

# Agenda

# City Council Work Session

Monday, June 22, 2020

7:30 P.M.

Meeting being held via Zoom

**\*\*Revised – Final\*\***

**Note: Due to the NYS Public Health State of Emergency, the meeting will be held via Zoom and will be streamed live at [www.jamestownny.gov/live](http://www.jamestownny.gov/live). Any public comment may be submitted in writing by 5:00 pm the day before the meeting via USPS mail or email to [clerk@cityofjamestownny.gov](mailto:clerk@cityofjamestownny.gov).**

## Call to Order

## Public Comment

## Report of Committees

### Finance

### Resolutions

1. RESOLVED, That the City Comptroller be and hereby is authorized to make the following amendment to the 2020 General Fund Budget to recognize Phase 1 of the COVID-19 Financial Restructuring Plan as approved by the City Council on June 8, 2020:

<u>DECREASE:</u>		<u>ESTIMATED REVENUES</u>
1,155,674.00		
Sales Tax	A.0000.1110	866,001.00
Parking Violations	A.0000.1590	63,366.00
On-Street Parking Meter	A.0000.1740	36,367.00
Fines and Forfeited Bail	A.0000.2610	34,601.00
Park Fees	A.0000.2001	32,904.00
Utilities Gross Receipts	A.0000.1311	31,751.00
Police Dept Fees	A.0000.1520	28,036.00
Interest & Earnings of Investments	A.0000.2401	18,035.00
State Aid Mortgage Tax	A.0000.3005	15,660.00
City Clerk's Fees	A.0000.1255	8,508.00
Right-of-Way Permits	A.0000.2560	5,647.00
Building Permits	A.0000.2555	5,539.00

Interest & Penalties on Taxes-City	A.0000.1090	4,648.00
Franchise Fee	A.0000.1170	4,611.00

DECREASE:  
1,155,674.00

APPROPRIATIONS

City Clerk - Salaries	A.1410.0100	17,785.00
City Clerk - Records Management	A.1410.0474	3,100.00
Treasurer - Salaries	A.1325.0100	8,920.00
Information Services - Salaries	A.1680.0100	5,182.00
Judgments & Claims	A.1930.0400	45,000.00
Department of Development	A.8791.0400	100,000.00
Tax Assessment - City Owned Property	A.1950.0400	25,000.00
Central Garage - Salaries	A.1640.0100	13,650.00
Central Garage - Equipment	A.1640.0200	2,500.00
Central Garage - Contractual	A.1640.0430	83,850.00
Maintenance of Streets - Salaries	A.5110.0100	55,000.00
Maintenance of Streets - Contractual	A.5110.0400	138,596.00
Storm Sewers - Contractual	A.8140.0400	11,405.00
Snow and Ice Control - Salaries	A.5142.0100	50,000.00
Snow and Ice Control - Contractual	A.5142.0400	25,000.00
Traffic Control - Salaries	A.3310.0100	4,000.00
Engineer - Salaries	A.1440.0100	5,000.00
Parks - Salaries	A.7110.0100	141,000.00
Parks - Contractual	A.7110.0499	25,000.00
Stadium - Salaries	A.7210.0100	15,000.00
Stadium - Contractual	A.7210.0499	50,000.00
Playgrounds and Teenage Centers - Salaries	A.7140.0100	15,000.00
Playgrounds and Teenage Centers - Contractual	A.7140.0499	1,250.00
Band Concerts - Contractual	A.7270.0499	1,250.00
City Rec Baseball Program	A.7150.0499	2,500.00
Police Department - Salaries	A.3120.0100	500.00
Police & Fire Retirement System	A.9015.0800	114,869.00
Employees Retirement System	A.9010.0800	12,993.00
Social Security	A.9030.0800	25,324.00
Health Insurance	A.9060.0800	157,000.00

2. RESOLVED, that the City of Jamestown, location code 20022 hereby establishes the following standard work days for these titles and will report the officials to the New York State and Local Retirement System based on time keeping system records or their record of activities:

<u>Elected Officials</u>	<u>Standard Work Day</u>	<u>Name</u>
Mayor	7.5 hours	Edward A. Sundquist
Councilwoman	6.0 hours	Kimberly Ecklund
Councilwoman	6.0 hours	Tamu Graham-Reinhardt
Councilman	6.0 hours	Anthony Dolce
Councilman	6.0 hours	Thomas Nelson
Councilman	6.0 hours	Grant Olson

3. RESOLVED, That the Mayor of the City of Jamestown be and he hereby is authorized to enter into an agreement with the Municipal Insurance Consultants, Inc. 1780\_Wehrle Drive, Williamsville, New York 14221, as Insurance Advisor for property and casualty insurance for the period April 15, 2020 through April 14, 2021 in the amount of Seventeen Thousand Dollars and no cents (\$17,000.00) with one-half of the cost paid by the Board of Public Utilities subject to the approval of the Corporation Counsel as to form.

4. RESOLVED, that the Mayor be and he hereby is authorized to execute Change Order #2 to the **2019 Sidewalk Ramps Phase 1** contract with R. Patti Concrete Excavating, LLC, PO Box 3081, Jamestown, NY 14702 to include changes as follows:

ADD

646 SF Flat Work 4" @ \$17.00 SF	\$10,982.00
37.5 LF Curb & Gutter @ \$55.00 LF	\$ 2,062.50
1106.5 LF Concrete Removal/Landscape @ \$7.00 SF	\$ 745.50

REMOVE

-.25.5 SF Flat Work 6" @ \$17.50 SF	\$ 446.25
-22 SF Cast Iron Detectable Warning Plates @ \$48.00 SF	\$ 480.00
-16 SF Fiberglass Detectable Warning Plates @ \$30.00 SF	\$ 480.00

for a total increase of Eleven Thousand Eight Hundred Seven Dollars and Seventy Five Cents (\$11,807.75) subject to the approval of Corporation Counsel as to form.

5. RESOLVED, That the Mayor be, and he hereby is, authorized and directed to enter into a lease agreement with the Jamestown Renaissance Corporation for rental of approximately Six hundred and sixty eight (668) square feet of office space on the third floor of the Municipal Building for use as office space, which lease shall commence July 1, 2020 and terminate June 30, 2021 with an option to renew for an additional one year period and provide for rental payments as follows:

July 1, 2020 through December 31, 2020	\$200 per month
January 1, 2021 through June 30, 2021	\$400 per month

subject to the approval of the Corporation Counsel as to form.

6. RESOLVED, That the Mayor be, and he hereby is, authorized and directed to enter into a contractual agreement with IPL Corp for the illumination of the Washington and South Main Street bridges, utilizing DRI funds, in an amount not to exceed Four hundred and twenty-eight thousand, five hundred (\$428,500) dollars.

Items for Discussion

1. Review of 2019 audited financial statement by John Trussalo, CPA.

Housing

Public Safety

Public Works

1. WHEREAS, the County of Chautauqua included the City of Jamestown in its bidding process for construction materials and services; and

WHEREAS, the City of Jamestown has determined that some County proposals may be the most advantageous to the City; now, therefore, be it

RESOLVED, that the Director of Public Works is authorized to purchase construction materials and services at the prices quoted to the County of Chautauqua and set forth in the Chautauqua County 2020 Construction Season Purchasing Guide.

2. RESOLVED, that the Mayor be and he hereby is authorized to execute Change Order #2 to the **2019 Sidewalk Ramps Phase 1** contract with R. Patti Concrete Excavating, LLC, PO Box 3081, Jamestown, NY 14702 to include changes as follows:

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(Note, this item also appears on the Finance agenda)

3. RESOLVED, That the Mayor be, and he hereby is, authorized and directed to enter into a contractual agreement with IPL Corp for the illumination of the Washington and South Main Street bridges, utilizing DRI funds, in an amount not to exceed Four hundred and twenty-eight

thousand, five hundred (\$428,500) dollars. (Note, this resolution also appears on the Finance Committee agenda)

### Items for Discussion

1. ADA Sidewalk Ramps 2020
2. Skateboard Park
3. RFP 6, concrete repairs-Main Street, 8<sup>th</sup> to Kingsbury
4. RFP 7, concrete repairs, Newton Avenue

### Old Business

1. 16 George Avenue. Request for “Blind Person Area” sign

### **Remarks by the Mayor**

### **New Business**

### **Old Business**

### **Executive Session**

1. Matter related to a personnel decision and possible transfer of position duties
2. Matter related to a City collective bargaining agreement negotiation