

# **Village of Homer Glen**

**March 12, 2013**

**Board of Trustees**

## **Board Meeting**

**Village Board Room  
14917 South Founders Crossing  
Homer Glen, IL**

**A. CALL TO ORDER**

The meeting was called to order on March 12, 2013 by Mayor Jim Daley at 7:33 p.m. in the Village Board Room, 14917 S. Founders Crossing, Homer Glen.

**B. PLEDGE OF ALLEGIANCE TO THE FLAG****C. ROLL CALL**

Present at 7:33 p.m. were Mayor Jim Daley, Trustees Mike Costa, Marcia DeVivo, Tedd Kagianas, Mary Niemiec, Margaret Sabo and George Yukich. Also present on behalf of the Village were Village Clerk Gale Skroboton, Village Manager Cameron Davis, Development Services Director Mike Salamowicz, Assistant to the Village Manager-Planning and Zoning Erin Venard and Village Attorney Cary Horvath.

A quorum was established.

**D. AMENDMENTS TO THE AGENDA**

Trustee Sabo asked that discussion on the Village Manager's suggestion regarding Strategic Planning Opportunities, as referenced in last week's Manager's Reports, be added to New Business. The Mayor added the item to the agenda.

**E. APPROVAL OF MINUTES*****February 26, 2013 Village Board Meeting***

Mayor Daley stated that the Agenda lists approval of the February 26, 2013 Board minutes; however, the minutes that were included in the Village Board's packets are from the February 12, 2013 Village Board meeting. Due to the clerical error, the Board will vote on approval of the February 12<sup>th</sup> meeting minutes at the March 26<sup>th</sup> Village Board meeting.

**F. REPORTS AND COMMUNICATIONS FROM MAYOR AND OTHER OFFICERS**

1. Mayor Daley reported on the items listed below.

- . On Monday, March 11<sup>th</sup> the Mayor attended a meeting of the Northern Will County Water Agency Board. At the meeting the Board paid various bills and also heard an update from the Agency's legal council regarding the eminent domain litigation with American Lake Water/Illinois American Water. The case is before the Judge. A case management conference will occur in court on May 15<sup>th</sup>. The two sides are currently discussing discovery. The next Northern Will County Water Agency Board meeting will be held on Monday, June 10<sup>th</sup> at 11:00 a.m. at Romeoville's Village Hall.
- . On Saturday, March 23<sup>rd</sup>, the Village will host another free recycling event at Hadley Middle School's parking lot from 9 a.m. to 1 p.m. Residents are encouraged to bring a maximum of 10 boxes of paper for secure shredding. Also, electronic devices will be accepted at the recycling event. A complete list of the electronics accepted at the event has been posted on the Village's website at [www.homerglenil.org](http://www.homerglenil.org).
- . On Saturday, March 23<sup>rd</sup>, the Will County Children's Advocacy Center will host the *Men Who Cook* event. This is a casual event featuring local men preparing bite sized samples of their favorite dishes to benefit the Will County Children's Advocacy Center. There will be activities for younger guests to enjoy and Jackson the pet therapy dog will be in attendance. Tickets may be purchased online at [www.menwhocook.info](http://www.menwhocook.info).
- . The Mayor congratulated 7<sup>th</sup> grade Spelling Bee Champ Meghana Kamineni who recently beat out nearly 50 students from Will County public and private schools who participated in the Will County Spelling Bee. She will now go on to the 86<sup>th</sup> annual Scripps National Spelling Bee in Washington D.C., which begins on May 26<sup>th</sup>.

- . The Mayor congratulated the young ladies of the Homer Jr. High School cheerleading squad. The Mustangs finished the 2012-2013 season on a high note when they secured a third place finish at the Illinois Cheerleading Coaches Association Championship.
  - . Mayor Daley noted that later in the meeting the Village Board will be voting on a contract from HR Green for engineering services to complete drainage improvements in the Oak Valley subdivision. These improvements will help to reduce flooding in the subdivision which, in the past, has resulted in roadway closures due to high water over the roads. The Mayor commented that following the rain we had this weekend he had an opportunity to drive around the community and saw some of the continued flooding issues the Village faces. As a result, he has asked staff to review several of these issues with the intent to try to address some of them in the upcoming fiscal year.
  - . The Mayor reported that the Village received good news today. The Village applied for a \$20,000.00 grant for the purpose of completing a community-wide public property tree inventory in Homer Glen. The grant is designed to protect and manage tree resources that are threatened or impacted by the Emerald Ash Boer. Federal funds from the EPA Great Lakes Restoration Initiative and from the U.S. Forest Service support this grant and program. Mayor Daley reported that he received notification that the Village will be receiving a 2013 grant. At this time we do not know if the Village will be receiving the entire \$20,000.00 we requested. The Mayor thanked Sue Steilen and the rest of the Village staff for their efforts in submitting this grant application.
2. Trustees:
- a. Trustee Costa – No Report
  - b. Trustee Yukich reported on the items listed below.
    - . The Public Services and Safety Committee met and continued their discussion on the speeding issues. Trustee Yukich asked residents to watch their speed, especially in the coming months as construction work continues on 143<sup>rd</sup> Street and with the closing of a portion of Will-Cook Road in future weeks. The Committee also discussed resident’s concerns regarding leaf and yard waste burning within the Village and came up with some ideas that they then discussed with the Environment Committee. Trustee Yukich stated that the Committee is discussing adding onto the ordinance relating to leaf and yard waste burning and asked for input from our residents. The next meeting of the Public Services and Safety Committee will be held on April 3<sup>rd</sup>, at 7:00 p.m. in the Village Board Room.
  - a. Trustee Sabo reported on the following items.
    - . Earth Day~Arbor Day  
With Earth Day~Arbor Day on May 18<sup>th</sup> the need for publicity is critical at this time. Trustee Sabo thanked the Homer Horizon for printing the event information in last week’s paper and mentioning the upcoming event in the Community Calendar. The Committee is seeking more local participation of demonstrators, not-for-profit organizations, and arts and crafters. Additional information can be found on [eartharborday@homerglen.org](mailto:eartharborday@homerglen.org). The next scheduled meeting of the Environment Committee’s Earth Day~Arbor Day Sub-Committee will take place on Monday, March 18<sup>th</sup> at 10 a.m. Sponsors are a very important to this event to help increase the ability to bring new and interesting programs for this enjoyable educational family event.
    - . Earth Hour 2013  
The World Wildlife Fund is promoting Earth Hour in 2013 which is celebrated worldwide on March 23<sup>rd</sup> between 8:30 p.m. and 9:30 p.m. More information about reasons to turn off non-essential lights for one hour and make a difference can be found on the Homer Glen website, [www.homerglenil.org](http://www.homerglenil.org). The Village of Homer Glen has sent a letter about Earth Hour to the local schools to encourage participation among students with projects incorporated into their classroom work.

- Outside Burning  
At the Environment Committee meeting of March 11<sup>th</sup>, Trustee Costa, Trustee Yukich, Chief Building Official Joe Baber and resident Laura Uher attended to present information regarding the issue of burning outside. The topics included issues related to safety, health and the environment. Ideas were presented that would be beneficial to encouraging resident awareness, involvement and communication. In the past, the Environment Committee has helped provide research on burning.
  - Lighting Ordinance  
On March 6<sup>th</sup> the Community and Economic Development Committee representatives met with Environment Committee representatives to continue to review and amend the Village's current Lighting Ordinance. Brian Fisher of the Farnsworth Group and Village staff person Erin Venard were also present. The next meeting is scheduled for Friday, March 15<sup>th</sup> at 5 p.m. to 7 p.m.
  - Homer Glen Lighting Ordinances as a Model for Other Towns  
Another municipality has used the Lighting Ordinance as a model to adopt one for their community. In February the Town of St. John passed their lighting ordinance based on Homer Glen's. They worked for 18 months which included researching many other ordinances in the United States. They liked the Homer Glen Lighting Ordinance the best and they adopted most of the requirements. Josaine Meier from Berlin University interviewed Environment Committee members as she adds to her research about "Loss of Night" for her Doctorate. Homer Glen continues to become well regarded across the seas as it is acknowledged for its energy saving, money saving ideas and addressing light pollution.
- b. Trustee Kagianas reported on the following items.
- The Community and Economic Development Committee continued to discuss secondary signage on the outside walls for Homer Glen businesses. After months of review and research and with the help of staff and Erin Venard, Assistant to the Village Manager-Planning and Zoning the Committee will be presenting their recommendations to the Village Board at a future meeting.
  - The Community and Economic Development Committee will be meeting with representatives from the Environment Committee on Friday, March 15<sup>th</sup> to discuss the current Homer Glen Lighting Ordinance. The two (2) joint committees have met several times and have proposed several changes and recommendations.
- c. Trustee Niemiec – No Report
- d. Trustee DeVivo – No Report
3. Treasurers Report – No Report
4. Village Clerk Skroboton reported that Early Voting for the April 9<sup>th</sup> Consolidated Election will be available from Monday, March 25<sup>th</sup> thru Friday, April 5<sup>th</sup> from 9 a.m. to 4 p.m. in the Village Board Room. Early voting will not be available on Good Friday, March 29<sup>th</sup>.
5. Village Attorney – No Report
6. Task Force Chairperson(s) – No Report
7. Public Safety Officials – No Report
8. Village Manager Davis reported on the following items.
- Manager Davis asked Development Services Director Mike Salamowicz to update the Village Board on the Embridge Pipeline project.

Mr. Salamowicz reported that 151<sup>st</sup> Street, east of Bell Road has been reduced to one-lane for over five (5) weeks. Initially Embridge had anticipated that the work would take approximately two (2) weeks; however, Embridge's contractor has determined that the pipeline needs to be lined instead of the external patching that was originally planned. Before the pipeline can be relined the pressure in the pipeline must be lowered. Embridge has not yet scheduled the process of lowering the pressure, and therefore a timeline has not been established for completion of the project. Mr. Salamowicz asked the Village Board to contact him if they have any concerns about the traffic patterns or traffic signals on 151<sup>st</sup> Street.

Mayor Daley recommended that if no work will be occurring in the weeks ahead then he feels that 151<sup>st</sup> Street should be reopened during the time when work is suspended on the project.

Trustee Yukich noted that traffic continues to be backed up on 151<sup>st</sup> Street because of the timing of the temporary traffic lights that are set up during construction.

Mr. Salamowicz stated that he will call Embridge and ask them to check the timing of the lights.

- Manager Davis reported that a meeting was held today to discuss Erin Hills Park. He noted that a larger version of the final plans for the new park in Erin Hills is available if anyone is interested in seeing them.

Mr. Salamowicz reported today a pre-bid hearing was held for the Erin Hills Park project. The project went out to bid on Thursday, March 7<sup>th</sup> and this meeting was held to answer any questions regarding the bid package, the Village's expectations for the project or anything else regarding the contractor's bidding. Bidding for this project will be open for three (3) weeks and all bid packages received will be read on Thursday, March 28<sup>th</sup>. The Village Board will review the bids at the first meeting in April.

Trustee Sabo asked if there will be any opportunity for planting of vegetation and trees at the Erin Hills Park. She stated that Homer Glen Lands Day Committee is looking for a public site where a tree can be planted and asked if the Parks Committee would consider having a native tree planted in the park.

Trustee DeVivo stated that a native tree could be planted in Erin Hills Park.

- Manager Davis reported that tomorrow Economic Development Director Janie Patch will be attending a regional event sponsored by the International Council of Shopping Centers (ICSC). The goal of the ICSC is to help members develop their businesses and communities through networking, education, and researching. As a member of the ICSC for fifteen (15) years and as a representative of the Village of Homer Glen, Director Patch's interest is to enhance Homer Glen's visibility with the commercial real estate industry.

## **G. PUBLIC COMMENT**

Dave Frede, 12749 Oak Valley Trail, spoke on behalf of the Oak Valley Homeowners' Association Board. He thanked the Mayor and Village Board for addressing the flooding issues in the Oak Valley subdivision and for considering approval at tonight's meeting of a proposal from HR Green for engineering services related to the drainage improvements in their subdivision.

## **H. LEGISLATION AND ACTION ITEMS**

- 1. Ordinance No. 13-013 – An Ordinance Authorizing the Issuance of a Special Use to Permit a Religious Institution in a C-1, Neighborhood Commercial Zoning District for the Greek Orthodox Church at the Property Commonly Known as 15625 S. Bell Road, Homer Glen, Illinois.**

Trustee Kagianas made a motion to approve Ordinance No. 13-013; second by Trustee DeVivo.

The Mayor noted that the issuance of the Special Use is conditioned upon the following: (1) The restriping of the parking lot prior to the issuance of the occupancy permit.

Trustee Kagianas amended his motion to include the condition; Trustee DeVivo amended her second.

Manager Davis clarified that on page 3 of the Agenda Supplement Sheet it should read: "The petitioner will also be required to come in to compliance with all Building Codes (include Fire Codes) prior to the issuance of an building occupancy permit."

*The Mayor asked the Clerk to call the Roll:*

Roll Call Vote:

Ayes: (6) Trustees Costa, DeVivo, Kagianas, Niemiec, Sabo and Yukich

Nays: (0) None

Abstained: (0) None

Absent: (0) None

The Mayor did not vote.

*Motion Carried.*

**2. Resolution No. 13-004 – A Resolution Authorizing the Presentation of a Draft for Payment of the Entire \$80,000.00 Balance Pursuant to the Irrevocable Letter of Credit (LOC No. 9000000217) issued by First Midwest Bank, on Behalf of Stone Creek Partners, LLC., for the Benefit of the Village of Homer Glen to Secure Completion of Public Improvements in the Cedar Brooke Subdivision, Homer Glen, Illinois.**

**Mayor Daley stated that once the LOC deposit is made with the Village, he will direct the Village Manager to utilize LOC funds to: (1) Reimburse the Village for outstanding professional service bills related to this subdivision; (2) Clean-Up and remove garbage debris from the Cedar Brooke subdivision site.**

Trustee Yukich made a motion to approve Resolution 13-004; second by Trustee Costa.

Trustee Yukich asked if any of the LOC funds that remain after reimbursing the Village for outstanding bills related to this subdivision will be used to address the grass and the overgrowths in this area.

Manager Davis stated that options will be brought back to the Village Board to determine how the rest of the money will be used after the past-due bills are paid and after garbage is removed from the lots.

Trustee Sabo noted there is an erosion problem that has been building up for years and is affecting the ponds that are there and further downstream. Manager Davis stated that this issue will be reviewed.

*The Mayor asked the Clerk to call the Roll:*

Roll Call Vote:

Ayes: (6) Trustees Costa, DeVivo, Kagianas, Niemiec, Sabo and Yukich.

Nays: (0)

Abstained: (0) None

Absent: (0) None

The Mayor did not vote.

*Motion Carried.*

**3. Motion to Reschedule the April 9, 2013 Village Board Meeting to Wednesday, April 10, 2013. It is understood that the rescheduled Board meeting on April 10<sup>th</sup> will be held in the Village Board Room at 7:30 p.m.**

Trustee Costa made a motion to reschedule the April 9<sup>th</sup> Village Board Meeting; second by Trustee Yukich.

*The Mayor asked the Clerk to call the Roll:*

Roll Call Vote:

Ayes: (6) Trustees Costa, DeVivo, Kagianas, Niemiec, Sabo and Yukich

Nays: (0) None

Abstained: (0) None

Absent: (0) None

The Mayor did not vote.

*Motion Carried.*

Trustee Niemiec stated that she will be unable to attend the rescheduled Board Meeting on April 10th.

- 4. Motion to Approve a Proposal from HR Green Inc. for Engineering Services Related to Drainage Improvements in the Oak Valley Subdivision in the Amount of \$10,870.00. The Mayor is directed to Sign said Contract, Contingent Upon Review and Approval by the Village Attorney. It is understood that the proposal includes all necessary work required to prepare bid documents and all tasks necessary to quickly take the project through the bid process.**

Trustee Kagianas made a motion to approve the proposal from HR Green Inc.; second by Trustee Sabo.

Trustee Sabo noted that three (3) proposals for engineering services were submitted and she asked who was HLR.

Manager Davis noted that the firm is Hampton, Lenzini and Renwick. He commented that it is a common practice for firms to go by their initials and leave their names out of their titles. Manager Davis stated that one of the reasons the Village is able to do this project is not only with the use of Village money, but because of the \$175,000.00 State Grant that Representative Renee Kosel got for the Village to use for drainage and stormwater issues.

*The Mayor asked the Clerk to call the Roll:*

Roll Call Vote:

Ayes: (6) Trustees Costa, DeVivo, Kagianas, Niemiec, Sabo and Yukich.

Nays: (0)

Abstained: (0) None

Absent: (0) None

The Mayor did not vote.

*Motion Carried.*

## **J. WORKSHOP**

- 1. Recommendation Regarding Proposed Revisions to the Village of Homer Glen's Park Master Plan.**

Manager Davis thanked Village staff and the Parks and Recreation Committee for their efforts in reviewing, updating and recommending the proposed revisions to the Park & Recreation Master Plan. Manager Davis also recognized staff members Erin Venard, who served as project manager and Scott Chance for all of their work.

Trustee DeVivo, who Chairs the Committee, thanked the Parks and Recreation Committee for the many hours they spent in reviewing the Master Plan and Erin Venard for helping the Committee in completing this project.

Mayor Daley thanked Walt Konow for offering to donate 3 flag poles for park property at a cost of \$2,500.00 each. The Village will hold a dedication to his family for the donation.

Erin Venard, Assistant to the Village Manager-Planning and Zoning, gave a presentation on the Parks & Recreation Master Plan Revisions. Ms. Venard explained that the Parks and Recreation Committee formed a Subcommittee and the following goals were set: (1) Remove any outdated or unnecessary information from the original 2007 Plan; (2) Add new and updated information since 2007; and (3) Create an even more user friendly document.

Ms. Venard gave an overview of the following: (1) Plans for proposed Erin Hills Park; (2) Proposed Site Development Plan for the Goodings Grove Park Land; and (3) Proposed Heroes Bike Trail Extension that will make a major connection of the existing trail at Pin Oak Drive through the ComEd right-of-way to the Goodings Grove School.

Ms. Venard explained that the Parks Master Plan is divided into six (6) major sections which include: (1) Introduction; (2) Influences and Opportunities; (3) Goals and Objectives; (4) Parks and Recreation; (5) Recreation Plan; and (6) Implementation. Ms. Venard reviewed the proposed changes and updates to each of these sections. She noted that the long-term community park recommendations were updated to remove language that specifically identified park locations.

The Mayor stated that the Parks Master Plan hadn't been updated since 2007, and asked if the Parks and Recreation Committee is recommending how often the Master Plan should be updated.

Manager Davis stated that in the future there will be a Mayor and Village Board S.O.P. (Standard Operating Procedure) that deals with various recommendations on when each Village Plans should be updated.

Trustee Sabo asked what is planned for a park in the Cedar Brooke subdivision and how many acres are available. She stated that, in her opinion, this area does not lend itself to being transformed into a neighborhood park.

Ms. Venard stated that the "open space" in that subdivision is approximately 3 to 3-1/2 acres and might be a detention area. She stated that the Committee hasn't done specific plans for any of the Village's potential parks except in the Goodings Grove subdivision and Erin Hills subdivision.

Manager Davis stated that neighborhood parks take on different characteristics and the limited area in Cedar Brooke could possibly involve trails that lead back into the Forest Preserve District and might not be an active neighborhood park similar to others (Kingston and Stonebridge) that have been developed in the Village.

Trustee Niemiec suggested that a map of all Village parks be put on our website. She noted that the Comprehensive Plan is a core document of the Village and suggested that the Plan Commission should read the Plan.

Manager Davis stated that money is included in the upcoming proposed budget for a start to the Comprehensive Plan update process.

Manager Davis noted that the proposed revisions to the Parks Master Plan will put on the next Village Board agenda for consideration.

## **K. OLD BUSINESS**

There was no Old Business

## **L. NEW BUSINESS**

Trustee Sabo stated the Manager's Memo of March 7<sup>th</sup> referenced the Potential Staff and Village Board Strategic Planning Opportunities. Trustee Sabo asked the Village Manager to elaborate on this topic.



Manager Davis explained that there are different forms of strategic planning. Since, to his knowledge, the Village has not done any type of Village Board/Staff strategic planning recently, a process that creates goals for staff over a 2-5 year period, this is the type of strategic planning and goal setting that he is recommending. This type of planning will allow the Village Manager and Village Board to measure the effectiveness of the Village staff achieving these goals and objectives. Manager Davis stated that he is proposing to bring someone in to do a simplified Village Board/Staff planning project that would involve meetings and interviews with the Village Board and Senior Village staff to discuss priorities in order to put together an organized plan for the next few years.

Trustee Sabo stated that the Village went through a lot of community effort and input on the Homer Glen Comprehensive Land Use Plan. She asked if this strategic planning would have anything to do with the Comprehensive Plan.

Manager Davis stated that the strategic planning that he is suggesting involves prioritizing goals and objectives for staff that can be achieved over the next few years.

Trustee Sabo asked for clarification as to whether some of the projects would involve community input, while other projects would be done by staff.

Manager Davis stated this is more of an internal planning process where all the Village Board members and staff are able to communicate their individual priorities for the Village and establish a master list of goals.

Trustee Niemiec stated that the Village did something similar the very first year and identified priorities for the Village and included community input for some of the planning process.

Trustee Yukich stated that, in his opinion, it is important to get the community involved and let them share their ideas with the Village.

Manager Davis suggested that in the proposal requests we ask the various firms how they would handle a community input and to include the cost in their proposals. Again, the Manager stated that his concept for the process, as he communicated in his report, was more of an internal planning activity to set goals and objectives for staff to achieve over the next few years.

## **M. EXECUTIVE SESSION**

Trustee Niemiec made a motion to go into Executive Session for the purposes of discussing Executive Session minutes; Land Acquisition and Pending Litigation; second by Trustee Costa.

Voice Vote:

All in favor: (6) Trustees Costa, DeVivo, Kagianas, Niemiec, Sabo and Yukich

Nays: (0) None

Absent: (0) None

*Motion carried.*

The Village Board recessed to Executive Session at 8:36 p.m.

Trustee Niemiec made a motion to adjourn Executive Session and reconvene the Village Board Meeting; second by Trustee Costa.

*The Mayor asked the Clerk to call the Roll:*

Roll Call Vote:

Ayes: (6) Trustees Costa, DeVivo, Kagianas, Niemiec, Sabo and Yukich.

Nays: (0)

Abstained: (0) None

Absent: (0) None  
The Mayor did not vote.  
*Motion Carried.*

Executive Session was adjourned at 8:45 p.m.

Trustee DeVivo made a motion to approve and release the Executive Session minutes from November 27, 2012; second by Trustee Yukich.

Voice Vote:  
All in favor: (6) Trustees Costa, DeVivo, Kagianas, Niemiec, Sabo and Yukich.  
Nays: (0) None  
Absent: (0) None  
Abstain: (0) None  
*Motion Carried.*

Trustee Yukich made a motion to approve and not release the Executive Session minutes from May 8, 2012; second by Trustee Niemiec.

Voice Vote:  
All in favor: (5) Trustees DeVivo, Kagianas, Niemiec, Sabo and Yukich.  
Nays: (0) None  
Absent: (0) None  
Abstain: (1) Trustee Costa  
*Motion Carried.*

Village Attorney Horvath stated that in Executive Session: (1) The Village Board discussed the possibility of acquiring of property in the Glenview Walk subdivision' (2) The Mayor updated the Village Board on the pending litigation in the case of the Northern Will County Water Agency vs. American Lake Water and Illinois American Water; and (3) The Village Attorney reported on the possible eminent domain concerning two (2) parcels of real estate.

## **N. ADJOURNMENT**

Trustee Costa made a motion to adjourn the meeting; second by Trustee Kagianas.

Voice Vote:  
All in favor: (6) Trustees Costa, DeVivo, Kagianas, Niemiec, Sabo and Yukich  
Nays: (0) None  
Absent: (0) None  
*Motion carried.*

The meeting was adjourned at 9:05 p.m.

---

Gale Skroboton, Village Clerk

*Approved at the Board of Trustees Meeting dated*