

**MINUTES OF THE REGULAR MEETING OF THE VILLAGE OF NORTH COLLINS BOARD OF TRUSTEES HELD ON MONDAY, December 18th, 2017 AT 6:30 P.M. IN THE VILLAGE HALL.**

**Mayor George called the regular meeting of the Board of Trustees to order at 6:30pm and began with the Pledge of Allegiance.**

|                         |                        |                         |
|-------------------------|------------------------|-------------------------|
| <b>MEMBERS PRESENT:</b> | Mayor Vincent George   | Attorney Richard Schaus |
|                         | Trustee Melvin Bley    | Trustee Karen Denne     |
|                         | Trustee Corinne Leone  | Clerk Jan Hutchinson    |
|                         | Trustee Kathleen Myers |                         |

**Motion by Trustee Corinne Leone seconded by Trustee Karen Denne to accept meeting minutes from the October 31<sup>st</sup> Work Session as presented. Carried.**

**Motion by Trustee Karen Denne seconded by Trustee Melvin Bley to accept meeting minutes from the November 20<sup>th</sup> Regular Meeting as presented. Carried.**

**VISITORS:**

Dicci Montaldi

**MAYOR:**

Observer articles about North Collin's Christmas parade and activities were passed around and comments made about how the event will be continued next year. Copies of those articles are available in the Clerk's office.

Charter Communication letter mentioned—price increases are coming.

Email from Governor Cuomo read—legislation pending to remove firearms from those who commit any domestic violence crime.

Erie County Sales Tax remittance is in: Current transfer is 24.90% greater than the corresponding 2016 receipt. Year-to-date receipts are running 2.89% above the previous year.

Clerk reviewed web statistics concerning the online Village Code Book: in the last 12 months, 238 Unique IP's accessed our code book with a total "views" of 1,581. Greatest access during the summer but every month sees at least 60 views. Best day is Tuesday but it is also accessed over the weekend. Highest access is mid-day (11am-4pm) but it also sees activity overnight.

The main fire truck was damaged during a mutual aid call to Collins. The driver hit something that was in the road causing damage to the right front fender and right front tire. The truck was taken out of service for the tire to be repaired. The incident was reported and submitted to the Collins Fire Company insurance company. The truck is back in service—drivable but still needs the front right fender repaired.

Received a letter from the Deputy Commissioner of the Erie County Division of Sewerage Management following up on discussions concerning the property located at 10838 Main Street. The out-of-district customer forcemain needs to be redirected to the nearby gravity manhole. A qualified individual from ECSD has contacted Mike Perry and the redirect will occur as soon as the Village DPW's schedule allows.

**Motion made by Trustee Melvin Bley seconded by Trustee Corinne Leone to accept Jeremy Klubeck for new membership in the North Collins Volunteer Fire Company pending completion of a firefighter physical. Carried.**

**Trustee Karen Denne moved adoption of the following resolution; Trustee Corinne Leone seconded the motion and it was passed.**

"RESOLVED, that in accordance with the New York State Environmental Quality Review (SEQR) regulations, the Village Board of the Village of North Collins hereby announces its intent to serve as Lead Agency to conduct an environmental review of the Village's Comprehensive Plan Update. The purpose of the plan is to establish a vision and implementation strategy to achieve the goals and objectives that were developed during the planning process to guide the coordinated and orderly future development of the village. The

plan was developed in accordance with New York State Village Law, Section 7-722, Village Comprehensive Plan.

FURTHER RESOLVED, the Village Board has determined that, as the project involves adoption of the Village's land use plan, the proposed action is a Type I action as defined under SEQR in accordance with 617.4(b)(1); and, be it

FURTHER RESOLVED, that the Village Board hereby accepts Part 1 of the Environmental Assessment of this project, prepared by LaBella Associates, DPC, and be it

FURTHER RESOLVED, the Village Board will notify the Involved Agencies of its intention to act as Lead Agency for this project and will provide them with a copy of Part 1 of the Full Environmental Assessment Form for review during the 30-day comment period.

**Motion made by Trustee Melvin Bley seconded by Trustee Corinne Leone for the Mayor to sign the Full Environmental Assessment Form to begin the SEQR process. Carried.**

**TRUSTEE REPORTS:**

Trustee Bley – The new doors on the Fire Hall look good but the weather-stripping is not tight enough on two of the doors. Salt and water are coming inside worse than with the old, rusty doors. Need to get someone out here to resolve this issue.

Motion by Trustee Melvin Bley seconded by Trustee Karen Denne for the clerk to send a letter to Kirst Construction and Clark Patterson Lee to address the situation before a final payment can be made. Carried.

There were several fire calls for flooding during the recent heavy rains. The Christmas with Santa event with Paul Lawton as Santa had an outstanding turnout. Need a bigger tree in the village park.

Trustee Denne – Nothing additional to report.

Trustee Leone – Next year for the holiday celebrations, would like to see two different groups to make Graham Cracker Houses: family and senior citizens. The Christmas celebrations turned out nice but there needs to be more planning next year. Clerk reported that Town Clerk has plans for next year to begin holiday event coordination in September/October. Perhaps someone could organize a nice fundraiser like luminaries at the end of driveways for next year. Happy that Trustee Myers is well and back with us.

Trustee Myers – Thank you for the well wishes! The Village dog report has been filed in the clerk's office.

**Motion made by Trustee Karen Denne seconded by Trustee Corinne Leone to approve Payment of Bills for the Nov/Dec Abstract #7 in the amount of \$75,001.60.**

**Motion made by Trustee Corinne Leone seconded by Trustee Melvin Bley to move to Executive Session to address a matter concerning the employment history of a particular person, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.**

Motion made by Trustee Melvin Bley seconded by Trustee Karen Denne to have Trustee Corinne Leone personally assess the performance of this individual and deciding to extend probation for one month or terminate certain employee. Carried.

**Motion to leave executive session and reopen meeting made by Trustee Karen Denne seconded by Trustee Corinne Leone. Carried.**

**Motion to adjourn meeting made by Trustee Corinne Leone seconded by Trustee Melvin Bley at 7:23pm. Carried.**

**Minutes submitted by**

**Janet L. Hutchinson, Clerk/Treasurer**

