



# **Village of Homer Glen**

**14933 South Founders Crossing  
Homer Glen, Illinois 60491**

**January 24, 2012**

**Board of Trustees**

## **Board Meeting**

**Village Board Room  
14917 South Founders Crossing  
Homer Glen, IL**

**A. CALL TO ORDER**

The meeting was called to order on January 24, 2012 by Mayor James Daley at 7:34 p.m. in the Village Board Room – 14917 South Founders Crossing, Homer Glen.

**B. PLEDGE OF ALLEGIANCE TO THE FLAG****C. ROLL CALL**

Present at 7:34 p.m. were Mayor Jim Daley, Trustees Marcia DeVivo, Tedd Kagianas, Mary Niemiec, Margaret Sabo and George Yukich. All remained present throughout the meeting. Trustee Mike Costa was not present. Also present on behalf of the Village were Village Clerk Gale Skrobuton, Village Manager Cameron Davis, Development Services Director Mike Salamowicz, Finance Director John Sawyers and Village Attorney Cary Horvath.

A quorum was established.

**D. APPROVAL OF AMENDMENTS TO AGENDA**

There were no amendments to the agenda.

**E. APPROVAL OF MINUTES****1. January 10, 2012-Board Meeting**

Trustee Yukich made a motion to approve the Board Minutes of January 10, 2012; second by Trustee DeVivo.

Voice Vote:

All Ayes: (5) Trustees DeVivo, Kagianas, Niemiec, Sabo and Yukich

Nays: (0) None

Absent: (1) Trustee Costa

*Motion carried.*

**F. SCHEDULE OF ACCOUNTS PAYABLE**

Trustee DeVivo made a motion to approve the Accounts Payable for the period December 29, 2011 to January 25, 2012 in the amount of \$458,673.76; second by Trustee Kagianas.

*The Mayor asked the Clerk to call the Roll:*

Roll Call Vote:

Ayes: (5) Trustees, DeVivo, Kagianas, Niemiec, Sabo and Yukich

Nays: (0) None

Abstain: (0) None

Absent: (1) Trustee Costa

The Mayor did not vote

*Motion carried.*

**G. REPORTS AND COMMUNICATIONS FROM MAYOR AND OTHER OFFICERS****1. Mayor Daley reported:**

- . Mayor Daley sent out his thoughts and prayers to Senator Mark Kirk and his family. Senator Kirk recently suffered a stroke and the Mayor wished him a speedy recovery.

- . On Monday, January 23<sup>rd</sup> the Mayor attended the Swearing-in Ceremony for Fire Chief Bob Tutko. Chief Tutko is the District's first full-time fire chief. Chief Tutko served 10 years in Frankfort, worked his way up the ranks to Deputy Chief in Downers Grove and held the same position in Oak Lawn since 2010. Chief Tutko brings a wealth of experience to Homer Glen and the Mayor wished him the best of luck.
- . ATI Physical Therapy, 14035 S. Bell Road will have their official ribbon cutting ceremony on Wednesday, January 25<sup>th</sup> at 5 p.m.
- . The Mayor congratulated:
  - The Cardinal J. Bernardin varsity cheerleaders for winning the Grand Champion Award in the Junior High Division at the cheerleading competition held recently at the University of St. Francis in Joliet. The Junior Varsity team also finished first in its division. Kaitlyn Micelii of Homer Glen competed with the team in the event.
- . Mayor Daley encouraged everyone to "Save the Date" of March 14<sup>th</sup> for the Chamber of Commerce's State of the Village event. The lunch program will begin at 11:30 a.m. at Woodbine Golf Course. Reservations for this luncheon can be made by calling the Chamber office at 708-301-8111.
- . The Village is working on our 10 incomplete non-letter of credit subdivisions. These subdivisions were all approved prior to September 2006 and do not have letters of credit backing required public improvements. The Village has distributed a Request for Proposal document to qualified engineering firms who can assist the Village with gathering information on: (1) Specific ownership of each parcel; (2) Public improvements that have been completed in each subdivision; (3) Condition of the completed public improvements; (4) Remaining public improvements that need to be completed; and (5) Provide a detailed cost estimate for each of the subdivisions of all remaining public improvements, repairs, replacements, etc. to bring the subdivision development into compliance.

This Request for Proposal document will help the Village to fix the long-standing problems we have in these incomplete subdivisions that do not have an LOC.

## 2. Trustees

a. Trustee Yukich – No Report

b. Trustee Sabo reported:

### **Earth Day~Arbor Day 2012**

The Earth Day Arbor Day Sub-committee of the Environment Committee has sent out a mailer called "Save the Date" for the event to be held on May 19<sup>th</sup> at the Konow Farm. Responses to the mailing have been very positive and many exhibitors will be returning. The Committee continues to seek new activity ideas and welcomes additional participants. The applications will be sent in January. We look forward to hearing from residents and the business community to encourage their participation and sponsorship.

### **Emerald Ash Borer Grant**

The application for the Emerald Ash Borer Grant was sent out last week and the announcement for those receiving the grant will be announced early in 2012.

c. Trustee Kagianas reported:

- . The Community and Economic Development Committee reviewed the plans for our website update on *Business Connect*. The Staff is planning to update the pages with opportunities for business investment on commercial properties in Homer Glen, along with the contact

- information regarding available properties. The Committee also reviewed a template for business connection site visits.
- . Trustee Kagianas thanked Village Manager Davis, Community Development Director Ed Cage and staff for all their work on the projects for the Community and Economic Development Committee.
  - . The next Committee meeting will be held on Wednesday, February 15th at 7:00 p.m.
- d. Trustee Niemiec reported:
- . Illinois American Water recently sent out a mailing to their customers regarding their concerns over the issues of eminent domain. Trustee Niemiec urged residents to contact the Village with any concerns or questions. This mailing has everything to do with the Joint Action Water Agency that Homer Glen has joined and the potential acquisition for the Bedford Park pipeline.
  - . The Sewer and Water Task Force will be meeting on Monday, February 27<sup>th</sup>.
- e. Trustee DeVivo reported:
- . The Parks and Recreation Committee met on Monday, January 23<sup>rd</sup> and discussed creating more detailed maps for the multi-purpose trail system that will identify the location of the trails and where they connect. Additional signage for the trails is being planned that will identify the roads. The Committee is also working on creating a Village Comprehensive Parks Rules and Regulations ordinance and will be presenting these rules and regulations to the Board for approval.
3. Village Treasurer John Sawyers read into the record the Treasurer's Report, with ending balances as of December 31, 2011.
- |                       |                 |
|-----------------------|-----------------|
| General Fund          | \$ 5,243,163.22 |
| Motor Fuel Tax Fund   | \$ 1,769,899.53 |
| Land Acquisition Fund | \$ 1,097,070.67 |
| Park Fund             | \$ 773,125.44   |
| Capital Project Fund  | \$ 1,891,299.05 |
| Tollway Fund          | \$ 481,124.14   |
4. Village Clerk Gale Skrobuton reported:
- . The last day to register to vote in the March 20<sup>th</sup> primary election is Tuesday, February 21<sup>st</sup>.
  - . Registered voters in Will County will be receiving new voter registration cards before the March election. Some of the precincts in Homer Glen have changed and the new registration card will show the precinct and location of where you will vote.
  - . Early voting will begin on Monday, February 27<sup>th</sup> and continue through Thursday, March 15<sup>th</sup> and will be available at the Homer Glen Village Hall, Monday thru Friday, 9:00 a.m. – 4:00 p.m.
5. Village Attorney – No Report
6. Task Force Chairperson(s) – No Report
7. Public Safety Officials – No Report
8. Village Manager Davis reported:
- . The Joint Action Water Agency will be meeting on Monday, February 13<sup>th</sup>. A report will be given to the Board at the February 14<sup>th</sup> Board meeting.

- . Information and up-dates continue to be added to the Village website. A Monthly Home Sales Report that tracks single-family and multi-family home sales in the community was recently added to the website. The total number of single-family residences sold in 2011 was 143 with an average sale price of \$323,000. A total of 103 multi-family residences were also sold in 2011. The Mayor's and Village Board's Standard Operating Procedures will be uploaded to the Transparency Section of the website.
- . The Village has already received some contacts about the mailing from Illinois American Water and residents are questioning the information contained in the mailing from Illinois American. Residents, who have contacted the Village, are supportive of our ongoing efforts.
- . Enzo's Pizza has met all the requirements related to the Board's approval of their liquor license and the Village Clerk delivered their license today.

Trustee Niemiec commented that the Village may want to ask Illinois American if the cost of the mailing is not part of the requested rate increase.

## H. PUBLIC COMMENT

There was no Public Comment

## I. LEGISLATION

1. **Ordinance No. 12-002 – An Ordinance Authorizing the Issuance of a Special Use to Permit the Collocation and Operation of a Wireless Communications Facility (WCF) on an Existing Cell Tower in an A-1 Zoning District at the Property Commonly Known as 15700 Parker Road, Homer Glen.**

Trustee Sabo made a motion to approve Ordinance No. 12-002; second by Trustee Yukich.

*The Mayor asked the Clerk to call the Roll:*

Roll Call Vote:

Ayes: (5) Trustees DeVivo, Kagianas, Niemiec, Sabo and Yukich

Nays: (0) None

Abstain: (0)

Absent: (1) Trustee Costa

The Mayor did not vote

2. **Ordinance No. 12-003 – an Ordinance Granting Setback Variances to Sprint Communications from the Applicable Regulations of the Zoning Ordinance for the Property Commonly Known as 15700 Parker Road, Homer Glen and which is located in an A-1 Zoning District.**

Trustee Sabo made a motion to approve Ordinance 12-003; second by Trustee Yukich.

Trustee Sabo noted that the ordinance refers to the landscape plan similar to the one that was designed for AT&T, but it was not included in the information given to the Board. She noted that the AT&T landscape plan should be included in the file for this project. Trustee Sabo questioned if a 6ft. chain link fence was a standard size.

Manager Davis stated that the landscape plan would be added to the project file.

Community Development Director Ed Cage stated that the 6 ft. chain link fence already exists and 6 ft. is the standard size.

*The Mayor asked the Clerk to call the Roll:*

Roll Call Vote:

Ayes: (5) Trustees DeVivo, Kagianas, Niemiec, Sabo and Yukich

Nays: (0) None

Abstain: (0)

Absent: (1) Trustee Costa

The Mayor did not vote

**3. Motion to Approve the Village's Membership Renewal with Homer Township Chamber of Commerce.**

Trustee DeVivo made a motion to approve the renewal of the membership; second by Trustee Kagianas.

*The Mayor asked the Clerk to call the Roll:*

Roll Call Vote:

Ayes: (5) Trustees DeVivo, Kagianas, Niemiec, Sabo and Yukich

Nays: (0) None

Abstain: (0)

Absent: (1) Trustee Costa

The Mayor did not vote.

**4. Motion to Direct the Village Manager to Sign an Engagement Letter with Mulcahy, Pauritsch, Salvador & Co., for Audit Services for the Fiscal Years Ending April 30, 2012 and 2013.**

Trustee Kagianas made a motion to direct the Village Manager to sign an engagement letter; second by Trustee DeVivo.

*The Mayor asked the Clerk to call the Roll:*

Roll Call Vote:

Ayes: (5) Trustees DeVivo, Kagianas, Niemiec, Sabo and Yukich

Nays: (0) None

Abstain: (0)

Absent: (1) Trustee Costa

The Mayor did not vote

Mayor Daley stated that this firm has been the auditor for the Village since we incorporated and they have worked with staff to help bring in financial excellence awards to the Village.

**5. Motion to Approve the Village of Homer Glen's Proposed Organizational Chart.**

Trustee DeVivo made a motion to approve the proposed Organizational Chart; second by Trustee Kagianas.

Village Manager Davis stated that this is part of the Village's on-going effort to be able to visibly describe the organization as clearly as possible for the Village's publications and website.

Trustee Sabo asked if the Advisory Boards and Commissions should be listed in more detail.

Village Manager Davis stated that the members of the Advisory Boards and Commissions are listed on the Village website in a separate area.

*The Mayor asked the Clerk to call the Roll:*

Roll Call Vote:

Ayes: (5) Trustees DeVivo, Kagianas, Niemiec, Sabo and Yukich  
Nays: (0) None  
Abstain: (0)  
Absent: (1) Trustee Costa  
The Mayor did not vote

**6. Motion to Approve the Village Board's Consent and Support of Eight (8) 2012 Legislative Priorities ad Developed by the Metropolitan Mayor's Caucus with Support from the Will County Governmental League.**

Trustee DeVivo made a motion to approve the Village Board's consent and support of the eight 2012 Legislative Priorities; second by Trustee Kagianas.

Manager Davis read the eight Federal and State Legislative Priorities that include: (1) Protect Municipal Revenues; (2) Oppose Increasing the Cost of Local Government; (3) Public Pension Reform for Current Public Safety Employees; (4) Electronic Commerce; (5) Catastrophic Injury; (6) Clarify Prevailing Wage Requirement for Lower Skilled Forestry Worker; (7) Prevent Foreclosures and Protect Neighborhoods; and (8) Reauthorization of the Safe, Accountable, Flexible, Efficient Transportation Equity Act.

*The Mayor asked the Clerk to call the Roll:*

Roll Call Vote:

Ayes: (5) Trustees DeVivo, Kagianas, Niemiec, Sabo and Yukich  
Nays: (0) None  
Abstain: (0)  
Absent: (1) Trustee Costa  
The Mayor did not vote.

**7. Resolution No. 12-001 – A Resolution Approving the Release of the Letter of Credit for Eagle Rock Church.**

Trustee Sabo made a motion to approve Resolution No. 12-001; second by Trustee Yukich.

*The Mayor asked the Clerk to call the Roll:*

Roll Call Vote:

Ayes: (5) Trustees DeVivo, Kagianas, Niemiec, Sabo and Yukich  
Nays: (0) None  
Abstain: (0)  
Absent: (1) Trustee Costa  
The Mayor did not vote

**8. Resolution No. 12-002 – a Resolution Acknowledging and Supporting the Expenditure for Local Match Funds by the Homer Township Highway Department for the 151<sup>st</sup> and Parker Road Intersection Improvement Project through the Will County Governmental League Surface Transportation Program.**

Trustee Sabo made a motion to approve Resolution 12-002; second by Trustee DeVivo.

Trustee Sabo commented that the Environment Committee has met with Highway Commissioner Mike DeVivo regarding the monitoring area on the southwest side of the intersection at 151<sup>st</sup> and Parker Road and how it would be affected. Trustee Sabo stated that the Committee would like to continue with monitoring the plants in this area that have been growing for decades. This natural area is part of the Village of Homer Glen program and is one of the few areas left because of road changes or the plants not surviving over a period of time. Trustee Sabo stated that she hoped the

design would not include all or most of that area and asked for assistance from the Highway Department if there is any transplanting that needs to be done.

Road Commissioner DeVivo commented that he would work with Trustee Sabo on preserving this area.

Manager Davis commented that the CMAQ grants are Federal Grants that are processed through the State and whenever possible the Village will look for opportunities to bring this Federal Grant money back to the Village for these types of projects.

*The Mayor asked the Clerk to call the Roll:*

Roll Call Vote:

Ayes: (5) Trustees DeVivo, Kagianas, Niemiec, Sabo and Yukich

Nays: (0) None

Abstain: (0)

Absent: (1) Trustee Costa

The Mayor did not vote

**9. Motion to Approve the FMLA Policy as an Addendum to the Village of Homer Glen's Personnel Policy.**

Trustee DeVivo made a motion to approve the FMLA Policy as an addendum to the Village's Personnel Policy; second by Trustee Niemiec.

*The Mayor asked the Clerk to call the Roll:*

Roll Call Vote:

Ayes: (5) Trustees DeVivo, Kagianas, Niemiec, Sabo and Yukich

Nays: (0) None

Abstain: (0)

Absent: (1) Trustee Costa

The Mayor did not vote.

**10. Motion to Direct Staff to Notify the Will County Land Use Department that the Village Will Not Host a Household Hazardous Waste Event in 2012.**

Trustee Sabo made a motion to notify the Will County Land Use Department; second by Trustee Niemiec.

Manager Davis commented that the Village has hosted this Hazardous Waste drop-off event for the past several years; however, participation has declined. This household hazardous waste program is done in partnership with Will County as part of the County's overall drop-off program that is held at various communities and locations throughout the year. Will County has asked if we would be interested in hosting this program again in 2012. The Environment Committee will be bringing a proposal to the Board to replace the household hazardous waste drop-off with a paper shredding event for the community and possibly a one-time electronic drop-off to help augment what the highway department is doing with their daily drop-off program.

Mayor Daley stated that the Village is not discontinuing the Household Hazardous Waste program. The Village may want to participate every other year in the future. He supported the new paper shredding program idea.

*The Mayor asked the Clerk to call the Roll:*

Roll Call Vote:



Ayes: (5) Trustees DeVivo, Kagianas, Niemiec, Sabo and Yukich  
Nays: (0) None  
Abstain: (0)  
Absent: (1) Trustee Costa  
The Mayor did not vote

## **J. WORKSHOP ITEMS**

**There were no Workshop Items.**

## **K. OLD BUSINESS**

**There was no Old Business.**

## **L. NEW BUSINESS**

### **1. Consider Snow Removal Program**

Trustee Yukich made a motion to direct the Mayor to send the letter, dated January 24, 2012, to the Homer Township Highway Department Commissioner regarding snow removal in various non-letter of credit/unfinished developer abandoned Homer Glen subdivisions; second by Trustee Kagianas.

Trustee Yukich asked Commissioner DeVivo if the Highway Department was having any problems with residents shoveling their sidewalks and throwing the snow back in the street after the streets are plowed.

Commissioner DeVivo stated that this hasn't been an issue because the streets are plowed again in the morning after residents' have shoveled.

Trustee Sabo asked if, for some reason the highway department is unable to do this extra plowing, would the Village consider hiring an outside firm.

Manager Davis stated that Commissioner DeVivo has been very cooperative with the Village's requests and he does not see this happening. If for some reason the Highway Department did experience equipment failures or there were other special circumstances the Village could institute emergency options.

Mayor Daley commented that the purpose of the non-letter of credit/unfinished subdivision RFP on the ten subdivisions that do not have a Letter of Credit is to get these subdivisions to the point where they are complete and the public improvements that will be owned by the Village can be dedicated to the Village. At this time the Village is trying to resolve some of the issues, such as snow plowing, until the subdivisions can be completed.

Trustee Niemiec commented that the Village is contracting with the Highway Department for our streets and this isn't part of just the Township Road District responsibility, this is also the contract that the Village of Homer Glen has with the Highway Department. If it were to get to the point where the capacity of the snowfall is beyond what the Township can manage, the Village may want to look at additional resources.

Trustee Sabo stated that she was concerned about the highway department going beyond what they have been asked to do by taking on the added responsibility of plowing these roads that are not currently under the jurisdiction of the Village.

Trustee Niemiec commented that the issue is that these are public roads that have not been dedicated to the Village and the safety of our residents comes first.

Mayor Daley stated that hopefully this is a temporary situation as the Village works on subdivisions that do not have a Letter of Credit.

*The Mayor asked the Clerk to call the Roll:*

Roll Call Vote:

Ayes: (5) Trustees DeVivo, Kagianas, Niemiec, Sabo and Yukich

Nays: (0) None

Abstain: (0)

Absent: (1) Trustee Costa

The Mayor did not vote.

#### **M. Executive Session**

Trustee Yukich made a motion to recess to Executive Session to consider for approval Executive Session minutes and Pending Litigation; second by Trustee Niemiec.

Voice Vote:

All Ayes: (5) Trustees DeVivo, Kagianas, Niemiec, Sabo and Yukich

Nays: (0) None

Absent: (1) Trustee Costa

*Motion carried.*

The Board recessed to Executive Session at 8:26 p.m.

Trustee Niemiec made a motion to reconvene the Board Meeting; second by Trustee Sabo.

Voice Vote:

All in favor: (5) Trustees DeVivo, Kagianas, Niemiec, Sabo and Yukich

Nays: (0) None

*Motion carried.*

The Board reconvened the Board meeting at 8:58 p.m.

Present at 8:58 were Mayor Jim Daley, Trustees Marcia DeVivo, Tedd Kagianas, Mary Niemiec, Margaret Sabo and George Yukich. Also present were Village Clerk Gale Skrobuton, Village Manager Cameron Davis and Village Attorney Cary Horvath.

Trustee Niemiec made a motion to approve but not release the Executive Session minutes for January 25, 2011, and approve and release the Executive Session minutes for March 8, 2011; second by Trustee Yukich.

*The Mayor asked the Clerk to call the Roll:*

Roll Call Vote:

Ayes: (3) Trustees Niemiec, Sabo and Yukich

Nays: (0) None

Abstain: (2) Trustees DeVivo and Kagianas

Absent: (1) Trustee Costa

The Mayor voted Aye.

Trustee Sabo made a motion to approve but not release the Executive Session minutes for June 28, 2011, and approve and release the Executive Session minutes from July 26, 2011 and January 10, 2012; second by Trustee Niemiec.

*The Mayor asked the Clerk to call the Roll:*

Roll Call Vote:

Ayes: (5) Trustees DeVivo, Kagianas, Niemiec, Sabo and Yukich

Nays: (0) None

Abstain: (0) None

Absent: (1) Trustee Costa

The Mayor did not vote.

Trustee Niemiec made a motion to take legal action in respect to the demolition of the property at 14541 S. Bell Road and proceed to take action to post notice and notify the property owners and anyone else involved; second by Trustee Kagianas.

*The Mayor asked the Clerk to call the Roll:*

Roll Call Vote:

Ayes: (5) Trustees DeVivo, Kagianas, Niemiec, Sabo and Yukich

Nays: (0) None

Abstain: (0) None

Absent: (1) Trustee Costa

The Mayor did not vote.

#### **O. ADJOURNMENT**

Trustee Yukich made a motion to adjourn the meeting; second by Trustee Sabo.

Voice Vote:

All in favor: (5) Trustees DeVivo, Kagianas, Niemiec, Sabo and Yukich

Nays: (0) None

Absent: (1) Trustee Costa

*Motion carried.*

The meeting was adjourned at 8:56 p.m.

Respectfully Submitted,



Gale Skroboton, Village Clerk

*Approved at the Board of Trustees Meeting dated February 14, 2012*