

Town of Milo
Regular Meeting
March 21, 2016

Members Present: Leslie Church, Supervisor
Dale Hallings, Councilperson
James Harris, Councilperson
Arden Sorensen, Councilperson (7:10)
Gene Spanneut, Councilperson

Others Present: Patricia L. Christensen, Town Clerk
Lance Yonge, Highway Superintendent
Tim Dunn
Bill Laffin
Mark Morris
Valerie Brechko

Supervisor Church opened the meeting with the pledge of allegiance at 7:00 PM at the Town of Milo Hall, 137 Main Street, Penn Yan, NY.

Public Comment

None

Introduced by: Councilperson Harris
Seconded by: Councilperson Hallings

That the minutes of February 16, 2016 regular meeting and March 16, 2016 special be approved as written.

Motion Carried: Ayes: Church, Hallings, Harris, Spanneut
Noes: none

Committee Reports

Highway-Chairperson Hallings – equipment purchases on the agenda

Personnel-Chairperson Spanneut – item on the agenda

Zoning-Chairperson Spanneut – the regular monthly meeting was held on March 16, 2016.

The draft subdivision law was reviewed. Discussion was held pertaining to the purchase and placement of NYS Truss Sign. Discussion of current and potential projects. Discussion of the draft "Sustainable Keuka Lake Municipal Handbook, Authorization was given to CEO Validizic to attend the NYS Fire Marshal and Inspectors Conference. Report on file

Assessor-Chairperson Sorensen- none

Water & Sewer-Councilperson Harris- the regular monthly meeting was held on March 16, 2016. UV ballast at Himrod Water Plant were replaced under warranty. Discussion of corroded parts on the fire hydrant valves in Milo Water Districts. Report on file.

Agricultural-Chairperson Hallings- Annual meeting was held on March 7, 2016. Minutes on file

Insurance- Chairperson Hallings- none

KWIC- Supervisor Church shared an email concerning Zone 1 inspections

Board Action

RESOLUTION # 18 - 16
DETERMINATION OF SEQR TYPE II ACTION
PURSUANT TO 6 NYCRR, PART 617.5

Mr. Dale Hallings, offered the following Resolution and moved its adoption:

WHEREAS, the Town Board of the Town of Milo has determined that it is in the best interests of property owners in Water District #3 that the present water main be replaced as it is inadequate to serve property owners in Water District #3, and that the water main at the time of replacement should also be extended to serve future property owners and to provide

a better system of delivery by extending the water main to connect to the Village of Penn Yan water municipal system, and

WHEREAS, the Town Board of the Town of Milo has retained Larson Design Group Engineers to conduct engineering studies concerning the proposed replacement and extension of the present water main in Water District #3, and

WHEREAS, 6 NYCRR Section 617.5 (Title 6 of the New York Code of Rules and Regulations) under the State Environmental Quality Review Act (SEQR) provides that certain actions identified in subdivision (c) of that section are not subject to environmental review under the Environmental Conservation Law, specifically:

“(5) street openings and right-of-way openings for the purpose of repair or maintenance of existing utility facilities,” and

“(11) extension of utility distribution facilities, including gas, electric, telephone, cable, water and sewer connections to render service in approved subdivisions or in connection with any action on this list.”

NOW, THEREFORE BE IT

RESOLVED, that the Town of Milo hereby determines that the proposed Town of Milo Water District #3 Improvements Project, which involves replacing and extending a section of the water main, is a Type II action in accordance with 6 NYCRR Section 617.5(c)(5) and 617.5(c)(11), as the proposed project involves the replacement and extension of water main that serves existing customers; and is therefore not subject to review under 6 NYCRR Part 617.

Seconded by Mr. James Harris and duly put to a vote with the following results:

AYES: Church, Hallings, Harris, Sorensen, Spanneut

NOES: none

ABSTENTIONS: none

DATED: March 21, 2016

Patricia L. Christensen
Patricia L. Christensen
Town Clerk
Town of Milo

S E A L

Muni Milo fld
WD 3
Reso water main replac/exten

RESOLUTION # 19 - 16
DETERMINATION OF SEQR TYPE II ACTION
PURSUANT TO 6 NYCRR, PART 617.5

Mr. Arden Sorensen offered the following Resolution and moved its adoption:

WHEREAS, the Town of Milo has retained Larson Design Group Engineers to conduct a town-wide water study, and

WHEREAS, 6 NYCRR Section 617.5 (Title 6 of the New York Code of Rules and Regulations) under the State Environmental Quality Review Act (SEQR) provides that certain actions identified in subdivision (c) of that section are not subject to environmental review under the Environmental Conservation Law, and

WHEREAS, 6 NYCRR Section 617.5 (c)(18) states:

“Information collection including basic data collection and research, water quality and pollution studies, traffic counts, engineering studies, surveys, subsurface investigations and soils studies that do not commit the agency to undertake, fund or approve any Type I or Unlisted action.”

NOW, THEREFORE BE IT

RESOLVED, that the Town of Milo hereby determines that the proposed project to provide engineering studies related to conduct a town-wide water study is a Type II action in accordance with 6 NYCRR Section 617.5(c)(18), as the proposed project involves engineering studies and is therefore not subject to review under 6 NYCRR Part 617.

Seconded by Mr. Dale Hallings and duly put to a vote with the following results:

AYES: Church, Hallings, Harris, Sorensen, Spanneut

NOES: none

ABSTENTIONS: none

DATED: March 21, 2016

Patricia L.
Christensen

Patricia L. Christensen
Town Clerk
Town of Milo

S E A L

Muni Milo fld
2016 fld
Reso town wid water study

RESOLUTION # 20 – 16
Larson Design Water Study – Water District #3 Extension

Mr. Gene Spanneut offered the following Resolution and moved its adoption:

WHEREAS, the Town of Milo has retained Larson Design Group Engineers to conduct a town-wide water study, as well as, a study for a project concerning the proposed replacement and extension of the present water main in Water District #3, and

WHEREAS, in conjunction with said studies, various Certifications are required to be submitted from the Town of Milo in regard to Environmental Responsibility, SEQRA Classification, and other Environmental Certifications, which Certifications are required in

order that the two projects referred to hereinabove are determined to be Exempt Activities pursuant to National Environmental Policy Act of 1969 (NEPA).

NOW, THEREFORE BE IT

RESOLVED, it is in the best interest of the Town of Milo that the above referred to Certifications be executed by the Town of Milo Supervisor on behalf of the Town of Milo, and it is further

RESOLVED, that the Supervisor of the Town of Milo is hereby authorized to execute the above referred to Certificates.

Seconded by Mr. James Harris and duly put to a vote with the following results:

AYES: Church, Hallings, Harris, Sorensen, Spanneut

NOES: none

ABSTENTIONS: none

DATED: March 21, 2016

S E A L

Patricia L. Christensen
Patricia L. Christensen
Town Clerk
Town of Milo

Muni Milo fld
WD 3
Reso auth TS sign

Resolution 21-16
2016 Ford F 550 with Plow

Introduced by: Councilperson Hallings

Seconded by: Councilperson Sorensen

WHEREAS, the Town of Milo Highway Superintendent, Lance Yonge has reviewed state bids for the purchase of a 2016 Ford F 550, and

WHEREAS, Highway Superintendent, Lance Yonge has recommended the purchase through Van Bortel Ford, Quote #21041, Onondaga Bid, and

WHEREAS, the Town Board of the Town of Milo budgeted for the purchase,

NOW, THEREFORE BE IT

RESOLVED, that the Town Board of the Town of Milo authorizes the purchase of a 2016 Ford F 550 with snow plow package from Van Bortel Ford at a price of \$85,565.13

Duly put to a vote with the following results:

AYES: Church, Hallings, Harris, Sorensen, Spanneut

NOES: none

ABSTENTIONS: none

This resolution was hereby adopted:

Patricia L. Christensen
Town Clerk
Town of Milo

S E A L

Resolution 22-16
2016 Chevrolet Silverado 2500

Introduced by: Councilperson Sorensen

Seconded by: Councilperson Harris

WHEREAS, the Town of Milo Highway Superintendent, Lance Yonge has reviewed state bids for the purchase of a 2016 Chevrolet Silverado 2500, and

WHEREAS, Highway Superintendent, Lance Yonge has recommended the purchase through Van Bortel Ford, Quote #20848, Chautauqua E-11Bid, and

WHEREAS, the Town Board of the Town of Milo budgeted for the purchase,

NOW, THEREFORE BE IT

RESOLVED, that the Town Board of the Town of Milo authorizes the purchase of a 2016 Chevrolet Silverado 2500 from Van Bortel Ford at a price of \$34,440.58.

Duly put to a vote with the following results:

AYES: Church, Hallings, Harris, Sorensen, Spanneut

NOES: none

ABSTENTIONS: none

This resolution was hereby adopted:

Patricia L. Christensen
Town Clerk
Town of Milo

S E A L

Resolution 23-16
2016 John Deere 550K Crawler Tractor

Introduced by: Councilperson Hallings

Seconded by: Councilperson Harris

WHEREAS, the Town of Milo Highway Superintendent, Lance Yonge has reviewed state contracts and National Join Powers Alliance (NJPA) for the purchase of a 2016 John Deer 550K Crawler Tractor, and

WHEREAS, Highway Superintendent, Lance Yonge has recommended the purchase through Five Star Equipment Inc. NYSOGS Contract PC 67075, 032515 JDC.

NOW, THEREFORE BE IT

RESOLVED, that the Town Board of the Town of Milo authorizes the purchase of a 2016 John Deer 550K Crawler Tractor F 550 from Five Star Equipment, Inc. at a price of \$95,654.61.

Duly put to a vote with the following results:

AYES: Church, Hallings, Harris, Sorensen, Spanneut

NOES: none

ABSTENTIONS: none

This resolution was hereby adopted:

Patricia L. Christensen

Town Clerk
Town of Milo

S E A L
Resolution 24-16
2016 Trailer King 40

Introduced by: Councilperson Spanneut

Seconded by: Councilperson Sorensen

WHEREAS, the Town of Milo Highway Superintendent, Lance Yonge has reviewed state contracts and National Joint Powers Alliance (NJPA) for the purchase of a 2016 Trailer King 40, and

WHEREAS, Highway Superintendent, Lance Yonge has recommended the purchase through Five Star Equipment Inc. NJPA. Contract #052015-TKI

NOW, THEREFORE BE IT

RESOLVED, that the Town Board of the Town of Milo authorizes the purchase of a 2016 Trailer King 40 from Five Star Equipment, Inc. at a price of \$25,132.05.

Duly put to a vote with the following results:

AYES: Church, Hallings, Harris, Sorensen, Spanneut

NOES: none

ABSTENTIONS: none

This resolution was hereby adopted:
Christensen

Patricia L

Town Clerk
Town of Milo

S E A L
Resolution 25-16
Employee Flow Chart and Committee Descriptions

Introduced by: Councilperson Sorensen
Seconded by: Councilperson Spanneut

To adopt the employee flow chart and committee descriptions as presented.

Motion Carried: Ayes: Church, Hallings, Harris, Sorensen, Spanneut

Noes: none

RESOLUTION # 26 - 16

TO APPOINT LEGAL COUNSEL, ENGINEERS, AND CONSULTANTS

Mr. Dale Hallings offered the following Resolution and moved its adoption:

WHEREAS, pursuant to Local Law No. 2, 2009, the Town of Milo did enact legislation authorizing the Town Board to appoint Legal Counsel, Engineers and any other Consultants to perform expert and/or professional services for the Town or any of its boards in regard to the processing of Municipal Applications, and

WHEREAS, an Application, dated March 4, 2016, in regard to a Building Permit and a Special Use Permit has been presented to the Town of Milo Planning Board by YMCA of Greater Rochester – Camp Cory, and

WHEREAS, after reviewing this Application, Anthony Validzic, Code Enforcement Officer for the Town of Milo, did recommend to the Town of Milo Planning Board that due to the complexity of said Application, it is necessary that the Application be reviewed by the attorney for the Town, and any other attorneys the Town Board might deem necessary, as well as, an Engineering Firm, and possibly other Consultants with expertise to address numerous issues raised by the Application,

NOW, THEREFORE BE IT

RESOLVED, that the Engineering Firm of Larson Design and Robert C. Foster, as attorney for the Town of Milo are hereby appointed to assist the Town of Milo Planning Board, in its consideration of the Application, dated March 4, 2016, by YMCA of Greater Rochester – Camp Cory for a Building Permit and a Special Use Permit, and it is further,

RESOLVED, that said Larson and attorney Robert C. Foster shall submit written Contracts, respectively, to the Town Board of the Town of Milo for its review and approval in regard to the respective services to be performed and the projected fees (based on an hourly rate) for the services to be provided.

Seconded by Mr. Harris and duly put to a vote with the following results:

AYES: Church, Hallings, Harris, Sorensen, Spanneut

NOES: none

ABSTENTIONS: none

DATED: March 21, 2016

Patricia L. Christensen

Patricia L. Christensen
Town Clerk
Town of Milo

S E A L

**Resolution 27-16
RFQ Engineering and Financial Grant**

Introduced by: Councilperson Hallings

Seconded by: Councilperson Harris

WHEREAS, the Town of Milo has been awarded grant money through Community Development Block Grant (CDBG), and

WHEREAS, a requirement for professional services for engineering and financing is required for the grant,

NOW THEREFORE BE IT RESOLVED, the Town Clerk of the Town of Milo is authorized to proceed with request for qualifications for engineering and financing consultation for the Community Development Block Grant (CDBG) agreement Project 737CP18-15 (planning grant) and Community Development Block Grant Project 737PW101-15

Motion Carried: Ayes: Church, Hallings, Harris, Sorensen, Spanneut

Noes: none

New Business

Councilperson Spanneut verbally presented a memo in response to the draft Sustainable Keuka Lake Municipal Handbook. Councilperson Spanneut's response is on file.

Outstanding Business

Received an email from Village of Penn Yan, Deputy Clerk, Mary Ann Martin stating that the Village held a public hearing on March 15th for approval of a Stop sign for Elmwood Ave., previously named Willow Road. A second public hearing will be held on March 28th to dedicate the new section of Elmwood Ave. Attorney Edward Brockman and Public Works Director, Brent Bodine are reviewing the proposed water easement for Elmwood Ave.

Monthly Reports-reviewed

Introduced by: Councilperson Harris

Seconded by: Councilperson Spanneut

To pay abstracts as presented in the following amounts:

General A:	\$	18,157.75
General B:	\$	2,722.57
Highway DA:	\$	4,910.53
Highway DB:	\$	4,568.32
SS-Sewer	\$	10,606.99
SW-Water	\$	15,861.27
TA-Trust & Agency	\$	1,477.25
SF – Fire Protection	\$	85,250.00

Motion Carried: Ayes: Church, Hallings, Harris, Sorensen, Spanneut

Noes: None

Abstentions: none

Public Comment

Bill Laffin inquired who prepared the SEQR for Milo Water #3 and Engineering Study. Mr. Laffin was advised Larson Design processed the SEQR.

A general discussion was held regarding equipment replacement.

There being no further business to come before the Town Board of the Town of Milo, a **Motion** was made by Councilperson Harris to adjourn, seconded by Councilperson Spanneut.

Motion Carried: Ayes: Church, Hallings, Harris, Sorensen, Spanneut

Noes: none

Abstentions: none

Meeting adjourned at 7:55 PM.

Respectfully submitted,

Patricia L. Christensen
Town Clerk