

Minutes of the Regular Meeting of the Township Committee of the Township of Hillsborough, in the County of Somerset, State of New Jersey, held in the Municipal Complex at 7:30 p.m. on the above date.

Upon call of the roll, the following Committee members were recorded present: Committeeman Greg Burchette, Committeewoman Gloria McCauley, Carl Suraci and Mayor Frank DelCore. Also, in attendance were Township Clerk Pamela Borek, Township Administrator Anthony Ferrera, and Township Attorney William Willard on behalf of Albert Cruz. Deputy Mayor Tomson was absent.

SALUTE TO THE FLAG

Following roll call, Mayor DelCore advised that in accordance with Section 5 of the Open Public Meetings Act, Chapter 231, of the Public Laws of 1975, that notice of this meeting was made by the posting on the bulletin board at the Hillsborough Township Municipal Complex and notifying the officially designated newspapers that this meeting would take place at the Hillsborough Township Municipal Complex at 7:30 p.m. on December 10, 2013.

APPROVAL OF MINUTES

Approval of the November 12, 2013 Regular Minutes

Upon motion by Committeewoman McCauley, seconded by Committeeman Burchette, the minutes of the November 12, 2013, Regular meeting were approved upon the call of the roll. Committeeman Suraci abstain.

Approval of the November 26, 2013 Regular Minutes

Upon motion by Committeeman Burchette, seconded by Committeewoman McCauley, the minutes of the November 26, 2013, Regular meeting were approved upon the call of the roll.

REPORTS FROM COMMITTEE LIAISONS, AND RECEIPT OR REPORTS, PETITIONS OR COMMUNICATIONS

Committeeman Burchette

Committeeman Burchette stated that the Construction Department had a banner year and currently issued over 3000 permits.

Committeeman Burchette stated that the Beazer Homes has closed on its last house and the "Parkside at Mountainview" project has been issued its final TCO.

Committeeman Burchette stated that on Saturday December 7th the Rotary Club and Operation Shoe Box had an event at the YMCA. The Mayor and his family, he and his son with 300 other residents, packaged over 1500 boxes for soldiers overseas for the holidays. Committeeman Burchette thanked those participants for helping with Operation Shoe Box.

Committeewoman McCauley

Committeewoman McCauley stated that the 2013 Leaf pick up program will remain in effect until all leaves are picked up. She asked residents to please be patient as DPW works through the inclement weather.

Committeewoman McCauley reminded residents that during snow and ice events to please work with the DPW road crews by being mindful of some general guidelines such as keeping trash and recycling receptacles out of the street and while traveling on Township roadways, please keep back from plowing vehicles. Committeewoman McCauley added that, just a friendly reminder to all residents the Township Ordinance 143-21 prohibits parking

on snow covered roads. When snow is anticipated, use off street parking as an alternative. Vehicles will be towed at the owner's expense. This is necessary in order for the Department of Public Works to effectively plow the streets.

Committeewoman McCauley stated that Hillsborough Township is partnering with Somerset Medical Center in the Super Community Blood Drive and Hillsborough Rescue Squad is providing an Adult Family and Friends CPR class, Thursday, December 12th from 3-7pm here at the complex. All donors will be entered to win a pair of tickets to the 2014 Super Bowl at MetLife Stadium additionally donors only for this event will be entered into a drawing that will take place that evening for a \$25 gift certificate to Restaurants.com. Walk-ins are welcome, but registration is preferred. Call Pam Borek at 908-369-8314 or emailing pborek@hillsborough-nj.org to register.

Committeewoman McCauley thanked Santa for coming out in the inclement weather as well as of the residents.

Committeeman Suraci

Committeeman Suraci stated that Social Service completed the Thanksgiving distribution. Complete holiday meals ordered from our local grocery stores were provided to the clients. The same format will be utilized for the Christmas portion of the program. Social Services are getting ready for the Holiday distribution that will take place on Thursday December 19th. They have received many requests to sponsor gifts for families, and are still in the process of matching people up. There are currently 87 families enrolled in the program and this comprises 318 individuals and of those 146 are equal to or less than age 16. Social Services has had a generous outpouring of food for the clients, as well as numerous volunteers to date check and sort the incoming items. Committeeman Suraci thanked all of our volunteers and donors who help make this program a success.

Committeeman Suraci announced that the Finance Office recently added the option to make partial tax payments using the online tax payment system. This allows residents the flexibility of paying smaller amounts towards current or future tax billings. Log on to www.hillsborough-nj.org, and select the "eGov" icon - then select "online payments".

Committeeman Suraci announced that Registration for all winter recreation programs is now available. All winter programs begin after the start of the New Year. For a complete program listing, visit the Parks & Recreation website at www.hillsboroughnjrecreation.org. Registration is always available online, or by phone and in person during normal business hours.

Mayor DelCore

Mayor DelCore stated that this past Friday, despite the rainy weather Santa came and lit the Township's Christmas Tree, and then met with all of the children in the building to hear their Christmas wishes.

Mayor DelCore announced that on Sunday December 1st we were joined by the Chabad Center for Jewish Life for the annual Menorah lighting. Mayor DelCore thanked Deputy Mayor Tomson and Committeeman Burchette for attending this event while he was out of town.

Mayor DelCore thanked all those who came out to these events.

Mayor DelCore reminded residents that the annual reorganization for 2014 will be held on Thursday, January 2, 2014 here in the Court Room at 7pm. The public is invited and there will be light refreshments served across the hall.

Deputy Mayor Doug Tomson

Absent

Mayor DelCore announced that we have one, very special proclamation this evening. He stated that it isn't everyday we can celebrate a 36 year career, but he was honored to call up Mr. Buck Sixt to receive his proclamation.

PROCLAMATIONS

Proclamation honoring Ernest “Buck” Sixt for his service to Hillsborough Township

WHEREAS, Ernest “Buck” Sixt, a lifelong Hillsborough resident, is retiring from Hillsborough Township Department of Public Works after more than 36 years of dedicated service to the Township and residents of Hillsborough; and

WHEREAS, on June 20, 1977, Buck began his career as a laborer for the Department of Public Works, on April 24, 1978, he was promoted to Public Works Worker I, on October 12, 1983, promoted to Equipment Operator, on August 4, 1986, promoted to Assistant Supervisor, on March 8, 1999, promoted to Deputy Director and on August 12, 2004, Buck was promoted to Director of Public Works and remained in this position until his retirement; and

WHEREAS, Buck has served as Hillsborough Township Clean Communities Coordinator since 2000; and

WHEREAS, Buck became a certified Public Works Manager in October of 2003; he was also appointed to the PEOSHA Board by Governor Christie in August of 2013; and

WHEREAS, Buck served as the Central Jersey Insurance Fund Safety Coordinator and received many awards through the J.I.F.’s Safety Incentive Program; and

WHEREAS, Buck has received many letters from various individuals, such as the Governor, New Jersey Senators and New Jersey Assemblymen as well as the Mayor, Deputy Mayor and Township Committee members commending him for his excellent work and dedication to helping others; and

WHEREAS, Buck was responsible for different projects that have helped to improve the Township of Hillsborough, such as establishing the Median Maintenance Program, introducing the salt brine machine, the trucks to pre-treat Township roads before snow and ice storms and creating a new Township garbage drop off site on Auten Road; and

WHEREAS, Buck has served the Township of Hillsborough and its’ residents with passion and selflessness; and

WHEREAS, the knowledge, understanding and judgment that Buck brought to the Township is a reflection of his unique perspective.

NOW, THEREFORE, BE IT PROCLAIMED, that the Hillsborough Township Committee does hereby express its’ gratitude for all the hard work Buck has done for the Township of Hillsborough and its’ residents.

BE IT FURTHER PROCLAIMED, that Hillsborough Township Committee, his numerous co-workers, and the citizens of Hillsborough Township thank Buck Sixt for his valuable contributions to Hillsborough Township.

NEW BUSINESS

None

PUBLIC COMMENT ON NEW BUSINESS AND MATTERS NOT ON THE AGENDA

Mr. David Brooks of Winding Way addressed the Township Committee on behalf of the residents of the Winding Way Sewer Project. Mr. Brooks stated that he would like to work with the Township on behalf of the residents of the Winding Way Sewer Project to try to help lower the cost of the project.

Mayor DelCore thanked Mr. Brooks, and stated that the Township understood his concerns. The Township will take into account the Winding Way residents suggestions. This is a good project and the Township would like to move forward. We have most of the residents aboard with this project and thank you for being able to provide that additional information.

Administrator Ferrera stated that Dr. Belnay is the lead of this project and is here tonight if you need have any questions for him.

Mayor DelCore stated that Dr. Belnay can give us a quick update on the Winding Way Sewer Project.

Dr. Belnay stated that along with Mr. Brooks and the other coordinators of the neighborhood; I have been to a number of houses to answer any questions. The Committee is looking for 70% of the agreements. We have 22 agreements so far of the 39 properties in the area. The 70% is what were looking for so we need a total of 27 agreements. Next week we will have our full discussion and try to make this project happen.

PUBLIC HEARINGS

2013-20 AN ORDINANCE REPEALING AND REPLACING SECTION 10 TITLED “ISSUANCE AND EXPIRATION OF PERMITS”, SECTION 11 TITLED “PERMIT FEES”, AND SECTION 12 TITLED “REGULATIONS”, OF ARTICLE II TITLED “PERMITS FOR TOWNSHIP PARKING AREAS AND PARK AND RIDE FACILITIES”, OF CHAPTER 218 TITLED “PARKING”, OF THE MUNICIPAL CODE OF THE TOWNSHIP OF HILLSBOROUGH.

1EXPLANATION: This Ordinance repeals and replaces Section 10 Titled “Issuance and Expiration of Permits”, Section 11 Titled “Permit Fees”, and Section 12 Titled “Regulations”, of Article II Titled “Permits for Township Parking Areas and Park and Ride Facilities”, of Chapter 218 Titled “Parking”, of the Municipal Code of the Township of Hillsborough.

ORDINANCE 2013-20

AN ORDINANCE REPEALING AND REPLACING SECTION 10 TITLED “ISSUANCE AND EXPIRATION OF PERMITS”, SECTION 11 TITLED “PERMIT FEES”, AND SECTION 12 TITLED “REGULATIONS”, OF ARTICLE II TITLED “PERMITS FOR TOWNSHIP PARKING AREAS AND PARK AND RIDE FACILITIES”, OF CHAPTER 218 TITLED “PARKING”, OF THE MUNICIPAL CODE OF THE TOWNSHIP OF HILLSBOROUGH

BE IT ORDAINED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

Section 1. The Municipal Code of the Township of Hillsborough Section 218-10 Titled “Issuance and Expiration of Permits”, 218-11 Titled “Permit Fees”, and 218-12 Titled “Regulations”, of Article II Titled “Permits for Township Parking Areas and Park and Ride Facilities”, of Chapter 218 Titled “Parking”, are hereby repealed and replaced as follows:

§ 218-10. Issuance and expiration of permits.

The Clerk of the Township of Hillsborough shall issue parking permits for permit parking lots to applicants upon the filing of a permit application and payment of the required fee. Permits shall be issued semiannually subject to availability. The semiannual permits shall be valid from August 1st to January 31st and February 1st to July 31st.

§ 218-11. Permit fees. The fee for obtaining a semiannual parking permit for the Park and Ride Lot A on

Amwell Road shall be twenty five (\$25.00) dollars. The permit fee shall not be prorated based on the time of application and issuance.

§ 218-12. Regulations.

- A. Parking permits are assigned to the vehicle identified on the application and are nontransferable.
- B. Parking permits must be adhered to the rear window of the driver's side of the vehicle.
- C. Vehicles must be parked head-on in a designated parking space.
- D. Signs or advertisements identifying a vehicle is for sale may not be displayed in or upon a vehicle or be made visible in any way while a vehicle is parked in a permit parking lot.

Section 2. Effective Date: This Ordinance shall take effect immediately upon final passage and publication according to law.

Committeeman Suraci moved to open the public hearing on Ordinance 2013-20. Said motion was seconded by Committeewoman McCauley and carried unanimously upon call of the roll.

Mayor DelCore stated that this ordinance amends the park and ride permit process for the Amwell Road Park and Ride. This permit process will mirror the timeframes the High School uses to make better use of that parking facility.

Committeeman Suraci moved to close the public hearing and adopt on Ordinance 2013-20. Said motion was seconded by Committeewoman McCauley and carried unanimously upon call of the roll.

INTRODUCTION OF NEW ORDINANCES

None

CONSIDERATIONS

1. RESOLUTION CONFIRMING THE ACTION OF THE CHIEF FINANCIAL OFFICER TO ISSUE BOND ANTICIPATION NOTES IN THE AMOUNT OF \$425,670 (SERIES A) AND \$2,580,877 (SERIES B).

WHEREAS, Bond Anticipation Notes for the Library construction, various other capital projects, and Municipal Building Roof & HVAC system need to be rolled over annually and said Notes were last rolled over on December 12, 2012; and

WHEREAS, N.J.S.A. 40A:2-8.1 requires that principal pay downs be made commencing on the third anniversary date of the original issue with complete payoff no later than the tenth anniversary date, and

WHEREAS, funds were appropriated in the 2013 budget to pay down \$212,835 of the original note issue; and

WHEREAS, The Township has received a 1.24% interest rate from Passaic Valley Water Commission for Series A Bond Anticipation Notes totaling \$425,670 and a 1.00% interest rate from Jefferies LLC for Series B Bond Anticipation Notes totaling \$2,580,877;

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that the action of the Chief Financial Officer regarding the issuance of

Series A Bond Anticipation Notes in the amount of \$425,670 at an interest rate of 1.24% to Passaic Valley Water Commission and Series B Bond Anticipation Notes in the amount of \$2,580,877 at an interest rate of 1.00% to Jefferies, LLC, is hereby confirmed.

Mayor DelCore stated rather than obtaining permanent financing, where interest rates are locked in over the life of the loan, the Township utilizes Bond Anticipation Notes, which renew annually for a maximum of 10 years. This allows the Township to secure low interest notes and to make annual principal payments in an accelerated manner. This approach can significantly reduce total interest payments over the life of the Bond Anticipation Note and is part of the Township's debt reduction plan.

Upon motion by Committeeman Suraci seconded by Committeeman Burchette, the aforesaid resolution was unanimously approved upon call of the roll.

2. RESOLUTION APPROVING REQUEST FROM THE CHIEF OF POLICE ALLOWING MEMBERS OF THE POLICE DEPARTMENT TO PARTICIPATE IN A SHARED LEAVE PROGRAM TO BENEFIT OFFICER BRIAN MCCARRON.

WHEREAS, due to the ongoing medical condition of Officer Brian McCarron, the Chief of Police wishes to have the Township utilize a Shared Leave Program to allow members of the Hillsborough Township Police Department to provide paid leave days since Officer McCarron has fully expended his accrued time off and is in desperate need of such, due to his medical condition.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that it wishes to utilize a Shared Leave Program specifically as it relates to Officer McCarron, which shall be subject to the following conditions:

1. All regular full time Hillsborough Township Police Department employees, whether paid on an hourly basis or by salary, may be eligible to provide leave time to Officer McCarron.
2. Only accrued, unused sick, personal and/or vacation leave can be donated.
3. All donated leave must be voluntarily given. No employee shall be coerced, threatened, intimidated, or financially induced into donating leave for the purpose of this program.
4. Once donated and used, the time is not recoverable.
5. Donors must complete a written memorandum to the Chief of Police specifying the amount and source of hours to be donated.
6. Each eligible employee must have, at the time of donation, at the time of donation, at least one hundred (100) hours of total leave time and the donation of leave must not reduce the employee's total leave bank below the one hundred (100) hours total leave time requirement.
7. Officer McCarron qualifies to be eligible for consideration for donated leave time because he meets all the criteria listed below:
 - A. Officer McCarron has completed at least one (1) year of continuous full time service/employment with the Township Police Department.

- B. Officer McCarron suffers from a medical condition which will cause Officer McCarron to either: (1) go on unpaid leave; and/or, (2) terminate his employment with the Township.
 - C. The Township's Worker's Compensation Carrier has submitted documentation from the attending physician verifying his condition.
 - D. Officer McCarron has abided by all personnel rules regarding sick leave use.
- 8. Any leave time donated will be converted to a dollar value based on the donor's straight time hourly rate at the time of the donation. Such dollar value will then be divided by Officer McCarron's hourly rate, at the time of donation, to determine the actual number of hours to be received.
 - 9. Chief Kaminsky recommends the adoption of this Resolution and asks that the provisions of this Resolution remain to obtain 13 (8 hour) days.
 - 10. This resolution shall on apply to Officer McCarron and shall not serve as precedent for any future Township Department employees or other Township employees seeking donated leave.

BE IT FURTHER RESOLVED that the Township Committee approves this Resolution as per the conditions/requirements/recommendations set forth above for Officer Brian McCarron.

Mayor DelCore stated that Corporal Brian McCarron is currently out on long term disability due to injuries he received in the line of duty back in May 2012. Recently it was determined that he would run out of time needed to cover a part of his absence in December. The Township Committee has agreed to review the resolution concerning Shared Leave to allow members of the Hillsborough Police Department to donate their earned time to cover Cpl. McCarron's absence. We appreciate the employees that are willing to donate their time for other employees.

Upon motion by Committeewoman McCauley seconded by Committeeman Suraci, the aforesaid resolution was unanimously approved upon call of the roll.

3. RESOLUTION RE-APPOINTING NANCY COSTA AS CHIEF FINANCIAL OFFICER, EFFECTIVE JANUARY 1, 2014.

WHEREAS, Nancy Costa was appointed to a four-year term as Chief Financial Officer that began on January 1, 2010 and will end on December 31, 2013; and

WHEREAS, Nancy Costa has shown great leadership and ability in her role as Chief Financial Officer and possesses all of the qualifications for the position of CFO; and

WHEREAS, the Township Administrator and Township Committee have recommended the re-appointment of Nancy Costa as Chief Financial Officer for the Township of Hillsborough.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Township Administrator and Township Committee is accepted and Nancy Costa is hereby re-appointed to the position of Chief Financial Officer for the Township of Hillsborough, effective January 1, 2014.

Mayor DelCore stated that Ms. Costa has served as Chief Financial Officer for the Township since 2008, completing her 4 year term as well as the unexpired term of the previous CFO. She is a valued employee of the Township.

Upon motion by Committeewoman McCauley seconded by Committeeman Suraci, the aforesaid resolution was unanimously approved upon call of the roll.

4. RESOLUTION APPROVING 2013 BUDGET TRANSFERS.

WHEREAS, N.J.S.A. 40A:4-58 allows for appropriation transfers during the last 2 months of a budget fiscal year when there is a need for these transfers; and

WHEREAS, there is a need to do appropriation transfers between appropriations in the 2013 Municipal Budget;

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough that the Chief Finance Officer be authorized to make transfers between the following appropriations in the 2013 Budget:

TO:	Planning	OE	720	20,000.00
	Gasoline	OE	833	20,000.00
	Diesel	OE	834	20,000.00
	TOTAL			60,000.00
FROM:	Planning	S&W	720	20,000.00
	DPW Administration	S&W	764	20,000.00
	DPW Administration	OE	764	10,000.00
	DPW Streets & Roads	OE	765	10,000.00
	TOTAL			60,000.00

Mayor DelCore stated that the budget transfers are only permitted in the last 2 months of the fiscal year or in the first 3 months of the new fiscal year. This resolution transfers funds within budget line items to fund appropriations where we have incurred additional expenditures.

Upon motion by Committeeman Suraci seconded by Committeeman Burchette, the aforesaid resolution was unanimously approved upon call of the roll.

5. RESOLUTION AUTHORIZING THE MAYOR AND THE TOWNSHIP CLERK TO EXECUTE A CONTRACT WITH ST. HUBERT'S GIRALDA, INC. FOR ANIMAL CONTROL SERVICES FOR A THREE (3) YEAR PERIOD BEGINNING JANUARY 1, 2014 AND ENDING DECEMBER 31, 2016, AT AN ANNUAL FEE OF \$126,155.

WHEREAS, the Township of Hillsborough is required by Title 4: Agriculture and Domestic Animals (N.J.S.A. 4:19-15.16(b)) to provide municipal animal control services; and

WHEREAS, pursuant to the proposal submitted during November of 2013, by St. Hubert's Giralda, the non-profit agency will provide animal control services at an annual contract fee of \$126,155, and

WHEREAS, said contract may be awarded in accordance with N.J.S.A. 40:48-5.1 which permits a waiver of the bid requirements contained in the Local Public Contract Law; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer, said certification is attached to this resolution.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough as follows:

1. That the Mayor and Township Clerk are hereby authorized to execute an Agreement with St. Hubert's Giralda for animal control services pursuant to their proposal in an amount not to exceed \$126,155 annually.
2. A notice of this action shall be printed in the official Township newspaper.

Mayor DelCore stated that St. Hubert's has provided dog catcher and dog pound services for the Township for many years. This resolution authorizes an agreement at the same rate as 2013 for the next three years. For the Township to hire personnel and construct a holding facility and operate such a program, the cost would be far beyond the costs in the St. Hubert's proposal.

Upon motion by Committeeman Suraci seconded by Committeewoman McCauley, the aforesaid resolution was unanimously approved upon call of the roll.

6. RESOLUTION AUTHORIZING THE PURCHASE OF THREE (3) MARKED POLICE VEHICLES AND ONE (1) UNMARKED POLICE VEHICLE, ALL INCLUDING REQUIRED EMERGENCY EQUIPMENT, IN AN AMOUNT NOT TO EXCEED \$131,000, THROUGH THE CRANFORD POLICE COOPERATIVE PRICING SYSTEM, WITH PARTIAL FUNDING PROVIDED BY THE SAFE CORRIDORS GRANT.

WHEREAS, Hillsborough's Police Chief has recommended the continuation of the Township's vehicle replacement program, in order to maximize effectiveness of both the Patrol and Investigative Divisions for the protection of the community; and

WHEREAS, the Police Chief further recommends the four vehicles be purchased at a total cost not to exceed \$131,000 for three (3) Ford Interceptor marked police vehicles including required emergency equipment and one (1) Chevrolet Impala unmarked police vehicle including required emergency equipment, through the Cranford Police Cooperative Pricing System, and

WHEREAS, the new vehicles will be used to replace aging vehicles 609, 626, 628 and 637 in the fleet; these vehicles will be turned over to the Director of Public Works and/or placed on auction by the Township; and

WHEREAS, the Township of Hillsborough is a member of the Cranford Cooperative Pricing System which, under the authority of N.J.S.A. 40A:11-10, seeks competitive bids for police vehicles on behalf of member municipalities; and

WHEREAS, the Safe Corridors Grant will provide funding in the amount of \$57,000 for the purchase of two (2) vehicles and the balance will be funded from monies available in the 2013 Police Other Expense budget; and

WHEREAS, these funds are available and have been certified as such by the Chief Finance Officer, with said certification attached to this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes and approves the purchase of three (3) marked police vehicles and one (1) unmarked police vehicle, all including required emergency equipment, at a total cost not to exceed \$131,000, through the Cranford Cooperative Pricing System.

Mayor DelCore stated that the purchase of these vehicles continues the Police vehicle replacement program and is recommended by the Police Chief. It will not add to the number of vehicles in the Police fleet as we turn over the other vehicles as part of the program.

Committeeman Suraci added that in years past the program was falling behind and recanted a story of a police emergency call and the rear wheel of the cruiser fell off going passed the police car. It is very important to rotate the vehicles on a regular basis.

Upon motion by Committeeman Burchette seconded by Committeeman Suraci, the aforesaid resolution was unanimously approved upon call of the roll.

CONSENT

1. RESOLUTION GRANTING PERMANENT EMPLOYEE STATUS TO DANA MARGELIS, EFFECTIVE DECEMBER 16, 2013.

WHEREAS, Dana Margelis was hired as Clerk to the Treasurer / Tax Collector in the Finance Department on September 16, 2013; and

WHEREAS, the CFO / Tax Collector certifies that Ms. Margelis has performed the duties and assignments in a capable and competent manner; and

WHEREAS, having qualified for regular employee status during the three-month probationary period, the CFO / Tax Collector recommends that regular employee status be conferred upon Ms. Margelis effective December 16, 2013.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that the recommendations of CFO / Tax Collector be and hereby are accepted and approved.

2. RESOLUTION RATIFYING AND CONFIRMING SUPPORT OF THE DRIVE SOBER OR GET PULL OVER 2013 YEAR END STATEWIDE CRACKDOWN.

WHEREAS, impaired drivers on our nation's roads kill someone every 30 minutes, 50 people per day, and almost 18,000 people each year; and

WHEREAS, 19% of motor vehicle fatalities in New Jersey in 2012 were alcohol-related; and

WHEREAS, an enforcement crackdown was conducted to combat impaired driving; and

WHEREAS, the season at the end of the year is traditionally a time of social gatherings which often include alcohol; and

WHEREAS, the State of New Jersey, Division of Highway Traffic Safety, has asked law enforcement agencies throughout the state to participate in the *Drive Sober or Get Pulled Over Year End Holiday Statewide Crackdown*; and

WHEREAS, the project involved increased impaired driving enforcement from December 6, 2013 through January 2, 2014; and

WHEREAS, an increase in impaired driving enforcement and a reduction in impaired driving will save lives on our roadways.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey hereby ratifies and confirms support of the *Drive Sober or Get Pulled Over 2013 Year End Statewide Crackdown* from December 6, 2013 through January 2, 2014 and pledges to increase awareness of the dangers of drinking and driving.

3. RESOLUTION AUTHORIZING “2014 RESOLUTION 5K RUN & WALK”, TO BE HELD IN HILLSBOROUGH TOWNSHIP ON WEDNESDAY, JANUARY 1, 2014, PURSUANT TO THE REQUIREMENTS OUTLINED BY CHIEF PAUL KAMINSKY.

WHEREAS, the Resolution Run requested to hold their “2014 Resolution 5K Run & Walk” on Wednesday, January 1, 2014, in Hillsborough Township; and

WHEREAS, the “2014 Resolution 5K Run & Walk” Director has produced a certificate of insurance naming the Township of Hillsborough as an insured; and

WHEREAS, Chief Kaminsky and Hillsborough Township Police Department’s Traffic Safety Bureau have determined that the planned route will provide an acceptable level of safety for the runners.

NOW, THEREFORE, be it resolved by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that the “2014 Resolution 5K Run & Walk” was hereby authorized to hold a race in Hillsborough Township on January 1, 2014.

4. RESOLUTION AUTHORIZING THE FOLLOWING ACTIONS FOR PLEASANT VIEW ESTATES III: ACCEPTING MAINTENANCE BOND NO. 08840742M FROM ZURICH AMERICAN INSURANCE COMPANY, IN THE AMOUNT OF \$263,094.59; ACCEPTING THE PROJECT INCLUDING THE PUBLIC ROADS (BOEHM WAY IN ITS ENTIRETY), ALL OPEN SPACE LOTS DEDICATED TO THE HOMEOWNERS ASSOCIATION, ALL DRAINAGE EASEMENTS DEDICATED TO THE TOWNSHIP, RELEASING PERFORMANCE BOND NO. 08840742 IN ITS ENTIRETY; RELEASING THE CASH BOND, IN THE AMOUNT OF \$73,442.00 AND ANY ACCRUED INTEREST AND CLOSING THE ACCOUNT.

WHEREAS, a request has been received from Pleasant View Estates III for the acceptance of Maintenance Bond No. 08840742M from Zurich American Insurance Company, in the amount of \$263,094.59; accepting the project including the public Roads (Boehm Way in its entirety), all open space lots dedicated to the Homeowners Association, all drainage easements dedicated to the Township, releasing performance Bond No. 08840742 in its entirety; releasing the Cash Bond, in the amount of \$73,442.00 and any accrued interest and closing the account; and

WHEREAS, the Assistant Township Engineer certifies that all work has been satisfactorily completed; and

WHEREAS, the Assistant Township Engineer recommends that the Township Committee take action to accept the Maintenance Bond, release of the Performance Bond, release the Cash Bond and accept the project, including the listed roadway into the public roadway system.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Assistant Township Engineer be and hereby is accepted and approved.

5. RESOLUTION ACCEPTING THE RESIGNATION OF PART TIME BUS DRIVER, RUTH-ANN BRADLEY, EFFECTIVE DECEMBER 6, 2013 AND AUTHORIZING THE DIRECTOR OF SOCIAL SERVICES TO POST FOR THE POSITION OF PART TIME BUS DRIVER.

WHEREAS, Ruth-Ann Bradley has been employed by the Township of Hillsborough as a part time bus driver; and,

WHEREAS, Ms. Bradley has resigned from the aforementioned position, effective December 6, 2013; and

WHEREAS, the Director of Social Services requests authorization to post for the position of part time bus driver.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that it hereby accepts the resignation of Ruth-Ann Bradley, effective December 6, 2013 and authorizes the Director of Social Services to post for the position of part time bus driver.

6. RESOLUTION AUTHORIZING THE SUBMISSION TO THE GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE FISCAL GRANT EXTENSION, EFFECTIVE JANUARY 1, 2014 TO JUNE 30, 2014.

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey; and

WHEREAS, the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, Hillsborough Township was approved for a Municipal Alliance grant for the January 1, 2013 through December 31, 2013 grant term; and

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse has extended the 2013 grant term until June 30, 2014, in order to transition the grant to a fiscal year rather than calendar year cycle; and

WHEREAS, funding has been made available to Hillsborough-Millstone Municipal Alliance in the amount of 50% of its approved 2013 grant total for the six-month extension period of January 1, 2014 to June 30, 2014,

contingent upon meeting the 25% Cash Match and 75% In-Kind Match grant requirement for the extension funding.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of Hillsborough Township does hereby authorize the submission of the grant extension for the Hillsborough-Millstone Municipal Alliance grant in the amount of:

DEDR	\$14,536
Cash Match	\$3,634
In-Kind	\$10,902

7. RESOLUTION AUTHORIZING THE FOLLOWING ACTIONS FOR COUNTRY CLASSICS PHASE 3D: ACCEPTING MAINTENANCE BOND NO. PAIFSU0637050 FROM INTERNATIONAL FIDELITY INSURANCE COMPANY IN THE AMOUNT OF \$129,441.05; ACCEPTING THE PROJECT INCLUDING THE ROADWAYS AS LISTED AND ALL DRAINAGE EASEMENTS; RELEASING THE CASH BOND IN THE AMOUNT OF \$49,384.00 PLUS ANY ACCRUED INTEREST AND CLOSING THE ACCOUNT.

WHEREAS, a request has been received from Country Classics Phase 3D for the acceptance of Maintenance Bond No. PAIFSU0637050 from International Fidelity Insurance Company, in the amount of \$129,441.05; releasing performance Bond No. PAIFUS0462284 in its entirety; releasing the Cash Bond, in the amount of \$49,384.00 and any accrued interest and closing the account; accepting all of the drainage easements that are dedicated to the Township and accepting the project, including the following roadway into the public roadway system:

1. Galligen Drive (approximately 850')
2. McCarles Drive (approximately 750')
3. Murphy Drive (approximately 1,050')

WHEREAS, the Assistant Township Engineer certifies that all work has been satisfactorily completed; and

WHEREAS, the Assistant Township Engineer recommends that the Township Committee take action to accept the Maintenance Bond, release of the Performance Bond, release the Cash Bond and accept the project, including the listed roadways into the public roadway system.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Assistant Township Engineer be and hereby is accepted and approved.

8. RESOLUTION GRANTING PERMANENT EMPLOYEE STATUS TO JOANNE BERTOLINI, EFFECTIVE DECEMBER 3, 2013.

WHEREAS, Joanne Bertolini was hired as Violations Clerk in the Shared Municipal Court of Hillsborough and Montgomery Township on September 3, 2013; and

WHEREAS, the Court Administrator certifies that Ms. Bertolini has performed the duties and assignments in a capable and competent manner; and

WHEREAS, having qualified for regular employee status during the three-month probationary period, the Court Administrator recommends that regular employee status be conferred upon Ms. Bertolini effective December 3, 2013.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that the recommendation of Court Administrator be and hereby are accepted and approved.

Upon motion by Committeeman Burchette, seconded by Committeeman Suraci, the consent agenda was unanimously approved upon call of the roll.

CLAIMS LISTS

Mayor DelCore presented Claims Lists 2013-22.

Upon motion by Committeeman Burchette, seconded by Committeewoman McCauley, Claims List 2013-22 was unanimously approved upon call of the roll.

EXECUTIVE SESSION RESOLUTION

WHEREAS, Section 8 of the Open Public Meetings Act (N.J.S.A. 10:4-12 (b) (1-9), Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee is of the opinion that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough in the County of Somerset, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:
 - a. *Litigation: Hillsborough Township v. Batten*
 - b. *Property Acquisition: Zilic Property, Blk 169, Lot 5.06*
3. The Township Committee may take official action on those items discussed in Executive Session upon completion of the Executive Session.
4. The minutes of the discussions shall be made available to the public as soon as the matters under discussion are no longer of a confidential or sensitive nature.
5. This Resolution shall take effect immediately.

Upon motion by Committeeman Burchette seconded by Committeeman Suraci, the aforesaid resolution was unanimously approved upon call of the roll.

Committeeman Suraci motioned to reopen the public meeting after the executive session adjourned. The motion was seconded by Committeeman Burchette, and was unanimously approved upon call of the roll.

ADJOURNMENT

Upon motion by Committeeman Suraci, seconded by Committeeman Burchette, the meeting duly adjourned at 9:02p.m. Said motion was carried unanimously upon voice vote.

Attested:

Pamela Borek
Township Clerk