

The regular meeting of the Millcreek Township Board of Supervisors was called to order at 9:30 a.m. by Chairman Richard Figaski in the Assembly Room of the Millcreek Township Municipal Building. Present were Gerald Wolf, Richard Figaski, Brian McGrath, Evan Adair, Esq., Richard Morris, P.E. and Sheryl Williams. John Groh was absent.

Following the Pledge to the Flag, Chairman Figaski called for public comment on agenda items other than development or rezoning applications. No comments were offered.

It was moved by Mr. McGrath and seconded by Mr. Figaski to approve the minutes of the Board's April 28, 2015 meeting. Motion carried by a unanimous roll call vote.

It was moved by Mr. McGrath and seconded by Mr. Figaski to approve payment of the General Fund bills in the amount of \$354,449.35, and Sewer Revenue Fund Bills in the amount of \$82,502.63. Motion carried by a unanimous roll call vote.

Mr. Figaski presented a plaque to former Chief of Police Joseph Marshall, for his 25 years of service to the Millcreek Township Police Department, with 22 years serving as Chief of Police. On the plaque is a proclamation naming Chief Marshall as "Chief Emeritus," and it will be displayed in the Millcreek Township Police Department.

Mr. Figaski noted that the Supervisors have reviewed a detailed written decision regarding the Board's vote to approve the Millcreek Township School District Subdivision Plan regarding Ridgefield School at the April 28, 2015 meeting. It was moved by Mr. McGrath and seconded by Mr. Figaski to approve the Board's written decision. Motion carried by a unanimous roll call vote.

Mr. Figaski noted that several ordinances needed to be restated during the codification process. On separate motions by Mr. McGrath and seconded by Mr. Figaski, the following Ordinances were enacted:

Ordinance 2015-5; An Ordinance approving use of those electronic and other speed timing devices authorized under the Pennsylvania Vehicle Code, and containing repealor and severability clauses.

Ordinance 2015-6; An Ordinance of the Township of Millcreek, amending, restating and consolidating regulations governing excavations, other activities and maintenance of certain facilities within public rights of way; providing for applications, permits and provision for applicable fees; defining violations; providing for enforcement and penalties, and containing repealor and severability clauses.

Ordinance 2015-7; An Ordinance amending and restating Ordinance No. 67-20 as amended, imposing a tax for general revenue purposes on earned income and net profits; requiring the filing of returns and the giving of information by employers and those subject to said tax; imposing on employers the duty of collecting said tax at source; providing for the administration, collection and enforcement of said tax; imposing penalties for violation and including severability and repealor clauses.

Ordinance 2015-8; An Ordinance to prohibit public nuisances, generally and in situations involving the carrying on of any offensive manufacture or business and/or actions upon properties which harm or create risks of harm to the public; granting the power to remove any nuisance or dangerous structure on public or private property after notice to the owner thereof to do so and, in the owner's default, to collect all costs of such removal; including penalties for violation and provisions for severability and repealor.

Ordinance 2015-9; An Ordinance establishing the authority by which the Township of Millcreek may award cable franchises; setting forth the process by which the Township grants cable franchises to both new and incumbent cable operators; outlining the terms which must be contemplated in a cable franchise agreement; establishing penalties for violation and remedies in the event of violation; and including severability and repealor clauses.

Motions carried by unanimous roll call vote.

It was moved by Mr. McGrath and seconded by Mr. Figaski to approve Resolution 2015-R-10; A Resolution approving Millcreek Township's RY 2015 Action Plan for the Community Development Block Grant (CDBG) Program. Motion carried by a unanimous roll call vote.

It was moved by Mr. McGrath and seconded by Mr. Figaski to approve Resolution 2015-R-11; A Resolution amending the schedule of charges and fees and charges assessed for copies of services in providing records under the Right to Know Law. Attorney Adair added that this Resolution adds provision for certain types of copies that are commonly used in the Engineering Department. Motion carried by a unanimous roll call vote. The fees will be available on the website.

It was moved by Mr. McGrath and seconded by Mr. Figaski to approve Resolution 2015-R-12; A Resolution to amend the Township's schedule of fees to establish fees and amount of security for work within streets' rights of way and fees for wireless communications facilities and other miscellaneous matters not previously addressed. Attorney Adair explained that this resolution is the 5th Appendix to the Wireless Communication Ordinance. Motion carried by a unanimous roll call vote. The fees will be available on the website.

Mr. McGrath presented the bids for the Millcreek Township Sidewalk Accessibility Alterations Project – Phase III, opened May 7, 2015: Amendola Development - \$159,951.00, Guzik Concrete and Masonry - \$183,290.00, and Vavala Concrete Construction - \$216,988.00. After review by the Engineering Department and County, a contract is expected to be awarded at the May 26, 2015 meeting.

Bids were solicited and received by Lucas Black, Foreman, Maintenance Department, for 4 sets of pre-hung doors and hardware for the Erie Golf Club: Lowes - \$1,054.84, Contractors Service and Supply - \$1,108.80, Kraft Lumber - \$1,203.20, and Modern Builders Supply - \$1,222.02. It was moved by Mr. McGrath and seconded by Mr. Figaski to award the contract to Lowes for \$1,054.84. Motion carried by a unanimous roll call vote.

Bids were solicited and received by Lucas Black, Head Foreman, Maintenance Department, for the following items to replace the concrete floor in the former salt storage building. The building will now be used for dry storage, and is expected to increase the life of the equipment that will be stored there.

Concrete - 125 Yards 4000 PSI, delivered

Baycrete	\$12,875.00
Concrete Services	\$13,250.00
Austin Concrete	\$13,375.00

On recommendation of Jerry Burger, Head Foreman, Building Maintenance, it was moved by Mr. McGrath and seconded by Mr. Figaski to award the contract to Baycrete for \$12,875.00. Motion carried by a unanimous roll call vote.

Concrete Refinishing – 6800 sq. ft.

Concrete Services	\$6,760.00
Vavala Concrete	\$16,988.00
Maya Brothers	\$5,750.00

On recommendation of Jerry Burger, Head Foreman, Building Maintenance, it was moved by Mr. McGrath and seconded by Mr. Figaski to award the contract to Maya Brothers for \$5,750.00. Motion carried by a unanimous roll call vote.

Lumber – 30 pieces, treated 2" x 6" x 16"

Kraft Lumber	\$388.50
Lowes	\$326.10
Home Depot	\$326.10

On recommendation of Jerry Burger, Head Foreman, Building Maintenance, it was moved by Mr. McGrath and seconded by Mr. Figaski to award the contract to Lowes for \$326.10. Motion carried by a unanimous roll call vote.

Concrete Cure Additive – 6 Five Gallon Buckets

Ditrich Construction Supply	\$750.00
George L. Wilson Co.	\$528.00
Baycrete	\$540.00

On recommendation of Jerry Burger, Head Foreman, Building Maintenance, it was moved by Mr. McGrath and seconded by Mr. Figaski to award the contract to George L. Wilson Co. for \$528.00. Motion carried by a unanimous roll call vote.

Wire Mesh – 165 sheets, 5' x 10' or comparable sq. ft., delivered

Upstate Rebar	\$2,510.00
Akron Rebar	\$2,865.00
Erie Concrete and Steel	\$2,780.25

On recommendation of Jerry Burger, Head Foreman, Building Maintenance, it was moved by Mr. McGrath and seconded by Mr. Figaski to award the contract to Upstate Rebar for \$2,510.00. Motion carried by a unanimous roll call vote.

Mesh Support – 3000 Mesh-Ups

Lotel	\$1,147.00
Warmzone	\$2,199.50
George L. Wilson Co.	\$2,100.00
Ditrich Construction Supply	\$1,140.00

On recommendation of Jerry Burger, Head Foreman, Building Maintenance, it was moved by Mr. McGrath and seconded by Mr. Figaski to award the contract to Ditrich Construction Supply for \$1,140.00. Motion carried by a unanimous roll call vote.

Bids were solicited and received by Ashley Marsteller, Director, Parks and Recreation, for replacement of the cold water pipes in the Chestnut Hill Pool restrooms: George Winston Co. - \$10,759.00 and W. H. Motsch & Son - \$8,148.00. Wm. T. Spaeder Co. did not submit a bid. On recommendation of Ms. Marsteller, it was moved by Mr. McGrath and seconded by Mr. Figaski to award the contract to W. H. Motsch & Son for \$8,148.00. Motion carried by a unanimous roll call vote.

Bids were solicited and received by Bill Hitchcock, Operations Manager, Township Garage, for the following items:

Backhoe (with Trade-in)

Cleveland Brothers	\$72,763.00 Caterpillar (COSTARS price)
Beatty Diesel	\$73,739.00 CASE
Five Star Equipment	\$77,568.00 John Deere

On recommendation of Mr. Hitchcock, it was moved by Mr. McGrath and seconded by Mr. Figaski to purchase a Caterpillar 420 F2 4WD Backhoe from Cleveland Brothers for \$72,763.00. Motion carried by a unanimous roll call vote.

Snow Plows – Two

Boyle's Motor Sales	\$14,400.00 Henderson
US Municipal Supply	\$18,994.00 Falls
US Municipal Supply	\$15,300.00 Valk

On recommendation of Mr. Hitchcock, it was moved by Mr. McGrath and seconded by Mr. Figaski to purchase two Henderson 11 foot reversible snow plows from Boyle's Motor Sales for a total price of \$14,400.00. Motion carried by a unanimous roll call vote.

Bids were solicited and received by Kris Filson, IT Manager, for the following items:

APC Smart-UPS x 3000VA 100-127V 2U RackTower LCD, Extended Runtime Model

PC Connection	\$1,425.00
APC	\$1,625.00
BuyUptime.com	\$1,465.00

It was moved by Mr. Figaski and seconded by Mr. McGrath to purchase this item from PC Connection for \$1,425.00. Motion carried by a unanimous roll call vote.

APC SmartUPS x 120V External Battery Pack Rack Tower

PC Connection	\$735.00
APC	\$789.00
BuyUptime.com	\$711.00

It was moved by Mr. Figaski and seconded by Mr. McGrath to purchase this item from APC for \$789.00. Motion carried by a unanimous roll call vote.

APC Rack PDU Basic 1U, 120VAC 15A (10) 5-15R, 12ft Power Cord

PC Connection	\$77.95
APC	\$99.00
BuyUptime.com	\$90.00

It was moved by Mr. Figaski and seconded by Mr. McGrath to purchase this item from APC for \$99.00. Motion carried by a unanimous roll call vote.

Bids were solicited and received by Gary Walters, Head Foreman, Streets Department, for the removal of a tree and stump at 3141 Morning Sun Court: J. Thomas Tree Service - \$545.00 and Dibble Tree Service - \$300.00. Ken Doolittle did not submit a bid. On recommendation of Mr. Walters, it was moved by Mr. McGrath and seconded by Mr. Figaski to award the contract to Dibble Tree Service for \$300.00. No public comment was offered. Motion carried by a unanimous roll call vote.

On recommendation of Ashley Marsteller, Director, Parks and Recreation, it was moved by Mr. McGrath and seconded by Mr. Figaski to hire the following employees for the Summer Season:

<u>MIHS POOL</u>		<u>HOURLY RATE</u>
Leona Carlson	Aquatic Director/WSI	\$10.50
Alex Bartlebaugh	MIHS Pool Supervisor/WSI	\$10.50
Kathleen Magoon	Water Exercise/WSI	\$10.50
Kristen Owens	Asst Pool Supervisor/WSI	\$10.00
Ashley Warner	WSI	\$ 9.50
Kylie Howland	Lifeguard	\$ 8.45
Karen Link	WSI	\$ 9.50
Kaitlyn Howland	WSI	\$ 9.50
Steve Owens	WSI	\$ 9.50
Olvia Menc	Lifeguard	\$ 8.45
Jakob Parmeter	Lifeguard	\$ 8.45
Lee Kibler	Lifeguard	\$ 8.45

<u>CHESTNUT HILL POOL</u>		<u>HOURLY RATE</u>
Gina Spinelli	CH Pool Supervisor/WSI	\$10.50
Chelsea Warner	Pool Supervisor/WSI	\$10.50
Eric DiFilippo	Asst Supervisor/WSI	\$10.00
David Rahner	WSI	\$ 9.50
Rachel Gusek	WSI	\$ 9.50
Abby Breakstone	WSI	\$ 9.50
Abby Spicker	Lifeguard	\$ 7.95

BELLE VALLEY POOL		HOURLY RATE
Carolyn Eckendorf	BV Pool Supervisor/WSI	\$10.50
Alexa Smith	BV Pool Supervisor/WSI	\$10.50
Andrew Link	Asst Supervisor/WSI	\$10.00
John Ekas	WSI	\$ 9.50
Jamie DiFrank	WSI	\$ 9.50
Amy Mizikowski	Lifeguard (Sub)	\$ 8.45
CONCESSION STANDS		HOURLY RATE
Samantha Gibbs	Concession	\$ 7.95
Anna LaBenne	Concession	\$ 8.45
Chris Wright	Concession	\$ 8.45
DAY CAMP		HOURLY RATE
Stephanie Rutkowski	Supervisor	\$10.50
Amy Mizikowski	Supervisor	\$10.50
Abby Spronatti	Asst Supervisor	\$ 9.50
Mychal Molnar	Asst Supervisor	\$ 9.50
Eileen Burger	Counselor	\$ 7.95
Justin Burger	Counselor	\$ 8.45
Riley Droney	Counselor	\$ 8.45
Sean Perhacs	Counselor	\$ 7.95
Alicia Marie Rutkowski	Counselor	\$ 7.95
Hannah Washek	Counselor	\$ 7.65
Delaney Hassell	Counselor	\$ 7.65
Lucas Mann	Counselor	\$ 7.65
Joshua Santillan	Counselor	\$ 7.65
GYMNASTICS		HOURLY RATE
Jenna Schmitt	Supervisor	\$10.50
Alyssa Pamula	Asst Supervisor	\$10.00
Julia Nevel	Instructor	\$ 8.45
Kaityln McFadden	Instructor	\$ 8.45
TENNIS		HOURLY RATE
Tim DeSanto	Supervisor	\$10.50
Nick Donavan	Supervisor	\$10.00
TUITE		HOURLY RATE
Joe Logue	Supervisor	Volunteer
ZUMBA		HOURLY RATE
Susan McCall	Supervisor	\$10.50
QUI GONG & TAI CHI		HOURLY RATE
Dave Wayman	Supervisor	\$10.50
Kathy Wayman	Supervisor	\$10.50
YOGA		HOURLY RATE
Kathy Smith	Supervisor	\$10.50
AEROBICS		HOURLY RATE
Lori King	Supervisor	\$10.50

<u>WEIGHT TRAINING</u>		<u>HOURLY RATE</u>
Nylene Baney	Supervisor	\$10.50
<u>KIDS YOGA</u>		<u>HOURLY RATE</u>
Connie Lyons	Supervisor	\$10.50
<u>LEISURE</u>		<u>HOURLY RATE</u>
Arlene Elliott	Supervisor	\$10.50
<u>DANCE FITNESS/TABATA/BOOTCAMP</u>		<u>HOURLY RATE</u>
Karle Lyons	Supervisor	\$10.50
<u>YOUTH DANCE</u>		<u>HOURLY RATE</u>
Jennifer Timmons	Supervisor	\$ 9.50
Connie Lyons	Sub	\$10.50
<u>OFFICE PART TIME</u>		<u>HOURLY RATE</u>
Barb Maciulewicz	Office	\$ 9.50
Adrienne Steppic	Ofiice	\$10.05
<u>PART TIME MAINTENANCE</u>		<u>HOURLY RATE</u>
Matthew Puda	Maintenance	\$ 7.65
<u>KNIT/BASKET MAKING</u>		<u>HOURLY RATE</u>
Susan Moore	Volunteer	

No public comment was received. Motion carried by a unanimous roll call vote.

On recommendation of Diane Lyons, it was moved by Mr. McGrath and seconded by Mr. Figaski to hire the following employees for summer help in the Building Maintenance department at an hourly rate of \$7.65: Luke Knight, starting 5/11/15 and Austin Winschel, starting 5/18/15. No public comment was received. Motion carried by a unanimous roll call vote.

On recommendation of Diane Lyons, it was moved by Mr. McGrath and seconded by Mr. Figaski to hire Nicholas Michael for summer help in the Traffic department at an hourly rate of \$7.65, beginning 5/26/15. No public comment was received. Motion carried by a unanimous roll call vote.

Mr. Figaski presented the April 2015 Building Construction Report as follows:

Total Residential Structures	\$ 2,202,479.00
Total Non-residential Structures	<u>\$ 800,151.00</u>
	\$ 3,002,630.00
Zoning Permits Issued	34
Zoning Permit Fees	\$ 7,200.00

There being no citizens to be heard, it was moved by Mr. McGrath, seconded by Mr. Figaski and duly carried to adjourn the meeting at 10:06 a.m.

Sheryl A. Williams
Assistant Secretary

APPROVED: May 26, 2015

Richard P. Figaski
Brian P. McGrath