

Town of Milo  
Regular Meeting  
August 21, 2017

Members Present: Leslie Church, Supervisor  
Dale Hallings, Councilperson  
James Harris, Councilperson  
Arden Sorensen, Councilperson  
Gene Spanneut, Councilperson

Others Present: Patricia L. Christensen, Town Clerk  
Lance Yonge, Highway Superintendent  
Tim Dunn  
Mark Morris

Supervisor Church opened the meeting with the pledge of allegiance at 7:00 PM at the Town of Milo Hall, 137 Main Street, Penn Yan, NY.

**Public Comment**

none

Introduced by: Councilperson Harris  
Seconded by: Councilperson Sorensen

That the minutes of July 17, 2017 regular meeting and July 18, 2017 special meeting be approved as written.

Motion Carried: Ayes: Church, Hallings, Harris, Sorensen, Spanneut  
Noes: none

**Committee Reports**

**Highway**-Chairperson Hallings – continuing ditching and paving. Assisting other towns in road work. New truck has been delivered.

**Personnel**-Chairperson Spanneut – meeting was held on August 9<sup>th</sup>. Continuing work on the employee handbook, Items to be discussed are adoption of the credit card policy, emergency management policy, hazard communication, and information technology policy

**Zoning**-Chairperson Spanneut – regular meeting was held on August 16<sup>th</sup>. CEO is working on two projects, Camp Cory and Oak Hill. Town Attorney is reviewing the draft wastewater law.

**Assessor**-Chairperson Sorensen- none

**Water & Sewer**-Councilperson Harris- regular meeting held August 16<sup>th</sup>. Leak detection cards will be mailed with the next billing. Minutes on file.

**Agricultural**-Chairperson Hallings- none

**Insurance-** Chairperson Hallings- the insurance committee met with Stork Insurance Representative, Derek Stork and Sprague Insurance Representative Andy Sprague to review proposals.

**KWIC/KLOC-** Supervisor Church- the KWIC and KLOC boards approved hiring Patricia Christensen as records officer. KLOC is proposing a 50% increase to each municipality.

## **Board Action**

### **Resolution 42-17**

#### **Certificate of Substantial Completion-V & B Underground**

Introduced by: Councilperson Harris

Seconded by: Councilperson Hallings

**WHEREAS**, VB Underground Construction was contracted for the water improvements for Milo Water District Number #3, and

**WHEREAS**, construction has been completed, and

**WHEREAS**, Larson Design Engineer, Brad Sick approved and submitted to the Town of Milo a certificate of substantial completion,

#### **NOW, THEREFORE BE IT**

**RESOLVED**, that Supervisor Church is authorized to sign certificate of substantial completion.

Duly put to a vote as follows:

Motion Carried:       Ayes: Church, Hallings, Harris, Sorensen, Spanneut

Noes: none

This Resolution was thereupon adopted.

Patricia L. Christensen  
Town Clerk  
Town of Milo

### **Resolution 43-17**

#### **V & B Underground Utilities Payment**

Introduced by: Councilperson Sorensen

Seconded by: Councilperson Harris

**WHEREAS**, Larson Design Engineers reviewed V & B Underground Utilities contractor's application payment Number 2 for the construction of Milo Water Number 3 project, and

**WHEREAS**, Larson Design Engineers recommends payment to V & B Underground Utilities in the amount of \$11,909.80, and

**WHEREAS**, Municipal Solutions have reviewed V & B Underground Utilities contractor's application payment Number 2 for the construction of Milo Water Number 3 project, and

**WHEREAS**, Municipal Solutions recommends payment to V & B Underground Utilities in the amount of \$11,909.80,

**NOW, THEREFORE BE IT**

**RESOLVED**, that the Town Clerk is authorized to submit payment for V & B Underground Utilities to CDBG grant administration.

Duly put to a vote

Motion Carried: Ayes: Church, Hallings, Harris, Sorensen, Spanneut

Noes: none

**Resolution 44-17**

**V & B Underground Utilities Change Order**

Introduced by: Councilperson Harris

Seconded by: Councilperson Spanneut

**WHEREAS**, Larson Design Engineers have reviewed V & B Underground Utilities contractor's Change Order Number 1 for the construction of Milo Water Number 3 project, and

**WHEREAS**, Larson Design Engineers recommends authorizing Change Order Number 1, and

**NOW, THEREFORE BE IT**

**RESOLVED**, that Supervisor Church is authorized to sign Change Order Number 1 as submitted.

Duly put to a vote

Motion Carried: Ayes: Church, Hallings, Harris, Sorensen, Spanneut

Noes: none

**Resolution 45-17**

## **Municipal Solutions Contract**

Introduced by: Councilperson Harris  
Seconded by: Councilperson Sorensen

**WHEREAS**, Municipal Solutions have submitted a proposed contract for general financial services,

### **NOW, THEREFORE BE IT**

**RESOLVED**, that Supervisor Church is authorized to sign general financial services contract with Municipal Solutions.

Duly put to a vote.

Motion Carried:       Ayes: Church, Hallings, Harris, Sorensen, Spanneut

Noes: none

## **Resolution 46-17**

### **2007 International Dump Truck**

Introduced by: Councilperson Sorensen  
Seconded by: Councilperson Hallings

**WHEREAS**, the Town Board of the Town of Milo authorized the purchase of a 2018 dump truck with plow and box, and

**WHEREAS**, the current 2007 International dump truck with plow will be replaced with the 2018 dump truck,

### **NOW THEREFORE BE IT**

**RESOLVED**, that the 2007 International truck be declared surplus, and

### **FURTHER BE IT**

**RESOLVED**, that Highway Superintendent Lance Yonge is authorized to sell said truck.

Duly put to a vote.

Motion Carried:       Ayes: Church, Hallings, Harris, Sorensen, Spanneut

Noes: none

## **Resolution 47-17**

### **Trista Dombroski pay increase**

Introduced by: Councilperson Spanneut

Seconded by: Councilperson Harris

**WHEREAS**, Trista Dombroski has been employed for two (2) years by the Town of Milo in the position of Deputy clerk, and

**WHEREAS**, Deputy Clerk Dombroski's is hardworking, has demonstrated work ethics, exceeds expectations and goals, and

**WHEREAS**, the extended job duties of the position have expanded because of her capabilities, and

**WHEREAS**, her performance is deemed worthy of a pay raise,

#### **NOW THEREFORE BE IT**

**RESOLVED**, that Deputy Clerk Trista Dombroski's hourly pay rate is increased from \$13.91 to \$14.33 effective for the pay day of August 30, 2017.

Duly put to a vote:

Motion Carried:       Ayes: Church, Hallings, Harris, Sorensen, Spanneut

                              Noes: none

### **RESOLUTION 48-17**

#### **YC Planning Board Agreement**

Introduced by: Councilperson Hallings

Seconded by: Councilperson Harris

**WHEREAS**, Yates County Planning Board submitted an agreement exempting certain minor land use actions from Yates County Planning Board Review, and

**WHEREAS**, Town of Milo Planning Board has reviewed and recommended adoption,

#### **NOW, THEREFORE BE IT**

**RESOLVED**, that the agreement between the Yates County Planning Board and the Town of Milo be adopted.

Duly put to a vote:

Motion Carried:       Ayes: Church, Hallings, Harris, Sorensen, Spanneut

Noes: none

## **RESOLUTION 49-17**

### **LIABILITY AND VEHICLE INSURANCE**

Introduced by: Councilperson Sorensen  
Seconded by: Councilperson Harris

**WHEREAS**, the Town of Milo's insurance policy expires August 19, 2017,

#### **NOW THEREFORE BE IT**

**RESOLVED**, that the Town Board of the Town of Milo authorizes the continuation of the Town property, liability, crime and automobile insurance with New York Municipal Insurance Reciprocal,

Duly put to a vote as follows:

Motion Carried: Ayes: Church, Hallings, Harris, Sorensen, Spanneut

Noes: none

## **Resolution 50-17**

### **Town of Jerusalem Agreements**

Introduced by: Councilperson Harris

Seconded by: Councilperson Spanneut

Authorizing Supervisor Church to sign intermunicipal agreements with the Town of Jerusalem for sharing of highway services and use of Town of Jerusalem vehicles,

Motion Carried: Ayes: Church, Hallings, Harris, Sorensen, Spanneut

Noes: none

### **New Business**

Congratulations to Highway Superintendent Lance Yonge for being inducted into the Empire Super Sprints Hall of Fame.

A letter of appreciation was received complementing worked done by Public Works Operator, Doug Marchionda.

Workplace violence training is scheduled for September 28<sup>th</sup> at the Town of Milo Hall.

## Outstanding Business

The County-Wide Shared Services Plan focused on juridical and insurance topics.

The next meeting with Dundee Central School District for the discussion of broadband and internet is scheduled for September 20<sup>th</sup> at Dundee Central School. The meeting held on July 26<sup>th</sup> involved discussing a project plan and the development of the plan in order to be prepared to submit the plan as part of the Community Connect Federal Grant.

## Monthly Reports-reviewed

Introduced by: Councilperson

Seconded by: Councilperson

To pay abstracts as presented in the following amounts:

General A: \$ 51,310.78

General B: \$ 2,790.47

Highway DA: \$ 202,800.64

Highway DB: \$ 110,204.04

SS-Sewer: \$ 16,150.96

SW-Water: \$ 1,325.17

TA-Trust & Agency: \$ 1,970.29

V-Debt Service: \$37,439.66

Motion Carried: Ayes: Church, Hallings, Harris, Sorensen, Spanneut

Noes: None

## Public Comment

Tim Dunn discussed power failures and utilities usage.

There being no further business to come before the Town Board of the Town of Milo, a **Motion** was made by Councilperson Harris to adjourn, seconded by Councilperson Hallings

Motion Carried: Ayes: Church, Hallings, Harris, Sorensen, Spanneut

Noes: none

Abstentions: none

Meeting adjourned at 8:05 PM.

Respectfully submitted,

Patricia L. Christensen  
Town Clerk

