

**MINUTES OF THE REGULAR MEETING OF THE VILLAGE OF NORTH COLLINS BOARD OF TRUSTEES HELD ON MONDAY, May 16TH, 2016 AT 6:30 P.M. IN THE VILLAGE HALL.**

Mayor Vincent George called the meeting to order at 6:30pm and led the Pledge of Allegiance.

**MEMBERS PRESENT:** Mayor Vincent George  
Clerk Jan Hutchinson  
Trustee Melvin Bley  
Trustee Karen Denne  
Attorney Richard Schaus

**Excused:** Trustee Kathleen Myers  
Trustee Corinne Leone

Motion by Trustee Melvin Bley seconded by Trustee Karen Denne to accept meeting minutes from April 11th, 2016. Carried.

**Visitors:**

Brenda Bauer-Petrus, Lynn DiVincenzo, Richard Bley

Crystal Cocca, Shannon Locking, & Mr. Scott Taylor, NCCSD Superintendent: informed Board of various awards and achievements of the District, presented 2016-17 School Board budget vote information, answered questions from Trustees and other guests, reminded all present that voting is Tuesday, May 17<sup>th</sup> from Noon to 9:00 p.m. at the High School Gymnasium.

Matthew Sweet: mentioned water main leaks on his street that are still a problem, was wondering about sweeping Village streets, is concerned because the Village is overgrown—when coming from Eden, weeds around poles and along road are getting high. Can property owners be cited? Also mentioned several properties that need a Code Enforcement visit—Phil will check them out and pursue what needs to be done to get things under control. Also concerned about businesses in the area not taking care of their property along Main Street.

Don Schasel from the Eden-North Collins Food Pantry, gave an update—all is going well, water is in, heat is in the floor, parking lot/drainage are going in soon. They have installed a 8” pipe to the creek for overflow from the parking lot. Lynn DiVincenzo mentioned that there have been kids around the property and she has asked them to leave. Chief Cooper said they will keep a close watch on the worksite. In response to fire chief question, Don Schasel stated that the smoke detector is going to be hard-wired.

Motion to close Public Meeting to go to Public Hearing regarding proposed Local Law #1 of 2016 made by Trustee Melvin Bley seconded by Trustee Karen Denne. Carried. Motion made to enter Public Hearing made by Trustee Karen Denne seconded by Trustee Melvin Bley. Carried. Attorney Richard Schaus explained that the proposed Local Law #1 of 2016 expanded the residency requirements for Village staff to all of Erie County rather than just the Village of North Collins. The Mayor opened the floor for discussion or questions. There was no discussion or question presented. A motion to adopt Local Law #1 of 2016 as written was made by Trustee Karen Denne and seconded by Trustee Melvin Bley. Carried. A motion was made by Trustee Melvin Bley and seconded by Trustee Karen Denne to return to the Public Meeting. Carried.

**Department Heads:**

Code Enforcement Officer Phil Tremblay: All is moving along, will check grass and address issue presented by Mr. Sweet; Foundation is done at 2004 Brant Street; we have received fence permits, roof permit, Timberbuilt is coming along; Trustee Bley asked about sidewalks—according to Village Code, newly built homes are required to have a sidewalk running the length of their property yet there are a couple of new homes in the village that do not have sidewalks....Phil will look into and address them.

Fire Chief Jim Miller: Department members have completed 504 hours of training (full-day training at Langford); members have received state and federal certifications; Prom Promise event on April 30 went well; \$50,000 grant pending; will be a refund for \$3,000 coming from state; currently have 38 active members and 10 social members; Chief would like a personal phone call when a bill is refused, clerk will handle that; Prisoners will be coming to install the floor upstairs and to move the display cases to the Village Hall hallway; the chair lift donated by the Masons was asked about but the stairs upstairs are too steep to accommodate the old wooden lift; Asked permission to participate in the Chaffee Sardinia Parade. Motion made by Trustee Melvin Bley seconded by Trustee Karen Denne to approve the North Collins Fire Department’s participation in the parade. Carried.

**Police Chief Rich Cooper:** Participated in a Risk Management Seminar; the Drug Drop off was successful—115.6 pounds of drugs and 17 pounds of needles were dropped off, taken to Evans, then transported to by the DEA to incinerate immediately; June patrols will increase to every evening.

**DPW Supervisor Mike Perry:** Twenty stop signs have been changed as well as street signs along Main Street; other street signs will be replaced soon; the new trackless vehicle works great; sidewalks took longer to repair this year; flushing hydrants is going well and will be completed this week; they are exercising valves also; read meters last week—hopefully the last time it will take three days; will be ordering cement truck to pour pads for the four benches along Main Street; streets have been swept once and will be swept again before the parade on May 30<sup>th</sup>.

**Dog Control Jeanne/Rob Ebersole:** report was turned in and read by Mayor, new “if you love me, license me” campaign is going well and will be continued.

**Mayor:**

Presented Village Service Appreciation plaque for Brenda Bauer-Petrus—19 years with Village.

Clerk Hutchinson made a brief presentation regarding Tax Collection software that allows receipt of credit/debit cards and e-checks for water bills and taxes. Due to the cost, the discussion will be tabled until all Trustees can be present.

Gave update on Milestrip Road property Town of Brant taxes...attended Town of Brant meeting and it was agreed that property taxes on the Milestrip Rd would be reduced back to the original assessment, an agreement will need to be signed.

N.E.S.T. (Northeast Southtowns Solid Waste Management Board) sent a bill for dues, they keep us updated on solid waste issues. Motion by Trustee Melvin Bley seconded by Trustee Karen Denne to pay the dues of \$92.40. Carried.

Discussed the Abandoned Property letter...Nine properties were identified and letters for the Mayor and each trustee have been filled out and are waiting for signature from anyone interested in participating.

Motion to officially change the meeting date to the Third Monday of each month at 6:30 pm, made by Trustee Karen Denne seconded by Trustee Melvin Bley. Carried.

A CodeRED message will be sent regarding the garbage change.

Motion to adopt revised Summer Hours Policy for DPW workers made by Trustee Melvin Bley seconded by Trustee Karen Denne. Carried.

Motion to roll over any unused vacation hours for DPW workers made by Trustee Karen Denne seconded by Trustee Melvin Bley. Carried.

Date set to interview DPW applicants: Monday, May 23<sup>rd</sup> at 7:30pm.

Calls will be made to previous part time clerk applicants to determine their interest in part time Deputy Clerk position.

Mayor thanked the North Collins Central School District students for their participation in Eagle Energy Day.

Vacation Day for Keith Ayers was requested and motion made by Trustee Melvin Bley seconded by Trustee Karen Dene to approve. Carried.

**TRUSTEES REPORT:**

**Trustee Bley** – Thanked students who participated in cleaning the windows on the fire trucks and the flower beds around the Training Center; has had many discussions with fire chief regarding completion of upstairs—some are still wondering about the status; looking for grant reimbursement; would like to explore vote by trustees to put more money into Reserve for the fire department.

**Trustee Denne** – hiring new person to water the flowers that will be here soon; would like to attempt to make contact with the Railroad to clean up along tracks in the Village—clerk will draft a letter to make formal request for RR to clean it up or to give written permission for Village to clean it up.

**Trustee Leone – Excused, sent a report that she had attended the North Collins Veterans meeting and the Schoolhouse #8 meeting. both will be participating in Celebrate North Collins in September.**

**Trustee Myers – Excused.**

**Motion made by Trustee Melvin Bley seconded by Trustee Karen Denne for the Mayor to sign agreement with the Town of Brant regarding assessment. Carried.**

**Motion made by Trustee Karen Denne seconded by Trustee Melvin Bley to approve payment of Bills: Total April 12 – May 15 expenditures \$79,499.74. Carried.**

**Motion to adjourn at 8:28 pm by Trustee Melvin Bley seconded by Trustee Karen Denne. Carried.**

**Minutes submitted by**

**Janet L. Hutchinson, Clerk/Treasurer**

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