

**Honesdale Borough Council --Approved Electronic Version
Regular Meeting: April 13, 2015**

Call meeting to order

President James L. Brennan presided at the regular meeting of Honesdale Borough Council conducted on April 13, 2015, in Borough Hall, 958 Main Street, Honesdale. He called the meeting to order at 6:00 PM. Mayor Jack Bishop offered a prayer. All recited the Pledge of Allegiance.

Present were: Council President James L. Brennan, Council Vice-President Bill Canfield, and Councilors Juanita Pisano, Scott Smith, Dan Barnes, Robert Jennings and Harry DeVrieze.

Other Borough officials attending included Borough Secretary Judith Poltanis, Solicitor Richard Henry, Mayor Jack Bishop, DPW Director Richard Doney and Zoning Officer Dan Hnatko.

Mayor Recognitions – Day’s Bakery and Weniger’s Variety Store

Mayor Jack Bishop presented a certificate of appreciation to Ed and Karen Day and son, Steve as owners of Day’s Bakery which recently closed for its many years of operation and community donations. In addition, Mayor Bishop presented a certificate of appreciation to Don Weniger, Jr., owner of Weniger’s Variety Store, which recently closed for it many years of community service to the area.

Action on minutes of previous meeting(s)

Hearing no objections, the minutes of the March 9, 2015 regular meeting and the March 30, 2015 special meeting were approved.

Councilor Jennings noted that in the minutes of March 30, 2015, Councilor Smith stated that Council had been looking for spot to move the bus stop with the pavilion and Visitors Center being possible locations. Councilor Smith confirmed his statements. Councilor Jennings read from the February 9, 2015 minutes where Police Chief Southerton suggested the bus stop be moved and questioned Councilor Smith’s comments regarding Jeff Hiller and possible locations for the bus stop. Councilor Smith stated that within a meeting with then Council President Monaghan, Councilor Jennings and himself, the possible locations were discussed in 2014.

Presentation by Wayne County District Attorney Janine Edwards re: Naloxone

Wayne County District Attorney Janine Edwards presented a detailed synopsis of the Wayne County Drug Task Force program and the grant that was awarded to provide Naloxone to area police departments. The prescription drug would be administered by a first responder such as a police officer. A fact sheet was distributed prior to the meeting to Councilors. Training is done online through the PA Chiefs of Police website, she said. The drug is stored at room temperature. The kit talks the officer through the process. The kit contains an epi pen type device. Two doses of the drug are available to each participating police department for free. The County program is compliant through the Department of Health. A copy of the DA’s rules and regulations

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policy was provided to the Councilors. Ms. Edwards stated that as long as the grant is awarded, the Naloxone will be provided free. President Brennan asked about the shelf life of the drug and who is responsible for replacement. Ms. Edwards stated that the County is required to maintain the records and would replace any kits due to expiration. Councilor Barnes asked what the length of training is online. Ms. Edwards responded one to two hours. Ms. Edwards stated that the kit is about the size of a coffee mug. Councilor Canfield asked if two doses are in one box and Ms. Edwards replied in the affirmative. Councilor Smith was assured that the police department would receive two boxes each containing two doses. President Brennan asked if all the police officers had to go through the training. Ms. Edwards stated that there needed to be 100% participation.

Motion: Narcan

Dan Barnes moved to enter into an agreement between Commonwealth Health Emergency Medical Services and the Wayne County Detectives. Scott Smith seconded the motion. The motion was amended to insert the word “written” prior to the word agreement and add “for the distribution of Narcan” after the motion. MOTION CARRIED.

Roll Call Vote:

Juanita Pisano, Aye	Scott Smith, Aye	Harry
DeVrieze, Aye		
Dan Banes, Aye	Robert Jennings, Aye	Bill Canfield, Aye
James Brennan, Aye		

Citizen input, by sign in

The following individuals addressed Borough Council during the Citizen Input time:

Carolyn Lorent – inquired about the runoff problem near the cul-de-sac at the end of Parkway Drive. Councilor DeVrieze informed Mrs. Lorent that the stormwater line was put in by a property owner and is on private property. He stated that the Borough has assisted in the past but that the private owner needs to clean out the pipe. Mrs. Lorent asked if the Borough would send a letter to that affect. Councilor Smith stated that a gas line is in proximity to the stormwater pipe. Councilor DeVrieze stated that a letter could be sent to the property owner asking him what he intends to do about it. Mayor Bishop inquired if the stormwater grant could be used for Parkway Drive. Councilor DeVrieze stated that the grant was for a project that involved Tributary A, B, and C. Mrs. Lorent stated that some project should be applied to the grant funds before the money is lost. President Brennan related the history of the grant award. Councilor DeVrieze stated that any one of the three tributaries can be used in the grant project.

Robert Green - No comment.

Jeff Hiller - He stated that after he spoke last month, the issue (bus stop) was then made personal. He stated that taking away parking spaces where there are 33 parking spaces in a lot behind it should not have caused such a problem. He stated that his first request to the bus company was for the Visitor’s Center. He stated that there was not a

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parking problem in the area at any times when the bus comes. He feels that the decision to have the bus stop at the pavilion stays in place.

Susan Fritsch and Jerry Margraf - Both thanked Council for their decision to allow the Honesdale Police to carry Naloxone. Both spoke of ongoing educational efforts to increase awareness in the community. Ms. Fritsch urged family members to be certified to help save lives. Mayor Bishop stated that he attended three of their meetings.

Angela Soden - She left the meeting.

Juanita Pisano left the meeting at 6:57 PM and returned at 6:58 PM.

Paul Ludick -- showed Council that PennDot accepted his proposal of adding Honesdale as a destination on a sign posted on Interstate 81. It will be up within 3 years. He suggested that the bus stop be moved to 840 Main Street near the location of the old crosswalk which was moved to the upper side of the crosswalk due to one-way traffic. Mr. Ludick suggested that the public be more involved in the decision.

Sandy DeGroat – She expressed concern that drivers are exiting Chapel Street and then crossing both lanes of traffic on Main Street to get to 10th Street to get to Church Street. DPW Director Doney stated that the Borough needed signs and lines to cover liability. President Brennan asked for suggestions from the public concerning this issue.

Jeryl and Bayard DeNoie -- Mr. and Mrs. De Noie stated they were at the meeting to follow-up on the 1608 N. Main Street, Honesdale property that houses transient population and they wanted to know when the property changed from residential to commercial. Zoning Officer Dan Hnatko stated that the property is still zoned residential; however, the state classifies any dwelling with 3-orpartments or more as commercial for inspections. Mr. Hnatko said that NEIC did inspect the property. Mr. Hnatko stated that only life safety items are inspected. Mr. DeNoie stated that the pillar on the front of the house could fall in. President Brennan suggested that the DeNoies meet with the zoning officer. Councilor DeVrieze stated that some of the items may fit under the Property Maintenance and the Borough could notify the owner. You can't make him paint it, Councilor DeVrieze stated. Mrs. DeNoie asked if the Borough was ok with the County renting the building with taxpayer's funds. Councilor DeVrieze stated that the Borough cannot stop the County from renting the building and suggested that they attend a County Commissioners' meeting. Mrs. DeNoie stated that they have presented information to the County. She also stated that she has met with Mr. Hnatko and that they are in disagreement with him.

Linda Zintel- She stated that she represented the group that appeared at the last meeting from Stourbridge Square. She stated that Dan went and spoke with them and 11th Street looks great and wanted to thank him.

Treasurer's Report

Finance Committee Chair Scott Smith presented an overview of the Treasurer's report.

Motion Treasurer's Report

Scott Smith move to accept the Treasurer's Report as presented pending audit. Dan seconded the motion. MOTION CARRIED.

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Roll Call Vote:

Bill Canfield, Aye	Juanita Pisano, Aye	Scott Smith, Aye
Harry DeVrieze, Aye	Dan Banes, Aye	Robert
Jennings, Aye		
James Brennan, Aye		

Requests

President Brennan asked the Borough Secretary to summarize the requests which she did as follows:

1. Dorothy Brown –requests a disability parking sign in front of her residence at 1225 West St
2. Wayne County YMCA – Day Camp request use of the pool in the afternoons for a fee of \$1.50 per camper
3. St. John the Evangelist Parish – requests for May 3, 2015 from 11:30 AM to 12:15 PM –closing of Vine St to Terrace St for the procession to line up; closing of 5th Street from Main Street to Church Street for gathering; request barricades and police presence for the 30-40 minute event.
4. First Presbyterian Church –request permission to use Central Park for community prayer on May 7, 2015 from 6-8:30 PM; also requesting electricity.
5. Greater Honesdale Partnership –request use of Fred R Miller Memorial Pavilion, July 17 and 18, 2015, from 8 AM to 6 PM for Sidewalk Sales
6. Roots & Rhythm, 7 requests regarding the Roots & Rhythm Music & Arts Festival for June 20 and June 21.
7. New Horizons Drop-In Center –request use of Central Park on May 29th from 6:30 PM to 9:30 PM to present a family movie in Central Park
8. Honesdale Lodge #218, Free & Accepted Masons of PA –request use of Fred R Miller pavilion on June 6, 2015 from 8 AM to 8 PM for a pig roast with tables and chairs. Requests electricity and paid fee.
9. Honesdale Lodge #218, Free & Accepted Masons of PA - Request for 6 additional parking spots in the Park & Shop near the Fred R Miller pavilion on June 6, 2015 to roast a pig, tables and chairs, two port-a-johns, and a take-out area.
10. Christina Siepiela –requests for speed reduction on Cliff Street, speed limit signs and Children at Play signs be posted on Cliff Street.

The Borough Secretary read aloud request #11 from Reinfurt Excavating who is requesting a closure of West Street from 7 AM to 5 PM for approximately three days for a project for Wayne Memorial Hospital.

After discussion, request #10 was removed from the list because it involves a PennDot road. Request #1 was removed from the list; Councilor Canfield will write a letter to the resident. Councilor Smith expressed concern over garbage accumulation for the pig roast. Councilor Canfield pointed out that the waiver signed addressed garbage removal.

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Motion: Approval of Requests

Bill Canfield moved to approve requests #2 through #9 and request #11. Harry DeVrieze seconded the motion. MOTION CARRIED.

Roll Call Vote:

Juanita Pisano, Aye	Scott Smith, Aye	Harry
DeVrieze, Aye		
Dan Banes, Aye	Robert Jennings, Aye	Bill Canfield, Aye
James Brennan, Aye		

Correspondence and other communications

President Brennan asked the Borough Secretary to summarize the correspondence which she did as follows:

Wayne County Dept. of Planning/GIS regarding Judith Stephens subdivision/addition, Parcel IV that there are no detrimental comments on the project.

Jack Batcher letter regarding Coach USA, safety issues, private business, compensation for the loss of the meter; and the location of the bus stop.

Reports of officials and committees

Mayor's Report

Mayor Bishop addressed Councilors Barnes, Canfield, Jennings and Brennan about a rumor that a coup is about to take over City Hall. The Mayor stated that three public meetings were held for anyone wishing to run for Borough Council since there are five seats open. Mayor Bishop stated that former Councilor Firmstone and he answered questions from the candidates whom he supports. He stated that there is no plans to eliminate the Secretary or Director of Public Works positions. Mayor Bishop and Councilor Barnes attended a Task Force meeting. The Mayor stated that he did encourage individuals to run for office. Mayor Bishop stated that a safety issue arose last fall about people being picked up outside of the Borough and that he stated that issues should be brought to his attention or that of the police chief. He expressed concerns over the safety of children walking to and from school on Ridge Street and other safety issues along the street. He stated that a letter will be sent to the school, newspaper and radio about his concerns. He would like all complaints addressed to him. The Mayor said that the Council takes too long in making decisions and the complaints he receives are valid. He went out to talk with Mr. Heller from the County and he explained that the County will drop off the container and then pick it up three or four days later. He has an idea where to put the container and he will speak with Councilor Canfield this week about it. Audience attendee suggested County owned property at the Park Street Complex. Mayor Bishop stated that the bus company contacted him about the bus stop. He stated that complaints were received both pro and con about the Council's decision of location. He urged Council to think about the location of the bus stop; it should be pleasant and offer food and coffee. President Brennan stated that it was within the Mayor's duties to direct the police department to

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cover Terrace Street and Ridge Street. Councilor DeVrieze stated that some bus drivers drive too fast on the streets.

Police Chief's Report *(in addition to written report)*

Councilor Canfield read the report aloud.

Parking Report *(in addition to written report)*

Councilor Canfield read the report aloud.

Finance Committee Report

Finance Committee Chair Scott Smith stated that a review of the financial report, it seems that more is being spent than what is coming in. He urged everyone to watch how much is being spent. Councilor Smith stated that the taxes are coming in slower than expected the overall quarter is on track.

Building & Zoning Committee Report *(in addition to written report)*

Motion: Stephen Subdivision

Harry DeVrieze moved to approve the Judith Stephens subdivision/addition Parcel IV. Juanita Pisano seconded the motion. MOTION CARRIED.

Roll Call Vote:

Scott Smith, Aye	Harry DeVrieze, Aye	Dan Banes, Aye
Robert Jennings, Aye	Juanita Pisano, Aye	Bill Canfield, Aye
James Brennan, Aye		

Councilor DeVrieze stated that two large projects are happening in the Borough this year: Wayne Highlands, large addition and a new home building built on Golf Hill Road.

Parks & Recreation Committee Report

Motion: Advertising of Pool Lifeguards and Managers

Dan Barnes moved to advertise for pool manager and lifeguards for the 2015 season. Scott Smith seconded the motion. MOTION CARRIED.

Roll Call Vote:

Harry DeVrieze, Aye	Dan Banes, Aye	Robert Jennings, Aye
Juanita Pisano, Aye	Scott Smith, Aye	Bill Canfield, Aye
James Brennan, Aye		

Councilor Barnes stated that he was still working on the cameras in Central Park.

Councilor Scott Smith stated that a request for information was received about how much the light on the Cliff cost. Apparently in 2008 when lighting struck the pole, PPL replaced the pole and neglected to charge the Borough from that point forward. PPL is investigating and will contact the Borough in the near future.

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Grants Committee Report

Juanita Pisano reported that three applications were submitted under the Local Share Grant Program and that to date, no word on funding has been given. She met with Rep. Sandra Major who informed her that no decisions have been made yet on the grant applications. Councilor Pisano stated that when the new grant application period opens, an application for additional rapid flashing beacons will be submitted. Councilor Pisano also stated that she had been in contact with Charles Garnett of the USDA about a grant application for second police cruiser.

Safety Committee Report

Motion: Resignation – Matt Cianfichi

Robert Jennings moved to accept the resignation of part time patrolman Matt Cianfichi effective April 20, 2015. Juanita Pisano seconded the motion. MOTION CARRIED.

Roll Call Vote:

Dan Banes, Aye	Robert Jennings, Aye	Juanita Pisano, Aye
Scott Smith, Aye	Harry DeVrieze, Aye	Bill Canfield, Aye
James Brennan, Aye		

Motion: Resignation – Scott Carney

Robert Jennings moved to accept the resignation of part time patrolman Scott Carney effective April 1, 2015. Bill Canfield seconded the motion. MOTION CARRIED.

Roll Call Vote:

Robert Jennings, Aye	Juanita Pisano, Aye	Scott Smith, Aye
Harry DeVrieze, Aye	Dan Banes, Aye	Bill Canfield, Aye
James Brennan, Aye		

Motion: Hiring of Josiah Misiura

Robert Jennings moved to hire Josiah Misiura as a part time patrolman at the rate of \$15.00 effective April 14, 2015. Juanita Pisano seconded the motion. MOTION CARRIED.

Roll Call Vote:

Bill Canfield, Aye	Juanita Pisano, Aye	Scott Smith, Aye
Harry DeVrieze, Aye	Dan Banes, Aye	Robert Jennings, Aye
James Brennan, Aye		

Streets Committee Report

The bids were opened for the sale of the 1998 International 4700 LP recycling truck with compartmentalized bins. One bid was received from Sheldon's Landscaping in the amount of \$2,000.00. The minimum bid in the advertisement was for \$4,500.00.

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Motion: Bid Results - Sale of 1998 Recycling Vehicle

Bill Canfield moved to reject the bid for the 1998 International recycling vehicle because it was below the minimum required bid. Harry DeVrieze seconded the motion. MOTION CARRIED.

Roll Call Vote:

Scott Smith, Aye	Harry DeVrieze, Aye	Dan Banes, Aye
Robert Jennings, Aye	Juanita Pisano, Aye	Bill Canfield, Aye
James Brennan, Aye		

Brief discussion was conducted with the following participating: DPW Doney, Solicitor Henry, Borough Secretary, Councilor Smith, Councilor Barnes, and Councilor Barnes. Councilor Canfield read cited PL 241, No 78 which allows a political subdivision to proceed as follows: 1) advertise a second time 2) If no bids are received within 15 days of the second advertisement, the political subdivision, may initiate negotiations for a private sale of the property, taking into consideration its fair market value. 3) The political subdivision must publicly announce the identity of the parties, the sale price and a summary of the other terms and conditions relating to any proposed private sale at a regular or special meeting of its governing body. 4) After the public announcement of the sale is made in accordance with #3, at least 30 days must elapse before a political subdivision may authorize the private sale in accordance with this subsection. Solicitor Henry suggested another bid advertisement with no minimum bid.

Motion: Recycling Vehicle Advertisement

Bill Canfield moved to authorize the Secretary to advertise the sale of the recycling vehicle with no minimum bid with bids due May 1 by 4 PM. Harry DeVrieze seconded the motion. MOTION CARRIED.

Roll Call Vote:

Robert Jennings, Aye	Juanita Pisano, Aye	Scott Smith, Aye
Harry DeVrieze, Aye	Dan Banes, Aye	Bill Canfield, Aye
James Brennan, Aye		

Motion: Yard Debris Collection

Bill Canfield moved to begin yard debris collection for the 2015 season on Monday, April 27, 2015, with all the guidelines in the yard debris brochure the same as last year. The brochure is available online or by contacting the Borough Office. Dan Barnes seconded the motion. MOTION CARRIED.

Roll Call Vote:

Harry DeVrieze, Aye	Dan Banes, Aye	Robert Jennings, Aye
Juanita Pisano, Aye	Scott Smith, Aye	Bill Canfield, Aye
James Brennan, Aye		

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Bus Stop Discussion

Bill Canfield stated that the Council President and the DPW Director walked Main Street trying to find the right location for the bus stop. He thanked Mr. Ludick and Mike Augello for their suggestions. He suggested that the bus stop be on the corner of 7th Street and Main Street between the Main Street corner and the Wayne Bank drive through exits. Councilor Canfield stated that there is no parking on Main Street now in front of the bank. He further stated that parking spaces are being gained at the post office (3); Fasshauer (2) and Borough Hall (2). Councilor Canfield stated that there is diagonal parking on 7th Street on the Country Dawn side. He also said that the fire hydrants are being moved from the east side of Main Street to the west side of Main Street.

Motion: Bus Stop Location

Bill Canfield moved to notify the bus company again and to have the bus move to the intersection of 7th and Main in the Borough of Honesdale. Juanita Pisano seconded the motion. MOTION WITHDRAWN.

Discussion participants included President Brennan, Councilor Canfield, Fire Chief Bates, Councilor DeVrieze, Councilor Jennings, Jeff Hiller, Trudy Derrick, Paul Ludick and Mayor Bishop. Discussion topics included fire hydrant placement; parking spaces moving around, Mike Augello's bus stop location, Paul Ludick's bus stop suggestion, possibility of special meeting to discuss the bus stop, 12th Street location for the bus stop, a place for bus patrons to be out of the rain and snow, crossing the street with baggage, bus leaving patrons, and if the Council was rushing to a decision. Councilor Canfield withdrew his motion.

Motion: Special Meeting Scheduled

Scott Smith moved to advertise a special meeting on May 4, 2015 at 6 PM for the purpose of discussing the bus stop. and to take action on same with the meeting being at 958 Main Street. Dan Barnes seconded the motion. MOTION CARRIED.

Roll Call Vote:

Bill Canfield, Aye	Robert Jennings, Aye	Juanita Pisano, Aye
Scott Smith, Aye	Dan Banes, Aye	Harry DeVrieze, Aye
James Brennan, Aye		

Juanita Pisano left the meeting at 8:33 PM and returned at 8:35 PM,

Ad-Hoc Committee Reports

Committee for the revisions of Chapter 195 –Jennings and Canfield

Councilor Canfield read aloud his suggestion to change Chapter 195-29, metered parking times to between the hours of 9 AM to 5 PM and to have free parking on Saturdays and Sundays and legal federal and state holidays.

Motion: Amendment to Chapter 195-29

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Bill Canfield move to change the hours from 9 AM to 9 PM to 9 AM to 5 PM and from except Sunday to except Saturdays and Sundays and from appropriate legal holidays to appropriate legal federal and state holidays and have the solicitor write it up and have it ready for a vote at the next Council meeting. Harry DeVrieze seconded the motion. MOTION WITHDRAWN.

Discussion participants included Councilor Smith, Solicitor Henry, Councilor Canfield, President Brennan, Paul Ludick, Mike Augello, Councilor DeVrieze, Councilor Pisano, Mayor Bishop, and Councilor Jennings.

Discussion topics included the wording was incorrect, wording to include feeding the meters, possible new violation fee schedule, suggestion that parking meters be from Monday through Saturday, no meeting between the parking committee and the business people, electronic ticket gun, enforcement of two hour metered parking, whether or not police ticket meters on Saturday, and changing current parking personnel schedules to include Saturday.

Committee for the revisions of Chapter 166 –Smith and DeVrieze

Councilor Smith related correspondence from the Central Wayne Regional Authority's attorney which would have the Borough repeal Chapter 166-1 through Chapter 166-15 sections and add a provision which indicates that all sewer connections shall be governed by the rules of the CWRA as may be adopted from time to time.

Motion: Amendment for Sewer Hookup

Councilor Smith moved adopt an update to Ordinance #633 to require all owners of improved properties located in the Borough whose principal building is within 150 feet of the Central Wayne Sewer System to make connection for the discharge of sanitary sewage to the sewer system owned by the Central Wayne Regional Authority. MOTION WITHDRAWN.

Discussion participants included Solicitor Henry, Councilor DeVrieze, Mayor Bishop, and Councilor Smith. Topics included non-specifics as to when the CWRA would inform Borough of changes if at all, the deletion of 16 sections from Chapter 166, the reporting of feedback, and representation on the CWRA board. Councilor Smith stated that he and Councilor DeVrieze would work up a draft so that Councilors could see how the chapter is affected and have it ready for the next meeting.

Review and authorization to pay bills

Motion: Invoices Paid Under Resolution #2014-023

Scott Smith moved that the list of checks and ACH payments paid under Resolution #2014-023 since the last meeting be approved as presented. Dan Barnes seconded the motion. MOTION CARRIED.

Roll Call Vote:

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Dan Banes, Aye	Robert Jennings, Aye	Juanita Pisano, Aye
Scott Smith, Aye	Harry DeVrieze, Aye	Bill Canfield, Aye
James Brennan, Aye		

Motion: Bills Payable Report - GENERAL FUND

Scott Smith moved to authorize payment of invoices in the General Fund List in the amount of \$67,151.85. Dan Barnes seconded the motion. Councilor Jennings inquired about an invoice from EMC for \$2,500.00. Solicitor Henry explained that it referred to an HPOA claim and that it was the Borough's insurance deductible. MOTION CARRIED.

Roll Call Vote:

Bill Canfield, Aye	Juanita Pisano, Aye	Scott Smith, Aye
Harry DeVrieze, Aye	Dan Banes, Aye	Robert Jennings, Aye
James Brennan, Aye		

Motion: Bills Payable Report - LIQUID FUELS FUND

Scott Smith moved to authorize payment of invoices in the Liquid Fuels Fund List in the amount of \$7,505.65. Robert Jennings seconded the motion. MOTION CARRIED.

Roll Call Vote:

Juanita Pisano, Aye	Scott Smith, Aye	Harry DeVrieze, Aye
Dan Banes, Aye	Robert Jennings, Aye	Bill Canfield, Aye
James Brennan, Aye		

Motion: Bills Payable Report - POLICE PENSION FUND

Scott Smith moved to authorize payment of invoices for the Police Pension Fund in the amount of \$5,639.94. Dan Barnes seconded the motion. MOTION CARRIED.

Roll Call Vote:

Scott Smith, Aye	Harry DeVrieze, Aye	Dan Banes, Aye
Robert Jennings, Aye	Juanita Pisano, Aye	Bill Canfield, Aye
James Brennan, Aye		

Executive Session

President Brennan called an executive session for police personnel matters at 9:01 PM. Attending the executive session were the seven Councilors, Mayor Bishop and Solicitor Henry. Regular session resumed at 9:21 PM.

Councilor Harry DeVrieze announced that he was resigning effective immediately. Brief discussion ensued with the following participants: Solicitor Henry, President Brennan, Councilor Smith and Councilor Canfield. Topics included the procedure for acceptance of a resignation, time line in filling a vacancy, requesting Councilor DeVrieze provide a written resignation, and regrets that Councilor DeVrieze was resigning.

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Adjournment

Scott Smith moved for adjournment of the meeting at 9:30 PM. Dan Barnes seconded the motion.

Judith Poltanis, Borough Secretary

Attachments: Agenda
Treasurer's Report

Honesdale Borough Council

Meeting: Monday, April 13, 2015

Time: 6 PM

Meeting Location: 958 Main Street, Honesdale (*second floor, handicap accessible*)

AGENDA

Call meeting to order.

Opening Prayer

Pledge of Allegiance

Mayor Recognitions – Day's Bakery and Weniger's Variety Store

Action on minutes of previous meeting(s)

March 9, 2015 Regular Meeting

March 30, 2015 Regular Meeting

Presentation by Wayne County District Attorney Janine Edwards re: Naloxone

Announce Special Meeting, May 4, 2015 at 6 PM

Citizen input, by sign in

Treasurer's Report

Accept pending audit

Requests

Dorothy Brown –requests a disability parking sign in front of her residence at 1225 West St

Wayne County YMCA – Day Camp request use of the pool in the afternoons for a fee of \$1.50 per camper

St. John the Evangelist Parish – requests for May 3, 2015 from 11:30 AM to 12:15 PM –closing of Vine St to Terrace St for the procession to line up; closing of 5th Street from Main Street to Church Street for gathering; request barricades and police presence for the 30-40 minute event.

First Presbyterian Church –request permission to use Central Park for community prayer on May 7, 2015 from 6-8:30 PM; also requesting electricity.

Greater Honesdale Partnership –request use of Fred R Miller Memorial Pavilion, July 17 and 18, 2015, from 8 AM to 6 PM for Sidewalk Sales

Roots & Rhythm, 7 requests regarding the Roots & Rhythm Music & Arts Festival for June 20 and June 21.

New Horizons Drop-In Center –request use of Central Park on May 29th from 6:30 PM to 9:30 PM to present a family movie in Central Park

Honesdale Lodge #218, Free & Accepted Masons of PA –request use of Fred R Miller pavilion on June 6, 2015 from 8 AM to 8 PM for a pig roast with tables and chairs. Requests electricity and paid fee.

Honesdale Lodge #218, Free & Accepted Masons of PA - Request for 6 additional parking spots in the Park & Shop near the Fred R Miller pavilion on June 6, 2015 to roast a pig, tables and chairs, two port-a-johns, and a take-out area.

Christina Siepiela –requests for speed reduction on Cliff Street, speed limit signs and Children at Play signs be posted on Cliff Street.

Correspondence and other communications

Wayne County Dept. of Planning/GIS re: Judith Stephens subdivision/addition, Parcel IV

Jack Batcher re: Coach USA Bus Stop

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Reports of officials and committees

Solicitor

Mayor's Report

Police Chief's Report *(in addition to written report)*

Fire Chief's Report *(in addition to written report)*

Parking Report *(in addition to written report)*

Director of Public Works Report *(in addition to written report)*

Finance Committee Report

Monthly Budget Reports

Building & Zoning Committee Report *(in addition to written report)*

Stormwater Committee Report

Parks & Recreation Committee Report

Grants Committee Report

Safety Committee Report

Police Personnel

Streets Committee Report

Bid Opening for Recycling Vehicle

Yard Debris Collection

Ad-Hoc Committee Reports

Committee for the revisions of Chapter 195 –Jennings and Canfield

Committee for the revisions of Chapter 166 –Smith and DeVrieze

Committee for the Fred R Miller Pavilion rules revision –Barnes, Smith and Canfield

Ordinances or Resolutions

Proposed Amendment to Chapter 195 –Vehicles and Traffic

Proposed Amendment to Chapter 166 –Sewers

Unfinished Business

Commonwealth Health EMS agreement with Police Department

New business

Review and authorization to pay bills

Bill Payables Report Pursuant to Resolution #2014-023

Bill Payables Report – General Fund

Bill Payables Report – Liquid Fuels Fund

Adjournment

Unfinished Business Not Ready for Action:

Safety Committee: Full-Time Clerical Position for Police Dept.

Safety Committee: Civil Service Commission re: Lieutenant position

Street Committee: UGI Penn Natural Gas, Inc. annual request for 2015 construction projects

Street Committee: Recycling Roll Off Offer from Wayne County

Ad-hoc Committee: One Way Traffic Complaint Committee

Emergency Management Agency Update Plan

Business Waiting Outside Action:

Planning & Zoning: Zoning Ordinance Update /Planning Commission

Safety Committee: Drug Task Force Ordinance Amendment Update /Wayne Co D.A.

Safety Committee: CVS Traffic Signal Maintenance Agreement/ CVS

Ad-hoc Committee: Insurance and Workplace Safety visit

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Treasurer's Report

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	Asset		Liability
General Fund			
Checking Account	\$58,630.30	Tax Anticipation Note	\$200,000.00
Savings Account	\$2,620.06	2015 G. O. Note (3YR)	\$34,707.53
		2011 General Obligation Note(4YR)	\$85,390.38
Payroll Fund			
Checking Account	\$44,839.68		
Parks and Recreation Fund			
Savings Account	\$3,381.30		
Highway Aid Fund			
Checking Account	\$10,743.50		
Savings Account	\$140,771.64		
CD Due 06/30/2015	\$29,497.46		
CD Due 09/10/15	\$17,466.89		
Local Services Tax Fund			
HNB Checking Account	\$5,554.04		
G.O. Sinking Fund			
MMDA	\$11,344.27		
Fire Loss Escrow			
Checking Account	\$13,324.84		
Rev. Doherty Fund			
Savings Account	\$20,509.28		
Pension Fund			
MMDA Account	\$6,235.33		
Police Grant Account			
Checking	\$805.45		
Disaster Assistance			
Checking Account	\$12,667.94		
GO SINKING FUND 2014			
Checking Account	\$245.87	2014 Loader Loan	\$46,959.65

**Honesdale Borough Council --Approved Electronic Version
Regular Meeting: April 13, 2015**

DPW SINKING FUND 2011		2011 Truck Loan	\$30,396.00
MMDA Account	\$5,904.33		
CONTINGENCY FUND			
Checking Account	\$2,039.11		
2011 G.O. Note			
MMDA Account	\$1,065.61		
Parks & Rec			
Checking Account	\$167.50		
G.O. Sinking Fund 2015			
MMDA Account	\$4,997.26		
Sub-totals	\$392,811.66		\$397,453.56
Difference		(\$4,641.90)	