

**BOARD OF ALDERMEN**  
**MINUTES**  
**February 25, 2016**

The Board of Aldermen of the City of Marshfield, Missouri, met in regular session on Thursday, February 25, 2016, in Council Chambers at Marshfield City Hall.

**CALL TO ORDER** – Mayor Robert Williams called the meeting to order at 6.30 p.m.

**ROLL CALL** - Answering roll call were Mayor Robert Williams, East Ward Aldermen Rob Foster and Jeremy Loftin and West Ward Aldermen Vicki Montgomery and Champ Herren.

**MINUTES** – Alderman Herren stated under the Section Economic Development he stated the City of Marshfield would be wise to create a position to handle economic development or should the City of Marshfield entered into some kind of partnership with other entities for economic development. Alderman Foster made a motion to approve the minutes of February 11, 2016 with correction. Alderwoman Montgomery seconded the motion. The motion passed with four ayes. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

**EXPENDITURES AND FINANCIAL REPORT** – Alderman Foster made a motion to approve expenditures. Alderwoman Montgomery seconded the motion. The motion passed with four ayes. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

**MAYOR'S REPORT**- Mayor Williams plans to have a report out in March 2016.

**DEPARTMENTAL REPORTS** – City of Marshfield Project list was updated and presented, along with the monthly comp time report. Alderman Herren stated he liked having the project list and would like to see it each month.

**MAYOR APPOINTMENTS** – Mayor Williams made a recommendation to reappoint Alderman Foster and Bill Tierney to the Planning and Zoning Commission, Alderman Loftin made a motion to accept the recommendation of the Mayor. Alderwoman Montgomery seconded the motion. The motion passed with three ayes. Voting aye: Loftin, Montgomery and Herren. Nay: None. Abstain: Foster.

Mayor Williams made a motion to appoint Alderman Loftin to replace Ken Williams as Water Commissioner. Alderman Foster made a motion to accept the recommendation of the Mayor. Alderman Herren seconded the motion. The motion passed with three ayes. Voting aye: Foster, Montgomery and Herren. Nay: None. Abstain: Loftin.

Mayor Williams made a recommendation to reappoint Dale Keenan, Alderman Jeremy Loftin and Mark Foglesong to the Finance Committee. Alderman Foster made a motion to accept the recommendation of the Mayor. Alderman Herren seconded the motion.

The motion passed with three ayes. Voting Aye: Foster, Montgomery and Herren. Nay: None. Abstain: Loftin.

Mayor Williams made a recommendation to make ex-officio member John Cooper a voting member of the Finance Committee. Alderman Herren made a motion to accept the recommendation of the Mayor. Alderwoman Montgomery seconded the motion. The motion passed with four ayes. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

Mayor Williams made a recommendation to reappoint Mel Troyer as the City Representative on the Missouri Extension Center Council. Alderwoman Montgomery made a motion to accept the recommendation of the Mayor. Alderman Herren seconded the motion. The motion passed with four ayes. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

### **OLD BUSINESS**

#### **REPORT FROM PLANNING & ZONING**

- **PROPOSED REZONING OF 1240 SPUR DRIVE WEBSTER ELECTRIC COOPERATIVE, INC.** - Recommendation of the Planning and Zoning commission is to approve the revised request.
- **REPLAT OF 238 E. WASHINGTON ST & 110 N. FULTON ST FOR WESLEY AND SHARON SNOW** - Recommendation of the Planning and Zoning Commission is to approve the replat.

**BILL NO. 2016-04 AN ORDINANCE TO AMEND SECTION 400.040 OF THE MUNICIPAL CODE OF THE CITY OF MARSHFIELD, MISSOURI, BEING A SECTION OF THE MUNICIPAL CODE DEALING WITH ZONING, AND RELATING TO THE ADOPTION OF A "ZONING MAP" SETTING FORTH THE BOUNDARIES OF THE VARIOUS ZONING DISTRICTS, BY CHANGING CERTAIN ZONING DISTRICT BOUNDARY LINES SO AS TO CHANGE A CERTAIN AREA AS SHOWN ON SAID MAP FROM R-1 (SINGLE FAMILY RESIDENCE DISTRICT) TO I-1 (LIGHT INDUSTRIAL DISTRICT) AND TO FURTHER PROVIDE FOR RE-ADOPTION OF THE "ZONING MAP" AS AMENDED** - Attorney Linda Lott read by title an Ordinance to amend Section 400.040 of the Municipal Code of the City of Marshfield, Missouri, being a Section of the Municipal Code dealing with Zoning, and relating to the adoption of a "Zoning Map" setting forth the boundaries of the various Zoning Districts, by changing certain Zoning District boundary lines so as to change a certain area as shown on said map from R-1 (Single Family Residence District) to I-1 (Light Industrial District) and to further provide for re-adoption of the "Zoning Map" as amended.

Alderman Herren made a motion to approve the first reading of the proposed Ordinance. Alderman Loftin seconded the motion. The motion passed with a roll call vote. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

Aldерwoman Montgomery made a motion to approve the second reading of the proposed Ordinance. Alderman Foster seconded the motion. The motion passed with a roll call vote. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None

**REFER TO PLANNING AND ZONING WEBSTER ELECTRIC R-1 TO B-3** - Alderman Herren made a motion to refer to Planning and Zoning Commission. Aldерwoman Montgomery seconded the motion. The motion passed with four ayes. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

**SET PUBLIC HEARING FOR WEBSTER ELECTRIC COOP R-1 TO B-3 FOR MARCH 24, 2016** - Alderman Foster made a motion to set a Public Hearing for Webster Electric Cooperative at the Board of Alderman for March 24, 2016 to rezone from R-1 to B-3. Aldерwoman Montgomery seconded the motion. The motion passed with four ayes. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

**BILL NO. 2016-05 AN ORDINANCE APPROVING THE REPLAT OF LOTS 1 AND 4 BLOCK "5" MT. VERNON ROW OF BLOCKS MARSHFIELD ORIGINAL TOWN & THIRD ADDITION, TO THE CITY OF MARSHFIELD, WEBSTER COUNTY, MISSOURI** - Attorney Linda Lott read by title an Ordinance approving the Replat of Lots 1 and 4 Block "5" Mt. Vernon Row of Blocks Marshfield Original Town & Third Addition, to the City of Marshfield, Webster County, Missouri.

Aldерwoman Montgomery made a motion to approve the first reading of the proposed Ordinance. Alderman Herren seconded the motion. The motion passed with a roll call vote. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

Alderman Foster made a motion to approve the second reading of the proposed Ordinance. Aldерwoman Montgomery seconded the motion. The motion passed with a roll call vote. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

**INDUSTRIAL PARK SIGN** - Michael Daniels spoke to the Board of Aldermen about quotes he received on signs. There are 17 lots in the industrial park and there will be 18 spaces on the sign. Daniels stated he had heard from 11 companies interested on being on the sign. Missouri Neon had quoted \$9,750 for LED lighted on both sides. Pinnacle quoted \$14,500 for LED lighted on both sides. Deputy City Administrator stated he was waiting on MoDOT to get back to him on the location of the sign which will be on the corner of State Highway OO and South Prairie Lane, on the City of Marshfield Fire Department property. Discussion was held about the sign being on the City of Marshfield property. The Board of Aldermen would like for this to be brought back to the next meeting with a proposed plan on who holds the key to getting into the sign, cost of the sign and the expense of running electrical to the sign, maintenance and which sign is recommended.

**BASEBALL/SOFTBALL FIELDS** - Deputy City Administrator Sam Rost updated the Board of Aldermen on the approved improvements for the baseball/softball fields. Rost

stated that unless there was an objection he intended to continue improvements that are needed, not to exceed the approved \$15,000.

### **ECONOMIC DEVELOPMENT**

- **SREP MEMBERSHIP** - The Board of Aldermen need to decide what track of emphasis they would like to have.
- **GRANT APPLICATION UPDATE** - Alderman Foster spoke about the Marshfield Area Community Foundation grant they will be offering on Economic Development. The City of Marshfield needs to do a Resolution to include with the grant Application.

**MATT BLANKENSHIP SCHOLARSHIP POKER RUN** - Debbie Taylor requested approval to use the City of Marshfield Fire Station #3 for the Matt Blankenship Scholarship Poker Run on June 4, 2016, with a rain date of June 11, 2016 from 8:00 a.m. to 3:00 p.m. Alderman Herren made a motion to allow the use of Fire Station # 3 for the Matt Blankenship Scholarship Poker Run. Alderwoman Montgomery seconded the motion. The motion passed with four ayes. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

**GARAGE SALES** - Alderman Herren stated the Board of Aldermen had addressed doing a community garage sale without permit and would like to see the Board of Aldermen do this. Suggestions were made to do this on the 1st Saturday of each month with no permit, no signs allowed, register sale online and get list of sales in town. Mayor Williams suggested having a public meeting with an open forum for the community to have input and then have an Ordinance drafted and bring back for the Board of Aldermen to approve.

### **NEW BUSINESS**

**REFER TO PLANNING & ZONING FOR CONDITIONAL USE FOR MARSHFIELD SENIOR CENTER ON WASHINGTON ST. & SET PUBLIC HEARING FOR PLANNING & ZONING FOR CONDITIONAL USE FOR MARSHFIELD SENIOR CENTER FOR MARCH 22, 2016** - Alderman Foster made a motion to refer to Planning & Zoning for Conditional Use for Marshfield Senior Center and to set a Public Hearing for March 22, 2016 at Planning & Zoning. Alderwoman Montgomery seconded the motion. The motion passed with four ayes. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

**REFER TO PLANNING & ZONING FOR CONDITIONAL USE FOR HEART AND HOME FOR CHILDREN, INC. & SET PUBLIC HEARING FOR PLANNING & ZONING FOR CONDITIONAL USE FOR HEART AND HOME FOR CHILDREN, INC. FOR MARCH 22, 2016** - Alderwoman Montgomery made a motion to refer to Planning & Zoning for Conditional Use for Heart and Home for Children, Inc. and to set a Public Hearing for March 22, 2016 at Planning & Zoning. Alderman Herren seconded the

motion. The motion passed with four ayes. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

**STOP SIGNS ON SOUTH MILL** - Deputy City Administrator Sam Rost and Police Chief Doug Fannen stated the need for stop signs to be placed at the intersection of West Madison Street on the Northwest corner and the intersection of West Washington Street on the Southeast corner. Alderman Foster stated he did not think there was enough room to place a stop sign at the intersection of West Washington Street on the Southeast corner and that needed to be looked at before an Ordinance is passed.

**BILL NO. 2016-06 AN ORDINANCE TO AMEND SCHEDULE II OF TITLE III (TRAFFIC CODE) OF THE MUNICIPAL CODE OF THE CITY OF MARSHFIELD, MISSOURI, BEING A SECTION OF THE MUNICIPAL CODE DEALING WITH STOP SIGNS, BY ADDING TO SAID SCHEDULE II A STOP SIGN ON SOUTH MILL STREET AT ITS INTERSECTION WITH WEST MADISON STREET** - Attorney Linda Lott read by title an Ordinance to amend Schedule II of Title III (Traffic Code) of the Municipal Code of the City of Marshfield, Missouri, being a Section of the Municipal Code dealing with Stop Signs, by adding to said Schedule II a stop sign on South Mill Street at its intersection with West Madison Street.

Alderwoman Montgomery made a motion to approve the first reading of the proposed Ordinance. Alderman Herren seconded the motion. The motion passed with a roll call vote. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

Alderman Loftin made a motion to approve the second reading of the proposed Ordinance. Alderman Foster seconded the motion. The motion passed with a roll call vote. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

**BILL NO. 2016-07 AN ORDINANCE TO AMEND SCHEDULE II OF TITLE III (TRAFFIC CODE) OF THE MUNICIPAL CODE OF THE CITY OF MARSHFIELD, MISSOURI, BEING A SECTION OF THE MUNICIPAL CODE DEALING WITH STOP SIGNS, BY ADDING TO SAID SCHEDULE II A STOP SIGN ON SOUTH MILL STREET AT ITS INTERSECTION WITH WEST WASHINGTON STREET** - Tabled.

**BIDS ON 2016 SPORTS UNIFORMS**- Bids received for Sports Uniforms were from Express Press Printing and Sports Shop. Low bid was Express Press Printing. Mayor Williams asked if the bids were with the new City of Marshfield Logo incorporated into them. Deputy City Administrator was unsure, but would make sure the new logo was included. Alderman Foster made a motion to accept the low bid from Express Press Printing with the condition that they incorporate new branding. Alderman Loftin seconded the motion. The motion passed with four ayes. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

**SCRAP TIRE GRANT APPLICATION APPROVAL - DEADLINE FOR APPLICATIONS IS MARCH 18, 2016** - Alderwoman Montgomery stated that the Scrap Tire Grant does

include the Pour in Place and that is what the Parks and Recreation Advisory Committee recommends. Alderman Foster asked who was writing the Grant and that the City of Marshfield needs to have someone write the Grant who is experienced with grant writing and have it completed well before the deadline date. Alderman Herren made a motion to approve the Application for the Scrap Tire Grant. Alderwoman Montgomery seconded the motion. The motion passed with four ayes. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

**FUTURE AGENDA ITEMS** – Economic Development and set a public meeting forum for Garage Sales.

**CLOSED SESSION** – Alderman Montgomery made a motion to enter closed session Pursuant to Section 610.021.2 of the Revised Statutes of the State of Missouri pertaining to leasing, purchasing or sale of real estate and Pursuant to Section 610.021.3 of the Revised Statutes of the State of Missouri pertaining to hiring, firing, disciplining or promoting particular employee at 8:06 p.m. Alderman Herren seconded the motion. The motion passed in a roll call vote with four ayes. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

Discussion was held, no other action taken.

Alderman Herren made a motion to enter regular session at 8:55 p.m. Alderman Foster seconded the motion. The motion passed in a roll call vote with four ayes. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

**ADJOURN** – With no other business appearing before the Board of Aldermen, Alderwoman Montgomery made a motion to adjourn the meeting at 8:56 p.m. Alderman Herren seconded the motion. The motion passed with four ayes. Voting aye: Foster, Loftin, Montgomery and Herren. Nay: None.

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Robert Williams, Mayor

ATTEST:

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Karen Rost, City Clerk