

**MINUTES OF THE REGULAR MEETING OF THE VILLAGE OF NORTH COLLINS BOARD OF TRUSTEES HELD ON MONDAY, August 21st, 2017 AT 6:30 P.M. IN THE VILLAGE HALL.**

Mayor Vincent George called the meeting to order at 6:30pm and led the Pledge of Allegiance.

**MEMBERS PRESENT:** Mayor Vincent George Attorney Richard Schaus  
Trustee Melvin Bley Trustee Karen Denne  
Trustee Kathleen Myers Trustee Corinne Leone  
Clerk Jan Hutchinson

Motion by Trustee Melvin Bley seconded by Trustee Karen Denne to accept meeting minutes from the July 17<sup>th</sup>, 2017 Regular Meeting as presented. Carried.

**VISITORS:**

Donovan Bielecki (and Nick Valentine from The Well) – organizer of Tru Gr;t 5K fun walk sponsored by The Well that never runs dry. Provided map of proposed route; details of route, safety features; flyer; and copy of the waiver. Race to benefit suicide prevention in Erie County. Police Administrator Rich Cooper suggested that the race be a batch start with a police car in the lead and another official vehicle like a police car or fire truck at the rear. He also suggested officers or fire police at major intersections to assist with traffic safety. Roads will not be closed but participants will be on the shoulders of the streets. There will cones on the main road as needed. EMS will be on hand. Water stations will be placed along the route.

Motion made by Trustee Kathleen Myers seconded by Trustee Corinne Leone to approve the route and police & fire participation of the “Tru Gr;t” 5K fun walk on September 16, 2017 and send an approval letter to The Well. Carried.

Jo Bellezza – Visiting

Andrew Kucskowski – covering the meeting for the Dunkirk Observer

**DEPARTMENT HEADS:**

Code Enforcement – Building Inspector/Code Enforcement Officer Phil Tremblay reported that all is going well; still taking some homeowners to court but things are starting to look better. Abandoned properties are under contract by several banks and it has been easy to contact them to take care of the properties. The board mentioned that there are still Spruce Street, High Street, and Langford Road properties that need attention. Mr. Tremblay will check them out.

Fire Department – Fire Chief Jim Miller submitted a report that was read by Trustee Melvin Bley. That report is on file in the Clerk’s office.

Police Department – Administrator Rich Cooper reported that Peter Tremblay is midway through his internship training and has been working with village officers. He anticipates being done with his internship by sometime in September. The Langford Tractor Pull was the quietest he had ever seen—there were only a couple of minor fights. The Jamboree was very well attended. There will be firearms qualification training for all officers in September. Erie County is willing to work with the Village of North Collins Police Department to upgrade existing equipment in all vehicles to use computerized tickets. This should begin soon. Erie County offers emergency services vehicles at no charge. One has been used for years at the tractor pull and has been very helpful.

DPW – Supervisor Michael Perry not able to attend.

**MAYOR:**

Charter Communication has issued a notice about a price increase that will affect most of our residences.

Mayor gave update from the Collins Community Advisory Board.

AARP grant for park benches, picnic table, and pet waste station was not approved. Over 1,200 applicants; received a very nice email saying that there were just so many applicants.

The Erie County Sales Tax Remittance update was given—up slightly from last year at this time (last year was down compared to the same time as the previous year).

NYS Community Restoration Fund has purchased the mortgages for 398 homes in a strategic effort to bring owners in targeted communities out of foreclosure and keep the homes from abandonment through renovation and resale where necessary. This approach is part of the Governor's overall strategy to support homeowners, stabilize neighborhoods and prevent Zombie properties across New York State. 37 homes have been purchased in WNY.

Erie County Shared Services update given and handout distributed. Concern over the property tax collection proposal was expressed. The Village of North Collins relies on the property taxes to function at the beginning of each year. Letter will be written as requested.

North Collins Central School District has submitted an application to hold a Homecoming Parade on Friday, September 29, 2017 at 6pm. After will be a bonfire and perhaps an outdoor movie.

Motion by Trustee Corinne Leone seconded by Trustee Melvin Bley to approve the application for the North Collins Central School District to hold a Homecoming Parade. Carried.

A question was presented prior to this meeting about whether or not political parties could rent the Village Hall. It was determined that this would not be allowed due to the fact that the Village Hall also serves as a polling site.

Trick or Treat hours for Halloween 2017 in the Village of North Collins will be Tuesday, October 31<sup>st</sup> from 6pm – 8 pm.

Motion by Trustee Melvin Bley seconded by Trustee Kathleen Myers to approve and advertise the hours of 6-8pm on Tuesday, October 31<sup>st</sup> for the children to Trick or Treat. Carried.

Paperwork in front of each trustee concerning Land Bank properties that may be available for the 2018 Erie In-Rem auction. At the next meeting, there will be a resolution available requesting BENLIC to acquire some of these properties if possible. A final resolution by the Board of Trustees is due to BENLIC by December 1<sup>st</sup>.

NYS Deferred Compensation plan was presented to the Board. They would like some additional information—other companies to go thru for better rates, do our employees wish to participate, is it only for full-time employees? The clerk will get answers to those questions and will present those answers at the next meeting.

The Mayor is unable to attend the Association of Erie County Governments meeting on Thursday, August 24 in Eden. Asked if a Trustee would attend in his place. Trustee Denne and Trustee Leone both said that they could go. Trustee Denne conceded to Trustee Leone who will give a brief update to the Mayor after the meeting.

Fox's Den submitted their bi-annual liquor license renewal for approval.

Motion by Trustee Kathleen Myers seconded by Trustee Corinne Leone to approve the application for Fox's Den Liquor License renewal. Carried.

Concerning the Amendments to various Village Codes (from the work sessions of 2016), a public hearing will be held at 6pm on October 16<sup>th</sup> at the Village Hall.

Resolution to Establish Capital Reserve Fund for North Collins Fire Department

BE IT RESOLVED, that pursuant to Section 6-c of the General Municipal Law, as amended, there is hereby established a capital reserve fund to be known as the "Village of North Collins Fire Department Acquisition Reserve Fund" ("Reserve Fund"). The purpose of this Reserve Fund is to accumulate moneys to finance the cost of the Village's

obligation for capital improvements for the North Collins Village Fire Department. The type of capital improvement to be financed from this Reserve Fund is the acquisition of land for the construction of a new fire hall. The initial contribution to this Capital Reserve Fund is the sum of \$40,000.00.

**BE IT FURTHER RESOLVED**, the chief fiscal officer is hereby directed to deposit and secure the moneys of this Reserve Fund in the manner provided by the General Municipal Law. The chief fiscal officer may invest the moneys in the Reserve Fund in the manner allowed by the General Municipal law and consistent with the investment policy of the Village of North Collins. Any interest earned or capital gains realized on the moneys so deposited or invested shall accrue to and become part of the Reserve Fund. The chief fiscal officer shall account for the Reserve Fund in a manner which maintains the separate identity of the Reserve fund and shows the date and amount of each sum paid into the fund, interest earned by the fund, capital gains or losses resulting from the sale of investments of the fund, the amount and date of each withdrawal from the fund and the total assets of the fund, showing the cash balance and a schedule of investments and shall, at the end of each fiscal year, render to the Village Board a detailed report of the operation and condition of the Reserve Fund.

**BE IT FURTHER RESOLVED**, except as otherwise required by law, expenditures from this Reserve Fund shall be made only for the purposes for which the Reserve Fund is established. No expenditure shall be made from this Reserve fund without the approval of the Village Board of Trustees and such additional actions of proceedings as may be required under the General Municipal Law or any other law, including a permissive referendum if required by law.

Motion by Trustee Kathleen Myers seconded by Trustee Melvin Bley to adopt resolution to Establish Capital Reserve Fund for North Collins Fire Department. Carried.

**RESOLVED**, the village clerk, mayor, and attorney are authorized to renew the BAN on the North Collins Fire Truck in the amount of \$55,000 at the interest rate of 2.59% effective September 15, 2017.

Motion made by Trustee Kathleen Myers seconded by Trustee Karen Denne to adopt said resolution. Carried.

Motion made by Trustee Kathleen Myers seconded by Trustee Melvin Bley to confirm the hiring of Christopher Schole as Part-Time DPW Worker effective July 25, 2017 with a probationary period ending January 31, 2018. Carried.

Motion made by Trustee Karen Denne seconded by Trustee Melvin Bley to accept Brad Wrest as active firefighter. Carried.

Motion made by Trustee Kathleen Myers seconded by Trustee Karen Denne to advertise for the public forum to be held September 18th prior to the next Board meeting. Carried.

#### **TRUSTEE REPORTS**

Trustee Bley – Very proud of the North Collins softball team—would like board to send a congratulations letter; Mike Gullo has done a fine job updating his buildings on Main Street, looking forward to seeing the rest of the project.

Trustee Denne – Glad that Phil was able to attend to talk about some of the problem areas of the Village; the hanging flowers look great; hope the gazebo gets done soon; really likes the painted bridges that the Mayor’s summer help was able to do this year.

Trustee Leone – Also thinks that RIV II and Gullo’s look great; Volunteered for Library’s Battle of the Books with 37 other libraries that competed; The Well wishes to have a Halloween parade with Kids in costumes, they will present the completed application at the September meeting; The Well will also be having 12 bands at this weekend’s Well Fest, per the Mayor, we will be adding two more officers for traffic and crowd control as needed; Also attended the Kickball tournament with the proceeds going to the Eden North Collins Food Pantry.

Trustee Myers – Village dog report is on file in the clerk’s office, all seems to be going well with that; the DPW Building looks great; was able to tag along on Senator Gallivan’s visit to the Village and was very excited to see how taken he was with our local businesses, particularly Timberbuilt.

Motion made by Trustee Corinne Leone seconded by Trustee Kathleen Myers to Approve Payment of July/August Abstract #3 bills in the amount of: \$83,523.53. Carried.

Motion to adjourn at 7:35 p.m. by Trustee Corinne Leone seconded by Trustee Kathleen Myers. Carried.

Minutes submitted by

Janet L. Hutchinson, Clerk/Treasurer

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