

**BOARD OF ALDERMEN**  
**MINUTES**  
**July 28, 2016**

The Board of Aldermen of the City of Marshfield, Missouri, met in regular session on Thursday, July 28, 2016, in Council Chambers at Marshfield City Hall.

**CALL TO ORDER** – City Clerk Karen Rost called the meeting to order at 6.30 p.m. Rost stated the Board of Aldermen need to appoint a chairman for the meeting, since the Mayor and Mayor Pro tem were absent.

Alderman Foster made a motion to appoint Alderman Loftin as the chair for the meeting. Alderman Montgomery seconded the motion. The motion passed with two ayes. Voting aye: Foster and Montgomery. Nay: None. Abstain: Loftin.

**ROLL CALL** - Answering roll call were East Ward Aldermen Rob Foster and Jeremy Loftin and West Ward Alderman Vicki Montgomery. Absent: Mayor Robert Williams and West Ward Alderman Champ Herren.

**MINUTES** – Alderman Foster made a motion to table the approval of minutes for June 28, 2016 and July 14, 2016 until August 11, 2016 meeting. Alderman Montgomery seconded the motion. The motion passed with three ayes. Voting aye: Foster, Loftin and Montgomery. Nay: None. Absent: Herren.

**EXPENDITURES AND FINANCIAL REPORT** – Alderman Foster made a motion to approve expenditures. Alderman Montgomery seconded the motion. The motion passed with three ayes. Voting aye: Foster, Loftin and Montgomery. Nay: None. Absent: Herren.

**PROCLAMATION** - Chairman Jeremy Loftin presented and read a proclamation of the Board of Aldermen of the City of Marshfield, Missouri recognizing the 100<sup>th</sup> Birthday of Veralee Burchfield. Richard Rader accepted the proclamation on behalf of Veralee Burchfield.

**PRESENTATION FROM ROB AHRENS** – Mr. Ahrens was not present. Bring back to next meeting.

**OLD BUSINESS**

**NEIGHBORHOOD INPUT ON FENCING ALONG BUFFER STRIP ON CHURCH STREET** - No one came to speak.

**FENCING ALONG BUFFER STRIP ON CHURCH STREET** - Roger Wilson spoke on the fence design which will be SP 20 pipe, 2 ½ inch lines, 3 inch ends and be placed on the rear property line. Alderman Foster made a motion to approve the chain link fence as presented to the Board of Aldermen. Alderman Montgomery seconded the motion.

The motion passed with three ayes. Voting aye: Foster, Loftin and Montgomery. Nay: None. Absent: Herren.

**BILL NO. 2016-25 AN ORDINANCE AMENDING SECTION 410.200 OF THE MUNICIPAL CODE OF THE CITY OF MARSHFIELD, MISSOURI, BEING A SECTION RELATING TO BUILDING PERMITS AND OCCUPANCY PERMITS, BY ADDING A PROVISION AUTHORIZING THE BOARD OF ALDERMEN TO WAIVE SAID BUILDING PERMIT FEES IN LIMITED CIRCUMSTANCES** - Attorney Chuck Replogle read by title twice the proposed Ordinance amending Section 410.200 of the Municipal Code of the City of Marshfield, Missouri, being a section relating to Building Permits and Occupancy Permits, by adding a provision authorizing the Board of Aldermen to waive said building permit fees in limited circumstances.

Alderman Montgomery made a motion to approve the first reading of the proposed Ordinance. Alderman Foster seconded the motion. The motion passed with a roll call vote. Voting aye: Foster, Loftin and Montgomery. Nay: None. Absent: Herren.

Alderman Montgomery made a motion to approve the second reading of the proposed Ordinance. Alderman Foster seconded the motion. The motion passed with a roll call vote. Voting aye: Foster, Loftin and Montgomery. Nay: None. Absent: Herren.

**BILL NO. 2016-26 AN ORDINANCE AMENDING SCHEDULE A TO CHAPTER 500 OF THE MUNICIPAL CODE OF THE CITY OF MARSHFIELD, MISSOURI, BEING A SCHEDULE OF BUILDING PERMIT FEES AND CERTAIN FEES ASSOCIATED THEREWITH, BY ADDING A PROVISION AUTHORIZING THE BOARD OF ALDERMEN TO WAIVE SAID FEES IN LIMITED CIRCUMSTANCES** - Attorney Chuck Replogle read by title twice the proposed Ordinance amending Schedule A to Chapter 500 of the Municipal Code of the City of Marshfield, Missouri, being a Schedule of Building Permit Fees and Certain fees associated therewith, by adding a provision authorizing the Board of Aldermen to waive said fees in limited circumstances.

Alderman Foster made a motion to approve the first reading of the proposed Ordinance. Alderman Montgomery seconded the motion. The motion passed with a roll call vote. Voting aye: Foster, Loftin and Montgomery. Nay: None. Absent: Herren.

Alderman Montgomery made a motion to approve the second reading of the proposed Ordinance. Alderman Foster seconded the motion. The motion passed with a roll call vote. Voting aye: Foster, Loftin and Montgomery. Nay: None. Absent: Herren.

**BILL NO. 2016-27 AN ORDINANCE AMENDING SECTION 505.130 OF THE MUNICIPAL CODE OF THE CITY OF MARSHFIELD, MISSOURI, BEING A SECTION RELATING TO THE PAYMENT OF FEES FOR BUILDING PERMITS AND PLUMBING PERMITS, BY ADDING A PROVISION AUTHORIZING THE BOARD OF ALDERMEN TO WAIVE SAID FEES IN LIMITED CIRCUMSTANCES** - Attorney Chuck Replogle read by title twice the proposed Ordinance amending Section 505.130 of the Municipal

Code of the City of Marshfield, Missouri, being a Section relating to payments of fees for building permits and plumbing permits, by adding a provision authorizing the Board of Aldermen to waive said fees in limited circumstances.

Alderman Foster made a motion to approve the first reading of the proposed Ordinance. Alderman Montgomery seconded the motion. The motion passed with a roll call vote. Voting aye: Foster, Loftin and Montgomery. Nay: None. Absent: Herren.

Alderman Montgomery made a motion to approve the second reading of the proposed Ordinance. Alderman Foster seconded the motion. The motion passed with a roll call vote. Voting aye: Foster, Loftin and Montgomery. Nay: None. Absent: Herren.

**VICIOUS DOG REGULATIONS** - Alderman Foster made a motion to table this to the next meeting. Alderman Montgomery seconded the motion. The motion passed with three ayes. Voting aye: Foster, Loftin and Montgomery. Nay: None. Absent: Herren.

#### **RECOMMENDATION FROM PARKS COMMITTEE**

- Port-a-potty - Hidden Waters Park - Attorney Replogle prepared a partial release of restrictive covenants for the Beckner's to sign and get recorded that would remove the restriction of bathroom facilities at Hidden Waters Park. Mr. & Mrs. Beckner have signed, recorded and returned the release to the City of Marshfield. The Parks Committee is requesting a port-a-potty to be placed on the property. Alderman Foster made a motion to approve the port-a-potty for Hidden Waters Park. Alderman Montgomery seconded the motion. The motion passed with three ayes. Voting aye: Foster, Loftin and Montgomery. Nay: None. Absent: Herren.

#### **REPORT FROM PLANNING AND ZONING**

- Bear State Bank - The Planning & Zoning Commission requested this to come back to their next meeting with a revised replat drawing.
- Webster County - The Planning & Zoning Commission recommended approval to the Board of Alderman. We will prepare Ordinance when we receive the plat.

#### **NEW BUSINESS**

**PRESENT AND ACCEPT 2016 MID-YEAR FINANCIAL STATEMENTS** - Alderman Foster made a motion to table this to the next meeting. Alderman Montgomery seconded the motion. The motion passed with three ayes. Voting aye: Foster, Loftin and Montgomery. Nay: None. Absent: Herren.

**RESTRUCTURE OF DEBT SERVICE** - Financial Clerk Monica Robinson stated each year Form C is submitted to the State to compute the debt service tax. Two forms were submitted to the Board of Aldermen. The first Form C is filled out with current data. The second Form C was filled out by Dick Bartow of George K. Baum & Company.

Mr. Bartow has recommended to prepay the G.O. Bonds maturing in 2020 through 2023. The City would have to pass a resolution authoring the prepayment and make that payment later this year.

If the City followed Mr. Bartow's recommendation, the debt service tax rate would remain the same and the City would save money on bond interest. Mr. Bartow's recommendation would also allow for a future bond issue with no tax increase.

Alderman Foster make a motion to accept the recommendation of Mr. Bartow. Alderman Montgomery seconded the motion. The motion passed with three ayes. Voting aye: Foster, Loftin and Montgomery. Nay: None. Absent: Herren.

**BILL NO. 2016-28 AN ORDINANCE FOR THE CITY OF MARSHFIELD, WEBSTER COUNTY, MISSOURI APPROVING BUDGET AMENDMENT NUMBER 1 FOR THE BUDGET YEAR OF JANUARY 1, 2016 TO DECEMBER 31, 2016** - Attorney Chuck Replogle read by title twice the proposed Ordinance for the City of Marshfield, Webster County, Missouri approving Budget Amendment Number 1 for the budget year of January 1, 2016 to December 31, 2016.

Alderman Montgomery made a motion to approve the first reading of the proposed Ordinance. Alderman Foster seconded the motion. The motion passed with a roll call vote. Voting aye: Foster, Loftin and Montgomery. Nay: None. Absent: Herren.

Alderman Montgomery made a motion to approve the second reading of the proposed Ordinance. Alderman Foster seconded the motion. The motion passed with a roll call vote. Voting aye: Foster, Loftin and Montgomery. Nay: None. Absent: Herren.

**BILL NO. 2016-29 AN ORDINANCE OF THE CITY OF MARSHFIELD, MISSOURI, TO ESTABLISH A PROCEDURE TO DISCLOSE POTENTIAL CONFLICTS OF INTEREST AND SUBSTANTIAL INTERESTS FOR CERTAIN MUNICIPAL OFFICIALS** - Attorney Chuck Replogle read by title twice the proposed Ordinance of the City of Marshfield, Missouri, to establish a procedure to disclose potential conflicts of interest and substantial interests for certain Municipal Officials.

Alderman Foster made a motion to approve the first reading of the proposed Ordinance. Alderman Montgomery seconded the motion. The motion passed with a roll call vote. Voting aye: Foster, Loftin and Montgomery. Nay: None. Absent: Herren.

Alderman Montgomery made a motion to approve the second reading of the proposed Ordinance. Alderman Foster seconded the motion. The motion passed with a roll call vote. Voting aye: Foster, Loftin and Montgomery. Nay: None. Absent: Herren.

**PICNIC TABLE PLACEMENT** - Alderman Foster made a motion to table this to next meeting. Alderman Montgomery seconded the motion. The motion passed with three ayes. Voting aye: Foster, Loftin and Montgomery. Nay: None. Absent: Herren.

**CITY ADMINISTRATOR CONTRACT** - City Administrator John Benson requested that the maximum amount of temporary housing costs be increased to cover the additional monthly expenses. Alderman Foster made a motion to approve request. Alderman Montgomery seconded the motion. The motion passed with three ayes. Voting aye: Foster, Loftin and Montgomery. Nay: None. Absent: Herren.

**FUTURE AGENDA ITEMS** - Alderman Foster requested an update and timeline for the Pour in Place.

**CLOSED SESSION** - Alderman Montgomery made a motion to enter into closed session Pursuant to Section 610.021.1 of the Revised Statutes of the State of Missouri pertaining to legal actions or causes of litigation at 7:04 p.m. Alderman Foster seconded the motion. The motion passed in a roll call vote with three ayes. Voting aye: Foster, Loftin and Montgomery. Nay: None. Absent: Herren.

Discussion was held, no action was taken.

Alderman Foster made a motion to enter regular session at 7:11 p.m. Alderman Montgomery seconded the motion. The motion passed in a roll call vote with three ayes. Voting aye: Foster, Loftin and Montgomery. Nay: None. Absent: Herren.

**ADJOURN** – With no other business appearing before the Board of Aldermen, Alderman Montgomery made a motion to adjourn the meeting 7:12 p.m. Alderman Foster seconded the motion. The motion passed with three ayes. Voting aye: Foster, Loftin and Montgomery. Nay: None. Absent: Herren.

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Robert Williams, Mayor

ATTEST:

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Karen Rost, City Clerk