

Town of Milo  
Special Meeting\*\*  
April 25, 2016

Members Present: Leslie Church, Supervisor  
Dale Hallings, Councilperson  
James Harris, Councilperson  
Arden Sorensen, Councilperson  
Gene Spanneut, Councilperson

Others Present: Patricia L. Christensen, Town Clerk  
Lance Yonge, Highway Superintendent  
Bill Laffin  
Mark Morris  
Elizabeth Newbold, Land Protection Specialist-Finger Lakes Land Trust  
John Christensen, Chronicle Express

\*\* The regular meeting scheduled for April 18, 2016 was cancelled.

Supervisor Church opened the special meeting with the pledge of allegiance at 7:00 PM at the Town of Milo Hall, 137 Main Street, Penn Yan, NY.

Supervisor Church recognized Town Clerk, Patricia Christensen for being awarded 2016 District #7 Town Clerk of the year.

Supervisor Church introduced Elizabeth Newbold, Land Protection Specialist. Ms. Newbold presented information regarding the NYS Department of Agriculture and Markets Farmland Protection Implementation Program. Ms. Newbold reported that the farm of Robert Henderson was selected through a competitive selection to apply to the state program. Ms. Newbold encouraged the Town Board of the Town of Milo to pass a resolution in support of the application of Mr. Henderson.

**Public Comment**

none

Introduced by: Councilperson Hallings  
Seconded by: Councilperson Harris

That the minutes of March 21, 2016 regular meeting be approved as written.

Motion Carried: Ayes: Church, Hallings, Harris, Sorensen, Spanneut

Noes: none

## Committee Reports

**Highway**-Chairperson Hallings – spring maintenance on highway equipment has been completed. Preparing the 2016 scheduling of ditch work, paving, oil and stone.

**Personnel**-Chairperson Spanneut – Congratulations to Town Clerk Patricia Christensen

**Zoning**-Chairperson Spanneut – the regular monthly meeting for April was cancelled. The proposed peddlers law and subdivision law is being revisited by Attorney Foster and CEO Validzic.

**Assessor**-Chairperson Sorensen- the state 2016 adopted budget made changes to the Star program. Assessor Grimaldi is implementing those changes.

**Buildings & Grounds** – Chairperson Harris - none

**Water & Sewer**-Councilperson Harris- monthly meeting was held on April 19<sup>th</sup>. Report on file.

**Agricultural**-Chairperson Hallings- none

**Insurance**- Chairperson Hallings- none

**KWIC**- Supervisor Church – next meeting is 5/23 at the Town of Jerusalem. There are ongoing discussions about expanding the zone 1 enforcement regulations on the certified trout streams leading to Keuka Lake. The annual LuLa training is schedule for April 26<sup>th</sup>. A response has been sent to KWIC members regarding the draft Sustainable Keuka Lake Municipal Handbook.

## Board Action

### Resolution 28-16

Request for Qualifications Engineering and Grant Administration Services

CDBG Project #737PW101-15

Milo Water District #3

Mr. James Harris, offered the following Resolution and moved its adoption:

**WHEREAS**, the Town of Milo was awarded a New York State Community Development Block Grant (NYSCDBG) for a total value of \$576,000, and

**WHEREAS**, the Town of Milo is therefore seeking Statements of Qualifications from qualified engineering firms and grant administration services for the construction of water improvements to Milo Water District #3, and

**WHEREAS**, a legal notice was published in the Town of Milo's official newspaper on April 13, 2016 for request for qualifications, and

**WHEREAS**, one (1) qualified package was received by the Town Clerk of the Town of Milo within allotted timeframe,

### NOW THEREFORE BE IT

**RESOLVED**, that Larson Design Group submission of qualifications has met the criteria for the proposed water improvements to Milo Water District #3, and

**FURTHER BE IT RESOLVED**, that Larson Design Group is awarded the contract for the CDBG Project #737PW101-15.

Seconded by Mr. Arden Sorensen and duly put to a vote with the following results:

AYES: Church, Hallings, Harris, Sorensen, Spanneut

NOES: none

ABSTENTIONS: none

DATED: April 25, 2016

\_\_\_\_\_  
Patricia L. Christensen  
Town Clerk  
Town of Milo

S E A L

**Resolution 29-16**

Request for Qualifications Engineering Services  
CDBG Project #737CP18-15  
Planning Services Water System

Mr. Arden Sorensen, offered the following Resolution and moved its adoption:

**WHEREAS**, the Town of Milo was awarded a New York State Community Development Block Grant (NYSCDBG) in amount of \$50,000 grant plus \$2,500 local match, and

**WHEREAS**, the Town of Milo is therefore seeking Statements of Qualifications from qualified engineering firms for engineering services related to the planning of a municipal drinking water system planning and feasibility study, and

**WHEREAS**, a legal notice was published in the Town of Milo's official newspaper on April 13, 2016 for request for qualifications, and

**WHEREAS**, one (1) qualified package was received by the Town Clerk of the Town of Milo within allotted timeframe,

**NOW THEREFORE BE IT**

**RESOLVED**, that Larson Design Group submission of qualifications has met the criteria for the engineering services, and

**FURTHER BE IT RESOLVED**, that Larson Design Group is awarded the contract for the CDBG Project #737CP18-15.

Seconded by Mr. James Harris and duly put to a vote with the following results:

AYES: Church, Hallings, Harris, Sorensen, Spanneut

NOES: none

ABSTENTIONS: none

DATED: April 25, 2016

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Patricia L. Christensen  
Town Clerk  
Town of Milo

S E A L

**Resolution 30-16**

**Water Service Standards**

Introduced by: Councilperson Harris

Seconded by: Councilperson Hallings

**WHEREAS**, Town Law 136-5 "Materials; construction specifications" for water service in the water districts states the Town Board will adopt and amend by resolution appropriate material and construction specifications for water services, metering and appurtenances, and

**WHEREAS**, updated material and construction procedures are now available, and

**WHEREAS**, the Town of Milo Water, Sewer Operator, Douglas Marchionda and Code Enforcement Officer, Anthony Validzic have reviewed the current standards and construction materials, and

**WHEREAS**, Water, Sewer Operator Marchionda and CEO Validzic have researched the current construction specifications and appropriate material available, and

**WHEREAS**, Water, Sewer Operator Marchionda and CEO Validzic have prepared water service connection and construction standards in compliance with NYS Code and Department of Health regulations,

**NOW THEREFORE BE IT**

**RESOLVED**, that the Town Board of the Town of Milo adopts the attached Water Service and Water Taps Connection and Construction Standards.

Duly put to a vote as follows:

Motion Carried:       Ayes: Church, Hallings, Harris, Sorensen, Spanneut

Noes: none

This Resolution was thereupon adopted.

DATED:       April 25, 2016

\_\_\_\_\_  
Patricia L. Christensen  
Town Clerk  
Town of Milo

S E A L

**Resolution 31-16**

**Sewer and Grinder Pump Connection & Construction Standards**

Introduced by: Councilperson Harris

Seconded by: Councilperson Sorensen

**WHEREAS**, Town Law 110-11 "Rules and regulations" for rules and regulations concerning standards for construction and connection to the sewage system states the Town Board will adopt and amend by resolution rules and regulations, and

**WHEREAS**, Town Law 110-12 Connection and construction standards states standards shall conform to the requirements of the building and plumbing code, or other applicable rules and regulations and standards of the District,

**WHEREAS**, updated material and construction procedures are now available, and

**WHEREAS**, the Town of Milo Water, Sewer Operator, Douglas Marchionda and Code Enforcement Officer, Anthony Validzic have reviewed the current rules, regulations and standards, and

**WHEREAS**, Water, Sewer Operator Marchionda and CEO Validzic have researched the current construction specifications and appropriate material available, and

**WHEREAS**, Water, Sewer Operator Marchionda and CEO Validzic have prepared rules, regulations and connection and construction standards in compliance with NYS Code and Department of Health regulations,

**NOW THEREFORE BE IT**

**RESOLVED**, that the Town Board of the Town of Milo adopts the attached Building Sewer and Grinder Pump Connection & Construction Standards.

Duly put to a vote as follows:

Motion Carried:       Ayes: Church, Hallings, Harris, Sorensen, Spanneut

                              Noes: none

This Resolution was thereupon adopted.

DATED:       April 25, 2016

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Patricia L. Christensen  
Town Clerk  
Town of Milo

S E A L

**Resolution 32-16  
Dundee Recreation Program**

Introduced by: Councilperson Spanneut

Seconded by: Councilperson Hallings

Authorizing Supervisor Church to sign 6/1-8/31/2016 Agreement with the Village of Dundee for the Village of Dundee's Recreation Program.

Motion Carried:       Ayes: Church, Hallings, Harris, Sorensen, Spanneut

                              Noes: none

This Resolution was thereupon adopted.

DATED: April 25, 2016

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Patricia L. Christensen  
Town Clerk  
Town of Milo

S E A L

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**Resolution # 33 - 16**

Robert Henderson Farm Resolution

Mr. Dale Hallings offered the following Resolution and moved its adoption:

**WHEREAS**, New York State provides funding for the protection of valuable farmland through the NYS Dept. of Agriculture and Markets Farmland Protection Implementation Program and,

**WHEREAS**, four farms in Yates County have completed FPIG awards for the protection of over 1,000 acres of farmland”

**WHEREAS**, the Robert Henderson farm is located in the Town of Milo, has applied to Yates County to participate in the program through the Yates County Ag and Farmland Protection Board and,

**WHEREAS**, the Robert Henderson farm was selected through a competitive selection process by the Yates County Ag and Farmland Protection Board to apply to the state program and,

**WHEREAS**, the Finger Lakes Land Trust has agreed to apply to the state program on behalf of the Henderson farm and to hold, monitor and enforce the conservation easement should the project be funded and,

**WHEREAS**, the Town of Milo values the contributions and protection of agriculture in the town and recognizes the important opportunity the NYS Farmland Protection Implementation Program provides for farmers across the state.

**NOW THEREFORE BE IT RESOLVED**, the Town of Milo supports the application of the Robert Henderson farm for the NYS Farmland Protection Implementation Program.

Seconded by Mr. James Harris, and duly put to a vote as follows:

Motion Carried: AYES: Church, Hallings, Harris, Sorensen, Spanneut

NOES: none

ABSTENTIONS: none

This Resolution was thereupon adopted.

DATED: April 25, 2016

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Patricia L. Christensen  
Town Clerk  
Town of Milo

S E A L

**RESOLUTION #34-16**

Henderson Road Abandonment

Mr. James Harris, offered the following Resolution and moved its adoption:

**WHEREAS**, requests have been made by property owners abutting the portion of Henderson Road [a/k/a City Hill Extension] (hereinafter Henderson Road) that runs in an easterly direction from Ridge Road, for an approximate distance of 4465 feet, to a point the easterly line of the Town of Milo and the westerly line of the Town of Torrey, being at an intersection where a road used and traveled by the public (also known as Henderson Road) continues in a northerly-southerly direction along said contiguous Town of Milo and Town of Torrey line and also continues in an easterly direction in the Town of Torrey, and

**WHEREAS**, Lance Yonge, Town of Milo Highway Superintendent has filed a Certificate recommending that said portion of Henderson Road, referred to hereinabove, being 4465 feet, more or less, be abandoned as a highway and a public right of way, pursuant to subdivision 1 of Section 205 of the Highway Law of the State of New York, and

**WHEREAS**, property owners abutting this same portion of Henderson Road having previously appeared before this Board and have filed a statement requesting that this



portion of Henderson Road running easterly from Ridge Road to the Town of Milo easterly line be abandoned, as it is no longer used or traveled by the public as a highway, and

**NOW, THEREFORE BE IT RESOLVED AND ORDERED**, that the undersigned members of the Town Board of the Town of Milo, constituting (the whole)(the majority thereof), do hereby Consent to the making and filing of the Certificate of the Town of Milo Highway Superintendent stating the reasons for the Abandonment of the portion of Henderson Road, being the approximate 4465 feet referred to hereinabove, and the undersigned Members of the Town Board of the Town of Milo do hereby execute this Resolution and Order to ratify the Certificate of the Town of Milo Highway Superintendent, Lance Yonge, and hereby declare said portion of Henderson Road to be Abandoned, pursuant to subdivision 1 of Section 205 of the Highway Law of the State of New York .

Seconded by Dale Hallings and duly put to a vote as follows:

AYES: Church, Hallings, Harris, Sorensen, Spanneut

NOES: none

ABSTENTIONS: none

This Resolution and Order was thereupon adopted.

Filed and Recorded in the  
Office of the Town Clerk of  
the Town of Milo, Yates County,  
New York on April 25, 2016

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Patricia L. Christensen  
Town of Milo Town Clerk

SEAL

Milo 2016  
Hender Rd Aband  
Reso TB aband

**New Business**

Supervisor Church reported the laptop, television and stand was purchased with money received from a grant for a solar study.

**Outstanding Business**

Water Sewer Operator, Doug Marchionda and Town Clerk, Patricia Christensen attended a demonstration on asset management's tools by Larson Design Group. This system will be utilized for documenting infrastructure of the water and sewer districts payable by the CDBG grant.

**Monthly Reports-reviewed**

Introduced by: Councilperson Spanneut  
Seconded by: Councilperson Harris

To pay abstracts as presented in the following amounts:

General A:	\$	20,178.14
General B:	\$	11,332.20
Highway DA:	\$	4,110.03
Highway DB:	\$	11,065.18
SS-Sewer	\$	12,295.11
SW-Water	\$	41,613.00
TA-Trust & Agency	\$	715.66

Motion Carried: Ayes: Church, Hallings, Harris, Sorensen, Spanneut  
Noes: None  
Abstentions: none

## Public Comment

Bill Laffin inquired of the standards for the special districts.

Introduced by: Councilperson Spanneut  
Seconded by: Councilperson Hallings

To enter into executive session for discuss to discuss the employment history of a particular person and to include, Town Clerk Patricia Christensen.

Motion Carried: Ayes: Church, Hallings, Harris, Sorensen, Spanneut  
Noes: None  
Abstentions: none

The board entered into executive session at 7:50 PM.

Introduced by: Supervisor Church  
Seconded by: Councilperson Spanneut

To reconvene to regular session.

Motion Carried: Ayes: Church, Hallings, Harris, Sorensen, Spanneut  
Noes: None  
Abstentions: none

The board reconvened at 8:10 PM.

There being no further business to come before the Town Board of the Town of Milo, a **Motion** was made by Councilperson Spanneut to adjourn, seconded by Councilperson Hallings

Motion Carried: Ayes: Church, Hallings, Harris, Sorensen, Spanneut  
Noes: none  
Abstentions: none

Meeting adjourned at 8:25 PM.

Milo Town Board  
Special Meeting  
2016-04-25

Respectfully submitted,

Patricia L. Christensen  
Town Clerk