00 eff. 7/1/13
Ringelheim, Robert	Planning Director	101,262.00
Sixt, Buck	Director of Public Works	103,350.00
Skobo, Ron	Director of Building Department	86,489.00
Spano - Klimko, Siobhan	Deputy Health Officer/Educator	80,092.00
Strupinsky, Gene	Business Advocate	54,918.00
Zelasko, Lori	Court Administrator	75,597.00

Mayor DelCore stated that this resolution establishes the 2013 salaries for the Department Heads, DPW Supervisors and non-union employees.

Upon motion by Committeeman Burchette, seconded by Committeeman Suraci, the aforesaid resolution was unanimously approved upon call of the roll.

3. **RESOLUTION AUTHORIZING THE HIRING OF SUMMER EMPLOYEES FOR THE PURPOSE OF CONDUCTING A DOG CANVASS, PURSUANT TO N.J.S.A. 4:19-15.15**

**WHEREAS**, pursuant to N.J.S.A. 4:19-15.15 each municipality must perform a dog canvass at least every two years; and

**WHEREAS**, the Township is desirous of performing a comprehensive dog canvass to obtain an accurate accounting of licensed and unlicensed dogs residing in the Township; and

**WHEREAS**, there is a need to hire four (4) temporary summer employees to perform a comprehensive canvassing of each home in the Township; and

**WHEREAS**, the canvassing shall take place on about June 3, 2013 through August 15, 2013.

**NOW, THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey authorizes the hiring of four (4) individuals as temporary summer employees.

Mayor DelCore stated that the State mandates that the Township conducts a dog census every two years, in order to ensure that all dogs in the Township are properly licensed.

Mayor DelCore stated that the Township employs part-time individuals to canvass the community and go knocking door-to-door asking whether or not your dogs have been licensed. Mayor DelCore said not to be alarmed if you see one of these individuals knocking on doors in your neighborhood.

Mayor DelCore stated that he would like to remind all dog owners that state law requires that all dogs, seven months of age or older, be licensed annually. The licensing fees that are kept by the Municipality go towards animal and rabies control activities, and in Hillsborough's case, towards the services provided by St. Hubert's Giralda.

Upon motion by Committeeman Burchette, seconded by Committeeman Suraci, the aforesaid resolution was unanimously approved upon call of the roll.

### CONSENT

**1. RESOLUTION APPROVING THE APPLICATION FOR A CARNIVAL LICENSE FOR SUSAN COLLADO FOR AN OPEN HOUSE FOR SOMERSET MEDICAL CENTER'S URGENT CARE CENTER AT HILLSBOROUGH TO BE HELD ON JUNE 1, 2013**

**WHEREAS**, an application for a Carnival License has been filed by Susan Collado for an Open House for Somerset Medical Center's Urgent Care Center at Hillsborough to be held on June 1, 2013; and

**WHEREAS**, the submitted application is complete.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that it hereby approves the application for Special Permit for Social Affair for Susan Collado for an Open House for Somerset Medical Center's Urgent Care Center at Hillsborough to be held on June 1, 2013.

**2. RESOLUTION APPROVING THE REQUEST FROM BRYAN AND DONNA LONIEWSKI FOR RELEASE OF DEVELOPMENT REVIEW ESCROW IN THE AMOUNT OF \$215.16**

**WHEREAS**, a request has been received from Bryan and Donna Loniewski for the release of Development Review Escrow; and

**WHEREAS**, the Hillsborough Township Planner certifies that all work related to the review of the above has been completed; and

**WHEREAS**, the Hillsborough Township Planner recommends that the Township Committee take action to release the \$215.16 Development Review Escrow because the work has been completed.

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Hillsborough Township Planner be and hereby is accepted and approved.



**3. RESOLUTION RELEASING PERFORMANCE BONDS NO. 5007785, NO. 5007787 AND CASH BOND FROM BOND SAFEGUARD INSURANCE COMPANY AND HOLDING \$5,000.00 CASH ESCROW FOR SITE WORK FOR WESTMEADE PROJECT (HEARTHSTONE AT HILLSBOROUGH)**

**WHEREAS**, a request has been received from Bond Safeguard Insurance Company for the release of Performance Bonds #5007785, #5007787 and Cash Bond for site work for the Westmeade Project (Hearthstone at Hillsborough); and

**WHEREAS**, Assistant Township Engineer Thomas Belanger recommends that the Township Committee take the following action, subject to the review and report of the Township Attorney to accept:

1. Release Performance Bond No. 5007785 from Bond Safeguard Insurance Company posted for the site work for the Westmeade Project (Hearthstone at Hillsborough) in its entirety.
2. Release Performance Bond No. 5007787 from Bond Safeguard Insurance Company posted for the Weston Road project in its entirety.
3. Release cash bond posted for Weston Road project in its entirety.
4. Hold \$5,000.00 cash escrow from the balance of the cash bond for site work. For the Westmeade Project (Hearthstone of Hillsborough), \$5,000.00 is held until June 30, 2013 to pay for any damaged sprinkler system/pipes. One (1) known damaged sprinkler system is noted at this time. Balance of escrow will be released after all damages are accounted for which should be completed by June 30, 2013.

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Assistant Township Engineer be and hereby is accepted and approved.

**4. RESOLUTION GRANTING PERMANENT EMPLOYEE STATUS TO DONNA DAUGHERTY, TECHNICAL ASSISTANT IN THE HILLSBOROUGH TOWNSHIP BUILDING DEPARTMENT, EFFECTIVE MAY 25, 2013**

**WHEREAS**, Donna Daugherty was hired as Technical Assistant in the Building Department on February 25, 2013; and

**WHEREAS**, the Director of Building and Construction certifies that Ms. Daugherty has performed her duties and assignments in a capable and competent manner; and

**WHEREAS**, having qualified for regular employee status during the three-month probationary period, the Director of Building and Construction recommends that regular employee status be conferred upon Ms. Daugherty effective May 25, 2013.

**NOW, THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that the recommendation of the Director of Building and Construction be and hereby is accepted and approved.

**5. RESOLUTION AUTHORIZING THE FOLLOWING ACTIONS FOR NESHANIC RIVERSIDE-TECUMSEH ASSOCIATES II: ACCEPTING MAINTENANCE BOND NO. S-0013758M FROM STANDARD NEW JERSEY IN THE AMOUNT OF \$27,860.00; RELEASING**

**PERFORMANCE BOND NO. S00789; RELEASING CASH BOND IN ITS ENTIRETY IN AN AMOUNT OF \$22,985.00 AND ACCEPTING THE PROJECT**

**WHEREAS**, a request has been received from Neshanic Riverside-Tecumseh Associates II for the acceptance of Maintenance Bond No. S-0013758M from Standard New Jersey in the amount of \$27,860.00, releasing Performance Bond No. S00789; releasing Cash Bond in its entirety in an amount of \$22,985.00 and accepting the project, including the following roadway into the public roadway system:

1. Rigger Court (approximately 600' in its entirety); and

**WHEREAS**, the Assistant Township Engineer certifies that all work has been satisfactorily completed; and

**WHEREAS**, the Assistant Township Engineer recommends that the Township Committee take action to accept the Maintenance Bond, release the Performance Bond, release the Cash Bond and accept the project, including the listed roadway into the public roadway system.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Assistant Township Engineer be and hereby is accepted and approved.

**6. RESOLUTION AUTHORIZING THE TRANSFER OF \$7,085.47, EARNED AMOUNTS, FROM THE SUBDIVISION AND SITE PLAN ENGINEERING TRUST ACCOUNTS TO THE TREASURER'S ACCOUNT**

**WHEREAS**, in accordance with the following summary of accrued Engineering charges related to various indicated projects, a total of \$7,085.47 should be transferred from Engineering inspection escrow accounts into the Treasurer's Account as indicated; and

**WHEREAS**, each of the project line items has been verified against the Treasurer's Office account records through May 21, 2013, to ensure that sufficient funds are available for these transfers of unanticipated revenues.

**NOW, THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that a total of \$7,085.47 is to be transferred from the Engineering Escrow Accounts into the Treasurers Account.

<u>Client</u>	<u>Number</u>	<u>Transfer Amount</u>
Accredited Dermatology	594	-66.58
CC @ Belle Mead	579	-389.54
CoParts 2012	586	-536.28
Country Classics – 3D	559	-367. 40
Country Classics – 4B	589	-1,134.12
East Hill Papartnership	349	-38.52
Gateway@Sunnymeade	472	-1,873.45
Gross/Neshanic Riverside	575	-77.04
High Branch Land, Inc.	373	-99.87
Hillsborough Chase	376	-343.36

Hillsborough Estates	539	-268.06
PLEABEAZIN	477	-509.81
PSE&G 2012-36 Gateway	600	-435.51
Pleasant View Estates III	490	-791.82
Road Opening 2010-26 PSE&G	572	-154.08
Grand Total		\$- 7,085.47

**7. RESOLUTION APPROVING THE REQUEST FROM JAMES AND NORMA NORZ FOR RELEASE OF DEVELOPMENT REVIEW ESCROW IN THE AMOUNT OF \$330.30**

**WHEREAS**, a request has been received from James and Norma Norz for the release of Development Review Escrow; and

**WHEREAS**, the Hillsborough Township Planner certifies that all work related to the review of the above has been completed; and

**WHEREAS**, the Hillsborough Township Planner recommends that the Township Committee take action to release the \$330.30 Development Review Escrow because the work has been completed.

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Hillsborough Township Planner be and hereby is accepted and approved.

**8. RESOLUTION ACCEPTING THE RESIGNATION OF KATHY WESOLOWSKI, PUBLIC WORKS SECRETARY, EFFECTIVE JUNE 28, 2013 AND AUTHORIZING THE POSTING FOR THE PUBLIC WORKS SECRETARY POSITION**

**WHEREAS**, Kathy Wesolowski is employed by the Township of Hillsborough as Public Works Secretary; and,

**WHEREAS**, Ms. Wesolowski has submitted her resignation to the aforementioned position, effective June 28, 2013; and

**WHEREAS**, the Director of Public Works has determined that this position needs to be filled as soon as possible and thereby requests authorization to post for the position of Public Works Secretary.

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey hereby accepts the resignation of Kathy Wesolowski, effective June 28, 2013 and authorizes the Director of Public Works to post for this position.

**9. RESOLUTION AUTHORIZING REFUND OF TAX OVERPAYMENTS IN THE AMOUNT OF \$49,963.35 (total properties 23)**

**WHEREAS**, real property tax payers overpaid their real property taxes and;

**WHEREAS**, the Tax Collector has received proof of such payments after correspondence with said property owners;

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Committee, of the Township of Hillsborough, County of Somerset, State of New Jersey, the Tax Collector is hereby authorized to refund said amounts to the property owners; Total, \$49,963.35, properties

<b>Block</b>	<b>Lot</b>	<b>Name</b>	<b>Amount</b>	<b>Qtr</b>	<b>Year</b>
207.04	9	Kosberg Esq., Alison	2,600.41	2 <sup>nd</sup>	2013
153.08	1.12	Wells Fargo Real Estate Tax Service	723.75	2 <sup>nd</sup>	2013
163.22	29.33	Wells Fargo Real Estate Tax Service	1,405.42	2 <sup>nd</sup>	2013
178	13.43	Wells Fargo Real Estate Tax Service	1,628.58	2 <sup>nd</sup>	2013
175.06	21	Wells Fargo Real Estate Tax Service	2,426.53	2 <sup>nd</sup>	2013
140.01	58	Peapack-Gladstone Bank	642.98	2 <sup>nd</sup>	2013
13.01	10.02	Corelogic Real Estate Tax Service	1,924.28	2 <sup>nd</sup>	2013
150.10	8	Corelogic Real Estate Tax Service	2,849.60	2 <sup>nd</sup>	2013
151	12.18	Corelogic Real Estate Tax Service	2,480.80	2 <sup>nd</sup>	2013
153.09	3201	Corelogic Real Estate Tax Service	1,232.65	2 <sup>nd</sup>	2013
153.12	1502	Corelogic Real Estate Tax Service	1,122.45	2 <sup>nd</sup>	2013
163.21	123	Corelogic Real Estate Tax Service	1,245.46	2 <sup>nd</sup>	2013
163.22	611	Corelogic Real Estate Tax Service	1,340.25	2 <sup>nd</sup>	2013
163.22	34101	Corelogic Real Estate Tax Service	1,128.67	2 <sup>nd</sup>	2013
174.04	28	Corelogic Real Estate Tax Service	4,344.17	2 <sup>nd</sup>	2013
178.02	195	Corelogic Real Estate Tax Service	1,392.68	2 <sup>nd</sup>	2013
199.01	4	Corelogic Real Estate Tax Service	2,271.48	2 <sup>nd</sup>	2013
203.07	9	Corelogic Real Estate Tax Service	2,632.53	2 <sup>nd</sup>	2013
203.16	20	Corelogic Real Estate Tax Service	2,294.19	2 <sup>nd</sup>	2013
204	44.12	Corelogic Real Estate Tax Service	4,158.66	2 <sup>nd</sup>	2013
205.04	31	Corelogic Real Estate Tax Service	3,222.27	2 <sup>nd</sup>	2013
145.05	14	Klein, Ira & Laureen	4,402.56	2 <sup>nd</sup>	2013
178.08	75	Della Fera, Mario & Friedman,S	2,492.98	2 <sup>nd</sup>	2013

**10. RESOLUTION AUTHORIZING THE TOWNSHIP ADMINISTRATOR TO EXECUTE ANY AND ALL DOCUMENTS IN CONJUNCTION WITH CHRISTINE CRIVELLO**

**WHEREAS**, the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, hired Christine Crivello as a Building Inspector for the Township of Hillsborough on November 9, 2000; and

**WHEREAS**, due to work related injuries sustained by Christine Crivello that are permanent and prevent Christine Crivello from performing her duties and responsibilities as an employee of the Township of Hillsborough and the fact that Christine Crivello has achieved maximum medical improvement, the Township of Hillsborough wishes to file an application for the involuntary disability retirement of Christine Crivello; and

**WHEREAS**, the Township Committee has determined that it is in the best interests of the Township of Hillsborough to file an application for the involuntary disability retirement of Christine Crivello.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that the Township Administrator may execute any and all necessary documents associated with the filing of the application for the involuntary disability retirement of Christine Crivello and any and all other documents related to Christine Crivello and the Township.

**11. RESOLUTION AUTHORIZING THE LAYOFF OF TAMAS ORMOSI, DIRECTOR OF SOCIAL SERVICES, FOR REASONS OF ECONOMY AND EFFICIENCY, EFFECTIVE JUNE 28, 2013**

**WHEREAS**, the current economic and financial conditions facing the Township have made it necessary for the Township to consider various cost-savings measures, including the permanent layoff of some employees.

**NOW, THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that Tamas Ormosi, Director of Social Services, be laid off for reasons of economy and efficiency, effective June 28, 2013.

**12. RESOLUTION SUPPORTING THE *CLICK IT OR TICKET* MOBILIZATION OF MAY 20 – JUNE 2, 2013**

**WHEREAS**, there were 591 motor vehicles fatalities in New Jersey in 2012; and

**WHEREAS**, a large percentage of the motor vehicle occupants killed in traffic crashes were not wearing a seat belt; and

**WHEREAS**, use of a seat belt remains the most effective way to avoid death or serious injury in a motor vehicle crash; and

**WHEREAS**, the National Highway Traffic Safety Administration estimates that 135,000 lives were saved by safety belt usage nationally between 1975 – 2000; and

**WHEREAS**, the State of New Jersey will participate in the nationwide *Click It or Ticket* seat belt mobilization from May 20 – June 2, 2013 in an effort to raise awareness and increase seat belt usage through a combination of enforcement and education; and

**WHEREAS**, the Division of Highway Traffic Safety has set a goal of increasing the seat belt usage rate in the state from the current level of 88.29% to 90%; and

**WHEREAS**, a further increase in seat belt usage in New Jersey will save lives on our roadways.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that they hereby support the *Click It or Ticket* seat belt mobilization both locally and nationally from May 20 – June 2, 2012 and pledges to increase awareness of the mobilization and the benefits of seat belt use.

**13. MAYORAL APPOINTMENT WITH CONSENT OF TOWNSHIP COMMITTEE**

Seat #11

(unexpired term)

Rich Resavy

12/31/13

Mayor DelCore stated that he wanted to highlight two things this evening, one is granting permanent status for Donna Daugherty as a Technical Assistant in the Building Department. Mayor DelCore said that she has only been here a few months, but is an asset to the department, and also would like to note the resignation of Kathy Wesolowski Public Works Secretary effective June 28<sup>th</sup> and authorize posting for that position. Mayor DelCore stated that she has been a tremendous employee to the Township and Public Works and will be missed.

Deputy Mayor Tomson stated that he would also like to congratulate Donna and Kathy.

Upon motion by Deputy Mayor Tomson, seconded by Committeeman Suraci, the consent agenda was unanimously approved upon call of the roll.

#### **CLAIMS LISTS**

Mayor DelCore presented Claims Lists 2013-10.

Upon motion by Deputy Mayor Tomson, seconded by Committeeman Burchette, Claims List 2013-10 was unanimously approved upon call of the roll.

#### **EXECUTIVE SESSION RESOLUTION**

**WHEREAS**, Section 8 of the Open Public Meetings Act (N.J.S.A. 10:4-12 (b) (1-9), Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, the Township Committee is of the opinion that such circumstances exist.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough in the County of Somerset, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:

#### **EXECUTIVE SESSION**

*a. Property Acquisition:*

- i. *14 Hillsborough Road, Block 201, Lot 9*

*b. Litigation:*

- i. *Cynthia Hwang v Hillsborough Township, Hillsborough Township Police Department*
- ii. *PBA Arbitration*

*iii. Hillsborough Properties v. Township of Hillsborough*

*c. Contract Negotiations:*

*i. Police Dispatchers Teamsters Local 701*

*ii. DPW Teamsters Local 469*

3. The Township Committee may take official action on those items discussed in Executive Session upon completion of the Executive Session.

4. The minutes of the discussions shall be made available to the public as soon as the matters under discussion are no longer of a confidential or sensitive nature.

Upon motion by Committeeman Suraci seconded by Deputy Mayor Tomson, the aforesaid resolution was unanimously approved upon call of the roll.

**ADJOURNMENT**

Upon motion by Committeeman Suraci, seconded by Deputy Mayor Tomson, the meeting duly adjourned at 9:04 p.m. Said motion was carried unanimously upon voice vote.

Attested:

Pamela Borek  
Township Clerk