



# **Village of Homer Glen**

**14933 South Founders Crossing  
Homer Glen, Illinois 60491**

**November 22, 2011**

**Board of Trustees**

## **Board Meeting**

**Village Board Room  
14917 South Founders Crossing  
Homer Glen, IL**

**A. CALL TO ORDER**

The meeting was called to order on November 22, 2011 by Trustee Marcia DeVivo at 7:33 p.m. in the Village Board Room – 14917 South Founders Crossing, Homer Glen.

**B. PLEDGE OF ALLEGIANCE TO THE FLAG****C. ROLL CALL**

Present at 7:33 p.m. were Trustees Mike Costa, Marcia DeVivo, Margaret Sabo and George Yukich. All remained present throughout the meeting. Mayor Jim Daley and Trustees Tedd Kagianas and Mary Niemiec were not present. Also present on behalf of the Village were Village Clerk Gale Skroboton, Village Manager Cameron Davis, Community Development Director Ed Cage, Development Services Director Mike Salamowicz, Chief Building Official Joe Baber and Village Attorney Cary Horvath. Trustee DeVivo served as President pro-tem.

A quorum was established.

**D. APPROVAL OF AMENDMENTS TO AGENDA**

There were no Amendments to the Agenda.

**E. APPROVAL OF MINUTES**

*November 8, 2011-Board Meeting*

Trustee Sabo made a motion to approve the Board Minutes of November 8, 2011; second by Trustee Yukich.

Voice Vote:

All Ayes: (4) Trustees Costa, DeVivo, Sabo and Yukich

Nays: (0) None

Absent: (2) Trustees Kagianas and Niemiec

*Motion carried.*

**F. APPOINTMENTS**

1. Trustee Costa made a motion to approve the Mayor's appointment of Bill Thompson to the Community and Economic Development Committee; second by Trustee Yukich.

*The Clerk called the Roll:*

Roll Call Vote:

Ayes: (4) Trustees Costa, DeVivo, Sabo and Yukich

Nays: (0) None

Abstain: (0) None

Absent: (2) Trustees Kagianas and Niemiec

The Mayor was not present.

*Motion carried.*

2. Trustee Yukich made a motion to approve the Mayor's appointment of Ron Jonites to the Park and Recreation Committee; second by Trustee Costa.

*The Clerk called the Roll:*

Roll Call Vote:

Ayes: (4) Trustees Costa, DeVivo, Sabo and Yukich  
Nays: (0) None  
Abstain: (0) None  
Absent: (2) Trustees Kagianas and Niemiec  
The Mayor was not present.  
*Motion carried.*

## G. SCHEDULE OF ACCOUNTS PAYABLE

Trustee Sabo made a motion to approve the Accounts Payable for the period October 27, 2011 to November 23, 2011 in the amount of \$454,842.76; second by Trustee Costa.

*The President pro-tem asked the Clerk to call the Roll:*

Roll Call Vote:  
Ayes: (4) Trustees Costa, DeVivo, Sabo and Yukich  
Nays: (0) None  
Abstain: (0) None  
Absent: (2) Trustees Kagianas and Niemiec  
The Mayor was not present.  
*Motion carried.*

## H. REPORTS AND COMMUNICATIONS FROM MAYOR AND OTHER OFFICERS

1. Village Manager Davis read the Mayor's report into the record as Mayor Daley was absent due to illness.
  - . On Tuesday, November 10<sup>th</sup> the Will County Highway Department held an Open House at the Homer Glen Village Hall and residents were able to see the plans for the Bell Road improvements. The Will County Highway Department, which controls Bell Road, will be widening 3.7 miles of the road from 131<sup>st</sup> to 159<sup>th</sup> streets. Included in the \$30 million dollar project are improvements at key intersections that are designed to improve safety. A median and new storm sewer system will also be added. Noise barrier walls are also being considered at several locations. The actual widening of the road is not expected to begin until the Spring of 2015.
  - . On Saturday, November 11<sup>th</sup> hundreds of people participated in the "Mike Hike" 5K Walk/Run event in memory of PFC Michael Olivieri. The event was a huge success and helped to raise money to support the development of the Homer Glen Heroes Trail. The Mayor thanked everyone who contributed to making this event so successful.
  - . In his report the Mayor congratulated:
    - The Homer Junior High Mustang 7<sup>th</sup> grade boy's volleyball team for winning their conference tournament. The team finished in second place in the conference season with a 5-1 record. Three members of the Mustangs seventh grade team were named to the Des Plaines Valley All-Conference Team: outside hitter John Parker; setter Timmy Behland; and setter Anthony Pfeiffer.
    - The Mayor congratulated Homer Glen residents Zak Kutsulis and David Hearne who have committed to the University of Notre Dame on athletic scholarships.
  - . The Village Hall will be closed this Thursday and Friday in observance of the Thanksgiving Holiday. Business will resume on Monday, November 28<sup>th</sup>.
  - . On Saturday, November 26<sup>th</sup> American Express is launching their second after Thanksgiving "Small Business Saturday" shopping campaign. The Mayor encouraged everyone to shop Homer Glen's local businesses while getting great gifts for your family.

- . The Village’s Fifth Annual Tree Lighting Ceremony will take place at Stonebridge Park on Monday, November 28<sup>th</sup> starting at 6 p.m. Santa will stop by for a visit while carols are sung by the Homer Glen Junior High Show Choir.

2. Trustees

- a. Trustee Costa – No Report.
- b. Trustee Yukich – No Report.
- c. Trustee Sabo reported:

**ENVIRONMENT COMMITTEE**

**151<sup>st</sup> & Bell Road Project**

On October 22<sup>nd</sup>, the Village Board voted to complete the Environment Committee’s “Prairie Style Garden” project at 151<sup>st</sup> and Bell Road. Beary Landscaping began work on Friday, November 18<sup>th</sup> by preparing the new designated planting areas and the planting of Alder trees to define the eastern edge of the property. Additional plants and grasses will complete the proposal for the fall planting. As this project grows toward completion, it continues to improve and enhance the corner location. Trustee Sabo thanked Director of Development Services Mike Salamowicz and Village Manager Cameron Davis for their assistance.

**International Dark Sky Association**

The Village of Homer Glen submitted an application to the International Dark Sky Association earlier this year to be considered as an International Dark Sky Community. Included with the application was the Homer Glen Model Lighting Ordinance and those development projects that had been approved by the Village Board with compliance of the Lighting Ordinance.

Today the Village received notification from Rowena Davis, writer/editor for the International Dark Sky Association that Homer Glen was judged and approved as an International Dark Sky Community. Homer Glen has the distinction of being the third municipality in the United States with such a designation and the first one east of the Mississippi. The announcement was sent by Rowena Davis, writer/editor for the association. This award represents the hard work by the Homer Glen Environment Committee, Homer Glen Staff, the Village Board and the cooperation of developers in their planning and development process whose properties were submitted with the application. This ordinance applies to the business community and does not really apply to the residential properties, although it is a common sense ordinance with information that helps the residents and the business community save money, save energy and use light efficiently. It does not restrict development.

- d. Trustee DeVivo reported that the Trail is not yet opened and asked residents to call the Village if any of the “closed” trail signs are knocked over.

3. Village Manager Davis read into the record the Treasurer’s Report, with ending balances as of October 31, 2011.

General Fund	\$ 4,935,423.82
Motor Fuel Tax Fund	\$ 1,709,097.64
Park Fund	\$ 969,924.72
Land Acquisition Fund	\$ 996,816.88
Capital Project Fund	\$ 1,793,087.60
Tollway Fund	\$ 580,969.60

Trustee Yukich made a motion to accept the Treasurer’s Report; second by Trustee Costa.

Voice Vote:

All Ayes: (4) Trustees Costa, DeVivo, Sabo and Yukich  
Nays: (0) None  
Absent: (2) Trustees Kagianas and Niemiec  
*Motion carried.*

4. Village Clerk – No Report.
5. Village Attorney – No Report.
6. Task Force Chairperson(s) – No Report.
7. Public Safety Officials – No Report.
8. Village Manager – No Report.

#### I. PUBLIC COMMENT

1. Laura Uher, 16741 Brentwood Ct. voiced her concern about the health hazards of open leaf burning in the Village.

The following residents voiced their opposition to the Will County Forest Preserve District's proposed deer culling program in Messenger Woods and Messenger Marsh, and asked the Village Board to place a referendum on the March 20, 2012 ballot regarding this issue.

2. Dorothy Christiansen, 13520 Bruce Road
3. Kathleen Konicki, 13325-167<sup>th</sup> Street
4. Sheila Christiansen, 13807 Bruce Road
5. Laura Bradley, 14811 Walnut Avenue
6. Georgene Karlow, 14340 Bruce Road
7. Steve Brown, 16234 Maramel Drive
8. Sharon Kadlec, 13429 Oakwood Ct.
9. Greg Grimm, 14308 Bruce Road
10. Kristine Torma, 14262 Carriage Station, Lockport

#### I. LEGISLATION

1. **Ordinance No. 11-037 – An Ordinance Authorizing the Issuance of a Special Use Permit for a Planned Unit Development and an Associated Drive Through Facility for Certain Real Property Hereinafter Leally Described and Located Generally at the Southeast Corner of Bell Road and Glengary Drive, Homer Glen (First Community Bank).**

Trustee Costa made a motion to approve Ordinance No. 11-137; second by Trustee Yukich.

Village Manager Davis noted that this development project has moved through the process in an expedited manner and the credit for this belongs to the representatives of the First Community Bank, Community Development Director Ed Cage and Village Staff. Manager Davis introduced bank President Patrick Roe who thanked the Village for their cooperation.

Trustee Sabo stated that she liked that this plan included cross access to the businesses in the adjacent strip mall. Trustee Sabo thanked Village Manager Davis for streamlining the development process for this project. Manager Davis thanked Trustee Sabo for her acknowledgment.

*The President pro-tem asked the Clerk to call the Roll:*

Roll Call Vote:  
Ayes: (4) Trustees Costa, DeVivo, Sabo and Yukich  
Nays: (0) None

Abstain: (0) None  
Absent: (2) Trustees Kagianas and Niemiec  
The Mayor was not present.  
*Motion carried.*

2. **Ordinance No. 11-038 – An Ordinance Authorizing the Issuance of a Special Use to Permit the Collocation and Operation of a Wireless Communications Facility (WCF) on an Existing Cell Tower in a C-3 Zoning District at the Property Commonly Known as 12608 W. 159<sup>th</sup> Street, Homer Glen.**

Trustee Yukich made a motion to Approve Ordinance No. 11-038; second by Trustee Costa.

*The President pro-tem asked the Clerk to call the Roll:*

Roll Call Vote:  
Ayes: (4) Trustees Costa, DeVivo, Sabo and Yukich  
Nays: (0) None  
Abstain: (0) None  
Absent: (2) Trustees Kagianas and Niemiec  
The Mayor was not present.  
*Motion carried.*

3. **Motion to Accept the Recommendation of the Plan Commission and Adopt its Findings of Fact and Deny the Request for a Special Use Permit to Allow a New Wireless Communications Facility (WCF) for the Subject Property Commonly Known as 14320 Town Center Road, Homer Glen.**

Trustee Yukich made a motion to Deny the Request for a Special Use Permit; second by Trustee Costa.

Trustee Costa asked if the requirements requested by the Plan Commission had been received from the applicant.

Community Development Director Ed Cage stated that the application originated in January 2011 and was continued in August 2011. The Village had a number of concerns pertaining to this new cell tower and the Plan Commission asked the applicant to provide further documentation about the other sites they had considered in the area. A time frame was given to the applicant to provide this information, but no further information has been given to the Village.

*The President pro-tem asked the Clerk to call the Roll:*

Roll Call Vote:  
Ayes: (4) Trustees Costa, DeVivo, Sabo and Yukich  
Nays: (0) None  
Abstain: (0) None  
Absent: (2) Trustees Kagianas and Niemiec  
The Mayor was not present.  
*Motion carried.*

4. **Resolution No. 11-015 – A Resolution Adopting the Americans with Disabilities Act (ADA) Grievance Procedure for the Village of Homer Glen.**

Trustee Sabo made a motion to Approve Resolution No. 11-015; second by Trustee Yukich.

*The President pro-tem asked the Clerk to call the Roll:*

Roll Call Vote:  
Ayes: (4) Trustees Costa, DeVivo, Sabo and Yukich  
Nays: (0) None  
Abstain: (0) None  
Absent: (2) Trustees Kagianas and Niemiec  
The Mayor was not present.  
*Motion carried.*

**5. Motion to Approve Mayor and Village Board Standing Operation Procedure (SOP) No. 002– Village of Homer Glen Accounting Fund Guidelines.**

Trustee Costa made a motion to Approve the Standing Operation Procedure No. 002; second by Trustee Sabo.

Village Manager Davis stated that the Administration and Finance Committee worked on this SOP over the course of two months and this is a planning document that the staff and Village Board can use during the budget process and throughout the year. This document provides information about the following items for each of the Village budget funds: (1) suggested minimums and maximums in each of the funds; (2) source of revenues for each fund; (3) traditional areas of expenditures in each fund; (4) other possible areas of expenditures if funds become available or priorities change; and additional existing needs in each fund. Manager Davis noted that all of the Standing Operation Procedures can be reviewed and reapproved by the Board any time, but they have to be reviewed and reapproved annually. The numbers in this SOP are based on audited figures for the most recent Village audit and will be adjusted annually.

*The President pro-tem asked the Clerk to call the Roll:*

Roll Call Vote:  
Ayes: (4) Trustees Costa, DeVivo, Sabo and Yukich  
Nays: (0) None  
Abstain: (0) None  
Absent: (2) Trustees Kagianas and Niemiec  
The Mayor was not present.  
*Motion carried.*

**6. Motion to Approve Mayor and Village Board Standing Operation Procedure (SOP) No. 004– Village of Homer Glen Procedure for Recognizing Staff Member Anniversaries.**

Trustee Sabo made a motion to Approve the Standing Operation Procedure No. 004; second by Trustee Costa.

Village Manager Davis commented that he would like to elevate the importance of recognizing staff members who have had long tenures with the Village and the dedication they have shown. This SOP lays down a plan of recognizing these staff members and inviting them to a Village Board meeting so the Mayor and Village Board can acknowledge their contributions.

Trustee Sabo recommended that the names of the Trustees in office be included in the body of the letter that will be sent to the staff member.

*The President pro-tem asked the Clerk to call the Roll:*

Roll Call Vote:  
Ayes: (4) Trustees Costa, DeVivo, Sabo and Yukich  
Nays: (0) None  
Abstain: (0) None

Absent: (2) Trustees Kagianas and Niemiec  
The Mayor was not present.  
*Motion carried.*

**7. Motion to Approve Revisions to Previously Approved Northern Will County Joint Action Water Agency Intergovernmental Agreement Subject to the Village Attorney Review and Approval of Ordinance No. 11-039 – An Ordinance Regarding the Joint Action Water Agency.**

Trustee Costa made a motion to Approve the Revisions and Ordinance No. 11-039; second by Trustee Yukich.

Manager Davis stated that a number of communities are approving the same document and there may be minor revisions that will be reviewed by the Village Attorney. Manager Davis noted that the Village Board approved this agreement when creating the Joint Action Water Agency, but since that time one community has left JAWA and one has joined. The revisions in the Agreement address the changes in the specific communities and the additional powers that are allowed to groups like JAWA through legislation recently signed by the Governor.

*The President pro-tem asked the Clerk to call the Roll:*

Roll Call Vote:  
Ayes: (4) Trustees Costa, DeVivo, Sabo and Yukich  
Nays: (0) None  
Abstain: (0) None  
Absent: (2) Trustees Kagianas and Niemiec  
The Mayor was not present.  
*Motion carried.*

**8. Motion to Approve a Village Staff File/In-House Training Day for January 16, 2012**

Trustee Costa made a motion to Approve the Training Day; second by Trustee Yukich.

*The President pro-tem asked the Clerk to call the Roll:*

Roll Call Vote:  
Ayes: (4) Trustees Costa, DeVivo, Sabo and Yukich  
Nays: (0) None  
Abstain: (0) None  
Absent: (2) Trustees Kagianas and Niemiec  
The Mayor was not present.  
*Motion carried.*

**K. WORKSHOP ITEMS - NONE**

**L. OLD BUSINESS**

**1. Motion to Approve Employee Compensation Adjustment for Part-Time Staff Member Jim Walkowski, Development Services' Inspector.**

Trustee Yukich made a motion to Approve the Employee Compensation Adjustment; second by Trustee Costa.

Village Manager Davis asked that the Motion include the actual increase amount of 3%.

Trustee Yukich amended his motion to include the 3% increase; Trustee Costa amended his second.

*The President pro-tem asked the Clerk to call the Roll:*



Roll Call Vote:  
Ayes: (4) Trustees Costa, DeVivo, Sabo and Yukich  
Nays: (0) None  
Abstain: (0) None  
Absent: (2) Trustees Kagianas and Niemiec  
The Mayor was not present.  
*Motion carried.*

## M. NEW BUSINESS

### 1. Motion to Approve a Proclamation in Support of National Drunk and Drugged Driving Prevention Month, December 2011.

Trustee Sabo made a motion to Approve the Proclamation; second by Trustee Yukich.

*The President pro-tem asked the Clerk to call the Roll:*

Roll Call Vote:  
Ayes: (4) Trustees Costa, DeVivo, Sabo and Yukich  
Nays: (0) None  
Abstain: (0) None  
Absent: (2) Trustees Kagianas and Niemiec  
The Mayor was not present.  
*Motion carried.*

Manager Davis read the Proclamation into the Record.

### 2. Request for Referendum

Trustee Yukich requested that consideration of placing a referendum on the March 20, 2012 ballot regarding the deer culling be included on the next agenda for Board approval

Trustee Sabo agreed that the voices of the residents who oppose the deer culling should be heard and a referendum should be put on the March ballot.

After further discussion the Board asked the Village Manager and Village Attorney to draft a Resolution to pose the question of whether or not the Will County Forest Preserve District should continue its Deer Management program within the borders of the Village of Homer Glen.

Village Manager Davis noted that the Village Attorney said he would draft a document that would be an advisory referendum only and would not be binding on the Forest Preserve District.

## N. ADJOURNMENT

Trustee Yukich made a motion to adjourn the meeting; second by Trustee Costa.

The meeting was adjourned at 8:50 p.m.

Respectfully Submitted,

  
Gale Skroboton, Village Clerk

*Approved at the Board of Trustees Meeting dated December 13, 2011*