

**MINUTES OF THE REGULAR MEETING OF THE VILLAGE OF NORTH COLLINS BOARD OF TRUSTEES HELD ON MONDAY, June 20TH, 2016 AT 6:30 P.M. IN THE VILLAGE HALL.**

Mayor Vincent George called the meeting to order at 6:32pm and led the Pledge of Allegiance.

**MEMBERS PRESENT:** Mayor Vincent George Attorney Richard Schaus  
Clerk Jan Hutchinson Trustee Kathleen Myers  
Trustee Melvin Bley Trustee Corinne Leone  
**Absent:** Trustee Karen Denne

Motion by Trustee Kathleen Myers seconded by Trustee Melvin Bley to accept meeting minutes from May 16th, 2016 Monthly Meeting and June 2nd, 2016 Special Meeting. Carried.

**Visitors:**

Jim Miller – present to discuss Fire Door proposals; he will check on the grant refund of \$3,000 that was sent to the fire company instead of the Village.

**Mayor:**

Update given on increased Police presence around Town Park and Sex Offenders residence on Route 62.

Water Tap request for Joseph Alessi and Mathew Dulski was discussed; need engineer opinion on pressure; concern was mentioned about having one tap for two residences—future ownership and decrease in pressure? Table decision until engineer has been consulted—any cost for engineer will be covered by applicants.

Fire Door proposals have been received and reviewed. Jim Miller had concerns that the building is not up to code and he would like to have more updated with this proposal; however, he feels that front of the building needs to be done soon; he feels that the siren system could be done away with and that would eliminate the need for the old fuse box; Miller also mentioned that the fire company is completely on board with proceeding with discussions to merge Lawtons and North Collins fire companies; Miller recommended a cost analysis regarding some of the upgrades that are needed. There may be some federal money available for a new building should a merger occur. Information will be sent to the grantwriter.

Motion was made by Trustee Kathleen Myers seconded by Trustee Melvin Bley to retain the services of the architectural firm Clark Patterson Lee represented by Paul Hedin, AIA to draw up drawings for the front of the Fire Hall for bid.

Sales Tax update from Erie County was given. Sales Tax Revenues are down from last year at this time.

Rich Cooper earned a NYMIR Risk Management Certificate by attending a recent seminar.

NYMIR Workplace Risk Status letter was read; no concerns at this time for the Village of North Collins.

NYMIR Increased Limits notice was discussed; at this time, it does not specifically relate to Village of North Collins.

Letter from National Fuel Gas was mentioned; there will be a 7.2% increase next year.

Village Law 74 regarding Outdoor Burning was discussed; no outdoor fires are allowed even in an out-of-doors receptacle. Attorney Richard Schaus recommends leaving law as it is; it should be watched and enforced as needed particularly when it a fire may be dangerous or it is dry outside. The Mayor will mention to the Police Chief for officers to be aware.

Local Government Efficiency Grant program was discussed and will be referred to the Grantwriter for review.

2015 Annual Drinking Water report has been completed and will be posted in the Village office and online.

Motion made by Trustee Melvin Bley seconded by Trustee Kathleen Myers to approve vacation request for June 27 – June 30, 2016 for Mike Perry. Carried.

Thank you letter from Eden-North Collins Food Pantry read.

Discussion about request from Louis LiVecchi Jr. to officially lease the property across the street from his residence/business and beside the railroad tracks for parking personal vehicles; he must carry liability insurance naming the Village of North Collins as additional insured; Cost of lease: \$1 per year and LiVecchi will fully maintain that property. Motion made by Trustee Melvin Bley seconded by Trustee Corinne Leone. Carried.

Motion made by Trustee Corinne Leone seconded by Trustee Kathleen Myers to accept estimate from Unicell for shelving to go in new Transit Van for DPW. Carried.

Employee Evaluations were reviewed by Board members present.

Brief discussion regarding full-time employee vacation time schedule; look up previous meeting in 2012 and see what was discussed and decided at that time.

Part time Deputy Clerk probation will be 6 months; other questions regarding part time position were discussed.

Discussion about a meeting that Mayor Vincent George attended regarding the Sheriff's Yellow Dot program. The Village of North Collins has an opportunity to participate. Signs are available to participating communities.

Motion made by Trustee Kathleen Myers seconded by Trustee Corinne Leone for Village Clerk and Village Attorney to set up BAN for purchase and installation of water meters not to exceed \$125,000. Carried.

Motion made by Trustee Melvin Bley seconded by Trustee Kathleen Myers for Village Clerk to make final payment on Sherman Ave #1 BAN. Carried.

Motion made by Trustee Kathleen Myers seconded by Trustee Melvin Bley to confirm the hiring of Matthew Parnitzke as Part-Time DPW Worker effective June 1, 2016 and Josephine Bellezza as Part-Time Deputy Clerk effective June 7, 2016. Carried.

Motion made by Trustee Melvin Bley seconded by Trustee Kathleen Myers to move \$25,223.75 from the DPW Reserve Fund (A232) to the checking account to cover the complete cost of the 2016 Ford Transit Van for the DPW. Carried.

Motion made by Trustee Kathleen Myers seconded by Trustee Melvin Bley to move the extra Tax Stabilization Reserve of \$20,653.92 to the Building Reserve. Carried.

Motion made by Trustee Kathleen Myers seconded by Trustee Melvin Bley to approve Year-End Budget Transfers as noted. Carried.

Transfer From	Amount	Transfer To
A1325.101 Deputy Wages	\$ 685.38	A1325.100 Clerk Wages
A5130.400 Machinery O&M	\$ 468.92	A1640.200 Garage Equipment
A5130.400 Machinery O&M	\$ 1,775.49	A1640.400 Garage Contractual
A1325.101 Deputy Wages	\$ 92.40	A1920.400 Dues
A3120.402 Police Fuel	\$ 323.51	A3120.401 Police O & M
A3410.401 Fire O & M	\$ 76.51	A3410.400 Fire Contractual
A5110.100 Streets PT Wages	\$ 2,490.18	A5110.101 Streets Mike
A5110.100 Streets PT Wages	\$ 1,924.72	A5110.102 Streets Paul
A5110.100 Streets PT Wages	\$ 2,612.25	A5110.200 Streets Equipment
A5130.400 Machinery O&M	\$ 2,096.96	A5142.400 Snow Removal
A5110.100 Streets PT Wages	\$ 639.48	A5182.400 Street Lighting
A5130.400 Machinery O&M	\$ 405.70	A6410.400 Publicity
A7110.400 Parks Contractual	\$ 558.13	A7550.400 Beautification
A5130.400 Machinery O&M	\$ 2,288.97	A7550.400 Beautification
A9040.800 Workmen Comp	\$ 1,358.92	A9060.800 Health Insurance
F8310.200 Admin Equip	\$ 26.74	A8310.101 Admin Wages
F8320.401 Source of Supply O&M	\$ 208.15	F8310.400 Admin Contractual
F8320.101 Source of Supply OT	\$ 1,329.02	F8340.104 Transmission OT
F8340.102 Trans PT	\$ 1,280.00	F8340.100 Trans Keith
F8340.103 Trans Marci	\$ 571.05	F8340.100 Trans Keith
F8340.103 Trans Marci	\$ 146.32	F8340.101 Trans Mike
F8340.103 Trans Marci	\$ 77.11	F8340.105 Trans Paul
F8320.401 Source of Supply O&M	\$ 22.00	F8320.400 Source of Supply Cont

Discussion concerning old water van; to be sold—any and all bids can be rejected. Van can be viewed at the DPW by contacting Mike Perry. Board has deemed the 2002 Chevy van to be surplus and it can be sold at the DPW convenience.

Zombie Property legislation was passed in the Assembly but is pending in the Senate.

Another Level 3 lawsuit is pending. Attorney Richard Shaus will take care of it.

**TRUSTEES REPORT:**

Trustee Denne – Absent

Trustee Myers – Happy to be back after such a long and difficult illness.

Trustee Bley – Was grateful to Chief Miller for attending this meeting to have such a productive discussion of the Fire Door proposals. Trustee Bley represented the Fire Company and helped serve over 600 hot dogs to the students at their 2016 Elementary Field Day. Trustee Bley has been approached by several residents regarding whether or not they will be getting new recycle bins.

Trustee Leone – Attended the North Collins Veterans site tribute—very nice presentation; Trustee Leone has been invited to sit on the floor at session with Assemblyman DiPietro. Has been assisting with Schoolhouse #8 fundraising. June 28<sup>th</sup> will be tour and field day.

Motion made by Trustee Kathleen Myers seconded by Trustee Corinne Leone to approve payment of Bills: Total May 17 – June 20 expenditures \$152,711.38. Carried.

Motion to adjourn at 8:46 pm by Trustee Corinne Leone seconded by Trustee Melvin Bley. Carried.

Minutes submitted by

Janet L. Hutchinson, Clerk/Treasurer

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