

Minutes of the Regular Meeting of the Township Committee of the Township of Hillsborough, in the County of Somerset, State of New Jersey, held in the Municipal Complex at 7:30 p.m. on the above date.

Upon call of the roll, the following Committee members were recorded present: Committeeman Greg Burchette, Committeewoman Gloria McCauley, Committeeman Carl Suraci, Deputy Mayor Doug Tomson, and Mayor Frank DelCore. Also, in attendance were Township Clerk Pamela Borek, Township Administrator Anthony Ferrera and Township Attorney William Willard on behalf of Albert Cruz.

### **SALUTE TO THE FLAG**

Following roll call, Mayor DelCore advised that in accordance with Section 5 of the Open Public Meetings Act, Chapter 231, of the Public Laws of 1975, that notice of this meeting was made by the posting on the bulletin board at the Hillsborough Township Municipal Complex and notifying the officially designated newspapers that this meeting would take place at the Hillsborough Township Municipal Complex at 7:30 p.m. on June 25, 2013.

### **APPROVAL OF MINUTES**

#### ***Approval of the May 28, 2013 Regular Session Minutes***

Upon motion by Committeeman Burchette, seconded by Committeewoman McCauley, the minutes of the May 28, 2013 Regular Session Minutes were approved upon the call of the roll.

Committeewoman McCauley abstained.

### **REPORTS FROM COMMITTEE LIAISONS, AND RECEIPT OR REPORTS, PETITIONS OR COMMUNICATIONS**

#### **Committeeman Burchette**

Committeeman Burchette stated that the Basilone Bowl is this Friday, June 28<sup>th</sup> at the Raritan High School at the John Basilone Stadium. The game will feature senior athletes from neighboring High Schools.

#### **Committeewoman McCauley**

Committeewoman McCauley thanked Volunteer Fire Company #2 for the invitation to their picnic with their families.

#### **Committeeman Suraci**

Committeeman Suraci stated that this week at the Hillsborough Library is the start of the summer reading clubs for preschool through teen reading clubs. There is also an adult reading club. Committeeman Suraci said that this is a reminder that the 4<sup>th</sup> of July the library will be closed. Committeeman Suraci stated that summer programs will be available in the library. There will also be Concerts in the Park in Hillsborough June 27<sup>th</sup> at 8:30 pm, July 11<sup>th</sup> and July 18<sup>th</sup>.

#### **Deputy Mayor Tomson**

Deputy Mayor Tomson stated that there have been bear sightings recently. Take proper precautions. You can go to State Departments Wildlife website for more information.

#### **Mayor DelCore**

Mayor DelCore thanked the Hillsborough Elementary School and participated in their Flag Day Ceremony. Mayor DelCore stated that last Monday he had the honor of speaking to Cub Scouts from Pack 89, Den 5 for

their government discussion. Mayor DelCore stated that as Mayor, one of the parts of the jobs he personally looks forward to is opportunities such as this to speak with our young residents about how local government operates.

Mayor DelCore stated it was the official grand opening of the Urgent Care facility last night. It will enable residents instead of going to emergency room for all medical issues, to go to Urgent Care for simple issues like fractures or sprains. It is affiliated with Somerset Medical Center.

Mayor DelCore stated that there have been some questions as to the newly milled section of New Centre Road. Somerset County has issued the following statement regarding that road project: "The goal of the Federally Funded "Traffic Safety Improvements at New Centre Road" project is to reduce 'out of control' and 'run off the road' crashes along the roadway by providing a high friction pavement surface to provide vehicles better traction on the roadway. The roadway currently exhibits over 60 crashes a year along the approximately ½ mile segment, mostly related to vehicles losing control coming in to or out of curves.

Mayor DelCore stated that the high friction surface was implemented along the entire project length to minimize the change in pavement transitions which helps drivers maintain a constant speed through the area and maintain control when transitioning from the curves to straight sections."

Mayor DelCore stated that this is a reminder that there will be a Special Primary Election held on August 13<sup>th</sup> and the deadline to register to vote in the Special Primary is July 23<sup>rd</sup>. Visit the Township or Somerset County's website for a voter registration form.

Mayor DelCore stated that this is a reminder that the Hillsborough Township Fireworks will be held on Saturday, June 29<sup>th</sup>. This is such a great community event. Shuttle buses will begin running from the Middle School and the High School to the Auten Road Field at 4:30pm. There will be many fun activities for the entire family – from the inflatable rides, face painting, volley ball and kickball games, the awesome food tent and of course as dusk approaches the spectacular fireworks display to celebrate our great nation's independence. All are welcome – and we look forward to seeing you there.

## **RESOLUTION TO HIRE CHRISTOPHER FRANCIS PELTACK AS POLICE OFFICER IN THE POLICE DEPARTMENT**

**WHEREAS**, there exists a vacancy in the position of Police Officer in the Police Department; and

**WHEREAS**, the Chief of Police and the Police Committee have conducted a detailed examination of the top candidates; and

**WHEREAS**, the Chief of Police recommends that Christopher Francis Peltack be hired as Police Officer in the Police Department at an annual salary of \$39,600.00, effective on or about June 27, 2013.

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that the recommendation of the Police Chief be and hereby is accepted and approved.

Upon motion by Committeeman Burchette, seconded by Deputy Mayor Tomson, the aforesaid resolution was unanimously approved upon call of the roll.

Mayor DelCore stated this resolution authorizes the hiring of a Police Officer for the Department. Congratulations and welcome Officer Peltack.

Mayor DelCore invited Officer Peltack to the front to be sworn in as a Hillsborough Township Police Officer.

## **PROCLAMATIONS / APPOINTMENTS/PRESENTATIONS**

### ***Proclamation honoring Abigail Karolewski for qualifying to compete in the USA Gymnastics Level 9 Eastern National Championships***

**WHEREAS**, Abigail Karolewski, a seventh grade student at Hillsborough Middle School, qualified to compete in the USA Gymnastics Level 9 Eastern National Championships held in Battle Creek Michigan from May 2-5, 2013; and

**WHEREAS**, Abigail was one of 6 girls to qualify and represent the 7<sup>th</sup> Region in this National Competition which is comprised of New Jersey, Maryland, Delaware, West Virginia, Virginia, Pennsylvania and Washington DC; and

**WHEREAS**, Abigail competed in the individual and all around competitions as well as the team competition, and her scores contributed to the Region 7's team taking 1<sup>st</sup> place as the Eastern National Champions; and

**WHEREAS**, Abigail is the only team member who attends public school, whereas the rest of her team members are all homeschooled; and

**WHEREAS**, Abigail will begin training this summer at Level 10 at Head Over Heels Gymnastics in Old Bridge, which is the last level before a gymnast competes at the Elite Level, one that only Olympic Gymnasts compete in.

**NOW, THEREFORE, BE IT PROCLAIMED** by the Mayor and Township Committee of the Township of Hillsborough, that Abigail Karolewski is hereby recognized not only for her awards and championships, but also for her unwavering dedication, and sportsmanship.

**BE IT FURTHER PROCLAIMED** that we, the Mayor and the Township Committee, congratulate Abigail Karolewski for her dedication and commitment and wish her all the best in her future endeavors.

### ***Proclamation honoring Jennifer Klejst, a member of Girl Scout Troop 60386, for earning the Gold Award***

**WHEREAS**, Jennifer Klejst, a member of Girl Scout Troop 60386 of the Girl Scouts of New Jersey Council, has earned the Gold Award, the highest award a Girl Scout can earn; and

**WHEREAS**, Jennifer was recognized with a NJ State Youth Jefferson Award, co-sponsored by the Governor's Office and Advisory Council on Volunteerism, and The Star-Ledger; and

**WHEREAS**, Jennifer was also one of three New Jersey teens to receive national recognition. Her New Jersey State Jefferson Award project was elevated for national contention. She won third place in the national Jefferson Youth In Action Elder Care Category for her "Keeping the Memories Alive" project; and

**WHEREAS**, we, the Township Committee of the Township of Hillsborough, recognize the many hours Jennifer devoted to attaining the Gold Award, working with diligence and determination in order to achieve this highly coveted award; and

***WHEREAS**, Jennifer completed over 100 service hours on her project entitled “Alzheimer’s Disease: Keeping the Memories Alive”; and*

***WHEREAS**, Jennifer, a senior at Stuart Country Day School, founded a chapter of an Alzheimer’s Foundation of America Teens Club, which meets weekly and was part of her Girls Scouts Gold Award; and*

***WHEREAS**, Jennifer Klejst serves as an example to youth through her high level of personal achievement, leadership and community service, and we are very proud that Jennifer is a member of our community.*

***NOW, THEREFORE, BE IT PROCLAIMED** that we, the Mayor and Township Committee of the Township of Hillsborough, extend our sincere congratulations to Jennifer Klejst for having achieved the status of Gold Award and the recipient of the Thomas Jefferson Youth Services Award, an honor for both her and for those who have guided her, with our best wishes for a bright future.*

***Proclamation honoring Jack Panagos for winning first place at The 2013 International Junior Golf Tour***

***WHEREAS**, Jack Panagos won first place at The 2013 International Junior Golf Tour that took place at the Architects Golf Club in Lopatcong, New Jersey on April 27-28, 2013; and*

***WHEREAS**, Jack was among 111 junior golfers that participated in the tournament ranging from ages 9-19, represented by seven states and two countries during the 36 hole competition; and*

***WHEREAS**, Jack took home the Architects Cup in the Boys 15-19 Division, after playing an impressive first round with five birdies carding a 1-under par 70; and*

***WHEREAS**, Jack started his final round off with a bang with four consecutive birdies on the front nine, and led the Boys 15-19 Division by two strokes; and*

***WHEREAS**, Jack, is a junior at Hillsborough High School, and a member of the Boys Golf Team.*

***NOW, THEREFORE, BE IT PROCLAIMED** by the Mayor and Township Committee of the Township of Hillsborough, that Jack Panagos is hereby recognized not only for his awards and championships, but also for his unwavering dedication, and sportsmanship throughout the season.*

***BE IT FURTHER PROCLAIMED** that we, the Mayor and the Township Committee, congratulate Jack Panagos for his dedication and commitment and wish him all the best in his future endeavors.*

Mayor DelCore thanked and congratulated all of the proclamation recipients.

**APPOINTMENTS**

Mayoral Appointment of Edmund Wysocki to the Sign Review Committee, Alternate Seat #1 for the term expiring December 31, 2013.

**NEW BUSINESS**

**None**

## **PUBLIC COMMENT ON NEW BUSINESS AND MATTERS NOT ON THE AGENDA**

Rose Reina Rosenbaum - 20 Peterson Road. She would like to revisit a proposal and approval in 2009 in regards to the roadside reflectors for Wildlife along Hillsborough Road. Coalition for animals have and will purchase the rest of the reflectors for that road if the Township is willing to install them.

Mayor DelCore stated that there was an issue with the cost. If there is a way to donate the reflectors, then the Township can figure out a way to have them installed. Coordinate this with Administrator Ferrera to have them installed. He thanked Ms. Rosenbaum.

## **INTRODUCTION OF NEW ORDINANCES**

**2013-17 An Ordinance Calling for the placement of a question on the November 5, 2013 general election ballot asking the voters of Hillsborough Township whether or not they wish to permit the Township Committee to expand the uses and purposes of the "Open Space Fund" for the Township of Hillsborough. Further comment and a public hearing will be held on July 23, 2013.**

**WHEREAS**, it is the purpose of this Ordinance to propose a ballot question for the 2013 General Election; and

**WHEREAS**, on July 25, 1995, pursuant to N.J.S.A. 19:37-1 et seq., the Township Committee of the Township of Hillsborough adopted a Resolution authorizing a nonbinding Open Space Ballot Measure; and

**WHEREAS**, on November 7, 1995, the voters of the Township of Hillsborough approved the nonbinding Open Space Ballot Measure; and

**WHEREAS**, on December 8, 1998, the Township Committee of the Township of Hillsborough adopted Ordinance No. 98-43 providing that "[t]he applicable tax rate to be applied for the Open Space Trust Fund shall be \$0.04 per \$100 of assessed value"; and

**WHEREAS**, on May 10, 2011, the Township Committee of the Township of Hillsborough adopted Ordinance 2011-11, decreasing the Open Space Tax from four cents (\$0.04) per one hundred dollars (\$100.00) of assessed value to two point eight cents (\$0.028) per one hundred dollars (\$100.00) of assess value, and amending Section 77-2 of the Code of the Township of Hillsborough to decrease the Open Space Tax; and

**WHEREAS**, the Township Committee of the Township of Hillsborough would like the residents and citizens of the Township to have the opportunity to modify and expand the uses and purpose of the Open Space Trust Fund.

**NOW, THEREFORE, BE IT ORDAINED** by the Township of Hillsborough, County of Somerset, State of New Jersey, that the following question be placed on the November 5, 2013 General Election Ballot regarding the expansion and modification of the Open Space Trust Fund:

**"SHALL THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HILLSBOROUGH MODIFY AND EXPAND THE USES AND PURPOSES OF THE OPEN SPACE TRUST FUND TO ALLOW FOR NOT MORE THAN 20% OF THE OPEN SPACE TRUST FUND TAX COLLECTED IN ANY ONE YEAR TO BE UTILIZED FOR THE DEVELOPMENT AND, OR IMPROVEMENT OF PARK AND RECREATION FACILITIES THAT ARE LOCATED ON PROPERTY WITHIN THE OPEN SPACE AND PARK INVENTORY FOR RECREATION, CONSERVATION AND GENERAL OPEN SPACE PURPOSES?"**

Mayor DelCore stated that in order to present a question for the voters of Hillsborough Township to weigh in on, an ordinance or resolution is needed. Mayor DelCore said that historically, we have used an ordinance to proceed with a question on the ballot.

Mayor DelCore stated that over 30% of Hillsborough Township is preserved open space. This ordinance would permit a ballot question to be placed on the upcoming November 5, 2013 General Election.

The ballot question reads:

“Shall the Township Committee of the Township of Hillsborough modify and expand the uses and purposes of the Open Space Trust Fund to allow for not more than 20% of the Open Space Trust Fund Tax collected in any one year to be utilized for the development and, or improvement of Park and recreation Facilities that are located on property within the Open Space and Park inventory for recreation, conservation and general open space purposes?”

This ordinance does not change the amount of the open space tax, but only expands the use of the funds generated from the open space tax.

Upon motion by Committeeman Suraci, seconded by Committeeman Burchette, the aforesaid resolution was unanimously approved upon call of the roll.

Deputy Mayor Tomson stated that this is very important aspect for Parks & Recreation, and he hopes the residents of Hillsborough vote for this.

Committeeman Suraci stated that on the July 23rd meeting we would have a resolution to commission a study and prioritize to view such a study.

## CONSIDERATIONS

### 1. RESOLUTION ADOPTING A WILDLIFE MANAGEMENT PLAN FOR THE 2013-2014 SEASON

**WHEREAS**, Ordinance 2004-24, which established the Hillsborough Wildlife Management Commission, requires the Commission to report annually to the Township Committee, and recommend a Wildlife Management Plan for the upcoming year; and

**WHEREAS**, the Commission reports that the 2012-2013 deer hunting season on public properties in Hillsborough was again safe and successful; and

**WHEREAS**, Ordinance 2004-24 and Ordinance 2008-50 provides that the hunting, shooting, killing and removal of white-tailed deer and other wildlife, as approved by the State of New Jersey, on municipally-owned land shall be allowed for the purpose of reducing and managing the Township’s deer and other wildlife population, but only with the possession of and under the provisions of a municipal game management permit for such activity; and

**WHEREAS**, the number of municipal game management permits issued each year for the culling of white-tailed deer and other wildlife, and the properties for which such permits shall be issued, shall be determined annually by resolution of the Township Committee; and

**WHEREAS**, the Wildlife Management Commission has recommended, in its proposed Wildlife Management Plan for the 2013-2014 hunting season, and the Police Chief has concurred, that nineteen (19)

properties be made available for permitted hunting, with a total number of fifty-four (54) permits to be issued; and

**WHEREAS**, based upon the recommendation of the Township Health Department, the culling of coyote shall be permitted again in this year's wildlife management program, as part of a pilot program designed to reduce the spread of mange and rabies throughout the Township; and

**WHEREAS**, the Wildlife Management Commission also recommends that in the lottery of available permits, preference be granted first to Hillsborough residents, next to Somerset County residents and finally to New Jersey residents and that three (3) alternate permits be allowed to create a substitute list if an original permit holder is unable to hunt; and

**WHEREAS**, the Commission further recommends that it be mandatory for all hunters to wear a safety harness while in their tree stands, that all hunters be limited to one (1) fixed style tree stand, that all hunters are to sign a consent form for a NJ Fish and Wildlife license check and that the program for processing and donating harvested deer be continued; and

**WHEREAS**, the Wildlife Management Commission also recommends that the limited number of days available to hunt with a firearm in Areas 1, 2, 3, 6, 8 (Buckshot only), and 16 coincide with all season dates set forth by the NJ Division of Fish and Wildlife; and

**WHEREAS**, the Commission further recommends that licensed hunters who were permitted to hunt on public properties for the 2012-2013 season be able to have, if desired, that permit extended on the same terms and conditions for the 2013 and 2014 seasons on the same property, without submitting to a lottery; and

**WHEREAS**, the Commission believes the permit extension privilege provides an added safety feature because continuity of hunters in hunting areas allows those hunters to become more familiar with the property and its boundaries, with deer habits, and with each other's habits, thereby increasing safety; and

**WHEREAS**, the Commission also recommends that additional steps be taken to provide non-lethal means of deer damage control.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that deer hunting, in accordance with New Jersey Laws, rules and regulations, Township rules and regulations, the provisions of Ordinance 2004-24, and as recommended by the Wildlife Management Commission in their proposed Wildlife Management Plan for the 2013-2014 season, is hereby authorized on the following public properties for the 2013-2014 season:

AREA 1-- MONTGOMERY RD. AND PSHORN LN  
Block 169, Lots 27 & 30  
7 permits

AREA 2-- DAVIDS LANE  
Block 171, Lots 14C, 14L, 14Z, & 112.01  
5 permits

AREA 3-- WERTSVILLE RD.  
Block 171, Lot 6  
5 permits

AREA 4-- AUTEN RD. (BOW HUNTING ONLY)  
Block 151, Lot 1

4 permits

AREA 5-- MONTGOMERY RD & AMWELL RD. (BOW HUNTING ONLY)

Block 166, Lots 1 & 3.01

Block 167, Lot 8

3 permits

AREA 6-- DUTCHTOWN ZION RD.

Block 174, Lot 200

4 permits

NO AREA 7

AREA 8-- BEEKMAN LANE (BOW HUNTING AND SHOTGUN HUNTING-ONLY WITH  
BUCKSHOT)

Block 203, Lot 8; Block 150.04, Lot 6

3 permits

AREA 9-- SCOTT DR. (BOW HUNTING ONLY)

Block 203, Lot 22 Block 203.05, Lot 1

2 permits

AREA 10--RIVER ROAD (OLD MAIN ROAD)

(BOW HUNTING ONLY)

Block 8, Lot 9

2 permits

AREA 11--SURREY DRIVE AND MULFORD LANE

(BOW HUNTING ONLY)

Block 13.01, Lot 36

2 permits

AREA 12--RIVER ROAD AND NORZ DRIVE

(BOW HUNTING ONLY)

Block 13.01, Lot 14.18

1 permit

AREA 13--HORSESHOE DRIVE

(BOW HUNTING ONLY)

Block 205.11, Lots 41 & 58

2 permits

AREA 14--RADDEL COURT

(BOW HUNTING ONLY)

Block 205.15, Lot 38

1 permit

AREA 15--BEEKMAN LANE (NORTH OF NEW CENTER RD.)

Block 145, Lot 32 (BOW HUNTING ONLY)

2 permits

AREA 16--MONTGOMERY RD. (BETWEEN WERTSVILLE RD &  
AMWELL RD)

Block 167, Lots 9, 12.04, 13.01, 13.02, and 13.03  
3 permits

AREA 17--SOUTH BRANCH ROAD  
(BOW HUNTING ONLY)  
Block 149.08, Lots 81, 82, 83  
2 permits

AREA 18—BROOKS BLVD.  
(BOW HUNTING ONLY)  
Block 65.04, Lot 6  
1 permit

AREA 19--DAVAL ROAD  
Block 174.04, Lots 48 and 84  
2 permits

AREA 20--RIVER ROAD EAST  
Block 11, Lot 13.02  
2 permits

**BE IT FURTHER RESOLVED** that, pursuant to the recommendation of the Wildlife Management Commission in its proposed 2013-2014 Wildlife Management Plan, the following steps be taken to provide non-lethal means of deer damage control:

- 1) Continue to plot all road killed deer from motor vehicle accidents on a map of the Township to locate where additional signage may be needed.
- 2) Continue the replacement of worn deer crossing road signs and/or an increase of signs at key points around the Township;
- 3) Continue the trimming of brush on public properties further back from the road to allow motorists improved vision of deer at the roadside;
- 4) Provide “Wildlife Tips” throughout year on the Township’s website on such topics relating to deer such as deer resistant plants, leaving wildlife alone in the wild, driving tips during peak times when deer are most active and the negative issues of feeding deer and other wildlife issues;
- 5) Make available a detailed list that can be obtained at the Townships Clerk’s office on landscape plants rated by deer resistance.

Upon motion by Committeewoman McCauley, seconded by Committeeman Suraci, the aforesaid resolution was unanimously approved upon call of the roll.

Mayor DelCore stated that over the last several years, the Township’s Wildlife Management Program has helped to reduce the Township’s deer population. This is an important part of protecting the safety and welfare of the community as an overabundance of deer affects motorists and the public health through vegetation damage.

Mayor DelCore stated that the program, which concluded its 9th year, has again reported that the past hunting season has been 100% safe and successful.

Mayor DelCore said that safety is always our number one priority when it comes to the Wildlife Management Program. The continued effort put forth by the hunters has led to this outstanding safety record.

There has not been a single incident in the nine years the program has existed. Mayor DelCore said that he would just like to thank the hunters and other agencies involved in this program for their continued emphasis on safety.

Mayor DelCore invited Dr. Robert Matros, Chairman of the Wildlife Commission evening to report on the 2012-2013 season.

Dr. Matros presented the information via a slide presentation highlighting the outstanding safety record of the programs.

Committeewoman McCauley asked how signs are maintained. Dr. Matros said that every year they replace signs that are shabby.

Mayor DelCore asked if there was a minimum amount with the butcher. Dr. Matros said that there are 52 hunters, then there would be 52 spots at butcher. Hunting licenses will go out on July 8<sup>th</sup>. They are available for three weeks.

Mayor DelCore thanked Dr. Matros and the Commissions for their diligent efforts with respect to safety and appreciated his presentation that evening.

**2. RESOLUTION AUTHORIZING THE INSTALLATION OF A SEMI-ACTUATED TRAFFIC CONTROL SIGNAL WITH PEDESTRIAN PUSH BUTTONS AT THE INTERSECTION OF ROUTE 206 AND VALLEY ROAD – LAKE DRIVE PURSUANT TO THE RECOMMENDATION OF THE STATE OF NEW JERSEY, DEPARTMENT OF TRANSPORTATION**

**WHEREAS**, a traffic condition exists at the intersection of Route 206 and Valley Road – Lake Drive, in the Township of Hillsborough, in the County of Somerset, which requires the installation and operation of a semi-actuated traffic control signal with pedestrian push buttons and areas of presence detection in order to minimize the possibility of accidents; and

**WHEREAS**, it is necessary to expedite the safe movement and conduct of pedestrian and vehicular traffic; and

**WHEREAS**, the State of New Jersey has indicated its willingness to install a traffic control signal at said intersection.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Township, through the Mayor and other officials, where applicable, be and hereby are authorized to enter into an Agreement with the State of New Jersey, acting through the Commissioner of Transportation, for the purpose aforesaid, a copy of said Agreement being attached hereto and made a part hereof.

**NOW, THEREFORE, BE IT FURTHER RESOLVED** that the Mayor and Township Clerk be and are hereby authorized to execute said agreement.

Upon motion by Committeeman Burchette, seconded by Committeewoman McCauley, the aforesaid resolution was unanimously approved upon call of the roll.

Mayor DelCore stated that the New Jersey Department of Transportation has identified the need for a semi-actuated traffic control signal at the intersection of Route 206 and Valley Road – Lake Drive. In order to allocate responsibilities among all respective parties, NJDOT requires a resolution from the Township.

**3. RESOLUTION TO RENEW TOWNSHIP LIQUOR LICENSES FOR THE 2013-2014 LICENSE TERM**

**WHEREAS**, the Hillsborough Township Police Department has conducted a thorough investigation of each retail licensee and club licensee to insure that criminally disqualified and other unfit persons do not acquire or hold direct interests in the retail alcoholic beverage industry; and

**WHEREAS**, the Township Clerk has certified that each licensee has posted the required municipal fee of \$2,500 for a Plenary License and \$188 for the Club License together with the State fee of \$200; and

**WHEREAS**, the Township Clerk has further certified that each license holder has submitted the appropriate and complete renewal application, and each has been granted a New Jersey State Tax Clearance Certificate as required by law; and

**WHEREAS**, as a result of the aforementioned investigations, a report by the Hillsborough Police Department has been submitted confirming that the applicants are not subject to any of the disabilities set forth in Title 33 New Jersey Statutes; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough that Plenary Retail Consumption Licenses are hereby renewed to the following license holders for the year 2013-2014 effective July 1, 2013:

<u>Name</u>	<u>License Number</u>
Wine Manor, LLC 390 Route 206 South Hillsborough, NJ 08844 t/a Wine Manor	#1810-32-002-007
Apple Food Services of Hillsborough, LLC 315 Route 206, Unit 300 Hillsborough, NJ 08844 t/a Applebee's Neighborhood Grill & Bar	#1810-33-005-004
Hillsborough Hospitality, Inc. 284 Route 206, South Hillsborough, NJ 08844 t/a Old Man Rafferty's Restaurant	#1810-33-008-008
Hillsborough Golf Club, Inc. 146 Wertsville Road Hillsborough, NJ 08844 t/a Hillsborough Golf Club	#1810-33-009-007
Woods Tavern, LLC 419 Amwell Road Hillsborough, NJ 08844 t/a Petrock's Bar & Grille.	#1810-32-010-004
Hillsborough Bottle King, Inc. 626 Route 206 Hillsborough, NJ 08844 t/a Bottle King Discount Wines and Liquors	#1810-44-014-001
Prime American Inns, Inc. 118 Route 206 South	#1810-36-016-002

Hillsborough, NJ 08844  
t/a Manhattan Drive Bar & Restaurant (Days Inn)

Royce Brook Beverage, LLC #1810-33-001-004  
201 Hamilton Road  
Hillsborough, NJ 08844  
t/a Royce Brook Golf Club

Polish Falcons Camp, Inc. #1810-32-011-003  
140 Falcon Road  
P.O. Box 5956  
Hillsborough, NJ 08844  
t/a Polish Falcons

419 Amwell Road, LLC #1810-44-013-005  
419 Amwell Road  
Hillsborough, NJ 08844  
t/a Petrock's Liquors

NEC Liquors, LLC #1810-44-017-001  
601 US Highway 206  
Hillsborough, NJ 08844  
t/a NEC Liquors

Manville BPOE Lodge 2119 #1810-31-012-001  
P.O. Box 355  
Manville, NJ 08835  
t/a Manville-Hillsborough BPOE Lodge 2119

**NOW, BE IT FURTHER RESOLVED**, that the liquor licenses for Hillsborough Convenience, Inc., KLBJ, LLC and C & J Operating, LLC will not be renewed at this time due to the non issuance of the Renewal Clearance Certificate from the State of New Jersey, Department of the Treasury, Division of Taxation and the liquor licenses for DH Hillsborough, LLC and Pragaiti Spirits, LLC will not be renewed at this time due to the failure to receive a 12.39 ruling from the State of New Jersey, Department of Law & Public Safety, Division of Alcoholic Beverage Control.

Upon motion by Deputy Mayor Tomson, seconded by Committeeman Burchette, the consent agenda was unanimously approved upon call of the roll.

Mayor DelCore stated that all of the holders of Township liquor licenses listed in this resolution have paid the requisite fees. They have been reviewed by the Police Department and have filed all the appropriate documentation to have their licenses renewed.

4. **RESOLUTION RATIFYING AND CONFIRMING A ONE (1) YEAR CONTRACT WITH "NORM HEWITT T/A TOUCHING ALL THE BASES" TO OPERATE A RECREATION BASEBALL SUMMER CLINIC FROM JUNE 25, 2013 TO JUNE 24, 2014.**

**WHEREAS**, there exists a need for a Recreation Baseball Summer Clinic in the Township of Hillsborough; and

**WHEREAS**, a notice of advertisement for proposals was prepared and advertised on June 4, 2013; and

**WHEREAS**, one (1) proposal was received from Norm Hewitt T/A Touching All the Bases and submitted on June 14, 2013 at 10:00 AM, which was the time and place as provided for in the advertisement; and

**WHEREAS**, the Township of Hillsborough awards the contract to the sole bidder, Norm Hewitt T/A Touching All the Bases; and

**WHEREAS**, the sole bidder offered \$1,000.00 to the Township of Hillsborough for the use of Municipal Premises; and

**WHEREAS**, the dates of the baseball clinic for 2013 are scheduled as: June 25<sup>th</sup> – June 28<sup>th</sup> ; July 1<sup>st</sup> – July 5<sup>th</sup> ; July 8<sup>th</sup> –12<sup>th</sup> ; July 15<sup>th</sup> –19<sup>th</sup>; and July 22<sup>nd</sup> – 26<sup>th</sup>.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey as follows:

1. Norm Hewitt T/A Touching All the Bases has been awarded a one (1) year contract, from June 25, 2013 to June 24, 2014, to operate the Recreation Baseball Summer Clinic in the Township of Hillsborough.
2. Norm Hewitt T/A Touching All the Bases will pay the Township of Hillsborough \$1,000 for the use of Municipal Premises.
3. This Resolution took effect as of June 25, 2013.

Notice of this action shall be placed in the local newspaper.

Upon motion by Committeeman Burchette, seconded by Committeewoman McCauley, the consent agenda was unanimously approved upon call of the roll.

Mayor DelCore stated that through the sealed bid process, “Touching All the Bases” has been awarded the one year contract for a Recreation Baseball Camp. This is the fourth year that this camp is being provided to the youth of Hillsborough to improve their baseball skills such as hitting, fielding, pitching and the overall mechanics of the game.

5. **RESOLUTION AUTHORIZING AN ANNUAL STIPEND AND HOURLY SALARY STIPEND FOR LUCIA BUSH**

**WHEREAS**, Lucia Bush is completely fluent in Spanish, written and oral; and

**WHEREAS**, Ms. Bush routinely is called upon to translate Spanish to English for Police officers and other departments within the Township; and

**WHEREAS**, upon the recommendation of Paul A. Kaminsky, Chief of Police, Ms. Bush will be compensated for her additional duties with an annual stipend of \$1,500.00 as well as an hourly stipend of \$50.00 for translational work performed outside her normal work hours.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that Lucia Bush be compensated for her additional duties with an annual stipend of \$1,500.00 as well as an hourly stipend of \$50.00 for translational work performed outside her normal work.

Upon motion by Committeewoman McCauley, seconded by Committeeman Suraci, the consent agenda was unanimously approved upon call of the roll.

Mayor DelCore stated that as a result of the increased diversity of our community, a need exists to provide Spanish translations for our residents. This resolution authorizes an annual stipend for on-going translation services provided by Ms. Lucia Bush. Additionally, in certain circumstances more in-depth literature translation services are needed to meet the needs of our diverse population and an hourly stipend would apply.

**6. RESOLUTION AUTHORIZING MASER CONSULTING, P.A., TO PERFORM ADDITIONAL ENGINEERING SERVICES FOR THE TOWNSHIP OF HILLSBOROUGH, IN AN AMOUNT NOT TO EXCEED \$4,500.00**

**WHEREAS**, on January 3, 2013, as a result of the fair and open procurement process, N.J.S.A. 19:44A-20.4-5 et seq., Maser Consulting, P.A., was awarded a contract to provide professional engineering services for the Township of Hillsborough; and

**WHEREAS**, there is now the necessity for additional engineering services for the surveying of Orchard Drive for the purpose of road realignment, in a sum not to exceed \$4,500.00, as described in a proposal from Maser Consulting, P.A., dated May 23, 2013; and

**WHEREAS**, funds are available and have been certified as such by the Chief Finance Officer and said certification is attached to this resolution.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that Maser Consulting, P.A., is authorized to perform additional professional engineering services outlined in their proposal, dated May 23, 2013, in an amount not to exceed \$4,500.00 for the surveying of Orchard Drive for the purpose of road realignment.

Upon motion by Committeeman Burchette, seconded by Deputy Mayor Tomson, the consent agenda was unanimously approved upon call of the roll.

Mayor DelCore stated that this resolution authorizes Maser to perform additional engineering services as part of their annual professional services contract. This professional survey work will ensure the property corners along a portion of Orchard Drive that had been previously vacated in order to better define the boundaries of the impacted parcels of land.

**7. RESOLUTION EXTENDING THE CONTRACT FOR DENTAL INSURANCE TO DELTA DENTAL FROM JULY 1, 2013 TO JUNE 30, 2014.**

**WHEREAS**, The Township of Hillsborough, County of Somerset, State of New Jersey offers each full-time employee dental coverage; and

**WHEREAS**, the current policy with Delta Dental expires on June 30, 2013; and

**WHEREAS**, the Township's Risk Management Consultant, Conner Strong, sent marketing renewals out in May 2013, requesting quotes on identical dental insurance coverage; and

**WHEREAS**, Delta Dental, the Township's current provider, responded with identical coverage with no increase in premiums for the period of one (1) year, effective July 1, 2013.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, hereby authorizes the Chief Finance Officer to execute a one-year agreement for dental coverage with Delta Dental for the period July 1, 2013 through June 30, 2014 with no increase in premiums.

Upon motion by Committeeman Burchette, seconded by Committeewoman McCauley, the consent agenda was unanimously approved upon call of the roll.

Mayor DelCore stated that the Township's Risk Management Consultant initiated quotes for identical dental insurance coverage and Delta Dental, the current provider responded with the identical coverage at no increase in premium. This resolution extends Delta Dental's contract for a year.

**8. RESOLUTION AUTHORIZING A FIVE (5) YEAR LEASE FOR TWO (2) UNMARKED POLICE VEHICLES, BY STATE CONTRACT, FROM HERTRICH FLEET SERVICES, AT A PRICE NOT TO EXCEED \$7,954.72**

**WHEREAS**, there is a need to lease two unmarked police vehicles, by state contract, for the Police Department in the Township of Hillsborough, County of Somerset, State of New Jersey; and

**WHEREAS**, the Chief of Police has recommended leasing these vehicles from Hertrich Fleet Services, in an amount not to exceed \$7,954.72 per year with a \$1.00 per vehicle buy-out option at the end of the lease period; and

**WHEREAS**, funds are available as evidenced by the Chief Financial Officer's Certification attached to this resolution.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that the Chief Financial Officer is hereby authorized and directed to issue a Purchase Order as follows:

<b>State Contract</b>	<b>Vendor</b>	<b>Contract Number</b>	<b>Purpose</b>	<b>Approximate Cost per Year</b>
Hertrich Fleet Services	#A83036	(2) 2013 Chevrolet Impalas		\$7,954.72

Upon motion by Committeewoman McCauley, seconded by Deputy Mayor Tomson, the consent agenda was unanimously approved upon call of the roll.

Mayor DelCore stated that this resolution authorizes the Police Department to lease 2 unmarked police vehicles. Mayor DelCore said that the replacement vehicles will not add to the number of vehicles in the Police fleet. Two older Police units will be transferred within the fleet and two older vehicles with extremely high mileage will be auctioned off.

**9. RESOLUTION AUTHORIZING UPGRADE OF TRAFFIC CONTROL SIGNAL WITH PEDESTRIAN PUSH BUTTONS AT DUKES PARKWAY WEST**

**WHEREAS**, Duke Farms desires to upgrade their existing pedestrian flashing crossing lights on Dukes Parkway West to a red light stop signal that a pedestrian will activate by a push button switch; and

**WHEREAS**, the pedestrian activated red light stop signal will stop traffic to allow pedestrians to safely cross Dukes Parkway West; and

**WHEREAS**, Duke Farms is willing to pay for the installation and maintenance of the traffic control signal at Duke Parkway West.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that Duke Farms is authorized to upgrade their existing pedestrian flashing crossing lights on Dukes Parkway West to a red light stop signal that a pedestrian will activate by a push button switch, upon the following terms and conditions:

- 1) Duke Farms shall submit plans for the signal and site work to Maser Consulting's Traffic Department for review and approval; and
- 2) Duke Farms shall perform all work in accordance with the approved plans and any requirements imposed by the Township Engineer; and
- 3) Duke Farms shall install advance warning, striping and signage as per the NJDOT manual of traffic control; and
- 4) Duke Farms shall comply with all applicable state, county and municipal statutes, rules, regulations, ordinances and permit requirements; and
- 5) Duke Farms shall install and maintain the traffic signal and other site improvements at their sole cost and expense and enter into a Maintenance Agreement with the Township in a form acceptable to the Township Attorney; and
- 6) Duke Farms shall pay all electrical and utility costs associated with the traffic signal; and
- 7) Duke Farms shall be responsible for all professional services rendered on behalf of the Township pertaining to this matter to be billed against escrow accounts posted by Duke Farms; and
- 8) The installation and maintenance of the signal and other site improvements shall be at no cost to the Township of

Upon motion by Committeeman Burchette, seconded by Deputy Mayor Tomson, the consent agenda was unanimously approved upon call of the roll.

Mayor DelCore stated that Duke Farms has requested an upgrade to their existing pedestrian crossing lights on Dukes Parkway West. Currently there is a yellow flashing light at the designated cross walks. Duke Farms is upgrading that signal to a red light stop signal that will be pedestrian activated. This resolution authorizes Duke Farms to modify the pedestrian traffic signal in the Township Public Right-of-way. Mayor DelCore stated that Duke Farms is responsible for the maintenance of such signal.

Mayor DelCore introduced Michael Catania. Mayor DelCore asked him to run through a brief presentation. Michael Catania then invited Brian to answer questions about the analysis.

10. **RESOLUTION AUTHORIZING THE MAYOR AND TOWNSHIP CLERK TO EXECUTE A "NON FAIR AND OPEN" CONTRACT WITH GOOGLE FOR ENHANCED TECHNOLOGIES COVERING COLLABORATION AND ELECTRONIC COMMUNICATIONS, IN AN AMOUNT NOT TO EXCEED \$4,500.00 PURSUANT TO THEIR REVISED PROPOSAL DATED JUNE 24, 2013**

**WHEREAS**, there exists a need to enhance the Township's electronic communications and collaboration technologies; and

**WHEREAS**, the Township Committee has decided to award a “Non Fair and Open” contract to Google for a various applications and services, in an amount not to exceed \$4,500.00 pursuant to their revised proposal dated June 24, 2013; and

**WHEREAS**, funds are available and have been certified as such by the Chief Finance Officer said certification is attached to this resolution.

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey as follows:

1. The Mayor and Township Clerk are hereby authorized to execute an agreement with Google for enhanced technologies in an amount not to exceed \$4,500.00.  
A notice of this action shall be printed once in the official Township newspaper.

Upon motion by Deputy Mayor Tomson, seconded by Committeeman Burchette, the consent agenda was unanimously approved upon call of the roll.

Mayor DelCore stated that this agreement with Google allows for enhanced electronic communications and collaboration utilizing the Google Apps productivity suite. Google Docs will replace existing and future Microsoft office applications, ultimately providing costs savings while minimizing future purchases of desktop office licensing agreements. Mayor DelCore said that Google Calendar will allow for employee schedule sharing among municipal departments resulting in an increase in effective time management. Google’s built in collaboration tools and remote access capabilities will enhance communications and workflow continuity in the event of emergency building closures or other unforeseen circumstances. Mayor DelCore stated that additionally, each user will have 25 G of cloud based email storage in addition to the Google Drive’s unlimited cloud based storage for Apps. Mayor DelCore stated that Google’s Vault application will be utilized to meet the State mandated retention requirements of electronic communications. This is just another step in updating aging municipal equipment. Similar process that the Board of Ed has now.

### **CONSENT**

1. **RESOLUTION AMENDING THE HILLSBOROUGH TOWNSHIP COMMITTEE MEETING SCHEDULE BY CANCELLING THE AUGUST 13, 2013 MEETING**

**BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that the schedule of regular public meetings of the Township Committee to be held during 2013 is amended as follows:

### **2013 TOWNSHIP COMMITTEE MEETINGS AMENDMENT**

**7:30 P.M. – Regular Meetings  
at the Hillsborough Municipal Complex  
(TUESDAYS)**

**AUGUST  
13<sup>th</sup> – cancelled**

**BE IT FURTHER RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that this meeting notice amendment shall be provided to and posted in two official newspapers within seven (7) days of its passing and shall be distributed according to law.

**2. RESOLUTION AMENDING THE JUNE 11, 2013 RESOLUTION REGARDING THE RELEASE OF CASH ESCROWS FOR WINTER CERTIFICATES OF OCCUPANCY FOR BLOCK 208, LOTS 77.04, 77.06, AND 77.12 AND APPROVING THE REQUEST FROM COLONIAL SQUARE DEVELOPMENT FOR THE RELEASE OF CASH ESCROW FOR WINTER CERTIFICATES OF OCCUPANCY FOR BLOCK 208, LOT 77.13, IN THE AMOUNT OF \$500.00**

**WHEREAS**, on June 11, 2013 a resolution was passed, on the recommendation of the Assistant Township Engineer, certifying that all work had been satisfactorily completed by Colonial Square Development for the release of cash escrow for Winter Certificates of Occupancy retained to guarantee completion of site work for Block 208, Lots 77.04, 77.06, 77.12 and 77.13; and

**WHEREAS**, the Assistant Township Engineer wishes to amend said resolution by stating that all work has not been satisfactorily completed Block 208, Lots 77.04, 77.06, and 77.12; and

**WHEREAS**, the June 11, 2013 resolution authorizing the release of Cash Escrow from Colonial Square Development is hereby amended to deny such request based upon the recommendation of the Assistant Township Engineer; and

**WHEREAS**, the request for release of Cash Escrow for Winter Certificates of Occupancy for Block 208, Lots 77.04, 77.06 and 77.12 is denied; and

**WHEREAS**, a request has been received from Colonial Square Development for the release of cash escrow for Winter Certificates of Occupancy retained to guarantee completion of site work for Block 208, Lot 77.13; and

**WHEREAS**, the Assistant Township Engineer certifies that all work has been satisfactorily completed; and

**WHEREAS**, the Assistant Township Engineer recommends that the Township Committee take action to release the \$500.00 cash bond.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Assistant Township Engineer be and hereby is accepted and approved.

**3. RESOLUTION APPROVING THE REQUEST FROM SENIOR LIVING SOLUTIONS REALTY, LLC FOR RELEASE OF DEVELOPMENT REVIEW ESCROW IN THE AMOUNT OF \$1258.88**

**WHEREAS**, a request has been received from Senior Living Solutions Realty, LLC for the release of Development Review Escrow; and

**WHEREAS**, the Hillsborough Township Zoning Officer/Assistant Planner certifies that all work related to the review of the above has been completed; and

**WHEREAS**, the Hillsborough Township Zoning Officer/Assistant Planner recommends that the Township Committee take action to release the \$1258.88 Development Review Escrow because the work has been completed.

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Hillsborough Township Zoning Officer/Assistant Planner be and hereby is accepted and approved.

**4. RESOLUTION APPROVING THE APPLICATION FOR A SPECIAL PERMIT FOR SOCIAL AFFAIR FOR WOODS ROAD VOLUNTEER FIRE COMPANY #3 FOR THE WETDOWN OF A NEW FIRE APPARATUS TO BE HELD ON JULY 13, 2013**

**WHEREAS**, an application for a Special Permit for Social Affair has been filed by Woods Road Volunteer Fire Company #3 for the wetdown of a new fire apparatus to be held on July 13, 2013; and

**WHEREAS**, the submitted application is complete.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that it hereby approves the application for Special Permit for Social Affair for Woods Road Volunteer Fire Company #3 for the wetdown of a new fire apparatus to be held on July 13, 2013.

**5. RESOLUTION APPROVING THE APPLICATION FOR A CARNIVAL LICENSE FOR DANIEL M. KAZAR FOR AN EVENT TO BE HELD ON JULY 13, 2013**

**WHEREAS**, an application for a Carnival License has been filed by Daniel M. Kazar for an event, to be held on July 13, 2013; and

**WHEREAS**, the submitted application is complete.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that it hereby approves the application for a Carnival License for Daniel M. Kazar for an event, to be held on July 13, 2013.

**6. RESOLUTION AUTHORIZING THE TOWNSHIP ADMINISTRATOR TO ADVERTISE FOR AND/OR ISSUE A REQUEST FOR PROPOSALS FOR A TOWNSHIP PLANNER**

**WHEREAS**, there is a need to hire a Township Planner; and

**WHEREAS**, the Township Committee wishes to authorize the advertizing for and/or issuing a Request for Proposals for the position of Township Planner.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey hereby authorizes the advertizing for and/or issuing a Request for Proposals for a Township Planner.

**7. RESOLUTION AUTHORIZING THE TRANSFER OF \$8,135.42, EARNED AMOUNTS, FROM THE SUBDIVISION AND SITE PLAN ENGINEERING TRUST ACCOUNTS TO THE TREASURER'S ACCOUNT**

**WHEREAS**, in accordance with the following summary of accrued Engineering charges related to various indicated projects, a total of \$8,135.42 should be transferred from Engineering inspection escrow accounts into the Treasurer’s Account as indicated; and

**WHEREAS**, each of the project line items has been verified against the Treasurer’s Office account records through June 20, 2013, to ensure that sufficient funds are available for these transfers of unanticipated revenues.

**NOW, THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that a total of \$8,135.42 is to be transferred from the Engineering Escrow Accounts into the Treasurers Account.

<u>Client</u>	<u>Number</u>	<u>Transfer Amount</u>
Accredited Dermatology	594	-105.10
CC @ Belle Mead	579	-154.08
Colonial Square at Belle Mead	323	-456.64
Country Classics – 3D	559	-100.74
Country Classics – 3C	331	-260.74
Country Classics – 4B	589	-1,530.79
East Hill Paartnership	349	-186.66
Gateway@Sunnymeade	472	-1,672.12
High Branch Land, Inc.	373	-238.26
Hillsborough Chase II	488	-1,233.14
Hillsborough Estates	539	-142.22
PLEABEAZIN	477	-543.10
Pleasant View Estates III	490	-730.47
WISEMAN (HILLS. REALTY)	495	-781.36
Grand Total		\$-8,135.42

**8. RE RESOLUTION AUTHORIZING OFFICER CHRISTOPHER MCMINN TO ENROLL IN “ORGANIZATIONAL LEADERSHIP” AND “HOMELAND SECURITY AND CONSTITUTIONAL ISSUES” AND TO BE ELIGIBLE FOR TUITION REIMBURSEMENT OF SAID COURSES ONCE THEY HAVE BEEN SUCCESSFULLY COMPLETED, PURSUANT TO ARTICLE XVIII OF THE CURRENT PBA CONTRACT**

**WHEREAS**, it is the policy of the Township of Hillsborough to encourage continuing education on the part of full-time employees for the purpose of enabling them to better perform in their jobs and to better prepare them in the event of an opportunity for advancement and promotion within the Township; and

**WHEREAS**, financial assistance for education is outlined in Article XVIII of the current PBA contract; and

**WHEREAS**, Officer Christopher McMinn is requesting authorization to take “Organizational Leadership” and “Homeland Security and Constitutional Issues” towards his Master of Science Degree in Homeland Security (MSHS) program; and

**WHEREAS**, Officer McMinn has requested consideration under the Township’s Educational Assistance provision upon successful completion of the aforementioned course; and

**WHEREAS**, the Chief of Police has requested favorable consideration of Officer McMinn's request for financial reimbursement of seventy-five percent (75%) of the cost incurred upon successful completion of the classes.

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Chief of Police is hereby accepted and approved.

**9. RESOLUTION AUTHORIZING TOWNSHIP CLERK TO ADVERTISE FOR BIDS FOR CUSTODIAL SERVICES**

**WHEREAS**, the Director of Public Works has determined there is a need for Custodial Services; and

**WHEREAS**, the Township Clerk is hereby authorized to solicit bids for Custodial Services.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that the Township Clerk is hereby authorized to advertise for bids for Custodial Services.

Upon motion by Deputy Mayor Tomson, seconded by Committeeman Burchette, the consent agenda was unanimously approved upon call of the roll.

Deputy Mayor Tomson stated that we are cancelling the August 13<sup>th</sup> meeting due to the special election that evening.

**CLAIMS LISTS**

Mayor DelCore presented Claims Lists 2013-12.

Upon motion by Committeeman Burchette, seconded by Deputy Mayor Tomson, Claims List 2013-12 was unanimously approved upon call of the roll.

**EXECUTIVE SESSION RESOLUTION**

**WHEREAS**, Section 8 of the Open Public Meetings Act (N.J.S.A. 10:4-12 (b) (1-9), Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, the Township Committee is of the opinion that such circumstances exist.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough in the County of Somerset, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter specified subject matters.

2. The general nature of the subject matter to be discussed is as follows:

*a. Contract Negotiations:*

- i. Sunnymead Ventures*
- ii. AFSCME, AFL-CIO 3697*
- iii. Police Dispatchers Teamsters Local 701*

3. The Township Committee may take official action on those items discussed in Executive Session upon completion of the Executive Session.

4. The minutes of the discussions shall be made available to the public as soon as the matters under discussion are no longer of a confidential or sensitive nature.

5. This Resolution shall take effect immediately.

Upon motion by Committeeman Burchette, seconded by Deputy Mayor Tomson, the aforesaid resolution was unanimously approved upon call of the roll.

#### **RE-OPEN PUBLIC MEETING**

Upon motion by Committeeman Burchette, seconded by Committeewoman McCauley, the aforesaid resolution was unanimously approved upon call of the roll.

#### **ADJOURNMENT**

Upon motion by Committeewoman McCauley, seconded by Committeeman Suraci, the meeting duly adjourned at 10:19 p.m. Said motion was carried unanimously upon voice vote.

Attested:

Pamela Borek  
Township Clerk