

MINUTES OF THE REGULAR MEETING OF THE VILLAGE OF NORTH COLLINS BOARD OF TRUSTEES HELD ON TUESDAY, March 1st, 2016 AT 7:00 P.M. IN THE VILLAGE HALL.

Mayor Vincent George called the meeting to order and led the Pledge of Allegiance.

MEMBERS PRESENT: Mayor Vincent George
Clerk Lynn DiVincenzo
Trustee Corinne Leone
Attorney Richard Schaus
Excused: Trustee Karen Denne
Trustee Kathleen Myers
Trustee Brenda Bauer-Petrus

Motion by Trustee Brenda Bauer-Petrus seconded by Trustee Corinne Leone to accept meeting minutes from February 2nd, 2016. Carried.

Visitors:

Mike Perry, Phil Tremblay, Don Schasel

Don Schasel mentioned that the Food Pantry was nearly set to start building, probably end of March.

Department Heads:

DPW – Mike Perry reported due to missing last meeting, sidewalk plow works great, will repair lawns in spring, will replace 20 stop signs and about 60 street signs need to be replaced, working on repairing the clock in the park, looking to get materials donated to fix gazebo in park, will have estimate cost to Village at next meeting.

Code Enforcement – Phil Tremblay reported that a couple of houses in the Village are having major repairs completed, Dentist office is pending for Main Street, has also had discussions with Food Pantry, noted that house next to Loretto is taking the chimney down March 5.

Mayor:

Information was given concerning the Out of District Customer Extensions for Sewers.

February meeting of the Erie County Sewer District was discussed.

Motion by Trustee Kathleen Myers seconded by Trustee Brenda Bauer-Petrus to accept NYS DOT Shared Services Agreement for Emergency Assistance. Carried.

Information given regarding the Emergency Solutions Grant.

Information given on the proposed name change from Waste Water Treatment Plant to Water Resource Recovery Facility.

Motion by Trustee Brenda Bauer-Petrus seconded by Trustee Corinne Leone to pay NYCOM Annual Membership Dues. Carried.

2015 AUD report for the Village of North Collins results were reviewed. The Village of North Collins is not in distress.

Erie County Sales Tax analysis was received and information provided.

Information given on the Town of Brant Taxes for Milestrip Road.

Motion by Trustee Kathleen Myers seconded by Brenda Bauer-Petrus to approve Paul Parnitzke vacation request from 6/30 – 7/8. Carried.

Motion by Trustee Kathleen Myers seconded by Brenda Bauer-Petrus authorizing Village Attorney and Clerk to renew HIGH STREET Water Line and Drainage BAN for \$80,000 at 2.39%. Carried.

Hamburg Camp Auto Sales letter requesting special permit for repair shop was discussed. Has attorney looking into it. Must request special permit from Zoning Board.

Motion by Trustee Brenda Bauer-Petrus seconded by Trustee Kathleen Myers to accept resignation of Lynn DiVincenzo as Village Clerk/Treasurer effective March 1, 2016. Carried.

Motion by Trustee Brenda Bauer-Petrus seconded by Trustee Kathleen Myers to appoint Jan Hutchinson as Village Clerk/Treasurer. Carried.

Discussion regarding Office Hours for Village being changed to 40 hour work week: Monday through Friday 8:30am to 4:30pm. No longer closed on Wednesday afternoon effective immediately. Increase in training pay to \$14.50 per hour with a review in May.

Motion by Trustee Kathleen Myers seconded by Brenda Bauer-Petrus to adopt the Standard Work Day & Reporting Resolution for the NYS Local Retirement System for Jan Hutchinson. Carried.

Motion by Trustee Kathleen Myers seconded by Corinne Leone to change the monthly meeting dates to the second Monday of each month at 7:00pm. Carried.

Motion by Trustee Kathleen Myers seconded by Brenda Bauer-Petrus to waive building permit fees for Food Pantry. Carried.

TRUSTEES REPORT:

Trustee Bauer-Petrus – Nothing to report. Thanked everyone for 19 years of service.

Trustee Denne - excused

Trustee Leone – Press Release regarding a \$5,000 grant given to Elementary School. School 8 attending meetings.

Trustee Myers – Ordered Christmas decorations; will discuss ordering the benches when all are present; reminder for the Public Hearing on the Budget on March 14th at 4pm.

Motion to pay bills made by Trustee Brenda Bauer Petrus, seconded by Trustee Corinne Leone to approve payment of Bills: Total February expenditures \$ 197,422.28. Carried.

Motion to adjourn at 7:30 pm by Trustee Kathleen Myers seconded by Trustee Brenda Bauer-Petrus. Carried.

**Minutes taken by
Lynn DiVincenzo, outgoing Clerk/Treasurer**

**Typed and presented by
Janet L. Hutchinson, Clerk/Treasurer**
