

The regular meeting of the Millcreek Township Board of Supervisors was called to order at 7:00 p.m. by Chairman Groh in the Assembly Room of the Millcreek Township Municipal Building. Present were Mark Zaksheske, Brian McGrath, John Groh, John Morgan, Evan Adair, Esq., Sheryl Williams, Richard Morris, P.E. and Zoning Administrator Charles Pierce.

Following the Pledge to the Flag, Chairman Groh called for public comment on agenda items other than development or rezoning applications. None were received.

It was moved by Mr. McGrath, seconded by Mr. Morgan and carried by unanimous vote to approve the minutes of the Board's May 10, 2016 regular meeting.

It was moved by Mr. Morgan, seconded by Mr. McGrath and carried by unanimous vote to approve payment of the weekly General Fund bills in the amount of \$1,619,712.79, and Sewer Revenue Fund bills in the amount of \$195,454.10.

Judy Zelina, Director of Public Services, noted this is the 40th anniversary of the Arbor Day Foundation's Tree City USA program, and Millcreek Township is celebrating its first year as a Tree City USA, in honor of its commitment to effective urban forest management, and by meeting four requirements: a tree board or department, a tree-care ordinance, an annual community forestry budget of at least \$2.00 per capita and an Arbor Day observance and proclamation.

It was moved by Mr. McGrath, seconded by Mr. Morgan and carried by unanimous vote to proclaim April 25, 2016 as Arbor Day in Millcreek Township.

Consideration of Land Development and Subdivision Plans:

A special public hearing was held regarding the following Subdivision Plan, tabled from the May 10, 2016 meeting:

FEDORKO PROPERTIES, INC. Subdivision Plan. A small subdivision plan to show the creation of a 1.10 acre lot "B-1" and a 2.63 acre residue parcel, located at the northeast corner of West 12th Street (S.R. 5) and Peninsula Drive (S.R. 832) in Tracts 14 and 15. Index 252-010.

Engineer Richard Morris reported that the Township received a revised Subdivision Plan from the developer showing restricted access to Hilborn Avenue, and reported that the developer has applied for a street access permit for commercial use. He also noted that a few drawing changes will be made as well.

Robert Stenerson, Laird Associates, speaking on behalf of the developer, displayed full size copies of the new plans, noting that the developer is aware there will be no public access to the property from Hilborn Avenue, and confirmed that "No Access" signs will be posted.

Mr. McGrath asked Mr. Morris to confirm that if the proposed restriction does not work, according to the access agreement the Board of Supervisors may make changes to the restricted access. Mr. Morris confirmed this.

Robin Heald, Hilborn Avenue, asked whether the Deed of Restrictions will apply to the separate parcel along Hilborn Avenue. Solicitor Adair opined that subdividing the property should not affect the current deed restrictions, noting that the Board does not enforce deeds of restrictions. Ms. Heald also asked for clarification on who would now have access to Hilborn Avenue. Mr. Morris replied that this access would

provide for any emergency vehicles to proceed. Mr. McGrath added that this would work as a gate, and the only reason people would enter would be to access the back of the building for deliveries, and it would make no sense for others to go all the way around the back of the building to exit onto 12th Street.

Mr. Morgan clarified that the access permit submitted restricts access to thru traffic into and from the plaza. Mr. Groh noted there is a proviso stating that if this method of blocking traffic does not work, other methods can be utilized. Mr. McGrath added that if someone damages or tampers with the structure, the Board will have to take other action.

On recommendation of Mr. Morris, it was moved by Mr. Morgan and seconded by Mr. McGrath to approve the Fedorko Properties, Inc. Subdivision Plan, contingent upon the final access permit being granted and the restriction being constructed. Motion carried by unanimous roll call vote.

GIANT EAGLE #4237. Land Development Plan. A land development plan to show a proposed 73,695 sq. ft. grocery store with associated parking and stormwater management facilities, located along the west line of Edinboro Road (S.R. 699) and south of Interchange Road (S.R. 4012) in the Millcreek Marketplace shopping center in Tract 347. **Index 733-004**

Engineer Richard Morris reported that at the May 3, 2016 Planning Commission meeting, approval was recommended with the following request: Provide traffic improvement contribution in the amount of \$10,000 for the intersection of Route 699 and Golf Club Road.

Pat Avolio, Director of Real Estate Development for Giant Eagle, Inc., stated that the developer is stating final approval for construction of an approximately 73,695 square feet supermarket on approximately 7.6 acres development within Millcreek Marketplace. Mr. Avolio stated that the use is permitted in the C-4 zoning area, and believe that the plan complies with all ordinance requirements regarding parking and landscaping. They have agreed to modify their landscape plan with regard to one of the Periwinkle species, and also noted that a Highway Occupancy Permit was recently awarded for the Edinboro Road access. The developer would like to discuss the traffic improvement construction at a later date, noting the large improvement costs of the proposed concrete island, referred to as the "pork chop."

Mr. McGrath asked Matthew Baldwin, Baldwin Brothers, to clarify the plans regarding the "pork chop" island located at the east entrance at Edinboro Road. Mr. Baldwin stated that a physical barrier often works better than signage to direct traffic, but it is considerably costly. This has been planned to prohibit a left turn onto Edinboro Road from the development. When within 35 feet of the intersection, drivers will see signs, and temporary signage may also be added, if necessary, until drivers learn the traffic pattern. Mr. McGrath commented that this is the first major development following the new Ordinance regarding landscaping, noting there will be approximately 60 trees being planted, and commended the developer for their nicely landscaped parking lot.

Art Goellner, 3026 Moraine Drive, had no concerns about the development, but suggested if there is congestion in the future, that additional signage be added.

Mr. Groh addressed the issue of the traffic contribution, and Mr. Baldwin said they would like to discuss this in further detail, and again noted the large amount of improvement costs incurred. Mr. McGrath noted that the contribution is voluntary, and Mr. Morgan stated that this is reasonable.

On recommendation of Mr. Morris, it was moved by Mr. McGrath and seconded by Mr. Morgan to approve the Giant Eagle #4237 Land Development Plan. Motion carried by unanimous roll call vote.

GLENWOOD PET HOSPITAL. Land Development Plan. A land development plan to show a proposed 7,400 sq. ft. pet hospital with associated parking and stormwater management facilities, located south of West 38th Street, east of Pacific Avenue in Tract 76. **Index 363-006**

Engineer Richard Morris reported that at the May 3, 2016 Planning Commission meeting, approval was recommended with the following request: Provide traffic improvement contributions in the amount of \$10,000 each for the Pacific and West 38th Street and Pacific and Grandview intersections.

Mike Sanford, 4721 Atlantic Avenue, Engineering Surveyor, stated that the developer has also complied with the Township's landscaping requirements. Mr. McGrath asked what the owner/developer said about the traffic contributions, to which Mr. Sanford replied that this is a small development, and they did a traffic generation, noting approximately 100 cars per day. They would like to offer a contribution of \$1000 per signal, and the developer understands that one traffic signal is existing, and the other signal is proposed.

Freda Tepfer, 1738 West 23rd Street, is a Certified Orientation Mobility Specialist, and encouraged the Township to install accessible pedestrian traffic signals when upgrading or installing new signals.

On recommendation of Mr. Morris, it was moved by Mr. McGrath and seconded by Mr. Morgan to approve the Glenwood Pet Hospital Land Development Plan with the offer of a contribution of \$1000 per traffic signal. Motion carried by unanimous roll call vote.

WHISPERING WOODS ESTATES SUB. NO. 7B. Final Subdivision Plan Modification. A modification to a previously approved final subdivision plan to reflect changes in the layout of lots and a reduction of the number of lots from 15 to 13, along both sides of the proposed extension of Mystic Ridge in Tract 354. **Index 506-002**

Engineer Richard Morris reported that at the May 3, 2016 Planning Commission meeting, approval was recommended with no requirements or conditions. Mike Sanford, 4721 Atlantic Avenue, Engineering Surveyor, stated that this is a re-approval of modifications made to the plan. Solicitor Adair noted that the approval should be subject to the bridge contribution being paid, and therefore is a requirement. Mr. Morris stated that Paul Luciano, the developer, has discussed this with Land Development Coordinator Matt Waldinger. Mr. Luciano agreed to pay the bridge contribution prior to the recording of the land development plan.

On recommendation of Mr. Morris, it was moved by Mr. McGrath and seconded by Mr. Morgan to approve the Whispering Woods Estates Sub. No. 7B Final Subdivision Plan Modification with the requirement that the bridge contribution is paid. Motion carried by unanimous roll call vote.

Treasurer Mark Zaksheske presented the Township's 2016 Financial Performance report, which was recommended by the Township's auditors to be presented on a quarterly basis. He noted that the Township received \$1.6 million in revenue for the first quarter of 2016, and \$2.1 million to date. He reported that the budget is on track, with \$5.6 million in expenditures. Mr. Zaksheske stated

that the Township is closely watching overtime expenses, but due to a mild winter, less overtime was needed. He stated that Health Insurance expenses so far are favorable, and Workman's Compensation is slightly higher this year. Salary expense is on the low side, but will increase once part-time staff begins working over the summer.

Engineer Richard Morris announced that bids were solicited and received by Joe Berdis, Erie County Planning, for the Millcreek Township Sidewalk Accessibility Project – Phase IV as follows, and opened May 9, 2016 at 3:00 p.m.:

Amendola Development	\$169,518.00
Vavala Concrete Const. LLC	\$151,984.00
Russell Standard Corp.	\$187,807.00
Mayer Bros. Construction	\$254,300.00
Blue Rock Construction	\$165,009.00
Marsh & Marsh Construction	\$178,000.00
Heckman Diversified Constr. Services	\$306,526.00
Empire Landscaping, Snow and Constr. Services	\$150,112.00

On recommendation of Anne Sokol, P.E. and the Engineering Department, it was moved by Mr. McGrath and seconded by Mr. Morgan to award the contract to Empire Landscaping, Snow and Construction Services for \$150,112.00. Mr. McGrath noted that CDBG funding will be used for this project. Motion carried by unanimous roll call vote.

Quotations were solicited and received by Jerry Burger and Lucas Black, Building Maintenance Foremen, for the following roof coating materials for the Erie Golf Course Turf Barn: 10 gallons primer: Ebay – \$533.40, Ebay - \$1,250.00, PPG - \$259.50; and 60 gallons Elastomeric Coating: Zoro - \$1,866.00, PPG - \$1,680.00, Ebay - \$2,076.00.

On recommendation of Mr. Burger and Mr. Black, it was moved by Mr. McGrath and seconded by Mr. Morgan to award the contract for primer and Elastomeric Roof Coating to PPG for a total cost of \$1,939.50, and is a budgeted purchase. Motion carried by unanimous roll call vote.

Quotations were solicited and received by Jerry Burger and Lucas Black, Building Maintenance Foremen, for an air conditioner/heating unit for the Erie Golf Course storage room: Nerthlings - \$3,587.54, Johnson Controls - \$3,066.00. On recommendation of Mr. Burger and Mr. Black, it was moved by Mr. McGrath and seconded by Mr. Morgan to award the contract to Johnson Controls for \$3,066.00, and is a budgeted purchase. No public comment was offered. Motion carried by unanimous roll call vote.

Quotations were solicited and received by Sheryl Williams, Assistant Secretary and Gail Jares, Street Light Assessment Clerk, for a new color copier in the Administration Office: Hagan Business Machines – Toshiba eStudio 4555c \$7,254.00 and Toshiba eStudio 5560ct \$9,775.00, Kubinski Business Systems – Konica Minolta Bizhub C308 \$5,978.00 and Konica Minolta Bizhub C368 \$6,978.00, Cooper (Ohio Business Machines) – Sharp MX-4050N \$5,717.50, and James B. Schwab Co. – Ricoh MPC4503 \$7,890.00. Because the Toshiba eStudio 5560ct was the only machine that met the Township's specifications, on recommendation by Ms. Williams and Ms. Jares, it was moved by Mr. McGrath and seconded by Mr. Morgan to award the contract to Hagan Business Machines for the Toshiba eStudio 5560ct copier at a cost of \$9,775.00. Motion carried by unanimous roll call vote.

Mr. McGrath reported that the Township recently learned PennDOT is requiring that an anti-stripping agent additive must be added to the Township's asphalt mix. Russell Standard Corporation notified the Township that there will be a \$12.75 per ton increase in the price of PG64-22, due to this requirement. On request of Gary Walters, Streets Department Head Foreman, it

was moved by Mr. McGrath and seconded by Mr. Morgan to approve a change order for the Township's purchase of PG64-22, increasing the current contract price per ton of \$397.56 to \$410.31. Motion carried by unanimous roll call vote.

Solicitor Adair reported that by the end of March, almost all the former MTWA's assets had been transferred to the Township. He explained that the Board needs to approve the Certificate of Termination by Resolution and have it recorded in order to complete the termination of the MTWA. The Resolution thanks the many people who served on the MTWA Board for their many years of service. On recommendation of Solicitor Adair, it was moved by Mr. McGrath and seconded by Mr. Morgan to approve Resolution 2016-R-15; a Resolution to accept the Millcreek Township Water Authority's Certificate of Termination and to authorize its filing and recording so as to terminate the Authority's existence. Motion carried by unanimous roll call vote.

On request of Gail Jares, Street Light Assessment Clerk, it was moved by Mr. McGrath and seconded by Mr. Morgan to approve Resolution 2016-R-16; A Resolution to assess the cost of street lighting upon various properties abutting on streets in various subdivisions within the Township of Millcreek. Mr. Morgan noted that the street light assessments are calculated according to PENELEC costs, and assessments will be deemed effective June 1, 2016. Motion carried by unanimous roll call vote.

Engineer Richard Morris reported that the Township received a Financial Security Release Request from Erie Commerce, LLC – Erie Commerce, LLC (Developer). Mr. Morris noted that because 85% of the vegetative cover has not been established, he is recommending a reduction rather than a release of credit. Therefore, on recommendation of Mr. Morris, it was moved by Mr. Morgan and seconded by Mr. McGrath to approve a reduction of Letter of Credit from Huntington Bank, #OSB .009043 from \$123,587.00 to \$10,359.00, 10% of the original amount. Motion carried by a unanimous roll call vote.

On recommendation of Engineer Richard Morris, it was moved by Mr. Morgan, seconded by Mr. McGrath and carried by unanimous vote to approve a Sidewalk Deferral Agreement for E.J. Chernicky – 704 Edgevale Drive. There are no other sidewalks in the area.

On recommendation of Engineer Richard Morris, it was moved by Mr. McGrath, seconded by Mr. Morgan and carried by unanimous vote to approve a Sidewalk Deferral Agreement for Carl M. and April M. Adamczyk – 5440 Henderson Road. There are no other sidewalks in the area.

On recommendation of Engineer Richard Morris, it was moved by Mr. McGrath, seconded by Mr. Morgan and carried by unanimous vote to approve a Sidewalk Deferral Agreement for Gene A. Anna M. Groenendaal & Gene A. Groenendaal, II – 751 Arbuckle Road. Mr. Morris noted that the sidewalk is abutting their frontage on Footemill Road, not their driveway on Arbuckle Road, and there are no other sidewalks in the area.

A Public Hearing was held on the Asbury Woods Partnership (AWP) request for a contribution from Millcreek Township:

Kathryn Raimy, Chairman of the AWP Board of Directors, thanked the Board of Supervisors for the opportunity to make another presentation. She recognized the many volunteers, friends, staff who have supported Asbury Woods, stated her family's personal appreciation for Asbury Woods, and then introduced the video that was presented at the May 10, 2016 meeting.

Larry Berrin, CEO of Asbury Woods Partnership, Inc. (AWP), gave a brief history of Asbury Woods and Asbury Woods Partnership (AWP). He noted that the land was donated by Otto Behrend without any deed restrictions, and highlighted the many improvements made over the years, including classrooms, expanding the nature center, acquisition of Brown's Farm, construction of a bridge, boardwalk and playground, the creation of a celebration garden, and touted the many trails

and educational partnership with the Millcreek Township School District.

Mr. Berrin reported that AWP is a non-profit organization that has been in existence for 15 years, and emphasized its important contributions to Millcreek Township. AWP needs \$1.5 million plus closing costs of \$70,000 to purchase 110 acres from MTSD to prevent further development surrounding Asbury Woods. Currently AWP has \$400,000.00 and is anticipating pending grant awards. AWP is asking the Township for \$750,000 to assist with the purchase, and in return, he AWP will place deed and conservation restrictions on the land, ultimately hoping for a partnership between Millcreek Township and AWP.

Mr. Morgan asked why the amount AWP is requesting has been reduced to \$750,000 since the last meeting. Mr. Berrin replied that he feels that 50% of the \$1.5 million needed is a more reasonable request, and noted that \$250,000 is pending from a DCED grant. AWP had originally requested \$580,000 from DCED, but noted that DCNR has asked them to reapply already for next year for money specific to the Nature Center proposal, and they are hoping for another state grant as well. Mr. Morgan asked what MTSD is contributing, to which Mr. Berrin replied that as part of their agreement with MTSD, ASP has agreed to extend their educational program to 10 years for grades K – 12 for \$113,000 per year. Mr. Morgan asked why it is necessary that the purchase from MTSD take place now, to which Mr. Berrin replied that the original agreement with the previous MTSD school board was very favorable, and they prefer not to have to renegotiate the agreement. Attorney Mark Shaw added that under the terms of the current agreement, no one else can bid against AWP on the land until June 30, 2016, and noted that the \$113,000 is for continued use of the building, and not for services. He added that the appraised value of the Nature Center is \$1.2 million, and was purchased for \$675,000.

Mr. McGrath understands they have a deal that they feel is fair, but the public already owns the property, so he asked why there is a need to purchase it. Mr. Shaw replied that discussions regarding closing Asbury Woods and potentially selling the property began in 2012, and MTSD approached AWP regarding selling the property in April of 2013 to give them first opportunity.

Mr. Morgan asked what assurances the Board would have if AWP dissolves, and could it become a municipal park. Mr. Shaw replied that MTSD currently has the right of first refusal, but would work with the Township if the Township decides to assist with funding. ASP would then reimburse the Township.

Mr. McGrath noted that he has received 100 emails in favor, 100 post cards in favor, and some phone calls, with only one person in opposition. He stated that some citizens feel that deed restrictions should be placed on the property or the property should revert to a public park if AWP dissolves. Mr. Shaw confirmed that AWP would impose deed restrictions.

Mr. Groh stated that official action cannot be taken at this time, as more information needs to be collected and more questions need to be answered. He asked Mr. Shaw if discussions have ensued with MTSD regarding what happens if there is a failed agreement or no closing, and Mr. Shaw said they have not talked with MTSD about this, but have requested an extension until June 15, 2016 with funding in place. He added that an environmental assessment has been done, the buildings and facilities have been reviewed and assessed, the property has been surveyed, and everything looks to be in good condition moving forward to a proposed purchase. Mr. Groh asked if by gifting \$750,000, would the Township then have an ownership interest in the property? Mr. Shaw stated there would have to be clarification on what happens if the AWP is dissolved.

Joseph Mineo, 4503 Basswood Drive, a former teacher at Asbury School, stated that he used to take his students to Asbury Woods 3-4 times per year, and emphasized the educational aspects that children can learn and apply to everyday life, and the importance of exposing children to nature. Mr. Mineo noted that he also has used Asbury Woods the trails for his intramural program, and purchased 35 pair of snow shoes for the children to walk the trails. Mr. Mineo added that he

has served on the Advisory Board since the early 1970's, and for the past six years has served as Chairman of Programs, and asked for the support of the Township Supervisors.

Gail Detar, 1932 Zimmerly Road, is a volunteer at Asbury Woods and noted there are over 650 volunteers of all ages who have given over 13,000 hours of service. He stated that this is an excellent way to give back to the next generation, and reported that today he taught 50 sixth grade students about watersheds, plants and soils, and feels that hands-on learning is much better than learning from textbooks. Mr. Detar asked for the Board's support of Asbury Woods.

Freda Tepfer, 1738 W. 23rd Street, a career soil conservationist and volunteer at Asbury Woods, feels that this is one of the few places where there is a complete landscape, which provides for continuity of habitat and is so important for the entire range of wildlife and insect life and a good watershed. She feels that Asbury Woods is unique and worthy of preservation, but especially for providing the important link for biodiversity.

Christine Detar, 1932 Zimmerly Road, a volunteer at Asbury Woods for over 15 years, reiterated that in 2012, MTSD stated that it did not want to be in the business of running a nature center and considered Asbury Woods to be a luxury. Asbury Woods Nature Center considers itself to be in the business of education and believes it to be a treasure. She that is why AWP began making plans to preserve this treasure. She asked the Supervisors to please give financial support and commit to the community in this endeavor, so they can continue to teach children to be caretakers and stewards of the earth for future generations.

Michelle Sanford, 5948 Pinecrest Drive, asked for the support of the Supervisors in this matter, noted that her family has used Asbury Woods for years, as well as local Scout troops and schools. She feels it is a legacy, not only for youth but for seniors, and urged the Board of Supervisors to give their financial support to continue this legacy.

Jody Farrell, 4220 McKee Road, stated that she moved back to Millcreek Township ten years ago, partially because of Asbury Woods, and asked for the Supervisors to support this endeavor. She brought her children, who had just visited Asbury Woods on a school field trip today, and wanted everyone to know how important Asbury Woods is to them.

Nancy Kern, 3906 State Street, a native of Millcreek Township but now a city resident, stated that many city residents love to come to Asbury Woods because it accommodates the needs of all ages. She currently serves as the Honorary Chair of the Acquisition Committee, and asked the Supervisors for their financial support.

Mr. Morgan asked for a show of hands from the audience who are in support of making a financial contribution to AWP, and almost everyone raised their hands. He then asked if there was anyone present who had concerns.

Ursula Ansbach, 5607 Old Sterrettania Road, asked Mr. Morgan why he feels Asbury Woods may not be a community asset, stating she cannot understand why anyone would not want to preserve nature. She feels that this is an opportunity to save any natural resources that we can. Mr. Morgan replied that he is not opposed, but that he wanted to ensure that anyone who is opposed has an opportunity to speak. He said there must be a misunderstanding, because he *does* feel that Asbury Woods is an asset and that he wants everyone to have an opportunity to visit. Ms. Ansbach then asked the Board for financial support.

Sue Henschel, 1812 Ottawa Drive, said she is speaking for the disabled population, stating that Presque Isle and Asbury Woods are the only two places in the Erie Area that are accessible for disabled people in wheel chairs, and this part of the community needs to be considered. She encouraged the Board to give financial support.

Charlie Heffner, 5931 Grubb Road, stated that he was disappointed when MTSD decided to sell Asbury Woods, and is encouraging the Supervisors to give financial support to AWP, and also obtain the necessary provisions in the event that AWP should dissolve.

Mr. McGrath reiterated that he has received a lot of emails and has heard individual stories about Asbury Woods. He definitely wants to avoid more development, and mentioned years ago when the Township became the owner of Zuck and Scott Parks at no charge. He feels that the Board needs to help preserve this community asset, and stated that the Board of Supervisors will determine to what extent they can help.

Mr. Morgan stated that he has received over 100 messages overwhelmingly in favor of helping AWP, noting there were 5 concerned residents who believe that the Township needs to partner with AWP to preserve this asset, but they have concerns that provisions be put into place to protect the Township's financial interest. He reiterated that he feels that Asbury Woods is an asset to the community, and that everyone needs to partner together to continue to provide valuable educational and maintenance services, and to raise a significant endowment fund for future operation.

It was moved by Mr. Morgan and seconded by Mr. McGrath to schedule a meeting between MTSD representatives, AWP and the Board of Supervisors to discuss and negotiate some of the legal issues discussed this evening, such as who would be responsible for the assets in the event that dissolution of AWP should occur. Mr. Groh added that he is in support of preserving Asbury Woods, and recognized and commended the volunteers for all of their efforts put forth to enhance and preserve Asbury Woods, but noted that public opinion on how the proceeds from the sale of the of MTWA assets should be used must be considered first. No public comment was offered. Motion carried by unanimous roll call vote.

Mr. Groh then moved to schedule a special public hearing on Thursday on Thursday, June 9, 2016 at 7:00 p.m. to gather public opinion on how the approximately \$20 million in proceeds from the sale of MTWA assets should be used, noting that no official action will take place at that meeting, and that the purpose is strictly for gather public comment.

Mr. McGrath stated that it is important to consider how to ensure for the long term use of the funds, and seconded the motion. No public comment was offered, and the motion carried by unanimous roll call vote. Mr. Groh added that a legal ad will be placed in the Times News.

On recommendation by Diane Lyons, Human Resource Manager, it was moved by Mr. McGrath and seconded by Mr. Morgan to approve hiring Thomas Kocur as part-time summer staff in the Streets Department beginning June 6, 2016 at an hourly rate of \$8.45. Motion carried by unanimous roll call vote.

On recommendation by Ashley Marsteller, Parks and Recreation Director, it was moved by Mr. McGrath, seconded by Mr. Morgan and carried by unanimous vote to approve the following part-time employees for the Summer season:

<u>NAME</u>	<u>POSITION</u>	<u>RATE</u>	<u>HIRE DATE</u>
<u>MIHS POOL</u>			
Leona Carlson	Aquatic Director/WSI	\$13.00	
Kaitlyn Howland	Supervisor/WSI	\$10.50	Rate Change
Ashley Warner	Asst. Super/WSI	\$10.00	Rate Change
Kathleen Magoon	Water Exercise/WSI	\$10.50	
Steven Owens	WSI	\$ 9.50	
Kylie Howland	WSI	\$ 9.50	
Olivia Menc	WSI	\$ 9.50	
Jakob Parmeter	Lifeguard	\$ 8.45	

<u>NAME</u>	<u>POSITION</u>	<u>RATE</u>	<u>HIRE DATE</u>
Lee Kibler	Lifeguard	\$ 8.45	
Nathaniel Schweitzer	Lifeguard	\$ 8.45	Rate Change
Jon Bauer	Lifeguard	\$ 8.45	Rate Change

CHESTNUT HILL POOL

Gina Spinelli	Pool Supervisor/WSI	\$10.50	
Chelsea Warner	Pool Supervisor/WSI	\$10.50	
Abby Spicker	WSI	\$ 9.50	
Sara Prischak	Lifeguard	\$ 7.95	
Annie DiFrank	Lifeguard	\$ 8.45	Rate Change
Victoria Sanders	Lifeguard	\$ 7.95	Rate Change
Abby Kurczewski	Lifeguard	\$ 7.95	Rate Change
Mary Trese Squeqlia	Lifeguard	\$ 7.65	New Hire
Natalie Rose Agresti	Lifeguard	\$ 7.65	New Hire
Leah Prischak	Lifeguard	\$ 7.65	New Hire

BELLE VALLEY POOL

Jamie DiFrank	Pool Supervisor/WSI	\$10.50	Rate Change
Amy Adams	Asst. Pool Supervisor/WSI	\$ 9.50	Rate Change
Stefanee Ferrier	WSI	\$ 9.00	Rate Change
Emily Kehl	Lifeguard	\$ 7.65	New Hire
Taylor Gushie	Lifeguard	\$ 7.95	Rate Change
Leah Perkins	WSI	\$ 9.50	
Hallie Mosakowski	Lifeguard	\$ 7.95	New Hire
Sarah Latzo	Lifeguard	\$ 7.65	New Hire

LIFEGUARD/WSI SUBSTITUTES

Alexa Smith	WSI/Lifeguard	\$ 9.50	Rate Change
Sarah Pelton	WSI/Lifeguard	\$ 9.50	
Bridget Riley	Lifeguard	\$ 8.45	
Melanie Franz	Lifeguard	\$ 8.45	
Andrew Link	Lifeguard	\$ 8.45	Rate Change
Rachel Gusek	WSI/Lifeguard	\$ 9.50	
Karen Link	WSI/Lifeguard	\$ 9.50	

CONCESSION STANDS

Nicole Moyak	Concession	\$ 7.95	Rate Change
Julian LaBenne	Concession	\$ 8.45	Worked Summer 2015
John Hallmark	Concession	\$ 7.65	New Hire
Lauren Prischak	Concession	\$ 7.65	New Hire
Julia Fessler	Concession (Sub)	\$ 7.65	New Hire

DAY CAMP

Justin Burger	Supervisor	\$10.50	Rate Change
Abby Spronatti	Supervisor	\$10.50	Rate Change
Eileen Burger	Asst. Supervisor	\$ 9.50	Rate Change
Alicia Marie Rutkowski	Asst. Supervisor	\$ 9.50	Rate Change
Lucas Mann	Counselor	\$ 7.95	Rate Change
Joshua Santillan	Counselor	\$ 7.95	Rate Change
Joshua Maciak	Counselor	\$ 7.65	New Hire
Alexa Rowane	Counselor	\$ 7.65	New Hire
Nate Regenor	Counselor	\$ 7.65	New Hire
Marissa Molnar	Counselor	\$ 7.65	New Hire

GYMNASTICS

Jenna Schmitt	Supervisor	\$ 10.50	Worked Summer 2015
Alyssa Pamula	Supervisor	\$ 10.50	Rate Change
Julia Nevel	Asst. Supervisor	\$ 9.00	Rate Change
Kaityln McFadden	Asst. Supervisor	\$ 9.00	Rate Change

<u>NAME</u>	<u>POSITION</u>	<u>RATE</u>	<u>HIRE DATE</u>
<u>TENNIS</u>			
Rosie Shaw	Supervisor	\$ 9.50	New Hire
Elise Heinlein	Supervisor	\$ 9.50	New Hire
<u>TUITE</u>			
Joe Logue	Supervisor	Volunteer	
<u>ZUMBA</u>			
Susan McCall	Supervisor	\$10.50	
<u>QUI GONG & TAI CHI</u>			
Dave Wayman	Supervisor	\$10.50	
Kathy Wayman	Supervisor	\$10.50	
Mary Desmone	Volunteer		
<u>YOGA</u>			
Kathy Smith	Supervisor	\$10.50	
<u>AEROBICS</u>			
Lori King	Supervisor	\$10.50	
<u>WEIGHT TRAIN</u>			
Nylene Baney	Supervisor	\$10.50	
<u>LEISURE</u>			
Arlene Elliott	Supervisor	\$10.50	
Susan Moore	Volunteer		
<u>DANCE FITNESS/TABATA/BOOTCAMP</u>			
Karle Lyons	Supervisor	\$10.50	
<u>PILOSLIDE</u>			
Shannon Eggleston	Supervisor	\$10.00	Rate Change
<u>YOUTH DANCE</u>			
Jennifer Timmons	Supervisor	\$10.50	
Nicole Trohoske	Instructor	\$ 7.95	Rate Change
<u>ADULT DANCE</u>			
Haley Haggerty	Supervisor	\$10.50	
<u>OFFICE PART TIME</u>			
Eileen Burger		\$ 8.45	
<u>BMX</u>			
Steve Spaulding	Supervisor	Volunteer	
<u>TUITE</u>			
Joe Logue	Supervisor	Volunteer	
<u>MILLCREEK COMMUNITY BAND</u>			
William Brown	Volunteer		
<u>OPEN GYM</u>			
Chet Vendetti	Volunteer		
Chet Moffatt	Volunteer		
<u>PART TIME SUMMER MAINTENANCE</u>			
Joshua Santillan	Laborer	\$ 7.95	Rate Change

It was moved by Mr. Groh and seconded by Mr. Morgan to authorize two more employees to attend the annual ECATO Scholarship Dinner on May 26, 2016 at a total cost of \$56.00. Motion carried by unanimous roll call vote.

On separate motions by Mr. Groh and seconded by Mr. McGrath, the following requests from Director of Police Michael Tesore were approved by unanimous roll call vote:

Purchase of 15 Condor soft shell jackets for the SWAT Team from Uniform Outfitters at a total cost of \$1189.50.

Permission for the LECOM Wellness Center to conduct their annual 5K run on August 6, 2016, with LECOM employees to serve as road marshals and fire police to conduct traffic control.

Permission for Detectives Boalsh and Henderson to attend Computer Voice Stress Analyzer training in Erie from June 20-24, 2016 at a total cost of \$2590.00.

Permission for Sgt. Mitchell to attend a training class titled "Internal Affairs, Citizen Complaints, and Employee Discipline" from June 14-16, 2016 in Michigan at an estimated total cost of \$800.00 plus approximately four hours of travel time at the overtime rate.

Mr. Groh read a letter of commendation from Millcreek Paramedic Service (MPS), recognizing the quick action of Lt. Tim Beveridge, who administered Narcan, an antidote for heroin overdose, to a suspected overdose patient on April 24, 2016, and restored the patient's cardiac activity. MPS also commended the Board of Supervisors for authorizing MPD to administer Narcan when necessary.

Mr. Groh reported that the Millcreek Sewer Authority (MSA) is seeking integration of its employees into the Township, and is asking the Supervisors split the cost of contracting J.L. Nick to conduct a study. The cost of the proposed study is \$6050.00. Mr. McGrath moved to approve; however, it died for lack of a second, as Mr. Morgan felt that a formal proposal was needed, and the Board would need time to review it.

It was then moved by Mr. Morgan to request a formal proposal from J.L. Nick and to table action on this matter until the next meeting on June 14, 2016. Mr. McGrath seconded the motion. No public comment was offered, and the motion carried by unanimous roll call vote.

Mr. Groh summarized the Township's building construction report for the month of April 2016, and announced that the report will be available on the Township website and in the Engineering/Zoning Office.

Total Residential Structures	\$ 1,482,500.00
Total Non-residential Structures	<u>2,875,810.00</u>
	\$ 2,354,000.00
Zoning Permits Issued	26
Zoning Permit Fees	\$ 6,450.00

Mr. Groh recognized and thanked Student Ambassador Katelin McLaughlin for serving on the Board in 2016, and wished her the best as she graduates from McDowell High School and begins her college education at American University, with a double major in Political Science and Print Journalism.

Mr. Morgan reported that the Metropolitan Planning Organization (MPO) met last week to set its Capitol Program for Federal Transportation projects in the area, and reported that the Township has been advocating for sidewalk construction along Peach Street and Kuntz Road, where two

pedestrian fatalities have occurred. Mr. Morgan thanked Engineer Richard Morris and the Erie County Planning Department for assisting with this presentation advocating for sidewalk construction, and announced that MPO voted to allocate \$400,000 in federal transportation funds for PennDOT to perform this project, and PennDOT has indicated they have some funds available to begin the project, which hopefully will be completed sometime next year. Mr. Morgan recognized several MPO Board members from other local municipalities who have supported the project. He announced that Tom Hoffman, who is stepping down as MPO Chair since 1981, has been named Chairman Emeritus, and a new Chair will be elected in July. Mr. Hoffman indicated that he will still remain on the board as a voting representative, and Mr. Morgan is the current MPO Vice-Chair.

Kirk McCaslin, Assistant Chief of West Lake Fire Department and President of the Millcreek Fire Chiefs Association, and Jim Rosenbaum, Deputy Chief of West Ridge Fire Department and Vice President of the Millcreek Fire Chiefs Association, asked that the Board set aside funds from the sale of the MTWA to support all of the Township fire departments in order to implement some long needed changes to the delivery of fire protection, rescue and EMS services in Millcreek Township. Mr. McCaslin noted overall increases in call volume, operation and equipment costs, while staffing levels and various fund drives have declined. He added that the current debt for equipment and other loans totals over \$1 million, with under 35% of contributions coming from the Township.

Mr. McCaslin referenced a study that was commissioned by the Board of Supervisors in 2006 with Emergency Services Consulting, Inc. to develop a master plan for the delivery of fire and emergency medical services. He reported that the Millcreek Fire Chiefs Association recently met and unanimously recommended that a panel with key personnel represent each emergency service provider of the Township, and that two Supervisors meet regularly with the panel to review the report and make recommendations regarding delivery of services. They believe this will be an expensive undertaking, but it is hoped that by short-term and long-term planning for the future will translate into the current 80 year-old operations format of providing services being updated and that appropriate funding will be provided.

Mr. Morgan asked why the fire departments are open to recommendations now, when the study was not widely embraced in the past. Mr. Rosenbaum replied that the report was quite comprehensive, and that on a daily basis, most departments are taxed to their limits answering calls, fundraising and training. However, they would like to meet with two of the Supervisors, review the report recommendations and move forward, as they feel that many of recommendations in the report are still viable. Mr. Morgan volunteered to meet with the fire departments, and Mr. Groh, as Administrator of Public Safety and liaison to the Fire Chiefs Association, stated that he meets regularly with the Fire Chiefs, and is encouraged by the coordination between departments. He suggested that the fire departments make a presentation at the Special Public Hearing on June 9, 2016. Mr. Morgan added that when the Township develops a thorough comprehensive plan for the MTWA assets, he would be open to offering more assistance to the fire departments.

There being no other citizens to be heard or any further business to come before the Board, it was moved by Mr. McGrath and seconded by Mr. Morgan to adjourn the meeting at 9:32 p.m.

Sheryl A. Williams
Assistant Secretary

Approved: June 14, 2016

John H. Groh
Brian P. McGrath
John E. Morgan