

The regular meeting of the Millcreek Township Board of Supervisors was called to order at 7:00 p.m. by Chairman Kujawa in the Assembly Room of the Millcreek Township Municipal Building. Present were Gerald Wolf, Richard Figaski, Joseph Kujawa, Brian McGrath, Evan Adair, Esq., Phyllis Vollbrecht and Richard Morris, P.E.

Following the Pledge to the Flag, Chairman Kujawa called for public comment on agenda items other than development or rezoning applications. No comments were received.

It was moved by Mr. Figaski, seconded by Mr. McGrath and carried by unanimous roll call vote to approve the minutes of the Board’s February 19, 2013 meeting.

It was moved by Mr. McGrath and seconded by Mr. Figaski to approve payment of the weekly General Fund bills in the amount of \$603,452.38 and the Sewer Revenue Fund bills in the amount of \$1,364,609.42. Motion carried by unanimous roll call vote.

Mr. Kujawa announced the following bids received for the Millcreek Township Sidewalk Accessibility Project – Phase 1:

<b>Contractor</b>	<b>Alternate 1 102 ramps</b>	<b>Alternate 1 129 ramps</b>
Guzik Concrete and Masonry	\$172,890.00	\$214,810.00
Vavala Concrete Construction, LLC	\$200,720.00	\$252,838.00
Amendola Development	\$158,878.00	\$207,410.00
Mayer Brothers Construction	\$168,500.00	\$213,050.00
Joseph McCormick Construction	\$178,511.44	\$225,236.16
Russell Standard Corporation	\$170,075.00	\$225,175.00
Tony Baiano Construction	\$389,546.00	\$491,345.00
Dailey’s Concrete	\$156,250.00	\$197,250.00
Combine Construction	\$110,510.00	\$138,230.00
Excaliber Construction	\$ 94,860.00	\$119,970.00

CDBG funding will be used for this project. Both Erie County and the Township’s Engineering Department are reviewing the bids. An award is scheduled for the Board’s March 5, 2013 meeting.

A public hearing was held on the following subdivision and land development plans:

**Millcreek Community Hospital. Land Development Plan. A land development plan to show the construction of a 1.39 acre parking lot located east of Peach Street and south of Millcreek Community Hospital behind Superior Toyota in Tract 346.**

Mr. Kujawa stated that he is on the Board of Millcreek Manor, so unless there is a tie in the vote, he will abstain. Engineer Morris reported that the Millcreek Township Planning Commission recommended approval with the following:

**Requests:**

1. Traffic improvement contribution of \$10,000.00 for West 54th Street and Washington Avenue.

2. Provide an earth mound as high as possible with plantings along the east and south sides of the parking lot in accordance with Zoning Ordinance 3.10.

**Requirement:**

1. 20-foot buffer yard with planting strip in accordance with the Zoning Ordinance.

Richard Ollinger, CFO for Millcreek Community Hospital, appeared on behalf of the plan. The earth mound will be part of the buffer in consideration of the neighbors. It was moved by Mr. McGrath and seconded by Mr. Figaski to approve the land development plan with the requests and requirement as stated above. Voting yes: Figaski, McGrath. Abstain: Kujawa.

**Millcreek Township Water Authority. Subdivision Plan. A subdivision plan to create a 0.226 acre parcel (Parcel A) located along the north line of Wager Road at the neck of the cul-de-sac west of Wattsburg Road (S.R. 0008) in Tract 338. The lot is for utility purposes only (existing water tank).**

Engineer Morris reported that the Millcreek Township Planning Commission recommended approval with the following variances: (1) 3:1 depth-to-width ratio and (2) less than 50-foot frontage. Keith Malone, Millcreek Township Water Authority, appeared on behalf of the subdivision request and stated that upon entering into a maintenance agreement for the tanks, ownership of the property was required. The previously had a permanent easement. It was moved by Mr. Figaski and seconded by Mr. McGrath to approve the subdivision plan with the variances stated above. Motion carried by unanimous roll call vote.

**West Erie Plaza. Land Development Plan. A land development plan to show the construction of a 5,874.5 square foot commercial building with existing parking located at the southwest corner of the West Erie Plaza along the north line of West 12th Street (S.R. 0005) west of Pittsburgh Avenue in Tracts 15 and 16.**

Engineer Morris reported that the Millcreek Township Planning Commission recommended approval with a variance for less than a 10-foot wide green strip (12 feet at one end and 7 feet at the opposite end). Mike Sanford, Sanford Surveying and Engineering, 4721 Atlantic Avenue, represented the developers. Existing access to the West Erie Plaza will be used from West 12th Street; sidewalks are existing; and green space exists but is variable requiring the variance. Also, there will be access to West 12th Street from the west side of the property along the new Marquette Bank property. It was moved by Mr. McGrath and seconded by Mr. Figaski to approve the land development plan with the variance stated above. Motion carried by unanimous roll call vote.

On the recommendation of Engineer Morris, it was moved by Mr. McGrath and seconded by Mr. Kujawa to approve the release of First National Bank Check 105639 in the amount of \$44,600.00 for Eriez Manufacturing Company on Wager Road. All public improvements were completed in accordance with Township specifications. Motion carried by unanimous roll call vote.

On the recommendation of Treasurer Wolf, it was moved by Mr. Figaski and seconded by Mr. McGrath to authorize participation of Melanie Page, new CFO of the Millcreek Township

Sewer and Water Authorities, in the Township's hospitalization insurance, pension plan and life insurance plan, effective March 4, 2013. No public comment was received. Motion carried by unanimous roll call vote.

It was moved by Mr. Kujawa and seconded by Mr. Figaski to direct Atty. Adair to draft an ordinance for new school crosswalks on Henderson Road at Crystal Court Mobile Home Park, on Cider Mill Road at the Belle Valley School driveway, on Cider Mill Road at Covington Valley, and on Route 5 at West Lake Middle School (east and west). No public comment was received. Motion carried by unanimous roll call vote.

Mr. Kujawa reported that Buildings and Grounds Foreman Bill Perry saved the Township \$2,833.00 in the lighting account by switching to another electric provider for the period of January 23 through February 21, 2013.

Mr. Kujawa reported that Jessica James, Recycling Coordinator, submitted an application for a "Keeping America Beautiful" Coca-Cola Foundation grant. The program will disburse 100 34-gallon outdoor recycling bins to increase recycling rates in public and private parks in the Township. The grant will not require any additional matching funds. Awards will be made the week of April 15.

Mr. Kujawa reminded residents of the "At Your Door" program through Waste Management. Computers, electronic devices, paints, motor oil, cleaners, etc. can be picked up by Waste Management by making special arrangements. This service is included in the regular garbage pickup fees.

Garage Manager Bill Hitchcock provided the following prices received for a pickup truck for the Parks and Recreation Department:

Costars – Penske GMC	GMC Sierra 3500 HD	\$28,093.80
CWCOG – Day Fleet	Chevrolet 3500	\$28,492.00
CWCOG – Day Fleet	Ford F350SD	\$28,160.00

On the recommendation of Mr. Hitchcock, it was moved by Mr. McGrath and seconded by Mr. Figaski to purchase one GMC Sierra 3500 HD 4wd extended cab pickup from Penske GMC (Costars Contract 4400010228) for \$28,093.80. No public comment was received. Motion carried by unanimous roll call vote.

It was recommended by Chief Carlotti, moved by Mr. McGrath and seconded by Mr. Figaski that Ptlm. Shawn Wills be authorized to attend Act 180 update training on March 13 and 14, 2013 at Edinboro. He will be removed from IOD status for those two days and then placed back on IOD until he returns to full duty. No public comment was received. Motion carried by unanimous roll call vote.

It was recommended by Human Resource Manager Diane Lyons, moved by Mr. McGrath and seconded by Mr. Figaski to employ Michael Howard, Gerald Hickin, III, and James Dempsey as part-time dispatchers effective February 26, 2013, and contingent on the successful completion of a criminal history check and drug screen. No public comment was received. Motion carried by unanimous roll call vote.

There being no further business to come before the Board or citizens to be heard, it was moved by Mr. Figaski, seconded by Mr. McGrath and carried to adjourn the meeting at 7:26 p.m.

Phyllis A. Vollbrecht  
Assistant Treasurer

APPROVED: March 5, 2013

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