

## Regular Meeting

July 28, 2015

The regular meeting of the Millcreek Township Board of Supervisors was called to order at 7:01 p.m. by Chairman Figaski in the Assembly Room of the Millcreek Township Municipal Building. Present were Mark Zaksheske, Richard Figaski, Brian McGrath, John Groh, Evan Adair, Esq., Gail Jares and Richard Morris, P.E. Gerald Wolf and Sheryl Williams were absent.

Following the Pledge to the Flag, Chairman Figaski called for public comment on agenda items other than development or rezoning applications. No comments were received.

It was moved by Mr. McGrath and seconded by Mr. Groh to approve the minutes of the Board's July 14, 2015 meeting. Motion carried by a unanimous roll call vote.

It was moved by Mr. Groh and seconded by Mr. McGrath to approve payment of the July 21, 2015 General Fund bills in the amount of \$530,451.14, the July 28, 2015 General Fund bills in the amounts of \$126,479.73 and \$66,184.16 and the July 20, 2015 Sewer Revenue Fund bills in the amount of \$317,044.93. Motion carried by unanimous roll call vote.

**Replot of Lot 2 of "The Reserve" at Creek's Edge Subdivision.** Mr. Morris reported that the Township's Planning Commission had recommended approval of this replot, which updates the recorded wetlands delineation for Lot 2 of the subdivision. On motion by Mr. Groh, seconded by Mr. McGrath, the application was approved by unanimous roll call vote.

**Contract Award - Installation of 75 Linear Feet of Used Guide Rail.** Mr. McGrath reported that the Streets Department had requested quotations for provision of services involved in installation of approximately 75 linear feet of used guide rail and received one quotation, from Shingledecker Welding in the amount of \$1,760.00. On recommendation of the Streets Department, Mr. McGrath moved that the contract be awarded to Shingledecker Welding in the amount of \$1,760. No public comment was offered. Seconded by Mr. Groh, the contract was awarded by unanimous roll call vote.

**Contract Award - Tree and Stump Removal.** Mr. McGrath reported that deterioration of a tree near the intersection of Commodore Drive and Voyager Lane required its removal and that the Streets Department solicited quotations. Quotations were received from Dibble Tree Service in the amount of \$300.00 and from J. Thomas Tree Service in the amount of \$225.00. Mr. McGrath moved that a contract be awarded to J. Thomas Tree Service in the amount of \$225.00. No public comment was offered. Seconded by Mr. Groh, the contract was awarded by unanimous roll call vote.

**Resolution 2015-R-16: Appointing Mark Zaksheske as liaison with Berkheimer.** On motion by Mr. Groh and seconded by Mr. McGrath, the Board by unanimous roll call vote approved this Resolution, which formally appoints Mr. Zaksheske the Township's liaison with Berkheimer, to receive confidential information relating to collection of earned income and local services taxes. The appointment is made in view of Gerald Wolf's retirement effective July 31, 2015.

On the recommendation by Diane Lyons, Mr. McGrath moved that the Board approve the hiring of Mark Fratus as a laborer in the Sewer Department at an hourly rate of \$17.47 effective August 3, 2015. The hiring is conditioned upon successful completion of a pre-employment physical, drug screen and motor vehicle record check. No public comment was offered. Seconded by Mr. Groh, the motion carried by unanimous roll call vote.

On request by the Streets Department, Mr. McGrath moved that Pam Fitzpatrick be authorized to attend a two-day seminar on improving communication skills to be conducted on August 25 and 26, 2015 at Wyngate by Wyndham and with the cost being \$299.00. No public comment was offered. Seconded by Mr. Groh, the motion carried by unanimous roll call vote.

On the recommendation of Chief Tesore, Mr. Figaski moved that the Board grant permission to MPD Capt. Carter Mook to attend the FBI's annual Great Lakes Leadership Seminar in Niagara Falls, NY from October 4-9, 2015. Costs, including registration, lodging, meals and travel in a Township vehicle, will be approximately \$1,200.00. No public comment was offered. Seconded by Mr. Groh, the motion carried by unanimous roll call vote.

On recommendation of Chief Tesore, Mr. Figaski moved that the Board permit the Police Department to participate in the National Drug Take-Back Initiative scheduled from 10 a.m. - 2 p.m. on September 12, 2015 in the Township's conference room. Participation would require one police officer to be paid at the overtime rate for approximately 5 hours and would involve no other costs. No public comment was offered. Seconded by Mr. Groh, the motion carried by unanimous roll call vote.

Mr. Figaski read a media release concerning Millcreek Township's participating on the August 4, 2015 National Night Out, a neighborhood-based program to foster crime and drug prevention. Residents, from 6:00 – 9:00 p.m. on August 4th, are encouraged to lock their doors, turn on outside lights and spend the evening outside with neighbors and representatives of local emergency service providers. Mr. Figaski moved that the Board encourage Township residents to participate. No public comment was offered. Seconded by Mr. Groh, the motion carried by unanimous roll call vote.

Mr. Groh summarized the Township's building construction report for the month of June 2015:

Total Residential Structures	\$ 4,025,000.00
Total Non-residential Structures	<u>\$ 1,720,923.00</u>
	<b>\$ 5,745,923.00</b>
Zoning Permits Issued	38
Zoning Permit Fees	<b>\$ 22,650.00</b>

Mr. Groh noted that the firm retained by Millcreek to conduct a survey of Township sidewalks' compliance with the ADA has completed about one-half of the project and hopes to complete work in approximately three weeks. The firm has used segues with electronic equipment and has added an ATV. 40 miles of sidewalk has been surveyed.

Mr. Morris recommended that the Board approve an agreement with Hill Engineering, Inc. for its continued reviews, inspection and certifications of developers' stormwater management plans and construction of approved plans' improvements, for a three-year term beginning August 1, 2015. No public comment was received. No public comment was offered. On motion by Mr. McGrath and seconded by Mr. Groh, the motion carried by unanimous roll call vote.

Tim Kunkle, residing at 4621 McCreary Road, thanked various people for their help to the J.O.Y. Center. He noted that Erie County Council had held its July 14th meeting at the J.O.Y. Center's present location. He added that he had tried to take advantage of LifeWorks' health screening, which he said was conducted for only one hour and said that LifeWorks' representatives had forgotten to attend that day and were late.

There being no other business, on motion by Mr. McGrath and seconded by Mr. Groh, the meeting adjourned at 7:20 p.m.

Gail Jares  
Assistant to the Assistant Secretary

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APPROVED: August 11, 2015

Richard P. Figaski  
John H. Groh  
Brian P. McGrath