

**MINUTES OF THE REGULAR MEETING OF THE VILLAGE OF NORTH COLLINS BOARD OF TRUSTEES HELD ON MONDAY, February 19th, 2018 AT 6:30 P.M. IN THE VILLAGE HALL.**

Mayor George called the regular meeting of the Board of Trustees to order at 6:30pm and began with the Pledge of Allegiance.

**MEMBERS PRESENT:** Mayor Vincent George Trustee Melvin Bley  
Trustee Karen Denne Clerk Jan Hutchinson  
Trustee Kathleen Myers Trustee Corinne Leone  
Attorney Richard Schaus

Motion by Trustee Melvin Bley seconded by Trustee Karen Denne to accept meeting minutes from the January 15<sup>th</sup>, 2018 Regular Meeting as presented. Carried.

**VISITORS:**

Jo Bellezza

Randy Glenn, Evans Agency for later presentation

Don Schasel, Eden-North Collins Food Pantry: He is on the board at the Food Pantry and would like to give the Village the State of the Pantry. They just finished their first full year in their new building and the future looks good. Their new building is paid for and it is state of the art. It is something they are very proud of and the Village can be very proud of it too. At this time, there is no need to turn the building over to the Village for maintenance as they are fully able to care for the building and grounds. The board of the Food Pantry truly appreciates all the help that the Village has provided. They have about 60 regular volunteers who work very hard. They also appreciate Mr. Smith who donated the land. They have received over \$48,000 in grants this year as well as donations from many generous individuals. Statistics: Received and distributed 101,395 pounds of food this year; 130 families are currently registered; 565 seniors, 1,878 adults, 1,055 children, and 73 babies; 35,975 meals have been given out. They have added parking in the back of the building for volunteers, snow guards on the roof, and have added 12 shopping carts. They will be bidding out sealing and restriping of the parking lots and will be refreshing their landscaping to keep it looking good so that the Village and residents can be proud of their Food Pantry.

**DEPARTMENT HEADS:**

Code Enforcement: Phil Tremblay

There has been extra activity in the Town concerning Storage Container houses and buildings. May want to look into sample legislation concerning these types of structures. Would like to have Rental Permits for the Village—this would mean that landlords (particularly absentee landlords) would be forced to keep their property to NYS code. The Board asked for more information from various municipalities.

Discussed Building permit fee increase; possibly structured more the like the Town fee schedule with types of buildings etc rather than strictly the value of the project. The Board asked for other rate schedules of local municipalities.

Concerning some properties in the Village that are currently in court: Attorney Schaus commented that one property on Brant Street is in court for a collapsing garage; they are at a point where a decision needs to be made concerning the garage—the owners have little money to do the demo; would it be a possibility for the Village to get an agreement with the owner to tear down the building and then add it to the tax bill? The clerk would get the estimates so that the board could make the determination knowing the cost. The Board feels that this would set a precedent and asked how many buildings in the Village need to be torn down. Attorney Schaus recommends a budget line for property demo. The Board does not want to take on property demo at this time.

Phil Tremblay has received a certificate stating that he has completed 24 hours of in-service training at the Niagara Frontier Building Officials Association.

DPW: Mike Perry, Absent

Fire: Jim Miller, Chief, Excused. Reported by Trustee Melvin Bley

There were 7 fire calls in January and a total of 112 calls in 2017. The part has been ordered for the repair of Truck #4.

MOTION made by Trustee Melvin Bley seconded by Trustee Kathleen Myers to accept Charlene Ballard as an associate member and Erin Haney as an active restricted member of the Fire Company. Carried.

Police: Rich Cooper, Absent

**MAYOR:**

February Sales Tax Remittance is currently at 3.29% over last year's totals.

Launched by Dutchess County Executive Marc Molinaro in 2015, the "ThinkDIFFERENTLY" initiative seeks to change the way individuals, businesses, organizations and communities relate to our neighbors with special needs. Molinaro is asking all municipalities to adopt a

resolution in support. The Board of Trustees feel that this is something that our community already does very well. They will not adopt the resolution at this time.

Reviewed article concerning additional funds being available this year through HEAP beginning on February 12<sup>th</sup>.

NYSERDA has no cost efficiency solutions available through EmpowerNY. Grants are based on income eligibility. The program is funded by various utilities. Does not cover roofs, windows, doors, or stoves.

Received email from National Grid: due to unforeseen demand, there will be an approximately 2% increase for the month of January.

Erie County is also reporting a 2.5 times higher bill in January. Municipalities participating in the aggregate program should see rates returning to normal in February.

Bald for Bucks at the North Collins Central School District will hold their 16<sup>th</sup> annual event in support of Roswell Park Cancer Institute on March 21<sup>st</sup> at the North Collins Elementary School. Please support our students with a donation, as a volunteer, or with any other support.

Update was given for the Assistance to Firefighters Grant: the grant has been submitted and we have received the invoice for the grant writer. We should hear within the next six months.

Read email from Governor Cuomo about his initiative towards an open internet and his plan to strengthen net neutrality.

The Community Development Block Grant that was submitted for new water lines to create a loop in the Woode, Pine, School, and Front Street area was not granted. They encouraged us to try again because the reason we didn't get it was that other communities who did not receive recent grants had applied and so received more points for that category.

Summary given for the Take Your Sons and Daughters to Work program.

The Village of North Collins realizes that positive change makes the whole team better. Children want to experience what their parents do at work—giving them ideas for their future. Show them how to be Agents of Positive Change by joining millions of Americans participating in and inspiring dream careers for a new generation.

Help by inspiring children to picture themselves in boardrooms, city halls, hospitals. Help them believe in themselves as much as they believe in superheroes. By bringing children to your workplace, you'll show them how they can impact others and make a positive change in people's lives every day.

Therefore, Be It RESOLVED that April 26, 2018 is named in the Village of North Collins as "Take Our Daughters and Sons to Work" Day. We, the Board of Trustees for the Village of North Collins, urge all local businesses to observe this day and inspire our next generation.

MOTION made by Trustee Melvin Bley seconded by Trustee Corinne Leone to adopt the resolution for Take Our Sons and Daughters to Work Day on April 26<sup>th</sup>, 2018. Carried.

The Village Clerk has received and filed a current roster from the North Collins Volunteer Fire Company.

Be it RESOVED to authorize the Mayor and the Village Clerk/Treasurer to accept the documents from National Grid concerning Streetlight Account No. 74352-93107 and the corresponding refund of \$2,879.94 and to deposit said refund to the Village General Fund (A2701 Miscellaneous Prior Years).

MOTION made by Trustee Kathleen Myers seconded by Trustee Corinne Leone to adopt said resolution. Carried.

Read letter from NYS Dept of Transportation soliciting candidate projects for funding under the BRIDGE NY program. The Village has possible culvert work that may qualify.

Randy Glenn from Evans Agency gave a presentation to become the Village's agent for the existing NYSIF Worker's Comp program and converting us to a safety group. The Board would like three quotes and more information before moving in that direction.

The Evans Agency would also like to provide a quote to the Village to manage their NYMIR policy but before they can do that, they need information about our current coverage. The Village Clerk has been asking for that information from the current agent, Alessi Insurance, since the beginning of January. The Board would like to go out for bid on this as well.

The following budget adjustments were proposed:

**GENERAL FUND**

\$83.49 from A1320.200 Auditor	→	A1010.400 BOT Contractual
\$470.24 from A1325.406 Clerk Training	→	A1325.400 Clerk Contractual
\$100.00 from A1325.406 Clerk Training	→	A1325.403 Clerk Postage
\$500.00 from A1640.400 Garage Contractual	→	A1640.403 Garage Supplies
\$1000.00 from A1640.402 Garage Parts	→	A1640.404 Garage Utilities
\$630.00 from A1640.402 Garage Parts	→	A1640.403 Garage Supplies
\$50.00 from A1950.400 Taxes	→	A1920.400 Dues
\$2100.00 from A8666.401 Land Bank	→	A5142.101 Snow Removal Personal
\$5200.00 from A1320.200 Auditor	→	A5142.200 Snow Removal Equip.

**WATER FUND**

\$10,000 from F8340.405 Trans—Supplies → F8340.404 Trans Utilities  
MOTION by Trustee Kathleen Myers seconded by Trustee Karen Denne to approve these budget transfers. Carried.

MOTION to approve BAN for fire Hall Door Expansion Project in the amount of \$72,500 from Community Bank at a rate of 3.17% renewable after one year. Carried.

**TRUSTEE REPORTS:**

Trustee Bley – Gave the update for the Fire Department; informed the Board that the Fire Company had applied for the prisoners to do some work both in the Training Center and in the Fire Hall. They should be here by the middle to end of March.

Trustee Denne – Not much to report. Would like to request that the 2 three-star decorations be taken down in front of the restaurant. Spring is coming and she is preparing to take care of the park gardens. Eagle Energy Day is coming up and she would like to discuss a list of projects at the next board meeting. Mike will be calling Belle Terra about our hanging baskets—still 25? Yes.

Trustee Leone – The new director at the North Collins Public Library is Jacob Rachwal. She has spoken with him about asking the Village for a donation. Also, there is much damage to the lawns from the plowing—will it be taken care of by our DPW? The clerk responded that all damage throughout the Village will be taken care of after the final snow fall.

Trustee Myers – The DPW has been doing a fantastic job—they really got slammed this year and wants them to know that the Board and the Village really appreciate their hard work. The new DPW part-time employee seems to be doing very well. The Food Pantry is doing great. Trustee Myers and the Mayor have been working on the budget that will be discussed at an upcoming work session.

MOTION by Trustee Kathleen Myers seconded by Trustee Corinne Leone to enter into Executive Session to discuss personnel matters. Carried.

MOTION by Trustee Kathleen Myers seconded by Trustee Corinne Leone to leave Executive Session and return to the regular meeting. Carried.

MOTION made by Trustee Karen Denne seconded by Trustee Melvin Bley to approve payment of bills for the Jan/Feb Abstract #9 in the amount of \$230,164.16. Carried.

MOTION to adjourn meeting made by Trustee Kathleen Myers seconded by Trustee Corinne Leone at 8:40pm. Carried.

Minutes submitted by

Janet L. Hutchinson, Clerk/Treasurer

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