

Town of Milo
Regular Meeting
June 19, 2017

Members Present: Leslie Church, Supervisor
Dale Hallings, Councilperson
James Harris, Councilperson
Arden Sorensen, Councilperson
Gene Spanneut, Councilperson

Others Present: Patricia L. Christensen, Town Clerk
Lance Yonge, Highway Superintendent
Peg Thompson
Bill Laffin
Mark Morris
17 Residents of Country Estates
4 Boy Scouts and Leader

Supervisor Church opened the meeting with the pledge of allegiance at 7:00 PM at the Town of Milo Hall, 137 Main Street, Penn Yan, NY.

Public Comment

Residents of Country Estates discussed the Town of Milo taking over the private road that serves their homes.

Peg Thompson, representing the Friends of the Outlet asked the board what recourse the organization has for cleaning up the properties surrounding the trail.

Introduced by: Councilperson Sorensen
Seconded by: Councilperson Hallings

That the minutes of May 15, 2017 regular meeting and the May 30, 2017 special meeting be approved as written.

Motion Carried: Ayes: Church, Hallings, Harris, Sorensen, Spanneut

Noes: none

Committee Reports

Highway-Chairperson Hallings – improvements have been made on the Outlet Road, culverts have been installed, continuing oil and stone preparation. Approximately 9 miles are scheduled for oil and stone.

Personnel-Chairperson Spanneut – continuation of reviewing and writing the employee handbook. Discussion of how detailed the handbook should be, possibly contact a private

enterprise. Discussion on updating the employee evaluation. Areas reviewed in the draft handbook included, Preface, Code of Ethics, Americans with Disabilities Act, Defense and Indemnification and Smoking. Minutes on file

Zoning-Chairperson Spanneut – Reviewing building and fire prevention law

Assessor-Chairperson Sorensen- none

Water & Sewer-Councilperson Harris- monthly meeting held on June 14th, minutes on file

Agricultural-Chairperson Hallings- none

Insurance- Chairperson Hallings- a meeting to discuss the Town's liability insurance will be scheduled in the next week.

KWIC-KLOC – Supervisor Church reported next meeting is Monday June 26th

Board Action

Resolution 31-17

NYS Unified Court System-Audit

Introduced by: Councilperson Hallings

Seconded by: Councilperson Harris

WHEREAS, the Unified Court System requires the Town of Milo Court records be audited, and

WHEREAS, the 2016 annual audit has been completed by Eldredge, Fox and Perrotti, LLP,

NOW, THEREFORE BE IT RESOLVED, that the Town Clerk of the Town of Milo is directed to send the completed audit to the New York State Unified Court System, and

ALSO, BE IT RESOLVED, that the Town Clerk is directed to send copy of said resolution to the NYS Unified Court System.

Duly put to a vote as follows:

AYES: Church, Hallings, Harris, Sorensen, Spanneut

NOES: none

ABSTENTIONS: none

This Resolution was thereupon adopted June 19, 2017

Patricia L.

Christensen

Patricia L. Christensen
Town Clerk
Town of Milo

S E A L

**Resolution 32-17
Workplace Violence Prevention Policy**

Introduced by: Councilperson Spanneut
Seconded by: Councilperson Harris

WHEREAS, New York State Department of Labor requires the Town develop and implement a written policy statement on the employer's workplace violence prevention program goals and objectives, and

WHEREAS, the Personnel Committee of the Town of Milo has researched and developed said policy,

NOW, THEREFORE BE IT

RESOLVED, that the workplace violence prevention policy be adopted by the Town of Milo, and

FURTHER, BE IT RESOLVED, that the Town Clerk is directed to submit the adopted workplace violence prevention policy to the New York State Department of Labor

Duly put to a vote as follows:

Ayes: Church, Hallings, Harris, Sorensen, Spanneut

Noes: none

Patricia L. Christensen

Patricia L. Christensen
Town Clerk
Town of Milo

S E A L

This Resolution was thereupon adopted.

Resolution 33-17

Yates County Community Center

Introduced by: Councilperson Sorensen

Seconded by: Councilperson Spanneut

Authorizing Supervisor Church to send a letter of support for the grant application of the Yates County Community Center.

Motion Carried: Ayes: Church, Hallings, Harris, Sorensen, Spanneut

Noes: none

RESOLUTION #34-17

McFetridge Annexation

Mr. Dale Hallings, offered the following Resolution and moved its adoption:

WHEREAS, a Petition pursuant to § 703 of the General Municipal Law, having been presented to the Town Board of the Town of Milo by McFetridge Irrevocable Family Trust in regard to property situate on New York State Route 14A in the Town of Milo, Yates County, New York; said Petition having been received and filed by the Town of Milo on May 30, 2017, and

WHEREAS, a joint Public Hearing before the governing boards of the Village of Penn Yan and the Town of Milo in regard to said Petition is required, and the Village of Penn Yan and the Town of Milo having agreed upon a time, date and place for said Hearing,

NOW, THEREFORE BE IT

RESOLVED, that the Hearing shall be held by the governing boards of the Village of Penn Yan and the Town of Milo, pursuant to §704 of the General Municipal Law, at the Village of Penn Yan Office, 111 Elm Street, Penn Yan, New York on July 18, 2017 at 6:00 p.m.

Seconded by Mr. Arden Sorensen, and duly put to a vote as follows:

AYES: Church, Hallings, Harris, Sorensen, Spanneut

NOES: none

ABSTENTIONS: none

This Resolution was thereupon adopted.

DATED: June 19, 2017

Patricia L. Christensen

Patricia L. Christensen

Town Clerk

Town of Milo

S E A L

Milo Muni fld
Milo 2017 fld
1a (Milo) Res Annex McFet Trs

**RESOLUTION #34-17 Amended
McFetridge Annexation**

***** Amended at July 17th meeting**

Mr. Dale Hallings, offered the following Resolution and moved its adoption:

WHEREAS, a Petition, pursuant to § 703 of the General Municipal Law, having been presented to the Town Board of the Town of Milo by the McFetridge Irrevocable Family Trust in regard to the proposed Annexation of certain real property situate on New York State Route 14A in the Town of Milo, Yates County, New York; said Petition having been received and filed by the Town of Milo on May 30, 2017, and

WHEREAS, a Short Environmental Assessment Form (Part 1), dated May 1, 2017, has been submitted in conjunction with the Petition for Annexation, which is on file at the office of the Town of Milo Clerk and is available for public examination during regular office hours, and

WHEREAS, the Milo Town Board has carefully reviewed Part 1 of said Short Environmental Assessment Form, and

WHEREAS, a Joint Public Hearing before the governing boards of the Village of Penn Yan and the Town of Milo in regard to said Petition is required, and the Village of Penn Yan and the Town of Milo having agreed upon a time, date and place for a Special Meeting, during which a Joint Public Hearing will be held, and

WHEREAS, that during said Joint Public Hearing the environmental significance of this proposed legislation will be reviewed by the Town of Milo incident to and as part of said Joint Public Hearing, and

NOW, THEREFORE BE IT

RESOLVED & ORDERED, that during a Special Meeting of the governing boards of the Board of Trustees of the Village of Penn Yan and the Town Board of the Town of Milo, a Joint Public Hearing shall be held, at the Village of Penn Yan Office, 111 Elm Street, Penn Yan, New York on July 18, 2017 at 6:00 p.m., pursuant to §705 of the General Municipal Law, to consider whether the aforesaid Petition for Annexation is in the over-all public interest, and it is further

RESOLVED & ORDERED, that the Town of Milo is hereby designated the Lead Agency in accordance with 6 NYCRR, and in compliance with Article 8 of the New York State Environmental Conservation Law, for the purpose of the reviewing the proposed Annexation that is the subject matter of the Petition herein, and it is further

RESOLVED & ORDERED, that during said hearing the environmental significance of this proposed Annexation will be reviewed by the Town of Milo incident to and as part of said hearing, and it is further

RESOLVED & ORDERED, that the Town Clerk be, and she hereby, is authorized to forward to the official newspaper of the town, a Notice of Public Hearing, concerning said Joint Public Hearing, and it is further

RESOLVED & ORDERED, that the Town Clerk be, and she hereby, is directed to post a Notice of said Joint Public Hearing on the Town of Milo website.

Seconded by Mr. Arden Sorensen, and duly put to a vote as follows:

AYES: Church, Hallings, Harris, Sorensen, Spanneut

NOES: none

ABSTENTIONS: none

This Resolution was thereupon adopted.

DATED: June 19, 2017

Patricia L.
Christensen

Patricia L. Christensen
Town Clerk
Town of Milo

S E A L

Milo 2017 fld
1a (Milo) Res Annex McFet Tr

**Resolution 35-17
Grinder Pump Installation, Maintenance and Use Agreement**

Introduced by: Councilperson Sorensen
Seconded by: Councilperson Harris

To adopted the proposed grinder pump system installation, maintenance and use agreement as presented.

Motion Carried: Ayes: Church, Hallings, Harris, Sorensen, Spanneut

Noes: none

New Business

None

Outstanding Business

The next meeting with Dundee Central School District for the discussion of broadband and internet is scheduled for July 26 at 11:00 am at Dundee Central School.

The County-wide Shared Services next meeting is yet to be determined.

Monthly Reports-reviewed

Introduced by: Councilperson Harris
Seconded by: Councilperson Spanneut

To pay abstracts as presented in the following amounts:

General A:	\$ 28,779.00
General B:	\$ 306.84
Highway DA:	\$ 2,783.08
Highway DB:	\$ 23,305.24
SS-Sewer	\$ 17,302.70
SW-Water	\$ 18,078.29
TA-Trust & Agency	\$ 1,293.61

Motion Carried: Ayes: Church, Hallings, Harris, Sorensen, Spanneut

Noes: None

Abstentions: none

Public Comment

Introduced by: Supervisor Church
Seconded by: Councilperson Hallings

To enter into executive session to discuss the employment history of a particular person, and to include, Town Clerk Patricia Christensen.

Motion Carried: Ayes: Church, Hallings, Harris, Sorensen, Spanneut

Noes: None

Abstentions: none

The board entered into executive session at 9:05 PM.

Introduced by: Councilperson Hallings
Seconded by: Councilperson Harris

To reconvene to regular session.

Motion Carried: Ayes: Church, Hallings, Harris, Sorensen, Spanneut

Noes: None

Abstentions: none

The board reconvened at 10:05 PM.

There being no further business to come before the Town Board of the Town of Milo, a **Motion** was made by Councilperson Harris to adjourn, seconded by Councilperson Hallings

Motion Carried: Ayes: Church, Hallings, Harris, Sorensen, Spanneut

Noes: none

Abstentions: none

Meeting adjourned at 10:05 PM.

Respectfully submitted,

Patricia L. Christensen
Town Clerk