

## Minutes

### City of Lancaster Civil Service Board Meeting March 30, 2017


Present: Ted Darcus  
Chief Timothy Gregg  
Neil Albert  
Don Palmer  
Amanda Ruiz  
Richard  
Timothy Erb  
Kevin Ressler

1. The meeting convened at 6:00 p.m. Civil Service Commission members Ted Darcus, Don Palmer and Amanda Ruiz were present. Mr. Simms arrived during the course of the meeting.
2. A motion made by Ted Darcus, seconded by Mr. Palmer, to approve the Minutes from the January 24, 2017 meeting was unanimously approved.
3. Next on the agenda was a motion to approve the changes to the current Fire Rules and Regulations. Chief Gregg recommended revisions to Rule 4.6 to allow persons who have not yet graduated high school to begin the process. He stated that this was necessary in particular to the upcoming McCaskey graduation schedule, although it might aid in recruitment in other high schools as well. The Chief also spoke in support of the amendment to Section 8.1 to allow a current or former officer of another paid fire department to participate in oral examinations. Mr. Ressler, from the Fire Fighter's Union, asked some questions regarding the proposal. Upon motion from Mr. Darcus, seconded by Ms. Ruiz, the two revisions were approved.
4. A motion to removed Jeff Smeiles from the eligibility list for reason of being passed over three times was made by Ms. Ruiz, seconded by Mr. Darcus, and unanimously approved.
4. Next on the agenda was a motion made to approve the administration of the Candidate Physical Ability Test ("CPAT") in coordination with other municipalities. Chief Gregg presented a draft, unsigned Memorandum of Understanding between Manheim Township, Spring Township, York City, the City of Reading, and the City of Harrisburg to jointly administer the test. Chief Gregg stated in response to questions from Mr. Albert that the test would continue to be administered at the Lancaster County Training Facility so that Lancaster County applicants would not be inconvenienced. Upon motion by Mr. Darcus, seconded by Mr. Palmer, the motion was unanimously approved.
5. The next agenda item was a report from Chief Gregg about the upcoming fire entrance examinations testing scheduled for Thursday, June 8, 2017, at the Lancaster County Convention Center. Chief Gregg advised that although a proctor had been hired, a member of the Civil Service Commission would need to provide oversight for the testing process. Chief Gregg also reviewed the publicity associated with the event.
6. There was no new business.

7. Upon motion by Mr. Darcus, seconded by Mr. Palmer, the board voted to adjourn.

8. Opportunities for public comment were offered at the end of each agenda item.

CERTIFIED TO BE A TRUE  
AND CORRECT COPY.



Barry N. Handwerger, Secretary  
Civil Service Board

Date: 10/17/17