

**Hillsborough Township  
Board of Adjustment  
January 08, 2014 – Reorganization Meeting**

Deputy Mayor Greg Burchette calls the Board of Adjustment Reorganization Meeting of January 8, 2014 to order at 7:00 p.m. The meeting takes place in the Courtroom of the Municipal Complex. All stand for the Pledge of Allegiance.

Deputy Mayor announces the meeting has been duly advertised according to Section 5 of the Open Public Meetings Act, Chapter 231, Public Law 1975 (“Sunshine Law”).

**OATH OF OFFICE**

Deputy Mayor Burchette administers the Oath of Office to all newly appointed members: Mr. Herbert, Ms. Haines, Mr. Suraci, Mr. Hesthag, Mr. Monte, Ms. Becorena.

**ROLL CALL:**

Frank Herbert – Present  
John Stamler – Present  
Helen Haines – Present  
Curtis Suraci – Present  
Walter Dietz, III – Present

Frank Valcheck – Present  
Shawn Lipani – Present  
Kenneth Hesthag (Alt. 1) – Present  
Michele Boronkas (Alt. 2) – Absent  
Steve Monte (Alt. 3) – Present  
Sally Becorena (Alt. 4) – Present

Also present: Jolanta Maziarz, Esq., Board Attorney, (Woolson Sutphen Anderson, P.A.); William H. R. White, III, P.E., C.M.E., Board Engineer (Maser Consulting, P.A.); Bruce Rydel, P.P., AICP, Township Planner; David Kois, Deputy Planning Director / Zoning Official; and Lucille Grozinski, CCR

**NOMINATIONS:**

**CHAIRMAN**

Deputy Mayor Burchette opens the floor for nominations for 2014 Chairman.

A motion to nominate Helen Haines is made by Mr. Stamler.

Hearing no other nominations, Deputy Mayor Burchette calls for a motion to close nominations.

A motion is made and seconded.

Deputy Mayor announces the appointment of **Helen “Chickie” Haines as 2014 Chairman of the Board of Adjustment** by acclamation.

Deputy Mayor Burchette turns the meeting over to Chairman Haines.

**VICE CHAIRMAN**

Chairman Haines calls for nomination for the election of Vice Chairman.

Mr. Stamler makes a motion to nominate **Curtis Suraci**, seconded by Mr. Dietz.

Hearing no other nominations, Chairman Haines calls for a roll call.

**ROLL CALL:** Mr. Valcheck – yes; Mr. Herbert – yes; Mr. Lipani – yes; Mr. Dietz – yes; Chairman Haines – yes; Mr. Stamler – yes; Mr. Suraci – yes; Mr. Hesthag – yes; Mr. Monte – yes; Ms. Becorena – yes. Motion carries.

**SECRETARY**

Chairman Haines calls for nominations for the election of Secretary.

Mr. Dietz makes a motion to nominate Zoning Official, **David Kois**, seconded by Mr. Stamler.

All in favor – Aye; Opposed – None. Motion carries.

Chairman Haines congratulates Mr. Kois on his appointment.

**RESOLUTION RATIFYING FAIR AND OPEN SELECTION PROCESS**

Chairman Haines calls for a motion to approved, as provided.

A motion is made by Mr. Lipani, seconded by Mr. Dietz.

All in favor – Aye; Opposed – None. Motion carries.

**BOARD OF ADJUSTMENT ATTORNEY**

Chairman Haines calls for a motion to appoint **Mark Anderson, Esq., Primary Representative of Woolson Sutphen Anderson**, as the Board Attorney.

A motion is made by Mr. Dietz, seconded by Mr. Stamler.

All in favor – Aye; Opposed – None. Motion carries.

**BOARD OF ADJUSTMENT ENGINEER**

Chairman Haines calls for a motion to appoint **William H.R. White, III, Primary Representative of Maser Consulting, P.A.** as Board Engineer.

A motion is made by Mr. Valcheck, seconded by Mr. Dietz

All in favor – Aye; Opposed – None. Motion carries.

**BOARD OF ADJUSTMENT ALTERNATE ENGINEER**

Chairman Haines calls for a motion to appoint **Carroll Engineering** as Alternate Board Engineer.

A motion is made by Mr. Stamler, seconded by Mr. Dietz

All in favor – Aye; Opposed – None. Motion carries.

**BOARD COURT REPORTER**

Chairman Haines calls for a motion to appoint **Lucille Grozinski** as Board Court Reporter.

A motion is made by Mr. Dietz, seconded by Mr. Stamler

All in favor – Aye; Opposed – None. Motion carries.

Chairman Haines says there are no subcommittees to appoint at this time.

**DESIGNATION OF OFFICIAL NEWSPAPER**

Chairman Haines say in the past we have had three newspapers. This year we are looking to only have two; The Hillsborough Beacon and The Courier News.

A motion is made by Mr. Dietz, seconded by Mr. Stamler

All in favor – Aye; Opposed – None. Motion carries

**FIXING CHARGE FOR NOTICE OF MEETINGS**

Chairman Haines calls for a motion to approve, as provided.

A motion is made by Mr. Dietz, seconded by Mr. Stamler

All in favor – Aye; Opposed – None. Motion carries

**SETTING THE SCHEDULE OF MEETINGS**

After much discussion, the Board decides to eliminate the meeting of May 21, June 18 and October 15 from the proposed meeting schedule.

A motion to adopt the annual schedule, as amended, is made by Mr. Dietz, seconded by Mr. Stamler.

All in favor – Aye; Opposed – None. Motion carries

**OPEN MEETING POLICY**

Chairman Haines calls for a motion to approve, as provided.

A motion is made by Mr. Dietz, seconded by Mr. Stamler

All in favor – Aye; Opposed – None. Motion carries

**ADOPTION OF BYLAWS**

Chairman Haines calls for a motion to approve, as provided.

A motion is made by Mr. Dietz, seconded by Mr. Stamler

All in favor – Aye; Opposed – None. Motion carries

**ADJOURNMENT**

The meeting adjourned at 7:23 p.m.

*Submitted by:  
Debra Padgett  
Administrative Assistant  
Planning Board / Board of Adjustment Clerk*