

MINUTES OF THE REGULAR MEETING OF THE VILLAGE OF NORTH COLLINS BOARD OF TRUSTEES HELD ON MONDAY, August 15TH, 2016 AT 6:30 P.M. IN THE VILLAGE HALL.

Mayor Vincent George called the meeting to order at 6:32pm and led the Pledge of Allegiance.

MEMBERS PRESENT:

Mayor Vincent George	Trustee Karen Denne
Clerk Jan Hutchinson	Trustee Kathleen Myers
Trustee Melvin Bley	Trustee Corinne Leone
Attorney Richard Schaus	Student Rep Angela Filkov

Motion by Trustee Karen Denne seconded by Trustee Melvin Bley to accept meeting minutes from July 18th, 2016 Monthly Meeting. Carried

Visitors:
None

Department Heads:

- **POLICE:** Chief Rich Cooper present and provided written report for trustee review. Summarized the Langford Jamboree and Tractor Pull: a few incidents with one arrest; most active after the Jamboree but parties seemed to be done by 1am—only had to shut a few of them down. Chief Cooper is scheduling the range in September or October. Ticket revenue for the first six months of this year is at \$20,651.00 which puts us right on track to bring in the same amount of revenue as last year. The prescription drop-off event will be scheduled for October.
- **DOG CONTROL:** Rob/Jeanne submitted a written report prior to the meeting.
- **FIRE:** Chief Jim Miller present and provided written report for trustee review. Dept has done 768 hours of training so far this year. There are 21 active/trained firefighters and 38 total firefighters. They have been called to 47 calls YTD.
- **DPW:** Mike Perry present and explained the Conservation Ban—must continue to conserve water. To date, there has been no change in water consumption according to the amount of water still being pumped. The wells are down approximately 5' from normal. He has been having trouble keeping the chlorine adjusted—asks that if anyone finds that the chlorine level in their homes seems strong, please call him directly as he is having to keep it adjusted manually due to the low levels. Water meter changes are going well; a couple of residents will not allow SAKs in their home to change the meters. Per Attorney Richard Schaus, a 5-day letter should be sent to all residents who have not scheduled the meter change.
 - A motion was made by Trustee Kathleen Myers and seconded by Trustee Melvin Bley to send a letter signed by the Mayor to all non-compliant residents. Carried.Mike would like to change the 1" meters to this new system as well.
 - Motion made by Trustee Karen Denne seconded by Trustee Corinne Leone to purchase 1" meters to replace existing and still have two spares in the shop. Carried.Mike reports that the new van has been a lifesaver. Working on stocking it now.
- **CODE ENFORCEMENT:** Phil Tremblay reports that he has taken a few residents to court; all but one appeared and those that appeared complied. Regarding a house on Kimble Ave, Attorney Richard Schaus recommends that a certified summons be sent asking her to show proof of hiring a contractor or of putting the house up for sale. Phil reported that the state has contacted him regarding their Valone Street properties...they will be putting them up for sale. Question asked by Trustee Melvin Bley about the requirement for a new build putting in a sidewalk—could a waiver be issued if the sidewalk goes to nowhere, perhaps at the discretion of the board? Attorney Richard Schaus said that if that happens, there needs to be a change of law starting with a public hearing. Phil also said that the Town/Village Planning Board is going to meet concerning the new dental office building proposed for the corner of Southside and Main.
- **STUDENT LIASON:** Angela Filkov was welcomed to the meeting and encouraged to attend all meetings and to bring any concerns or plans from the school district to our board meetings. Angela expressed her pleasure at being asked and looks forward to sharing information in the future. Noted that at this time, the only thing she had to share was the information about the September 30, 2016 Homecoming Parade and surrounding events.

Mayor:

CodeRED benefit letter read.

Letter regarding the Corrections meeting was summarized and updated populations given.

August sales tax remittance is in—receipts are still below previous year.

Abandoned homes update given from Erie County. They provided an online map tracking all Erie County abandoned homes. Very large number.

Online self-paced Microsoft Training proposed for Deputy Clerk.

- Motion made by Trustee Kathleen Myers seconded by Trustee Karen Denne to purchase a 12-month self-paced training value pack for Microsoft Office programs at a one-time cost of \$199. Carried.

Update given by Attorney Richard Schaus on the Milestrip Road taxes; a refund of those taxes was not addressed when we approached their board to lower the assessment value of the property back to where it was so Richard does not feel that we can ask for a refund and it would only be for the Town amount—the school taxes are completely separate.

Brief discussion by Clerk Jan Hutchinson about researching how to get a better price on office supplies; perhaps a new look at state bids, local municipality co-ops, or something through a membership in a Village Officials Association.

- Motion made by Trustee Kathleen Myers seconded by Trustee Corinne Leone to pay the dues to the Erie County Village Officials Association in the amount of \$100.

Presentation by Jan Hutchinson on eCode360...searchable code book and online documents including meeting minutes, forms, agendas, etc. Time saver and helpful tool for all residents to utilize. This will automatically update our online code book with every new law or ordinance sent to General Code.

- Motion made by Trustee Kathleen Myers seconded by Trustee Karen Denne to hire General Code to make the Village of North Collins Village Code Book available online at a cost of \$1,495 and yearly maintenance fees of \$1,195. Carried.

Presented information on a mini-excavator for the DPW...consider adding this piece of equipment next year at budget time. We currently rent this equipment when we need it but there have been several times over the past year that it could have been used and it would have cut down on the time it took to complete the jobs.

Due to some recent incidents with local cats, handouts were given regarding other New York State villages who have cat laws. No action was taken at this time.

The Eden-North Collins Food Pantry will have a dedication ceremony on Saturday, September 17, 2016 at 11:00 am at their new facility on Franklin Street. All are invited to attend. There will be guest speakers (including the Mayor), a band, and refreshments by 3-Star.

Update given on the Fire House Door Project.

- Motion made by Trustee Melvin Bley seconded by Trustee Karen Denne to rescind the motion appointing Cintron Contracting from West Seneca as contractor for the Community Development Sidewalk Project. Carried.
- Motion made by Trustee Corinne Leone seconded by Trustee Kathleen Myers to advertise for the re-bid of the Community Development Sidewalk Project. Due date and open date for this round of bidding will be Tuesday, August 30, 2016 at 4:00 pm. Project must be completed this fall or we lose the funding. Carried.
- Motion made by Trustee Melvin Bley seconded by Trustee Corinne Leone to redesignate the official newspaper of the Village of North Collins to be The Observer from Dunkirk. Carried.
- Motion made by Trustee Corinne Leone seconded by Trustee Karen Denne for the Village Clerk/Treasurer to make the final payment of \$25,000 on the Sherman Avenue Construction BAN. Carried.
- Motion made by Trustee Melvin Bley seconded by Trustee Kathleen Myers for the Village Attorney and the Village Clerk to renew the Equipment BAN for the Fire Truck and the DPW Truck at \$75,000 at the current interest rate of 2.49%. Carried.

TRUSTEES REPORT:

Trustee Denne – Flowers are great! Next year we should get more to go further down toward the school. Has one more bag of mulch that Karen and her husband will spread at the park. Karen is working with John Tobia to get materials donated by his secular employer to repair the gazebo next year (asking for some this year and some next year).

Trustee Myers – Benches are being used and have not been vandalized at all. Would like to buy two computers for the office to update those and get them networked.

- Motion made by Trustee Karen Denne seconded by Trustee Corinne Leone to purchase computers and equipment needed. Carried.

Trustee Leone – Forwarded grant information from Orton to Town. August 27th will be the softball tournament fundraiser for the Veterans site. Also will be the day of the 5K in Langford per Rich Cooper. Congratulations were expressed for Corinne’s promotion at her secular employer.

Trustee Bley – Fire Department approached him and asked for a link to their site on our website, no problem. Chief Miller had asked Mel about the front door of our fire hall and also about an add-on bay. The bay is not in the plans at this time. Mel would like all parties to get together to discuss merging companies or how to proceed in order to get some grant money. The NC Fire Dept marched at the Erie County Fair. The siren has been fixed and should now go off when activated.

- Motion made by Trustee Kathleen Myers seconded by Trustee Melvin Bley to approve payment of Bills: Total July 19 – August 15 expenditures \$45,133.85. Carried
- Motion to adjourn at 7:30 p.m. by Trustee Corinne Leone seconded by Trustee Karen Denne. Carried

Minutes submitted by

Janet L. Hutchinson, Clerk/Treasurer
