

Minutes of the Regular Meeting of the Township Committee of the Township of Hillsborough, in the County of Somerset, State of New Jersey, held in the Municipal Complex at 7:30 p.m. on the above date.

Upon call of the roll, the following Committee members were recorded present: Committeeman Greg Burchette, Committeewoman Gloria McCauley, Committeeman Carl Suraci, Deputy Mayor Doug Tomson, and Mayor Frank DelCore. Also, in attendance were Township Clerk Pamela Borek, Township Administrator Anthony Ferrera and Township Attorney William Willard on behalf of Albert Cruz.

SALUTE TO THE FLAG

Following roll call, Mayor DelCore advised that in accordance with Section 5 of the Open Public Meetings Act, Chapter 231, of the Public Laws of 1975, that notice of this meeting was made by the posting on the bulletin board at the Hillsborough Township Municipal Complex and notifying the officially designated newspapers that this meeting would take place at the Hillsborough Township Municipal Complex at 7:30 p.m. on June 11, 2013.

Mayor DelCore stated that, Senator Frank Lautenberg passed away last week. We offer his family our condolences as well.

Mayor Frank DelCore stated that Retired Hillsborough Police officer Sergeant William "Dave" Scott also passed away last week. He retired as a Sergeant in 1994 after serving for 25 years with the Hillsborough Police Department. He was also a Navy veteran of the Vietnam War. Our condolences go to the Scott family as they mourn their loss.

Mayor Frank DelCore said that it is with a heavy heart that he informs everyone that last week he learned of the untimely passing of Mr. Bob Ringelheim, the Township Planner. Bob began with the Township 11 years ago (May 2002) and during that time was dedicated to the appropriate and thoughtful planning of our town. His dry sense of humor and quick wit will be missed by all who had the pleasure of knowing him. We offer the Ringelheim family our deepest condolences as they mourn the loss of Bob.

Mayor DelCore said he would like to take a moment of silence for Mr. Ringelheim, Sgt. Scott and Senator Lautenberg.

APPROVAL OF MINUTES

Approval of the May 14, 2013 Regular Session Minutes

Upon motion by Committeeman Burchette, seconded by Committeewoman McCauley, the minutes of the May 14, 2013 Regular Session Minutes were approved upon the call of the roll.

Deputy Mayor Tomson abstained.

REPORTS FROM COMMITTEE LIAISONS, AND RECEIPT OR REPORTS, PETITIONS OR COMMUNICATIONS

Committeeman Burchette

Committeeman Burchette stated that Hillsborough Township Public School Suicide Prevention Forum is on June 25th at the Hillsborough High School. Eric Marcus will be there. He is the author of "Why Suicide".

Committeewoman McCauley

Committeewoman McCauley stated that Somerset County Permanent Prescription Drop Off Boxes have three locations in Somerset County. Somerset County Sherriffs Office 20 Grove Street in Somerville, our Police Department here in Hillsborough, and Bernards Township. If you have any unwanted prescription drugs to get rid of, no questions asked, please drop them off at those locations.

Committeeman Suraci

Committeeman Suraci stated that June 15th & 16th Governor Chris Christie announced free fishing days for New Jersey and also out of state visitors.

Deputy Mayor Tomson

Deputy Mayor Tomson stated that this month is Adopt a Shelter Cat Month. You can visit St. Hubert's.org website.

Deputy Mayor Tomson stated that our REC summer camps are filling up fast. Triangle Road is almost full. Please visit our Parks and Recreation registration page to learn about the programs.

Deputy Mayor Tomson stated that we are currently in the process of doing our annual dog population. This is a State requirement. We have individuals going out in the Township and they are employees.

Mayor DelCore

Mayor DelCore said that he would like to thank Auten Road Intermediate School and Ms. Pat Sellars for the invitation to participate in their Colonial Day on May 31st. They were presented a proclamation at our last meeting in honor of Colonial Day and once again, I must say how impressed I was by this event.

Mayor DelCore stated that nearly 900 runners participated in the 13th Annual Hillsborough Hop on June 1st. Mayor DelCore said he had the honor of sounding the horn at the start of the race. Mayor DelCore thanked the YMCA and all of the participants.

Mayor DelCore said that right after the HOP, he headed over to the Little League Family Day, where he threw out a ceremonial first pitch.

Mayor DelCore said that he would like to thank Senior Group B for the invitation to their Spring Luncheon. Mayor DelCore said that he was only able to stay for a few minutes, but greatly appreciated being invited.

Mayor DelCore stated that both of our Senior Citizen groups here in Hillsborough are very active. Mayor DelCore said that if you are a senior citizen in Hillsborough, and wish to join one of the 2 clubs, please visit our website and in the Social Services Department is a link with all of the information.

Mayor DelCore said that this past Friday was the Superintendent's Art Gallery here at the Peter J. Biondi Municipal Complex.

Mayor DelCore stated that the Township Fireworks will be held on Saturday, June 29th. Starting at 4:30 shuttle buses will be running from the Middle School and the High School to the Auten Road Field. Mayor DelCore said that there will be the food tent, amusements, face painting and a DJ for your enjoyment.

Mayor DelCore stated that regarding the passing of Senator Lautenberg, there will be a Special Primary Election held on August 13th and the Special Election will be held on October 16th. Mayor DelCore said that as of right now, all the polling locations for the Primary that was held last week will be available for the two ensuing special

elections. Mayor DelCore said to please stay tuned to the Township website and the future eNews for more information.

PROCLAMATIONS / APPOINTMENTS/PRESENTATIONS

Proclamation honoring Sandra Smith as Triangle Elementary School's Teacher of the Year for 2013

WHEREAS, Sandra Smith was honored as Triangle Elementary School's Teacher of the Year for 2013;

WHEREAS, Ms. Smith has been a Kindergarten teacher and has taught for over 16 years as a part of the Triangle Elementary Faculty; and

WHEREAS, Ms. Smith has also taught at the Hillsborough Summer Enrichment Program for the past 13 years; and

WHEREAS, Ms. Smith has welcomed and embraced special needs students into her regular education classroom to instill the need for acceptance of all people; and

WHEREAS, Ms. Smith is also a huge proponent of parental involvement in the classroom;

NOW, THEREFORE, BE IT PROCLAIMED by the Mayor and Township Committee of the Township of Hillsborough that Ms. Sandra Smith is hereby recognized for her leadership and ability to for inspiring the love learning.

BE IT FURTHER PROCLAIMED that Ms. Sandra Smith has been recognized as the Triangle Elementary School Teacher of the Year and we thank her for all her work.

Proclamation honoring Shaan Kumar, 3rd grade student at Triangle Elementary School, for competing at the Little Mozart's Competition

WHEREAS, Shaan Kumar, a 3rd grade student at Triangle Elementary School competed at the Little Mozart's Competition held at Rider University; and

WHEREAS, Shaan had a "commanding performance" and received a perfect score when he performed Albert Biehl's Sonatina in C; and

WHEREAS, Shaan, as one of the first place winners, performed in the Weill Recital Hall at Carnegie Hall in New York City; a venue reserved for elite performers; and

WHEREAS, Shaan developed an interest in the piano during a trip to India when he was 3 years old and during that visit his grandparents hired a piano teacher to keep him entertained; and

WHEREAS, Shaan then was devoted to learning the piano; and

WHEREAS, Shaan is recognized for his achievement, development of piano skills, and spirit.

NOW, THEREFORE, BE IT PROCLAIMED by the Mayor and Township Committee of the Township of Hillsborough, that Shaan Kumar is hereby, recognized for his outstanding music skills as a young pianist.

BE IT FURTHER PROCLAIMED that we, the Mayor and the Township Committee of the Township of Hillsborough, congratulate Shaan Kumar for his dedication and commitment and wish him all the best in his future endeavors.

Mayor DelCore said that he would like to thank and congratulate our proclamation recipients this evening. Mayor DelCore stated that he was truly honored to present these very worthy proclamations to all and thanked them for joining us.

NEW BUSINESS

None

PUBLIC COMMENT ON NEW BUSINESS AND MATTERS NOT ON THE AGENDA

None

INTRODUCTION OF NEW ORDINANCES

2013-16 AN ORDINANCE OF THE TOWNSHIP OF HILLSBOROUGH, IN THE COUNTY OF SOMERSET, NEW JERSEY, PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS AND RELATED EXPENSES IN AND FOR THE TOWNSHIP OF HILLSBOROUGH AND APPROPRIATING \$716,713 THEREFORE, AND PROVIDING FOR THE ISSUANCE OF \$680,877 IN BONDS OR NOTES OF THE TOWNSHIP OF HILLSBOROUGH TO FINANCE THE SAME. FURTHER CONSIDERATION OF THIS ORDINANCE AND PUBLIC HEARING WILL BE HELD ON JULY 9, 2013.

Be it ordained by the Township Committee of the Township of Hillsborough, in the County of Somerset, New Jersey (not less than two-thirds of all members thereof affirmatively concurring), as follows:

Section 1. The improvement or purpose described in Section 3 of this bond ordinance is hereby authorized to be undertaken by the Township of Hillsborough, in the County of Somerset, New Jersey (the "Township") as a general improvement. For the improvement or purpose described in Section 3 hereof, there is hereby appropriated the sum of \$716,713, including the sum of \$35,836 as the down payment required by the Local Bond Law. The down payment has been made available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

Section 2. In order to finance the cost of the improvement or purpose not covered by application of the down payment or otherwise provided for hereunder, negotiable bonds or notes are hereby authorized to be issued in the principal amount of \$680,877 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds or notes, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvements hereby authorized and the purposes for which the bonds or notes are to be issued include the migration of the Township Police Communication System; the upgrading of the

Township 911 System and the acquisition and installation of a VOIP Phone System, and all work and materials necessary therefor or incidental thereto.

(b) The maximum amount of bonds or notes to be issued for the improvement or purpose is as stated in Section 2 hereof.

(c) The estimated cost of the improvement or purpose is equal to the amount of the appropriation herein made therefor.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:2-8.1. The chief financial officer is hereby authorized to sell part or all of the notes from time to time, at not less than par and accrued interest, at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

Section 5. The capital budget (or temporary capital budget as applicable) of the Township is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. In the event of any such inconsistency and amendment, the resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget (or amended temporary capital budget as applicable) and capital program as approved by the Director of the Division of Local Government Services is on file with the Clerk and is available there for public inspection.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3 of this bond ordinance is not a current expense. It is an improvement or purpose the Township may lawfully undertake as a general improvement, and no part of the costs thereof have been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of the improvement or purposes, within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is 10 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$680,877 and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$20,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the improvements or purposes.

(e) The Township reasonably expects to commence the acquisition and/or construction of the improvements or purposes described in Section 3 hereof, and to advance all or a portion of the costs in respect thereof, prior to the issuance of bonds or notes hereunder. To the extent such costs are advanced, the Township further reasonably expects to reimburse such expenditures from the proceeds of the bonds or notes authorized by this bond ordinance, in an aggregate amount not to exceed the amount of bonds or notes authorized in Section 2 hereof.

Section 7. Any grant moneys received for the purposes described in Section 3 hereof shall be applied either to direct payment of the cost of the improvements or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized hereunder shall be reduced to the extent that such funds are so used.

Section 8. The full faith and credit of the Township is hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be

direct, unlimited obligations of the Township, and the Township shall be obligated to levy ad valorem taxes upon all the taxable real property within the Township for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 9. The Township hereby covenants to take any action necessary or refrain from taking such action in order to preserve the tax-exempt status of the bonds and notes authorized hereunder as is or may be required under the Internal Revenue Code of 1986, as amended, and the regulations promulgated thereunder (the "Code"), including compliance with the Code with regard to the use, expenditure, investment, timely reporting and rebate of investment earnings as may be required thereunder.

Section 10. To the extent that any previous ordinance or resolution is inconsistent herewith or contradictory hereto, said ordinance or resolution is hereby repealed or amended to the extent necessary to make it consistent herewith.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Mayor DelCore stated that Ordinance 2013-16 authorizes the Chief Finance Officer to borrow the funds to upgrade the Township's Emergency 911 system, the police radio migration required by the FCC as well as improvements to the municipal telephone system.

Mayor DelCore stated that these are not routine capital purchases.

Mayor DelCore stated that the Emergency 911 upgrade is necessary because the current system can no longer be maintained without this upgrade. The police radio migration is federally mandated and will allow our Emergency Service providers to continue to communicate with all public safety agencies.

Mayor DelCore stated that the improvements to the 20 plus year old municipal telephone system are necessary as it is no longer economically prudent to upgrade or repair (no new replacement parts are available, only refurbished items with limited warranties are available – for example the cards and handsets) the existing aging system. This upgrade will enable further shared services with the Board of Education resulting in additional cost savings as we will be sharing the use of their call manager server.

Mayor DelCore stated that typically, municipalities bond for their routine capital purchases.

Mayor DelCore said that the necessary expenditures as outlined in the bond ordinance fall outside the criteria of the Township's "Pay as you go" capital spending plan. By bonding for these expenditures, it reserves capital funds to be used for routine capital expenditures in future years, such as sidewalks and roads.

Deputy Mayor Tomson moved, that the aforesaid Ordinance be passed on first reading and that the ordinance be further considered at a public hearing held on July 9, 2013 at 7:30 p.m. Said motion was seconded by Committeeman Burchette and unanimously approved upon call of the roll

CONSIDERATIONS

- 1. RESOLUTION AWARDED A CONTRACT TO CARLIN APPRAISAL SERVICE AND MARK TINDER APPRAISALS FOR THE APPRAISAL OF THE ZILIC PROPERTY (111 WERTSVILLE ROAD), IN AN AMOUNT NOT TO EXCEED \$2,500.00 AND \$2,850.00 RESPECTIVELY.**

WHEREAS, there exist a need for an appraisal of 111Wertsville Road (Block 169, Lot 5.07); and

WHEREAS, a solicitation for quotes was prepared and distributed to interested companies; and

WHEREAS, four (4) quotes were received for the survey as follows:

1. Carlin Appraisal Service	\$2,500.00
2. Mark Tinder Appraisals	\$2,850.00
3. Sterling DiSanto & Associates	\$3,000.00
4. Valuation Consultants, Inc.	\$3,100.00

WHEREAS, the Township Committee has decided to award the contract for Professional Services to Carlin Appraisal Service and Mark Tinder Appraisals, to perform services indicated above in an amount not to exceed \$2,500.00 and \$2,850.00 respectively; and

WHEREAS, funds are available and have been certified as such by the Chief Financial Officer said certification is attached to this resolution.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey as follows:

1. The Mayor and Township Clerk are hereby authorized to execute an agreement with Carlin Appraisal Service and Mark Tinder Appraisals for an appraisal, for Block 169, Lot 5.07, in an amount not to exceed \$2,500.00 and \$2,850.00 respectively.

The Mayor and Clerk are hereby authorized to execute the Township's standard form of agreement for "Professional Services" and any modifications thereto and related constituent documents as may be found acceptable by the Township Committee.

Mayor DelCore stated that four responses were received for proposals to provide a State Agricultural Development Committee appraisal for the above mentioned property. This is for a potential Farmland Preservation acquisition and the necessary funds, if pursued, would come from the Planned Incentive Grant and therefore will not have an impact on the municipal budget. Mayor DelCore stated that the contract was awarded to Carlin Appraisal Service and Mark Tinder Appraisals as they were the two lowest bidders. It is a requirement of the SADC to have two independent appraisals. The proposals will be completed according to their guidelines and will be submitted within 35 days of the contract award.

Upon motion by Committeeman Suraci, seconded by Committeeman Burchette, the aforesaid resolution was unanimously approved upon call of the roll.

2. RESOLUTION AUTHORIZING AND EXTENDING THE DATE FOR COMPLETION OF ALL IMPROVEMENTS FROM JUNE 16, 2013 TO APRIL 16, 2014 AS SET FORTH IN AN ACCESS AND UTILITY EASEMENT BETWEEN THE TOWNSHIP OF HILLSBOROUGH AND JOHN C. ZAMKOTOWICZ FOR THE PROPERTY KNOWN AND DESIGNATED AS BLOCK 199, LOT 18, TOWNSHIP OF HILLSBOROUGH, SOMERSET COUNTY, NEW JERSEY

WHEREAS, John C. Zamkotowicz (hereinafter "Zamkotowicz") obtained Preliminary and Final Major Subdivision Approval for four single-family building lots to be known as Lots 18, 18.02, 18.03 and 18.04, Block 199 by the Hillsborough Township Planning Board on September 4, 2008 and a Resolution of Memorialization was adopted for said Preliminary and Final Major Subdivision Approval; and

WHEREAS, pursuant to the provisions of the Final Major Subdivision Plan and said Resolution of Memorialization, access to new Lots 18.02, 18.03 and 18.04, Block 199 only will be via a “paper street” known as Vroom Drive which is shown on a certain map known as “Roycebrook Estates, Section 1” which was filed in the Somerset County Clerk’s Office as Map Number 1251; and

WHEREAS, the Township of Hillsborough adopted Ordinance No. 2011-06 authorizing the sale by auction of said easement over Vroom Drive in accordance with N.J.S.A. 40A:12-13(a); and

WHEREAS, Zamkotowicz was the successful bidder at the sale which was an auction sale made by the Township of Hillsborough; and

WHEREAS, pursuant to said Ordinance No. 2011-06 and a subsequent contract of sale between the Township of Hillsborough and Zamkotowicz, the Township granted and conveyed to

Zamkotowicz the attached Access and Utility Easement dated September 28, 2011 and recorded by the Somerset County Clerk on December 13, 2011 in Book 6474, Pages 1169-1178; and

WHEREAS, pursuant to the terms of the Access and Utility Easement, Zamkotowicz was to complete all improvements set forth therein by June 16, 2013, and upon failure to do so, all easement rights would automatically revert to the Township and all rights of Zamkotowicz would be terminated; and

WHEREAS, Zamkotowicz has requested the date for completion of all improvements set forth in the Access and Utility Easement be extended from June 16, 2013 to April 16, 2014 in consideration for an additional payment from Zamkotowicz to the Township in the amount of \$7,500.00; and

WHEREAS, the Township Committee of the Township of Hillsborough believes that it is in the best interests of the Township to grant the requested extension.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough in the County of Somerset, State of New Jersey, as follows:

1. The date for completion of all improvements set forth in the attached Access and Utility Easement between Zamkotowicz and the Township of Hillsborough shall be extended from June 16, 2013 to April 16, 2014 in consideration for payment from Zamkotowicz to the Township in the amount of \$7,500.00.
2. Zamkotowicz shall make payment to the Township of Hillsborough in the amount of \$7,500.00 within 20 days of the Township Committee’s adoption of this Resolution.
3. In the event Zamkotowicz fails to timely satisfy the payment requirement, this Resolution shall be deemed null and void and the June 16, 2013 date for the completion of all improvements set forth in the Access and Utility Easement shall remain unchanged.

All other terms of the Access and Utility Easement shall remain unchanged.

Mayor DelCore stated that this resolution authorizes an extension for the completion of improvements for the above mentioned property.

Upon motion by Committeewoman McCauley, seconded by Committeeman Burchette, the aforesaid resolution was unanimously approved upon call of the roll.

3. RESOLUTION RENEWING THE CONTRACT FOR SHORT-TERM DISABILITY INSURANCE TO RELIANCE STANDARD FROM JULY 1, 2013 TO JUNE 30, 2014

WHEREAS, The Township of Hillsborough, County of Somerset, State of New Jersey provides each full-time employee short-term disability insurance ; and

WHEREAS, the current policy with Reliance Standard expires on June 30, 2013; and

WHEREAS, the Township's Risk Management Consultant, Conner Strong, sent marketing renewals out in May 2013, requesting quotes on identical short-term disability insurance coverage; and

WHEREAS, Reliance Standard, the Township's current provider, responded with the lowest increase in premiums for the period of one (1) year, effective July 1, 2013.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, hereby authorizes the Chief Finance Officer to execute a one-year agreement for short-term disability insurance with Reliance Standard for the period July 1, 2013 through June 30, 2014.

Mayor DelCore stated that this resolution renews the Township's short term disability policy.

Upon motion by Committeewoman McCauley, seconded by Deputy Mayor Tomson, the aforesaid resolution was unanimously approved upon call of the roll.

4. RESOLUTION SETTING THE SALARIES OF DEBRA BLANEY, TAX ASSESSOR AND JOHN "JACK" DANIELS, FIRE SUB-COD OFFICIAL

WHEREAS, the resolution adopted on May 28, 2013 showed the Commercial Assessment Stipend for Debra Blaney in the amount of \$13,841 effective January 1, 2013; and

WHEREAS, the correct amount of the Commercial Assessment Stipend for Debra Blaney is \$14,118 effective January 1, 2013; and

WHEREAS, John "Jack" Daniels is the Fire Sub-Code Official in the Construction Department per a change in title effective May 27, 2013; and

WHEREAS, the salary of John "Jack" Daniels, based on the recommendation of the Township Administrator, Director of the Building Department, and the Construction Official, is \$83,733 effective May 27, 2013.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the salaries of Debra Blaney and John "Jack" Daniels are approved and are effective as shown on this resolution.

Mayor DelCore stated that this resolution sets the salaries of the listed non-union municipal employee.

Upon motion by Deputy Mayor Tomson, seconded by Committeewoman McCauley, the aforesaid resolution was unanimously approved upon call of the roll.

5. RESOLUTION SETTING THE SALARIES OF THE SUMMER EMPLOYEES HIRED TO CONDUCT A DOG CANVASS

WHEREAS, the Township Committee authorized the hiring of summer employees for the purpose of conducting a dog canvass; and

WHEREAS, the Township Clerk has recommended the hiring of the following individuals with a start date on or about June 3, 2013:

Daniel Maturin, Supervisor	\$12.00 per hour
Dominick Caporaso	\$10.00 per hour
Brian Hollenbach	\$10.00 per hour
Justin Michaels	\$10.00 per hour
McKayl Novak	\$10.00 per hour

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the salaries of the summer employees for the purpose of conducting a dog canvass are approved and are effective as shown on this resolution.

Mayor DelCore stated that at our last meeting we authorized the hiring of the summer employees for the purpose to conduct the state mandated dog canvass, pursuant to NJSA 4:19. This resolution sets the salaries of those part time summer employees.

Upon motion by Committeewoman McCauley, seconded by Deputy Mayor Tomson, the aforesaid resolution was unanimously approved upon call of the roll.

6. RESOLUTION TO HIRE SUMMER EMPLOYEE THOMAS KESSLER FOR THE PARKS AND RECREATION DEPARTMENT WITH A START DATE OF JUNE 24, 2013, AT A SALARY OF \$10.00 PER HOUR FUNDED THROUGH THE CLEAN COMMUNITIES GRANT

WHEREAS, there is a need for temporary summer employment in the Parks and Recreation Department in the Township of Hillsborough; and

WHEREAS, the Township of Hillsborough anticipates receiving \$81,754.05 from the Clean Communities Grant Fund, said monies to be used to cover the cost of the summer help in the Parks and Recreation Department; and

WHEREAS, the Director of Parks and Recreation has determined that Thomas Kessler is a qualified candidate and has recommended his appointment as a summer employee in the Parks and Recreation Department, with a start date on or about June 24, 2013, at a salary of \$10.00 per hour, for 40 hours per week.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Director of Parks and Recreation hereby be accepted and approved.

Mayor DelCore stated the Clean Communities Grant provides the funding for temporary summer help in the Parks Department and Department of Publics. This particular resolution authorizes the hiring of a summer employee in the Parks Department.

Mayor DelCore stated that as always, grant funding is always appreciated as it allows for these types of hires without impacting our Hillsborough Taxpayers.

Upon motion by Committeeman Burchette, seconded by Committeewoman McCauley, the aforesaid resolution was unanimously approved upon call of the roll.

7. **RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) 2013 FORD F350 4WD CHASSIS CAB WITH OPTIONS IN AN AMOUNT NOT TO EXCEED \$38,210, AND ONE (1) 2013 FORD F350 4WD PICK-UP TRUCK WITH OPTIONS IN AN AMOUNT NOT TO EXCEED \$33,515, FOR THE PARKS DEPARTMENT THROUGH THE STATE CONTRACT (A-833557 T2101) PURCHASING PROGRAM**

WHEREAS, there is a need to purchase two (2) vehicles for the Parks Department in the Township of Hillsborough, County of Somerset, State of New Jersey; and

WHEREAS, the amount of the purchase of one (1) 2013 Ford F350 4WD Chassis Cab with Options will not exceed \$38,210 and funds are available as evidenced by the Chief Finance Officer's Certification, and this purchase was authorized in Capital Ordinance 2012-20 and amended in Capital Ordinance 2013-13; and

WHEREAS, the amount of the purchase of one (1) 2013 Ford F350 4WD Pick-Up Truck with Options will not exceed \$33,515 and funds are available as evidenced by the Chief Finance Officer's Certification, and this purchase was authorized in Capital Ordinance 2012-20 and amended in Capital Ordinance 2013-13; and

WHEREAS, public bids are not required when the vendor is under a state contract in accordance with N.J.S.A. 40A:11-12.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough in the County of Somerset that the Township Chief Finance Officer is hereby authorized and directed to approve and forward a Purchase Order as follows:

<u>State Contract Vendor</u>	<u>Vehicle</u>	<u>Not to Exceed Amount</u>
DFFLM, LLC T/A Ditschman/Flemington Ford	(1) 2013 Ford F350 4WD Chassis Cab with Options	\$38,210
DFFLM, LLC T/A Ditschman/Flemington Ford	(1) 2013 Ford F350 4WD Pick-Up Truck with Options	\$33,515

Mayor DelCore stated that this resolution authorizes the purchase of two vehicles for the Parks Department. Funds for this purchase were authorized in Ordinance 2013-13, which amended the capital ordinance from 2012, as the original vehicles were no longer available.

Upon motion by Committeeman Burchette, seconded by Deputy Mayor Tomson, the aforesaid resolution was unanimously approved upon call of the roll.

8. **RESOLUTION AUTHORIZING THE HIRING OF RUTH ANN BRADLEY AS A PART TIME BUS DRIVER FOR THE HILLSBOROUGH DEPARTMENT OF SOCIAL SERVICES**

WHEREAS, there exists a vacancy in the Hillsborough Township Department of Social Services for a part time Bus Driver; and

WHEREAS, the Director of Parks and Recreation and Social Services, Rich Resavy, recommends that Ruth Ann Bradley be appointed to fill the part-time bus driver position, effective June 12,2013 at the rate of \$17.00 per hour, not to exceed 29 hours per week.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that the recommendation of Rich Resavy, Director of Parks and Recreation and Social Services, be and hereby is accepted and approved.

Mayor DelCore stated the part-time bus driver is utilized for Senior Citizen Transportation Program, which provides bus service in the local area for Hillsborough residents age 60 and over who are otherwise without a means of transportation. Transportation is provided to area doctors, senior wellness programs at the municipal building, grocery shopping, etc. The purpose of this program is to promote an independent lifestyle for our senior residents.

Upon motion by Committeeman Burchette, seconded by Deputy Mayor Tomson, the aforesaid resolution was unanimously approved upon call of the roll.

CONSENT

1. RESOLUTION RATIFYING AND CONFIRMING THE AUTHORIZATION FOR THE TOWNSHIP QUALIFIED PURCHASING AGENT TO ADVERTISE FOR REQUESTS FOR PROPOSALS FOR A RECREATION BASEBALL SUMMER CLINIC

WHEREAS, the Township of Hillsborough believes that it is in the best interests of its residents to provide for a youth recreation baseball summer clinic; and

WHEREAS, the Parks and Recreation Department does not have the staff to operate such a youth baseball clinic; and

WHEREAS, because the summer season is quickly approaching and the Township is desirous of having such a program available to its youth in a timely manner, the Township Qualified Purchasing Agent is authorized to advertise a Request for Proposals for a Recreation Baseball Summer Clinic, with Responses to the Request for Proposals to be received on June 14, 2013; and

WHEREAS, the Township Attorney reviewed a draft of the Request for Proposals drafted by the Qualified Purchasing Agent and advised that the Request for Proposals meets the applicable statutory requirements.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey as follows:

1. The Township Qualified Purchasing Agent was authorized to advertise the Request for Proposals.
2. The bidding process will be administered by the Township Chief Finance Officer.
3. Responses to the Request for Proposals will be accepted on June 14, 2013 at 10:00 A.M.

This Resolution is ratified and confirmed to allow for the timely receipt of these requests.

2. **RESOLUTION APPROVING REQUEST FROM COUNTRY CLASSICS AT BELLE MEADE FOR THE RELEASE OF CASH ESCROW FOR WINTER CERTIFICATES OF OCCUPANCY, FOR BLOCK 203.23, LOTS 53.12 AND 53.17, IN THE AMOUNT OF \$1,000.00**

WHEREAS, a request has been received from Country Classics at Belle Meade for release of cash escrow for Winter Certificates of Occupancy, in the amount of \$1,000.00; and

WHEREAS, the Assistant Township Engineer certifies that all work has been satisfactorily completed; and

WHEREAS, the Assistant Township Engineer recommends that the Township Committee take action to release the \$1,000.00 cash escrow that was posted for the completion of the project.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Assistant Township Engineer be and hereby is accepted and approved.

3. **RESOLUTION APPROVING THE REQUEST FROM COLONIAL SQUARE DEVELOPMENT FOR THE RELEASE OF CASH ESCROWS FOR WINTER CERTIFICATES OF OCCUPANCY FOR BLOCK 208, LOTS 77.04, 77.06, 77.12 AND 77.13, IN THE AMOUNT OF \$3,000.00**

WHEREAS, a request has been received from Colonial Square Development for the release of cash escrow for Winter Certificates of Occupancy retained to guarantee completion of site work for Block 208, Lots 77.04, 77.06, 77.12 and 77.13; and

WHEREAS, the Assistant Township Engineer certifies that all work has been satisfactorily completed; and

WHEREAS, the Assistant Township Engineer recommends that the Township Committee take action to release the \$3,000.00 cash bond.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Assistant Township Engineer be and hereby is accepted and approved.

4. **RESOLUTION APPROVING THE REQUEST FROM SENIOR LIVING SOLUTIONS, LLC FOR THE RELEASE OF CASH BOND FEES, IN THE AMOUNT OF \$5,200.00 AND ENGINEERING INSPECTION FEES, IN THE AMOUNT OF \$1,447.81**

WHEREAS, a request has been received from Senior Living Solutions, LLC for the release of the cash bond retained to guarantee completion of all site work; and

WHEREAS, a request has been received from Senior Living Solutions, LLC for the release of engineering inspection fees; and

WHEREAS, the Assistant Township Engineer certifies that all work has been satisfactorily completed; and

WHEREAS, the Assistant Township Engineer recommends that the Township Committee take action to release the \$5,200.00 cash bond and release the \$1,447.81 in engineering inspection fees to Senior Living Solutions, LLC.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Assistant Township Engineer be and hereby is accepted and approved.

5. RESOLUTION RATIFYING AND CONFIRMING THE MAYOR SIGNING A LAST CHANCE AGREEMENT BETWEEN THE TOWNSHIP OF HILLSBOROUGH AND GARTH FRITZINGER

WHEREAS, the Township and Garth Fritzinger have been involved in employment issues involving Mr. Fritzinger's employment;

WHEREAS, Mr. Fritzinger has agreed to sign a Last Chance Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that the Township Committee does hereby ratify and confirm the signing the Last Chance Agreement between the Township of Hillsborough and Garth Fritzinger by the Mayor.

6. RESOLUTION APPROVING THE NEW JERSEY VOLUNTEER TUITION CREDIT PROGRAM FOR THE TOWNSHIP OF HILLSBOROUGH VOLUNTEERS

WHEREAS, the Township Committee of the Township of Hillsborough in the County of Somerset, deems it appropriate to enhance the recruitment and retention of volunteer firefighters and emergency medical volunteers in the Township of Hillsborough; and

WHEREAS, the State of New Jersey has enacted P.L. 1998, c. 145 which permits municipal governments to allow their firefighting and emergency medical volunteers to take advantage of the Volunteer Tuition Credit Program at no cost to the municipal government.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that the Volunteer Tuition Credit Program as set forth in P.L. 1998, c. 145 is herewith adopted for the volunteer firefighters and emergency medical volunteers in the municipality; and

BE IT FURTHER RESOLVED, that the Township Clerk is herewith delegated the responsibility to administer the program and is authorized to enter into all agreements and to maintain files of all documents as may be required under the P.L. 1998, c. 145, a copy of which is herewith made part of this resolution.

7. RESOLUTION AUTHORIZING THE HILLSBOROUGH TOWNSHIP TAX COLLECTOR TO PREPARE AND MAIL ESTIMATED TAX BILLS IN ACCORDANCE WITH P.L. 1994, c. 72

WHEREAS, The Hillsborough Township Finance Office will be unable to mail the Township's 2013 tax bills on a timely basis due to unforeseen budget issues; and

WHEREAS, the Hillsborough Township Chief Finance Officer/Tax Collector has computed an estimated tax levy in accordance with N.J.S.A. 54:4-66.3, and she has signed a certification showing the tax levies for the previous year, the tax rates and the range of permitted estimated tax levies.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, in the County of Somerset and State of New Jersey on this 11th day of June, 2013, as follows:

1. The Hillsborough Township Tax Collector is hereby authorized and directed to prepare and issue estimated tax bills for the Township for the third installment of 2013 taxes. The Tax Collector shall proceed upon approval, if required, from the Director Division of Local Government Services, and take such actions as are permitted and required by P.L. 1994, c. 72 (N.J.S.A. 54:4-66.2 and 54.4-66.3).
2. The entire estimated tax levy for 2013 is hereby set at \$124,953,495.80.

In accordance with law the third installment of 2013 taxes shall not be subject to interest until the later of August 10th or the twenty-fifth calendar day after the date the estimated tax bills were mailed. The estimated tax bills shall contain a notice specifying the date on which interest may begin to accrue.

8. **RESOLUTION AUTHORIZING TOWNSHIP OF HILLSBOROUGH CHIEF OF POLICE, PAUL KAMINSKY, TO POST FOR THE POSITION OF POLICE SPECIALIST FOR THE TOWNSHIP POLICE DEPARTMENT**

WHEREAS, Police Specialist, Robert Agans, has an anticipated retirement date effective August 1, 2013; and

WHEREAS, Police Chief Kaminsky has determined that this position needs to be filled as soon as possible and thereby requests authorization to post for the position of Police Specialist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that Police Chief Kaminsky is hereby authorized to post for the position of Police Specialist.

Upon motion by Committeeman Suraci, seconded by Deputy Mayor Tomson, the consent agenda was unanimously approved upon call of the roll.

CLAIMS LISTS

Mayor DelCore presented Claims Lists 2013-11.

Upon motion by Committeeman Burchette, seconded by Committeewoman McCauley, Claims List 2013-11 was unanimously approved upon call of the roll.

EXECUTIVE SESSION RESOLUTION

WHEREAS, Section 8 of the Open Public Meetings Act (N.J.S.A. 10:4-12 (b) (1-9), Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee is of the opinion that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough in the County of Somerset, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:

a. Contract Negotiations:

i. AFSCME, AFL-CIO 3697

3. The Township Committee may take official action on those items discussed in Executive Session upon completion of the Executive Session.

4. The minutes of the discussions shall be made available to the public as soon as the matters under discussion are no longer of a confidential or sensitive nature.

5. This Resolution shall take effect immediately.

Upon motion by Deputy Mayor Tomson, seconded by Committeeman Suraci, the aforesaid resolution was unanimously approved upon call of the roll.

RE-OPEN PUBLIC MEETING

Upon motion by Committeeman Suraci, seconded by Deputy Mayor Tomson, the aforesaid resolution was unanimously approved upon call of the roll.

ADJOURNMENT

Upon motion by Deputy Mayor Tomson, seconded by Committeewoman McCauley, the meeting duly adjourned at 8:48 p.m. Said motion was carried unanimously upon voice vote.

Attested:

Pamela Borek
Township Clerk