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3 AN ORDINANCE AMENDING ORDINANCE NUMBER 2010-11, CHAPTER 25,
4 FIRE DEPARTMENT OF THE CODE OF THE BOROUGH OF NEWFIELD,
5 COUNTY OF GLOUCESTER AND STATE OF NEW JERSEY, ENTITLED
6 "FIRE DEPARTMENT"
7

8 BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE BOROUGH
9 OF NEWFIELD, COUNTY OF GLOUCESTER, AND STATE OF NEW JERSEY, AS
10 FOLLOWS:
11

12 **Chapter 25. Fire Department**

13 **§25 .1. Establishment.**

14 There is, and has been established, within the Borough of Newfield a fire
15 company, known as the Newfield Fire Company No. 1 (hereinafter "NFC") was which
16 was created and established is hereby continued to be recognized by the Borough of
17 Newfield. No other fire-fighting organization is to be formed within the Borough without
18 consent of the Borough Council. NFC must comply with all the requirements of this
19 Chapter and any rules or regulations promulgated hereunder.

20 **§25.2. Officers.**

21 The officers of the NFC shall consist of a President, Chief, such Assistant Chiefs,
22 Captains, Lieutenants, and other line officers and members as shall be approved by the
23 Borough Governing Body as provided by law.

24 **§25.3. Approval of Department bylaws.**

25 The bylaws of the NFC shall be submitted for the approval of Borough Council.
26 Any amendments thereto will not become effective unless and until formally approved by
27 Council. Approval of the bylaws and such amendments shall not be unreasonably
28 withheld.

29 **§25.4 Reports to Council.**

30 It shall be the responsibility of the Chief of the NFC to make all reports to
31 Borough Council as hereafter required by this Chapter.
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1 **§25.5 Ownership of quarters.**

2 The Borough of Newfield shall retain ownership and control over quarters
3 entrusted to the NFC.

4 **§ 25.6 Expenses.**

5 Borough Council shall supply to the NFC funding at its discretion, based upon the
6 needs of NFC, and taking into account funds raised by this volunteer organization.

7 **§ 25.7 Purchasing and title of equipment.**

8 The Borough of Newfield shall retain title to all equipment purchased with funds
9 supplied by Borough Council for the purpose of purchasing such equipment. However,
10 nothing shall preclude the NFC from purchasing its own fire equipment or other personal
11 property and retaining title thereof; provided, however, that if the Borough shall have a
12 financial responsibility toward the purchase, operation or maintenance of such items,
13 prior formal approval of Borough Council for such purchase shall be required.

14 **§ 25.8 Duties of Fire Chief.**

- 15 A. The Chief shall be in full command and complete control at all fires and
16 during the period of all alarms and shall be held accountable for his/her
17 actions to the Council and shall make written and verbal reports as the
18 Council may require. All other line officers shall be accountable to the Chief
19 except when any of said officers are acting as Chief in his absence.
- 20 B. The Chief shall formulate rules and regulations to govern the operation of the
21 NFC, such rules and regulations being subject to review and approval by the
22 Borough Council, and shall be responsible to the Borough Council for the
23 morale and general efficiency of the NFC.
- 24 C. The Chief or line officer designated by him/her shall, at least once a month,
25 conduct suitable drills or instructions in the operation of fire-fighting
26 apparatus and equipment, first aid and rescue work, salvage, a study of
27 buildings presenting unusual fire problems, water supply and other matters
28 generally considered essential to good firemanship and safety of life and
29 property from fire.
- 30 D. The Chief or any line officer designated by him/her is hereby required to
31 report to the Borough Council any suspected crime of arson and shall render
32 all possible assistance to the Borough Council and the Officer In Charge in

1 investigating the cause, origin, and circumstances of all fires of questionable
2 origin.

3 E. The Chief shall cause to be kept complete records of all fires, apparatus and
4 minor equipment, personnel and other information about the work of the Fire
5 Department.

6 F. The Chief shall report monthly to the Borough Public Safety Chair the number
7 and types of fires during the month, the number and purpose of all other runs
8 made, the number of members and man hours involved in responding to each
9 fire or other run, and the estimated loss involved in all building fires.

10 G. The Chief shall make a complete annual report to the Borough Council, such
11 report to include information as specified in Subsection F of this Section,
12 together with comparative data for previous years and recommendations for
13 improving the effectiveness of the NFC.

14 H. The Chief shall be responsible to transmit to the Borough Council on or
15 before October 31 of each year, a proposed annual budget.

16 **§ 25.9 Recognized standards and practices.**

17 The recognized standards and practices for the prevention of fire shall be held to
18 mean the standard practices and requirements as set forth in the Fire Prevention Code
19 currently in effect in the Borough.

20 **§ 25.10 Membership.**

21 A. Every person seeking to join the NFC shall make application to the NFC in
22 accordance with the rules and regulations thereof, and the bylaws of the NFC.

23 Upon obtaining membership in the NFC, said person shall become a member
24 in good standing of the NFC subject to appointment thereto by the Mayor and
25 Borough Council. Applicants must be at least 18 years of age, must be a
26 resident of the Borough of Newfield for at least one (1) year preceding the
27 date of application, and must pass a physical examination by a practicing
28 physician in the State of New Jersey.

29 B. It shall be the duty of the active members to participate in drills and
30 instructions and to aid the Chief and the other line officers to the best of their
31 ability in the prevention and control of fire and the protection of life and

1 property within the Borough of Newfield and wherever the NFC may have
2 cause to conduct operations.

3 C. All members of the NFC shall serve without compensation.

4 D. An exempt firemen's certificate shall be issued by the Borough Council, in the
5 form and manner provided by law, to all members of the NFC lawfully
6 entitled to receive the same.

7 **§ 25.11 Equipment.**

8 A. Recommendations for the purchase of apparatus and equipment needed to
9 maintain the effectiveness of the NFC and properly protect life and property
10 from fire shall be made by the Chief to the Mayor and Borough Council.

11 B. All Borough equipment of the NFC shall be safely and conveniently housed
12 by the NFC at the Borough Municipal Building, which in part, serves as the
13 firehouse.

14 C. Suitable arrangements shall be provided for citizens to turn in an alarm, and
15 for notifying members of the NFC so that they may promptly respond. It shall
16 be the duty of the Chief to notify the Public Safety Chair of Borough Council
17 of any condition that would interfere with the proper functioning of the fire
18 alarm system. He/she shall cause the arrangement to be tested as required to
19 obtain a dependable alarm service.

20 D. Except as may be authorized by the Borough Council, no person shall use
21 any fire apparatus or equipment of the Borough for any private purpose. No
22 person shall willfully and without authority to take away or conceal any article
23 used in any way by the NFC.

24 E. No person except authorized employees of the Borough of Newfield shall
25 enter any place where fire apparatus is housed or handle any equipment
26 belonging to the Borough unless accompanied by or having the special
27 permission of an officer or authorized member of the NFC.

28 F. The Chief is hereby authorized to extend aid to neighboring communities
29 upon request for fire protection or to establish a mutual aid system.

30 G. No apparatus of the Borough shall be hired out or permitted to leave the
31 Borough of Newfield without consent of the Borough, except in response to a
32 call for aid in a neighboring community or on official business. No apparatus

1 is to leave the Borough on official business without the consent of the Chief or
2 highest ranking line officer available. The line officer in charge of the NFC
3 shall have power to assign equipment for response to calls for outside aid in
4 accordance with Subsection F of this Section, and in other cases, only when
5 the absence of such equipment in his judgment will not jeopardize fire
6 protection in the Borough of Newfield.

7 **§25.12 Duty to aid in fire fighting.**

8 It is hereby made the special duty of the Officer in Charge and/or other police
9 officers who may be on duty and available for fire duty, to respond to all fire alarms and
10 assist the NFC in the protection of life and property in regulating traffic, and maintain
11 order.

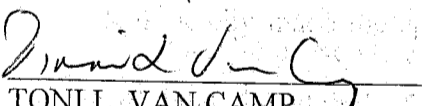
12 **§25.13 Removal of officers or members.**

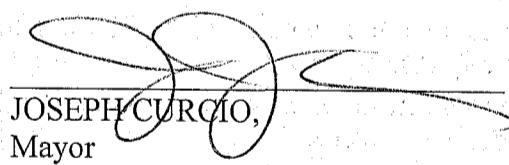
13 For cause, Council may reprimand, suspend, or remove from office the Fire Chief,
14 or any officer or officers of the NFC.

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16 This Ordinance shall take effect thirty (30) days after final passage by
17 Council or twenty (20) days after approval by the Mayor, whichever comes first.

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21 **ATTEST:**

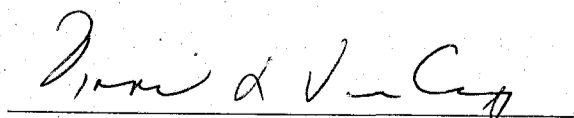
BOROUGH OF NEWFIELD:

22 
23
24 TONI L. VAN CAMP,
25 Borough Clerk


26
27 JOSEPH CURCIO,
28 Mayor

29 **CERTIFICATION**

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31 I, TONI L. VAN CAMP, Clerk of the Borough of Newfield, do hereby certify that
32 the foregoing Ordinance was passed on first reading at a special meeting of the Mayor
33 and Council of the Borough of Newfield held November 9, 2011, and will be
34 considered for a final adoption and public hearing at the next regular meeting of Mayor
35 and Council held on December 13, 2011.

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37 
38 TONI L. VAN CAMP, Clerk
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