

Minutes of the Regular Meeting of the Township Committee of the Township of Hillsborough, in the County of Somerset, State of New Jersey, held in the Municipal Complex at 7:30 p.m. on the above date.

Upon call of the roll, the following Committee members were recorded present: Committeewoman Gloria McCauley, Committeeman Carl Suraci, Deputy Mayor Doug Tomson, and Mayor Frank DelCore. Also, in attendance were Township Clerk Pamela Borek, Township Administrator Anthony Ferrera and Township Attorney William Willard on behalf of Albert Cruz.

Committeeman Greg Burchette – absent

SALUTE TO THE FLAG

Following roll call, Mayor DelCore advised that in accordance with Section 5 of the Open Public Meetings Act, Chapter 231, of the Public Laws of 1975, that notice of this meeting was made by the posting on the bulletin board at the Hillsborough Township Municipal Complex and notifying the officially designated newspapers that this meeting would take place at the Hillsborough Township Municipal Complex at 7:30 p.m. on July 9, 2013.

APPROVAL OF MINUTES

Approval of the May 28, 2013 Executive Session Minutes

Upon motion by Deputy Mayor Tomson, seconded by Committeeman Suraci, the minutes of the May 28, 2013 Executive Session Minutes were approved upon the call of the roll.

Approval of the June 11, 2013 Regular Session Minutes

Upon motion by Committeewoman McCauley, seconded by Committeeman Suraci, the minutes of the June 11, 2013 Regular Session Minutes were approved upon the call of the roll.

Approval of the June 25, 2013 Regular Session Minutes

Upon motion by Committeewoman McCauley, seconded by Committeeman Suraci, the minutes of the June 25, 2013 Executive Session Minutes were approved upon the call of the roll.

Approval of the July 9, 2013 Regular Session Minutes

Upon motion by Deputy Mayor Tomson, seconded by Committeewoman McCauley, the minutes of the July 9, 2013 Executive Session Minutes were approved upon the call of the roll.

REPORTS FROM COMMITTEE LIAISONS, AND RECEIPT OR REPORTS, PETITIONS OR COMMUNICATIONS

Committeeman Burchette

Absent

Committeewoman McCauley

Committeewoman McCauley reminded everyone that the Music Festival is on August 3rd, Co-Sponsored by our Cultural and Arts Commission.

Committeewoman McCauley announced that we received word from Governor Christie's Office that Hillsborough has been awarded a grant in the amount of \$147, 118.00 through the Department of Highway and Safety for 2013.

Committeeman Suraci

Committeeman Suraci stated that the estimated tax bills have been recently sent out and the new method has saved time and money. Committeeman Suraci said the online payment system can be found under EGOV on the Township website.

Committeeman Suraci said that DPW still has coupons left for dump day in October. DPW is also disbursing stone on the seal coated roads to control the bleeding of the asphalt and tar due to the heat.

Committeeman Suraci said the Parks Department is working on the bike and walking paths in Woodland Estates. Tree roots are causing it to break and repairs are occurring over the next few weeks.

Committeeman Suraci stated that the Fishing Derby and Camp Out is taking place on Friday, August 2nd at 5 pm, details can be found on the Parks and Recreation page on our website.

Deputy Mayor Tomson

Deputy Mayor Tomson stated that a free skin cancer screening for adults 18 or over that are not under care with a Dermatologist is on Sunday, July 28th at Duke Park from 5- 7.

Deputy Mayor Tomson stated that the Dog Census is still going on for the next few weeks.

Deputy Mayor Tomson stated that the Farmers Market vouchers are available for eligible seniors, and they can receive \$20 to purchase fresh vegetables and fruits at participating farmers markets in Somerset County till November 30th of this year.

Deputy Mayor Tomson said that many of our camps are still working even in this extreme heat. He wanted to thank the Board of Ed for all there help with finding spots for everyone and also the air conditioning.

Mayor DelCore

Mayor DelCore reported that Governor Christie signed a bill sponsored by State Senator Kip Bateman, Assemblyman Jack Ciattarelli and Assemblywoman Donna Simon, naming the Route 206 bypass the "Peter J. Biondi Bypass". Mayor DelCore thanked Kip, Jack and Donna for spearheading this initiative.

Mayor DelCore thanked Senior Chapter A for the invitation to their 39th Anniversary luncheon earlier this month. Mayor DelCore stated that we are very fortunate here in Hillsborough to have such an active Senior Community. Mayor DelCore congratulated the Seniors of Chapter A on their 39th Anniversary.

Mayor DelCore stated that the Purple Heart Ceremony will take place on Wednesday, August 7th at 6:30pm in the Garden of Honor – here at the complex. Mayor DelCore asked everyone to please take some time to honor the organization known as the "Military Order of the Purple Heart," which was formed in 1932 for the protection and mutual interest of all who have received the decoration.

Mayor DelCore said he would like to remind everyone that the Annual Rotary Fair is coming up. It will be held August 13-18 at the Lowe's Parking Lot. There will be rides, raffles, games, entertainment, events, and vendors. Mayor DelCore said that wristband nights are Wednesday, August 14, Friday, August 16, and Sunday, August 18, Friday. Rain Dates to be announced. Visit the Rotary website for more details at www.hillsboroughrotary.org

PROCLAMATIONS / APPOINTMENTS/PRESENTATIONS

Proclamation honoring Joetta Clark Diggs

WHEREAS, Joetta Clark Diggs, a four-time US Olympian, has been selected for induction into the New Jersey Hall of Fame at a ceremony to be held on October 21, 2013 at the IZOD Center; and

WHEREAS, Ms. Clark Diggs was an Olympian in 1988, 1992, 1996, and 2000, and was the 2000 Women's Olympic Team Captain; and

WHEREAS, Ms. Clark Diggs from 1977-2000 competed in every outdoor USA Championship and Olympic Trial, and indoors she competed in the national championship for 19 years; and

WHEREAS, Ms. Clark Diggs was ranked among the Top-10 Americans for twenty-one consecutive years, and was ranked Top-10 in the world from 1991-1999; and

WHEREAS, while attending the University of Tennessee, Ms. Clark Diggs was named a 15-time All American and is a 9-time NCAA Champion; and

WHEREAS, Ms. Clark Diggs was inducted into the USA Track & Field Hall of Fame, the Penn Relays Hall of Fame, and the University of Tennessee's Hall of Fame; and

WHEREAS, Ms. Clark Diggs is the most successful middle distance runner of all-time; and

WHEREAS, Ms. Clark Diggs serves as the Executive Director of the Joetta Clark Diggs Foundation, is also the President of Joetta Sports & Beyond, LLC, and is the author of a motivational book titled, Joetta's "P" Principles For Success, "Life Lessons Learned from Track and Field"; and

WHEREAS, the New Jersey Hall of Fame, created in 2005, has inducted more than 50 New Jersey legends for their valuable contributions to society and for being the positive role model.

NOW, THEREFORE, BE IT PROCLAIMED by the Mayor and Township Committee of the Township of Hillsborough, that Joetta Clark Diggs is hereby recognized not only for her awards, championships, her unwavering dedication and sportsmanship, but also for her selection into the New Jersey Hall of Fame.

BE IT FURTHER PROCLAIMED that we, the Mayor and the Township Committee, congratulate Joetta Clark Diggs for her dedication and commitment as well as her athletic and social contributions, and wish her all the best in her future endeavors.

Mayor DelCore thanked and congratulated the proclamation recipient.

PRESENTATION

Rotary Club of Hillsborough presented a check to the Hillsborough Township's Food Pantry.

NEW BUSINESS

None

PUBLIC COMMENT ON NEW BUSINESS AND MATTERS NOT ON THE AGENDA

PUBLIC HEARINGS

2013-17 An Ordinance calling for the placement of a question on the November 5, 2013 general election ballot asking the voters of Hillsborough Township whether or not they wish to permit the Township Committee to expand the uses and purposes of the "Open Space Fund" for the Township of Hillsborough.

WHEREAS, it is the purpose of this Ordinance to propose a ballot question for the 2013 General Election; and

WHEREAS, on July 25, 1995, pursuant to N.J.S.A. 19:37-1 et seq., the Township Committee of the Township of Hillsborough adopted a Resolution authorizing a nonbinding Open Space Ballot Measure; and

WHEREAS, on November 7, 1995, the voters of the Township of Hillsborough approved the nonbinding Open Space Ballot Measure; and

WHEREAS, on December 8, 1998, the Township Committee of the Township of Hillsborough adopted Ordinance No. 98-43 providing that “[t]he applicable tax rate to be applied for the Open Space Trust Fund shall be \$0.04 per \$100 of assessed value”; and

WHEREAS, on May 10, 2011, the Township Committee of the Township of Hillsborough adopted Ordinance 2011-11, decreasing the Open Space Tax from four cents (\$0.04) per one hundred dollars (\$100.00) of assessed value to two point eight cents (\$0.028) per one hundred dollars (\$100.00) of assess value, and amending Section 77-2 of the Code of the Township of Hillsborough to decrease the Open Space Tax; and

WHEREAS, the Township Committee of the Township of Hillsborough would like the residents and citizens of the Township to have the opportunity to modify and expand the uses and purpose of the Open Space Trust Fund.

NOW, THEREFORE, BE IT ORDAINED by the Township of Hillsborough, County of Somerset, State of New Jersey, that the following question be placed on the November 5, 2013 General Election Ballot regarding the expansion and modification of the Open Space Trust Fund:

“SHALL THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HILLSBOROUGH MODIFY AND EXPAND THE USES AND PURPOSES OF THE OPEN SPACE TRUST FUND TO ALLOW FOR NOT MORE THAN 20% OF THE OPEN SPACE TRUST FUND TAX COLLECTED IN ANY ONE YEAR TO BE UTILIZED FOR THE DEVELOPMENT AND, OR IMPROVEMENT OF PARK AND RECREATION FACILITIES THAT ARE LOCATED ON PROPERTY WITHIN THE OPEN SPACE AND PARK INVENTORY FOR RECREATION, CONSERVATION AND GENERAL OPEN SPACE PURPOSES?”

Mayor DelCore stated that this ordinance authorizes a question to be placed on the November general election ballot for the voters of Hillsborough to weigh in on the potential of utilizing a percentage of future open space funds for improvements to our open space inventory.

The proposed ballot question reads:

“Shall the Township Committee of the Township of Hillsborough modify and expand the uses and purposes of the Open Space Trust Fund to allow for not more than 20% of the Open Space Trust Fund Tax collected in any one year to be utilized for the development and, or improvement of Park and recreation Facilities that are located on property within the Open Space and Park inventory for recreation, conservation and general open space purposes?”

Mayor DelCore said that in order to present a question to the voters of Hillsborough Township, an ordinance or resolution is needed. Historically, we have use an ordinance to proceed with a question on the ballot.

Mayor DelCore stated that this ordinance does not change the amount of the open space tax, but only expands the use of the funds generated from the open space tax.

OPEN PUBLIC HEARING

Upon motion by Committeeman Suraci, seconded by Deputy Mayor Tomson, to open the public hearing, the aforesaid was unanimously approved upon call of the roll.

Caroline Katmann, 25 Longhill Road, Executive Director of Sourland Conservancy stated that her group opposes and will urge voters to vote no. She stated that over development will have a negative impact on the high quality of life that is already known and continued preservation will provide critical habitat to many species, provide essential water quality and quantity protection by preserving naturally vegetated land and forest areas that protect Sourland water and streams.

Mayor DelCore said the purpose of this question is for development not for maintenance, mowing or issues along those lines; it is not for operating expenses. This will go for passive or active recreation on the park land.

Resident asked if the Mayor supported the development of trails in the Sourland?

Deputy Mayor Tomson stated that he grew up on East Mountain Road did not have the chance to walk the trails. Large number of properties that are preserved for open space. Important to residents that when we make the investments that they can use the open space. Not using for purchasing mowers or maintenance of the trails, that will be done by our Parks and Recreation Department. We will be letting the public decide on this matter. The people should come out to the Open Space Committee meetings that are held on the first Monday of every month.

Committeeman Suraci stated that our ballot question is no different than the 2005 ballot question that the County utilized. He further explained that none of the existing trust funds can be tapped into; they are solely dedicated for open space preservations, and not any maintenance.

Sarah Roberts, 48 Harlingen Road in Belle Meade, Chair of the Sourland Alliance, stated that members are concerned with the proposed plan for Hillsborough to use up to 20% of its Open Space Fund to pay for recreational facilities.

Mayor DelCore stated that he feels that we have done a wonderful job at preserving open space and this proposal does not inhibit in any way our ability to continue to dedicate all of those funds to open space if the opportunity presents itself. The Mayor further stated that up to 20% can be used or 0%.

Committeewoman McCauley stated as a resident she would not want to change the ecological environment of the Sourlands. We have great open space and we would want to enjoy it.

Arron Rosenbaum, 20 Peterson Road, asked what is active development vs. passive development?

Mayor DelCore stated that passive development is considered trails, and active is considered fields or playgrounds.

Susan Gulliford, 7 Hunt Club Road, stated that she thought this Ordinance was too general and did not provide enough information for voters to make an educated choice.

Mayor DelCore stated that we could use it, but we do not have to use the money in the fund.

Mayor DelCore stated that funds could be used for both passive and active uses.

Committeewoman McCauley said that this decision is not a rushed decision. We would not want to change the ecological environment of our open space. Would like to see it grow and maintained in our open areas.

Mayor DelCore said if there is a successful vote then we would then do an assessment before the next election.

Deputy Mayor Tomson said that NJ has been in favor of borrowing for Open Space.

Bill Courtier, 1095 Millstone River Road, stated he was concerned that funds would be diverted to other purposes and this land should be used only for open space.

Deputy Mayor Tomson stated that the Township has alot of land that could also be used for other purposes like trails.

Mayor DelCore stated we would have to see the implications of the projects regarding how it would impact the spending.

Committeeman Suraci stated that we would have to do an assessment and determine what is needed.

Committeewoman McCauley stated that the funding could be used for our future endeavors.

Mayor DelCore stated that the funding would come from the Open Space Fund, but the Township Committee would decide where the funding would be allocated for any purpose at a public hearing and the public would be able to comment.

Bill Courtier said that New Jersey recently passed a bill allowing local governments to utilize Green Acres Open Space Funds to buy out homeowners that had frequently flooding? He wanted to know why Hillsborough has not provided this funding to its citizens?

Deputy Mayor Tomson stated that the Blue Acres allows the Municipality or County or State to use a portion of the Open Space Fund to purchase Blue Acres which is in areas that are prone to flooding to protect the individuals. We will rely on the advice of the Open Space Committee. Deputy Mayor Tomson stated that just because an area floods, we do not put it on the top of our list.

Bill Courtier wanted to know if we have any areas for fishing. You can get a nice 1 ½ acres in Millstone River that has a solid dock. I am willing to sell it to get Blue Acre funding.

Bob Wagner, 500 Hillsborough Road, stated that the members on the Township Committee and himself as part of the Open Space Committee take Open Space very seriously and has always been a top priority.

Heidi Cyr, 10 Wallace Blvd, stated the Open Space to her is passive and she thought that Parks & Recreation should be kept separate, and the language should be clear.

Mayor DelCore said that Open space is for active and passive recreation.

Christoh Ohngemach, 10 Wallace Blvd., stated there is a lot of sentiment in favor of passive not active recreation; he further suggested the questions to the public should be split up. Ask 10% for active recreation and 10% for passive recreation.

Deputy Mayor Tomson said it would be too confusing to have two questions on the ballot.

Rose Reina Rosenbaum, 20 Peterson Road, asked aside from the Sourlands, is there any plans for clear cutting of open space; preservation for trees and in favor of passive use.

Mayor DelCore said there are no plans at this time. A portion of every year's collection could be utilized for development or improvement for open space. It would not be cost effective to put passive or active recreation when we have a number of open fields. Only certain things that can be used on open space property.

Committeewoman McCauley said it would be used more for open space and not development.

Jennifer Coffey, 31 Titus Mill Road, Pennington, New Jersey 08534, Policy Director of Stony Brook Millstone Water Shed, a member of New Jersey Keep It Green Coalition expressed concerns regarding the language. She asked it be looked at more closely at these words and define them further and include them in the question for the people; it needs to be more specific.

Mayor DelCore acknowledged her point. He further stated the intent was not to be vague, but rather fairly straight forward. He further urged not to confuse a bill versus a ballot question.

Deputy Mayor Tomson stated we are not destroying Green Acres land, as it has very restricted uses.

Jennifer Coffey said the volume of runoff and sediment is predictable when developing a field.

Deputy Mayor Tomson said that hypothetically when purchasing flood zone properties, if property was purchased would Millstone Alliance be ok if we were developing dock system and turning that into a pond that would come out of our 20% if voters approved it.

Jennifer Coffey said that the Stony Brook Millstone Water Shed Association is in support of restoring flood planes, wetlands and providing access to waterways; each particular site would have to be examined.

Mary Courtier, 1095 Millstone River Road, expressed concern with ball fields, and the occurrence of head injuries.

Mayor DelCore stated that we have many young children that participate in a number of sports.

Keith Richmond, 47 Beverly Drive, stated that Hillsborough is doing a good job at this time. He spoke to Open Space Committee last year and learned they were for preservation of the land. He is opposed to the wording of the question. It should not be supporting active recreation because we have enough.

Mayor DelCore stated this is not an Ordinance; it is a ballot question.

Jim Bergstrom, 78 Wertsville Road, stated that to put this on the ballot when there is a deadline coming up and there is no Township meetings between now and then, there is no chance to change this.

Committeewoman McCauley said that you must trust the judgement of Hillsborough Township and the Planning Committee.

Deputy Mayor Tomson said that this is not rushed. People should attend these meetings, as well as Park & Recreation and, Open Space meetings.

Jill Baum, 18 White Meadow Road, was not clear on up to 20%; Is it cumulative or per year?

Mayor DelCore said that money could be cumulative. It would create a fund, but it would not be dedicated for this purpose. Each year depending upon what is collected you can put aside and each year add to that amount that is eligible for that purpose.

Deputy Mayor Tomson said we would have to do that by a resolution.

Mayor DelCore said that was correct.

CLOSE PUBLIC HEARING/ADOPT

Upon motion by Committeewoman McCauley, seconded by Deputy Mayor Tomson, to close the public hearing and adopt ordinance 2013-17, the aforesaid was unanimously approved upon call of the roll.

Deputy Mayor Tomson said that what is important to get out there one more time that we have up to 20% voter approval whether we move forward with this. It is his opinion that we have ample funding in the Open Space Trust Fund to make the purchases and acquisitions. Residents should attend Parks and Recreation, and Open Space meetings so that they can voice their opinions on this.

Public Hearing on pre-qualification regulations for potential bidders for the Phase II Exterior Repair and Restoration of the Van der Veer-Harris Historic Home located in Hillsborough Township, pursuant to N.J.S.A. 40A:11-25.

Mayor DelCore stated that the law requires that the Township hold a public hearing to receive public comment on the pre-qualification rules for prospective historic preservation construction bidders for the Vander veer Harris historic project.

Mayor DelCore stated that the public notice of this hearing was provided at least twenty days in advance of the hearing, as required by law.

Mayor DelCore stated that the project is funded by a county historic preservation grant.

This represents Phase II of the project. Need to seek a public hearing on the pre-qualification requirements on the scope of work that would go into the process before we would go out to public bid to do the work.

Mr. David Kois stated that pre-qualified questionnaire is for repair of Van DerVeer Harris House. He advised this documentation would then be sent to the Division of Local Government Services. The pre-qualification set forth for Phase II actual scope of work is for scaffolding, building protection, repair and rebuilding exterior masonry porch, repair and restoration of masonry foundation, exterior carpentry repair and restoration, roof flashing and drainage replacement, and exterior painting. It must conform to Secretary of Interior Standards for the treatment of historic properties and is subject to review of the New Jersey Historic Trusts. Prospective bidders are encouraged to visit the site. Only bids from qualified bidders will be open.

Mayor DelCore stated that with the agreement of the Committee members, he would like to take up consideration #2 at this time, in order to complete this action.

2. RESOLUTION ADOPTING THE PREQUALIFICATION REGULATIONS AND QUESTIONNAIRE FOR PHASE II REPAIR AND RESTORATION OF THE VAN DER VEER HARRIS HOUSE

WHEREAS, the Township of Hillsborough desires to preserve the Township's Historic Van der Veer-Harris House; and

WHEREAS, funding for the project is provided in part by the Somerset County Historic Preservation Grant Program; and

WHEREAS, Municipal governments must follow specific procedures when selecting contractors and subcontractors, as well as soliciting bids for their projects, and are subject to the New Jersey Historic Trust's programmatic requirements including the application of Local Public Contracts Law (N.J.S.A. 40A:11-25), specifically as it pertains to prequalification procedures for potential bidders; and

WHEREAS, in accordance with these State laws, the Township of Hillsborough is required to adopt the prequalification regulations, statement of bidder's qualification, and bidder's questionnaire for the Van der Veer-Harris House restoration project; and

WHEREAS, said prequalification regulations, statement of bidder's qualification, and bidder's questionnaire have been prepared by Mills and Schnoering Architects, LLC, the Township's Historic Architectural Consultant for the Van der Veer – Harris House and are attached hereto; and

WHEREAS, these documents have been reviewed by the State of New Jersey Division of Local Government Services Bureau of Local Management Services and final acceptance, by the Director of the Division of Local Government Services, shall be made pending review of all required documentation pursuant to N.J.S.A. 40A:11-25.

NOW, THEREFORE, BE IT RESOLVED by the Township of Hillsborough, County of Somerset, State of New Jersey that it does hereby adopt the prequalification regulations and questionnaire for Phase II Repair and Restoration of the Van der Veer Harris House.

Upon motion by Committeewoman McCauley, seconded by Deputy Mayor Tomson, this resolution was unanimously approved upon call of the roll.

INTRODUCTION OF NEW ORDINANCES

2013-18 An Ordinance amending Section §166-13 titled "additional required inspections and fees", §166-14 titled "Permit Fees" and §166-15 titled "Certificate of Smoke Detector and Carbon Monoxide Compliance (CSDCMAC)" OF Chapter 166 titled "Fire Prevention", Article II, titled "Local Enforcement of State Standards", of the Township Code of Hillsborough, county of Somerset, State of New Jersey. Further consideration of this public hearing will be held on August 27, 2013.

WHEREAS, the Hillsborough Board of Fire Commissioners authorized the amendment of the specific fees set forth in Sections §166-13, §166-14, and §166-15 of the Township Code of the Township of Hillsborough; and

WHEREAS, such amendments to the Township Code of the Township of Hillsborough are to be effectuated by ordinance adopted by the Hillsborough Township Committee; and

WHEREAS, the Chief Fire Marshal has requested the Township Committee to adopt an ordinance authorizing the amendments to Sections §166-13, §166-14, and §166-15 of the Township Code of the Township of Hillsborough as authorized by the Hillsborough Board of Fire Commissioners; and

WHEREAS, the Township Committee of the Township of Hillsborough seeks to authorize the amendments to Sections §166-13, §166-14, and §166-15 of the Township Code of the Township of Hillsborough as authorized by the Hillsborough Board of Fire Commissioners and requested by the Chief Fire Marshal; and

NOW, THEREFORE, BE IT ORDAINED by the Township of Hillsborough, County of Somerset, State of New Jersey, that Sections §166-13 Titled “Additional required inspections and fees”, §166-14 Titled “Permit fees”, and §166-15 Titled “Certificate of smoke detector and carbon monoxide compliance (CSDCMAC)” of Chapter 166 Titled “Fire Prevention”, Article II Titled “Local Enforcement of State Standards” of the Township Code of the Township of Hillsborough is hereby amended and supplemented as follows:

Chapter 166

FIRE PREVENTION

Article II

Local Enforcement of State Standards

§ 166-13. Additional required inspections and fees.

- C. Fees. The owner of each business, office, place of assembly or multiple dwelling, not already a state LHU, shall pay to the Fire District an annual fee. The fees shall be as follows (Note: square footage based upon gross floor area including basements):
- (1) Office occupancy, five hundred (500) square feet or less: fifty-five dollars (\$55).
 - (2) Occupancy under one thousand (1,000) square feet: eighty dollars (\$80).
 - (3) Occupancy one thousand (1,000) to two thousand nine hundred ninety-nine (2,999) square feet: one hundred dollars (\$100).
 - (4) Occupancy three thousand (3,000) to five thousand nine hundred ninety-nine (5,999) square feet: one hundred ten dollars (\$110).
 - (5) Occupancy six thousand (6,000) to seven thousand nine hundred ninety-nine (7,999) square feet: one hundred thirty dollars (\$130).
 - (6) Occupancy eight thousand (8,000) to nine thousand nine hundred ninety-nine (9,999) square feet: one hundred fifty dollars (\$150).
 - (7) Occupancy ten thousand (10,000) to eleven thousand nine hundred ninety-nine (11,999) square feet: one hundred eighty dollars (\$180).
 - (8) Occupancy twelve thousand (12,000) to thirteen thousand nine hundred ninety-nine (13,999) square feet: two hundred ten dollars (\$210).
 - (9) Occupancy fourteen thousand (14,000) and over square feet: two hundred eighty dollars (\$280).
 - (10) Multiple dwellings with common areas between six (6) and twenty-five (25) units: one hundred dollars (\$100).
 - (11) Multiple dwellings with common areas over twenty-five (25) rental units: two hundred fifty dollars (\$250).

- (12) Retail or commercial common areas: one hundred fifty dollars (\$150).

§ 166-14. Permit fees.

The application fee for a permit shall be as follows:

Type	Fee
Type I	\$60.00
Type II	\$195.00
Type III	\$400.00
Type IV	\$595.00
Type V	25.00 per job site

§ 166-15. Certificate of smoke detector compliance and carbon monoxide compliance. (CSDCMAC)

- A. Before any Use Group R-2, R-3, R-4 or R-5 structure is sold, leased or otherwise made subject to a change of occupancy for residential purposes, the owner shall obtain a certificate of smoke detector and carbon monoxide compliance (CSDCMAC) evidencing compliance with N.J.A.C. 5:70-4.19, 5:57-2.3 and 5:70-3 et seq.
- B. The owner or the authorized agent of the owner shall apply for a CSDCMAC on a form provided by the Hillsborough Bureau of Fire Safety. The application shall be accompanied by the required fee as outlined below:
- (1) Request for CSDCMAC received more than ten (10) business days prior to the change of occupant: \$50
 - (2) Request for a CSDCMAC received four (4) business days to ten (10) business days prior to change of occupant: \$85
 - (3) Request for a CSDCMAC received fewer than four (4) business days prior to the change of occupant: \$140
- C. The required fee allows for the initial inspection and one re-inspection. An additional fee of \$35 is required for any required additional re-inspections.
- II. The provisions of §166-13A and §166-13B shall remain unchanged.
- III. This ordinance shall take effect upon its adoption, passage and publication according to law.

Mayor DelCore stated that this ordinance authorizes the changes in the fee schedule that is charged by the Bureau of Fire Safety. The Hillsborough Board of Fire Commissioners authorized the above fee increases. Fire safety fees here in Hillsborough have not increased since 2002.

Mayor DelCore said there is Chief Fire Marshal Chris Weniger here for any further questions.

Upon motion by Committeeman Suraci, seconded by Committeewoman McCauley, to introduce Ordinance 2013-18, the aforesaid was unanimously approved upon call of the roll.

CONSIDERATIONS

1. RESOLUTION ADOPTING THE 2013 HILLSBOROUGH TOWNSHIP RECREATION AND OPEN SPACE INVENTORY (ROSI).

WHEREAS, the Township of Hillsborough has obtained numerous grant awards from the New Jersey Department of Environmental Protection, Bureau of Green Acres (Bureau) for the acquisition of open space; and

WHEREAS, a grant agreement requirement is the periodic updating of the Township's Recreation and Open Space Inventory (ROSI) and Master Plan Open Space Element; and

WHEREAS, the ROSI must accurately reflect the current lot, block and acreage of all improved and unimproved properties held or acquired by the Township for open space purposes; and

WHEREAS, the Township staff prepared a revised 2013 ROSI, which was approved by the Planning Board on July 11, 2013, which is to be submitted to the Bureau for review and approval; and

WHEREAS, the Mayor and Clerk, if necessary, are hereby authorized to sign the ROSI and the Township Engineering Department is hereby authorized to submit the 2013 ROSI to the Bureau for their review and approval.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the 2013 Recreation and Open Space Inventory (ROSI) is hereby accepted and approved, and the Mayor and Clerk, if necessary, are authorized to sign it.

Mayor DelCore stated in order for the Township to qualify for continued green acres funding, the Recreation and Open Space Inventory, also known as the ROSI, needs to be updated periodically and submitted to the state. The ROSI is a mapping of all of the open space, parkland and recreation sites in the Township. This mapping was a long process that has been accomplished by the collaboration of the Engineering and Planning Departments.

Mayor DelCore wanted to thank those staff members who were involved for their efforts. The Planning Board has given approval to the ROSI map and recommended approval by the Township Committee.

Upon motion by Committeewoman McCauley, seconded by Deputy Mayor Tomson, this resolution was unanimously approved upon call of the roll.

3. RESOLUTION AUTHORIZING THE HIRING OF EDWARD ALLATT, AS FIRE SUB-CODE OFFICIAL, WITH AN ANNUAL SALARY OF \$70,000, EFFECTIVE JULY 24, 2013

WHEREAS, there exist a vacancy for Fire Sub-Code Official, in the Township of Hillsborough's Construction Department; and

WHEREAS, the Director of Building recommends the hiring of Edward Allatt as Building Sub-Code Official at an annual salary of \$70,000, effective July 24, 2013.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that the recommendation of the Director of Building is hereby accepted and approved.

Mayor Frank DelCore stated that there existed a vacancy in the position of Fire-Sub Code Official. Mr. Edward Allat has been employed on a part-time basis with the Township for approximately 5 years. He is familiar with our operations and we welcome Ed as the Fire Sub-Code Official for Hillsborough Township.

Upon motion by Committeeman Suraci, seconded by Committeewoman McCauley, this resolution was unanimously approved upon call of the roll.

4. RESOLUTION AUTHORIZING THE HIRING OF KATE RAINEY, AS DEPARTMENT OF PUBLIC WORKS SECRETARY, WITH AN ANNUAL SALARY OF \$30,000, EFFECTIVE AUGUST 5, 2013

WHEREAS, there exist a vacancy for Department of Public Works Secretary, in the Township of Hillsborough's Public Works Department; and

WHEREAS, the Township Administrator recommends the hiring of Kate Rainey as Department of Public Works Secretary at an annual salary of \$30,000, effective August 5, 2013.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that the recommendation of the Director of Public Works is hereby accepted and approved.

Mayor DelCore stated that an opening existed for the Department of Public Works Secretary position. After an extensive interview process, Kate Rainey has been selected to fill the position of Department of Public Works Secretary. This is not a new position but simply the back filling of an already existing position.

Upon motion by Committeeman Suraci, seconded by Committeewoman McCauley, this resolution was unanimously approved upon call of the roll.

5. RESOLUTION AMENDING 2013 CONTRACTS FOR HILLSBOROUGH – MILLSTONE MUNICIPAL ALLIANCE SERVICES, TRANSFERRING \$500.00 FROM ANNA PINO TO BRIANNE GATTUSO FOR THE iRUN PROGRAM

WHEREAS, the Hillsborough-Millstone Municipal Alliance presents various programs and activities throughout the year; and

WHEREAS, there is a need to enter into service contracts with various vendors all below the thresholds of the Local Public Contracts Law and the Local Unit Pay-to-Play Law; and

WHEREAS, Anna Pino will be out this fall on maternity leave and therefore unable to provide iRun leader services, effective June 30, 2013, having received \$500 to date of her contract; and

WHEREAS, these program services need to be provided for the period July 1, 2013 through December 31, 2013; and

WHEREAS, Brianne Gattuso shall provide iRun leader services for the period July 1, 2013 through December 31, 2013, in an amount not to exceed \$500.00; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer, said certification is attached to this resolution.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey as follows:

1. The Mayor and Acting Township Clerk are hereby authorized to execute the Township standard form of agreement, for services and any modifications thereto and related constituent documents as may be found acceptable by the Township Committee.

A notice of this action shall be printed in the official Township newspaper.

Mayor DelCore stated that this resolution amends the 2013 Hillsborough-Millstone Municipal Alliance Contract from Anna Pino to Brianne Gattuso.

Upon motion by Committeewoman McCauley, seconded by Committeeman Suraci, this resolution was unanimously approved upon call of the roll.

6. RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT FOR PARTICIPATION IN PRESERVATION OF PROPERTY KNOWN AND IDENTIFIED AS BLOCK 169 LOTS 5.02, 23, 5.04, 21, 19, 18, 15, 14, 13.01, 6.02, AND 6.03 IN THE TOWNSHIP OF HILLSBOROUGH

WHEREAS, Somerset County holds an Option to purchase property known and identified as Block 169, Lots 5.02 (257.7 Acres), 23 (7.16 acres), 5.04 (4.26 acres), 21 (10.28 acres), 19 (3.55 acres), 18 (4.92 acres), 15 (9.76 acres), 14 (26.08 acres), 13.01 (.17 acre), 6.02 (9.0 acres), and 6.03 (10.0 acres), consisting of approximately 342.88 acres +/-, (the "Property"), which Option is entitled "Option Agreement for Purchase of Property" for the purchase price of \$15,000.00 per acre, based upon a true and accurate survey of the Property (the "Option") ; and

WHEREAS, the Township and the County discussed a contribution by the Township toward the funding of the County's purchase of the Property; and

WHEREAS, the Township Committee adopted Ordinance 2012-32 agreeing to provide a \$500,000.00 contribution from its Open Space Trust Fund to be dedicated toward the County's purchase of the Property under the Option; and

WHEREAS, the Township CFO certifies sufficient funds are available in the Open Space Trust Fund for this contribution toward the County's purchase of the Property; and

WHEREAS, the Township and the County agreed that the property would be owned by the County and managed by the New Jersey Conservation Foundation.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that it hereby authorizes the execution of the attached agreement by and between the Township of Hillsborough and the County of Somerset pertaining to the purchase of 342.88 +/- acres of land known as Lots 5.02, 23, 5.04, 21, 19, 18, 15, 14, 13.01, 6.02, and 6.03 in Block 169 in Hillsborough Township and the Township's contribution in the amount of \$500,000.00 from the Open Space Trust Fund towards said purchase.

Mayor DelCore stated that land preservation is always a top priority in Hillsborough. Partnering with Somerset County and the New Jersey Conservation Foundation to complete the preservation of this property is a win for both the Township and the County, while also perpetuating continued economic benefits through reduced development. The significance of this property is that it adds another 343 acres to the Sourland Mountain Preserve, making it the largest park in Somerset County at over 5,400 acres. Hillsborough Township's contribution to this purchase was authorized last year with the adoption of Ordinance 2012-32 and it is funded through the Open Space Trust Fund.

Upon motion by Committeeman Suraci, seconded by Committeewoman McCauley, this resolution was unanimously approved upon call of the roll.

CONSENT

1. **RESOLUTION ACCEPTING THE RESIGNATION OF LORI ZELASKO, COURT ADMINISTRATOR, EFFECTIVE JULY 15, 2013 AND AUTHORIZING THE ADMINISTRATOR TO ADVERTISE FOR THE POSITION OF CERTIFIED COURT ADMINISTRATOR, IN THE TOWNSHIP COURT OFFICE**

WHEREAS, Lori Zelasko has been employed by the Township of Hillsborough as Court Administrator; and,

WHEREAS, Ms. Zelasko has resigned from the aforementioned position, effective July 15, 2013; and

WHEREAS, the Township Administrator requests authorization to post for the position of Court Administrator.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that it hereby accepts the resignation of Lori Zelasko, effective July 15, 2013 and authorizes the Township Administrator to post for the position of Court Administrator.

2. **RESOLUTION APPROVING THE APPLICATION FOR A CARNIVAL LICENSE FOR DONNETTA JOHNSON FOR AN EVENT TO BE HELD ON AUGUST 3, 2013**

WHEREAS, an application for a Carnival License has been filed by Donnetta Johnson for an event, to be held on August 3, 2013; and

WHEREAS, the submitted application is complete.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that it hereby approves the application for a Carnival License for Donnetta Johnson for an event, to be held on August 3, 2013.

3. **RESOLUTION APPROVING THE APPLICATION FOR A CARNIVAL LICENSE FOR JEANNINE DONIS FOR AN EVENT TO BE HELD ON AUGUST 13 THROUGH AUGUST 18, 2013**

WHEREAS, an application for a Carnival License has been filed by Jeannine Donis for an event, to be held on August 13 through August 18, 2013; and

WHEREAS, the submitted application is complete.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that it hereby approves the application for a Carnival License for Jeannine Donis for an event, to be held on August 13 through August 18, 2013.

4. **RESOLUTION APPROVING THE REQUEST FROM METROPCS NEW YORK, LLC FOR RELEASE OF DEVELOPMENT REVIEW ESCROW IN THE AMOUNT OF \$1,854.17**

WHEREAS, a request has been received from MetroPCS New York, LLC for the release of Development Review Escrow; and

WHEREAS, the Hillsborough Township Zoning Officer/Assistant Township Planner certifies that all work related to the review of the above has been completed; and

WHEREAS, the Hillsborough Township Zoning Officer/Assistant Township Planner recommends that the Township Committee take action to release the \$1,854.17 Development Review Escrow because the work has been completed.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Hillsborough Township Zoning Officer/Assistant Township Planner be and hereby is accepted and approved.

5. **RESOLUTION APPROVING THE REQUEST FROM FARIBOURZ PAYVANDI FOR THE RELEASE OF ENGINEERING INSPECTION FEES, IN THE AMOUNT OF \$3,793.25, AND THE BALANCE OF \$160.00 TO BE DEPOSITED IN THE TOWNSHIP GENERAL ACCOUNT, FOR CORNERSTONE PROFESSIONAL CENTER**

WHEREAS, a request has been received from Faribourz Payvandi for the release of engineering inspection fees; and

WHEREAS, the Assistant Township Engineer certifies that all work has been satisfactorily completed; and

WHEREAS, the Assistant Township Engineer recommends that the Township Committee take action to release the \$3,793.25 in engineering inspection fees to Faribourz Payvandi and the balance of \$160.00 be deposited to the Township general account, for the Cornerstone Professional Center.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Assistant Township Engineer be and hereby is accepted and approved.

6. **RESOLUTION APPROVING THE REQUEST FROM J. A. NEARY EXCAVATION FOR THE RELEASE OF CASH BOND FOR SIDEWALK DEFICIENCY FOR THE CHASE BANK PROJECT, IN THE AMOUNT OF \$5,544.00**

WHEREAS, a request has been received from J. A. Neary Excavation for the release of cash bond for sidewalk deficiency for the Chase Bank project; and

WHEREAS, the Assistant Township Engineer certifies that all work has been satisfactorily completed; and

WHEREAS, the Assistant Township Engineer recommends that the Township Committee take action to release \$5,544.00 cash bond.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Assistant Township Engineer be and hereby is accepted and approved.

7. **RESOLUTION AMENDING THE RESIGNATION DATE OF JOHN "JACK" DANIELS FROM AUGUST 7, 2013 TO JULY 19, 2013**

WHEREAS, the resolution adopted on July 9, 2013 showed the resignation date of John "Jack" Daniels effective August 7, 2013; and

WHEREAS, the correct date for Mr. Daniels' resignation is July 19, 2013.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the resignation date for John "Jack" Daniels is hereby approved and effective as shown on this resolution.

8. **RESOLUTION AUTHORIZING THE TOWNSHIP'S QUALIFIED PURCHASING AGENT TO REQUEST PROPOSALS THROUGH THE COMPETITIVE CONTRACTING PROCUREMENT PROCESS FOR A PRIVATE COLLECTION AGENCY TO COLLECT OUTSTANDING MUNICIPAL COURT DEBT**

WHEREAS, the Township of Hillsborough believes that it is in the best interests of the Township to hire a private collection agency to collect outstanding Municipal Court debt; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., authorizes the Township to procure through the process of competitive contracting, N.J.S.A. 40A:11-4.1k, the operation, management or administration of other services, with the approval of the Director of the Division of Local Government Services; and

WHEREAS, N.J.S.A. 40A:11-4.3(a) requires that the competitive contracting process be authorized by Resolution; and

WHEREAS, the Township's Qualified Purchasing Agent is authorized to advertise a Request for Proposals through the Competitive Contracting Procurement Process for a private collection agency.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Township's Qualified Purchasing Agent is authorized to advertise a Request for Proposals through the Competitive Contracting Procurement Process for a private collection agency to collect outstanding Municipal Court debt.

9. RESOLUTION AUTHORIZING SUBMISSION OF A SUSTAINABLE JERSEY SMALL GRANTS PROGRAM WAL-MART GRANT FOR \$20,000

WHEREAS, Hillsborough Township is an active participant and Bronze Certified community in the Sustainable Jersey Program; and

WHEREAS, Sustainable Jersey has announced the first cycle of 2013 Sustainable Jersey Small Grants program funded by Walmart for which certified communities are eligible to receive funds for community-based sustainability projects to improve quality of life in New Jersey; and

WHEREAS, eligible projects include actions that would score a municipality points toward Sustainable Jersey certification; and

WHEREAS, the Somerset County Board of Chosen Freeholders and Somerset County Energy Council previously funded nearly \$ 1 million in Level 2 Energy Conservation Audits at the local level and helped facilitated the use of the NJ Board of Public Utilities' Direct Install Program to achieve energy savings, but the many of the energy and cost-saving recommendations in the Audits have not yet been fully implemented; and

WHEREAS, the Somerset County Energy Council has approached Hillsborough Township about applying for a Wal-Mart Grant to continue advancing energy conservation opportunities at the local level and the establishment of a county Energy Savings Investment Program (ESIP) to aggregate energy conservation improvements; and

WHEREAS, the Somerset County Energy Council has developed a grant proposal and scope of work to advance the concept of a County ESIP; and

WHEREAS, this sustainability project is submitted as a Sustainable Jersey "innovative demonstration project: other" action; and

WHEREAS, the Township Committee supports Somerset County's efforts and desires to further the public interest by obtaining a grant of \$20,000 from Sustainable Jersey Small Grants Program funded by Walmart.

NOW, THEREFORE BE IT RESOLVED that in the event the grant is successfully awarded to Hillsborough Township, that an inter-local agreement be entered into with the County of Somerset to carrying out and manage the grant by the County.

NOW, THEREFORE BE IT FURTHER RESOLVED that copies of this resolution and grant material be provided to the Somerset County Board of Chosen Freeholders and Somerset County Energy Council.

NOW, THEREFORE BE IT FURTHER RESOLVED that the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey as follows:

1. It authorizes its Zoning Officer / Assistant Planner to take all action necessary to submit the Grant Application and any related documents or information to Sustainable Jersey by the August 4, 2013 deadline.

It authorizes the appropriate municipal officials to execute the application and any related materials and documentation necessary for a complete application and necessary for the obtainment of such grant funding.

10. RESOLUTION AUTHORIZING RON SKOBO, DIRECTOR OF BUILDING, TO POST FOR THE POSITION OF PART-TIME FIRE INSPECTOR IN THE HILLSBOROUGH TOWNSHIP'S BUILDING DEPARTMENT

WHEREAS, there exist a vacancy in the Building Department for the position of part-time Fire Inspector; and

WHEREAS, the Director of Building has determined that this position needs to be filled as soon as possible and thereby requests authorization to post for the position of part-time Fire Inspector.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that it does hereby authorize the Director of Building to post for the position of part-time Fire Inspector.

11. RESOLUTION APPROVING THE REQUEST FROM LARRY YASKOWSKI FOR THE RELEASE OF CASH ESCROW FOR ROAD OPENING PERMIT, IN THE AMOUNT OF \$150.00

WHEREAS, a request has been received from Larry Yaskowski for the release of cash escrow for road opening permit; and

WHEREAS, the Assistant Township Engineer certifies that all work has been satisfactorily completed; and

WHEREAS, the Assistant Township Engineer recommends that the Township Committee take action to release the \$150.00 cash bond.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Assistant Township Engineer be and hereby is accepted and approved.

12. RESOLUTION ACCEPTING THE RESIGNATION OF BARBARA MAZZAGGATTI, PUBLIC WORKS SECRETARY, EFFECTIVE JULY 17, 2013.

WHEREAS, Barbara Mazzaggatti has submitted her resignation to the position of Public Works Secretary, effective July 17, 2013.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey hereby accepts the resignation of Barbara Mazzaggatti, effective July 17, 2013.

13. RESOLUTION AUTHORIZING REFUND OF TAX OVERPAYMENTS IN THE AMOUNT OF \$16,567.47 (total properties 17)

WHEREAS, real property tax payers overpaid their real property taxes and;

WHEREAS, the Tax Collector has received proof of such payments after correspondence with said property owners;

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee, of the Township of Hillsborough, County of Somerset, State of New Jersey, the Tax Collector is hereby authorized to refund said amounts to the property owners; Total, \$16,567.47, properties, 17.

Block	Lot	Name	Amount	Qtr	Year
174.04	28	Alternative Abstract LLC	4,344.17	2 nd	2013
176	16.01Q	Carrier Clinic	47.63	3 rd	2013
176	15.01Q	Carrier Clinic	59.81	3 rd	2013
176	15Q	Carrier Clinic	32.12	3 rd	2013
176	15.01	Carrier Clinic	34.89	3 rd	2013
205	17Q	Country Classics IV, LLC	19.39	3 rd	2013
13.01	5	Norz, Norma	1,555.30	3 rd	2013
142	1	Duke Farms Foundation	826.20	3 rd	2013
142	2	Duke Farms Foundation	1,072.62	3 rd	2013
163.05	80.04	Stickel Properties, LLC	58.43	3 rd	2013
151.13	14	Public Service Elec & Gas Co	377.48	3 rd	2013
151.13	15	Public Service Elec & Gas Co	374.06	3 rd	2013
151.13	16	Public Service Elec & Gas Co	370.65	3 rd	2013
151.13	17	Public Service Elec & Gas Co	314.94	3 rd	2013
155	43	Public Service Elec & Gas Co	381.71	3 rd	2013
155	44	Public Service Elec & Gas Co	385.07	3 rd	2013
163.22	36021	Sahni, Rajesh & Mehta, Seema	6,313.00	3 rd	2013

14. RESOLUTION AUTHORIZING THE TOWNSHIP QUALIFIED PURCHASING AGENT TO REJECT ALL BIDS SUBMITTED ON JULY 17, 2013 FOR CUSTODIAL SERVICES FOR THE PERIOD AUGUST 1, 2013 THROUGH JULY 31, 2015 AND AUTHORIZING THE RE-BIDDING OF CUSTODIAL SERVICES

WHEREAS, it has been determined based on the recommendation of the Township Attorney and the Township QPA that all bids submitted on July 17, 2013 for Custodial Services be rejected due to a material defect in the bid document; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-13.2 (c.) allows a contracting unit to reject all bids with the approval of the governing body; and

WHEREAS, the bid documents have been revised to correct the material defect and are available for re-bidding;

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Township Qualified Purchasing Agent is authorized to reject all bids submitted on July 17, 2013 for Custodial Services and is authorized to re-bid for Custodial Services. This Resolution shall take effect immediately.

15. RESOLUTION AUTHORIZING THE TRANSFER FROM PLANNING/BOARD OF ADJUSTMENT ESCROW TO THE TREASURER’S ACCOUNT

WHEREAS, that in accordance with the following summary of accrued Planning and Zoning charges related to plan review for April, May and June, 2013, a total of \$1,676.35 should be transferred from the Planning/Board of Adjustment Escrow Accounts into the Treasurer’s Account as indicated; and

WHEREAS, that each of the project line items has been verified against the Treasurer’s Office account records for the period beginning 04/01/13 and ending 06/30/13 to ensure that sufficient funds are available for these transfers for unanticipated revenues.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that a total of \$1,676.35 is to be transferred from the Planning/Board of Adjustment Escrow Accounts into the Treasurers Account.

<u>Application Name</u>	<u>Application #</u>	<u>Escrow Name</u>	<u>Amount</u>
BARRY, Courtney & Meredith	BA-13-09	BARRYCPL	97.34
Belle Mead Tire (LaRue)	BA-12-13	BELLTIREPL	216.30
Chabad Jewish Center of Greater Hillsborough	BA-12-07	CHABADPL	151.41
Copart of Connecticut, Inc.	10-PB-13-SRV	COPARTCTPB	97.34
DeNAPOLI, Patrick, Jr. - Amended Application	BA-12-10	DENAPOLIPL	21.63
GRAB, Stacy	BA-13-07	GRABSTACPL	97.34
High Branch Land	BA-13-13	HIGHBRANPB	64.89
Long Hill Kennels - Expansion	BA-13-04	LONGHILLPL	194.67
MetroPCS (Triangle)	BA-13-10	METROPCSPL	108.15
Total Transfer:			\$1,676.35

16. RESOLUTION APPROVING THE REQUEST FROM THE HILLSBOROUGH ROTARY CLUB TO USE THE TOWNSHIP’S TENT FOR THE FIFTH ANNUAL HILLSBOROUGH ROTARY CLUB FAIR, A FUNDRAISING EVENT TO BE HELD FROM AUGUST 13, 2013 TO AUGUST 18, 2013

WHEREAS, the Hillsborough Rotary Club requested the use of the Township’s Celebration Tent for the Fifth Annual Hillsborough Rotary Club Fair, a fundraising event to be held from August 13, 2013 to August 18, 2013; and

WHEREAS, the Department of Parks and Recreation and the Recreation Commission has recommended that the Hillsborough Rotary Club request be approved.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that it hereby approves the Hillsborough Rotary Club’s

request to use the Township's Celebration Tent for a fundraising event to be held on August 13, 2013 to August 18, 2013.

17. RESOLUTION AUTHORIZING BUCK SIXT, DIRECTOR OF PUBLIC WORKS, TO POST FOR THE POSITION OF PUBLIC WORKS WORKER I IN THE HILLSBOROUGH TOWNSHIP DEPARTMENT OF PUBLIC WORKS

WHEREAS, there exist a vacancy in the Department of Public Works for the position of Public Works Worker I; and

WHEREAS, the Director of Public Works has determined that this position needs to be filled as soon as possible and thereby requests authorization to post for the position of Public Works Worker I.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that it does hereby authorize the Director of Public Works to post for the position of Public Works Worker I.

18. RESOLUTION AUTHORIZING SUBMISSION OF A SUSTAINABLE JERSEY SMALL GRANTS PROGRAM WAL-MART GRANT FOR \$2000

WHEREAS, Hillsborough Township is an active participant and Bronze Certified community in the Sustainable Jersey Program; and

WHEREAS, Sustainable Jersey has announced the first cycle of 2013 Sustainable Jersey Small Grants program funded by Walmart for which certified communities are eligible to receive funds for community-based sustainability projects to improve quality of life in New Jersey; and

WHEREAS, eligible projects include actions that would score a municipality points toward Sustainable Jersey certification; and

WHEREAS, the Township Committee is committed to pursue the path towards a sustainable future for the Township of Hillsborough; and

WHEREAS, the Township Committee reaffirmed the purpose of the Sustainable Hillsborough Steering Committee to develop recommendations for short-term and long term actions and strategies to keep the Township moving toward its sustainability goals and to keep current with Sustainable Jersey goals; and

WHEREAS, the Sustainable Hillsborough Steering Committee has developed a grant proposal and scope of work to advance the Township's sustainability efforts that includes sustainability projects and include the following Sustainable Jersey Actions: Community Forestry Plan and Canopy Goal, Community/School Garden and Buy Local Campaign; and

WHEREAS, the Township Committee desires to further the public interest by obtaining a grant of \$2,000 from Sustainable Jersey Small Grants Program funded by Walmart.

NOW, THEREFORE BE IT RESOLVED that the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey as follows:

1. It authorizes its Zoning Officer / Assistant Planner to take all action necessary to submit the Grant Application and any related documents or information to Sustainable Jersey by the August 4, 2013 deadline.

2. It authorizes the appropriate municipal officials to execute the application and any related materials and documentation necessary for a complete application and necessary for the obtainment of such grant funding.

It authorizes the appropriate municipal officials to execute the application and any related materials and documentation necessary for a complete application and necessary for the obtainment of such grant funding.

19. RESOLUTION AUTHORIZING THE 2013 JASON'S RUN TO BE HELD IN HILLSBOROUGH TOWNSHIP ON SUNDAY, AUGUST 4, 2013, PURSUANT TO THE REQUIREMENTS OUTLINED BY CHIEF PAUL KAMINSKY

WHEREAS, Linda Walton has requested to hold the 2013 Jason's Run on Sunday, August 4, 2013, in Hillsborough Township; and

WHEREAS, Linda Walton has produced a certificate of insurance naming the Township of Hillsborough as an insured; and

WHEREAS, Chief Kaminsky and Hillsborough Township Police Department's Traffic Safety Bureau have determined that the planned route will provide an acceptable level of safety for the runners.

NOW, THEREFORE, be it resolved by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that Linda Walton is hereby authorized to hold Jason's Run in Hillsborough Township on August 4, 2013.

20. RESOLUTION AUTHORIZING RON SKOBO, DIRECTOR OF BUILDING, TO POST FOR THE POSITION OF PART-TIME PLUMBING INSPECTOR IN THE HILLSBOROUGH TOWNSHIP'S BUILDING DEPARTMENT

WHEREAS, there exist a vacancy in the Building Department for the position of part-time Plumbing Inspector; and

WHEREAS, the Director of Building has determined that this position needs to be filled as soon as possible and thereby requests authorization to post for the position of part-time Plumbing Inspector.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that it does hereby authorize the Director of Building to post for the position of part-time Plumbing Inspector.

Upon motion by Deputy Mayor Tomson, seconded by Committeeman Suraci, the consent agenda was unanimously approved upon call of the roll.

CLAIMS LISTS

Mayor DelCore presented Claims Lists 2013-14.

Upon motion by Committeewoman McCauley, seconded by Deputy Mayor Tomson, Claims List 2013-14 was unanimously approved upon call of the roll.

EXECUTIVE SESSION RESOLUTION

WHEREAS, Section 8 of the Open Public Meetings Act (N.J.S.A. 10:4-12 (b) (1-9), Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee is of the opinion that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough in the County of Somerset, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:

a. Contract Negotiations:

i. Sanitary Sewer Expansion

3. The Township Committee may take official action on those items discussed in Executive Session upon completion of the Executive Session.

4. The minutes of the discussions shall be made available to the public as soon as the matters under discussion are no longer of a confidential or sensitive nature.

5. This Resolution shall take effect immediately.

Upon motion by Deputy Mayor Tomson, seconded by Committeeman Suraci, the aforesaid resolution was unanimously approved upon call of the roll.

RE-OPEN PUBLIC MEETING

Upon motion by Committeewoman McCauley, seconded by Committeeman Suraci, the aforesaid resolution was unanimously approved upon call of the roll.

ADJOURNMENT

Upon motion by Committeewoman McCauley, seconded by Committeeman Suraci, the meeting duly adjourned at 10:24 p.m. Said motion was carried unanimously upon voice vote.

Attested:

Pamela Borek

Township Clerk