

TOWN OF MILO, NEW YORK

Planning Board
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FINAL

MEETING MINUTES

Meeting Date: April 10, 2018

A. Call to order.

1. The Chairperson of the Planning Board (hereinafter called "Chairperson") called to order the April 10, 2018 meeting of the Town of Milo's Planning Board (hereinafter called "this Board") at 6:00 PM in the conference room at Town Hall, which is located at 137 Main Street, Penn Yan, New York.

B. Pledge of Allegiance.

1. All present pledged allegiance to the Flag of the United States of America.

C. Attendance.

1. Planning Board members. The following board members were present at this meeting:
 - i. Kay Williamson
 - ii. Russell Hunt
 - iii. Julie Engel
 - iv. Nate Riehl
 - v. Sallie Jensen
 - vi. Steve Acker

A quorum of the Planning Board was present to hold this meeting.

2. Town staff. The following Town staff were present at this meeting:
 - i. Anthony Validzic
3. Public.
 - i. Bill Grove, PE
 - ii. Dave Bunnell
 - iii. Joyce McKamey
 - iv. Deb Webster

D. Open Meetings' Law of the State of New York – Statement. The Chairperson read the Open Meetings' Law statement to all present. No requests for copies were received by the Secretary.

E. Approval of the Planning Board's minutes from last meeting.

1. The Planning Board reviewed the August 2017 meeting minutes. All members reviewed such meeting minutes and no corrections were requested.
 - i. Member Julie Engel made a motion to approve the meeting minutes as submitted. Such motion was seconded by Member Sallie Jensen. The members voted and the results were:
 - a. Kay Williamson – Aye
 - b. Russell Hunt – Aye
 - c. Julie Engel – Aye
 - d. Nate Riehl – Aye
 - e. Sallie Jensen – Aye
 - f. Steve Acker – Abstain

A majority affirmative of the Planning Board was achieved and the motion was adopted.

F. Communication from Town staff, Chairperson or other board members

1. The Secretary respectfully asked that each board member review the transmittal and supporting documents for each application under review.

G. Applications under review:

1. *Application No. PB-04-10-2018A: An application by Plum Point Lodge on Seneca LLC for a Special Use Permit to expand a motel by constructing six (6) new yurts as illustrated in the submitted site plan and submittal documents at 3482 South Plum Point Road, which is more specifically known as Tax Map Identification Numbers 88.66-1-6.*
 - i. The Chairperson asked the applicant to address this Board and provide a summary of the proposed application. Dave Bunnell and William Grove, PE provided a brief presentation to this Board, which explained the following:
 - a. The site plan was discussed such as but not limited to parking, fire apparatus access roads, etc.
 - b. The yurts will be seasonally used.
 - c. The yurts will have an occupancy of 2 persons each and have a bathroom and kitchenette.
 - ii. The Chairperson opened the meeting to conduct a Public Hearing at 6:06 PM. No public comments were received. The Chairperson closed the Public Hearing at 6:07 PM.
 - iii. The Chairperson asked the members of this Board if any concerns and/or questions need to be addressed by the applicant. No member raised a concern or question to the applicant.
 - iv. The Secretary informed this Board that the application appears to be a Type II action pursuant to 6 NYCRR 617.5(c)(7). Type II actions are those actions, or classes of actions, which have been found categorically to not have significant adverse impacts on the environment, or actions that have been statutorily exempt from SEQR review; and
 - v. The Chairperson asked for a motion to approve Resolution #2018-002 – Final Determination. The motion was made by Julie Engel. The motion was seconded by Nate Riehl. The members of this Board voted and the results were:
 - a. Kay Williamson – Aye
 - b. Russell Hunt – Aye

- c. Julie Engel – Aye
- d. Nate Riehl – Aye
- e. Sallie Jensen – Aye
- f. Steve Acker – Aye

A major affirmative of this Board was achieved and the motion was adopted. No further action by this Board is required for this application

H. Other business:

- 1. The members of this Board read and discussed NYS Case Law Update for Planning and Zoning by the Onondaga County Planning Federation.

I. Adjournment

- 1. The Chairperson called for a motion to adjourn the meeting. Member Russell Hunt requested adjournment of the meeting at 6:17 PM. A motion was seconded by Sallie Jensen. The members of this Board voted and the results were:
 - i. Kay Williamson – Aye
 - ii. Russell Hunt – Aye
 - iii. Julie Engel – Aye
 - iv. Nate Riehl – Aye
 - v. Sallie Jensen – Aye
 - vi. Steve Acker – Aye

A majority affirmative of the Planning Board was achieved and the motion was adopted.